



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda - Final Parks and Recreation Board

Thursday, September 11, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, September 11, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
2. **Regular Agenda Items:**
3. **Introduction of Youth Advisors**
4. [14-2403](#) Consider approval of the minutes of the August 14, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Attachments: [Park Board minutes.08.14.14.pdf](#)

5. **Discuss and consider a recommendation to City Council for the Friends of Sachse Parks & Recreation to use donated funds to construct a tribute to former volunteer Sachse Firefighters at Firefighter's Park.**
6. **Discuss and Consider Parks and Recreation Board involvement in upcoming events.**
7. **Discuss and Consider the City's involvement in Fallfest.**
8. **Discuss progress on Firefighter's Park located at 2837 5th Street.**
9. **Discuss and Consider America Recycles campaign**
10. **Discuss and Consider Arbor Day/Cleanup Date.**
11. **Staff updates regarding current activities, special events and personnel.**
12. **Requests for future agenda items**
13. **Set upcoming Parks and Recreation meeting date.**
14. **Adjournment.**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: September 5, 2014; 5:00 p.m. Lance Whitworth, Parks Director _____

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2403 **Version:** 1 **Name:** Consider approval of the minutes of the August 14, 2014 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/27/2014 **In control:** Parks and Recreation Board
On agenda: 9/11/2014 **Final action:**
Title: Consider approval of the minutes of the August 14, 2014 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [Park Board minutes.08.14.14.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the August 14, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Background

Minutes of the last Parks Board meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approval of the minutes of the August 14, 2014 meeting.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, August 14, 2014

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, August 14, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 5 - Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Terri Hibbs, and Board Member Nieves Marquez Jr.
- Absent** 2 - Chairman Cyndi Mitchell, and Board Member J. D. Pruitt

Also present: Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM by Secretary, Diana Smith. The invocation and pledge to the U.S. and Texas Flags was led by Parks and Recreation Director, Lance Whitworth.

2. Regular Agenda Items:

3. 14-2359 Consider approval of the minutes of the July 17, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Attachments: [Park Board minutes 07.17.14.pdf](#)

The minutes were reviewed and a motion was made by Michael Kellam and seconded by Nieves Marquez to accept the minutes as written. Motion passed unanimously.

4. Discuss and Consider the formation and goals of the recently created Friends of the Park Group.

President of the Friends of Sachse Parks & Recreation group, Michael Kellam, went over with the board the objectives, purpose, and what the recently formed Friends of the Parks group has been doing. He introduced the board members including: Vice President, Kirk Woods; Historian, Tricia Lindsey; Secretary, Shawna Kellam; Director, Chance Lindsey; and Treasurer, Becky Rodriguez. The purpose of the group is to support the Parks & Recreation Department in providing programs and facilities to promote the social, cultural and recreational well-being of all residents of the City of Sachse. The group has

received their federal tax exemption status for a 501c3. Their objectives include: being an advocate for Sachse Parks & Recreation; open dialogue and communication with the City of Sachse by having one member of the Sachse Parks and Recreation Board be a non-voting member as well as possibly having the Director of Parks and Recreation be an ex-officio non-voting member; provide volunteer services to assist with special projects and events; and raise funds for park enhancements. There will be different membership levels in order to raise funds. The different levels will include different benefits including some type of sponsor recognition depending on the membership level and the amount of donation. The group would like to attend special events to get the word out and recruit members. The group's current project is to raise money to build a tribute including pavers at Firefighters Park to honor former volunteer firefighter's for the City of Sachse as well as the ladies auxiliary. The pavers can be bought using donations and will have each volunteer firefighter's name on them. There will be benches and a row in recognition of the former Fire Chiefs as well. Mr. Whitworth asked Mr. Kellam how the group will prioritize projects that they will raise funds for and work on each time. Mr. Kellam stated that projects will be decided on based on votes. The group will compile a list and vote on the priority list as a group to determine what their next campaign will be. Kirk Wood, Vice President, stated that the heart of the group is to work with the City of Sachse.

5. Discuss and Consider Fallfest festival planning.

Mr. Whitworth went over the responsibility of the Parks & Recreation Department to this event. Our Parks Crew provides help with some of the set up, and trash collection during the event as well as support during the event.

6. Discuss and update the status of youth advisor position on the Parks and Recreation Board.

Mr. Whitworth reported that 2 youth advisors have been appointed to the board and will be sworn in at the Council meeting on August 18, 2014. Their names are Jeremiah Stewart and Adrienne Hibbs. Their first meeting with the Park and Recreation Board will be during the September meeting.

7. Discuss the construction progress on Firefighter's Park located at 2837 5th Street.

Mr. Whitworth reported on the progress. The playground has been installed as well as the playground border. The walking trail and parking lot will be next on the list as well as the pavilion and drinking fountains. The Firefighters Park sign came in and Mr. Whitworth ordered the park rules sign.

8. Staff updates regarding current activities, special events and personnel.

Mr. Whitworth reported that we have filled the Park Maintenance Tech position. The Recreation Aide has accepted a position with a business in Addison and we are reviewing applications and will try to get the position filled quickly. The brochure went out in the mail.

9. Requests for future agenda items.

Requests were made to discuss Firefighters Park, Fallfest, and the Pumpkin Prowl. The next meeting was set for September 11, 2014.

10. Adjournment

Attest:

Approved:

Secretary

Chairman

A motion to adjourn was made by Diana Smith at 7:56 PM.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: August 8, 2014; 5:00 p.m. Lance Whitworth, Director of Parks and Recreation

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