



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, September 12, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, September 12, 2013, at 7 00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business.

- 1 **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
- 3 13-1765 Consider approval of the August 15, 2013 meeting minutes.

 Executive Summary
 Review and approve the August 15, 2013 meeting minutes.
 Attachments: parks minutes 081513.pdf
- 4 **Discuss and consider the design of Firefighter's Park located at 2837 5th Street.**
5. **Discuss a donation from Park Lake Partners for improvements at Park Lake Park.**
6. **Discuss Parks and Recreation Department's approved Fiscal Year 2013-2014 budget.**
- 7 **Staff updates regarding current activities, special events, and personnel.**
8. **Requests for future agenda items.**
- 9 **Set upcoming Parks and Recreation Commission meeting date.**
- 10 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted September 6, 2013, 5:00 p m

Lance Whitworth, Director of Parks and Recreation W. Lance Whitworth ^{CLW}

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #:	13-1765	Version	1	Name.	Consider approval of the August 15, 2013 meeting minutes
Type	Agenda Item	Status.			Agenda Ready
File created	9/5/2013	In control			Parks and Recreation Commission
On agenda	9/12/2013	Final action			
Title	Consider approval of the August 15, 2013 meeting minutes				
	Executive Summary				
	Review and approve the August 15, 2013 meeting minutes				

Sponsors.

Indexes

Code sections:

Attachments [parks minutes 081513.pdf](#)

Date	Ver	Action By	Action	Result
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Title

Consider approval of the August 15, 2013 meeting minutes

Executive Summary

Review and approve the August 15, 2013 meeting minutes

Background

Review and consider the approval of the Parks and Recreation Commission meeting minutes of the August 15, 2013 meeting

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the August 15, 2013 meeting minutes



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, August 15, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Thursday, August 15, 2013, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Commission Member J. D. Pruitt, Commission Member Diana Smith, Chairman Cyndi Mitchell, Commission Member Michael Kellam, and Commission Member Niloufer Watkins

Absent 2 - Commission Member Juanita Miller, and Committee Member Druce Relley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7 00 PM

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by City Council Liaison Brett Franks.

3. 13-1699

Consider approval of the minutes of the July 11, 2013 meeting.

Executive Summary

Review and consider approval of the July 11, 2013 meeting minutes.

A motion was made by J.D. Pruitt and seconded by Niloufer Watkins to approve the minutes as written. Motion passed unanimously.

Discuss and consider forming a July 3rd Event Committee.

Mr. Whitworth reported that the City does work closely with the Sachse Chamber of Commerce on this City Sponsored event. City Staff has met and discussed how we can improve next year and one of the thoughts is to divide tasks into subcommittees within different departments. This would help to distribute responsibilities to take the load off one person Ms. Mitchell would like to see this event be recognized as more of a City sponsored event.

Discuss and consider a Disc Golf Course at Salmon Park.

Mr. Whitworth reported that Chief Coleman would not be able to make it to the meeting to discuss this item. Ms. Mitchell stated that this item should be tabled until the disc golf group is ready to come to the board with their plans and ideas

Discuss the online reservation process for rental of city facilities.

Mr. Whitworth reported that it would be difficult to take online reservations for the pavilions. There is a payment that has to be made, as well as checking schedules, making contact with the renter, and getting a rental agreement signed. There are too many steps that require more phone or face to face contact which would make online reservations difficult. Staff will look into at least advertising that we have facilities available for rent by posting it on facebook.

Discuss and consider the design of Firefighter's Park located at 2837 5th Street.

Mr. Whitworth showed the board a preliminary design of the park made by City Engineer, Greg Peters. Ms. Mitchell talked about possibly trying to get on the EDC agenda to ask for funding for this park at their next board meeting

8. 13-1700

Discuss and consider a recommendation to the City Council to rename Park Lake Park to the David B Sanford Memorial Park.

Executive Summary

This item is to discuss and consider a request submitted to the Parks and Recreation Commission for the renaming of Park Lake Park to the David B. Sanford Memorial Park in honor of the late Dave Sanford

The board received an e-mail from Mr. Sanford's daughter regarding his contributions to the park. Mr. Whitworth went over the current policies and guidelines on renaming of facilities. Charles Anderson, 5009 Springtree Ln spoke about Mr. Sanford's involvement in CERT, and Park Lake Partners. He feels that he did an excellent job for the City. A motion was made by J.D. Pruitt and seconded by Michael Kellam to rename Park Lake Park as David B. Sanford Memorial Park. Motion passed unanimously

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Fall 2013 brochure went out. We are preparing for the Pumpkin Prowl and Cookies with Santa events.

Requests for future agenda items.

Requests were made to discuss Firefighter's Park, and the disc golf course at Salmon Park if they are ready to present to the board.

Set upcoming Parks and Recreation Commission meeting date.

The next meeting was set for September 12, 2013.

Adjournment

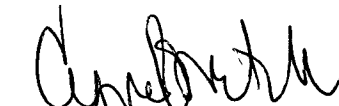
A motion to adjourn was made at 7.41 PM by Cyndi Mitchell.

ATTEST.

APPROVED.



SECRETARY



CHAIRMAN