

CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
APRIL 1, 2024

The City Council of the City of Sachse held a regular meeting on Monday, April 1, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Lindsay Buhler, Councilmember Frank Millsap, Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Matt Prestenberg, Councilmember Chance Lindsey.

A. Meeting Opening

1. Call to Order. The City Council of the City of Sachse will hold a Regular Meeting on Monday, April 1, 2024, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Prestenberg led the pledges.

B. Recognition

1. Present a proclamation recognizing April as National Safe Digging Month.

Mayor Bickerstaff presented a proclamation to Eva Hummel with Atmos Energy to recognize National Safe Digging Month.

2. Present a proclamation recognizing April 6, 2024, as Arbor Day in the City of Sachse.

Mayor Bickerstaff presented a proclamation to the Leisure Services staff in recognition of Arbor Day 2024. Ms. Hummel added that Atmos would be donating 50 trees to be planted at J.K. Sachse Park.

3. Present a proclamation recognizing April 6, 2024, as Keep America Beautiful - Great American Cleanup Day in the City of Sachse.

Mayor Bickerstaff presented the Leisure Services staff with a proclamation recognizing Keep America Beautiful - Great American Cleanup Day.

4. Present a proclamation recognizing the week of April 7-13, 2024, as National Library Week in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Library Services Manager Daniel Laney in recognition of National Library Week.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced that the splash pad at JK Sachse Park is open. He also commented on the recent Easter events and the upcoming Arbor Day Jubilee and clean-up event. Councilmember Millsap noted that the library will be hosting a Unicorn party on April 12 and a book club discussion on April 4. Councilmember Howarth clarified that the cleanup on Saturday starts at 9am.

Ms. Nash congratulated Kylan Strauss on his promotion to Firefighter/Paramedic and Angel Contreras for his promotion to Water Quality Technician II.

Mayor Bickerstaff announcements:

- The fourth class of the Citizens Fire Academy is open until April 18. Classes will be held every Thursday from April 25 through June 20 from 6 to 8:30 p.m. Participants will have the opportunity to ride along with fire crews and learn more about programs in the fire service. Check out the City website for details.
- The City has moved to a new agenda and meeting management platform, CivicClerk. In order to continue receiving notifications of new agenda packets, you must create a username and password and then subscribe to the list you are interested in. Check the City website for details or contact Leah Granger with any questions at lgranger@cityofsachse.com.
- Early voting for the General Election will be from April 22 through April 30, and Election Day is May 4. Dallas County residents may vote in the City Hall Courtroom or any Dallas County Vote Center, and Collin County residents may vote in the Michael J. Felix Community Center Room A & B or any Collin County Vote Center. The last day to register to vote for this election is this Thursday, April 4. Ballot by Mail applications must be received by your residing county's office no later than noon on April 23. Please contact your county's office or City Secretary Leah Granger if you have any questions.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the March 18, regular meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending February 29, 2024.

3. Authorize the City Manager to extend the depository contract with American National Bank through May 31, 2025.

Councilmember Howarth made a motion to Approve the Consent agenda as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0.

F. Regular Agenda Items

1. Receive the quarterly 2021 Bond update.

Ms. Nash provided an update on the 2021 Bond projects to Council noting progress and future projected timelines. Council had a few clarifying questions.

2. Consider authorizing the City Manager to negotiate and enter into a contract with Kimley-Horn and Associates, Inc. for the update to the City's Comprehensive Plan, in the amount not to exceed Three Hundred Thousand and No/100 Dollars (\$300,000.00).

Ms. Nash commented that most Comprehensive Plans are updated every five years and the last plan was created in 2017. She also noted that this would again be a joint effort between the Economic Development Corporation and City staff to produce a market-tested planning document. Economic Development Manager Jerod Potts reviewed the Comprehensive Plan update with Council, including prior discussions, the Request for Qualifications, tasks and deliverables, funding, and next steps. He specified that, as required by state law, the Planning & Zoning Commission will review and make a recommendation to Council on the plan. Staff recommends awarding the project to Kimley-Horn Associates based on qualifications, previous work with the City, and their communications strategy for the project. Mr. Potts focused on the communication plan as being a critical component of implementation.

After several questions, Councilmember Lindsey made a motion to Approve the item as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0.

3. Receive an update on the Animal Shelter construction project.

Chief Sylvester updated the Council on the progress of the Animal Shelter construction project, including a visual tour. Estimated completion is September 2024 and the project is on budget.

4. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:28 p.m.



Jeff Bickerstaff, Mayor

ATTEST:



Leah K Granger, City Secretary

