

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

OCTOBER 7, 2019

The City Council of the City of Sachse held a workshop and regular meeting on Monday, October 7, 2019 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Bill Adams, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, and Cullen King; City Manager, Gina Nash; City Attorney, Joe Gorfida; City Secretary, Michelle Lewis Sirianni; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Recreation Manager, Cynthia Wiseman; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade; Deputy Fire Chief, Lee Richardson; and Police Chief, Bryan Sylvester. Councilmember Jeff Bickerstaff was absent.

Mayor Felix opened the workshop meeting at 6:31 p.m.

CWD UPDATE: Receive a six-month update on services from Community Waste Disposal (CWD), the City's new solid waste and recycling provider.

Jason Roemer, Municipal Coordinator for the City, provided an update on services. Mr. Roemer reviewed service inquiries, the education campaign, community participation, and the current investments being made by CWD into Sachse.

Mayor Felix commented that numerous issues have been brought to his attention. However, he is grateful for the response by CWD.

The City Council discussed how the City compares overall with CWD's other city clients in terms of missed pick-ups and customer calls. The City Council also discussed the weight of the trash carts. The City Council then exited the Chambers to view the City's newest automated side-loader (ASL) truck, which was parked outside.

COMMUNITY CENTER POLICIES AND PROCEDURES: Discuss the policies and procedures for the Michael J. Felix Community Center and the facility rental policies for the Community Center and Senior Center.

Mrs. Wiseman reviewed the hours of operation and membership rates that the Council previously approved. She then provided an overview of the proposed general policies, which covers membership types, dress code, supervision requirements, rules for the gymnasium, rules for the walking track, and game zone policies.

Councilman King asked if they would consider a time for mothers with strollers to use the track if there was interest.

Mrs. Wiseman then presented the facility rental policies for both the Community Center and the Senior Center, which included reservation fees, general use policies, payments and cancellations, decorations, kitchen use, set-up and clean-up, and other general rules. She noted that reservations need to be made two weeks prior to the event. Each rental period is available for a maximum of six hours and payments must be made within seven days of the event.

Staff is seeking feedback with this item to be presented to the Park and Recreation Board at its October 10, 2019 meeting. Staff will present the board's feedback and final recommendations to the City Council in November.

No further discussion or comments were made.

CITY COUNCIL MEETING ITEMS: Discussion of City Council meeting agenda items.

Mrs. Nash requested that the City Council pull item F3 off the regular agenda. "Consider approval of an ordinance amending Chapter 9 of the City of Sachse Code of Ordinances titled "Traffic Regulations" to prohibit a person to Stop, Stand, or Park a motor vehicle along Woodcreek Way a distance 40 feet south of Meadow Bluff Lane and along Woodcreek Way a distance of 100 feet south of Meadow Creek Court."

She stated that the item needs amendments. Therefore, staff is requesting the withdrawal of the item. It will return at the next City Council meeting for Council's consideration.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:39 p.m.

Mayor Felix opened the regular meeting at 7:40 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman King offered the invocation and Councilman Watkins led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King announced the upcoming CERT Emergency Preparedness classes on October 12 and October 22, the Sachse Chamber Fallfest on October 26, and thanked the Animal Shelter staff and volunteers for the success of the shot clinic.

Councilwoman Howarth announced upcoming Library events.

Councilman Franks announced the Pumpkin Prowl on October 19 at Salmon Park beginning at 6:00 p.m.

Mayor Pro Tem Adams announced the open houses at Fire Station #1 and Fire Station #2 on October 9 from 6:00 to 9:00 p.m. He also reminded everyone about the upcoming First Responders Cookout on October 15 at the Charles Smith and Sons Funeral Home. The cookout starts at 6:30 p.m.

CITIZENS INPUT:

Butch Kemper, 7107 Longmeadow Drive, requested for the City Council to place an item back on an agenda regarding the four way stop sign at 3rd Street along Blackburn/Ingram Road.

Diana Smith, 4802 Sachse Road, invited citizens to attend the Veteran's Day Event being held by the Sachse Historical Society on November 9 at 11:00 a.m. at the museum.

Tricia Lindsey, 3718 Rockhouse Road, shared a resident concern and then suggested that CWD come to the Senior Center to provide education on how to receive handicapped trash can delivery.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the September 16, 2019, combined meeting.**
- 2. Approve a resolution authorizing the City Manager to negotiate and execute the terms and conditions of an agreement, by and between the City of Sachse and DataVox for the purchase and installation of video surveillance and access control equipment for the Sachse Community Center in an amount not to exceed eighty-five thousand dollars and zero cents (\$85,000.00).**
- 3. Approve a resolution authorizing the City Manager to negotiate and execute the terms and conditions of an agreement, by and between the City of Sachse and Visionality-Designs That Compute (DTC) for the purchase and installation of audio-visual equipment for the Sachse Community Center in an amount not to exceed one hundred and ten thousand dollars and zero cents (\$110,000.00).**
- 4. Authorize the remodel of Salmon Park restrooms with Henneberger Construction, Inc., through the BuyBoard purchasing program, in an amount not to exceed the eighty thousand dollars and zero cents (\$80,000.00) and authorize the City Manager to execute necessary documents for such remodel.**
- 5. Approve an Interlocal Agreement renewing the Food Establishment and Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.**
- 6. Accept the monthly revenue and expenditure report for the period ending August 31, 2019.**

7. Approve a resolution authorizing the purchase, design, and installation of furniture with Workplace Solutions for the Michael J. Felix Community Center in an amount not to exceed one hundred thousand dollars and zero cents (\$100,000.00).

8. Approve a Memorandum of Agreement regarding electrical service between the City of Sachse and the Sachse Historical Society.

9. Approve an amendment to the Household Hazardous Waste Interlocal Agreement between Dallas County and the City of Sachse.

Councilman Watkins requested to pull item 7.

Councilman King made a motion to approve the consent agenda items as presented with the exception of the outdoor furniture totaling \$24,874.00 included in item #7. Councilman Watkins seconded that motion and the motion was unanimously approved.

Councilman Watkins stated he would like a clarification of cost regarding the outdoor pieces, particularly the benches which seems expensive.

Ron Hobbs and Wadona Stich with Ron Hobbs Architects commented that they had looked for similar items that matched what was already on the campus, as well as outdoor chairs that would be durable and withstand the elements.

The City Council discussed the quality and the pricing of the outdoor furniture. Mr. Hobbs suggested approving the item less the outdoor furniture. He indicated that they would look for other pieces for comparison, and bring options back to the City Council for consideration.

REGULAR AGENDA ITEMS:

Receive a six-month update on services from Community Waste Disposal (CWD), the City's new solid waste and recycling provider. (Continuation from workshop, if necessary)

This item was discussed and completed in the workshop. No further comments were made.

Conduct a public hearing to consider and act on an ordinance amending the Code of Ordinances by amending Chapter 11 titled "Zoning".

Mr. Robinson stated this item is to amend the zoning ordinance based on the revisions in State law made under House Bill 2439, which limits the ability of cities to regulate building materials, and cleans up errors in the code, outdated references, and provisions. Mr. Robinson stated the most notable changes include the removal of building material restrictions, the creation of administrative adjustments, and added clarifications to definitions. The Planning and Zoning Commission voted 5-0 to recommend approval of the proposed ordinance amendment at its September 23, 2019 meeting. Staff recommends approval.

Mayor Felix opened the public hearing.

No comments were made.

Mayor Felix closed the public hearing.

Councilman King made a motion to approve an amendment to the Code of Ordinances by amending Chapter 11 titled "Zoning". Mayor Pro Tem Adams seconded that motion and the motion was unanimously approved.

Consider approval of an ordinance amending Chapter 9 of the City of Sachse Code of Ordinances titled "Traffic Regulations" to prohibit a person to Stop, Stand, or Park a motor vehicle along Woodcreek Way a distance 40 feet south of Meadow Bluff Lane and along Woodcreek Way a distance of 100 feet south of Meadow Creek Court.

Councilman Watkins made a motion to withdraw this item. Councilman King seconded that motion and the motion was unanimously approved.

Consider an ordinance adopting the 2019 Water Resource and Emergency Management Plan.

Mr. Nesbit stated every five years, public water suppliers must submit a Water Conservation Plan and a Water Resource and Emergency Management Plan to the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB). The companion document, the Water Conservation Plan was recently approved by City Council on September 16, 2019. The purpose of this plan is to have multiple methods and strategies to provide short-term and long-term plans for water savings during drought or emergency conditions. Mr. Nesbit outlined the differences between the three stages of the Water Conservation Plan.

Mayor Pro Adams made a motion to approve an ordinance adopting the 2019 Water Resource and Emergency Management Plan. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider a resolution to submit projects for inclusion into the Dallas County Master Agreement Governing Major Capital Transportation Improvements Projects 7th Call for Projects.

The City is partnering with Dallas County on the next series of major capital improvements. The next submittal for projects to be included into the Dallas County Master Agreement Governing Major Capital Transportation Improvements Projects is the 7th Call for Projects. Staff recommends including a funding request for the design and construction of Sachse Road from Miles Road to Merritt Road, and an additional funding request be added for the construction costs associated with the Merritt Road project, which is currently under design.

Councilman King made a motion to approve a resolution to submit projects for inclusion into the Dallas County Master Agreement Governing Major Capital Transportation Improvements Projects 7th Call for Projects. Councilwoman Howarth seconded that motion and the motion was unanimously approved.

Consider a resolution to submit projects for inclusion into the 2019 Collin County Call for City Projects.

The City is partnering with Collin County on the next series of major capital improvements. Collin County is now accepting requests for project submissions to be included into the 2019 Collin County Call for City Projects. Staff recommends including a funding request for the design and construction of three traffic signals located at Ranch Road and Dewitt Road, Woodbridge Parkway and Cody Lane, and Woodbridge Parkway and Creek Crossing.

Councilman Watkins made a motion to approve a resolution to submit projects for inclusion into the 2019 Collin County Call for City Projects. Councilman King seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to execute an amended and revised development agreement with Main Street TH, Ltd. for the Sable Hills Estates Subdivision.

Mr. Nesbit stated that since the original agreement, several additional items for utilities, pavement, and drainage infrastructure have been required to complete the development. The developer has installed additional items at the direction of staff in order to help facilitate infrastructure, drainage, and erosion concerns for the proposed development. Staff worked with the adjacent property owners and the developer to address remaining outstanding items and complete the development. These items were not included in the previous agreement. This revised agreement provides for the developer to be compensated for the additional items installed at the request of the City.

Jackie Eichelberger, 7121 Bailey Road, stated she attended the meeting held with the residents and appreciated the cooperation of the developers.

Councilman King made a motion to approve authorizing the City Manager to execute an amended and revised development agreement with Main Street TH, Ltd. for the Sable Hills Estates Subdivision. Councilman Watkins seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to Texas Government Code §551.071(2) to consult with the City Attorney regarding legal matters related to (1) Vicksburg Drive and Anthony Lane drainage improvements and (2) a construction agreement between the City and KIK Underground for Vicksburg Drive and Ponderosa drainage improvements.

At 8:47 p.m., the City Council recessed into Executive Session.

At 9:23 p.m., the City Council reconvened into regular session.

Councilman Watkins made a motion to authorize the City Manager to terminate the agreement for the construction of the Vicksburg-Ponderosa Drainage Improvement Project with KIK Underground, LLC. Mayor Pro Tem Adams seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 9:25 p.m.


MIKE J. FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary

