



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, October 11, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, October 11, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. 12-1157 Consider approval of the September 13, 2012 meeting minutes.

Executive Summary
Review and approve minutes from the September 13, 2012 meeting.
Attachments: [parks minutes 091312.pdf](#)
4. **Discuss and consider Firefighter's Park located at 2837 5th Street.**
5. **Discuss and consider date for Great American Cleanup/Arbor Day event.**
6. **Discuss and consider the Parks and Recreation Department's role during Fallfest.**
7. **Staff updates regarding current activities, special events, and personnel.**
8. **Request for future agenda items.**
9. **Set upcoming Parks and Recreation Commission meeting date.**
10. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: October 5, 2012; 5:00 p.m.

Lance Whitworth, Director of Parks and Recreation

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas
Minutes – Full Report
Parks and Recreation Commission

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Thursday, September 13, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, August 9, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas, to consider the following items of business:

Present 6 - Commission Member Diana Smith, Commission Member Spencer Hauenstein, Commission Member Juanita Miller, Commission Member J. D. Pruitt, Chairman Jeff Bickerstaff, and Vice-Chair Darlene Putman

Also present: City Council Liaison Brett Franks, Parks Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

1. **Call to Order** The meeting was called to order at 7:00 PM by Chairman Jeff Bickerstaff.

2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman Jeff Bickerstaff.

3. **12-1062 Consider approval of the August 9, 2012 meeting.**

A motion was made by Spencer Hauenstein and seconded by Darlene Putman to approve the minutes as written. Motion passed unanimously.

4. **Introduction of new Parks and Recreation Commission member.**

Mr. Bickerstaff introduced and welcomed the new Parks and Recreation Commission member Mr. J. D. Pruitt.

5. **12-1085 Discuss and consider Parks and Recreation Department's proposed 2012-2013 Budget.**

Mr. Whitworth discussed the adopted budget for the Parks & Recreation Department. There have been no major increases in the budget. Ms. Putman asked how the addition of trees on Bunker Hill will affect staff with no increases in the budget. Mr. Whitworth reported that he will be able to allow the contract mowing service to maintain that portion of Bunker Hill to help with the upkeep of the trees.

6. **Discuss and consider the City's program on diseased/dead trees and brush.**

Mr. Whitworth reported that we are engaged in tree care throughout the City by going through proper procedures on removing diseased and dead trees. We have cleaned up Salmon Park as well as contacted the railroad about removing trees along the railroad right-of-way on Highway 78. When the railroad doesn't comply after being notified by both the Parks & Recreation Department and Code enforcement, we go in and clear the trees out.

7. **Discuss and consider Firefighter's Park located at 2837 5th Street.**

The City hasn't been able to acquire the piece of land in the back portion of Firefighter's Park. We are going to go ahead with the project and replat the piece of property with the piece of land removed. When the City begins building, we won't build anything on that piece of property.

8. **Staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth asked for volunteers from the Park Board to read stories at the November 8, library storytime for the America Recycles Day campaign. Jeff Bickerstaff, Diana Smith, and J.D. Pruitt volunteered to each read a story. We are on the Council agenda for the November 5 America Recycles Day Proclamation. Mr. Whitworth also asked for Park Board volunteers to assist with the Pumpkin Hunt on October 27. We have a sponsor that is donating three bounce houses for the event and we'll need volunteers to help monitor each of the bounce houses. Diana Smith and Jeff Bickerstaff both volunteered to help with this event.

9. **Request for future agenda items.**

Requests were made to discuss Firefighter's Park and Fallfest.

10. **Set upcoming Parks and Recreation Commission meeting date.**

The next board meeting was set for October 11, 2012 at 7:00 PM.

11. **Adjournment**

A motion to adjourn was made at 7:35 PM by Spencer Hauenstein.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, October 11, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, October 11, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Jeff Bickerstaff, Commission Member Kirsten Hill, Commission Member J. D. Pruitt, Commission Member Diana Smith, and Commission Member Spencer Hauenstein

Absent 2 - Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman Jeff Bickerstaff.

3. 12-1157 Consider approval of the September 13, 2012 meeting minutes.

Executive Summary

Review and approve minutes from the September 13, 2012 meeting.

A motion was made by Spencer Hauenstein and seconded by J.D. Pruitt to approve the minutes as written. Motion passed unanimously.

Discuss and consider Firefighter's Park located at 2837 5th Street.

Mr. Whitworth reported that the replatting of Firefighter's Park is almost finished by Maddox surveying and we are waiting on the hiring of a new engineer to review the replat.

Discuss and consider date for Great American Cleanup/Arbor Day event.

Mr. Whitworth reported that we would like to set a date for the Great American Cleanup/Arbor Day event. We would like to have the event on April 13. The board agreed on the date. He also reported that in an effort to try and get all of

the groups in the amphitheater at the same time, we'd like to advertise a photograph moment at a certain time for all of the organizations to gather and have a group photo.

Discuss and consider the Parks and Recreation Department's role during Fallfest.

Mr. Whitworth reported that the role of the Parks Department is to assist in providing the facility, setup, takedown, operations of outlets, restroom maintenance, and trash pickup throughout the day.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Pumpkin Prowl will be on October 27, starting at 6 PM. We have Saints on Steel that will be assisting us with parking for the event. We have Fun Times Party Rental sponsoring 3 bounce houses at the event. We'll have hayrides, pumpkins, cookies, and Sports Clips and Smile Magic will be there. Ms. Wiseman reported on the America Recycles Day event and the activities planned, including a proclamation at the November 5 City Council meeting, as well as the November 8 library storytime.

Request for future agenda items.

A request was made to include the Tree Preservation Ordinance on the next agenda.

Set upcoming Parks and Recreation Commission meeting date.

The next board meeting was set for November 8, 2012 at 7:00 PM.

Adjournment

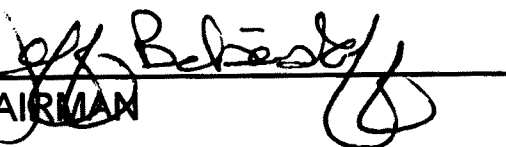
A motion to adjourn was made at 7:33 PM by Spencer Hauenstein.

ATTEST:

APPROVED:



SECRETARY



CHAIRMAN