



**Monday, October 16, 2023
City Council Regular Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

**Sachse City Council meetings are streamed live online or available on-demand
(<https://sachsetx.swagit.com/live>).**

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, October 16, 2023, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Public Comment

1. The public is invited to address Council regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Council/Staff Reports and Updates

1. Present a proclamation recognizing October as National Code Compliance Month.
2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

1. Approve the September 13, 2023, special meeting minutes.
2. Approve the September 18, 2023, regular meeting minutes.
3. Approve the September 26, 2023, special meeting minutes.
4. Accept the monthly revenue and expenditure report for the period ending August 31, 2023.
5. Authorize the purchase of books and library materials from Ingram Library Services through the Texas SmartBuy Program not to exceed the budgeted funds of Sixty-One Thousand and Eighty and 00/100 Dollars (\$61,080.00) for the Sachse Public Library.

6. Authorize the purchase of one (1) 2024 Ford F-550 Pipe Hunter Jet Truck from Rush Truck Centers of Texas through the Texas Local Government BuyBoard cooperative purchasing program (#601-19) not to exceed Two Hundred Fifty-Four Thousand, One Hundred Seventy-Eight and No/100 Dollars (\$254,178.00) for the truck and outfitting for the City of Sachse Public Works Department.

7. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Ninety Thousand, Three-Hundred Twenty and No/100 Dollars (\$90,320.00) with North Texas Contracting, Inc. for water line repairs at Pleasant Valley Place.

E. Regular Agenda Items

1. Receive an update from the City's Neighborhood Services Division.
2. Discuss potential ordinance amendments to Chapter 3 "Building Regulations" and Chapter 11 "Zoning Ordinance" of the Sachse Code of Ordinance.

F. Regular Agenda Items / Meeting Closing

2. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Leah K Granger, City Secretary

Posted: 10/13/2023 by 5:00pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Council/Staff Reports and Updates

Subject **1. Present a proclamation recognizing October as National Code Compliance Month.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Recognition

BACKGROUND

In 2005, in the wake of Hurricane Katrina, President George W. Bush established "National Code Compliance Month" in acknowledgement of the importance and impact that Code Enforcement has in its communities. All communities face struggles with vacant buildings, trash, tall grass and weeds, graffiti, inoperable vehicles, and much more. Code Enforcement provides the first line of defense in making sure that these issues are managed in a responsible and effective way. Effective Code Enforcement initiatives seek to achieve voluntary compliance as a means of avoiding other punitive methods of enforcement, while still accomplishing what is best for the community's health and safety. Improving and maintaining safety is the primary way that Code Enforcement Officers positively impact the city. Ordinances and codes are enacted for the good of the entire community. They take into consideration the safety and well-being of the public, and enforcement of these ordinances is essential to a good quality of life.

OVERVIEW

The City of Sachse is joining together with the American Association of Code Enforcement, the State of Texas, and the Nation in proclaiming the month of October 2023 as National Code Compliance Month and call upon municipalities and communities to join in recognizing and expressing their appreciation for the dedication and service of the individuals who serve as Code Enforcement Officers.

RECOMMENDATION

Present a proclamation to the City of Sachse, Neighborhood Services - Code Enforcement Division, proclaiming the month of October 2023 as National Code Compliance Month.

Ray Mendez, Neighborhood Services Manager, will be present to receive the proclamation.

File Attachments

[C1. Proclamation Code Compliance Month October 2023.pdf \(106 KB\)](#)

Proclamation

WHEREAS, National Code Compliance Month was established in 2005, by President George W. Bush, in the wake of Hurricane Katrina, to recognize the importance and impact that Code Enforcement has in our communities; and

WHEREAS, Code Enforcement Officers often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and

WHEREAS, Code Enforcement Officers are dedicated, and highly qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

WHEREAS, Code Enforcement Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

WHEREAS, the City of Sachse and the American Association of Code Enforcement want to recognize and honor Code Enforcement Officers and Code Professionals all across the United States and bring awareness to the importance of Code Enforcement to the communities they serve; and

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the month of October 2023 as

National Code Compliance Month

in Sachse, and encourage all residents to join the Sachse City Council in recognizing and expressing their appreciation for the dedication and service of the individuals who serve as our Code Enforcement Officers.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 16th day of October, 2023.

Gold
Seal



Jeff Bickerstaff, Mayor

C. Council/Staff Reports and Updates

Subject	2. Mayor and City Council announcements regarding special events, current activities, and local achievements.
Meeting	Oct 16, 2023 - City Council Regular Meeting
Access	Public
Type	Information

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject **1. Approve the September 13, 2023, special meeting minutes.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Action (Consent), Minutes

Recommended Approve the September 13, 2023, special meeting minutes.
Action

Minutes [View Minutes](#) for Sep 13, 2023 - City Council Special Meeting

BACKGROUND

Minutes from the September 13, 2023, Council special meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the September 13, 2023, special meeting minutes.

File Attachments

[D.1 09.13.23 City Council Special Minutes.pdf \(77 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
SPECIAL MEETING MINUTES
SEPTEMBER 13, 2023**

The City Council of the City of Sachse held a regular meeting on Wednesday, September 13, 2023, at 6 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, and Lindsay Buhler.

Members absent: Councilmember Matt Prestenberg

SPECIAL MEETING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6 p.m.

1. Conduct and discuss boards and commissions interviews.

Ms. Granger reviewed the boards and commissions that have members with expiring terms. The Council interviewed applicants.

2. Consider appointments to the City's boards and commissions.

No action at this time.

3. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:32 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject **2. Approve the September 18, 2023, regular meeting minutes.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Action (Consent), Minutes

Recommended Approve the September 18, 2023, regular meeting minutes.
Action

Minutes [View Minutes](#) for Sep 18, 2023 - City Council Regular Meeting

BACKGROUND

Minutes from September 18, 2023, Council regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the September 18, 2023, regular meeting minutes.

File Attachments

[D2. 09.18.23 City Council Minutes.pdf \(207 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
SEPTEMBER 18, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, September 18, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Mayor Bickerstaff offered the invocation and Councilmember Prestenberg led the pledges.

PUBLIC COMMENT:

There were no public comments.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Receive presentation of “Accredited Agency” by the Texas Police Chiefs Associations Best Practices Accreditation Program.

Richland Hills Chief of Police Kimberly Sylvester presented the accreditation certificate to the police department on behalf of the Texas Police Chiefs Association. The police department has been accredited since 2011.

2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Howarth thanked the Public Works department for fixing the water main break in her neighborhood so quickly. Mayor Pro Tem Franks reminded everyone that Toddler Time has returned to the Michael J. Felix Community Center and the next one will be October 6. He also invited all to attend the annual Pumpkin Prowl on October 21 at Salmon Park at 6 p.m.

Ms. Nash’s announcements.

- Recognized Alfredo Rios and Christopher Filomino for earning their Waste Water Collection Operator licenses.
- Congratulations to Officer Lester Price for earning his TCOLE Master Peace Officer Certification and to Officer Adam Carrington for earning his TCOLE Intermediate Peace Officer Certification.

- Kelly Dennis earned her Level II Municipal Court State Certification.
- The Sachse Public Library received their notification of accreditation for the next fiscal year through the Texas State Library and Archives Commission. The Library has been accredited for more than 33 years.
- Congratulations to Brian Le who has been promoted from Firefighter/EMT to Firefighter/Paramedic.

Mayor Bickerstaff's announcements:

- Reiterated that the Pumpkin Prowl will be at Salmon Park on October 21.
- Public Safety Day is Saturday, September 30, from 10 a.m. – 2 p.m. at the Public Safety Building. This is a chance to meet Sachse police officers and firefighters, check out their vehicles, play games, and help out with a much-needed blood drive.
- The annual National Night Out block parties will be Tuesday, October 3. This is an opportunity to enhance the relationship between neighbors and law enforcement and foster community. Check out the City website for block party applications.
- Water restrictions are in effect and every effort helps conserve water. Even numbered homes may water on Thursday and/or Sunday. Odd numbered homes may water on Wednesday and/or Saturday. Watering is prohibited between 10 a.m. and 6 p.m. Please check the City website for more details.
- Don't forget to help fight hunger with the 2023 Peanut Butter Drive. Join our team: The Sachse Spread online, or at one of the various drop boxes around the municipal complex, to donate and support this worthy cause. Check out the City website for details.

CONSENT AGENDA:

1. **Approve the September 5, 2023, meeting minutes.**
2. **Approve an ordinance of the City of Sachse, Texas, amending the Code of Ordinance by amending Chapter 12 titled "Miscellaneous Regulations" by deleting Section 12-1 titled "Curfew for Minors" in its entirety and reserving Section 12-1 for future use; providing a severability clause; providing a savings clause; and providing for an effective date.**
3. **Approve renewing the terms and conditions of a Professional Services Agreement, by and between the City of Sachse and the City of Garland for the City of Garland Health Department, to provide immunizations, well child health care, and communicable disease investigation services for the City of Sachse.**
4. **Authorize the purchase of two (2) 2023 Ford 350 Crew Cab Pickup Trucks from Randall Reed's Planet Ford 635 through the Tarrant County's cooperative purchasing program (2022-187) not to exceed the budgeted funds of One Hundred Twenty-Seven Thousand, Four Hundred Dollars (\$127,400) for the City of Sachse Public Works Department.**

Councilmember Prestenberg made a motion to approve the Consent Agenda as presented. Councilmember Howarth seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

1. **Consider a resolution of the City Council of the City of Sachse, Texas, calling a portion of the City of Sachse, Texas, Limited Tax Note, Series 2019, and City of Sachse, Texas,**

Limited Tax Notes, Series 2021, for redemption prior to maturity; and enacting other provisions relating to the subject.

Jason Hughes, the City's Financial Advisor with Hilltop Securities, went over the existing debt the City currently has outstanding, which is \$58.73 million. This does not include the \$36 million of authorized but unissued debt dating back to that November 2021 bond election. The series 2019 and series 2020 limited tax notes are currently callable, meaning they can be taken out now without any kind of penalty or any additional interest being paid on them. This will equate to taking out \$535,000 of principal early and avoiding the interest payment on that amount. This is a good opportunity for the City of Sachse to dismiss debt at an early date, providing for more capacity in the future.

Mayor Bickerstaff wanted to clarify that these funds can be taken out early because they are callable, as opposed to them not being callable. These funds can also be refinanced in the future if the situation called for it.

Councilmember Howarth made a motion to approve item E1 as presented. Councilmember Prestenberg seconded the motion and it carried unanimously.

2. Discuss and consider a resolution authorizing the awards of bids for various employee insurance coverage policies to Aetna; Surency; and AFLAC; and authorizing the City Manager to execute such agreements for coverage.

Monica Blakely with HUB International (HUB), provided the City Council with an update on the 2024 plan for employee benefits. Ms. Blakely explained that when HUB International approached Aetna, they were looking at a 13% increase. HUB was able to negotiate that down to a 9.9% increase, reducing the cost by \$60,000. The dental, vision, life, and disability policies are under rate guarantee, so there are no changes at this time. HUB recommends the services the City currently has with Flores, including the HRA and FSA accounts, COBRA, and retiree billing be transitioned to Surency since they came in at a lower price in some areas than Flores. There are no changes at this time to the employee assistance program, legal and identity theft protection, or to the first responder support. Currently, the City is with AFLAC on an individual contract for voluntary benefits. The recommendation is to transition to the group policy for a lower rate and employees will have the ability to access a group platform online to access those elections and support, rather than going through an individual agent for each employee. Ms. Blakely went on to explain medical loss ratio data acquired over the past three months, putting the City of Sachse below a 10% increase which is considered favorable in the current market.

Councilmember Prestenberg asked if there was a way to analyze if an employee is using a name brand prescription versus a generic brand prescription. He would like generic brands to be pushed if possible for cost reduction to employees and their families. Ms. Blakely stated that there is a mandatory generic program already in place.

Councilmember Prestenberg made a motion to authorize the City Manager to execute agreements for employee coverage, item E2 as presented. Councilmember Buhler seconded the motion and it carried unanimously.

3. Consider a resolution nominating candidate(s) to the Board of Directors of the Collin Central Appraisal District.

Ms. Nash explained this is the time of the year where Council has the opportunity to nominate candidates for the Collin Central Appraisal District, which is this item, and the next item is for the Dallas Central Appraisal District. The rules have changed and there is now an opportunity to nominate up to five individuals for the Collin Central Appraisal District. The rules have not changed for the Dallas Central Appraisal District and will only allow one nomination.

Mayor Pro Tem Franks made a motion to nominate Councilmember Howarth to the Collin Central Appraisal District Board of Directors. Councilmember Buhler seconded the motion and it carried unanimously.

4. Consider a resolution of the City of Sachse, Texas, nominating a candidate to be a member of the Board of Directors of the Dallas Central Appraisal District.

Councilmember Howarth made a motion to nominate Mayor Pro Tem Franks to the Dallas Central Appraisal District Board of Directors. Councilmember Prestenberg seconded the motion and it carried unanimously.

5. Consider an ordinance of the City Council of Sachse, Texas, authorizing certain budget and Capital Improvement Plan amendments pertaining to the fiscal year 2022-2023 Budget and Capital Improvement Plan; and providing an effective date.

Finance Director, David Baldwin, gave an overview of the amendments being proposed. Mr. Baldwin reminded the Council that the Charter states that budget items or budget amendments can be made for items that could not reasonably have been foreseen. The amendment must be by ordinance and attached to the original budget. The four amendment items are: (1) action regarding the fund balance drawdown plan for the Hudson Crossing screening wall replacement of \$60,000 for the design; (2) adjustment of the Vehicle Equipment Replacement Fund for accounting purposes on three fire apparatus that were not received during the 2021-2022 budgeted year as planned and to move those apparatus to the current year; (3) an adjustment in the Utility Fund for the Third Garland Connection Creek Stabilization project that was \$37,000 over the previous budget assumption, and for which Council has already approved; and finally, (4) the removal of property transfer expense from the Economic Development Corporation to the General Fund from the balance sheet totaling \$703,883. The four funds total \$2,424,514 in amendments and amendments to the CIP total \$100,000.

Councilmember Lindsey made a motion to approve item E5 as presented. Councilmember Buhler seconded the motion and it carried unanimously.

6. Conduct a public hearing to consider ad valorem taxes for the year 2023 (Fiscal Year 2023-2024) at a rate of \$0.650416 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Sachse as of January 1, 2024.

Mr. Baldwin gave a brief overview of this item. The base budget increased to reflect the request for new hours and expanded services at the Sachse Public Library, the Michael J. Felix Community Center, as well as the request for new special events that were indicated in the 2022 resident survey. Additionally, the increased budget also reflects the increased public safety staffing levels needed to support the growing community. The increase to the General Fund to pay for major operations is 13.56% or \$1.99 million. This was accomplished with maintaining a flat tax rate and it does not impact property taxes for residents who have an over 65 or disabled exemptions

The Public Hearing was opened at 7:23 p.m.

Mayor Bickerstaff read several emails from residents:

- Richard Cho is opposed to the property tax increase.
- Jayne Cornell prefers the no-new-revenue tax rate.
- Ben Carroll urged consideration of the no-new-revenue tax rate.
- Renee Smith opposed the proposed tax increase.
- Dara Jones favored the no-new-revenue tax rate.
- Michelle McCabe supported the no-new-revenue tax rate.

The Public Hearing was closed at 7:26 p.m.

Councilmember Prestenberg asked for clarification regarding the average household payment. Mayor Bickerstaff clarified that the rate will remain at 0.650416 per \$100.

- 7. Consider an ordinance of the City of Sachse, Texas, adopting the budget for fiscal year beginning October 1, 2023 and ending September 30, 2024; providing that expenditures for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date.**

Mr. Baldwin explained that there have been changes to the budget since the proposed budget was submitted to Council in August. The budget reflected the highest rate that was expected in health insurance while awaiting final costs. The actual rate came in with a total reduction to that budget of \$67,506. As a result, the General Fund saw a \$61,058 in reduction, the Utility Fund decreased by \$5,842, and the Economic Development Corporation saw a decrease of \$606. Another adjustment is the result of the tax note redemption. The Debt Service Fund is requesting to expend an additional \$545,016. The proposed budget for all funds included is \$94,177,128.

Councilmember Prestenberg made a motion to approve item E7 as presented. Councilmember Howarth seconded the motion and it carried unanimously.

- 8. Consider ratifying the property tax increase in the budget for Fiscal Year 2023-2024.**

Mr. Baldwin explained that per Texas Local Government Code, if adopting the budget is raising more revenue from property taxes than the previous year, it requires a separate vote from the governing body. The budget will raise \$3.5 million more revenue from property tax. That includes new construction of \$1.3 million and reflects Tax Increment Reinvestment Zone Revenue. That is almost a \$675,000 increase, a Debt Service Fund increase of \$846,000, and a General Fund increase of just under \$2 million.

Mayor Pro Tem Franks made a motion to approve item E8 as presented. Councilmember Buhler seconded the motion and it carried 6-1, with Councilmember Millsap voting against the proposal.

Mayor Bickerstaff returned to this item to take a roll call vote:

- Brent Franks voting ‘yes’
- Michelle Howarth voting ‘yes’
- Frank Millsap voting ‘no’
- Chance Lindsey voting ‘yes’
- Jeff Bickerstaff voting ‘yes’
- Lindsay Buhler voting ‘yes’
- Matt Prestenberg voting ‘yes’

9. Consider an ordinance of the City of Sachse, Texas, levying ad valorem taxes for the year 2023 (Fiscal Year 2023-2024) at a Maintenance and Operations rate of \$0.456209 and a Debt Service rate of \$0.194207 for a total rate of \$0.650416 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Sachse as of January 1, 2023, to provide revenue for the payment of current expenses; providing for an Interest and Sinking fund for all outstanding debt of the City of Sachse; providing for due and delinquent dates together with penalties and interest; providing a severability clause; providing a repealing clause; and providing an effective date.

Ms. Nash reminded Council that the state mandates very specific language that must be used relative to making a motion on this item.

Councilmember Howarth took a moment to explain that since she started on Council in 2018, Council has either gone under the no-new -revenue rate or kept the no-new-revenue rate. This occurred even during COVID, when there was concern about the economy and the effect on people’s jobs. She stated that the City has made every effort to lower the rate over time, when possible; however, the current inflation environment makes it impossible to meet the demands of residents and a growing community and stick with the no-new-revenue rate. As a result, the City has proposed a flat tax rate.

Mayor Bickerstaff reiterated what Councilmember Howarth stated, adding that this is the most difficult budget he has seen since being on Council. He spoke on the standards that Sachse residents require and that this increase will keep those standards.

Councilmember Howarth moved that the property rate tax rate be increased by the adoption of a tax rate of 0.456209 and a debt service rate of 0.194207 for a total of 0.650416, which is effectively a 3.771% increase in the tax rate. Mayor Pro Tem Franks seconded the motion and it carried 6-1.

- Brent Franks voting ‘yes’
- Michelle Howarth voting ‘yes’
- Frank Millsap voting ‘no’
- Chance Lindsey voting ‘yes’
- Jeff Bickerstaff voting ‘yes’
- Lindsay Buhler voting ‘yes’
- Matt Prestenberg voting ‘yes’

F. EXECUTIVE SESSION ITEMS:

Mayor Bickerstaff adjourned the Council to Executive Session at 7:44 p.m.

- 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072, for the purpose of deliberations regarding the purchase, exchange, lease, or value of real property generally located along Merritt Road, between Sachse Road and Pleasant Valley Road.**

The Council returned to Regular Session at 8:04 p.m.

G. REGULAR AGENDA ITEMS/MEETING CLOSING:

- 1. Take action as a result of Executive Session: Discuss and consider authorizing the City Manager to negotiate and execute purchase and sale agreements and other necessary documents for right-of-way acquisition purposes for the Merritt Road Infrastructure Improvement Project in a total amount not to exceed \$_____.**

Councilmember Lindsey made a motion to authorize the City Manager to negotiate and execute purchase and sale agreements and other necessary documents for right-of-way acquisition purposes for the Merritt Road Infrastructure Improvement Project in the total amount not to exceed \$354,068. Councilmember Howarth seconded the motion and it carried unanimously

2. Adjournment.

Mayor Bickerstaff thanked Ms. Chi for her service at the City of Sachse. He adjourned the meeting at 8:06 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject **3. Approve the September 26, 2023, special meeting minutes.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Action (Consent), Minutes

Recommended Approve the September 26, 2023, special meeting minutes.
Action

Minutes [View Minutes](#) for Sep 26, 2023 - City Council Special Meeting

BACKGROUND

Minutes from the September 26, 2023, Council special meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the September 26, 2023, special meeting minutes.

File Attachments

[D3. CityCouncil Special Minutes 09.26.2023.pdf \(153 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**CITY COUNCIL OF THE CITY OF SACHSE
SPECIAL MEETING MINUTES
SEPTEMBER 26, 2023**

The City Council of the City of Sachse held a regular meeting on Tuesday, September 26, 2023, at 6 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

SPECIAL MEETING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6 p.m.

1. Conduct and discuss boards and commissions interviews.

Ms. Granger reviewed the boards and commissions that have members with expiring terms. The Council interviewed applicants.

2. Consider appointments to the City's boards and commissions.

After some discussion, the following motions were made. Unless otherwise stated, the term expiration is October 2025.

Councilmember Howarth made a motion to appoint the following people to the Economic Development Corporation Board. Councilmember Prestenberg seconded and it carried 5-2, with Councilmembers Millsap and Lindsey opposed.

- Richard Chandler
- Chris Decker
- Joshua Frick
- Alan Bell

Councilmember Buhler made a motion to appoint the following people to the Library Board. Councilmember Howarth seconded and it carried 6-1, with Mayor Pro Tem Franks opposed.

- Cindy Woodcock
- LaWan-Dia Rhoden
- Shanna Conde
- Beau Hooten

Councilmember Buhler made a motion to appoint the following people to the Municipal Development District Board. Mayor Pro Tem Franks seconded and it passed unanimously.

- Ian Bailey
- Pat Porter
- Valarie Pike
- Chris Alvarez (filling vacancy with term expiration 2024)

Mayor Pro Tem Franks made a motion to appoint the following people to the Parks and Recreation Board. Councilmember Prestenberg seconded and it passed unanimously.

- Ian Bailey
- Jermaine McDaniel
- Pat Porter
- Funmi Olowo
- Natalie Casey – Youth Advisor
- Alex Spencer – Youth Advisor

Councilmember Lindsey made a motion to appoint the following people to the Planning and Zoning Commission. Councilmember Millsap seconded and it passed unanimously.

- Butch Kemper
- Jeanie Marten
- Travis Mondok

Councilmember Lindsey made a motion to appoint the following people to the Tax Increment Financing Reinvestment Zone #1 Board. Councilmember Prestenberg seconded and it carried 6-1, with Councilmember Buhler opposed.

- Gregg Woodcock
- Brett Franks
- Matt Prestenberg
- Mike Felix

Councilmember Prestenberg made a motion to appoint the following people to the Animal Shelter Board. Mayor Pro Tem Franks seconded and it passed unanimously.

- Jim Mathis
- Janice Brooks
- Carollynn Egler

Councilmember Prestenberg made a motion to appoint the following people to the Board of Adjustments. Mayor Pro Tem Franks seconded and it passed unanimously.

- Jim Mathis
- Chris Alvarez
- Daniel Conde
- Chris May

3. Adjournment.

Mayor Bickerstaff adjourned the meeting at 8:14 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	4. Accept the monthly revenue and expenditure report for the period ending August 31, 2023.
Meeting	Oct 16, 2023 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending August 31, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending August 31, 2023.

File Attachments

[All Funds August 2023.pdf \(129 KB\)](#)

[Sales Tax Report September 2023.pdf \(113 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2023 (Unaudited)

GENERAL FUND

	92% of Year Completed					
		Current Month		YTD Actuals	YTD Actuals	
	Annual Budget*	Actual		YTD Actuals	% of Budget	Note
Revenue Summary						
Property Tax	\$ 14,734,419	\$ 24,216	\$ 14,774,804	100%		A
Sales Tax	2,670,000	290,125	2,688,454	101%		B
Franchise Fees	1,946,750	235,497	2,039,928	105%		
Licenses and Permits	1,963,600	26,240	561,300	29%		C
Service Fees	1,539,800	114,731	1,299,992	84%		D
Fines	205,000	27,362	233,247	114%		E
Interest Income	55,000	75,883	723,003	1315%		F
Miscellaneous Income	375,150	87,195	1,229,949	328%		G
Intergovernmental Revenue	1,733,328	125,576	1,614,806	93%		
Total Revenue	\$ 25,223,047	\$ 1,006,824	\$ 25,165,485	100%		
Expenditure Summary						
Animal Services	\$ 280,041	\$ 22,630	\$ 257,145	92%		
City Manager	880,103	88,255	767,725	87%		H
City Secretary	230,338	16,782	199,471	87%		I
Combined Services	559,225	14,360	454,841	81%		J
Development Services	1,426,383	105,640	944,998	66%		K
Engineering	469,947	68,674	386,822	82%		L
Facilities Maintenance	675,762	48,756	673,592	100%		M
Finance	864,221	99,748	773,735	90%		N
Fire-Rescue	6,216,501	613,007	5,597,022	90%		
Human Resources	594,270	48,504	436,208	73%		L
Information Technology	996,487	45,879	884,039	89%		
Library	680,936	45,516	599,066	88%		
Municipal Court	277,808	27,866	253,830	91%		
Neighborhood Services	258,846	26,778	231,019	89%		L
Parks	1,192,255	140,006	1,153,870	97%		O
Police	6,634,829	725,847	6,111,223	92%		
Recreation	536,429	50,239	565,663	105%		P
Senior Activity Center	257,343	14,514	239,113	93%		
Streets	2,156,182	139,942	1,861,029	86%		Q
Total Expenditures	\$ 25,187,906	\$ 2,342,945	\$ 22,390,411	89%		
Revenue Over/(Under) Expenses	\$ 35,141	\$ (1,336,121)	\$ 2,775,074			R
Beginning Fund Balance October 1, 2022			\$ 16,001,939			

*Includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property tax receipts peak in December and January.
- B** Sales Tax year-to-date collections reflect 9% year-over-year growth
- C** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- D** Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction
- E** Municipal Court fines exceed budget
- F** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- G** Revenue collections include unbudgeted TML Insurance recoveries and school resource officer revenues that are trending to exceed anticipated budget and receipt of land
- H** Trending below "YTD Actuals % of Budget" spend primarily due to timing of professional services expenses
- I** Trending below "YTD Actuals % of Budget" spend primarily due to Special Events and Programs and Election Services savings
- J** Trending below "YTD Actuals % of Budget" spend due to unspent Contingency
- K** Newly budgeted position vacancy and low inspection expenses decreases "YTD Actuals % of Budget" spent trend
- L** Period of position vacancy decreases "YTD Actuals % of Budget" spent trend
- M** Exceeds budget due to Building Repairs and Maintenance expenses
- N** Trending below "YTD Actuals % of Budget" due to reduced bank charges and fee from reduced building permit activity
- O** Trending above "YTD Actuals % of Budget" due to Park Repairs and Maintenance expense
- P** Exceeds budget due to Special Events and Programs expenses
- Q** Trending below "YTD Actuals % of Budget" spend primarily due to Street and Alley Repairs and Materials
- R** Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2023 (Unaudited)

UTILITY FUND

		Current Month		92% of Year Completed	
	Annual Budget	Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Water Revenue	\$ 8,430,500	\$ 1,549,081	\$ 8,636,926	102%	A
Sewer Revenue	5,900,000	570,460	6,037,868	102%	B
Drainage Revenue	222,000	19,432	210,206	95%	
Fees	167,375	15,398	187,472	112%	C
Interest Income	72,500	99,570	778,147	1073%	D
Auction Proceeds	-	-	73,005	-	
Total Revenue	\$ 14,792,375	\$ 2,253,941	\$ 15,923,624	108%	
Expenditure Summary					
Utility Administration	\$ 525,059	\$ 47,373	\$ 511,597	97%	E
Water Operations	7,322,340	794,556	7,092,265	97%	F
Sewer Operations	4,819,471	487,536	4,409,798	91%	
Stormwater Projects	80,000	-	36,557	46%	G
Total Expenditures	\$ 12,746,870	\$ 1,329,465	\$ 12,050,217	95%	
Beginning Fund Balance October 1, 2022			\$ 22,494,452		
Revenue Over/(Under) Expenses	\$ 2,045,505	\$ 924,477	\$ 3,873,407		

Explanation of Major Variances:

- A** Water Revenue collections exceed budget
- B** Sewer Revenue collections exceed budget
- C** Reconnection charges and penalties exceed budget
- D** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- E** Bank Charges and Fees exceed budget due to volume and fee increases
- F** Trending above "YTD Actuals % of Budget" due to Tools and Equipment expenses
- G** Small drainage projects substantially underspent

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	92% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 1,300,000	\$ 146,601	\$ 1,331,151	102%	A
Other Income	10,000	-	10,000	100%	B
Interest Income	7,000	21,381	165,037	2358%	C
Total Revenue	\$ 1,317,000	\$ 167,982	\$ 1,506,188	114%	
Expenditure Summary					
Expenditures	\$ 636,357	\$ 43,617	\$ 1,148,306	180%	D
Total Expenditures	\$ 636,357	\$ 43,617	\$ 1,148,306	180%	
Revenue Over/(Under) Expenses	\$ 680,643	\$ 124,365	\$ 357,882		
Beginning Fund Balance October 1, 2022			\$ 6,773,169		

Explanation of Major Variances:

- A** Sales Tax year-to-date collections reflect 9% year-over-year growth
- B** Garland ISD grant received in October
- C** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- D** Period of position vacancy decreases personnel portion of expenditures. Removal of property from fund balance due to sale of property increases expenditures. Budget amendment increasing expenditure budget will be reflected in September monitoring report

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2023 (Unaudited)

DEBT SERVICE FUND

	92% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Property Tax	\$ 6,263,477	\$ 10,080	\$ 6,286,221	100%	A
Interest Income	5,500	5,767	96,612	1757%	B
Total Revenue	\$ 6,268,977	\$ 15,848	\$ 6,382,834	102%	
Expenditure Summary					
Fees	\$ 3,000	\$ 500	\$ 2,950	98%	
Principal	4,185,000	-	4,185,000	100%	C
Interest	2,001,422	918,622	2,001,421	100%	D
Total Expenditures	\$ 6,189,422	\$ 919,122	\$ 6,189,371	100%	
Revenue Over/(Under) Expenses	\$ 79,555	\$ (903,274)	\$ 193,463		
Beginning Fund Balance October 1, 2022			\$ 1,165,246		

Explanation of Major Variances:

- A** Property tax receipts peak in December and January
- B** Interest revenue returns greatly exceed budgeted projections due to favorable interest rates
- C** Principal payments are primarily due in February
- D** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2023 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	92% of Year Completed				
	Current Month		YTD Actuals		
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Sales Tax	\$ 775,000	\$ 71,321	\$ 646,394	83%	A
Other Agency Grants	-	-	161,294	-	
Interest Income	-	371	410	-	
Total Revenue	\$ 775,000	\$ 71,692	\$ 808,098	104%	
Expenditure Summary					
Expenditures	\$ 778,250	\$ -	\$ 775,867	99.7%	B
Total Expenditures	\$ 778,250	\$ -	\$ 775,867	100%	
Revenue Over/(Under) Expenses	\$ (3,250)	\$ 71,692	\$ 32,231		
Beginning Fund Balance October 1, 2022			\$ 173,402		

Explanation of Major Variances:

- A** Sales tax collections remain strong. FY21-22 collections of \$661,000 exceeded \$450,000 budget. Current year collections will exceed prior year collections
- B** Project expenditures completed for the current fiscal year and will not exceed annual budget. Expenditures are primarily J.K. Sachse Park construction

CITY OF SACHSE

2022/2023 SALES TAX REPORT

FY 2023									FY 2022	
Month	Economic Dev. Corp. <i>0.50%</i>	Municipal Dev. Dist. <i>0.25%</i>	Street Maint. <i>0.25%</i>	<i>1.00%</i>	General Fund			Total ¹	General Fund	Total ¹
					Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	<i>2.00%</i>	Year-To-Date	<i>2.00%</i>
October	\$112,301	\$54,655	\$56,151	\$224,603	\$224,603	9%	28%	\$447,710	\$176,156	\$350,683
November	131,145	65,573	63,091	262,291	486,894	19%	19%	522,100	410,301	466,411
December	113,429	55,378	56,715	226,858	713,752	27%	18%	452,381	606,194	389,661
January	123,966	60,266	61,983	247,931	961,683	37%	18%	494,146	813,181	412,885
February	156,858	75,977	78,429	313,716	1,275,400	48%	15%	624,980	1,106,275	583,920
March	101,119	49,064	50,559	202,238	1,477,638	56%	14%	402,980	1,296,933	379,416
April	95,493	46,536	47,747	190,986	1,668,624	63%	13%	380,762	1,470,511	345,655
May	128,137	63,691	64,068	256,273	1,924,897	73%	11%	512,169	1,729,411	511,195
June	105,937	51,591	52,968	211,873	2,136,770	81%	10%	422,369	1,939,206	417,376
July	116,165	56,415	58,083	232,330	2,369,100	90%	9%	462,992	2,166,799	453,729
August	146,601	71,321	73,301	293,202	2,662,303	101%	9%	584,425	2,441,472	547,607
September	126,003	61,366	63,002	252,006	2,914,309	111%	9%	502,377	2,673,296	462,146
TOTAL	\$1,457,154	\$711,834	\$726,096	\$2,914,309				\$5,809,393		\$5,320,684
BUDGET	\$1,300,000	\$775,000	\$650,000	\$2,630,000				\$5,355,000	\$1,950,000	\$5,812,500

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants
 - Excludes mixed beverage sales tax

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	5. Authorize the purchase of books and library materials from Ingram Library Services through the Texas SmartBuy Program not to exceed the budgeted funds of Sixty-One Thousand and Eighty and 00/100 Dollars (\$61,080.00) for the Sachse Public Library.
Meeting	Oct 16, 2023 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$61,080.00
Budgeted	Yes
Budget Source	FY 23/24 Library Budget
Recommended Action	Authorize the purchase of books and library materials from Ingram Library Services through the Texas SmartBuy Program not to exceed the budgeted funds of Sixty-One Thousand and Eighty and 00/100 Dollars (\$61,080.00) for the Sachse Public Library.

BACKGROUND

In the Fiscal Year 2023-2024 budget, the City Council approved funds for the purchase of books and library materials for the Sachse Public Library. Participating in purchasing cooperatives, such as the Texas SmartBuy Program, satisfies the state mandated procurement requirements.

OVERVIEW

These purchases were approved as a part of the FY 2023-2024 budget. All purchases of \$50,000 and above must be approved by the City Council.

The budgeted amount of \$61,080.00 includes the cost of books and other library materials, materials processing costs, and shipping for the majority of the books and library materials purchased by the Sachse Public Library during FY 2023-2024. Through the Texas SmartBuy Program, materials purchased from Ingram Library Services receive a discount of 10%-47%, depending on format.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the purchase of books and library materials from Ingram Library Services through the Texas SmartBuy Program not to exceed the budgeted funds of Sixty-One Thousand and Eighty and 00/100 Dollars (\$61,080.00) for the Sachse Public Library.

File Attachments

[715-M2 Ingram TSB Contract Item Listing.pdf \(112 KB\)](#)

[Contract Details.pdf \(248 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Contract Item List**Contract No. 715M2 Publications, Audiovisual Materials, Books, Textbooks, and Ancillary Services****Ingram Library Services LLC**

		K-12 School Libraries Category	Public Libraries (City, Regional, etc.) Category	Academic Institutions Category	State Agencies and Co-Op Member Category
Electronic and Digital Materials					
Category 1	Digital pre-loaded; all-in-one audio books	20%	20%	20%	20%
Category 2	Digital pre-loaded; all-in-one audio book pack kits	N/A	N/A	N/A	N/A
Category 3	Digital pre-loaded	N/A	N/A	N/A	N/A
Category 4	Audiovisual Pre-loaded; Device included	N/A	N/A	N/A	N/A
Print Materials					
Category 5	Adult trade; fiction/non-fiction hardbound	38%	47%	20%	38%
Category 6	Adult trade; fiction/non-fiction paperback	36%	41%	20%	36%
Category 7	Juvenile trade; fiction/non-fiction hardbound	38%	47%	20%	38%
Category 8	Juvenile trade; fiction/non-fiction paperback	36%	41%	20%	36%
Category 9	Mass market paperback; rack	36%	41%	20%	36%
Category 10	Non-trade publication; hardbound	10%	10%	20%	10%
Category 11	Non-trade publications; paperback	10%	10%	20%	10%
Category 12	University press	10%	10%	20%	10%
Category 13	Adult library bound; fiction/non-fiction	10%	15%	20%	10%
Category 14	Juvenile library bound; fiction/non-fiction	10%	15%	20%	10%
Category 15	Pre-bound hardbound	30%	30%	20%	30%
Category 16	Pre-bound paperback	N/A	N/A	N/A	N/A
Nonstandard Formats					
Category 17	Music/Audio Compacts Disc; Pre-recorded	10%	10%	10%	10%
Category 18	Music/Audio Record Disc, Vinyl; Pre-recorded	N/A	N/A	N/A	N/A
Category 19	Audiovisual DVD/Blue-ray pre-recorded; feature/non-feature films	25%	31%	20%	25%
Category 20	Spoken word/audio compact disc pre-recorded; abridged	45%	46%	20%	45%
Category 21	Spoken word/audio compact disc pre-recorded; un-abridged	45%	46%	20%	45%
Category 22	Spoken word/audio MP3 format pre-recorded; un-abridged	45%	46%	20%	45%

*N/A = not awarded

Additional Information

Net titles for all categories and bindings are invoiced at 0.0% discount. For public, K12 school libraries and State Agencies, Spoken word audio non-trade/short discount invoiced at 10.0% discount. Video Games invoiced at 5.0% discount for all categories. Continuations and standing order programs receive the same discounts as firm orders.

Contract Item List**Contract No. 715M2 Publications, Audiovisual Materials, Books, Textbooks, and Ancillary Services****Ingram Library Services LLC**

Premium Processing - Shelf-Ready	Base Price	Description
Mylar Jacket (or Laminate Cover), Label Protectors, Spine Label, Barcode, and Standard MARC Record	\$1.19	Mylar or up to 2 label protectors, spine label, barcode, standard BookMARC record. Laminate paperback cover is a separate charge.
Mylar Jacket (or Laminate Cover), Label Protectors, Spine Label, Barcode, RFID Tag (programmed and applied), and Standard MARC Record	\$1.99	Mylar or up to 2 label protectors, spine label, pre-programmed RFID and barcode (1) set, standard BookMARC record. Laminate paperback cover is a separate charge.

Processing Services	Base Price	Description
Brief MARC Record	No Charge	If Vendor Offers MARC records, a Brief MARC Record Shall Be Free of Charge, Per the Terms of This RFP
Full MARC Record	0.35	BookMARC record via FTP or ipage
Mylar Jacket	0.69	attached via tape or glue
Barcode Label	0.20	
Label (per application-Customer supplied)	0.20	
Label (per application-Vendor supplied)	0.20	
Genre Label	0.20	
Spine Label	0.20	
Label Protector	0.25	
Pocket (paper)	0.35	
Pocket (vinyl)	0.45	
Property Stamp (per impression)	0.20	
Spine Tape (inside)	1.55	
Spine Tape (Outside)	0.85	

Audio Visual Processing and Accessories	Base Price	Description
Digital Processing for Media	\$2.00	Up to 6 digital labels
Format Conversion Service	N/A	
Hub Label (per application)	\$0.25	
Shrink Wrap Removal	\$0.55	
DVD/CD Case, Holds Single Disc (Paper)	N/A	
DVD/CD Case, Holds Single Disc (Plastic)	\$1.99	DVD single disc case.
DVD/CD Case, Holds Multiple Discs	\$2.60	DVD multiple disc case
DVD/CD Case, Locking	\$2.59	Single DVD OneTime locking case at \$2.59. Multi-DVD OneTime locking case at \$3.50. Single music CD OneTime locking case at \$3.00, Double music CD OneTime locking case at \$3.50.
Spoken Audio CD Case; Various Capacities	\$3.80	small spoken audio CD clam case; \$4.75 medium spoken audio CD clam case; \$6.00 large spoken audio clam case.

Laminated Paperback Covers	Base Price	Description
Polypropylene Laminate; Various Thicknesses	\$1.85	\$1.85 for 15 mil laminate cover. \$1.99 for 5 mil laminate cover. Clear polyester, applied to front and back cover. The 2-mil spine ensures the book remains flexible.
Vinyl Laminate; Various Thicknesses	N/A	

RFID/Theft Deterrents	Base Price	Description
Pre-programmed RFID/Barcode Set (1 Barcode); Applied to book	\$0.80	
RFID ("universal" tag programmed and applied)	\$0.99	Ingram-supplied tag
CD/DVD Overlay RFID Tag	\$1.29	StingRay Full Disc Overlay RFID Tags
Theft Deterrent Tape/Strip	\$0.50	3M or Checkpoint theft strip placed inside book or on case

Additional Processing Components

Ingram offers prebinding services for \$5.45 per unit. Spoken Audio CDs can be repackaged into locking MediaSAFE cases for \$4.95 per unit small case (holds up to 14 CDs) and \$5.30 per unit large case (holds up to 26 CDs.) Processing options requested by the Library and not specifically listed on this price sheet will be offered at our standard pricing at the time an option is added to the customer's account profile. Ingram can provide custom cataloging including linking, record upgrades, and original cataloging. Pricing is custom quoted based on the individual library's specifications.



(<https://www.comptroller.texas.gov/>)

Texas Comptroller of
Public Accounts
Glenn Hegar



(<https://www.txsmartbuy.com>)

Bid Postings (<https://www.txsmartbuy.com/#esbd>)

Contracts

SPD Applications

Help (<https://www.txsmartbuy.com/#help>)



0 items

Contract Details: # 715-M2

Number	715-M2
Description	Publications, Audiovisual Materials, Books, Textbooks, and Ancillary Services
Category	Managed
Type	Term
Start Date	6/29/2020
End Date	10/31/2024
Purchase Category Code(Agencies Only)	PCC C
Optional Renewal Terms	No renewal remaining
Purchase Orders	Customers will issue an internal purchase order that references this CPA Contract Number and current item description(s) and pricing as stated on this contract. The Contractor will not ship any products or provide related services until receipt of a Purchase Order generated by the State Agency, Higher Education or Cooperative member.
NIGP Code(s)	525-10 525-20 525-40 715-04 715-05 715-10 715-46 715-55 956-10
CPA Contract Management	Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to: SPD Contract Management Office (SCMO) Texas Comptroller of Public Accounts (CPA) Phone: (512) 463-3034 option 3 Email: spd.cmo@cpa.texas.gov (mailto:spd.cmo@cpa.texas.gov)
Contract Items and Pricing	Customers should contact the applicable company representative in order to set up an account. 715-M2 Baker & Taylor, LLC Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20B&T%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 Brodart Co. Price Sheet (

	%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20Brodart%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 Yankee Book Peddler, Inc. dba GOBI Library Solutions from EBSCO Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20GOBI%20Library%20Solutions%20from%20EBSCO%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 Ingram Library Services LLC Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20Ingram%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 Midwest Library Service, Inc. Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20Midwest%20Library%20Service%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 Midwest Tape, LLC Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20Midwest%20Tape%20TSB%20Contract%20Item%20Listing.pdf) 715-M2 ProQuest, LLC Price Sheet (http://www.txsmartbuy.com/SSP%20Applications/NetSuite%20Inc.%20-%20Shopping/Custom%20ShopFlow/Documents/Contract%20Attachments/715-M2%20ProQuest%20TSB%20Contract%20Item%20Listing.pdf)
Warranty Details	Warranty/Guarantee Each product proposed is to be warranted against defects in workmanship and material for a period of ninety (90) days or the duration of the manufacturer's standard warranty, whichever is longer, following Customer's acceptance. If no time or specific protocol for acceptance is specified elsewhere in the Contract or the Customer purchase order, items are presumed accepted ten (10) working days after receipt. The warranty will apply to any warranty service or repair requested by Customer during the warranty period by contacting the Contractor or Contractor's designee with such request, regardless of the amount of time required to complete the requested warranty service or repair. It is the intention of the parties to this Contract that Contractor's warranty obligations hereunder will survive the termination of this Contract. Replacement 1) Contractor must guarantee replacement of improperly manufactured products due to defective materials or product during the initial Contract period and any exercised renewal options. 2) Contractor must guarantee replacement or compensation to Customer if Contractor damages Customer's property when applying ancillary or processing services. 3) The replacements must be processed and received by the Customer within two weeks of written notification. 4) Contractor will provide replacement free of any charge, including any shipping necessary to return the product when necessary. 5) Contractor will either replace the product with new product or refund the full purchase price of the product, whichever the Customer prefers.
Adding New Products to the Contract	Additional products or services of the same general category that are not already on the contract may be added by submitting an Open Market Requisition (https://comptroller.texas.gov/purchasing/forms/) to the Statewide Contract Development section at open.market@cpa.texas.gov (mailto:open.market@cpa.texas.gov).
Delivery Delays by Contractor	If delay is foreseen, Contractor shall give written notice to the Customer and must keep Customer advised at all times of status of order. Default in promised Delivery Days After Receipt of Order (ARO) without accepted reasons or failure to meet specifications authorizes the Customer to purchase goods and services of this contract elsewhere and charge any increased costs for the goods and services, including the cost of re-soliciting, to the Contractor. Failure to pay a damage assessment is cause for contract cancellation and/or debarment or removal of the contractor, as applicable, from the State's Centralized Master Bidders List (CMBL).
Compliant Products by Contractor	Delivery does not occur until the Contractor delivers products, materials or services in full compliance with the specifications to Customer's F.O.B. destination, unless delivery is specifically accepted, in whole or in part, by the Customer. Providing products, materials or services which do not meet all specification requirements does not constitute delivery.

	Customer reserves the right to require new delivery or a refund in the event that materials or products not meeting specifications are discovered after payment has been made.
Purchase Order Cancellation	The Customer may request that a Contractor cancel a specific line item or an entire purchase order. There shall be no fees charged for cancellation of an item and/or order prior to shipment by the Contractor. A Purchase Order Change Notice should be processed and sent to Contractor.
Restocking Fee for Returned Products	The Customer may request that a Contractor accept return of products already delivered. If the return is required through no fault of the Contractor, the Contractor may request a reasonable restocking charge. The Customer may pay a restocking charge if the CPA or Customer determines that the charge is justifiable. As a guideline, such charges shall not exceed 10% for contractors.
Substitutions	During the Contract term, the Contractor shall not substitute a product or brand unless the Contractor has obtained prior written approval from the CPA Contract Manager in coordination with the Customer. The Contractor must have written confirmation from the CPA Contract Manager of the substitution before making delivery.
Contractor Performance	The Statewide Procurement Division Contract Management Office (SCMO), a division of the Comptroller of Public Accounts (CPA), administers a vendor performance program for use by all customers per Texas Government Code (TGC), §2262.055, and 34 Texas Administrative Code (TAC), §20.108. The Vendor Performance relies on the customer's participation in gathering information on vendor performance. State agency customers shall report vendor performance on purchases of \$25,000 or more from contracts administered by CPA, or any other purchase of \$25,000 or more made through delegated authority granted by CPA (TAC 20.108), or purchases exempt from CPA procurement rules and procedures. State agencies are additionally encouraged to report vendor performance on purchases under \$25,000. Vendor Performance shall be reported through the CPA VENDOR PERFORMANCE TRACKING SYSTEM (https://www.comptroller.texas.gov/purchasing/programs/vendor-performance-tracking/). The purpose of the Vendor Performance Tracking System is to: • Identify vendors that have exceptional performance • Aid purchasers in making a best value determination based on vendor past performance • Protect the state from vendors with unethical business practices • Track vendor performance for delegated and exempt purchases

Contractors Information

VID: 14731799749 Contractor: Baker & Taylor, LLC Contact Name: Wendy Hardy Email: wendy.hardy@baker-taylor.com Phone: (800) 775-1200 x2776 Alternate Contact Name: Stefanie Kremer Alternate Email: stefanie.kremer@baker-taylor.com Alternate Phone: (704) 998-3135 Address: 2810 Coliseum Centre Drive Suite 300 Charlotte, NC 28217
VID: 12322487583 Contractor: Brodart Co. Contact Name: Mary Miller Email: mary.miller@brodart.com Phone: (800) 233-8467 Alternate Contact Name: Lisa Miosi Alternate Email: lisa.miosi@brodart.com Address: 500 Arch Street Williamsport, PA 17701
VID: 16217466966 Contractor: Ingram Library Services LLC Contact Name: Stephen Casey Email: stephen.casey@ingramcontent.com

Phone: (214) 952-6310
Alternate Email: ils.orders@ingramcontent.com
Address: One Ingram Blvd. La Vergne, TN 37086

VID: 14308345058
Contractor: Midwest Library Service, Inc.
Contact Name: Trish Banta
Email: banta@midwestls.com
Phone: (800) 325-8833
Alternate Contact Name: Herbert Lesser
Alternate Email: hlesser@midwestls.com
Address: 11443 St. Charles Rock Rd. Bridgeton, Missouri 63044

VID: 13714996868
Contractor: Midwest Tape, LLC
Contact Name: Janet Timm
Email: jtimmm@midwesttape.com
Phone: (800) 875-2785
Alternate Contact Name: Jeffery Jankowski
Alternate Email: jjankowski@midwesttape.com
Alternate Phone: (419) 868-9370
Address: PO Box 820 Holland, OH 43528

VID: 13920538553
Contractor: ProQuest, LLC
Contact Name: Jess Snyder
Email: Proposals@proquest.com
Phone: (248) 496-1065
Address: Proquest, LLC 789 E. Eisenhower Parkway Ann Arbor, MI 48106

VID: 10203021430
Contractor: Yankee Book Peddler, Inc. dba GOBI Library Solutions from EBSCO
Contact Name: Bonnie LaRose
Email: bidadmin@ybp.com
Phone: (800) 258-3774 x8895
Alternate Contact Name: Kate Hartnett
Alternate Email: khartnett@ybp.com
Alternate Phone: (800) 258-3774 x8808
Address: 999 Maple Street Contoocook, NH 02339



Texas Comptroller of Public Accounts
Glenn Hegar

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- Search from the Texas State Library (<https://www.tsl.texas.gov/trail/index.html>)
- Texas Homeland Security (<https://www.dhs.gov/geography/texas>)
- Texas Veterans Portal (<https://veterans.portal.texas.gov/>)
- Public Information Act (<https://comptroller.texas.gov/about/policies/public-information-act.php>)
- Texas Secretary of State (<https://www.sos.state.tx.us/>)
- HB855 Browser Statement

OTHER STATE SITES

- [texas.gov](https://www.texas.gov/) (<https://www.texas.gov/>)
- Texas Records and Information Locator (TRAIL) (<https://www.tsl.state.tx.us/trail/>)
- State Link Policy
(<http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/State%20Website%20Linking%20and%20Privacy%20Policy.pdf>)
- Texas Veterans Portal (<https://veterans.portal.texas.gov>)

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	6. Authorize the purchase of one (1) 2024 Ford F-550 Pipe Hunter Jet Truck from Rush Truck Centers of Texas through the Texas Local Government BuyBoard cooperative purchasing program (#601-19) not to exceed Two Hundred Fifty-Four Thousand, One Hundred Seventy-Eight and No/100 Dollars (\$254,178.00) for the truck and outfitting for the City of Sachse Public Works Department.
Meeting	Oct 16, 2023 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Oct 16, 2023
Fiscal Impact	Yes
Dollar Amount	\$254,178.00
Budgeted	Yes
Budget Source	Utility Fund
Recommended Action	Authorize the purchase of one (1) 2024 Ford F-550 Pipe Hunter Jet Truck from Rush Truck Centers of Texas through the Texas Local Government BuyBoard cooperative purchasing program (#601-19) not to exceed Two Hundred Fifty-Four Thousand, One Hundred Seventy-Eight and No/100 Dollars (\$254,178.00) for the truck and outfitting for the City of Sachse Public Works Department.
Goals	Provide excellent government services to Sachse citizens. Strategically invest in the City's existing and future infrastructure.

BACKGROUND

In the FY 2023-2024 budget, the City Council approved funds for the purchase of a 2024 F-550 Pipe Hunter Jet Truck for the Public Works Department through the Utility Fund.

OVERVIEW

This purchase was approved as part of the FY 2023-2024 budget. All purchases of \$50,000 and above must be approved by the City Council. The budgeted amount for the vehicle is \$291,354.00 (UF). The budgeted amounts for costs associated with the addition of a light bar, logos, and other miscellaneous outfitting of the vehicle is \$3,000 bringing the total amount to \$254,178.00. The requested amount is under the authorized budgeted amount.

This vehicle will be purchased using previously authorized funds in the FY 2023-2024 budget.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the purchase of one (1) 2024 Ford F-550 Pipe Hunter Jet Truck from Rush Truck Centers of Texas through the Texas Local Government BuyBoard cooperative purchasing program (#601-19) not to exceed Two Hundred Fifty-Four Thousand, One Hundred Seventy-Eight and No/100 Dollars (\$254,178.00) for the truck and outfitting for the City of Sachse Public Works Department.

File Attachments

[Jet-Eye Brochure.pdf \(2,820 KB\)](#)

[Document 230907 123754.pdf \(598 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.



Features

This is Jet Eye, the only single conductor jet camera system on the market. This system allows for lightening-quick evaluations of problematic sanitary or storm lines [up to 250+ ft/min]. This system also allows to clean as a byproduct of the evaluation process. Our bonded hose assembly lets operators simply observe instead of managing a separate cable reel. Jet Eye is simply the fastest and most productive jet camera system on the market today.

Self-Contained Monitor Box



Digital Footage Counter Assembly



Skate Assembly Ready for Transport



Solid Billet Aluminum
Skate Construction

Solid Delrin Wheels
for long-life

Delrin Camera Carrier for
camera protection

Features

- 6" Camera Skate Body, Solid Billet Aluminum
- 8" Camera Skate Body, Solid Billet Aluminum
- Solid Delrin Camera Carrier
- Straight-view camera head
- 4 LED lighting
- Delrin Wheels
- Custom 8-Jet Rear Nozzle skate adapter
- Optional Aux Light Ring [for larger lines]
- Optional skate expansion legs for 12-24" Lines
- Optional Skate Expansion legs for 24-48" Lines





Features

- Self-Contained Design in Roto-Molded Case
- Video Recording to Removeable Media
- Self-Enclosed Waterproof keyboard
- Footage Counter Overlay
- 8.4" LED Backlit Daylight Viewable Screen



Features

Outfit almost any combo on the road with a Jet Eye camera system. This lets your operators be more productive than ever before. We simply replace the hose assembly that is already installed, tie in the monitor box to chassis power, and it's ready for action. Operators can now quickly evaluate problems and clean as a by-product.

Features

- Hose Lengths up to 1,000 ft.
- Very little loss of hose capacity
- Single Conductor bonded cable
- Minimal modifications to original equipment
- Digital Footage Counter Levelwind
- Add extra functionality to your equipment!

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE

BUYBOARD

REMIT P.O. TO:munisales@rushenterprises.com

Vendor	RUSH TRUCK CENTER	Date Prepared	9/7/2023
Contact for Vendor:	Mike Foley	Phone	214-215-3536
End User:	City of Sachse		
End User Contact:	Jeremy Wiseman	Phone/Fax	972 495 7600
Product Description:	2024 Ford F-550 4X4 diesel		

A: Base Price in Bid/Proposal Number: 601-19			Series: F-550		\$ 25,299.00
B: Published Options(<i>Itemize Below</i>)					
	DESCRIPTION	AMOUNT	OPT #	DESCRIPTION	AMOUNT
Ford	F5H 4X4	\$ 16,995.00			
Ford	Listed Ford Options	\$ 13,900.00			
Ford			RTC-0040	OEM Safety Inspection	\$ 1,236.00
Ford			RTC-1026	Lot Insurance	\$ 1,069.25
Ford			RTC-1027	Floor Plan Interest	\$ 1,425.00
Ford			RTC1061	7744C PipeHunter jetter	\$ 171,977.20
Ford			RTC-0125	Jetter body prep Pkg	\$ 3,421.00
Subtotal Column 1:		\$ 30,895.00	Subtotal Column 2:		\$ 179,128.45
Published Options added to Base Price(<i>Subtotal of "Col 1" & "Col 2"</i>)					\$ 210,023.45

C: Subtotal of A + B					\$ 235,322.45
D: Non Published Options					
Subtotal Column 1:		Subtotal Column 2:			

Unpublished Options added to Base price (*Subtotal "Col 1 + Col 2"*)

E: Contract Price Adjustment (<i>If any, explain here</i>)	\$ 14,254.75
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Material surcharge increases	Loss of FOMOCO Government Discounts
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F: Total of C + D +/- E	
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G: Quantity orderer Units:	
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H: BUYBOARD Administrative Fee	%	\$ 400.00
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I: Non-Equipment Charges & Credits (<i>I.e.: Ext. Warranty, Trade-In, Delivery, etc.</i>)					
Freight					
					\$ 1,200.00

J: TOTAL PURCHASE PRICE INCLUDING (G+H+I)	\$ 251,177.20
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Prepared for: Jeremy Wiseman, Superintendent, Sachse Public Wks. Dept.

2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)
Price Level: 420

Client Proposal
Prepared by:
MIKE FOLEY
Office: 214-215-3536
Email: foley@m@rushenterprises.com
Quote ID: 972023-2
Date: 09/07/2023



Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd., Dallas, Texas, 752475816
Office: 214-631-2050

Prepared for: Jeremy Wiseman

Superintendent, Sachse Public Wks. Dept.

Prepared by: MIKE FOLEY

09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816

2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

**Jeremy Wiseman, Superintendent, Sachse
Public Wks. Dept.**

Re: Quote ID 972023-2 09/07/2023

Dear Jeremy,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

MIKE FOLEY

Municipal Sales Dir.

214-215-3536

foleym@rushenterprises.com

Prepared for: Jeremy Wiseman

Superintendent, Sachse Public Wks. Dept.

Prepared by: MIKE FOLEY

09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816



2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

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Prepared for: Jeremy Wiseman

Superintendent, Sachse Public Wks. Dept.

Prepared by: MIKE FOLEY

09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816



2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Additional Warranty

Diesel Engine Warranty

Diesel engine warranty 60 months/100,000 miles

Prepared for: **Jeremy Wiseman**
Superintendent, Sachse Public Wks. Dept.
Prepared by: **MIKE FOLEY**



09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816

2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

As Configured Vehicle

Code	Description
Base Vehicle	
F5H	Base Vehicle Price (F5H)
Packages	
660A	Order Code 660A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road. - Wheels: 19.5" x 6" Argent Painted Steel - Hub covers/center ornaments not included. - HD Vinyl 40/20/40 Split Bench Seat - Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player - Includes 4 speakers. - SYNC 4 Communications & Entertainment System - Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller.
Powertrain	
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i> <i>Includes:</i> - Dual 68 AH/65 AGM Battery
44G	Transmission: TorqShift 10-Speed Automatic <i>10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road.</i>
X4L	Limited Slip w/4.30 Axle Ratio
68M	GVWR: 19,500 lb Payload Plus Upgrade Package <i>Includes upgraded frame, rear-axle and low deflection/high capacity rear springs. Increases max RGAWR to 14,706 lbs. Note: See Order Guide Supplemental Reference for further details on GVWR.</i>
Wheels & Tires	
TGM	Tires: 225/70Rx19.5G BSW Traction <i>Includes 4 traction tires on the rear and 2 A/P tires on the front.</i>
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>
Seats & Seat Trim	

Prices and content availability as shown are subject to change and should be treated as **estimates** only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jeremy Wiseman
Superintendent, Sachse Public Wks. Dept.
Prepared by: MIKE FOLEY



09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816

2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

As Configured Vehicle (cont'd)

Code	Description
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>
Other Options	
PAINT	Monotone Paint Application
193WB	193" Wheelbase
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC 4 Communications & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller.</i>
96V	XL Chrome Package <i>Includes:</i> - Chrome Front Bumper - Bright Grille - Remote Start - Halogen Fog Lamps
473	Snow Plow Prep Package <i>Includes pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations). Note 1: Restrictions apply; see supplemental reference or body builders layout book for details. Note 2: Also allows for the attachment of a winch. Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine. Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output.</i> <i>Includes:</i> - 350 Amp Dual Alternators <i>Includes 190 Amp + 160 Amp.</i>
535	High Capacity Trailer Tow Package <i>Includes trailer brake wiring kit and upgraded rear axle. Increases GCW from 32,500 lbs. to 40,000 lbs. Note: Salesperson's Portfolio or Trailer Towing Guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability. See Supplemental Reference for vehicle height consideration.</i>
41H	Engine Block Heater
41P	Transfer Case Skid Plates
18Y	Ford Pro Upfit Integration System Removal
86M	Dual 68 AH/65 AGM Battery
67A	350 Amp Dual Alternators <i>Includes 190 Amp + 160 Amp.</i>

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Prepared for: **Jeremy Wiseman**
Superintendent, Sachse Public Wks. Dept.
Prepared by: **MIKE FOLEY**



09/07/2023

Rush Medium Duty Truck Center, Dallas | 4000 Irving Blvd. Dallas Texas | 752475816

2024 F-550 Chassis 4x4 SD Regular Cab 193" WB DRW XL (F5H)

Price Level: 420 | Quote ID: 972023-2

As Configured Vehicle (cont'd)

Code	Description
18B	Platform Running Boards
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>
76C	Exterior Backup Alarm (Pre-Installed)
Fleet Options	
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>
Emissions	
425	50-State Emissions System
Exterior Color	
Z1_01	Oxford White
Interior Color	
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat
Upfit Options	
35454552	7744C Jetter, D reel Jet Eye 4000 PSI@25RPM

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



7744C-TRUCK MOUNT - D REEL JET EYE 4,000 PSI @ 25

Quote Date: September 7, 2023
 Customer: City Of Sachse, TX.
 Contact Info: Jeremy Wiseman
 jwiseman@cityofsachse.com 972-495-7600

Due Date: TBD
 Salesman: Dale P. 214-356-9062 cell
 Stock #:
 PO Number/ Date:

Part Number	Description	Quantity	Price	Total
WATER TANK				
	500 Gallon High-Density Polyethylene 19500 GVW		Std.	Std.
	700 Gallon High-Density Polyethylene 19500 GVW	1	Std.	Std.
	1000 Gallon High-Density Polyethylene 25995 GVW		\$ 4,000.00	\$ -
9000-0103P	Single Filler Assembly	1	Std.	Std.
9000-0032P	Main Tank Water Sight Gauge(1)Std	1	Std.	Std.
9000-0106	25' Fill Hose w Storage Rack	1	Std.	Std.
9000-0092	Dual Filler Assembly		\$ 310.00	\$ -
3013-0010	Hydrant Fill Strainer	1	\$ 225.00	\$ 225.00
9000-0118	2" Aux. Drain Valve- Street Side Rear	1	\$ 250.00	\$ 250.00
BAFFLEBALL	Baffle Balls 500-700	1	\$ 500.00	\$ 500.00
BAFFLEBALL	Baffle Balls 1000		\$ 1,200.00	\$ -
WATER PUMP				
	4,000 PSI @ 25 GPM Giant Water Pump	1	Std.	Std.
9000-0040	Washdown System-43H with gun and 25ft hose	1	Std.	Std.
9000-0059	Air Purge	1	\$ 185.00	\$ 185.00
	Antifreeze Package 8 Gallon		\$ 895.00	\$ -
Special	Winter recirculation	1	\$ 295.00	\$ 295.00
9000-0060	Pulsation System		\$ 695.00	\$ -
9000-0061	Multi-Flow Valve	1	\$ 395.00	\$ 395.00
9000-0026	25' Retractable Hand Gun Reel w 25' x 1/2" hose	1	\$ 1,450.00	\$ 1,450.00
9000-0094	Degreaser Injection System. 5 gallon w 12 pump		\$ 2,000.00	\$ -
	Pump doghouse enclosure- aluminum		\$ 850.00	\$ -
9000-0094	Spray Bar with In Cab Controls-add electric throttle		\$ 1,900.00	\$ -
9000-0122	Webasto Heater for Pump Enclosure		\$ 3,500.00	\$ -
ENGINE				
	Kohler 74 HP Tier 4 Final With Clutch	1	Std.	Std.
9000-0048	Emergency Kill	1	Std.	Std.
	15 Gallon Fuel Tank	1	Std.	Std.
	Electric Throttle	1	Std.	Std.
	Digital Gauge Package & Tachometer Low Pressure High Temp Shutdown	1	Std.	Std.
9000-0045	Engine Shroud/ Belt Guard/ Fenders - Aluminum	1	Std.	Std.
9000-0134	Full Engine Enclosure w Access Doors - Aluminum		\$ 1,500.00	\$ -
	Fuel Gauge - Panel Mounted		\$ 198.00	\$ -
	Hydraulic Pressure Gauge		\$ 220.00	\$ -
HOSE REEL				
Single Jet Hose Reels				
	800' x 1/2" Jet Hose Reel		Std.	Std.
9000-0091	1,000' x 1/2" Jet Hose Reel		\$ 800.00	\$ -
Dual Jet Eye Reel				
	(800' 1/2") x (800' 1/2" x Cable Single Conductor)	1	\$ 5,500.00	\$ 5,500.00
Articulating Reel Option				
	Articulating Reel Option Hydraulic Powered Articulation Worm Gear	1	\$ 4,200.00	\$ 4,200.00
Hose Reel Accessories				
	Standard Level Wind 1/2"	1	Std.	Std.
	Double Roller Levelwind 45 Degree		\$ 350.00	\$ -
9000-0006	Manual Footage Counter 1/2"	1	\$ 712.00	\$ 712.00
	Digital Footage Counter Levelwind		\$ 3,500.00	\$ -
	Hose Reel Guard- per reel		\$ 1,500.00	\$ -
HOSE OPTIONS (per foot) Minimum 400 foot jet hose with 10 foot leader- 400, 600,800 increments				
3009-4537P	1/2" Leader hose-per foot	10	\$ 13.00	\$ 130.00
4640-08-XXX	1/2" Jet Hose per foot Pirahana Only	600	\$ 3.34	\$ 2,004.00
	Tiger Tail(1)Std 2"	1	\$ 55.00	
	Hose Mender Kit Parker/Polyflow		\$ 1,600.00	\$ -
NOZZLE OPTIONS- Std. Hose Reel Nozzles				
	Nozzle Rack(1) 1/2"	1	Std.	Std.
	Nozzle Skid Assy 6"(1) 1/2"	1	Std.	Std.
	15 Degree Nozzle(1) 1/2"	1	Std.	Std.
	30 Degree Nozzle(1) 1/2"	1	Std.	Std.
	RED DAWG 10 Jet Culvert Nozzle		\$	-
	RED DAWG Rotator Rear Jets		\$	-

Part Number	Description	Quantity	Price	Total
	MUD DAWG Floor Cleaner			
	RED DAWG Large Chisel Nozzle			
			\$	-
			\$	-
ELECTRICAL OPTIONS				
9000-0021	Arrowstick w Control Box & Mounting Bracket LED	1	\$ 2,500.00	\$ 2,500.00
	Qty (4) Light - Strobes Flat one each corner of truck	1	\$ 1,250.00	\$ 1,250.00
9000-0022	Light - Strobe Light w/Limb Guard	1	\$ 325.00	\$ 325.00
9000-0011	Light - Hand Held Spot Light		\$ 192.00	\$ -
9000-0066	Light - Hand Held Spot With Reel	1	\$ 260.00	\$ 260.00
	Light - Low Water Warning Light	1	\$ 205.00	\$ 205.00
9000-0030P	Light - Low Water Warning Alarm		\$ 250.00	\$ -
9000-0023	Light - Panel Light	1	\$ 80.00	\$ 80.00
9000-0024	Light - Work Light-(Control panel) LED	1	\$ 200.00	\$ 200.00
9000-0024	Light - Work Light (Engine-Pump area)		\$ 200.00	\$ -
9000-0024	Light - Work Light (Arrowstick DS) LED	1	\$ 200.00	\$ 200.00
9000-0024	Light - Work Light (Arrowstick PS) LED	1	\$ 200.00	\$ 200.00
9000-0010	12 volt power outlet on Control Panel	1	\$ 80.00	\$ 80.00
	Back up camera (Rear) IN Cab Monitor	1	\$ 1,800.00	\$ 1,800.00
	Back up camera (Rear & Front) IN Cab Monitor		\$ 2,500.00	\$ -
TOOL BOX OPTIONS				
	Tool Tray, Above Frame - Aluminum 14" x 14" x 24"		\$520.00	\$ -
	Tool Tray, Above Frame - Aluminum 14" x 14" x 60" 1 STD	2	\$880.00	\$ 880.00
	Locking, Above Frame - Aluminum 18" x 18" x 36"		\$864.00	\$ -
	Locking, Below Frame - Aluminum 18" x 18" x 24"	1	\$720.00	\$ 720.00
	Locking, Above Frame - Aluminum 14" x 14" x 60"		\$1,060.00	\$ -
	Locking, Below Frame - Aluminum 18" x 18" x 36"	1	\$864.00	\$ 864.00
	Locking, Above Frame - Aluminum 15" X 33" X 40"		\$1,060.00	\$ -
	Rubber Dry Decking - Each	4	\$150.00	\$ 600.00
JET EYE TV INSPECTION SYSTEM OPTION				
Base price for Jet System Includes the following:		1	\$ 54,000.00	\$ 54,000.00
STANDARD EQUIPMENT Equipment Below Standard With Jet Eye Purchase				
JE-CAMREA+CLPR Color CCD Self Uprighting Camera (Ball Skid & Camera Connector Inc) (1)STD		1		
	Wireless Removable Tablet 8" Recording WIFI Application Cloud Base Service	1		
	Goggle or Samson 32 GIGS Without Cloud Additional Storage Through Provider			
JE-3007-0039	Pigtail Connector (1) STD	1		
JE-8300-0005	6"- 8" Camera Skate Assembly (1)STD	1		
JE-8300-0006	8"-12" Camera Skate Assembly (1)STD	1		
***	Digital Footage Counter w Video Overlay (1) STD	1		
***	Water Proof Key Board (1) STD	1		
***	Monitor Viewing Station (1) STD	1		
HOSE 500 ft Standard Additional Hose Options Below				
	1/2" Jet Hose x Single Conductor Cable 600 TOTAL	500		
	Tiger Tail(1)Std	1		
AVAILABLE OPTIONS JET EYE INSPECTION SYSTEM				
Additional Hose				
	1/2" Jet Hose x Single Conductor Cable	100	\$ 16.00	\$ 1,600.00
OPTIONAL JET/EYE COMPONENTS				
	Color CCD Self Uprighting Camera (Ball Skid & Camera Connector Included) Extra	1	\$ 6,800.00	\$ 6,800.00
	Camera With Pig Tail Connector included			
JE-3004-0147A	15"-30" Skate Extension 2" wheels		\$ 800.00	\$ -
ACCESSORIES				
	Garden Hose Reel 100' Capacity w/ 50' garden hose		\$ 795.00	\$ -
3007-8001	Hydrant Wrench	1	\$ 100.00	\$ 100.00
3008-0511	Manhole Hook	1	\$ 100.00	\$ 100.00
9000-0127	Lateral Electric Rewind Reel Mounted Curbside with 200' x 1/2" Sewer Hose And Lateral Nozzle Reostate For Reel speed.	1	\$ 5,000.00	\$ 5,000.00
	Manhole - Lower Shoe W (4) 6' FIBERGLASS POLE SET		\$ 695.00	\$ -
8401-1401	Manhole - Upper Roller Aluminum	1	\$ 500.00	\$ 500.00
7600-0278	Traffic Cone Rack - Deck Mount	1	\$ 150.00	\$ 150.00
7600-0278	Traffic Cone Rack - Reel Deck Mount		\$ 150.00	\$ -
9000-0095	Side Ladder w Handles- DS	1	\$ 358.00	\$ 358.00
9000-0095	Side Ladder w Handles- PS Front	1	\$ 358.00	\$ 358.00
MANUALS				
3023-0002	PipeHunter Operator's Manual CD	1	Std.	Std.
26-OMRG33324	Engine Operator's Manual CD	1	Std.	Std.
FRAME				
	6" Frame	1	Std.	Std.
	DOT LIGHTING PACKAGE	1	Std.	Std.
9000-0131	Receiver Hitch (hitch only) w/ 7 Way Light Plug		\$ 275.00	
	Receiver with 2 5/16" Ball		\$ 75.00	

Part Number	Description	Quantity	Price	Total
	Chassis fuel tank tie in Or 15 Gallon Aux Tank	1	\$	-
	Headache Rack Tool Storage behind cab		\$ 1,800.00	-
LINER OPTION				
	PipeHunter Speed Liner Frame & Reel	1	std	std

Color: **T.B.D.**

9000-0132(001) ~ 9000-0040(200) ~ 9000-0053(250) ~ 9000-0077(450)
 9000-0052(600)

Quoted By: Todd B Bolin 03-23

Total Options: \$ 94,976.00
 Base Price: \$ 85,000.00
 Sub Total: \$ 179,976.00
 ATD Total: \$ 8,998.80
 Subtotal: \$ 170,977.20

Contract Discount Pricing Applied 5.00%

FRAME & CHASSIS OPTION

2022 Or Newer	19,500 GVW Isuzu Cab Over - Diesel 2WD reg cab		\$ 73,000.00	\$ -
2022 Or Newer	19,500 GVW International CV515 Chassis Diesel 2WD reg CAB		\$ 73,000.00	-
2023 Or Newer	19,500 GVW FORD F 550 Chassis Diesel Engine 4WD Reg CAB	1	\$ 78,000.00	\$ 78,000.00
			\$ -	-
			\$ -	-
	Labor - Mounting Fee	1	\$ 1,000.00	\$ 1,000.00

Sales Tax %
 Miles @ \$4.00 300

Sales Tax: \$ -
 Freight: \$ 1,200.00

Ship Method: Delivery & Training Included

Total: \$ 251,177.20

Notes: PRICES SUBJECT TO CHANGE UNTIL PURCHASE ORDER ISSUED

Signing this quote confirms that you have verified the specifications and agree with the final costs. Any specification changes made after verification may alter costs. It is the dealer/customer's responsibility to ensure that the equipment ordered meets specifications and/or quotations.

Municipal Payment Terms: 30/n

Contractor (Private) Payment Terms: Due upon acceptance of unit

Signature: _____

Date: _____

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	7. Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Ninety Thousand, Three-Hundred Twenty and No/100 Dollars (\$90,320.00) with North Texas Contracting, Inc. for water line repairs at Pleasant Valley Place.
Meeting	Oct 16, 2023 - City Council Regular Meeting
Access	Public
Type	Action (Consent)
Preferred Date	Oct 16, 2023
Fiscal Impact	Yes
Dollar Amount	\$90,320.00
Budgeted	Yes
Budget Source	Utility Fund
Recommended Action	Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Ninety Thousand, Three-Hundred Twenty and No/100 Dollars (\$90,320.00) with North Texas Contracting, Inc. for water line repairs at Pleasant Valley Place.
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The City of Sachse Public Works Department typically handles most water and sewer repairs in-house. Where scope and time require additional resources, staff utilizes local purchasing agreements to utilize established contractors and pricing. Currently, there are limited water valves and means to isolate sections of the water line in Pleasant Valley Road without putting a large number of residents out of service for repairs and routine maintenance. This is a major relocation project to add valves and provide better isolation when issues arise and will allow more efficient routine maintenance in the area.

OVERVIEW

Due to the scale and staffing required to make the repair and relocation at Pleasant Valley Place, staff recommends securing a contractor through an interlocal agreement with Grand Prairie. If staff were to do the repair, it would require the entire utility crew several days and those team members would be neglecting other needed operations during that time.

POLICY CONSIDERATIONS

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public utilities as necessary in the City of Sachse. Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods, and services. The City Council has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods, and services (Resolution No. 3360). Contract pricing from the City of Grand Prairie may be utilized by the City of Sachse for water and wastewater repair and replacement services.

RECOMMENDATION

Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed Ninety Thousand, Three-Hundred Twenty and No/100 Dollars (\$90,320.00) with North Texas Contracting, Inc. for water line repairs at Pleasant Valley Place.

File Attachments

[Google Map View showing proposed alignment and plan.pdf \(303 KB\)](#)

Pleasant Valley PI

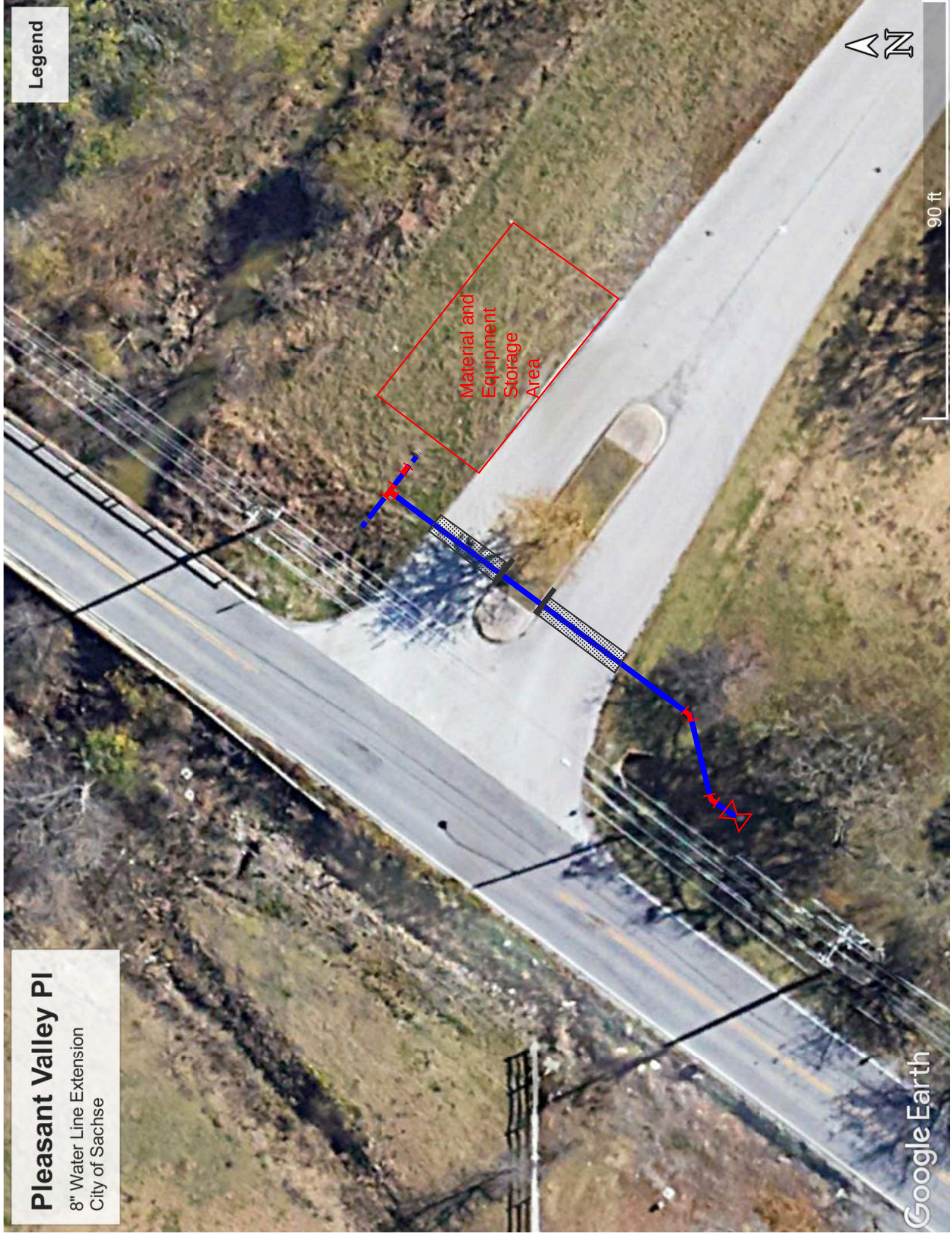
8" Water Line Extension
City of Sachse

Legend

Material and
Equipment
Storage
Area

Google Earth

90 ft



E. Regular Agenda Items

Subject **1. Receive an update from the City's Neighborhood Services Division.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Information

Goals [Strategically invest in the City's existing and future infrastructure.](#)
[Provide excellent government services to Sachse citizens.](#)

BACKGROUND

In 2019, the City of Sachse restructured several items related to code enforcement. The division was moved from the Development Services department to the City Manager's Office and was renamed "Neighborhood Services" to reflect a more proactive enforcement approach and to reflect new neighborhood vitality strategies. Since that time, the division has expanded to include the traditional code enforcement duties; more neighborhood engagement programming, such as the "Community Tool Shed"; and more neighborhood vitality programming including the new rental registration program. The division also manages the City's contract with Community Waste Disposal, the solid waste and recycling provider for Sachse.

Ray Mendez, Neighborhood Services Manager, will provide an update on activities for the City Council and the public.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update from the City's Neighborhood Services division.

File Attachments

[E1. Presentation Neighborhood Services Update-Final.pdf \(1,032 KB\)](#)

Neighborhood Services Update

City Council

October 16, 2023



Overview

- Current Neighborhood Services
- Performance Measures
- Top Five Violations
- FY 22 – 23 Accomplishments
- Program Highlights
- Questions



Current Neighborhood Services

Mission: to provide a safe and livable community through the use of proactive, neighborhood-based code enforcement, public outreach, and education and increased public awareness, all geared towards establishing and maintaining the quality of life that Sachse residents desire and expect

- Major services:
 - Code enforcement through proactive and reactive inspections
 - Coordination of trash/recycling and bulk collections with CWD
 - Annual X-treme recycling events
 - Monitoring of food service inspections and vector services provided by Dallas County
 - Coordination of volunteer assistance and clean up projects with neighborhood partners



Performance Measures

<u>Activities</u>	<u>FY 21/22 Actual</u>	<u>FY 22/23 Actual</u>	<u>FY 23/24 Target</u>
Total # of code enforcement cases	1,222	1,272	1,600
Percentage of cases closed through voluntary compliance	87	86	≥ 85
Total # of days to close case	15	13.4	< 30
Total # of contractor abatements (forced compliance) new measure*	12	26	25



Top Five Violations

- | | |
|------------------------|-----|
| ■ Bulk trash | 529 |
| ■ Vegetation | 275 |
| ■ Blight | 119 |
| ■ Inoperable vehicles | 82 |
| ■ Property maintenance | 64 |
- Bulk trash violations accounted for 42% of the total number of violations
 - The entire top five made up 85% of all violations



Photos of Violations



Inoperable Vehicle



Vegetation – High
Grass and Weeds



Property Maintenance



Photos of Violations



Bulk Trash



Blight

FY 22 – 23 Accomplishments

- Coordinated two successful X-treme Green events in May and September
- Coordinated two fence replacement projects with volunteers from Crossroads Church in Rowlett and several clean up projects with volunteers from Sachse Police Officers Association
- Assumed responsibility for all multi-family and duplex inspections previously conducted by the Sachse Fire-Rescue. To date, approximately 26 units have been inspected
- Launched the Community Tool Shed program
- Launched the Rental Registration program
- Abated 26 properties (16 forced abatements, 10 City ROW clean ups) and obtained lien payoffs/return on investment on 5 of 16 forced abatements for a total return of \$2,514.24, or 24.91%



Program Highlights

Community Tool Shed



Rental Registration



Questions

E. Regular Agenda Items

Subject **2. Discuss potential ordinance amendments to Chapter 3 "Building Regulations" and Chapter 11 "Zoning Ordinance" of the Sachse Code of Ordinance.**

Meeting Oct 16, 2023 - City Council Regular Meeting

Access Public

Type Discussion,Information

Goals [Provide excellent government services to Sachse citizens.](#)

BACKGROUND

Staff is bringing this item forward to discuss potential amendments to the sign regulations of the City.

The maintenance of existing ordinances is considered routine in order to provide a healthy and functioning regulatory framework that meets the needs of the community.

OVERVIEW

Staff has identified three areas for potential update:

- Refine wording and formatting to clarify and make more user-friendly;
- Relocation of sign regulations to the zoning ordinance for ease of use and to allow to be incorporated into Planned Development zoning requests; and
- Regulation amendments to address the following:
 - Changeable Electronic Variable Message Sign (CEVMS)
 - Political Signs
 - Billboards
 - Murals
 - Electric Vehicle Chargers

The ongoing maintenance of regulations and the streamlining of processes and provisions are identified as tasks in the City's 2017 Comprehensive Plan.

POLICY

Facilitating development within Sachse by enacting standards that align with state law and the vision established by the City's Comprehensive Plan.

Provide ongoing maintenance of City ordinances.

The current Sign Ordinance is available here: <https://ecode360.com/39964942>

RECOMMENDATION

Discuss potential sign ordinance updates and provide direction to staff on sign ordinance amendments.

File Attachments

[E2. Presentation Sign Ordinance Discussion.pdf \(1,148 KB\)](#)

Sign Ordinance Discussion

City Council

October 16, 2023



Sign Ordinance Discussion

Staff has identified three areas for potential update:

- Clean up of wording and formatting for ease of use;
- Relocation of sign regulations to zoning ordinance; and
- Regulation amendments for the following:
 - Changeable Electronic Variable Message Signs (CEVMS)
 - Political Signs
 - Billboards
 - Murals
 - Electric Vehicle Chargers



Comparator Cities List

- Colleyville
- Wylie
- Murphy
- Rockwall
- Rowlett
- Coppell
- Prosper
- Little Elm
- Garland
- Richardson
- Allen



Clean Up and Formatting

Simplify the sign code for ease of use

- Single use chart
- Supplemental information listed for each sign in each district

Formatting

- Clean up language and definitions



Relocation

Relocation of sign regulations from Chapter 3, Building Regulations to Chapter 11 Zoning

- Consolidation of zoning/sign regulations
- Allows regulation for signs under each zoning district
- Allows signs to be part of planned development requests
- Better experience for business owners looking for information



Regulation Amendments

Potential amendments to address new or existing code.

- Changeable Electronic Variable Message Signs (CEVMS)
- Political Signs
- Billboards
- Murals
- Electric Vehicle Chargers



Changeable Electronic Variable Message Signs (CEVMS)

Consideration points:

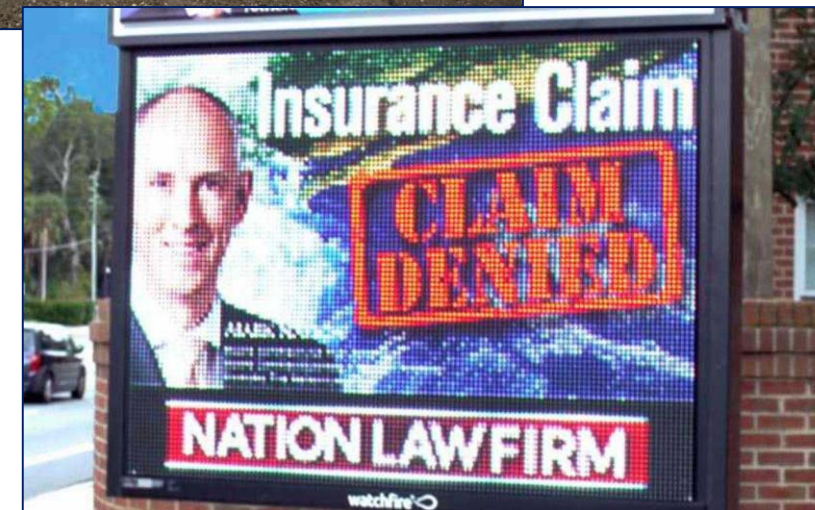
- Light intensity not to distract traffic or cause glare (automatic dimming sensors)
- No flashing/scrolling
- Transition frequency
- Size, location, and number of structures regulated by base sign requirements
- Monument and/or Attached signs?



Changeable Electronic Variable Message Signs (CEVMS)

Consideration points:

- Limited to a percentage of normal monument sign (50%)
- No advertising of business that is not on the property or date, time, and temperature
- Singular color or all colors
- Any suggestions of regulations needed we are leaving off?



CEVMS - Sachse vs. Comparator Cities

- CEVMS are currently allowed in the City of Sachse
 - Regulated as a general business sign
 - Not allowed as an attached electronic wall sign
 - Does not limit the transition or display times
 - Limit message to time, temperature and similar data
 - Does not allow for changing colors
- 10 of the 11 allowed some form of electronic sign
 - Most limited to a percentage of the normal monument sign or had a separate sign allowed
 - Most do not allow for an attached electronic wall sign
 - Most regulate that the message cannot change more than once every 5 to 10 seconds
 - Most do not allow for animation or movement. Two cities only allow for time and temperature to be displayed
 - None of the comparator cities regulate message color



Council Direction and Questions on Changeable Electronic Variable Message Signs

Political Signs (Private Property)

Most of the comparator cites prohibit the following:

- Illumination
- Moving parts
- Placement in ROW and placement on private property without the consent of the property owner
- Placement within 15 feet of a stop sign or intersection corner
- Height greater than 8 feet
- Sign area greater than 36 square feet



Political Signs (Public Property)

Electioneering:

- Allowed only at City-owned property designated as a polling place
- Permitted 24 hours before, during, and 24 hours after the voting period
- Limited to 4 electioneering signs per candidate
- Less than or equal to 16 SF
- No temporary structures allowed one hour or more before and after the opening of a polling place
- No signs within 10 feet of road way adjacent to polling place
- Prohibit all signs in Public ROW
- City staff may remove and dispose of any signs placed on public property or within the rights-of-way in violation



Council Direction and Questions on Political Signs

Billboards

- Clearly state billboards are prohibited in all zoning districts
- Sachse currently does not allow this, but would need to state it clearly that it is prohibited in order to qualify for the Scenic City award



Murals

- Sachse sign code does not address where murals are allowed or not allowed
- The only regulation on murals currently is “Murals cannot display or connote a commercial message without abiding by the sign regulations, as found within the Code.”
- Murals currently must go through a variance process to be approved by the City Council based on factors other than content



Proposed

- Stand alone definition of murals, not defined as a sign
- Permitted in OTD and PGBT commercial areas only
- Limited to one exterior surface
- Maximum of 75% of façade
- Cannot be on any fence, building, or portion of building used for residential purposes
- Will not include any commercial elements
- Maintenance criteria to repair or repaint within 60 day of notice



Council Direction and Questions on Billboards and Murals

EV Chargers

- No off-premise signs
 - Off-site advertisement

- There is nothing specific in the ordinance just for EV chargers, potential options include:

Option 1:

- Keep regulating EV chargers as a monument sign

Option 2:

- Make EV chargers exempt from sign permit if the screen stays under 2.25 square feet
- No flashing and cannot be distracting to drivers



Council Direction and Questions on EV Chargers

Next Steps

- Craft ordinance with feedback provided
- Come back to P&Z and Council for action

Preliminarily schedule would be:

- December 2023 Planning and Zoning Commission
- January 2024 City Council

