



**Monday, October 21, 2019
Regular Combined City Council Meeting**

**Council Chambers / Court Room
3815 Sachse Road, Building B
6:30 p.m.**

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM WORKSHOP MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, October 21, 2019 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to discuss the following items of business:
2. Conduct interviews for the Sachse Boards and Commissions including the Animal Shelter Board, Board of Adjustments, Economic Development Corporation, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and the Tax Increment Financing (TIF) Board.
3. Adjournment.

B. 7:30 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, October 21, 2019 at 7:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to discuss the following items of business:
2. Invocation and Pledges of Allegiance.

C. Citizen Input

1. Citizen Input: The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the October 14, 2019, special meeting.
2. Approve the minutes of the October 16, 2019, workshop meeting.
3. Accept the resignation of Mayor Pro Tem Bill Adams, Place 4.
4. Approve the Consent Agenda Items as presented.

E. Regular Agenda Items

1. Consider approval of an ordinance amending Chapter 9 of the City of Sachse Code of Ordinances titled "Traffic Regulations" to prohibit a person to stop, stand, or park a motor vehicle along any curb along Woodcreek Way from a distance of 40 feet south of Meadow Bluff Lane and Meadow Bluff Court, and along Woodcreek Way from a distance of 100 feet south of Meadow Wood Court.

2. Consider appointment of a Mayor Pro Tem.

3. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	2. Conduct interviews for the Sachse Boards and Commissions including the Animal Shelter Board, Board of Adjustments, Economic Development Corporation, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and the Tax Increment Financing (TIF) Board.
Access	Public
Type	Discussion, Information

Public Content

Please note: These items are for discussion purposes only and no Council action will be taken.

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	D. Consent Agenda - The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.
Subject	1. Approve the minutes of the October 14, 2019, special meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.
Minutes	View Minutes for Oct 14, 2019 - City Council Special Meeting

Public Content**BACKGROUND**

Minutes of the October 14, 2019, special meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the October 14, 2019, special meeting.

[10.14.19 Special Meeting Minutes.pdf \(41 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

SPECIAL MEETING MINUTES

OCTOBER 14, 2019

The City Council of the City of Sachse held a special meeting on Monday, October 14, 2019 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Bill Adams, Councilmembers Brett Franks, Michelle Howarth, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Attorney, Joe Gorfida; City Secretary, Michelle Lewis Sirianni and Police Chief, Bryan Sylvester. Councilmember Paul Watkins was absent.

Mayor Felix opened the special meeting at 6:35 p.m.

ETHICS COMPLAINT: Consider the following as it relates to the ethics complaint filed by Shawntaigne Riner against Mayor Pro Tem Bill Adams pursuant to Section 1-22 of the Sachse Code of Ordinances: (a.) Appointing outside legal counsel pursuant to Section 1-22(H)(6) of the Code of Ordinances to investigate the complaint; and (b.) Granting an extension for the submission of a written report to the City Council pursuant to Section 1-22(H)(2) of the Code of Ordinances.

Mr. Gorfida stated the ethics complaint against Mayor Pro Tem Bill Adams was delivered to the City Council on October 8, 2019. According to the ordinance, the City Attorney has 15 days to complete an investigation and report the findings to the City Council regarding the complaint. In addition, under the ordinance, there is a provision that allows the City Council to have the investigation completed by outside legal counsel as opposed to the City Attorney. Mr. Gorfida requested the City Council to first consider appointing outside legal counsel to investigate the complaint. He recommended Julia Gannaway. He further requested the City Council to grant an extension until Thursday, November 14 for the report to be brought back before or on this date to the City Council.

Councilman Bickerstaff asked how the report would be received if the Council elects to work through an outside counselor. Mr. Gorfida responded when the report is brought back he will be in attendance. The report initially will be given to the City Council in Executive Session. A copy of the findings will then be made available to the public. The City Council will then have options under the ordinance on how to proceed.

Mr. Gorfida added that if the City Council decides to appoint Ms. Gannaway, he recommends authorizing the Mayor to execute an engagement letter with Ms. Gannaway for such services.

Councilman Bickerstaff made a motion to appoint outside counsel to investigate the ethics complaint filed against Councilmember Bill Adams, to authorize the Mayor to execute an engagement letter with Julia Gannaway for such investigation, and to grant an extension for the submission of a written report to the City Council on or before November 14, 2019. Councilman King seconded that motion.

Frank Millsap, 3904 Miles Road, asked for clarification of the extension within the ordinance. He questioned if this was allowable. Mr. Millsap read into the record part of Section H(3) of the ordinance. Mr. Gorfida finished reading the remaining sentences within the section that clarifies “unless an extension is granted by the City Council”.

The motion was approved unanimously.

Mayor Pro Tem Adams stated that unbeknownst to those present and on the City Council, he had already made the decision to not pursue another term of office next year due to health reasons. Regardless of the outcome of the complaint, he acknowledged what he has accomplished for the City over the last twelve years. Mayor Pro Tem Adams announced his resignation as Mayor Pro Tem and City Councilmember Place 4 of the City of Sachse effective 12:00 a.m. on October 15, 2019.

Mr. Gorfida commented that this is not an item for action on the agenda.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 6:45 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	D. Consent Agenda - The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.
Subject	2. Approve the minutes of the October 16, 2019, workshop meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.
Minutes	View Minutes for Oct 16, 2019 - City Council Workshop Meeting

Public Content**BACKGROUND**

Minutes of the October 16, 2019, workshop meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the October 16, 2019, workshop meeting.

[10.16.19 Workshop Minutes.pdf \(35 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE
WORKSHOP MEETING MINUTES
OCTOBER 16, 2019

The City Council of the City of Sachse held a workshop meeting on Wednesday, October 16, 2019 at 6:30 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas. Those present were Mayor Mike Felix, Councilmembers Brett Franks, Michelle Howarth, Cullen King, Jeff Bickerstaff, and City Secretary, Michelle Lewis Sirianni. Councilmember Paul Watkins was absent.

Mayor Felix opened the workshop meeting at 6:34 p.m.

BOARD/COMMISSION INTERVIEWS: Conduct interviews for the Sachse boards and commissions including the Animal Shelter Board, Board of Adjustments, Economic Development Corporation, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and the Tax Increment Financing (TIF) Board.

The City Council interviewed candidates wishing to serve on a City board or commission.

No further discussion or action was taken.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 8:27 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	D. Consent Agenda - The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.
Subject	3. Accept the resignation of Mayor Pro Tem Bill Adams, Place 4.
Access	Public
Type	Action (Consent)
Recommended Action	Approve as presented.

Public Content**BACKGROUND**

Mayor Pro Tem Bill Adams announced and submitted a resignation letter on Monday, October 14, 2019, at the special City Council meeting.

POLICY CONSIDERATION

Chapter 201 of the Texas Election Code Sec. 201.023. states:

RESIGNATION. If an officer submits a resignation, whether to be effective immediately or at a future date, a vacancy occurs on the date the resignation is accepted by the appropriate authority or on the eighth day after the date of its receipt by the authority, whichever is earlier.

RECOMMENDATION

Accept the resignation of Mayor Pro Tem Bill Adams, Place 4.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	E. Regular Agenda Items
Subject	1. Consider approval of an ordinance amending Chapter 9 of the City of Sachse Code of Ordinances titled "Traffic Regulations" to prohibit a person to stop, stand, or park a motor vehicle along any curb along Woodcreek Way from a distance of 40 feet south of Meadow Bluff Lane and Meadow Bluff Court, and along Woodcreek Way from a distance of 100 feet south of Meadow Wood Court.
Access	Public
Type	Action, Information
Preferred Date	Oct 07, 2019
Absolute Date	Oct 07, 2019
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve as presented.
Goals	Meet the public safety needs of a growing citizen, student, and business population.

Public Content**BACKGROUND**

In 2018, the City installed a marked four-way crosswalk staffed with a crossing guard at the intersection of Canyon Crest & Woodcreek Way. Additionally, the school zone was extended along Woodcreek Way to Canyon Crest. Currently, the area surrounding Whitt Elementary becomes extremely congested during drop off and pick up times. Vehicles are parking too close to crosswalks encroaching into designated cross walks, blocking pedestrian access and sidewalks, and restricting pedestrian/vehicle visibility and turning at intersections.

OVERVIEW

In order to provide a safer route for students, staff is recommending parking restrictions on Woodcreek Way near Whitt Elementary to allow better visibility for vehicles and children to safely cross at designated crossing areas.

POLICY CONSIDERATIONS

This amends Chapter 9 of the City of Sachse "Traffic Regulations" Ordinance

RECOMMENDATION

Staff recommends approval of this Ordinance amendment.

Presentation - Whitt Woodcreek Way Parking Ordinance.pdf (409 KB)

Ordinance Amending Chapter 9 Traffic by Adding No Parking Along Woodcreek Way.pdf (17 KB)

Parking Ordinance – Woodcreek Way

CITY COUNCIL

OCTOBER 21, 2019



Background

- In 2018, the City installed a marked four-way crosswalk staffed with a crossing guard at the intersection of Canyon Crest Drive and Woodcreek Way. Additionally, the school zone was extended along Woodcreek Way to Canyon Crest Drive
- Currently, the area surrounding Whitt Elementary becomes extremely congested during drop off and pick up times. Vehicles are parking too close to crosswalks encroaching into designated cross walks, blocking pedestrian access and sidewalks, and restricting pedestrian/vehicle visibility and turning at intersections
- In order to provide a safer route for students staff recommends amending the parking restrictions on Woodcreek Way near Whitt Elementary to allow better visibility for vehicles and to allow children to safely cross at designated crossing areas

Proposed Locations



Proposed Locations



Proposed Locations



Objective

- To restrict parking of vehicles within crosswalks and near intersections along Woodcreek Way at: Meadow Bluff Court, Meadow Bluff Lane and Meadow Wood Court
- Achieved through:
 - Adoption of an amendment to Chapter 9 “Traffic Regulations” for Woodcreek Way locations
 - Enforcement of the Texas Transportation Code on Meadow Wood Court that prohibits parking within 30 feet of a stop sign and within 20 feet of a cross walk
 - Installation of “No Parking Here to Corner” and “No Stopping, Standing, and Parking” Signs at designated locations



Next Steps

- Staff recommends approval of an amendment to Chapter 9 of the "Traffic Regulations" Ordinance to prohibit a person to Stop, Stand, or Park a motor vehicle along Woodcreek Way a distance 40 feet south of Meadow Bluff Lane and Meadow Bluff Court and along Woodcreek Way a distance of 100 feet south of Meadow Wood Court
- Enforce Texas Transportation Code Section 545.302 (b) (3,4) on Meadow Wood Court that prohibits parking within 30 feet of a stop sign and within 20 feet of a cross walk
- Install "No Parking Here to Corner" and "No Stopping, Standing, and Parking" Signs at designated locations

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE SACHSE CODE OF ORDINANCES BY AMENDING CHAPTER 9, "TRAFFIC REGULATIONS" BY AMENDING SECTION 9-6, "PARKING" BY ADDING A NEW SUBSECTION B(6) TO PROVIDE FOR NO PARKING AREAS ALONG WOODCREEK WAY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED THE SUM OF TWO HUNDRED (\$200.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that an amendment to the no parking zones regulations for the city is necessary in order to clarify where no parking is permitted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Code of Ordinances, City of Sachse, Texas, be amended, by amending Chapter 9, Traffic Regulations, Section 9-6, Parking, to read as follows:

"Sec. 9-6. Parking.

...

B. No parking areas. Certain areas or portions of the public streets described in this section have been, are hereby and shall hereafter be set apart, marked and designated as no parking for all vehicles owned by or operated by any person within said areas or portions of said public streets. The parking of any vehicle within any space within the designated area which is or shall be marked "No Parking" shall be prohibited on each and every day of the year between the hours of 12:01 a.m. and 12:00 midnight.

...

- (6) It shall be unlawful for any person to stop, stand, leave, or park any motor vehicle along any curb along Woodcreek Way from a distance of 40 feet south of Meadow Bluff Lane and Meadow Bluff Court, and along Woodcreek Way from a distance of 100 feet south of Meadow Wood Court.

..."

SECTION 2. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 4. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

SECTION 5. That any person violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense.

SECTION 6. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the _____ day of _____, 2019.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr.
City Attorney
(09-27-2019:TM 111213))

**Agenda Item Details**

Meeting	Oct 21, 2019 - Regular Combined City Council Meeting
Category	E. Regular Agenda Items
Subject	2. Consider appointment of a Mayor Pro Tem.
Access	Public
Type	Action, Discussion
Recommended Action	Appoint (name) as Mayor Pro Tem.

Public Content**BACKGROUND**

Sachse Home Rule Charter Section 3.05 reads:

Sec. 3.05 - MAYOR AND MAYOR PRO TEM (1) The Mayor shall be the official head of the city government. He shall be the chairman and shall preside at all meetings of the City Council. The Mayor shall have the same voting rights and responsibilities as the other members of the City Council, but shall have no power to veto. He shall, when authorized by the City Council, sign all official documents, such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts and bonds. He shall perform such other duties consistent with this Charter as may be imposed upon him by the city council. (2) The Mayor Pro Tem shall be a City Council member elected by the City Council at the first regular meeting after each regular election of the City Council Members and/or Mayor. The Mayor Pro Tem shall temporarily act as Mayor during the disability or absence of the Mayor, and in this capacity shall have the rights conferred upon the Mayor.

OVERVIEW

Due to the resignation of Mayor Pro Tem, Bill Adams, the City Council will need to appoint a new Mayor Pro Tem to serve until the May 2019 Election is canvassed. Mayor Pro Tems are historically appointed in June.

Previous Mayor Pro Tems have been as follows:

Bill Adams 2019/2020
Cullen King 2018/2019
Paul Watkins 2017/2018
Charlie Ross 2016/2017
Brett Franks 2015/2016
Jeff Bickerstaff 2014/2015
Bill Adams 2013/2014
Jared Patterson 2012/2013
Charles Smith 2011/2012
Cullen King 2010/2011
Bill Adams 2009/2010

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Appoint a Mayor Pro Tem.