

Parks & Recreation Board
Minutes of October 27, 1992
Time: 7:30pm Place: Sachse City Hall

Members Present:

Sharon Adams
Kelly Felix
Jim Pulliam
Ray Stanton

Members Absent:

Marshall Andrew
Ricky Smith
Bill Mecom

Also in attendance: Lloyd Henderson/City Manager
Pamela Smith/City Council

1. Minutes of the August 11, 1992 meeting were read, motion was made by J. Pulliam to accept and seconded by Kelly Felix.
2. Introduction & welcome was given to our newest P&R member Kelly Felix.
3. Election of new officers was tabled until next meeting due to lack of attendance. Ray Stanton, current co-chairman chaired the meeting.
4. Park policies & rules were reviewed as revised by L. Henderson who would be resubmitting them to City Council for final.
5. Discussion of placement of permanent marker for improvements made at Salmon Park from Park & Wildlife grant was held. The suggestion was made to install the marker in the shaded area of trees adjacent to the play ground & pavilion. The area could also have a bench & water fountain included which were also needed. Kelly F. & Sharon A. will work up drawing of the area for review.
6. Lloyd Henderson discussed the availability of various trees for planting in the Sachse area. The trees are of no cost to us. It was determined that we should wait until the first frost to consider planting as that is the best fall planting season.
7. Lloyd Henderson passed out copies of the budget for our review, and we discussed the master plan. Lloyd H. advised he will work with the board in any way he can to help get started with drawing up the master plan.
8. The meeting was opened to general Park business. Kelly F. reminded us the deadline for submitting a request to the Fallfest '92, endowment chairperson for suggestions on usage of monies needed to be done by 11/13/92. This years amount is \$2500.00. Sharon A.

8. (continued) will type up the proposal & submit it to the Fallfest board for the items discussed in Section 5 above.
9. Kelly F. made the motion to adjourn the meeting & it was seconded by J. Pulliam. The schedule was set for the next meeting for Tuesday 11/17/92.

ADMINISTRATIVE COMMENTS TO
PARK & RECREATION COMMISSION
OCTOBER 27, 1992

1. ELECT CHAIRPERSON

Doug Kendricks resignation left a vacancy on the Park & Recreation Commission and left the Commission without a Chairperson. It is my understanding that Doug and Sharon Adams have been sharing the secretarial job as the Commission has not formally elected a secretary. The City Council has elected Kelly Felix to the Commission to fill the vacancy left by Doug.

2. REVIEW AND CONSIDER PARK POLICIES

Several months ago the park & Recreation Commission completed it's policies for using the City Parks. These policies were forwarded to the City Council for their adoption as an ordinance. There were several discrepancies in these policies and staff was asked to correct this and "polish up the sentence structure".

Attached is a copy of the policy in "revised and polished form" to go back to council. None of the content has been changed, only the structure and format. Also, attached is a copy of the original policy sent to council for you to compare.

Please check the revised edition to make sure nothing was omitted or changed. Upon your approval we will put this back on the council agenda for their final adoption. I will discuss this further at the meeting on Tuesday night.

3. LOCATION OF PERMANENT MARKER

The location of the permanent marker was never resolved. staff needs to know where and what type of mounting the Board of Adjustments want for this marker in Salmon Park.

4. AVAILABILITY OF TREES

Here is a list of trees which are available to the City of Sachse free of charge. These trees are available at anytime and not restricted just to this year.

Mayor Holden would like for the Park Board to consider places where these trees might be planted. We would ask you to drive stakes, at a future date, showing the locations you have chosen. We will then order the trees you requested.

<u>TYPE</u>	<u>SIZE</u>
Bald Cypress	4' to 5'
Sweet Gum	4' to 5'
Green Ash	4' to 5'
Sycamore	6' to 7'
Shumard Oak	4' to 5'

5. STAFF REPORT

Staff will bring a financial report on the Park Dedication Fee Fund and adoption of the FY 1992-1993 Municipal Budget.

REGULAR MEETING
OF THE
PARK AND RECREATION BOARD

OCTOBER 27, 1992

7:30 P.M.

SACHSE CITY HALL

The Park and Recreation Board of the City of Sachse will hold a Regular Meeting on Tuesday, October 27, 1992 at 7:30 p.m. at the Sachse City Hall to discuss the following items of business:

1. Approve Minutes of the August 11, 1992 Regular Meeting-Chairman
2. Welcome New Board Member-----Chairman
3. Elect New Officers-----Chairman
4. Review and Consider Park Policies as revised by Staff--Chairman
5. Instruct Staff regarding the location and type of marker to install in Salmon Park for the permanent marker-----Chairman
6. Discuss availability of trees-----Chairman
7. Report from Staff regarding Park Master Plan-----Chairman
8. Report from staff on other items-----Chairman
9. Adjourn-----Chairman

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

DATED: October 22, 1992

CITY SECRETARY
JO ANN LONDON