



**Thursday, August 13, 2026
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, August 13, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda shall be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card shall be given to the acting secretary prior to the start of the meeting.

1. Consider approving the May 14, 2026, regular meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items shall be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss an update on all ongoing Parks Department projects.
2. Receive an update on programs and activities at the Michael J. Felix Community Center.
3. Receive staff updates regarding current activities, special events, and personnel.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on August 7, 2026, by 10 AM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the May 14, 2026, regular meeting minutes.

Meeting August 13, 2026 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the regular meeting minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the May 14, 2026, Parks and Recreation Board meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the regular meeting minutes as presented.

File Attachments

1. Parks&RecreationBoard_Regular_Minutes_05.14.2026-unsigned

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE
MAY 14, 2026, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, May 14, 2026, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Susie Whitehurst, Callie Safty, Lillian Baker, Danielle Parker, Arora Ngo.

Those absent were: Keith Casey, Alex Spencer, Jason Kelliher, Gregg Woodcock.

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, May 14, at 6:30 PM to consider the following items of business:

Chairperson Whitehurst called the meeting to order at 6:30 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Whitworth offered the invocation and Ms. Baker led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the April 9, 2026, regular meeting minutes.

Ms. Baker made a motion to approve the regular meeting minutes as presented. Ms. Parker seconded the motion, and it carried 4 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss an update on all ongoing Parks Department projects.

Mr. Whitworth provided an update on the new Service Center project at the Public Works facility. Utility coordination with electrical and gas services caused minor delays, but demolition was expected to begin the following week. The project is anticipated to take approximately 14 months to complete and will house Parks, Public Works, and Facilities Maintenance staff. Parks operations have not been significantly impacted during construction, while Public Works staff have temporarily relocated to the former animal shelter facility.

2. Receive an update on programs and activities at the Michael J. Felix Community Center.

Recreation Manager Cynthia Wiseman provided an update on Parks and Recreation programs,

projects, and activities. She shared a preview of the upcoming Parks and Recreation Month presentation that will be presented to the City Council in June.

Ms. Wiseman highlighted completed parks projects, including improvements at J.K. Sachse Park and Heritage Park, annual playground inspections and repairs, drainage and landscaping improvements. She noted future projects involving erosion mitigation, bridge repairs at Dave Sanford Park, landscaping enhancements, and additional lighting and security upgrades at parks and the Community Center.

Ms. Wiseman also reviewed recent recreation accomplishments, including enhancements to Fall-O-Ween and the Christmas Extravaganza, continued teen programming, monthly themed celebrations, collaborative community events, and patron recognition initiatives. She reported strong participation throughout 2025, including more than 1,800 memberships purchased or renewed, over 33,000 Community Center check-ins, and approximately 33,000 attendees across special events.

Upcoming events and programs discussed include the Summer Concert Series at J.K. Sachse Park, Teen Nights, volunteer opportunities, pickleball clinics, and additional community events scheduled throughout the year.

3. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth provided staff updates regarding current activities, special events, and personnel. He reported that the City is evaluating a new fleet management program through Enterprise Fleet Management, which would streamline the replacement and management of City vehicles and equipment.

Mr. Whitworth also discussed plans for a Parks and Recreation Board and Municipal Development District Board tour in June to visit several City parks and gather Board input on park amenities and conditions. Additionally, he shared that staff is exploring the installation of a permanent Gaga Ball pit at Heritage Park. The amenity is expected to be a low-cost addition that can be accommodated within the current department budget.

E. Adjournment

Chairperson Whitehurst adjourned the meeting at 7:00 PM.

Susie Whitehurst, Chairperson

ATTEST:

Callie Safty, Secretary

D. Discussion Items

Subject: 1. Receive and discuss an update on all ongoing Parks Department projects.

Meeting August 13, 2026 - Parks and Recreation Board Meeting

Access Public

Type Discussion, Reports

Fiscal Impact None

Recommended Action Receive an update on all current and ongoing projects.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff will give a brief update on final landscaping work at J.K. Sachse Park. Staff will also provide an update on the reevaluation of the landscaping contractor for the new side of Heritage Park.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on all current and ongoing projects.

File Attachments None
