



Monday, June 8, 2026
Library Board Meeting

Council Chambers
3815 Sachse Road, Building B
7:00 PM

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, June 8, 2026, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda shall be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card shall be given to the acting secretary prior to the start of the meeting.

1. Consider approving the May 11, 2026, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items shall be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on June 2, 2026, by 5:30 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the May 11, 2026, meeting minutes.

Meeting June 8, 2026 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the May 11, 2026, Library Board meeting are produced and reviewed for approval.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

- 1. LibraryBoard_Regular_Minutes_05.11.2026-unsigned

**LIBRARY BOARD OF THE CITY OF SACHSE
MAY 11, 2026, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, May 11, 2026, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Shanna Conde, LaWan-Dia Rhoden, Meghan Kershaw, Betsy Urschel, Rafay Sheikh.

Those absent were: Allyssa Loya, Adashea Dugan.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, May 11, 2026, at 7:00 PM to consider the following items of business:

Chairperson Conde called the meeting to order at 7:09 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Urschel offered the invocation and Ms. Kershaw led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the April 13, 2026, meeting minutes.

Ms. Rhoden made a motion to approve the minutes as presented. Ms. Kershaw seconded the motion, and it carried 5 - 0. None voted against.

2. Consider approval of the Library Computer Use Policy.

Ms. Urschel Made a motion to approve the Library Computer Use Policy as presented. Mr. Sheikh seconded the motion, and it carried 5 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Mr. Cross presented the monthly report and statistics for the Library. He noted increases in many areas, such as door count, program attendance, circulation, and library card applications. He explained the variance in books being shipped and delivered, and in some continuing issues with items being shipped to the library from the vendor.

There was a discussion on the increase in library users and the impact on service and availability of items in the collection.

2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced the Library's upcoming activities and the proclamation by the Mayor for National Library Week. He gave an update on the Library audio system.

There was a discussion about the current state of Library card applications. Mr. Cross announced the addition of new Adult Craft Kits and invited everyone to the Summer Kickoff event at the end of May.

The Library Board discussed the Summer Reading Challenge, as well as other reading programs in the community.

E. Adjournment

Chairperson Conde adjourned the meeting at 7:34 PM.

Shanna Conde, Chairperson

ATTEST:

LaWan-Dia Rhoden, Secretary

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's monthly report.

Meeting June 8, 2026 - Library Board Meeting

Access Public

Type Reports, Discussion

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's monthly report.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

1. Library-Monthly-Report-FY26-April



Sachse Public Library
Monthly Report
FY 2026 April

<i>Number of Items</i>	40804
<i>Number of Patrons</i>	16959

	2025	2026	% Change
Items Added	376	355	-5.59%
Patrons Added	185	174	-5.95%
Total Circulation	9,826	11,221	14.20%
Number of Programs	27	30	11.11%
Program Attendance	423	574	35.70%
Door Count	5,324	5,654	6.20%
Internet Sessions	219	230	5.02%