

**CITY COUNCIL OF THE CITY OF SACHSE  
APRIL 20, 2026, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, April 20, 2026, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

**A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 20, 2026, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:32 PM.

2. Invocation and Pledges of Allegiance.

Mayor Bickerstaff offered the invocation and Councilmember Lindsey led the pledges.

**B. Recognition**

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1. Recognize the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Service (RACES) volunteer organizations for their dedication to the City of Sachse.

Mayor Bickerstaff presented a proclamation to members of CERT and RACES to honor their dedication to the Sachse community.

2. Present a proclamation recognizing National Public Safety Telecommunicators Week.

Mayor Bickerstaff presented a proclamation to Public Safety Telecommunicators Lorraine Massie and Quinton Cofield to recognize National Public Safety Telecommunicators Week.

3. Present a proclamation recognizing the week of April 19-25, 2026, as National Library Week in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Library Manager Randall Cross to recognize National Library Week.

4. Present a proclamation recognizing April 25, 2026, as Arbor Day in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Recreation Coordinator Jordan Beaulieu-Liles and Recreation Manager Cynthia Wiseman to recognize Arbor Day.

5. Present a proclamation recognizing April 25, 2026, as Keep America Beautiful - Great American Cleanup Day in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Ms. Beaulieu-Liles and Ms. Wiseman to recognize Keep America Beautiful — Great American Cleanup Day.

## **C. Public Comment**

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda shall be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Sachse resident, Lola Smith, addressed the Council regarding green space in Sachse and deed restriction enforcement.

## **D. Council/Staff Reports and Updates**

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1. Report on Public Comment from the April 6, 2026, City Council meeting.

There were no public comments at the April 6 meeting; therefore, no report was given.

2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Buhler invited the public to participate in the Arbor Day Jubilee and Great American Cleanup on April 25 and the first Summer Nights Concert Series: The Lonely Hearts Club on May 1. Food trucks and activities at J.K. Sachse Park will begin at 7 PM before the Beatles tribute band takes the stage. Attendees are encouraged to bring lawn chairs and blankets to enjoy the outdoor event. Councilmember Prestenberg noted that the Sachse Safe Paws free microchipping clinic will be held on May 2. The featured pet is Meadow, a Great Dane-Lab mix. She is ready to meet a family, so call 972-675-9622 to schedule a meet and greet at the Sachs Animal Shelter. Councilmember Millsap invited everyone to celebrate National Library Week and enjoy some of the many events hosted by Sachse Library staff, such as Teen Weekend: Study Hall Hangout on April 25 and Sachse Comic Con 2026 on May 2.

Ms. Nash recognized Parks and Open Spaces Superintendent Gerry Hernandez and his team for exhibiting the core values of humility and excellence. Their work on the Sachse Road roundabout reflects the standard of care that the team consistently brings to the community's parks and open spaces.

Mayor Bickerstaff reminded voters to cast their ballot for the May 2 General Election. Details can be found at [www.cityofsachse.com/Elections](http://www.cityofsachse.com/Elections). The next Farmers Market is May 9 from 9 AM to 1 PM at 3324 5th Street. This family and pet-friendly event is held on the second Saturday of each month and is the local destination for fresh produce, artisan foods, and handcrafted goods. He also encouraged residents to take advantage of the X-Treme Green event on May 16 from 8 AM to 1 PM. The event will be held at a new location this year, Heritage Park, to accommodate the flow of traffic. Details and a map will be shared on the website soon.

## **E. Consent Agenda**

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the April 6, 2026, meeting minutes.

2. Authorize the City Manager to award and execute the construction contract for West Creek Lane Reconstruction; BP-21-B02, to Axis Contracting Inc. in the amount of One Million, Three Hundred Forty-Seven Thousand, Eighty-Five and 15/100 Dollars (\$1,347,085.15).
3. Authorize the City Manager to award and execute the construction contract for Woodbridge Parkway project, R-24-03, to Garret Shields Infrastructure, LLC in the amount of One Million, Six Hundred Thirty-Five Thousand, Two Hundred Eighty-Three and No/100 Dollars (\$1,635,283.00).

Mayor Pro Tem Franks made a motion to approve the Consent Agenda as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

#### **F. Action Items**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card shall be given to the City Secretary prior to the start of the meeting.

1. Conduct a public hearing and consider approving an ordinance amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from Residential-1 District (R-1) to Agricultural District (AG) on a ±4.0 acre tract of land situated in the James C. Tucker Survey, Abstract No. 1464, City of Sachse, Dallas County, Texas, said tract being all of a called 4.0 acre tract of land conveyed to Garland Independent School District (ISD) in a general warranty deed recorded in document No. 201800060483 of the official public record of Dallas County, Texas (O.P.R.D.C.T.), being more particularly described in "Exhibit A" and shown in "Exhibit B"; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and providing an effective date.

Development Services Director Matt Robinson presented the rezoning request from Garland Independent School District (GISD).

The public hearing opened at 7:10 PM. The following Sachse residents addressed Council:

- Steven Bates — regarding traffic concerns related to a bus barn
- Billy Boydston — regarding road maintenance
- Chris Rinebarger — regarding traffic and safety concerns related to a bus barn

The public hearing closed at 7:17 PM.

Mr. Robinson clarified that the proposed use of the project is permitted in the current zoning. The intention of the applicant is to standardize the requirements across the entire property. Javier Fernandez, Director of Facility Planning and Construction for the District, noted that the project was approved in the 2023 Bond election. The project is to build an Ag-related three-building complex consisting of housing for animals, a show barn, and parking in the back for the trailers related to showing the animals. The satellite campus will support the agricultural aspect of the career and technology program.

After additional questions and discussion, Mayor Pro Tem Franks made a motion to approve the ordinance as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

2. Conduct a public hearing and consider approving an ordinance amending Chapter 8 "Subdivisions," by amending Section 8-14 titled "Completion and maintenance of public improvements"; by amending Subsections 8-14a(3) and 8-14d(1); by amending Section 8-15 titled "General requirements and design standards" by amending Sections 8-15B(3)(b) and 8-15F(3); by amending Section 8-18 titled "Street design construction costs" by amending Subsection 18-8b; amending Section 8-20 titled "Impact fees" by amending Subsections 8-20B and 8-20C(1); and by amending Exhibit 11A titled "Zoning Ordinance" by amending Article 3 titled "Districts" by amending Section 11 titled "SP-special use permits" by amending 11.2 titled "Use regulations"; by amending Article 4 titled "General provisions applying to all or several districts" by amending Section 11 titled "Landscaping and screening" by amending 11.4 titled "Required landscaping" by amending 11.4d titled "Single-family residential development requirements" by amending 11.4d4 titled "Masonry wall required"; and by amending 11.6 titled "Screening standards" by amending 11.6d titled "Masonry wall standards" by amending 11.6d1 titled "Design and materials"; and by amending 11.6d6(c) titled "Additional requirements"; providing a conflicts clause; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed Two Thousand Dollars (\$2,000.00); and providing an effective date.

Mr. Robinson explained that the next three items are related to each other. He outlined the proposed changes to several sections under Chapter Eight "Subdivisions" of the Code of Ordinances.

The public hearing opened at 7:48 PM. As there were no comments from the public, the public hearing closed at 7:48 PM.

Councilmember Buhler made a motion to approve the ordinance as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

3. Consider approving an ordinance of the City of Sachse, Texas, amending the Code of Ordinances by amending Chapter 3 "Building Regulations" by amending Article I "In General" by amending Section 3-13 "Standards for Construction of Public Facilities"; by deleting Section 3-17 "Drainage and Stormwater Control" in its entirety; by renumbering Sections 3-18 through 3-56; by amending Section 3-24 "Flatwork Requirements"; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed Five Hundred Dollars (\$500.00); and providing for an effective date.

Mr. Robinson noted that the building regulation ordinance amendments are related to and referencing the Engineering Design Manual.

Mayor Pro Tem Franks made a motion to approve the ordinance as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

4. Discuss and consider approving an ordinance adopting revisions to the City of Sachse Engineering Design Manual; providing a repealing clause; providing a severability clause; and providing for an effective date.

Senior Engineer Cameron Cermin presented the updates proposed to the Engineering Design Manual. Primarily, the intention is to codify the construction details and general notes, update some discrepancies, and reflect current practices.

Mayor Pro Tem Franks made a motion to approve the ordinance as presented. Councilmember Howarth seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against the proposal.

5. Consider approving an ordinance of the City of Sachse, Texas, amending the Code of Ordinances by amending Chapter 9 "Traffic Regulations" by amending Section 9-6 "Parking" by amending 9-6A "Truck Parking" by amending 9-6A(1) "Unlawful"; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed Five Hundred Dollars (\$500.00); and providing for an effective date.

Ms. Nash noted that the item is regarding truck parking. Results from the traffic study currently underway at The Station will be addressed once that study is complete. However, this item is one that can be addressed immediately. Mr. Robinson and Chief Sylvester explained that the proposed ordinance adds existing restrictions in the rest of the city to Old Town and The Station and will enable enforcement on the streets in that area. Chief Sylvester noted the safety concern related to restricted sight lines due to trucks parked on the streets. He added it will be a safety improvement for the area and is consistent with Council's philosophy in the rest of the city.

Mayor Bickerstaff noted that a speaker card was received from C. Brad, and it was distributed to the Council.

Councilmember Prestenberg made a motion to approve the ordinance as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

## **G. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items shall be addressed in the Public Comment Section of this meeting.**

1. Receive the quarterly 2021 Bond update.

Ms. Nash presented the status of projects approved by the 2021 Bond Election. Specific progress on any of the projects can be found at [www.cityofsachse.com/bond2021](http://www.cityofsachse.com/bond2021).

2. Discuss the implementation of the Sachse Safe Paws program.

Leisure Services Director Lance Whitworth presented a new program that is a collaboration between the Animal Shelter and Sachse Fire Rescue, called Safe Paws. This initiative will enable the public to bring pets found after shelter hours to either of the two fire stations in Sachse to determine if the animal has a microchip. This will facilitate quicker recovery of lost pets. To kick off the program, there is a free microchipping event on May 2 from 10 AM to 1 PM at Fire Station 2. Find more information about Safe Paws at [www.cityofsachse.com](http://www.cityofsachse.com).

3. Receive the Sachse Public Library's 2025 year end review presentation.

Mr. Cross reviewed growth and highlights from 2025 in relation to the Sachse Library. He described collaboration projects with Leisure Services and metrics. He noted the new reading app, Libby by OverDrive, as the Library's primary means to enjoy eBooks and audiobooks and enter the reading ecosystem. Councilmembers praised Mr. Cross and the Library team for their great work.

4. Discuss and review applications for the 2026 City of Sachse Scholarship.

Councilmembers discussed their impressions of the applications and provided their preference for the winner of the scholarship. Applicant number one was the prevailing student.

**H. Adjournment**

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Mayor Bickerstaff adjourned the meeting at 9:01 PM.

  
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Jeff Bickerstaff, Mayor

ATTEST:

  
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Leah K Granger, TRMC, City Secretary

