



Monday, April 6, 2026  
City Council Meeting

City Council Chambers  
3815-B Sachse Road  
6:30 PM

City Council meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

### A. Meeting Opening

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 6, 2026, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

### B. Recognition

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1. Present a proclamation to recognize Animal Care and Control Appreciation Week.
2. Present a proclamation recognizing the months of March, April, and May 2026 as North Texas Community Cleanup Challenge months in the City of Sachse.

### C. Public Comment

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda shall be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

### D. Council/Staff Reports and Updates

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1. Report on Public Comment from the March 2, 2026, City Council meeting.
2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

### E. Consent Agenda

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the February 21, 2026, special meeting minutes.
2. Approve the March 2, 2026, meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending January 31, 2026.
4. Accept the monthly revenue and expenditure report for the period ending February 28, 2026.

5. Approve a resolution amending the Master Fee Schedule adopted by Resolution R-2026-02 by amending donation bin fees; and providing an effective date.

#### **F. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items shall be addressed in the Public Comment Section of this meeting.**

1. Discuss and provide direction for the proposed infrastructure and software updates to the Garland, Mesquite, Rowlett, Sachse (GMRS) radio system.

#### **G. Executive Session**

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1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the annual review of the Municipal Judge.
2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Yellow Jacket.

#### **H. Action Resulting from Executive Session**

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card shall be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the annual review of the Municipal Judge.
2. Take any action as a result of Executive Session regarding Project Yellow Jacket.

#### **I. Adjournment**

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on March 30, 2026, by 7:30 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## **B. Recognition**

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**Subject:** 1. Present a proclamation to recognize Animal Care and Control Appreciation Week.

Meeting April 6, 2026 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing Animal Care and Control Appreciation Week.

Goals Provide excellent government services to Sachse citizens.  
Meet the public safety needs of a growing citizen; student; and business population.

### **BACKGROUND**

The second full week of April is nationally recognized as Animal Care and Control Appreciation Week. During this week, communities are encouraged to learn about what the job entails and show appreciation to the staff that work tirelessly each day in support of animal services. Sachse Animal Control Officers regularly risk their well-being to protect the welfare of animals and the community.

Sachse Animal Services Manager Hugo Espinoza, Animal Services Officers Amber Lowry and Alayna Gutierrez, and Animal Services Attendant Nick Rivas will accept the proclamation.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing Animal Care and Control Appreciation Week.

File Attachments
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1. Proclamation_Animal Control Appreciation Week_2026
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# Proclamation

## City of Sachse, Texas



*Whereas*, the dedicated men and women of animal control services act as vigilant guardians of public health, safety, and the welfare of animals within our community; and

*Whereas*, their tireless efforts in rescuing, sheltering, and ensuring the responsible management of animals exemplify compassion, professionalism, and commitment to the community; and

*Whereas*, animal control officers play a vital role in educating the public, promoting responsible pet ownership, and responding to emergencies involving animals, often in challenging and unpredictable situations; and

*Whereas*, the City of Sachse, Texas, recognizes the importance of honoring those who protect the well-being of animals and strengthen the human-animal bond that contributes positively to our society.

*Now, Therefore*, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the week of April 12-18 as *Animal Care and Control Appreciation Week* in Sachse and urge the public to join in showing gratitude and support for our animal control services professionals.

*In Witness Whereof*, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 6<sup>th</sup> day of April 2026.

Gold  
Seal



*Jeff Bickerstaff*  
Jeff Bickerstaff, Mayor

## **B. Recognition**

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**Subject:** 2. Present a proclamation recognizing the months of March, April, and May 2026 as North Texas Community Cleanup Challenge months in the City of Sachse.

Meeting April 6, 2026 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing the months of March, April, and May 2026 as North Texas Community Cleanup Challenge months in the City of Sachse.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

### **BACKGROUND**

The City of Sachse is proud to support the annual North Texas Community Cleanup Challenge, which is a friendly regional competition to reduce litter and protect our environment.

From March 1 through May 31, 2026, residents, schools, businesses, and community groups are invited to organize or join local cleanup events and log trash collected. This year's challenge is especially meaningful as the North Central Texas Council of Governments has partnered with the North Texas FWC Organizing Committee to help ensure North Texas looks its best during the FIFA World Cup 2026™ and beyond.

Communities will compete to see who can collect the most litter per resident and earn the North Texas Community Cleanup award. The winning community will earn bragging rights and receive special recognition at the FIFA World Cup 2026™ Fan Festival™ Dallas.

Sachse will be hosting the annual Arbor Day Jubilee: Team Up & Cleanup event on Saturday, April 25, 2026. Residents and local organizations are encouraged to register and join us in this effort to reduce litter and protect our environment.

No recipients will be present at the meeting.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing the months of March, April, and May 2026 as North Texas Community Cleanup Challenge months in the City of Sachse.

File Attachments
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1. Proclamation_Mayors Cleanup Challenge_2026
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# Proclamation

City of Sachse, Texas



*Whereas,* The North Texas Community Cleanup Challenge encourages residents, businesses, community groups, and service organizations in the North Central Texas region to participate in fighting the problem of litter through participation in a regional cleanup challenge to be held during the months of March, April, and May 2026; and

*Whereas,* Litter is an issue affecting the beauty and health of communities throughout the state of Texas, impacting our environment by polluting our land and waterbodies and posing a threat to wildlife; and

*Whereas,* The City of Sachse declares its' support of the North Texas Community Cleanup Challenge regional initiatives, will encourage its' residents, businesses, community groups, and service organizations to participate, and will promote the campaign to improve participation in litter cleanup activities, which directly keeps our local communities and drinking water sources clean and healthy.

*Now, Therefore,* I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby recognize the months of March, April, and May 2026, as *North Texas Community Cleanup Challenge Months* in Sachse and commit to encouraging all residents, businesses, community groups, and service organizations to participate in litter cleanup events and activities during these months.

*In Witness Whereof,* I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 6<sup>th</sup> day of April 2026.

Gold Seal



*Jeff Bickerstaff*  
Jeff Bickerstaff, Mayor

**E. Consent Agenda**

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**Subject:** 1. Approve the February 21, 2026, special meeting minutes.

Meeting April 6, 2026 - City Council Meeting  
Access Public  
Type Action (Consent), Minutes  
Fiscal Impact None  
Recommended Action Approve the minutes as presented.  
Goals

**BACKGROUND**

Minutes from the February 21, 2026, Council special meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

- 1. CityCouncil\_Special\_Minutes\_02.21.2026-unsigned

**CITY COUNCIL OF THE CITY OF SACHSE  
FEBRUARY 21, 2026, MEETING MINUTES**

The City Council of the City of Sachse held a special meeting on Saturday, February 21, 2026, at 8:00 AM at McKinney City Hall, 401 E. Virginia St, McKinney, TX 75069. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

**A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a special meeting on Saturday, February 21, 2026, at 8:00 AM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 8:08 AM.

**B. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss leadership development, strategic planning, and the development of goals and objectives for the City of Sachse's strategic plan which include planning, economic development, and transportation.

Ms. Nash reviewed the evolution of the City's strategic planning efforts, including the 2015 strategic plan, the outdated 2001 Comprehensive Plan that was adopted in 2017, the creation of the City's first long-range financial plan, formation of the Municipal Development District (MDD), and lessons learned from The Station development (2018–2020). She noted improvements in professionalism, reduced turnover, and progress on long-overdue projects.

Council discussed what worked between 2015 and 2025. Ms. Nash led a discussion about what may need to change as the City looks forward and works on the plan again. She noted that leadership will need to start thinking about succession, community partnerships, and what the Council considers success in five years. After a short break, Scott Baker and Paul Hofmann from the Berkley Group ran the Council through an affinity exercise to categorize responses to their questionnaire. The Mayor guided the Council through an exercise comparing the City in 2010 to 2026. The Councilmembers' consensus was that the team is more professional, there is more opportunity in the city, and engagement with the public has improved.

The Council discussed goal areas, considerations for implementation, and next steps. Ms. Nash and Ms. Rose focused on the Strategic Plan, creative collaborations, and formalizing the Capital Improvement Plan (CIP) and budget process. A 2027 Bond timeline was discussed that included potential bond projects. The Council considered how to continue engaging residents effectively and how often they should meet to discuss these matters.

**C. Adjournment**

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Mayor Bickerstaff adjourned the meeting at 3:07 PM.

ATTEST:

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Jeff Bickerstaff, Mayor

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary



## **E. Consent Agenda**

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**Subject:** 2. Approve the March 2, 2026, meeting minutes.

Meeting April 6, 2026 - City Council Meeting  
Access Public  
Type Action (Consent), Minutes  
Fiscal Impact None  
Recommended Action Approve the minutes as presented.  
Goals

### **BACKGROUND**

Minutes from the March 2, 2026, Council regular meeting.

### **POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

### **RECOMMENDATION**

Approve the minutes as presented.

File Attachments

1. CityCouncil\_Regular\_Minutes\_03.02.2026-unsigned

**CITY COUNCIL OF THE CITY OF SACHSE  
MARCH 2, 2026, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, March 2, 2026, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

Those absent were: Councilmember Michelle Howarth.

**A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, March 2, 2026, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Buhler led the pledges.

**B. Public Comment**

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda shall be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

- Sachse resident, Matthew Holboke, addressed Council regarding Bailey Road timing and costs/delays related to annual precipitation.
- Sachse resident, Tracy Brooks, addressed Council regarding street naming within the city.
- Sachse resident, Tim Brooks, addressed Council regarding street naming within the city.
- Sachse resident, Jayne Reed, addressed Council thanking them for adding the reports on public comment to the agenda, about mowing along the railroad, about the pour-in-place at Heritage Park.

**C. Council/Staff Reports and Updates**

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1. Report on Public Comment from the February 16, 2026, City Council meeting.

Mayor Bickerstaff addressed comments from Matthew Holboke from the February 16 City Council meeting.

"Ok. There were a few questions and comments from Mr. Holboke at the last meeting that I would like to address.

The famous speed humps on Highridge alley. Mr. Holboke asked, "How are you incorporating the speed bumps in the alley redo?" The four speed humps that were in place prior to the reconstruction project will not be replaced.

At the February 2, 2026, meeting, I stated there was one speed hump on Highridge alley, which turns out is just outside the limits of the original reconstruction project. Mr. Holboke

went on to state, “Y’all jump up here and Mr. Bickerstaff repeated it that there aren’t any, there’s zero or most one. Got an email from Ms. Nash said the same thing, and it’s all a lie. I repeatedly asked for what were the limits of the project and I got emails back that said, we don’t know.” Mr. Holboke’s statements are utter nonsense.

On February 7, 2024, Ms. Nash replied to an email from Mr. Holboke describing the scope of work on Highridge alley. On March 13, 2024, Ms. Rose replied to an email from Mr. Holboke answering four very specific questions about concrete repair, including Highridge alley. Mr. Holboke has claimed on multiple occasions that staff has lied when answering questions. Mr. Holboke’s proclamations are patently absurd and defamatory.

Mr. Holboke then asked about the Service Center stating, “You had a display about it not too long ago. My favorite Councilman, Mr. Prestenberg, asked a simple question: You spent \$187,000 for fencing around the water tanks. Are you doing anything like that here? And the answer was no; we’re not doing anything like that. Very simple question from a councilman, and you can’t get a straight answer.” At the November 17, 2025, Council meeting, staff’s presentation regarding the Service Center mentioned that a precast masonry wall would be used for screening. Mayor Pro Tem Franks (*not Mr. Prestenberg*) asked if staff had gotten any feedback from residents that live on the side of Oak Ridge Circle next to the Service Center.

Mr. Holboke then stated, “Call Ms. Nash (*it was an email*), you got the Engineer’s Estimate of \$467,000 (*it was \$457,000*) to run a wall down one side of the project.” Mr. Holboke got the answer to his question not only at the meeting but also from Ms. Nash. Mr. Holboke’s claim that you can’t get a straight answer to a simple question is nonsensical at best and deceptive at worst. I know where my conclusion lies.

In both instances regarding Highridge alley and the Service Center, Mr. Holboke uses the classic playbook of outrageous rhetoric, sinister insinuations, and gotcha games. Our residents know better.

Mr. Holboke then goes to another subject, our Economic Development Corporation. “You gave \$31,000, \$41,000 to the EDC Director and nobody can tell me what they do. How many times have I asked you?” The famous Irish playwright, Oscar Wilde, said it best – A cynic knows the price of everything and the value of nothing. I will be happy to tell Mr. Holboke exactly how valuable Mr. Potts is to Sachse. Since Mr. Potts joined the City in 2021, we have seen measurable economic progress. Taxable assessed value has increased by 78%. Total sales tax has increased by 33%. Commercial square footage more than doubled from 2023 to 2024, along with numerous businesses that Sachse has welcomed in the past few years. This creates long-term tax base stability, so our residents do not have to carry the full load. Those outcomes do not happen by accident. Mr. Potts and his staff have exceeded expectations, and I’m confident that they will continue to do so. Smart cities invest in good people. And when someone delivers measurable returns for our community, they are worth every penny.

So let me close with this. Sachse welcomes hard questions and honest disagreement, but we are not going to normalize fabricated stories, false narratives, or defamatory accusations against City staff. When false statements are presented as fact, we will correct the record.

2. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Buhler announced some events coming up hosted by the Recreation Division of Leisure Services: National Backyard Day Pop-Up Parks event on March 19, Family Island Adventure Clothes Drive on March 20, and the annual Easter Egg Hunts on March 28. Councilmember Millsap invited the public to attend upcoming events at the Library: Try a Hobby Woodburning on March 11, Harry Potter Night on March 17, and BTS Listening Party on March 21. He also noted that Library card issuance has increased dramatically compared to last year. Councilmember Prestenberg thanked Leisure Services for a phenomenal Daddy Daughter Dance. He also announced a no-cost vaccine event at the Animal Shelter on March 12 and introduced Toby, the featured pet. This six-year-old cattle dog is ready for adoption, so please contact the Sachse Animal Shelter at 972-675-9662 to arrange a meet-and-greet.

Ms. Nash welcomed new hires: Public Safety Telecommunicator II Alexa Williams, School Crossing Guard Carole Clark, Fire Battalion Chief Tim Gauthier, and Human Resources Manager Rachel Smith. She also congratulated Recreation Manager Cynthia Wiseman for earning the Certified Park and Recreation Executive (CPRE) designation through the National Recreation and Park Association. Ms. Wiseman's achievement reflects her dedication to professional excellence and quality service to the community.

Mayor Bickerstaff noted that scholarship applications are still being accepted through March 25. The deadline to register to vote in the May 2 General Election is April 2 and is accomplished by contacting the county of residence. He also noted that the North Texas Municipal Water District will be conducting its annual water system maintenance from March 2 through March 30. This can temporarily change the odor and taste of the water, but it remains safe to drink. Mayor Bickerstaff congratulated Ms. Nash for being voted the next Vice President of the Texas City Managers Association (TCMA).

#### **D. Consent Agenda**

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the February 16, 2026, meeting minutes.
2. Accept the quarterly budget and investment reports for the quarter ending December 31, 2025.

Councilmember Prestenberg made a motion to approve the Consent Agenda as presented. Mayor Pro Tem Franks seconded the motion, and it carried 6 - 0. None voted against.

#### **E. Action Items**

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card shall be given to the City Secretary prior to the start of the meeting.

1. Consider approving an ordinance of the City Council of Sachse, Texas, authorizing certain budget and Capital Improvement Plan amendments pertaining to the Fiscal Year 2025-2026 Budget and Capital Improvement Plan; and providing an effective date.

Finance Director David Baldwin presented the budget and Capital Improvement Plan (CIP) amendments for Council's consideration. Following clarifying questions from Council, Councilmember Lindsey made a motion to approve the item as presented. Councilmember

Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

2. Consider authorizing the City Manager to execute the Guaranteed Maximum Price (GMP) Amendment with Lee Lewis Construction and issue a notice to proceed for the Service Center project.

Director of Public Works and CIP Corey Nesbit provided an overview of the Service Center Project. Lee Lewis Construction, the Construction Manager At-Risk (CMAR), advertised a formal bid for subcontractor services and received 350 bids. He noted that the project has been value engineered to bring down the cost of the project. He reinforced the need for the new building by showing the substandard conditions of the current building and the design for the new building. Ms. Nash reviewed some financial information related to the project. Since 2023, funding has been earmarked and is currently approved in the 2025-2026 Capital Improvement Plan (CIP). The City has reserved approximately six million dollars in the existing fund balance to save for this project. Staff is proposing an additional 11 million dollars in certificates of obligation from the General and Utility Funds. This is like a 35 percent down payment on the project. Staff is requesting Council approval of the Guaranteed Maximum Price (GMP) Amendment with Lee Lewis Construction.

Council asked clarifying questions regarding the project. Councilmember Millsap is not opposed to the project but is opposed to using certificates of obligation and would prefer a General Obligation (GO) Bond Election. Though Councilmembers recognized the high cost of the project, most recognized that costs will continue to increase and want to get the project moving. Councilmember Lindsey pointed out that by splitting the certificates of obligation between the General and Utility Funds, part of the cost will be paid through utility bills. General Obligation is voter-approved but is against property tax only.

Sachse resident, Matthew Holboke, asked Council about temporarily relocating employees during the construction and timing of construction. Ms. Nash and Mr. Nesbit responded with particulars about the plan.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it carried 5 - 1. Councilmember Millsap voted against the proposal.

3. Discuss and consider approving the Economic Development Strategic Plan.

The Council received a final presentation from Laura Huffman and Steven Pedigo from Civic Solutions (CivicSol) on the Economic Development Strategic Plan, following an earlier presentation to the Economic Development Corporation (EDC) Board. The plan outlines five major goals focused on economic diversification, local entrepreneurship, strengthened regional partnerships, placemaking, and a coordinated marketing strategy. A significant component highlights the SH-78 corridor as the city's primary economic spine, with strategies for targeted redevelopment, mixed-use opportunities, zoning updates, and placemaking investments to attract high-value employers, retail, and restaurants. Councilmembers discussed restaurant recruitment, remote worker trends, opportunities for skilled trades, and the need for measurable implementation steps. Staff confirmed that detailed metrics and priority actions will be developed and aligned with the Comprehensive Plan.

Following discussion and comments of appreciation for staff, consultants, and the EDC Board, Councilmember Buhler made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

## F. Discussion Items

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items shall be addressed in the Public Comment Section of this meeting.**

1. Receive the City's Annual Comprehensive Financial Report (ACFR) for the fiscal year ending September 30, 2025.

Assistant Finance Director Jonah Nance explained the City's Annual Comprehensive Financial Report (ACFR) for the fiscal year ending September 30, 2025. Mishal Majewski from auditing firm, Pattillo, Brown & Hill, reported that the audit was completed in accordance with all required standards and resulted in an unmodified (clean) opinion, with no findings, no internal control issues, no significant adjustments, and no new accounting standards implemented. Highlights included strong General Fund reserves of \$13.5 million (\$8.2 million unassigned, equal to 3.6 months of operations) and Utility Fund net position of \$63.6 million, with \$28.4 million unrestricted. Councilmembers commended the Finance Department for its work and noted the clean audit as a positive reflection of staff performance.

## G. Executive Session

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1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations regarding economic development incentives for Project Yellowstone.

Mayor Bickerstaff adjourned the Council to Executive Session at 8:17 PM.  
The Council returned to Regular Session at 8:44 PM.

## H. Action Resulting from Executive Session

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card shall be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Yellowstone.

Sachse resident, Jayne Reed, addressed the Council regarding project Yellowstone executive session discussions.

Mayor Pro Tem Franks made a motion to deny amending a financial or other related development amendment regarding economic development incentives for Project Yellowstone. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

## I. Adjournment

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Mayor Bickerstaff adjourned the meeting at 8:48 PM.

\_\_\_\_\_  
Jeff Bickerstaff, Mayor

ATTEST:

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Leah K Granger, TRMC, City Secretary



## E. Consent Agenda

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<b>Subject:</b>	<b>3. Accept the monthly revenue and expenditure report for the period ending January 31, 2026.</b>
Meeting	April 6, 2026 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	None
Recommended Action	Accept the monthly revenue and expenditure report for the period ending January 31, 2026.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

### **BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through February 2026.

### **POLICY CONSIDERATIONS**

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

### **RECOMMENDATION**

Accept the monthly revenue and expenditure report for the period ending January 31, 2026.

#### File Attachments

1. All Funds January 2026
2. Sales Tax Report February 2026

# City of Sachse

## Monthly Revenue and Expenditure Report

January 31, 2026 (Unaudited)

### GENERAL FUND

			33% of Year Completed		Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Property Tax	\$ 19,777,959	\$ 7,761,079	\$ 16,209,471	82%	A
Sales Tax	3,170,000	260,839	1,044,945	33%	
Franchise Fees	2,354,536	256,513	799,310	34%	
Licenses and Permits	555,000	34,038	88,949	16%	B
Service Fees	1,850,050	238,371	493,349	27%	C
Fines	335,000	21,043	101,732	30%	
Interest Income	600,000	50,601	108,348	18%	D
Miscellaneous Income	804,908	173,587	484,667	60%	E
Intergovernmental Revenue	1,802,756	146,862	587,448	33%	
<b>Total Revenue</b>	<b>\$ 31,250,209</b>	<b>\$ 8,942,933</b>	<b>\$ 19,918,218</b>	<b>64%</b>	
<b>Expenditure Summary</b>					
Animal Services	\$ 391,590	\$ 42,226	\$ 142,336	36%	
City Manager	1,153,022	129,232	397,197	34%	
City Secretary	341,924	22,805	99,201	29%	
Combined Services	265,405	9,080	1,377,503	519%	F
Development Services	1,079,687	82,052	287,381	27%	G
Engineering	395,268	39,017	126,826	32%	
Facilities Maintenance	772,281	65,329	250,360	32%	
Finance	1,098,959	124,985	374,080	34%	
Fire-Rescue	8,290,233	838,418	2,902,042	35%	
Human Resources	577,103	41,396	178,586	31%	
Information Technology	1,178,269	88,796	515,444	44%	H
Library	920,564	88,224	290,094	32%	
Municipal Court	374,499	35,677	134,064	36%	
Neighborhood Services	414,242	38,143	123,647	30%	
Parks	1,757,207	134,771	478,190	27%	I
Police	8,607,672	890,221	2,980,481	35%	
Recreation	982,324	81,568	370,115	38%	J
Senior Activity Center	236,797	22,837	71,860	30%	
Streets	2,344,713	213,467	792,395	34%	
<b>Total Expenditures</b>	<b>\$ 31,181,759</b>	<b>\$ 2,988,245</b>	<b>\$ 11,891,802</b>	<b>38%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ 68,450</b>	<b>\$ 5,954,688</b>	<b>\$ 8,026,416</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 8,498,082</b>		

See following page for explanation of major variances

**Explanation of General Fund Major Variances:**

- A** Property tax receipts peak in December and January
- B** Licenses and Permits activity less than YTD Actuals % of Budget primarily due to low building permit activity
- C** Service Fee activity less than YTD Actuals % of Budget primarily due to low Developer Fees, Plan Review Fees, and Building Inspection Fees
- D** Interest revenue trending low due to lower fund balance prior to receipt of bulk of property tax collections
- E** Miscellaneous Income activity greater than YTD Actuals % of Budget primarily due to Municipal Development District (MDD) Fund reimbursement payments for a property purchase
- F** A property purchase, insurance expense timing, and vacancy savings budgeted as a negative amount increase YTD Actuals % of Budget spent trend. The MDD Fund will fully reimburse the General Fund for the property purchase over time as funds are available
- G** Professional Services timing and vacancy savings decreases YTD % of Budget spent trend
- H** Software Licensing and Maintenance and Support Contracts expense timing increases YTD % of Budget spent trend
- I** Expenses below "YTD Actuals % of Budget" spend primarily due to water expense and contract mowing timing due to seasonality
- J** Special Events and Programs expense timing increases YTD % of Budget spent trend

# City of Sachse

## Monthly Revenue and Expenditure Report January 31, 2026 (Unaudited)

### UTILITY FUND

			33% of Year Completed		Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Water Revenue	\$ 11,103,536	\$ 663,862	\$ 3,150,961	28%	
Sewer Revenue	7,058,587	605,282	2,411,381	34%	
Drainage Revenue	265,000	59,709	238,762	90%	A
Fees	236,500	14,625	71,546	30%	
Interest Income	1,000,000	85,655	321,278	32%	
<b>Total Revenue</b>	<b>\$ 19,663,623</b>	<b>\$ 1,429,133</b>	<b>\$ 6,193,927</b>	<b>31%</b>	
<b>Expenditure Summary</b>					
Utility Administration	\$ 682,765	\$ 53,349	\$ 231,901	34%	
Water	10,697,346	1,255,337	3,845,224	36%	
Sewer	19,462,873	491,887	1,873,785	10%	B
Stormwater Projects	405,000	2,083	8,332	2%	C
<b>Total Expenditures</b>	<b>\$ 31,247,984</b>	<b>\$ 1,802,656</b>	<b>\$ 5,959,242</b>	<b>19%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (11,584,361)</b>	<b>\$ (373,523)</b>	<b>\$ 234,685</b>		D
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 26,489,827</b>		

**Explanation of Major Variances:**

- A** Drainage revenue collections exceed budget due to drainage utility system fee increase
- B** Sewer expenses trending low due to timing of capital project expenses
- C** Stormwater project expenses trending low due to timing of capital project expenses
- D** Current Month Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report January 31, 2026 (Unaudited)

### SACHSE ECONOMIC DEVELOPMENT CORPORATION

	33% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Sales Tax	\$ 1,550,000	\$ 126,993	\$ 515,522	33%	
Other Income	10,000	-	-	0%	A
Interest Income	290,000	20,687	76,958	27%	B
<b>Total Revenue</b>	<b>\$ 1,850,000</b>	<b>\$ 147,680</b>	<b>\$ 592,480</b>	<b>32%</b>	
<b>Expenditure Summary</b>					
Expenditures	\$ 2,145,704	\$ 92,502	\$ 347,594	16%	C
<b>Total Expenditures</b>	<b>\$ 2,145,704</b>	<b>\$ 92,502</b>	<b>\$ 347,594</b>	<b>16%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (295,704)</b>	<b>\$ 55,178</b>	<b>\$ 244,886</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 6,349,722</b>		

**Explanation of Major Variances:**

- A** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- B** Interest revenue trending low due to timing of interest disbursements
- C** Expenses trending low due to timing of Local Business Grant Program and Professional Services expenses

# City of Sachse

## Monthly Revenue and Expenditure Report January 31, 2026 (Unaudited)

### DEBT SERVICE FUND

	33% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Property Tax	\$ 8,403,985	\$ 3,303,849	\$ 6,900,230	82%	A
Interest Income	165,000	28,102	52,700	32%	
<b>Total Revenue</b>	<b>\$ 8,568,985</b>	<b>\$ 3,331,951</b>	<b>\$ 6,952,930</b>	<b>81%</b>	
<b>Expenditure Summary</b>					
Fees	\$ 13,000	\$ -	\$ 1,550	12%	B
Principal	5,800,000	-	-	0%	C
Interest	2,590,638	-	-	0%	D
<b>Total Expenditures</b>	<b>\$ 8,403,638</b>	<b>\$ -</b>	<b>\$ 1,550</b>	<b>0%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ 165,347</b>	<b>\$ 3,331,951</b>	<b>\$ 6,951,380</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 1,720,989</b>		

**Explanation of Major Variances:**

- A** Property tax receipts peak in December and January
- B** Includes estimated financing costs for anticipated debt issuance
- C** Principal payments are primarily due in February
- D** Interest payments are primarily due in February and August

# City of Sachse

## Monthly Revenue and Expenditure Report January 31, 2026 (Unaudited)

### MUNICIPAL DEVELOPMENT DISTRICT

	33% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Sales Tax	\$ 760,000	\$ 62,675	\$ 252,311	33%	
Interest Income	5,000	2,359	5,787	116%	A
<b>Total Revenue</b>	<b>\$ 765,000</b>	<b>\$ 65,035</b>	<b>\$ 258,097</b>	<b>34%</b>	
<b>Expenditure Summary</b>					
Expenditures	\$ 950,000	\$ 74,167	\$ 320,968	34%	
<b>Total Expenditures</b>	<b>\$ 950,000</b>	<b>\$ 74,167</b>	<b>\$ 320,968</b>	<b>34%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (185,000)</b>	<b>\$ (9,132)</b>	<b>\$ (62,871)</b>		B
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 296,154</b>		

**Explanation of Major Variances:**

- A** Interest revenue trending strong due to fund balance currently greater than anticipated
- B** Current Month Actual variance due to timing of revenue collections and expenses

**CITY OF SACHSE  
2025/2026 SALES TAX REPORT**

Month	FY 2026								FY 2025		
	Municipal Dev. Dist.	Street Maint.	Economic Dev. Corp.	General Fund				Total <sup>1</sup>	General Fund	Total <sup>1</sup>	
	0.25%	0.25%	0.50%	1.00%	Monthly Growth Over Prior Yr	Year-To-Date (YTD) Collections	% of Budget	Growth Over Prior Yr	2.00%	Year-To-Date (YTD) Collections	2.00%
October	\$56,712	\$57,888	\$115,776	\$231,552	-6%	\$231,552	8%	-6%	\$461,928	\$246,884	\$492,690
November	70,401	72,776	145,552	291,104	20%	522,656	17%	7%	579,833	490,077	484,245
December	62,523	63,601	127,201	254,402	8%	777,059	25%	7%	507,727	725,878	469,742
January	62,675	63,496	126,993	253,985	9%	1,031,044	33%	8%	507,150	959,016	464,237
February	89,124	90,694	181,388	362,776	0%	1,393,820	45%	5%	723,982	1,322,939	725,046
March										1,525,166	403,379
April										1,728,782	405,918
May										2,003,482	546,975
June										2,234,345	460,930
July										2,469,105	468,182
August										2,751,433	563,924
September										3,001,707	499,363
<b>TOTAL</b>	<b>\$341,435</b>	<b>\$348,455</b>	<b>\$696,910</b>	<b>\$1,393,820</b>					<b>\$2,780,620</b>		<b>\$5,984,632</b>
<b>BUDGET</b>	<b>\$760,000</b>	<b>\$780,000</b>	<b>\$1,550,000</b>	<b>\$3,080,000</b>					<b>\$6,170,000</b>		<b>\$6,400,000</b>
% collected	45%	45%	45%	45%					45%		94%

**Notes**

- <sup>1</sup> - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
- Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
- Distributions are received around the 10th of each month
- Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
- Excludes 380 Agreement grants/incentives
- Excludes mixed beverage sales tax

## E. Consent Agenda

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<b>Subject:</b>	<b>4. Accept the monthly revenue and expenditure report for the period ending February 28, 2026.</b>
Meeting	April 6, 2026 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	None
Recommended Action	Accept the monthly revenue and expenditure report for the period ending February 28, 2026.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

### **BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through March 2026.

### **POLICY CONSIDERATIONS**

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

### **RECOMMENDATION**

Accept the monthly revenue and expenditure report for the period ending February 28, 2026.

File Attachments
------------------

- |   |
|---|
| <ol style="list-style-type: none"><li>1. All Funds February 2026</li><li>2. Sales Tax Report March 2026</li></ol> |
|---|

# City of Sachse

## Monthly Revenue and Expenditure Report

February 28, 2026 (Unaudited)

### GENERAL FUND

			42% of Year Completed		Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Property Tax	\$ 19,777,959	\$ 4,461,904	\$ 20,671,375	105%	A
Sales Tax	3,170,000	367,767	1,412,712	45%	
Franchise Fees	2,354,536	198,244	997,555	42%	
Licenses and Permits	555,000	66,719	155,894	28%	B
Service Fees	1,850,050	70,676	564,385	31%	C
Fines	335,000	23,246	126,751	38%	
Interest Income	600,000	64,615	172,963	29%	D
Miscellaneous Income	804,908	179,780	664,447	83%	E
Intergovernmental Revenue	1,802,756	146,862	734,310	41%	
<b>Total Revenue</b>	<b>\$ 31,250,209</b>	<b>\$ 5,579,814</b>	<b>\$ 25,500,391</b>	<b>82%</b>	
<b>Expenditure Summary</b>					
Animal Services	\$ 391,590	\$ 35,359	\$ 177,695	45%	
City Manager	1,153,022	90,912	488,110	42%	
City Secretary	341,924	75,604	174,805	51%	F
Combined Services	265,405	12,512	1,390,015	524%	G
Development Services	1,079,687	59,348	346,729	32%	H
Engineering	395,268	30,109	156,935	40%	
Facilities Maintenance	772,281	91,415	341,774	44%	
Finance	1,098,959	103,293	477,374	43%	
Fire-Rescue	8,290,233	613,181	3,515,223	42%	
Human Resources	577,103	30,947	209,534	36%	I
Information Technology	1,178,269	203,052	718,495	61%	J
Library	920,564	71,655	361,749	39%	
Municipal Court	374,499	22,728	156,792	42%	
Neighborhood Services	414,242	31,120	154,767	37%	K
Parks	1,757,207	82,029	560,219	32%	L
Police	8,607,672	644,113	3,624,594	42%	
Recreation	982,324	71,333	441,448	45%	
Senior Activity Center	236,797	21,257	93,117	39%	
Streets	2,344,713	184,108	976,502	42%	
<b>Total Expenditures</b>	<b>\$ 31,181,759</b>	<b>\$ 2,474,074</b>	<b>\$ 14,365,876</b>	<b>46%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ 68,450</b>	<b>\$ 3,105,740</b>	<b>\$ 11,134,515</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 8,498,082</b>		

See following page for explanation of major variances

**Explanation of General Fund Major Variances:**

- A** Property tax receipts peak in December and January. Reflected collections will decrease with transfer to TIRZ
- B** Licenses and Permits activity less than YTD Actuals % of Budget primarily due to low building permit activity
- C** Service Fee activity less than YTD Actuals % of Budget primarily due to low Developer Fees, Plan Review Fees, and Building Inspection Fees
- D** Interest revenue trending low due to lower fund balance prior to receipt of bulk of property tax collections
- E** Miscellaneous Income activity greater than YTD Actuals % of Budget primarily due to Municipal Development District (MDD) Fund reimbursement payments for a property purchase
- F** Expenses trending high due to timing of election services, software licensing, and special events and programs
- G** A property purchase, insurance expense timing, and vacancy savings budgeted as a negative amount increase YTD Actuals % of Budget spent trend. The MDD Fund will fully reimburse the General Fund for the property purchase over time as funds are available
- H** Professional Services timing and vacancy savings decreases YTD % of Budget spent trend
- I** Vacancy savings and software licensing timing decreases YTD % of Budget spent trend
- J** Software licensing and web page services expense timing increases YTD % of Budget spent trend
- K** Vacancy savings timing decreases YTD % of Budget spent trend
- L** Expenses below "YTD Actuals % of Budget" spend primarily due to water expense and contract mowing timing due to seasonality

# City of Sachse

## Monthly Revenue and Expenditure Report February 28, 2026 (Unaudited)

### UTILITY FUND

			42% of Year Completed		Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Water Revenue	\$ 11,103,536	\$ 627,610	\$ 3,778,571	34%	<b>A</b>
Sewer Revenue	7,058,587	610,459	3,021,840	43%	
Drainage Revenue	265,000	59,783	298,545	113%	<b>B</b>
Fees	236,500	17,446	88,992	38%	
Interest Income	1,000,000	87,128	408,405	41%	
<b>Total Revenue</b>	<b>\$ 19,663,623</b>	<b>\$ 1,402,426</b>	<b>\$ 7,596,353</b>	<b>39%</b>	
<b>Expenditure Summary</b>					
Utility Administration	\$ 682,765	\$ 43,375	\$ 275,277	40%	
Water	10,697,346	1,504,433	5,349,657	50%	<b>C</b>
Sewer	19,462,873	979,045	2,852,830	15%	<b>D</b>
Stormwater Projects	405,000	2,083	10,415	3%	<b>E</b>
<b>Total Expenditures</b>	<b>\$ 31,247,984</b>	<b>\$ 2,528,936</b>	<b>\$ 8,488,178</b>	<b>27%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (11,584,361)</b>	<b>\$ (1,126,510)</b>	<b>\$ (891,825)</b>		<b>F</b>
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 26,489,827</b>		

**Explanation of Major Variances:**

- A** Water revenue collections trending low due to seasonality
- B** Drainage revenue collections exceed budget due to drainage utility system fee increase
- C** Water expense trending high due to maintenance and support contract expenses timing
- D** Sewer expenses trending low due to timing of capital project expenses
- E** Stormwater project expenses trending low due to timing of capital project expenses
- F** Current Month Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

February 28, 2026 (Unaudited)

### SACHSE ECONOMIC DEVELOPMENT CORPORATION

	42% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Sales Tax	\$ 1,550,000	\$ 181,388	\$ 696,910	45%	
Other Income	10,000	-	-	0%	A
Interest Income	290,000	22,207	99,165	34%	B
<b>Total Revenue</b>	<b>\$ 1,850,000</b>	<b>\$ 203,595</b>	<b>\$ 796,075</b>	<b>43%</b>	
<b>Expenditure Summary</b>					
Expenditures	\$ 2,145,704	\$ 80,138	\$ 427,732	20%	C
<b>Total Expenditures</b>	<b>\$ 2,145,704</b>	<b>\$ 80,138</b>	<b>\$ 427,732</b>	<b>20%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (295,704)</b>	<b>\$ 123,457</b>	<b>\$ 368,343</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 6,349,722</b>		

**Explanation of Major Variances:**

- A** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- B** Interest revenue trending low due to timing of interest disbursements
- C** Expenses trending low due to timing of Local Business Grant Program and Professional Services expenses

# City of Sachse

## Monthly Revenue and Expenditure Report February 28, 2026 (Unaudited)

### DEBT SERVICE FUND

	42% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Property Tax	\$ 8,403,985	\$ 1,898,823	\$ 8,799,052	105%	A
Interest Income	165,000	14,659	67,360	41%	
<b>Total Revenue</b>	<b>\$ 8,568,985</b>	<b>\$ 1,913,482</b>	<b>\$ 8,866,412</b>	<b>103%</b>	
<b>Expenditure Summary</b>					
Fees	\$ 13,000	\$ -	\$ 1,550	12%	B
Principal	5,800,000	5,076,825	5,076,825	88%	C
Interest	2,590,638	1,199,419	1,199,419	46%	D
<b>Total Expenditures</b>	<b>\$ 8,403,638</b>	<b>\$ 6,276,244</b>	<b>\$ 6,277,794</b>	<b>75%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ 165,347</b>	<b>\$ (4,362,762)</b>	<b>\$ 2,588,618</b>		
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 1,720,989</b>		

**Explanation of Major Variances:**

- A** Property tax receipts peak in December and January. Reflected collections will decrease with transfer to TIRZ
- B** Includes estimated financing costs for anticipated debt issuance
- C** Principal payments are primarily due in February. Remaining balance is for anticipated debt redemption
- D** Interest payments are primarily due in February and August

# City of Sachse

## Monthly Revenue and Expenditure Report February 28, 2026 (Unaudited)

### MUNICIPAL DEVELOPMENT DISTRICT

	42% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
<b>Revenue Summary</b>					
Sales Tax	\$ 760,000	\$ 89,124	\$ 341,435	45%	
Interest Income	5,000	2,312	8,099	162%	A
<b>Total Revenue</b>	<b>\$ 765,000</b>	<b>\$ 91,436</b>	<b>\$ 349,534</b>	<b>46%</b>	
<b>Expenditure Summary</b>					
Expenditures	\$ 950,000	\$ 74,167	\$ 395,135	42%	
<b>Total Expenditures</b>	<b>\$ 950,000</b>	<b>\$ 74,167</b>	<b>\$ 395,135</b>	<b>42%</b>	
<b>Revenue Over/(Under) Expenses</b>	<b>\$ (185,000)</b>	<b>\$ 17,269</b>	<b>\$ (45,601)</b>		B
<b>Beginning Fund Balance October 1, 2025</b>			<b>\$ 296,154</b>		

**Explanation of Major Variances:**

- A** Interest revenue trending strong due to fund balance currently greater than anticipated
- B** Current Month Actual variance due to timing of revenue collections and expenses

**CITY OF SACHSE  
2025/2026 SALES TAX REPORT**

Month	FY 2026								FY 2025		
	Municipal Dev. Dist.	Street Maint.	Economic Dev. Corp.	General Fund				Total <sup>1</sup>	General Fund	Total <sup>1</sup>	
				Monthly Growth Over Prior Yr	Year-To-Date (YTD)		2.00%	Year-To-Date (YTD) Collections	2.00%		
					Collections	% of Budget				Growth Over Prior Yr	
0.25%	0.25%	0.50%	1.00%								
October	\$56,712	\$57,888	\$115,776	\$231,552	-6%	\$231,552	8%	-6%	\$461,928	\$246,884	\$492,690
November	70,401	72,776	145,552	291,104	20%	522,656	17%	7%	579,833	490,077	484,245
December	62,523	63,601	127,201	254,402	8%	777,059	25%	7%	507,727	725,878	469,742
January	62,675	63,496	126,993	253,985	9%	1,031,044	33%	8%	507,150	959,016	464,237
February	89,124	90,694	181,388	362,776	0%	1,393,820	45%	5%	723,982	1,322,939	725,046
March	57,282	58,045	116,090	232,180	15%	1,626,000	53%	7%	463,598	1,525,166	403,379
April										1,728,782	405,918
May										2,003,482	546,975
June										2,234,345	460,930
July										2,469,105	468,182
August										2,751,433	563,924
September										3,001,707	499,363
<b>TOTAL</b>	<b>\$398,717</b>	<b>\$406,500</b>	<b>\$813,000</b>	<b>\$1,626,000</b>					<b>\$3,244,218</b>		<b>\$5,984,632</b>
<b>BUDGET</b>	<b>\$760,000</b>	<b>\$780,000</b>	<b>\$1,550,000</b>	<b>\$3,080,000</b>					<b>\$6,170,000</b>		<b>\$6,400,000</b>
% collected	52%	52%	52%	53%					53%		94%

**Notes**

- <sup>1</sup>- Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
- Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
- Distributions are received around the 10th of each month
- Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
- Excludes 380 Agreement grants/incentives
- Excludes mixed beverage sales tax

## E. Consent Agenda

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**Subject:** 5. Approve a resolution amending the Master Fee Schedule adopted by Resolution R-2026-02 by amending donation bin fees; and providing an effective date.

Meeting April 6, 2026 - City Council Meeting  
Access Public  
Type Action (Consent)  
Fiscal Impact Master Fee Schedule rates are reviewed annually to, at minimum, cover direct costs.  
Recommended Action Approve the resolution as presented.  
Goals Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

### **BACKGROUND**

The Master Fee Schedule is a convenient tool for residents and customers to familiarize themselves with various charges for City services. The Master Fee Schedule is considered at least annually during the budget process. The most recent changes to the Master Fee Schedule were approved by Council at the January 20 meeting. The schedule can be updated periodically for necessary changes without amending the associated budget ordinance.

The following amendment is presented to Council for consideration:

- Public Safety Fees: At the October 6, 2025, Council meeting, Council approved an ordinance establishing and implementing a program for Donation Bins permits, impoundment, and storage fees.

### **POLICY CONSIDERATIONS**

City of Sachse Comprehensive Financial Management Policy, section III. Revenue Management, states,

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs. User charges may be classified as full cost recovery, partial cost recovery, and minimal cost recovery.
3. User fees will be reviewed annually and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to, market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. All user fees shall be adopted by City Ordinance during the budget process and included in the Master Fee Schedule.

### **RECOMMENDATION**

Approve the resolution as presented.

File Attachments None
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## F. Discussion Items

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**Subject:** 1. Discuss and provide direction for the proposed infrastructure and software updates to the Garland, Mesquite, Rowlett, Sachse (GMRS) radio system.

Meeting April 6, 2026 - City Council Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Discuss and provide direction for the proposed infrastructure and software updates to the Garland, Mesquite, Rowlett, Sachse (GMRS) radio system.

Goals Provide excellent government services to Sachse citizens.  
Strategically invest in the City's existing and future infrastructure.  
Meet the public safety needs of a growing citizen; student; and business population.

### **BACKGROUND**

The existing Motorola contract for system-wide radio infrastructure maintenance expires in 2028. It is necessary to replace certain equipment, update software, and secure new maintenance services system-wide. The City of Sachse will only be responsible for its proportional use and replacement of City-specific hardware.

This item is an opportunity for Council to discuss the system and consider contract options in preparation for executing a future contract with Motorola.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Discuss and provide direction for the proposed infrastructure and software updates to the Garland, Mesquite, Rowlett, Sachse (GMRS) radio system.

File Attachments
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1. Presentation_GMRS Radio System April 26_FINAL
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# Sachse Police Department Motorola Equipment Refresh

City Council  
April 6, 2026



# Overview

- History
- Infrastructure Costs
- Motorola Maintenance Cost



# History

- In 2016, Sachse became a subscribing entity in the Garland, Mesquite, Rowlett, Sachse (GMRS) radio system
  - Other entities: Forney, Highland Park, Seagoville, Sunnyvale, Terrell, University Park
- Sachse pays a proportionate system-wide maintenance fee to Motorola annually
  - Every participating GMRS city is required to execute their own contract with Motorola
- The existing maintenance agreement with Motorola ends in 2028
- In 2023, the City refreshed the portable and mobile equipment due to end of support (year eight)



# Infrastructure Costs

- Dispatch consoles and other critical hardware are approaching the end of support in 2028
- Motorola estimates that replacement cost in FY26/27 will be approximately \$490,000
- Additional discounts and incentives are anticipated based on current high inventory of equipment
- Estimated equipment price increase is approximately 15% each year
- Option to defer payment of equipment until October of 2027 if the City signs a new contract by October 2026



# Maintenance Costs

- Since 2022, Motorola annual maintenance cost for the radio infrastructure has been \$29,262
- Beginning in 2028, those maintenance fees will change and have a 15% to 20% increase each year if not locked in via contract
- Maintenance costs will be included in the first year when updating the contract with the purchase of new equipment
- 2027 maintenance costs will increase to \$51,883 for the second year of the contract
- Maintenance costs will increase from 2% to 5% in years three to year six of the proposed contract



# Options

- Execute a new Motorola contract in October 2026, receiving new equipment and software in FY 2026/2027 and deferring payment until FY2027/2028 – allowing two fiscal years to allocate funds
  - Set aside \$245,000 in FY 26/27 and allocate the remaining \$245,000 in FY27/28
  - Remit entire \$490,000 in the beginning of FY 27/28
  - *Staff recommended option*
- Execute a contract for maintenance only, defer replacing consoles and associated infrastructure
  - Increased cost for consoles over time
  - Risk of failure
  - FY 28/29: \$91,337, FY29/30: \$96,402, FY30/31: \$101,797
    - Maintenance only



# Questions?



## H. Action Resulting from Executive Session

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**Subject:** 1. Take any action as a result of Executive Session regarding the annual review of the Municipal Judge.

Meeting April 6, 2026 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Take any action as a result of Executive Session regarding the annual review of the Municipal Judge.

Goals

### **BACKGROUND**

The City Council conducts a performance review of the Municipal Judge annually.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Take any action as a result of Executive Session regarding the annual review of the Municipal Judge.

File Attachments None
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## **H. Action Resulting from Executive Session**

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**Subject:** 2. Take any action as a result of Executive Session regarding Project Yellow Jacket.

Meeting April 6, 2026 - City Council Meeting

Access Executive Session

Type Closed Session

Recommended  
Action

Goals

### **BACKGROUND**

### **POLICY CONSIDERATIONS**

### **RECOMMENDATION**

File Attachments None
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