



**Thursday, March 12, 2026  
Parks and Recreation Board Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
6:30 PM**

**Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).**

**A. Regular Meeting**

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1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, March 12, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the January 8, 2026, regular meeting minutes.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss an update on all ongoing Parks Department projects.
2. Receive an update on programs and activities at the Michael J. Felix Community Center.
3. Receive staff updates regarding current activities, special events, and personnel.

**E. Adjournment**

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on March 6, 2026, by 12 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**C. Action Items**

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**Subject:** 1. Consider approving the January 8, 2026, regular meeting minutes.

Meeting March 12, 2026 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

**BACKGROUND**

Minutes from the January 8, 2026, Parks and Recreation Board meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

1. Parks&RecreationBoard\_Regular\_Minutes\_01.08.2026-unsigned

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE  
JANUARY 8, 2026, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, January 8, 2026, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Keith Casey, Susie Whitehurst, Callie Safty, Jason Kelliher, Gregg Woodcock, Lillian Baker, Danielle Parker, Arora Ngo.

Those absent were: Alex Spencer.

**A. Regular Meeting**

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1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, January 8, at 6:30 PM to consider the following items of business:

Chairperson Whitehurst called the meeting to order at 6:32 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Whitehurst offered the invocation. Mr. Casey led the United States Pledge, and Mr. Kelliher led the Texas State Pledge.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the November 11, 2025, regular meeting minutes.

*Vice Chairperson Gregg Woodcock joined the meeting late at 6:36 PM.*

Ms. Safty made a motion to approve the minutes as presented. Mr. Casey seconded the motion, and it carried 6 - 0. None voted against.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and review the role of the Parks and Recreation Board.

*Board Member Lillian Baker joined the meeting late at 6:41 PM.*

Mr. Whitworth introduced himself and provided a brief overview of the Leisure Services Department, which includes Parks, Recreation, the Senior Center, Library, and Animal Services. Board members and the Youth Advisor also provided introductions.

He reviewed the Board's role as an advisory body to the City Council, emphasizing its responsibility to provide input and represent community interests. He cited examples of Board-supported improvements, including enhancements at J.K. Sachse Park, Heritage Park, and Joe Stone Park.

Mr. Whitworth encouraged regular attendance, active participation, and continued collaboration as the City moves forward with park development and future expansion projects.

2. Discuss and receive an update on all ongoing Parks Department projects.

Mr. Whitworth provided an update on current Parks Department projects. Improvements at J.K. Sachse Park are nearing completion, with the playground recently finished and only minor landscaping remaining.

The Municipal Development District (MDD) Board approved the purchase of the adjacent property behind the Montessori School and near the apartment complex. The primary purpose of the acquisition is to provide additional parking, with potential for future park amenities or expansion. No other major park projects are currently underway.

3. Receive an update on programs and activities at the Michael J. Felix Community Center.

Recreation Manager Cynthia Wiseman provided an overview of operations and programming at the Michael J. Felix Community Center. The facility is open 66 hours per week and staffed by four full-time and five part-time employees. The Center offers more than 300 programs annually, with 34–40 classes per week, including ballet, tumbling, art, guitar, and various staff-led youth and teen programs.

Teen programming continues to grow and includes volunteer opportunities, educational workshops, and themed teen nights. Family Fun Nights, Toddler Gym hours, and outdoor T.R.A.I.N. equipment rentals and pop-up park activities at J.K. Sachse Park and Heritage Park were also highlighted.

Upcoming special events include the Daddy Daughter Dance, Easter Egg Hunts, Arbor Day Jubilee, the Summer Nights Concert Series, the Red, White & Blue Blast, the Mother Son Event, and the Christmas Extravaganza. Staff are preparing to release the spring/summer program brochure.

4. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that next month's Parks and Recreation Board meeting will be canceled due to the State of the City event on Thursday, February 12, which recognizes board members and other organizations. No further staff updates were provided.

**E. Adjournment**

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Chairperson Whitehurst adjourned the meeting at 6:59 PM.

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Susie Whitehurst, Chairperson

ATTEST:

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Callie Safty, Secretary



## D. Discussion Items

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| <b>Subject:</b>    | <b>1. Receive and discuss an update on all ongoing Parks Department projects.</b>                                    |
| Meeting            | March 12, 2026 - Parks and Recreation Board Meeting  |
| Access             | Public   |
| Type               | Discussion, Reports  |
| Fiscal Impact      | None   |
| Recommended Action | Receive an update on all current and ongoing projects.   |
| Goals              | Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse. |

### **BACKGROUND**

Staff will provide an update regarding repairs to the splash pad equipment at J.K. Sachse Park, the Heritage Park Pour-in-Place (PIP) project, the Sachse Road roundabout, and other ongoing projects.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive an update on all current and ongoing projects.

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| File Attachments<br>None |
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**D. Discussion Items**

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**Subject:** 3. Receive staff updates regarding current activities, special events, and personnel.

Meeting March 12, 2026 - Parks and Recreation Board Meeting

Access Public

Type Information

Fiscal Impact None

Recommended Action Receive staff updates.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

**BACKGROUND**

Staff will update the Board on the early stages of budget planning, the Parks Master Plan, and staff development progress.

**POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

**RECOMMENDATION**

Receive staff updates.

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| File Attachments<br>None |
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