

**CITY COUNCIL OF THE CITY OF SACHSE
JANUARY 20, 2026, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Tuesday, January 20, 2026, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Tuesday, January 20, 2026, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Lindsey led the pledges.

B. Recognition

1. Present a proclamation recognizing the City of Sachse Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial reporting from the Government Finance Officers Association.

Mayor Bickerstaff presented a proclamation to Finance Director David Baldwin and Assistant Finance Director Jonah Nance to recognize the Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial Reporting for FY 2023-2024.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Sachse resident, Matthew Holboke, addressed Council regarding language on the agenda, audit timing, Bailey Road, 5th Street District, and the tax rate.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Millsap announced upcoming Library events, including the Make and Mingle on January 21, Teen Weekend on January 24, and Cook the Book on January 26.

Councilmember Lindsey announced the next Community Emergency Response Team (CERT) training on *Feb 28 & Mar 7*. Participants learn basic training for disaster preparation and are then eligible to be a CERT responder within Sachse. Councilmember Buhler noted that the

Daddy Daughter Dance on February 20 is currently full but a waitlist is available, and families are encouraged to join in case additional spots become available. Councilmember Prestenberg introduced Berry, a one-and-a-half-year-old Great Dane/Pitbull mix, as the featured pet of the Sachse Animal Shelter.

Ms. Nash welcomed new hires, Quinton Cofield as a Public Safety Telecommunicator, Bryce Whitacre as a Water Maintenance Technician, Juquincian "Quincy" Pitts as a Wastewater Maintenance Technician. She also congratulated Sergeant Brent Merryman for earning a Master of Science degree in Criminal Justice. The City's Core Value of Excellence is reflected in his dedication to expanding his knowledge and skills.

Mayor Bickerstaff announced that scholarship applications are now being accepted for the 2026 Sachse Scholarship. An outstanding Sachse resident and graduating high school senior will be awarded \$1,000 to be used during the 2026-2027 academic year at an accredited institution beyond the high school level. Applications must be postmarked by March 25, 2026. Questions may be directed to Logan Thatcher at lthatcher@cityofsachse.com. He noted that the candidate filing period for the May 2 General Election is open until 5 PM on February 13. Those interested in running for City Council Places 3 or 4 should check out the website at www.cityofsachse.com/Elections. The Mayor also encouraged people to sign up for emergency alerts at local.nexle.com/city/tx/sachse to stay informed about severe weather, traffic disruptions, and other urgent updates.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the December 1, 2025, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending October 31, 2025.
3. Accept the monthly revenue and expenditure report for the period ending November 30, 2025.
4. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
5. Authorize the City Manager to approve the purchase order for year three of the Microsoft Enterprise Agreement in the amount of One Hundred Four Thousand, Fifty and 86/100 Dollars (\$104,050.86) through SHI Government Solutions, Inc., using the Texas Department of Information Resources (DIR) purchasing cooperative.
6. Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331), 2008 Case 580M Series 3 Backhoe (Asset 375), and a 2014 Chevrolet 2500 Fire Command Vehicle (Asset 547) via online auction.
7. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the

amount not to exceed Four Hundred Seven Thousand, Sixty-Four and No/100 Dollars (\$407,064.00).

Councilmember Prestenberg made a motion to approve the Consent Agenda as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving a resolution amending the Master Fee Schedule adopted by Resolution R-2025-11 by amending public safety fees, municipal court fines/fees, credit/debit card and transaction fees; and providing an effective date.

Finance Director David Baldwin explained the proposed changes to the Master Fee Schedule to reflect recent actions by Council.

Sachse resident, Matthew Holboke, addressed Council asking if the fees will cover the City's costs. Mr. Baldwin responded that the credit card transaction fees cover the associated costs. Portal processing fees have a greater range depending on the card used by the patron and the method used; therefore, staff cannot say definitively.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

2. Consider approving the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus in the amount not to exceed Two Million, Four Hundred Seventy-Seven Thousand, Eight Hundred Fifty and No/100 Dollars (\$2,477,850.00).

Chief Wade requested a new apparatus for the Fire Department that will more effectively address the current and future needs in the city. Council asked clarifying questions and discussed the details of the purchase.

Sachse resident, Matthew Holboke, addressed Council regarding funding for the apparatus. Ms. Nash noted that the funds for the vehicle are available now in the Vehicle/Equipment Replacement Fund (VERF).

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

3. Consider approving the purchase of a new Horton Ambulance and equipment from Professional Ambulance sales & service, DBA SERVS in the amount not to exceed Five Hundred Eighty-Nine Thousand, Six Hundred and Eighty-Six and No/100 Dollars (\$589,686.00).

Chief Wade presented a request for a new ambulance for the Fire Department to meet the needs of the community.

Councilmember Lindsey made a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0. None voted against.

G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the annual review of the City Secretary.

Mayor Bickerstaff adjourned the Council to Executive Session at 7:32 PM.
The Council returned to Regular Session at 8:06 PM.

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the annual review of the City Secretary.

Councilmember Prestenberg made a motion to approve a six percent increase for the City Secretary, effective January 12, 2026. Councilmember Millsap seconded the motion, and it carried 6 - 1. Mayor Pro Tem Franks voted against.


I. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:07 PM.



Jeff Bickerstaff, Mayor

ATTEST:



Leah K Granger, TRMC, City Secretary

