



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda

Parks and Recreation Commission

Thursday, November 8, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, November 8, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. 12-1198 Consider approval of the minutes of the October 11, 2012 meeting.

Executive Summary

Review and approve the October 11, 2012 meeting minutes.

Attachments: parks minutes 101112.pdf

4. **Discuss and consider Firefighter's Park (located at 2837 5th Street).**
5. **Discuss and consider America Recycles Day event and activities.**
6. **Discuss and consider Tree Preservation Ordinance.**
7. **Staff updates regarding current activities, special events, and personnel.**
8. **Request for future agenda items.**
9. **Set upcoming Parks and Recreation Commission meeting date.**
10. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: November 2, 2012; 5:00 p.m.

Lance Whitworth, Parks and Recreation Director

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



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Legislation Details (With Text)

File #: 12-1198 **Version:** 1 **Name:** Consider approval of the minutes of the October 11, 2012 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 11/1/2012 **In control:** Parks and Recreation Commission
On agenda: 11/8/2012 **Final action:**
Title: Consider approval of the minutes of the October 11, 2012 meeting.

Executive Summary
Review and approve the October 11, 2012 meeting minutes.

Sponsors:

Indexes:

Code sections:

Attachments: [parks minutes 101112.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the October 11, 2012 meeting.

Executive Summary

Review and approve the October 11, 2012 meeting minutes.

Background

Review and approve the October 11, 2012 meeting minutes.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Consider approval of the minutes of the October 11, 2012 meeting.



Sachse, Texas

Sachse City Hall
3815 Sachse Road
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Minutes - Full Report Parks and Recreation Commission

Thursday, November 8, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, November 8, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Jeff Bickerstaff, Commission Member Diana Smith,
Commission Member Juanita Miller, Vice Chair Darlene Putman, and
Commission Member Spencer Hauenstein

Absent 1 - Commission Member J. D. Pruitt

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman Jeff Bickerstaff.

3. 12-1198 Consider approval of the minutes of the October 11, 2012 meeting.

Executive Summary

Review and approve the October 11, 2012 meeting minutes.

A motion was made by Spencer Hauenstein and seconded by Juanita Miller to approve the minutes as written. Motion passed unanimously.

Discuss and consider Firefighter's Park (located at 2837 5th Street).

Mr. Whitworth reported that Maddox Surveying has completed the replatting of Firefighter's Park. They are submitting the copies of the replat to the Community Development Department Director Marc Kurbansade. Once City Staff reviews it, we can begin working with the City Engineering Department on getting the parking lot designed.

Discuss and consider America Recycles Day event and activities.

Mr. Whitworth thanked the board for their efforts in helping with the America Recycles campaign. The Mayor read a proclamation in the City Council meeting. We also partnered with the baseball association and the library in their storytime where Jeff Bickerstaff and Diana Smith read stories to the kids.

Discuss and consider Tree Preservation Ordinance.

Mr. Whitworth reported on the tree preservation ordinance and that the Community Development Director, Marc Kurbansade would like to change the size of the trees that are required to mitigate by raising the minimum caliper inches. Also, we would like to look at amending the ordinance on the part about mitigation of the trees on the pad site, as well as changing the types of trees that developers are required to mitigate.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth thanked Diana Smith and Jeff Bickerstaff for assisting in the Pumpkin Prowl. We had over 600 people at the event with our sponsor being Fun Times Party rental donating bounce houses for the event. We had the biggest participation to date in the costume contest and Saints on Steel Motorcycle Ministries helped with the parking. We hired a maintenance tech and are working on hiring another. Mr. Whitworth and Mr. Bickerstaff thanked Mr. Hauenstein, Ms. Putman, and Ms. Hill for their service on the board. November 30 is the Daddy/Daughter Dance and December 8 is Cookies with Santa.

Request for future agenda items.

Requests were made to discuss the Tree Preservation Ordinance, Firefighter's Park, and election of new board members.

Set upcoming Parks and Recreation Commission meeting date.

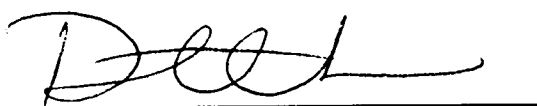
The board meeting was set for December 13, 2012 at 7:00 PM.

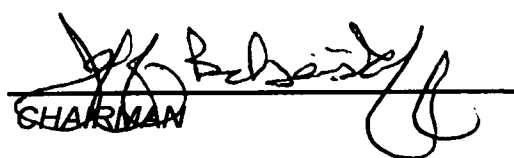
Adjournment

A motion to adjourn was made at 7:47 PM by Darlene Putman.

ATTEST:

APPROVED:


SECRETARY


CHAIRMAN



Sachse, Texas

Sachse City Hall
3815 Sachse Road
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Minutes - Full Report Parks and Recreation Commission

Thursday, October 11, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, October 11, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Jeff Bickerstaff, Commission Member Kirsten Hill, Commission Member J. D. Pruitt, Commission Member Diana Smith, and Commission Member Spencer Hauenstein

Absent 2 - Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman Jeff Bickerstaff.

3. 12-1157

Consider approval of the September 13, 2012 meeting minutes.

Executive Summary

Review and approve minutes from the September 13, 2012 meeting.

A motion was made by Spencer Hauenstein and seconded by J.D. Pruitt to approve the minutes as written. Motion passed unanimously.

Discuss and consider Firefighter's Park located at 2837 5th Street.

Mr. Whitworth reported that the replatting of Firefighter's Park is almost finished by Maddox surveying and we are waiting on the hiring of a new engineer to review the replat.

Discuss and consider date for Great American Cleanup/Arbor Day event.

Mr. Whitworth reported that we would like to set a date for the Great American Cleanup/Arbor Day event. We would like to have the event on April 13. The board agreed on the date. He also reported that in an effort to try and get all of

the groups in the amphitheater at the same time, we'd like to advertise a photograph moment at a certain time for all of the organizations to gather and have a group photo.

Discuss and consider the Parks and Recreation Department's role during Fallfest.

Mr. Whitworth reported that the role of the Parks Department is to assist in providing the facility, setup, takedown, operations of outlets, restroom maintenance, and trash pickup throughout the day.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Pumpkin Prowl will be on October 27, starting at 6 PM. We have Saints on Steel that will be assisting us with parking for the event. We have Fun Times Party Rental sponsoring 3 bounce houses at the event. We'll have hayrides, pumpkins, cookies, and Sports Clips and Smile Magic will be there. Ms. Wiseman reported on the America Recycles Day event and the activities planned, including a proclamation at the November 5 City Council meeting, as well as the November 8 library storytime.

Request for future agenda items.

A request was made to include the Tree Preservation Ordinance on the next agenda.

Set upcoming Parks and Recreation Commission meeting date.

The next board meeting was set for November 8, 2012 at 7:00 PM.

Adjournment

A motion to adjourn was made at 7:33 PM by Spencer Hauenstein.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN