



**Monday, November 13, 2023
Library Board Meeting**

**City Hall Council Chambers
3815 Sachse Road, Building B
7:00 p.m.**

**Library Board meetings are streamed live online or available on-demand
(<https://sachsetx.swagit.com/live>).**

**If you have any comments to submit regarding the agenda or other items related to the agenda,
please e-mail those to dlaney@cityofsachse.com.**

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, November 13, 2023, at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
4. Consider approval of the October 9, 2023, meeting minutes.
5. Receive and discuss the Library Manager's monthly report.
6. Discuss Library Board announcements regarding special events, current activities, and local achievements.
7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Leah K Granger, City Secretary

Posted: 11/8/2023 by 5:00pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 469-429-0415, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject **4. Consider approval of the October 9, 2023, meeting minutes.**

Meeting Nov 13, 2023 - Library Board Meeting

Access Public

Type Action,Minutes

Recommended Approve the minutes as presented.
Action

Minutes [View Minutes](#) for Oct 9, 2023 - Library Board Meeting

File Attachments

[10.09.2023 Library Board Minutes.pdf \(35 KB\)](#)

LIBRARY BOARD OF THE CITY OF SACHSE
October 9, 2023, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, October 9, 2023, at 7:00 p.m. at Sachse City Hall Council Chambers, 3815-B Sachse Road. Those present were Vice-Chairperson John Morris; Board Members Cindy Woodcock, Joshua Frick, Dia Rhoden, and Shanna Conde; Library Services Manager Daniel Laney; Development Services Coordinator Megan Jay; and Council Member Frank Millsap.

Members absent: Marion Simpson

1. Call to Order.

Mr. Morris called the meeting to order at 7:02 p.m.

2. Invocation and Pledges of Allegiance to the US and Texas Flags.

Mr. Morris led the invocation, and the pledges.

3. Public Comment:

There were no public comments.

4. Consider approval of the April 14, 2023, meeting minutes.

Ms. Rhoden made the motion to approve the minutes as presented. Ms. Woodcock seconded the motion, and it carried unanimously.

5. Receive and discuss the Library Manager's monthly report.

Mr. Laney presented the Library's monthly reports for August and September 2023. Circulation of materials continues to be high, but 3D printing was down over the past two months compared to the previous year.

6. Receive and discuss a statistical summary of Library services for FY 2023.

Mr. Laney presented a report of statistics comparing Library services for FY 2023 to previous fiscal years. Library statistics were up in almost every category this year, and the Library broke its record number of checkouts for the second year in a row.

7. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Laney informed the Board of upcoming events at the Library for the month of October, including a mini-pumpkin decorating contest.

8. Adjournment.

Mr. Morris adjourned the meeting at 7:37 p.m.

APPROVE:

ATTEST:

John Morris, Vice Chairperson

Marion Simpson, Secretary

A. Regular Meeting

Subject **5. Receive and discuss the Library Manager's monthly report.**

Meeting Nov 13, 2023 - Library Board Meeting

Access Public

Type Discussion, Reports

BACKGROUND

Staff will present monthly statistics.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

[October 2023 Library Manager's Report.pdf \(92 KB\)](#)



Departmental Report		October 2023	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	36,666		40,021	
Number of Items	37,918		38,891	
Number of New Items	345	345	244	244
Number of Items Removed	109	109	101	101
Donated Items Added	29	29	2	2
Number of E-Books	4,082		4,144	
Number of New E-Books	74	74	36	36

Patrons

Number of Patrons	9,933		11,730	
Number of New Patrons	154	154	142	142
Number of Patrons Removed	2	2	21	21

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total	9,422	13,435	13,435	9,173	13,827	13,827
Adult Fiction	519	849	849	518	919	919
Adult Non-Fiction	234	434	434	247	569	569
Juvenile Fiction	3,238	5,458	5,458	2,929	5,367	5,367
YA materials	134	239	239	190	325	325
Manga / Graphic Novels	175	347	347	223	361	361
Interlibrary Loans	31	36	36	50	55	55
Juvenile Non-Fiction	438	827	827	513	1,041	1,041
DVDs & Blu-Ray	419	992	992	462	1,132	1,132
Board Games, Card Games, & Puzzle	149	166	166	216	233	233
Literacy Kits	21	23	23	24	24	24
Hoopla	1,181	1,181	1,181	882	882	882
CloudLibrary (Sachse Patrons)	1,278	1,278	1,278	1,390	1,390	1,390
CloudLibrary (Other Patrons)	1,605	1,605	1,605	1,529	1,529	1,529

Programs and Services

Number of Internet Sessions	137	137	196	196
Number of Programs	24	24	26	26
Program Attendance	489	489	561	561
Number of Volunteer Hours	11	11	17	17
Meeting Room Rentals	8	8	6	6
3D Print Requests	268	268	34	34
ILL Incoming Requests	39	39	49	49
ILL Incoming Received	32	32	49	49
ILL Outgoing Requests	77	77	104	104
ILL Outgoing Shipped	38	38	37	37
Literacy Computer Uses	836	836	1,229	1,229
Door Count	3,989	3,989	4,608	4,608

Programs	Date	Participation
Mini-Pumpkin Decorating Craft	2-Oct	34
Hispanic Heritage Month Family Story Time	3-Oct	8
Toddler Story Time	4-Oct	40
After School Dungeons & Dragons	4-Oct	6
Preschool Story Time	5-Oct	28
Baby Bounce Story Time	6-Oct	6
Family Game Night	10-Oct	15
Greta the Reading Therapy Dog	10-Oct	3
Toddler Story Time	11-Oct	17
Preschool Story Time	12-Oct	18
Adult Craft Night	12-Oct	16
Baby Bounce Story Time	13-Oct	7
Mini-Pumpkin Decorating Contest	1-14 Oct	49
Toddler Story Time	18-Oct	37
After School Dungeons & Dragons	18-Oct	7
Preschool Story Time	19-Oct	15
Book Talk! - "Never Saw Me Coming"	19-Oct	6
Baby Bounce Story Time	20-Oct	8
Family Game Night	24-Oct	10
Greta the Reading Therapy Dog	24-Oct	1
Toddler Story Time	25-Oct	48
Preschool Story Time	26-Oct	21
Campfire Story Time	26-Oct	13
Adult/Teen Dungeons & Dragons	26-Oct	7
Baby Bounce Story Time	27-Oct	8
Monster Scavenger Hunt	23-31 Oct	133
Total		561

A. Regular Meeting

Subject **6. Discuss Library Board announcements regarding special events, current activities, and local achievements.**

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Type Discussion, Information

Staff will make announcements and discuss upcoming projects, events, and community outreach.