



**Monday, February 9, 2026
Library Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, February 9, 2026, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the January 12, 2026, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on February 3, 2026, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the January 12, 2026, meeting minutes.

Meeting February 9, 2026 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the January 12, 2026, Library Meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_01.12.2026-unsigned

**LIBRARY BOARD OF THE CITY OF SACHSE
JANUARY 12, 2026, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, January 12, 2026, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Shanna Conde, LaWan-Dia Rhoden, Meghan Kershaw, Betsy Urschel, Adashea Dugan, Rafay Sheikh.

Those absent were: Allyssa Loya.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, January 12, 2026, at 7:00 PM to consider the following items of business:

Chairperson Conde called the meeting to order at 7:01 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Urschel offered the invocation and led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the December 8, 2025, meeting minutes.

Ms. Kershaw made a motion to approve the minutes as presented. Ms. Rhoden seconded the motion, and it carried 6 - 0. None voted against.

2. Consider approval of the Library Patron Behavior Policy.

Library Manager Randall Cross presented the updated Library Patron Behavior Policy to the board for approval. Ms. Urschel made a motion to approve the Library Behavior Policy. Ms. Kershaw seconded the motion, and it carried 6 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Mr. Cross presented monthly Library statistics and highlights. He discussed some changes with vendors and the importance of cross-training Library staff. He announced a new partnership with the Senior Activity Center to bring crochet classes to their members during the day.

2. Discuss the current library policy on computer use.

Mr. Cross presented the current policy for computer use at the library. He proposed some updates that may be included in a future version of the policy. The Board discussed the PC time management system and Internet access for laptops. Mr. Cross stated that the Board could expect a new draft to review sometime before spring.

3. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross presented upcoming programs and events over the coming weeks. He discussed the Library's annual report and the importance of accreditation. He announced the addition of new STEM kits to the collection.

E. Adjournment

Chairperson Conde adjourned the meeting at 7:29 PM.

Shanna Conde, Chairperson

ATTEST:

Dia Rhoden, Secretary

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's monthly report.

Meeting February 9, 2026 - Library Board Meeting

Access Public

Type Reports, Discussion

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's monthly report.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

- 1. Library-Monthly-Report-FY26-December



The City of
SACHSE
Public Library

Sachse Public Library Monthly Report FY 2026 December
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<i>Number of Items</i>	40360
<i>Number of Patrons</i>	16046

	2024	2025	% Change
Items Added	440	827	87.95%
Patrons Added	132	138	4.55%
Total Circulation	10,001	10,861	8.60%
Number of Programs	26	24	-7.69%
Program Attendance	246	233	-5.28%
Door Count	4,038	4,629	14.64%
Internet Sessions	150	166	10.67%