

## CITY COUNCIL OF THE CITY OF SACHSE DECEMBER 1, 2025, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, December 1, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

Those absent were: Councilmember Frank Millsap.

### **A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, December 1, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Buhler led the pledges.

### **B. Public Comment**

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Sachse resident, Matthew Holboke, addressed the Council regarding the presentations for the Economic Development strategic plan and CWD, screening walls, and speed bumps.

### **C. Council/Staff Reports and Updates**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced Library events, including pop-up parks and book talks. Councilmember Lindsey invited the public to attend the Pancakes with Santa event. Councilmember Buhler gave details about the upcoming Christmas Extravaganza. Councilmember Prestenberg introduced Lucy, the featured pet. Contact the Animal Shelter to meet Lucy and consider adoption.

Ms. Nash welcomed the new Wastewater Maintenance Technician I, Elmin Selimovic. She also recognized Chief Bryan Sylvester for exemplifying the City's Neighborly Core Value. Chief Sylvester serves with courtesy and fosters a department culture rooted in care for the Sachse community.

Mayor Bickerstaff announced building closures to accommodate the Christmas Extravaganza. He announced office closures for the holidays. This year there are two Christmas ornaments supporting the Sachse Police and Sachse Fire-Rescue. Registration for the Trail of Lights is open. The Police Department is offering the Holiday Package Service through December 22.

He also noted that the Sachse Police Chaplaincy Program Toy Drive is underway.

#### **D. Consent Agenda**

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the November 17, 2025, meeting minutes.
2. Accept the quarterly budget and investment reports for the quarter ending September 30, 2025.
3. Authorize the City Manager to execute a professional services agreement for the design of Sachse Road Phase 3 between the City of Sachse and Garver for an amount not to exceed One Million, One Hundred Ninety-Four Thousand, Seven Hundred Fifty-Four and No/100 Dollars (1,194,754.00).

Councilmember Buhler made a motion to approve the consent agenda as presented. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

#### **E. Action Items**

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by Sachse Fire Rescue for services provided/rendered for the City of Sachse and authorize the City Manager to execute the associated addendum.

Fire Battalion Chief Adam Kroviak presented a new option to Council that would recoup some costs for fire, rescue, and hazmat services. He provided an overview of how the service works for fire incidents, noting the high cost of using the large apparatus and equipment for incidents. Emergifire helps departments capture additional revenue that will help offset these costs. The billing can be tailored to accommodate the Council's wishes. Importantly, he noted that Sachse residents will not be billed; rather, insurance companies will be contacted for such costs. In response to questions from Council, Britney Flemming of Emergifire explained that insurance companies are already aware of the incidents and pursuing billing does not affect property owner rates. Also, structure fires are not recommended to be included. The City will protect the sanctity and feeling of safety in the city above any focus on revenue.

Sachse resident, Matthew Holboke, addressed the Council regarding the costs and revenue being considered.

Councilmember Lindsey made a motion to approve an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by Sachse Fire Rescue for services provided/rendered for the City of Sachse and authorize the City Manager to execute the associated addendum. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

2. Consider appointing a resident to the City's Parks and Recreation Board and the Municipal

Development District Board.

Councilmember Buhler made a motion to appoint Danielle Parker to the Parks and Recreation Board and the Municipal Development District Board. Mayor Pro Tem Franks seconded the motion, and it carried 6 - 0. None voted against.

## **F. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an annual update from Community Waste Disposal (CWD), the City's solid waste and recycling services provider.

Jason Roemer, President of Community Waste Disposal, presented an overview of activities and statistical results for 2024 and 2025. He thanked Sachse property owners for their efforts in recycling, stating that 2,350 tons of material were recycled in 2024. He noted some major events as well as updates and upgrades related to the company.

2. Receive an update and discuss the ongoing development of the Sachse Economic Development Strategic Plan.

Economic Development Director Jerod Potts introduced CivicSol consultants Laura Huffman and Steven Pedigo, who presented an update on the City's Economic Development Strategic Plan. The presentation emphasized the importance of data-driven economic diversification and intentional action, noting that inaction could result in an undersized economy and increased housing and affordability pressures for residents.

CivicSol benchmarked Sachse against 10 peer cities to assess its competitive position across demographics, economy, and quality of life. The analysis found Sachse well-positioned for growth in targeted business sectors, particularly professional services, technology, and health innovation. The Mayor, City Manager, and Economic Development staff were commended for elevating Sachse's visibility among site selectors and regional partners.

Most economic development leads originate from the Governor's Office and regional partnerships, highlighting the importance of continued collaboration. The strategic framework includes five key goals: diversifying the economy, fostering local innovation, leveraging partnerships, enhancing placemaking, and strengthening the City's economic narrative. Each goal is supported by specific strategies, actions, and measurable key performance indicators (KPIs) to guide implementation and track progress.

3. Receive the quarterly 2021 Bond update.

Ms. Nash presented the final quarterly update in 2025 for the 2021 Bond projects. Specific progress on any of the projects can be found at [www.cityofsachse.com/bond2021](http://www.cityofsachse.com/bond2021).

## **G. Executive Session**

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: regarding the annual review of the City Manager.

Mayor Bickerstaff adjourned the Council to Executive Session at 8:57 PM.  
The Council returned to Regular Session at 10:07 PM.

### **H. Action Resulting from Executive Session**

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the annual review of the City Manager.

Councilmember Prestenberg made a motion to increase the City Manager's salary by three percent, effective December 1, 2025. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

### **I. Adjournment**

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Mayor Bickerstaff adjourned the meeting at 10:08 PM.

  
Jeff Bickerstaff, Mayor

ATTEST:

  
Leah K Granger, TRMC, City Secretary

