



**Tuesday, January 20, 2026
City Council Meeting**

**City Council Chambers
3815-B Sachse Road
6:30 PM**

City Council meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Tuesday, January 20, 2026, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Recognition

1. Present a proclamation recognizing the City of Sachse Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial reporting from the Government Finance Officers Association.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card shall be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the December 1, 2025, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending October 31, 2025.
3. Accept the monthly revenue and expenditure report for the period ending November 30, 2025.
4. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").
5. Authorize the City Manager to approve the purchase order for year three of the Microsoft Enterprise

Agreement in the amount of One Hundred Four Thousand, Fifty and 86/100 Dollars (\$104,050.86) through SHI Government Solutions, Inc., using the Texas Department of Information Resources (DIR) purchasing cooperative.

6. Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331), 2008 Case 580M Series 3 Backhoe (Asset 375), and a 2014 Chevrolet 2500 Fire Command Vehicle (Asset 547) via online auction.
7. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Four Hundred Seven Thousand, Sixty-Four and No/100 Dollars (\$407,064.00).

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving a resolution amending the Master Fee Schedule adopted by Resolution R-2025-11 by amending public safety fees, municipal court fines/fees, credit/debit card and transaction fees; and providing an effective date.
2. Consider approving the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus in the amount not to exceed Two Million, Four Hundred Seventy-Seven Thousand, Eight Hundred Fifty and No/100 Dollars (\$2,477,850.00).
3. Consider approving the purchase of a new Horton Ambulance and equipment from Professional Ambulance sales & service, DBA SERVS in the amount not to exceed Five Hundred Eighty-Nine Thousand, Six Hundred and Eighty-Six and No/100 Dollars (\$589,686.00).

G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the annual review of the City Secretary.

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the annual review of the City Secretary.

I. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on January 13, 2026, by 5:30 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Recognition

Subject: 1. Present a proclamation recognizing the City of Sachse Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial reporting from the Government Finance Officers Association.

Meeting January 20, 2026 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing the City of Sachse Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

Goals Be a model of financial stewardship through growth management; responsible investment; and financial transparency.
Provide excellent government services to Sachse citizens.

BACKGROUND

The Government Finance Officers Association (GFOA) established the Certificate of Achievement for Excellence in Financial Reporting Program to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles. The award represents a significant achievement by Sachse, reflecting the commitment of Sachse City Council and staff to meet the highest principles of governmental accounting and financial reporting.

The City of Sachse has received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for the past 26 consecutive years.

Finance Director David Baldwin and Assistant Finance Director Jonah Nance will accept the proclamation.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Present a proclamation recognizing the City of Sachse Finance Department's efforts to earn the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

File Attachments

1. Proclamation_GFOA Excellence in Financial Reporting



Proclamation

City of Sachse, Texas



Whereas, the Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for the more than 26,000 members and the communities they serve; and

Whereas, the GFOA is pleased to announce that the City of Sachse, Texas, has received the association’s Certificate of Achievement for Excellence in Financial Reporting for the Annual Comprehensive Financial Report for the fiscal year that ended September 2024; and

Whereas, the award represents a significant achievement by the entity, reflecting the commitment of the governing body and staff to meet the highest principles of governmental accounting and financial reporting; and

Whereas, to receive the certificate, the entity had to go beyond the minimum requirements of generally accepted accounting principles to prepare Annual Comprehensive Financial Reports that evidence the spirit of transparency and full disclosure.

Now, Therefore, along with the Government Finance Officers Association do hereby recognize and congratulate the efforts of the *Sachse Finance Department* for achieving this Certificate of Achievement for Excellence in Financial Reporting.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 20th day of January 2026.

Gold
Seal



Jeff Bickerstaff, Mayor

E. Consent Agenda

Subject: 1. Approve the December 1, 2025, meeting minutes.

Meeting January 20, 2026 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the December 1, 2025, Council regular meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. CityCouncil_Regular_Minutes_12.01.2025-unsigned

CITY COUNCIL OF THE CITY OF SACHSE DECEMBER 1, 2025, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, December 1, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

Those absent were: Councilmember Frank Millsap.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, December 1, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Buhler led the pledges.

B. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Sachse resident, Matthew Holboke, addressed the Council regarding the presentations for the Economic Development strategic plan and CWD, screening walls, and speed bumps.

C. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced Library events, including pop-up parks and book talks. Councilmember Lindsey invited the public to attend the Pancakes with Santa event. Councilmember Buhler gave details about the upcoming Christmas Extravaganza. Councilmember Prestenberg introduced Lucy, the featured pet. Contact the Animal Shelter to meet Lucy and consider adoption.

Ms. Nash welcomed the new Wastewater Maintenance Technician I, Elmin Selimovic. She also recognized Chief Bryan Sylvester for exemplifying the City's Neighborly Core Value. Chief Sylvester serves with courtesy and fosters a department culture rooted in care for the Sachse community.

Mayor Bickerstaff announced building closures to accommodate the Christmas Extravaganza. He announced office closures for the holidays. This year there are two Christmas ornaments supporting the Sachse Police and Sachse Fire-Rescue. Registration for the Trail of Lights is open. The Police Department is offering the Holiday Package Service through December 22.

He also noted that the Sachse Police Chaplaincy Program Toy Drive is underway.

D. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the November 17, 2025, meeting minutes.
2. Accept the quarterly budget and investment reports for the quarter ending September 30, 2025.
3. Authorize the City Manager to execute a professional services agreement for the design of Sachse Road Phase 3 between the City of Sachse and Garver for an amount not to exceed One Million, One Hundred Ninety-Four Thousand, Seven Hundred Fifty-Four and No/100 Dollars (1,194,754.00).

Councilmember Buhler made a motion to approve the consent agenda as presented. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

E. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by Sachse Fire Rescue for services provided/rendered for the City of Sachse and authorize the City Manager to execute the associated addendum.

Fire Battalion Chief Adam Kroviak presented a new option to Council that would recoup some costs for fire, rescue, and hazmat services. He provided an overview of how the service works for fire incidents, noting the high cost of using the large apparatus and equipment for incidents. Emergifire helps departments capture additional revenue that will help offset these costs. The billing can be tailored to accommodate the Council's wishes. Importantly, he noted that Sachse residents will not be billed; rather, insurance companies will be contacted for such costs. In response to questions from Council, Britney Flemming of Emergifire explained that insurance companies are already aware of the incidents and pursuing billing does not affect property owner rates. Also, structure fires are not recommended to be included. The City will protect the sanctity and feeling of safety in the city above any focus on revenue.

Sachse resident, Matthew Holboke, addressed the Council regarding the costs and revenue being considered.

Councilmember Lindsey made a motion to approve an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by Sachse Fire Rescue for services provided/rendered for the City of Sachse and authorize the City Manager to execute the associated addendum. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

2. Consider appointing a resident to the City's Parks and Recreation Board and the Municipal

Development District Board.

Councilmember Buhler made a motion to appoint Danielle Parker to the Parks and Recreation Board and the Municipal Development District Board. Mayor Pro Tem Franks seconded the motion, and it carried 6 - 0. None voted against.

F. Discussion Items

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an annual update from Community Waste Disposal (CWD), the City's solid waste and recycling services provider.

Jason Roemer, President of Community Waste Disposal, presented an overview of activities and statistical results for 2024 and 2025. He thanked Sachse property owners for their efforts in recycling, stating that 2,350 tons of material were recycled in 2024. He noted some major events as well as updates and upgrades related to the company.

2. Receive an update and discuss the ongoing development of the Sachse Economic Development Strategic Plan.

Economic Development Director Jerod Potts introduced CivicSol consultants Laura Huffman and Steven Pedigo, who presented an update on the City's Economic Development Strategic Plan. The presentation emphasized the importance of data-driven economic diversification and intentional action, noting that inaction could result in an undersized economy and increased housing and affordability pressures for residents.

CivicSol benchmarked Sachse against 10 peer cities to assess its competitive position across demographics, economy, and quality of life. The analysis found Sachse well-positioned for growth in targeted business sectors, particularly professional services, technology, and health innovation. The Mayor, City Manager, and Economic Development staff were commended for elevating Sachse's visibility among site selectors and regional partners.

Most economic development leads originate from the Governor's Office and regional partnerships, highlighting the importance of continued collaboration. The strategic framework includes five key goals: diversifying the economy, fostering local innovation, leveraging partnerships, enhancing placemaking, and strengthening the City's economic narrative. Each goal is supported by specific strategies, actions, and measurable key performance indicators (KPIs) to guide implementation and track progress.

3. Receive the quarterly 2021 Bond update.

Ms. Nash presented the final quarterly update in 2025 for the 2021 Bond projects. Specific progress on any of the projects can be found at www.cityofsachse.com/bond2021.

G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: regarding the annual review of the City Manager.

Mayor Bickerstaff adjourned the Council to Executive Session at 8:57 PM.
The Council returned to Regular Session at 10:07 PM.

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the annual review of the City Manager.

Councilmember Prestenberg made a motion to increase the City Manager's salary by three percent, effective December 1, 2025. Councilmember Howarth seconded the motion, and it carried 6 - 0. None voted against.

I. Adjournment

Mayor Bickerstaff adjourned the meeting at 10:08 PM.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, TRMC, City Secretary

E. Consent Agenda

Subject: 2. Accept the monthly revenue and expenditure report for the period ending October 31, 2025.

Meeting January 20, 2026 - City Council Meeting

Access Public

Type Action (Consent)

Fiscal Impact None

Recommended Action Accept the monthly revenue and expenditure report for the period ending October 31, 2025.

Goals Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through November 2025.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending October 31, 2025.

File Attachments

1. All Funds October 2025
2. Sales Tax Report November 2025

City of Sachse

Monthly Revenue and Expenditure Report

October 31, 2025 (Unaudited)

GENERAL FUND

	Annual Budget	Current Month		8% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Property Tax	\$ 19,777,959	\$ 254,914	\$ 254,914	1%		A
Sales Tax	3,170,000	236,956	236,956	7%		
Franchise Fees	2,354,536	280,366	280,366	12%		
Licenses and Permits	555,000	25,519	25,519	5%		
Service Fees	1,850,050	149,577	149,577	8%		
Fines	335,000	28,978	28,978	9%		
Interest Income	600,000	23,584	23,584	4%		
Miscellaneous Income	804,908	179,152	179,152	22%		B
Intergovernmental Revenue	1,802,756	146,862	146,862	8%		
Total Revenue	\$ 31,250,209	\$ 1,325,908	\$ 1,325,908	4%		
Expenditure Summary						
Animal Services	\$ 391,590	\$ 33,092	\$ 33,092	8%		
City Manager	1,153,022	77,273	77,273	7%		
City Secretary	341,924	42,301	42,301	12%		
Combined Services	265,405	449,860	449,860	169%		C
Development Services	1,079,687	79,554	79,554	7%		
Engineering	395,268	25,415	25,415	6%		
Facilities Maintenance	772,281	53,604	53,604	7%		
Finance	1,098,959	105,909	105,909	10%		
Fire-Rescue	8,290,233	605,779	605,779	7%		
Human Resources	577,103	38,775	38,775	7%		
Information Technology	1,178,269	227,365	227,365	19%		D
Library	920,564	63,932	63,932	7%		
Municipal Court	374,499	33,813	33,813	9%		
Neighborhood Services	414,242	19,661	19,661	5%		
Parks	1,757,207	99,661	99,661	6%		
Police	8,607,672	626,705	626,705	7%		
Recreation	982,324	132,113	132,113	13%		E
Senior Activity Center	236,797	14,024	14,024	6%		
Streets	2,344,713	157,952	157,952	7%		
Total Expenditures	\$ 31,181,759	\$ 2,886,787	\$ 2,886,787	9%		
Revenue Over/(Under) Expenses	\$ 68,450	\$ (1,560,880)	\$ (1,560,880)			F
Beginning Fund Balance October 1, 2025			\$ 8,498,082			

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property tax receipts peak in December and January
- B** Miscellaneous Income activity greater than YTD Actuals % of Budget due to timing of School Resource Officer Program revenue and Municipal Development District Fund reimbursement
- C** Insurance expense timing and vacancy savings budgeted as a negative amount, increases YTD Actuals % of Budget spent trend. Adjustments for vacancy savings through-out the year will decrease percent of budget spent
- D** Software licensing and support and Maintenance and Support Contracts expense timing increases YTD % of Budget spent trend
- E** Special Events and Programs expense timing increases YTD % of Budget spent trend
- F** Current month actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report October 31, 2025 (Unaudited)

UTILITY FUND

	Annual Budget	Current Month		8% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Water Revenue	\$ 11,103,536	\$ 1,055,085	\$ 1,055,085	10%		
Sewer Revenue	7,058,587	602,282	602,282	9%		
Drainage Revenue	265,000	59,815	59,815	23%		A
Fees	236,500	17,823	17,823	8%		
Interest Income	1,000,000	95,948	95,948	10%		
Total Revenue	\$ 19,663,623	\$ 1,830,954	\$ 1,830,954	9%		
Expenditure Summary						
Utility Administration	\$ 682,765	\$ 62,689	\$ 62,689	9%		
Water	10,697,346	722,517	722,517	7%		
Sewer	19,462,873	460,449	460,449	2%		B
Stormwater Projects	405,000	2,083	2,083	1%		C
Total Expenditures	\$ 31,247,984	\$ 1,247,738	\$ 1,247,738	4%		
Revenue Over/(Under) Expenses	\$ (11,584,361)	\$ 583,216	\$ 583,216			
Beginning Fund Balance October 1, 2025			\$ 26,489,827			

Explanation of Major Variances:

- A** Drainage Revenue collections exceed budget due to drainage utility system fee increase
- B** Sewer expenses trending low due to timing of capital project expenses
- C** Stormwater project expenses trending low due to timing of capital project expenses

City of Sachse

Monthly Revenue and Expenditure Report

October 31, 2025 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	Annual Budget	Current Month		8% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Sales Tax	\$ 1,550,000	\$ 115,776	\$ 115,776	7%		
Other Income	10,000	-	-	0%		A
Interest Income	290,000	23,160	23,160	8%		
Total Revenue	\$ 1,850,000	\$ 138,936	\$ 138,936	8%		
Expenditure Summary						
Expenditures	\$ 2,145,704	\$ 69,601	\$ 69,601	3%		B
Total Expenditures	\$ 2,145,704	\$ 69,601	\$ 69,601	3%		
Revenue Over/(Under) Expenses	\$ (295,704)	\$ 69,335	\$ 69,335			
Beginning Fund Balance October 1, 2025			\$ 6,349,722			

Explanation of Major Variances:

- A** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- B** Expenses trending low due to timing of Professional Services, Local Business Grant Program, and Advertising and Legal Publication expenses

City of Sachse

Monthly Revenue and Expenditure Report October 31, 2025 (Unaudited)

DEBT SERVICE FUND

	Annual Budget	Current Month		8% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Property Tax	\$ 8,403,985	\$ 108,490	\$ 108,490	1%		A
Interest Income	165,000	6,829	6,829	4%		
Total Revenue	\$ 8,568,985	\$ 115,319	\$ 115,319	1%		
Expenditure Summary						
Fees	\$ 13,000	\$ 550	\$ 550	4%		
Principal	5,800,000	-	-	0%		B
Interest	2,590,638	-	-	0%		C
Total Expenditures	\$ 8,403,638	\$ 550	\$ 550	0%		
Revenue Over/(Under) Expenses	\$ 165,347	\$ 114,769	\$ 114,769			
Beginning Fund Balance October 1, 2025			\$ 1,720,989			

Explanation of Major Variances:

- A** Property tax receipts peak in December and January
- B** Principal payments are primarily due in February
- C** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report October 31, 2025 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	Annual Budget	Current Month		8% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Sales Tax	\$ 760,000	\$ 56,712	\$ 56,712	7%		
Interest Income	5,000	848	848	17%		A
Total Revenue	\$ 765,000	\$ 57,561	\$ 57,561	8%		
Expenditure Summary						
Expenditures	\$ 950,000	\$ 91,067	\$ 91,067	10%		B
Total Expenditures	\$ 950,000	\$ 91,067	\$ 91,067	10%		
Revenue Over/(Under) Expenses	\$ (185,000)	\$ (33,506)	\$ (33,506)			
Beginning Fund Balance October 1, 2025			\$ 296,154			

Explanation of Major Variances:

- A** Interest revenue trending strong due to fund balance currently greater than anticipated
- B** Expenses trending low due to timing of Professional Services and Park Repairs and Maintenance expenses

**CITY OF SACHSE
2025/2026 SALES TAX REPORT**

Month	FY 2026								FY 2025		
	Municipal Dev. Dist.	Street Maint.	Economic Dev. Corp.	General Fund			Total ¹	General Fund	Total ¹		
	0.25%	0.25%	0.50%	1.00%	Monthly Growth Over	Year-To-Date (YTD)		2.00%	Year-To-Date (YTD)		
					Prior Yr	Collections	% of Budget			Growth Over Prior Yr	Collections
October	\$56,712	\$57,888	\$115,776	\$231,552	-6%	\$231,552	8%	-6%	\$461,928	\$246,884	\$492,690
November	70,401	72,776	145,552	291,104	20%	522,656	17%	7%	579,833	490,077	484,245
December										725,878	469,742
January										959,016	464,237
February										1,322,939	725,046
March										1,525,166	403,379
April										1,728,782	405,918
May										2,003,482	546,975
June										2,234,345	460,930
July										2,469,105	468,182
August										2,751,433	563,924
September										3,001,707	499,363
TOTAL	\$127,113	\$130,664	\$261,328	\$522,656					\$1,041,762		\$5,984,632
BUDGET	\$760,000	\$780,000	\$1,550,000	\$3,080,000					\$6,170,000		\$6,400,000
% collected	17%	17%	17%	17%					17%		94%

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
- Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
- Distributions are received around the 10th of each month
- Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
- Excludes 380 Agreement grants/incentives
- Excludes mixed beverage sales tax

E. Consent Agenda

Subject: 3. Accept the monthly revenue and expenditure report for the period ending November 30, 2025.

Meeting January 20, 2026 - City Council Meeting

Access Public

Type Action (Consent)

Fiscal Impact None

Recommended Action Accept the monthly revenue and expenditure report for the period ending November 30, 2025.

Goals Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through December 2025.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending November 30, 2025.

File Attachments

1. All Funds November 2025
2. Sales Tax Report December 2025

City of Sachse

Monthly Revenue and Expenditure Report

November 30, 2025 (Unaudited)

GENERAL FUND

17% of Year Completed

	Annual Budget	Current Month		17% of Year Completed		Note
		Actual	YTD Actuals	YTD Actuals % of Budget		
Revenue Summary						
Property Tax	\$ 19,777,959	\$ 723,658	\$ 978,572	5%		A
Sales Tax	3,170,000	297,360	522,656	16%		
Franchise Fees	2,354,536	250,886	531,252	23%		B
Licenses and Permits	555,000	13,727	39,321	7%		C
Service Fees	1,850,050	(55)	149,522	8%		D
Fines	335,000	26,056	55,594	17%		
Interest Income	600,000	14,062	37,646	6%		E
Miscellaneous Income	804,908	98,284	178,687	22%		F
Intergovernmental Revenue	1,802,756	146,862	293,724	16%		
Total Revenue	\$ 31,250,209	\$ 1,570,839	\$ 2,786,974	9%		
Expenditure Summary						
Animal Services	\$ 391,590	\$ 34,372	\$ 67,464	17%		
City Manager	1,153,022	111,570	188,843	16%		
City Secretary	341,924	19,510	61,811	18%		
Combined Services	265,405	897,828	1,347,688	508%		G
Development Services	1,079,687	68,724	148,278	14%		
Engineering	395,268	32,225	57,640	15%		
Facilities Maintenance	772,281	67,515	121,119	16%		
Finance	1,098,959	89,008	194,917	18%		
Fire-Rescue	8,290,233	741,900	1,347,679	16%		
Human Resources	577,103	49,621	88,396	15%		
Information Technology	1,178,269	112,057	339,422	29%		H
Library	920,564	73,162	137,094	15%		
Municipal Court	374,499	35,879	69,692	19%		
Neighborhood Services	414,242	32,683	52,344	13%		
Parks	1,757,207	135,707	235,368	13%		
Police	8,607,672	770,109	1,396,814	16%		
Recreation	982,324	89,584	221,696	23%		I
Senior Activity Center	236,797	18,657	32,680	14%		
Streets	2,344,713	225,085	383,036	16%		
Total Expenditures	\$ 31,181,759	\$ 3,605,197	\$ 6,491,984	21%		
Revenue Over/(Under) Expenses	\$ 68,450	\$ (2,034,357)	\$ (3,705,010)			J
Beginning Fund Balance October 1, 2025			\$ 8,498,082			

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property tax receipts peak in December and January
- B** Franchise Fee activity greater than YTD Actuals % of Budget primarily due to timing of electric and water franchise payments
- C** Licenses and Permits activity less than YTD Actuals % of Budget primarily due to low building permit activity
- D** Service Fee activity less than YTD Actuals % of Budget primarily due to low Developer Fees, Ambulance Service Fees, Recreation Fees, and Building Inspection Fees
- E** Interest revenue trending low due to lower fund balance prior to receipt of bulk of property tax collections
- F** Miscellaneous Income activity greater than YTD Actuals % of Budget primarily due to timing of School Resource Officer Program revenue and Municipal Development District Fund reimbursement
- G** Insurance expense timing and vacancy savings budgeted as a negative amount, increases YTD Actuals % of Budget spent trend. Adjustments for vacancy savings through-out the year will decrease percent of budget spent
- H** Software Licensing and Maintenance and Support Contracts expense timing increases YTD % of Budget spent trend
- I** Special Events and Programs expense timing increases YTD % of Budget spent trend
- J** Current month actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report November 30, 2025 (Unaudited)

UTILITY FUND

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Water Revenue	\$ 11,103,536	\$ 781,460	\$ 1,836,546	17%	
Sewer Revenue	7,058,587	604,388	1,206,671	17%	
Drainage Revenue	265,000	59,495	119,310	45%	A
Fees	236,500	5,189	23,013	10%	B
Interest Income	1,000,000	83,722	179,671	18%	
Total Revenue	\$ 19,663,623	\$ 1,534,255	\$ 3,365,209	17%	
Expenditure Summary					
Utility Administration	\$ 682,765	\$ 45,549	\$ 108,238	16%	
Water	10,697,346	961,741	1,684,258	16%	
Sewer	19,462,873	501,871	962,320	5%	C
Stormwater Projects	405,000	2,083	4,166	1%	D
Total Expenditures	\$ 31,247,984	\$ 1,511,244	\$ 2,758,982	9%	
Revenue Over/(Under) Expenses	\$ (11,584,361)	\$ 23,011	\$ 606,227		
Beginning Fund Balance October 1, 2025			\$ 26,489,827		

Explanation of Major Variances:

- A** Drainage Revenue collections exceed budget due to drainage utility system fee increase
- B** Fee activity less than YTD Actuals % of Budget primarily due to Penalty and Reconnection Charges timing
- C** Sewer expenses trending low due to timing of capital project expenses
- D** Stormwater project expenses trending low due to timing of capital project expenses

City of Sachse

Monthly Revenue and Expenditure Report November 30, 2025 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 1,550,000	\$ 145,552	\$ 261,328	17%	
Other Income	10,000	-	-	0%	A
Interest Income	290,000	20,135	43,295	15%	
Total Revenue	\$ 1,850,000	\$ 165,687	\$ 304,624	16%	
Expenditure Summary					
Expenditures	\$ 2,145,704	\$ 75,902	\$ 145,504	7%	B
Total Expenditures	\$ 2,145,704	\$ 75,902	\$ 145,504	7%	
Revenue Over/(Under) Expenses	\$ (295,704)	\$ 89,785	\$ 159,120		
Beginning Fund Balance October 1, 2025			\$ 6,349,722		

Explanation of Major Variances:

- A** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- B** Expenses trending low due to timing of Professional Services, Local Business Grant Program, and Advertising and Legal Publication expenses

City of Sachse

Monthly Revenue and Expenditure Report November 30, 2025 (Unaudited)

DEBT SERVICE FUND

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Property Tax	\$ 8,403,985	\$ 308,002	\$ 416,492	5%	A
Interest Income	165,000	6,868	13,698	8%	B
Total Revenue	\$ 8,568,985	\$ 314,871	\$ 430,190	5%	
Expenditure Summary					
Fees	\$ 13,000	\$ -	\$ 550	4%	C
Principal	5,800,000	-	-	0%	D
Interest	2,590,638	-	-	0%	E
Total Expenditures	\$ 8,403,638	\$ -	\$ 550	0%	
Revenue Over/(Under) Expenses	\$ 165,347	\$ 314,871	\$ 429,640		
Beginning Fund Balance October 1, 2025			\$ 1,720,989		

Explanation of Major Variances:

- A** Property tax receipts peak in December and January
- B** Interest revenue will increase as fund balance increases with property tax collection revenue
- C** Includes estimated financing costs for anticipated debt issuance
- D** Principal payments are primarily due in February
- E** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report November 30, 2025 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	17% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 760,000	\$ 70,401	\$ 127,113	17%	
Interest Income	5,000	904	1,752	35%	A
Total Revenue	\$ 765,000	\$ 71,304	\$ 128,865	17%	
Expenditure Summary					
Expenditures	\$ 950,000	\$ 129,737	\$ 172,634	18%	
Total Expenditures	\$ 950,000	\$ 129,737	\$ 172,634	18%	
Revenue Over/(Under) Expenses	\$ (185,000)	\$ (58,433)	\$ (43,769)		
Beginning Fund Balance October 1, 2025			\$ 296,154		

Explanation of Major Variances:

A Interest revenue trending strong due to fund balance currently greater than anticipated

**CITY OF SACHSE
2025/2026 SALES TAX REPORT**

Month	FY 2026								FY 2025		
	Municipal Dev. Dist.	Street Maint.	Economic Dev. Corp.	General Fund				Total ¹	General Fund	Total ¹	
	0.25%	0.25%	0.50%	1.00%	Monthly	Year-To-Date (YTD)		2.00%	Year-To-Date (YTD)	2.00%	
					Growth Over Prior Yr	Collections	% of Budget				Growth Over Prior Yr
October	\$56,712	\$57,888	\$115,776	\$231,552	-6%	\$231,552	8%	-6%	\$461,928	\$246,884	\$492,690
November	70,401	72,776	145,552	291,104	20%	522,656	17%	7%	579,833	490,077	484,245
December	62,523	63,601	127,201	254,402	8%	777,059	25%	7%	507,727	725,878	469,742
January										959,016	464,237
February										1,322,939	725,046
March										1,525,166	403,379
April										1,728,782	405,918
May										2,003,482	546,975
June										2,234,345	460,930
July										2,469,105	468,182
August										2,751,433	563,924
September										3,001,707	499,363
TOTAL	\$189,635	\$194,265	\$388,529	\$777,059					\$1,549,488		\$5,984,632
BUDGET	\$760,000	\$780,000	\$1,550,000	\$3,080,000					\$6,170,000		\$6,400,000
% collected	25%	25%	25%	25%					25%		94%

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
- Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
- Distributions are received around the 10th of each month
- Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
- Excludes 380 Agreement grants/incentives
- Excludes mixed beverage sales tax

E. Consent Agenda

Subject: 4. Approve a resolution amending the authorized representatives of the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").

Meeting January 20, 2026 - City Council Meeting

Access Public

Type Action (Consent)

Fiscal Impact None

Recommended Action Approve a resolution amending the authorized representatives by adding Assistant Finance Director, Jonah Nance, for the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").

Goals Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

As a local government entity of the State of Texas, the City of Sachse is an authorized participant in the Texas Local Government Investment Pool ("TexPool/TexPool Prime"). In order to facilitate the safe and prudent investment of City funds, the City's Investment officers require authorization to transfer, deposit, and withdraw funds periodically. TexPool requires the City to adopt a new list of authorized representatives to add Assistant Finance Director Jonah Nance to the list of authorized representatives.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a resolution amending the authorized representatives by adding Assistant Finance Director, Jonah Nance, for the City of Sachse with the Texas Local Government Investment Pool ("TexPool/TexPool Prime").

File Attachments

1. Resolution Amending TexPool Representatives - January 2026_FINAL

RESOLUTION NO. R-2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING AUTHORIZED REPRESENTATIVES WITH THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL (“TEXPOOL/TEXPOOL PRIME”).

WHEREAS, City of Sachse, Texas, location number 77347 (“Participant”) is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool (“TexPool/Texpool *Prime* “), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool *Prime* and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

SECTION 2. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant’s TexPool/TexPool *Prime* account or (2) is no longer employed by the Participant; and

SECTION 3. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Name: David Baldwin Title: Director of Finance
Phone/Fax/Email: 469-429-4775 / 972-495-9356 / dbaldwin@cityofsachse.com
Signature: _____

- 2. Name: Jonah Nance Title: Assistant Director of Finance
Phone/Fax/Email: 469-429-4760 / 972-495-9356 / jnance@cityofsachse.com
Signature: _____
- 3. Name: Jeff Sun Title: Finance and Purchasing Manager
Phone/Fax/Email: 469-429-4767 / 972-495-9356 / jsun@cityofsachse.com
Signature: _____
- 4. Name: Lauren Rose Title: Assistant City Manager
Phone/Fax/Email: 469-429-0415 / 972-530-0426 / lrose@cityofsachse.com
Signature: _____
- 5. Name: Gina Nash Title: City Manager
Phone/Fax/Email: 469-429-4770 / 972-530-0426 / gnash@cityofsachse.com
Signature: _____

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name: David Baldwin Email: dbaldwin@cityofsachse.com FAX: 972-495-9356

In addition, and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

- 6. Name: _____ Title: _____
Phone/Fax/Email: _____

SECTION 4. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 20th day of January, 2026.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 20th day of January 2026.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

E. Consent Agenda

Subject:	5. Authorize the City Manager to approve the purchase order for year three of the Microsoft Enterprise Agreement in the amount of One Hundred Four Thousand, Fifty and 86/100 Dollars (\$104,050.86) through SHI Government Solutions, Inc., using the Texas Department of Information Resources (DIR) purchasing cooperative.
Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$104,050.86
Budgeted	Yes
Budget Source	FY 2025-2026 approved IT operating budget
Recommended Action	Authorize the City Manager or their designee to approve the purchase order for year three of the Microsoft Enterprise Agreement for the amount of One Hundred Four Thousand, Fifty and 86/100 Dollars (\$104,050.86).
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency. Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The City of Sachse's Microsoft Enterprise Agreement (EA) provides licensing for core Microsoft services used City-wide, including email (Exchange Online), cloud storage (OneDrive), collaboration tools (SharePoint and Microsoft Teams), desktop productivity applications (Office 365), Microsoft SQL Server, and Azure Active Directory for identity and access management. These systems support critical applications and are essential to daily City operations across all departments.

Approval of this item will allow the City to continue using these Microsoft products under the current term and avoid any disruption to existing services.

The attached quote covers the third year of a three-year period.

Year 1 (FY24) = \$104,050.86 (Completed)

Year 2 (FY25) = \$104,050.86 (Completed)

Year 3 (FY26) = \$104,050.86 (Current)

3-year agreement total purchase value = \$312,152.58

Funding for this project is included in the FY 25-26 budget.

POLICY CONSIDERATIONS

City purchasing policy requires that recommendations on purchases and contracts over \$100,000 be submitted to Council by the City Manager for Council approval.

Department of Information Resources (DIR) is included in Resolution 4094, authorizing participation in various cooperative purchasing programs in accordance with City's procurement policies and procedures. City policy authorizes purchase from a purchasing authority or cooperative in accordance with State Law. Cooperative purchasing, pursuant to Chapter 791 of the Texas Government code and Section 271 Subchapter F of the Local Government Code, so satisfies any State Law requiring local government to see bids for items.

RECOMMENDATION

Authorize the City Manager or their designee to approve the purchase order for year three of the Microsoft Enterprise Agreement for the amount of One Hundred Four Thousand, Fifty and 86/100 Dollars (\$104,050.86).

File Attachments

None

E. Consent Agenda

Subject: 6. Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331), 2008 Case 580M Series 3 Backhoe (Asset 375), and a 2014 Chevrolet 2500 Fire Command Vehicle (Asset 547) via online auction.

Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	Estimated \$30,000
Budgeted	No
Budget Source	Proceeds to be deposited in the corresponding Vehicle/Equipment Replacement Fund or used for trade-in.
Recommended Action	Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331), 2008 Case 580M Series 3 Backhoe (Asset 375), and a 2014 Chevrolet 2500 Fire Command Vehicle (Asset 547) via online auction.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

Preparations are underway to auction several City-owned vehicles and other equipment that have been replaced over the past fiscal year. The first step in the disposal process is to declare the replaced items as surplus property. The three items pending disposal each have an original cost in excess of \$50,000, which requires authorization by Council:

1. Asset 331, 2005 Ford F350 Frazier Ambulance, Fire-Rescue Department, \$89,280.00 original purchase price
2. Asset 375, 2008 Case 580M Series 3 Backhoe, Public Works Department, \$50,073.00 original purchase price
3. Asset 547, 2014 Chevrolet 2500 Fire Command Vehicle, Fire-Rescue Department, \$64,407.89 original purchase price

POLICY CONSIDERATIONS

According to the City's Surplus Equipment Policy, assets with an original purchase price of less than \$50,000 may be declared surplus and authorized for disposal by the City Manager. Items with an original acquisition cost of \$50,000 and over require authorization by the City Council.

RECOMMENDATION

Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331), 2008 Case 580M Series 3 Backhoe (Asset 375), and a 2014 Chevrolet 2500 Fire Command Vehicle (Asset 547) via online auction.

File Attachments

1. Surplus Equipment Policy
2. Surplus Property Forms Dec 2025



Surplus Equipment Policy

The purpose of this policy is to establish a framework and process for the disposal of assets no longer useful in the course of conducting City business.

Once a department has determined property owned by the City is no longer useful, the department head shall complete a “Surplus Property Form” and submit to the City Manager and Finance Department. The Finance Department will confirm the acquisition cost, depreciation, and book value; the City Manager shall make the determination of method of disposal: transfer, trade-in, sell, or scrap. The City Manager will determine if the asset has potential usefulness in another department. If an asset is transferred, a “Fixed Assets Transfer” form will be completed.

The method of disposal and authorization for disposal shall be based on the original cost of the asset according to the following criteria:

1. If the asset’s original cost was more than \$50,000, the disposal must be authorized by the City Council, along with the preferred method of disposal.
2. If the asset’s original cost was less than \$50,000, the City Manager is authorized to declare the item as surplus property and to determine the best method of disposal: sell at auction, sell through a sealed bid process, or disposal by any other method permitted under State Law.

Funds generated through the sale of surplus equipment will be deposited in the Vehicle and Equipment Replacement Fund.



The City of
SACHSE

SURPLUS PROPERTY FORM

Department: FIRE Asset/Vehicle Number: 13 / 331

Contact Name: ADAM KROVIAK Contact Number: 469-540-0467

Department Head Signature: *Maty Ward*

Description of Property: Include type of asset including VIN, year, make, model, brand, mileage, hours of use, tonnage, capacity, horsepower, gallons, extra accessories, missing parts, color, etc.

2004 FORD F350 AMBULANCE VIN: [REDACTED]

Miles: 64785

Condition: Fair

Known Problems: RIPPED SEATS. EXHAUST LEAK. STARTING PROBLEMS. NOT RUNNING.

Estimated Value: \$ 10,000 Location: PUBLIC SAFETY BUILDING

- Reason for Surplus:
- Obsolete
 - Replaced
 - Other: _____

Has staff removed all City plates, logos, data, scrubbed drives, etc.? No

Disposition Recommendation (City Manager): Select One Auction

City Manager Approval/Signature: *Adam Kroviak*

FINANCE DEPARTMENT ONLY:	
Fund/Department: <u>Fire-Rescue</u>	Asset ID: <u>331</u>
Original Cost: <u>\$ 89,280.00</u>	Salvage Value: _____
Disposition Method:	
Transfer	Online Auction
Trade-In	Public Auction
Scrap	Public Sale
Sealed Bid	
Property Records Transfer Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Council Approval Is Required



SURPLUS PROPERTY FORM

Department: Streets Asset/Vehicle Number: 375/820

Contact Name: Corey Nesbit Contact Number: 972-495-7600

Department Head Signature: *C. Nesbit*

Description of Property: Include type of asset including VIN, year, make, model, brand, mileage, hours of use, tonnage, capacity, horsepower, gallons, extra accessories, missing parts, color, etc.

2008 - Case Backhoe 580M Series 3, VIN: XXXXXXXXXX

Condition: Poor

Known Problems: _____

Estimated Value: \$ 10,000.00 Location: Public Works Service Center

- Reason for Surplus:
- Obsolete
 - Replaced
 - Other: _____

Has staff removed all City plates, logos, data, scrubbed drives, etc.? Yes

Disposition Recommendation (City Manager): Trade-In

City Manager Approval/Signature: *Eric N...*

FINANCE DEPARTMENT ONLY:						
Fund/Department: <u>Public Works</u>	Asset ID: <u>375</u>					
Original Cost: <u>\$50,073</u>	Salvage Value: <u>\$18,000</u>					
Disposition Method:						
Transfer	Online Auction	<input checked="" type="radio"/> Trade-In	Public Auction	Scrap	Public Sale	Sealed Bid
Property Records Transfer Completed:		<input type="checkbox"/> Yes	<input type="checkbox"/> No			



The City of
SACHSE

SURPLUS PROPERTY FORM

Department: FIRE Asset/Vehicle Number: 101 1547

Contact Name: ADAM KROVIAK Contact Number: 469-540-0467

Department Head Signature: *Marty Wad*

Description of Property: Include type of asset including VIN, year, make, model, brand, mileage, hours of use, tonnage, capacity, horsepower, gallons, extra accessories, missing parts, color, etc.

2014 Chevrolet 2500. VIN [REDACTED]

90045 MILES

Condition: Fair

Known Problems: Bad thermostat, oil leak, check engine light. Reverse is camera broken. Roof leak

Estimated Value: _____ Location: PUBLIC SAFETY BLDG

- Reason for Surplus:
- Obsolete
 - Replaced
 - Other: _____

Has staff removed all City plates, logos, data, scrubbed drives, etc.? No

Disposition Recommendation (City Manager): Select One Auction

City Manager Approval/Signature: *Amia Nash*

FINANCE DEPARTMENT ONLY:		
Fund/Department: <u>Fire-Rescue</u>	Asset ID: <u>547</u>	<i>Council Approval Is Required</i>
Original Cost: <u>\$64,407.89</u>	Salvage Value: _____	
Disposition Method:		
Transfer	Online Auction	Trade-In
Public Auction	Scrap	Public Sale
Sealed Bid		
Property Records Transfer Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No		

E. Consent Agenda

Subject: 7. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Four Hundred Seven Thousand, Sixty-Four and No/100 Dollars (\$407,064.00).

Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$407,064.00
Budgeted	Yes
Budget Source	Utility Fund - Water
Recommended Action	Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04).
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The City of Sachse has worked with NO-DIGTEC on other pipe-bursting projects. They are a TIPS approved contractor and have the ability to begin the work immediately. The existing six-inch water line will be upgraded to an eight-inch line and will be replaced from the connection on Tina Street to the eastern end of Industrial Drive. This project will be completed prior to the upcoming street rehabilitation project.

Funding will be used from the planned CIP Project — Industrial Drive Waterline Upgrades (W-26-04). The project construction costs are under the estimated proposed budget.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04).

File Attachments

1. Presentation_Industrial Drive Waterline_FINAL
--

Industrial Drive Waterline Pipe Bursting (W-26-04)

City Council

January 20, 2026

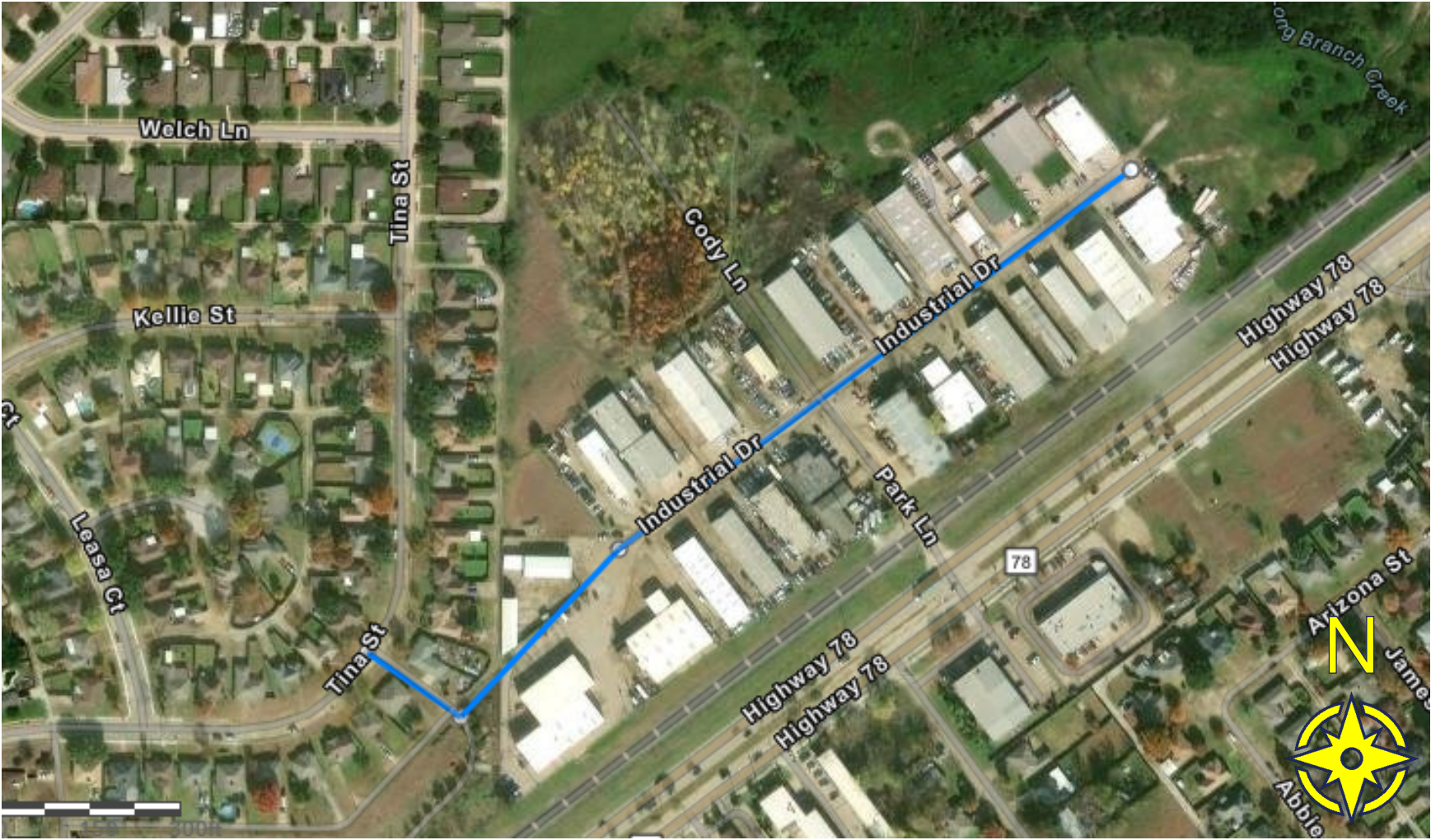


Overview

- Project Location
- Project Description
- Staff Recommendation



Project Location



Project Description

- The City of Sachse has worked with NO-DIGTEC on other pipe-bursting projects
 - They are a TIPS approved contractor and have the ability to begin the work immediately
- The existing six-inch water line will be upgraded to an eight-inch line and will be replaced from the connection on Tina Street to the eastern end of Industrial Drive
 - This project will be completed prior to the upcoming street rehabilitation project
- Will allow abandonment of an obsolete line through the Sachse Cemetery



Staff Recommendation

- Staff recommends authorizing the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Industrial Drive Water Line Upgrades (W-26-04) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Four Hundred Seven Thousand, Sixty-Four and No/100 Dollars (\$407,064.00)
- Funding will be used from the planned CIP Project — Industrial Drive Waterline Upgrades (W-26-04)
 - The project construction costs are under the estimated proposed budget



Questions?



F. Action Items

Subject:	1. Consider approving a resolution amending the Master Fee Schedule adopted by Resolution R-2025-11 by amending public safety fees, municipal court fines/fees, credit/debit card and transaction fees; and providing an effective date.
Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	Master Fee Schedule rates are reviewed annually to, at minimum, cover direct costs.
Recommended Action	Approve the resolution as presented.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

The Master Fee Schedule is a convenient tool for residents and customers to familiarize themselves with various charges for City services. The Master Fee Schedule is considered at least annually during the budget process. The most recent changes to the Master Fee Schedule were approved by Council at the September 2 meeting. The schedule can be updated periodically for necessary changes without amending the associated budget ordinance.

The following amendments are presented to Council for consideration:

- **Public Safety Fees:** At the December 1 Council meeting, Council approved an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by Sachse Fire Rescue for services provided/rendered for the City.
- **Municipal Court Fines/Fees:** Under recent legislation (HB 2282), the warrant amount will increase from \$50.00 to \$75.00 for offenses committed on or after September 1, 2025, when the fee is assessed on or after January 1, 2026.
- **Credit/Debit Card and Transaction Fees:** At the October 20 Council meeting, Council provided direction regarding amendments for cost recovery of credit card fees.

POLICY CONSIDERATIONS

City of Sachse Comprehensive Financial Management Policy, section III. Revenue Management, states,

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs. User charges may be classified as full cost recovery, partial cost recovery, and minimal cost recovery.
3. User fees will be reviewed annually and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to, market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. All user fees shall be adopted by City Ordinance during the budget process and included in the Master Fee Schedule.

RECOMMENDATION

Approve the resolution as presented.

File Attachments

1. Presentation_2025-2026 Master Fee Schedule Amendment_FINAL
2. Master Fee Schedule FY 2026 Summary of Changes_FINAL
3. Resolution Amending Master Fee Schedule FY2026_FINAL
4. Exhibit A_Master Fee Schedule FY 2026_FINAL

Master Fee Schedule Review

City Council
January 20, 2026



Summary of Changes

- Public Safety Fees
- Municipal Court Fines/Fees
- Building Permits And Development Services Fees
- Credit/Debit Card And Transaction Fees



I. Public Safety Fees

(effective January 1)

- Adds Emergifire mitigation rates per December 1 Council Ordinance

Fee	Old Rate	New Rate
G. Motor Vehicle Accident Fees		
1. Level 1 MVA - Standard response	Not listed	\$602.00
2. Level 2 MVA - Standard response plus fluid/material clean up		\$687.00
3. Level 3 - Car fire		\$838.00
4. Level 4 - Electric vehicle car fire		\$838 + cost of fire suppression blanket
5. Additional Rates		
a. Engine		\$554 per hour
b. Truck		\$693 per hour
c. Chief officer		\$347 per hour
d. Specialized apparatus		\$416 per hour
e. Miscellaneous equipment		\$416 per apparatus
f. Extrication tools used		\$1,811 per incident
g. Helicopter landing zone		\$533 per incident



I. Public Safety Fees

(effective January 1)

Fee	Old Rate	New Rate
H. Fires - All fires other than car fires		
<ol style="list-style-type: none"> 1. Engine 2. Ladder truck 3. Miscellaneous apparatus 4. Chief officer 	Not listed	\$554 per hour, per engine \$693 per hour, per ladder \$416 per hour, per apparatus \$347 per hour, per Chief officer
I. Fire Investigation		
<ol style="list-style-type: none"> 1. Fire investigation team 	Not listed	\$554 per hour
J. Illegal Fires		
<ol style="list-style-type: none"> 1. Engine assignment 2. Ladder truck assignment 	Not listed	\$554 per hour, per engine \$693 per hour, per ladder



I. Public Safety Fees

(effective January 1)

Fee	Old Rate	New Rate
K. Hazardous Materials Response		
1. Level 1 - Basic response	Not listed	\$973.00
2. Level 2 - Intermediate response		\$3,473.00
3. Level 3 - Advanced response		\$8,199.00
4. Additional apparatus (for all levels of service)		
a. Engine		\$554 per hour
b. Truck		\$693 per hour
c. Chief officer		\$347 per hour
d. Specialized apparatus		\$416 per hour
e. Miscellaneous equipment		\$416 per apparatus
f. HAZMAT team		\$366 per hour, beginning after 3 hours



I. Public Safety Fees

(effective January 1)

Fee	Old Rate	New Rate
L. Water Incidents		
<ol style="list-style-type: none"> 1. Level 1 - Basic response 2. Level 2 - Intermediate response 3. Level 3 - Advanced response 	Not listed	\$554 per hour plus \$68 per hour, per person \$1,110 per hour plus \$68 per hour, per person \$2,747 per hour plus \$68 per hour, per person
M. Gas Leaks		
<ol style="list-style-type: none"> 1. Level 1 - Natural gas leak outside without fire 2. Level 2 - Natural gas leak outside with fire 3. Level 3 - Natural gas leak inside structure 	Not listed	\$523 per hour \$748 per hour, plus \$68 per hour per person \$942 per hour, plus \$68 per hour, per person



I. Public Safety Fees

(effective January 1)

Fee	Old Rate	New Rate
N. Back Country or Special Rescue		
1. Initial response vehicle	Not listed	\$554 plus \$68 per rescue person
2. Additional vehicle		\$554 per hour, per response vehicle
3. Additional rescue personnel		\$58 per hour, per rescue person



V. Municipal Court Fines/Fees (effective January 1)

- Warrant fee increased due to recent legislation (HB 2282) for offenses committed on or after September 1, 2025.
- Effective for fees assessed on or after January 1, 2026.

Fee	Old Rate	New Rate
C. Warrant Fee	\$50.00	\$75.00



IX. Building Permits and Development Services Fees

- Credit card transaction fee for totals \$1,000 and greater removed to be added in a separate section
- Effective April 1

Fee	Old Rate	New Rate
G. Permits		
8. Miscellaneous		
I. Credit card transaction fee for totals \$1,000.00 and greater	3% transaction fee	No rate change Moved to Section XIX



XIX. Credit/Debit Card and Transaction Fees

- New credit card section. Changes per October 20 Council direction
- Effective April 1

Fee	Old Rate	New Rate
A. Credit/Debit Card Fees		
1. Municipal Court	Not listed	3% transaction fee
2. Utility Billing	Not listed	2.5% transaction fee
3. All other department credit/debit card transaction fee for totals \$1,000.00 and greater	3% transaction fee Section IX only	3% transaction fee
B. Online Portal Fees (credit/debit cards) charged directly from portal third-party vendor		
1. Municipal Court	(Not previously listed)	
a. Transactions less than \$100.00	\$1.00 per transaction	\$1.00 per transaction
b. Transaction greater than or equal to \$100.00	\$2.50 per transaction	\$2.50 per transaction
2. Utility Billing	Not listed	\$1.25 per transaction





**SUMMARY OF CHANGES
MASTER FEE SCHEDULE**

Adopted: TBD
Effective: TBD, 2026
Page 1 of 1

	Newly Proposed Update to FY 2026	Current FY 2026
I. PUBLIC SAFETY FEES		
Effective January 1, 2026		
G. Motor Vehicle Accident Fees		
1. Level 1 MVA - Standard Response	\$602.00	Not Listed
2. Level 2 MVA - Standard response plus fluid/material clean up	\$687.00	Not Listed
3. Level 3 - Car Fire	\$838.00	Not Listed
4. Level 4 - Electric Vehicle Car Fire	\$838 + Cost of Fire Suppression Blanket	Not Listed
5. Additional Rates		
a. Engine	\$554 per hour	Not Listed
b. Truck	\$693 per hour	Not Listed
c. Chief officer	\$347 per hour	Not Listed
d. Specilized apparatus	\$416 per hour	Not Listed
e. Miscellaneous equipment	\$416 per apparatus	Not Listed
f. Extrication tools used	\$1,811 per incident	Not Listed
g. Helicopter landing zone	\$533 per incident	Not Listed
H. Fires - All fires other than car fires		
1. Engine	\$554 per hour, per engine	Not Listed
2. Ladder truck	\$693 per hour, per ladder	Not Listed
3. Miscellaneous apparatus	\$416 per hour, per apparatus	Not Listed
4. Chief officer	\$347 per hour, per Chief officer	Not Listed
I. Fire Investigation		
1. Fire investigation team	\$554 per hour	Not Listed
J. Illegal Fires		
1. Engine assignment	\$554 per hour, per engine	Not Listed
2. Ladder truck assignment	\$693 per hour, per ladder	Not Listed
K. Hazardous materials response		
1. Level 1 - Basic response	\$973.00	Not Listed
2. Level 2 - Intermediate response	\$3,473.00	Not Listed
3. Level 3 - Advanced response	\$8,199.00	Not Listed
4. Additional apparatus (for all levels of service)		
a. Engine	\$554 per hour	Not Listed
b. Truck	\$693 per hour	Not Listed
c. Chief officer	\$347 per hour	Not Listed
d. Specialized apparatus	\$416 per hour	Not Listed
e. Miscellaneous equipment	\$416 per apparatus	Not Listed
f. HAZMAT team	\$366 per hour, beginning after 3 hours	Not Listed
L. Water Incidents		
1. Level 1 - Basic response	\$554 per hour plus \$68 per hour, per person	Not Listed
2. Level 2 - Intermediate response	\$1,110 per hour plus \$68 per hour, per person	Not Listed
3. Level 3 - Advanced response	\$2,747 per hour plus \$68 per hour, per person	Not Listed
M. Gas Leaks		
1. Level 1 - Natural gas leak outside without fire	\$523 per hour	Not Listed
2. Level 2 - Natural gas leak outside with fire	\$748 per hour, plus \$68 per hour per person	Not Listed
3. Level 3 - Natural gas leak inside structure	\$942 per hour, plus \$68 per hour, per person	Not Listed
N. Back Country or Special Rescue		
1. Initial response vehicle	\$554 plus \$68 per rescue person	Not Listed
2. Additional vehicle	\$554 per hour, per response vehicle	Not Listed
3. Additional rescue personnel	\$58 per hour, per rescue person	Not Listed
V. MUNICIPAL COURT FINES/FEES		
Effective January 1, 2026		
C. Warrant Fee	\$75.00	\$50.00
IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES		
Effective April 1, 2026		
G. Permits		
8. Miscellaneous		
l. Credit card transaction fee for totals \$1,000.00 and greater	Removed to be included below	3% Transaction Fee
XIX. CREDIT/DEBIT CARD AND TRANSACTION FEES		
Effective April 1, 2026		
A. Credit/Debit Card Fees		
1. Municipal Court	3% Transaction Fee	Not Listed
2. Utility Billing	2.5% Transaction Fee	Not Listed
3. All other department credit/debit card transaction fee for totals \$1,000.00 and greater	3% Transaction Fee	Previously 3% Transaction Fee, Section IX only
B. Online Portal Fees (credit/debit cards) charged directly from portal third-party vendor		
1. Municipal Court		
a. Transactions less than \$100.00	\$1.00 per Transaction	(\$1.00 per Transaction) Not Previously Listed
b. Transactions greater than or equal to \$100.00	\$2.50 per Transaction	(\$2.50 per Transaction) Not Previously Listed
2. Utility Billing	\$1.25 per Transaction	Not Listed



RESOLUTION NO. R-2026-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE MASTER FEE SCHEDULE ADOPTED BY RESOLUTION R-2025-11 BY AMENDING PUBLIC SAFETY FEES, MUNICIPAL COURT FINES/FEES, AND CREDIT/DEBIT CARD AND TRANSATION FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the Master Fee Schedule adopted by Resolution R-2025-11, as provided herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Master Fee Schedule adopted by Resolution R-2025-11 is hereby amended, as set forth in the attached Exhibit “A”.

SECTION 2. This Resolution shall take effect January 20, 2026, from and after its passage, and it is so accordingly resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this 20th day of January 2026.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

EXHIBIT A
MASTER FEE SCHEDULE FY 2026



MASTER FEE SCHEDULE

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MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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I. PUBLIC SAFETY FEES

A. Alarm monitoring		
1.	Residential alarm permit fee (valid two years from date of issuance)	\$10.00
2.	Nonvalid burglar alarms responded to during a 12-month period	
a.	5 or less	No charge
b.	6	\$25.00
c.	7	\$50.00
d.	Eight (8)	\$100.00 plus permit suspension
3.	Nonvalid fire alarms responded to during a 12-month period	
a.	2 or less	No charge
b.	3 or more	\$100.00
4.	Nonvalid robbery alarms responded to during a 12-month period	
a.	2 or less	No charge
b.	3 or more	\$100.00
5.	Nonvalid emergency medical assistance responded to during a 12-month period	
a.	5 or less	No charge
b.	6 or more	\$100.00
B.	Solicitation Registration Fee (not to exceed 90 days)	\$30.00 plus \$10.00 per additional person
C. Animal control		
1.	Adoption fee with sterilization	
a.	Cats/kittens/dogs/puppies receive sterilization/combo vaccine/rabies vaccine/microchip	\$80.00
2.	Adoption fee without sterilization	
a.	Cats/kittens/dogs/puppies already sterilized receive combo vaccine/rabies vaccine/microchip	\$25.00
3.	Annual permits	
a.	Pot-bellied pig (per animal)	\$20.00
4.	Impoundment (registration additional if animal currently not on file)	
a.	1st pickup of animal	\$25.00 plus \$5 boarding fee
b.	2nd pickup of animal	\$50.00 plus \$5 boarding fee
c.	3rd pickup of animal	\$75.00 plus \$5 boarding fee
d.	4th pickup of animal	\$100.00 plus \$5 boarding fee
D. Fire Services		
1.	Installation/replacement/re-model of fire protection systems	
a.	Plan review fees	
1)	Internal plan review (new and/or remodel > 10 devices)	\$100.00
2)	Remodel (< than 10 devices)	\$25.00
3)	Third-party plan review administrative fee	\$50.00





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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I. PUBLIC SAFETY FEES (Continued)	
b.	Fire sprinkler installation permit (commercial and residential per building)
1)	1 to 25 sprinklers \$50.00
2)	26 to 75 sprinklers \$100.00
3)	76 to 125 sprinklers \$200.00
4)	126 to 200 sprinklers \$275.00
5)	201 to 300 sprinklers \$350.00
6)	301 to 400 sprinklers \$375.00
7)	401 to 500 sprinklers \$425.00
8)	Over 500 sprinklers \$500.00 plus \$.33 per sprinkler over 500
c.	Fire alarm installation permit (per building)
1)	10 or less devices \$50.00
2)	11 to 25 devices \$75.00
3)	26 to 100 devices \$150.00
4)	101 to 200 devices \$200.00
5)	201 or more devices \$500.00
d.	Fire alarm panel replacement only \$100.00
e.	Hydro & flush (per system) \$50.00
f.	Fire pump (per system) \$50.00
g.	Hydrant flow test (2 hydrants) \$50.00
h.	Vent/hood/booth extinguishing system (per system) \$50.00
i.	Work started without a permit \$100.00 plus required fee
j.	Replacement
1)	Fire department permit replacement \$10.00
2)	Job site plan re-stamp \$15.00
k.	Re-inspection fee
1)	2 or more \$75.00 per re-inspection
2.	Inspection/occupancy permits
a.	Carnivals and fairs \$50.00
b.	Mobile food vending \$25.00
c.	Exhibits and trade shows \$50.00
d.	Temporary structures, tents or canopies (used for permits not included in community development permit fee) \$50.00
e.	In-home day care certificate of occupancy \$50.00
f.	Multi-family certificate of occupancy \$50.00
g.	Foster care/adoption home inspection \$25.00
h.	After hour inspection fee \$50.00/hour min 2 hr/\$100.00
3.	Fire permits
a.	Outdoor/open burning \$200.00
b.	Pyrotechnic special effects \$100.00
c.	Hazardous material response reimbursement \$400.00/hr each engine plus \$200.00/hr each ambulance plus supplies
d.	Fire watch/stand-by \$50.00/hr each fire employee





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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I. PUBLIC SAFETY FEES (Continued)	
E. Ambulance services	
1. Resident	
a. ALS (Waive co-pay and deductible)	\$1,600.00
b. ALS2 (Waive co-pay and deductible)	\$1,750.00
c. BLS (Waive co-pay and deductible)	\$1,400.00
d. SCT	No charge
2. Non-resident	
a. ALS	\$1,600.00
b. ALS2	\$1,750.00
c. BLS	\$1,400.00
d. SCT	No charge
3. Mileage	\$24.00
4. Supplies	
a. Oxygen	\$125.00
b. BLS supplies	\$350.00
c. ALS supplies	\$400.00
d. Extra attendant	\$75.00
5. Extrication	\$500.00
6. Technology fee	No charge
7. No transport	\$125.00
8. Other Services	
a. IV Therapy/Maintenance	\$310.00
b. Airway Management	\$115.00
c. Specialty Care Transport	\$1,250.00
d. Blood Administration	\$600.00
F. Neighborhood services	
1. Nuisance abatement administrative fee	\$250.00
2. Dangerous building abatement administrative fee	\$250.00
G. Motor Vehicle Accident Fees	
1. Level 1 MVA - Standard Response	\$602.00
2. Level 2 MVA - Standard response plus fluid/material clean up	\$687.00
3. Level 3 - Car Fire	\$838.00
4. Level 4 - Electric Vehicle Car Fire	\$838 + Cost of Fire Suppression Blanket
5. Additional Rates	
a. Engine	\$554 per hour
b. Truck	\$693 per hour
c. Chief officer	\$347 per hour
d. Specilized apparatus	\$416 per hour
e. Miscellaneous equipment	\$416 per apparatus
f. Extrication tools used	\$1,811 per incident
g. Helicopter landing zone	\$533 per incident
H. Fires - All fires other than car fires	
1. Engine	\$554 per hour, per engine
2. Ladder truck	\$693 per hour, per ladder
3. Miscellaneous apparatus	\$416 per hour, per apparatus





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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I. PUBLIC SAFETY FEES (Continued)	
4. Chief officer	\$347 per hour, per Chief officer
I. Fire Investigation	
1. Fire investigation team	\$554 per hour
J. Illegal Fires	
1. Engine assignment	\$554 per hour, per engine
2. Ladder truck assignment	\$693 per hour, per ladder
K. Hazardous materials response	
1. Level 1 - Basic response	\$973.00
2. Level 2 - Intermediate response	\$3,473.00
3. Level 3 - Advanced response	\$8,199.00
4. Additional apparatus (for all levels of service)	
a. Engine	\$554 per hour
b. Truck	\$693 per hour
c. Chief officer	\$347 per hour
d. Specialized apparatus	\$416 per hour
e. Miscellaneous equipment	\$416 per apparatus
f. HAZMAT team	\$366 per hour, beginning after 3 hours
L. Water Incidents	
1. Level 1 - Basic response	\$554 per hour plus \$68 per hour, per person
2. Level 2 - Intermediate response	\$1,110 per hour plus \$68 per hour, per person
3. Level 3 - Advanced response	\$2,747 per hour plus \$68 per hour, per person
M. Gas Leaks	
1. Level 1 - Natural gas leak outside without fire	\$523 per hour
2. Level 2 - Natural gas leak outside with fire	\$748 per hour, plus \$68 per hour per person
3. Level 3 - Natural gas leak inside structure	\$942 per hour, plus \$68 per hour, per person
N. Back Country or Special Rescue	
1. Initial response vehicle	\$554 plus \$68 per rescue person
2. Additional vehicle	\$554 per hour, per response vehicle
3. Additional rescue personnel	\$58 per hour, per rescue person

II. ENGINEERING, HEALTH AND SANITATION

A. Engineering permits	
1. Traffic calming application	\$50.00
2. Floodplain	\$300.00 plus consultant/engineering review cost
3. Grading	\$300.00
B. Engineering inspections and review fees	
1. Engineering inspection fee (per Texas House Bill 3492)	Comprised of the consultant review schedule (a) and 3rd party determination (b)
a. Consultant review fee schedule	
1) Placement of fill	\$1.00 per cubic yard with a minimum fee of \$300.00 (CAD files required)
2) Paving - any roads, streets, driveways, or miscellaneous paving in the right-of-way or easement	\$0.05 per square yard with a minimum fee of \$300.00





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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II. ENGINEERING, HEALTH AND SANITATION (Continued)

3)	Sidewalk - sidewalk and trails in the right-of-way or easement	\$0.03 per square yard with minimum fee of \$200.00
4)	Retaining/Screening Wall	\$0.25 per linear feet with minimum fee of \$200.00
5)	Bridge/Culvert Structures - include bridges that span any length of distance over a certain feature. Culvert structures include large v pipe/culverts that have a width larger than 5' (60") across. Smaller drainage pipes should be included underground municipal utilities.	Minimum fee of \$300.00 per structure. Total fee on a case-by-case basis.
6)	Underground Municipal Utilities - City-owned utilities such as water lines, sanitary sewer lines, or storm sewer/drain pipes	\$0.10 per linear foot with a minimum fee of \$200.00
7)	Street Light(s)	\$0.05 per linear foot with a minimum fee of \$200.00
b.	Construction inspection fee	Developed by 3rd party review of approved plans
2.	Construction plan review	\$300.00 (limit of 3 reviews, upon 4th review submittal fee will be reassessed)
3.	Construction Inspections after hours	\$50.00/hr (2hr minimum)
C.	Care of public trees in street or right of way	\$50.00/hr
D.	Health and Sanitation permits	
1.	Health	\$285.00
	Temporary food sales (must be obtained from Dallas County Health department. Applies to all applicants providing food products.)	\$50.00
3.	Public swimming pool	\$150.00
4.	Alcohol	Fee shall equal one-half of the state fee for each permit
5.	Liquid waste transport	\$25.00 per vehicle

III. FACILITY ROOM RENTAL DEPOSIT/FEEES

A.	Library meeting room	
1.	Deposit	\$100.00
2.	Room rental - Operational Hours	
a.	Resident	\$10/hour
i.	Non-Profit	No Charge
b.	Non-resident	\$25/hour
i.	Non-Profit	\$10/hour
3.	Room rental - Non-operational Hours	
a.	Resident	\$25/hour
i.	Non-Profit	No Charge
b.	Non-resident	\$50/hour
i.	Non-Profit	\$10/hour





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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III. FACILITY ROOM RENTAL DEPOSIT/FEES (Continued)

B. Senior activity center multi-purpose room A		
1.	Deposit	\$100.00
2.	Room rental - Non-operational Hours	
a.	Resident	\$25/hour
i.	Non-Profit	\$25/hour
b.	Non-resident	\$50/hour
i.	Non-Profit	\$35/hour
C. Michael J. Felix Community Center		
1.	Deposit	\$100.00
2.	Kitchen Use	\$50.00
3.	Room rental - Operational Hours	
a.	Room A (hourly) or Room B (hourly)	
i.	Resident	\$10.00
a)	Non-Profit	No Charge
ii.	Non-resident	\$25.00
a)	Non-Profit	\$10.00
b.	Room A and B (hourly)	
i.	Resident	\$20.00
a)	Non-Profit	No Charge
ii.	Non-resident	Not Available
a)	Non-Profit	Not Available
4.	Room rental - Non-Operational Hours	
a.	Room A (hourly) or Room B (hourly)	
i.	Resident	\$25.00
a)	Non-Profit	\$25.00
ii.	Non-resident	\$50.00
a)	Non-Profit	\$35.00
b.	Room A and B (hourly)	
i.	Resident	\$50.00
a)	Non-Profit	\$50.00
ii.	Non-resident	Not Available
a)	Non-Profit	Not Available
5.	Gym - Half Court or Gym - Full Court - Operational Hours	
a.	Resident	Not Available
i.	Non-Profit	Not Available
b.	Non-resident	Not Available
i.	Non-Profit	Not Available
6.	Gym - Half Court - Non-Operational Hours	
a.	Resident	\$25.00
i.	Non-Profit	\$25.00
b.	Non-resident	\$50.00
i.	Non-Profit	Not Available





MASTER FEE SCHEDULE

Adopted: TBD
 Effective: (Month, Day, Year)
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III. FACILITY ROOM RENTAL DEPOSIT/FEEES (Continued)

7.	Gym - Full Court - Non-Operational Hours	
a.	Resident	\$50.00
i.	Non-Profit	\$50.00
b.	Non-resident	Not Available
i.	Non-Profit	Not Available

IV. LIBRARY

A.	Library card	
1.	Initial library card request	No charge
2.	Replacement	\$1.00
B.	Texshare card	No charge
C.	Lost and/or Damaged Items	
1.	Lost or damaged beyond repair	Replacement cost plus \$5.00 processing fee
2.	Replacement item in lieu of fee	Replacement item plus \$5.00 processing fee
3.	Damaged item but not requiring replacement	\$5.00 processing fee
4.	Damaged case or container	Replacement fee
D.	Interlibrary loan	
1.	Pickup materials	
a.	Timely pickup	No charge
b.	Within 7 days	No charge
c.	8 days or more	\$5.00 per item
E.	Copy services	
1.	Black/white copy	\$0.20
2.	Color copy	\$0.50
3.	3D printer	\$0.15 per gram/\$1.50 minimum

V. MUNICIPAL COURT FINES/FEEES

A.	Set by state statute	
1.	Building security fund	\$4.90
2.	Local truancy prevention and diversion fund	\$5.00
3.	Technology fund	\$4.00
4.	Municipal jury fund	\$0.10
B.	Dismissal	
1.	Granting defensive driving course	Not to exceed \$10.00
2.	Dismissal fee for certain traffic cases	\$10.00 or \$20.00 depending on offense type
C.	Warrant Fee	\$75.00





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VI. PARK FACILITY RENTAL FEES

A. Ball field reservations/deposits		
1.	Reservation fee	
a.	4 hours or less	\$25.00 per field
b.	5 hours or more	\$10.00 per field per hour
2.	Deposits	
a.	Light key	\$25.00
b.	Clean-up deposit for tournaments and/or concession stand use	\$50.00
B. Covered picnic facilities (based on daily rates)		
1.	Reservation fee	
a.	4 hours or less	\$25.00 per facility
b.	5 hours or more	\$10.00 per facility per hour
2.	Deposit	
a.	Light key	No charge
C. City complex amphitheater (based on daily rates)		
1.	Reservation fee	
a.	4 hours or less	\$25.00 per facility
b.	5 hours or more	\$10.00 per facility per hour
c.	Restroom during amphitheater rental	\$25.00/hour
2.	Deposit	
a.	Light key	No charge
D. T.R.A.I.N. Trailer Rental		
1.	Deposit	
a.	Resident	\$50.00
b.	Non-resident	Not Available
E. City Event Vendor Fees		
1.	Booth Vendors	
a.	12 by 12 foot booth	
1)	Non-profits	No fee
2)	All other vendors	Up to \$60.00
b.	12 by 24 foot booth	
1)	Non-profits	Up to \$30.00
2)	All other vendors	Up to \$130.00
2.	Food Vendors	
a.	12 by 12 foot tent space	
1)	Non-profits	No fee
2)	All other vendors	Up to \$100.00
b.	12 by 24 foot tent space	
1)	Non-profits	Up to \$50.00
c.	12 by 20 foot food truck/trailer space	Up to \$150.00
d.	12 by 40 foot food truck/trailer space	Up to \$310.00





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VII. LAURIE SCHWENK SENIOR ACTIVITY CENTER

A. Annual membership		
1. Resident	One-time fee of \$10 (no renewal required)	
2. Non-resident		\$20 Annually
B. Daily pick-up/drop-off within the City limits only		
1. Resident	\$.50/one way or \$1.00 round trip	
2. Non-resident		Not available

VIII. MICHAEL J. FELIX COMMUNITY CENTER

A. Resident Annual Membership		
1. Individual (12+ years)		\$20.00
2. Family (3 or more)		\$50.00
3. Senior-Citizen (50+)		No charge
4. Military Veterans		No charge
B. Non-resident Annual Membership		
1. Individual (12+ years)		\$40.00
2. Family (3 or more)		\$100.00
3. Senior-Citizen (50+)		\$10.00
4. Military Veterans		\$10.00
C. Daily Drop-in		
1. Resident		\$2.00
2. Non-resident		\$5.00

IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES

A. Building permit fee schedule		
1. Total valuation		
a. \$1.00 to \$500		\$50.00
b. \$501 to \$2,000	\$50.00 for the first \$500.00 plus \$3.05 for each additional \$100.00	
c. \$2,001 to \$25,000	\$95.75 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00	
d. \$25,001 to \$50,000	\$417.75 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00	
e. \$50,001 to \$100,000	\$667.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00	
f. \$100,001 to \$500,000	\$1,017.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00	
g. \$501,000 to \$1,000,000	\$3,257.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00	
h. \$1,000,001 and up	\$5,632.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00	
B. Residential home construction		
1. Plan Review fee (New single-family homes)	30% of total building permit fee (based on Building Permit Fee Schedule) Declared Valuation [minimum \$100.00 per sq ft (including garages, porches, and/or patios)]	
2. New home construction, additions and remodels		
Additional plan review (required by changes, additions or revisions to plans after permit approval)		\$250.00





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IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)

C. Commercial construction		
1.	Plan review (new construction and remodel)	30% of total building permit fee (based on Building Permit Fee Schedule)
2.	Remodels	Declared Valuation (minimum \$95.00 per sq ft)
3.	New construction	Declared Valuation (minimum \$150.00 per sq ft)
4.	Additional plan review (required by changes, additions or revisions to plans after permit approval)	\$250.00 first page and \$25.00 each additional page
D. Certificate of Occupancy		\$75.00
E. Inspections		
1.	Outside of normal business hours	\$75.00 per hour (minimum 2 hours)
2.	Re-inspection fee after permit approval	\$75.00 per inspection
F. Licenses and contractor registration		Annual
1.	Plumber - Master	State Law \$0.00
2.	Electrician - Master, Journeyman, or Residential	State Law \$0.00
3.	Mechanical - License Holder	State Law \$0.00
4.	Backflow Specialist - Testers	\$100.00
5.	Irrigation - License Holder	\$100.00
6.	General Contractor	\$100.00
7.	Contractors (other than listed above)	\$100.00
G. Permits		
1.	Electrical	
a.	Residential	\$75.00
b.	Non-residential	\$100.00
2.	Mechanical permits	
a.	Residential (minimum)	\$75.00
b.	Non-Residential (minimum)	\$100.00
3.	Plumbing	
a.	Residential	\$75.00
b.	Non-residential	\$100.00
4.	Antenna permit - private	\$50.00
5.	Demolition	
a.	Residential structure	\$100.00
b.	Non-Residential structure	\$200.00
6.	Fence/screen wall/retaining wall	
a.	Residential - Fence	\$75.00
b.	Residential - Retaining wall	\$75.00
c.	Commercial - Fence	\$150.00
d.	Commercial - Retaining wall or screening wall	Valuation - Building Permit Fee Table
7.	Lawn irrigation	\$100.00





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IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)

8.	Miscellaneous	
a.	Flatwork (patios, driveways, pads, sidewalks)	\$75.00
b.	Accessory - Residential (up to 399 square feet)	\$150.00
c.	Accessory - Residential (399 square feet and greater)	\$0.75 per square foot
d.	All other Residential permits (includes but not limited to foundation repair, flag poles, roofing, re-brick)	\$75.00
e.	Residential solar panel system	\$300.00
f.	Use of outside consultants for plan checking and/or inspections	Actual costs plus 15% administrative fee
g.	Taxicab and limousine	\$200.00 per vehicle per year
h.	Massage establishment	\$400.00 per year
i.	Sexually-oriented business license (initial and renewal)	\$500.00
j.	Building Enforcement Fine	\$500.00
k.	Subdivision Ordinance Fine	Not to exceed \$2,000 per offense
9.	Sign	
a.	Permanent (attached or freestanding)	\$125.00 per sign
b.	Temporary	\$25.00 per sign
c.	Sign variance	\$300.00
H.	Park land dedication by developers	
1.	Single-family residential	\$1,100.00 per lot
2.	Multi-family	\$600.00 per unit
I.	Swimming Pools	
1.	Storable Swimming Pool	\$50.00
2.	Above Ground	\$200.00
3.	In-Ground	\$500.00
4.	Spa/Hot Tub	\$200.00
J.	Temporary Retail and seasonal sales	
1.	Temporary seasonal sales	
a.	Church/school/civic/City-sponsored events	No charge
b.	All other	\$200.00
	Temporary retail sales (5 consecutive days, at 6 month intervals by the same merchant holding certificate of occupancy.)	\$50.00
3.	Temporary food sales	See Section II. D-2
4.	Temporary public amusements	\$550.00
K.	Board of adjustment or appeals	
1.	Variance request	\$300.00
L.	Plat applications (all acreage shall be rounded up to the nearest acre when calculating fees)	
1.	Preliminary plat	\$400.00 per plat plus \$15.00 per acre
2.	Final plat, (includes replats and minor plats)	\$450.00 per plat plus \$15.00 per acre
3.	Conveyance plat	\$350.00 per plat plus \$15.00 per acre
4.	Amending plat	\$350.00 per plat plus \$15.00 per acre
5.	Vacating plat	\$350.00 per plat plus \$15.00 per acre



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IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)

M. Water System		
1.	Water meter installation fee (single family and/or multi-family)	
a.	5/8" X 3/4"	\$225.00
b.	1"	\$300.00
c.	1 1/2"	\$520.00
d.	2"	\$675.00
e.	3" (including Octave)	\$675.00 City installation. Developer installs vault/bears cost
f.	4" and above (including Octave)	\$800.00 Developer installs vault/bears cost
2.	Water system tap charges	
a.	5/8" X 3/4"	\$300.00
b.	1"	\$300.00
c.	1 1/2"	\$322.00
d.	2"	\$345.00
e.	3" (including Octave)	\$675.00 City installation. Developer installs vault/bears cost
f.	4" and above (including Octave)	\$800.00 Developer installs vault/bears cost
3.	Water system bore charges	
a.	1"	\$1,800.00
b.	1 1/2"	\$1,800.00
c.	2"	\$1,800.00
d.	3" (including Octave)	Developer installs vault/bears cost
4.	Water Meter Cost	
a.	Multi-Jet 5/8" X 3/4"	\$361.80
b.	Multi-Jet 1"	\$498.60
c.	Multi-Jet 1 1/2"	\$822.80
d.	Multi-Jet 2"	\$988.80
e.	Octave 2"	\$2,178.58
f.	Octave 3"	\$2,686.38
g.	Octave 4"	\$3,464.15
h.	Octave 6"	\$5,416.23
i.	Octave 8"	\$6,317.39
N. Zoning		
1.	Standard	\$500.00 per request plus \$15.00 per acre
2.	Special use permit	\$650.00
3.	Planned development zoning request	\$750.00 per request plus \$15.00 per acre
4.	Zoning verification letter	\$150.00
O. Miscellaneous		
1.	Right-of-Way Abandonment Application	\$500.00





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X. NETWORK PROVIDER FEES (Resolution 3846, adopted January 2018)

A. Small Cell Application Fees:	
1. One - Five network nodes	\$500.00
2. More than 5 nodes	\$250.00
3. Per Pole	\$1,000.00
B. Small Cell User Fees	
1. Annual fee for each network node	\$250.00
2. Annual City pole attachment fee	\$20.00
<p>\$28.00 multiplied by the #of network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the City exceeds its monthly aggregate per month compensation to the City</p>	
C. Transport Facility Monthly user fee	

XI. IMPACT FEES (State requires update every 5 years. Last revision 11/18/24.)

A. Roadway impact fee (land use category)	
1. Port and Terminal	
a. Truck Terminal (acre)	\$80,278.83
B. Industrial	
1. General Light Industrial (1,000 SF GFA)	\$640.58
2. General Heavy Industrial (1,000 SF GFA)	\$729.27
3. Industrial Park (1,000 SF GFA)	\$335.07
4. Warehousing (1,000 SF GFA)	\$177.39
5. Mini-Warehouse (1,000 SF GFA)	\$147.83
C. Residential	
1. Single-Family Detached Housing (Dwelling Unit)	\$926.37
2. Apartment / Multifamily (Dwelling Unit)	\$384.35
3. Residential Condominium/ Townhome (Dwelling Unit)	\$502.61
4. Mobile Home Park / Manufactured Housing (Dwelling Unit)	\$571.59
5. Senior Adult Housing-Detached (Dwelling Unit)	\$295.65
6. Senior Adult Housing-Attached (Dwelling Unit)	\$246.38
7. Assisted Living (Beds)	\$236.52
D. Lodging	
1. Hotel (Room)	\$581.45
2. Motel / Other Lodging Facilities (Room)	\$354.78





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XI. IMPACT FEES (Continued)

E. Recreational	
1. Golf Driving Range (Tee)	\$1,231.88
2. Golf Course (acre)	\$275.94
3. Recreational Community Center (1,000 SF GFA)	\$2,463.75
4. Ice Skating Rink (Seats)	\$68.99
5. Miniature Golf Course (Hole)	\$325.22
6. Multiplex Movie Theater (Screens)	\$25,041.56
7. Racquet / Tennis Club (Court)	\$3,764.61
F. Institutional	
1. Church (1,000 SF GFA)	\$482.90
2. Day Care Center (1,000 SF GFA)	\$10,958.76
3. Primary / Middle School (1-8) (Students)	\$157.68
4. High School (Students)	\$137.97
5. Junior / Community College (Students)	\$108.41
6. University / College (Students)	\$147.83
G. Medical	
1. Clinic (1,000 SF GFA)	\$3,636.50
2. Hospital (Beds)	\$1,665.50
3. Nursing Home (Beds)	\$137.97
4. Animal Hospital / Veterinary Clinic (1,000 SF GFA)	\$3,478.82
H. Office	
1. Corporate Headquarters Building (1,000 SF GFA)	\$1,281.15
2. General Office Building (1,000 SF GFA)	\$1,419.12
3. Medical-Dental Office Building (1,000 SF GFA)	\$3,613.50
4. Single Tenant Office Building (1,000 SF GFA)	\$1,734.48
5. Office Park (1,000 SF GFA)	\$1,202.31
I. Commercial – Automobile Related	
1. Automobile Care Center (1,000 SF Occ. GFA)	\$2,207.52
2. Automobile Parts Sales (1,000 SF GFA)	\$2,752.83
3. Gasoline / Service Station (Vehicle Fueling Position)	\$4,717.26
4. Gasoline / Service Station w Conv Market (Vehicle Fueling Position)	\$4,487.31
5. Gasoline / Service Station w/ Conv Market and Car Wash (Vehicle Fueling Position)	\$4,487.31
6. New Car Sales (1,000 SF GFA)	\$1,987.43
7. Quick Lubrication Vehicle Shop (Servicing Bays)	\$4,779.68
8. Self-Service Car Wash (Stall)	\$1,317.29
9. Tire Store (1,000 SF GFA)	\$2,772.54





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XI. IMPACT FEES (Continued)

J. Commercial – Dining	
1. Fast Food Restaurant with Drive-Thru Window (1,000 SF GFA)	\$11,717.60
2. Fast Food Restaurant without Drive-Thru Window (1,000 SF GFA)	\$11,783.30
3. High Turnover (Sit-down) Restaurant (1,000 SF GFA)	\$4,743.54
4. Quality Restaurant (1,000 SF GFA)	\$4,017.56
5. Coffee / Donut Shop with Drive-Thru Window (1,000 SF GFA)	\$13,833.14
K. Commercial – Other Retail	
1. Free-Standing Retail Store (1,000 SF GFA)	\$3,830.31
2. Nursery (Garden Center) (1,000 SF GFA)	\$6,839.37
3. Home Improvement Superstore (1,000 SF GFA)	\$2,256.80
4. Pharmacy / Drugstore without Drive-Thru Window (1,000 SF GFA)	\$3,679.20
5. Pharmacy / Drugstore with Drive-Thru Window (1,000 SF GFA)	\$4,809.24
6. Shopping Center (1,000 SF GFA)	\$3,068.19
7. Supermarket (1,000 SF GFA)	\$6,257.93
8. Toy / Children's Superstore (1,000 SF GFA)	\$4,927.50
9. Department Store (1,000 SF GFA)	\$1,921.73
10. Video Rental Store (1,000 SF GFA)	\$9,559.35
L. Services	
1. Walk-In Bank (1,000 SF GFA)	\$9,562.64
2. Drive-In Bank (Drive-In Lanes)	\$10,768.23
3. Hair Salon (1,000 SF GFA)	\$1,143.18
M. Water impact fee	
1. Multi-Jet	
a. 5/8"	\$4,027.76
b. 3/4"	\$6,726.36
c. 1"	\$9,384.68
d. 1 1/2"	\$18,809.64
e. 2"	\$26,865.16
2. Octave/Ultrasonic	
a. 2"	\$40,277.60
b. 3"	\$93,967.64
c. 4"	\$161,110.40
d. 6"	\$214,800.44
e. 8"	\$537,021.24
f. 10"	\$805,552.00
g. 12"	\$1,074,069.33
N. Wastewater impact fee	
1. Multi-Jet	
a. 5/8"	\$2,690.67
b. 3/4"	\$4,493.42
c. 1"	\$6,269.26
d. 1 1/2"	\$12,565.43
e. 2"	\$17,946.77





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XI. IMPACT FEES (Continued)

2.	Octave/Ultrasonic	
a.	2"	\$26,906.70
b.	3"	\$62,773.33
c.	4"	\$107,626.80
d.	6"	\$143,493.43
e.	8"	\$358,747.03
f.	10"	\$538,134.00
g.	12"	\$717,512.00

XII. REFUSE SERVICES FEES (Current contract expires April 2029.)

A. Residential		
1.	Trash, Recycle, and Bulk Collection	\$19.74
2.	Administrative Fee (Charged to/Recovered from CWD)	2.00%
3.	Sales Tax	8.25%
4.	Additional Solid Waste Polycart	\$10.79
5.	Additional Recycle Polycart	\$4.83
6.	Polycart replacement Fee (Billed direct to customer)	\$103.42
7.	Excess Individual Bulk collection (Billed direct to customer)	\$17.25 per yard
B. Small Commercial Container Service (95 gallon cart) (Billed direct to customer)		
1.	Monthly per unit charge	\$25.13
2.	Additional Polycart	\$22.92

XIII. WATER RATE SCHEDULE (Rate Study conducted 2024 by NewGen Strategies concludes 09/30/29)

A. Residential		
1.	Base Rate by meter size	
a.	5/8" X 3/4"	\$19.85
b.	1"	\$19.85
c.	1 1/2"	\$19.85
d.	2"	\$19.85
2.	Tier Rate usage per 000's gallons	
a.	0-10,000	\$5.90
b.	10,001-20,000	\$7.88
c.	20,001-30,000	\$10.23
d.	Over 30,000	\$12.04





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XIII. WATER RATE SCHEDULE (Continued)

B. Non-Residential	
1. Base Rate by meter size	
a. 5/8" X 3/4"	\$19.85
b. 1"	\$31.39
c. 1 1/2"	\$50.71
d. 2"	\$73.85
e. 3"	\$102.97
f. 4"	\$137.24
g. 6" and above	\$343.17
2. Tier Rate usage per 000's gallons	
a. 0-10,000	\$5.90
b. 10,001-20,000	\$7.88
c. 20,001-30,000	\$10.23
d. Over 30,000	\$12.04
C. Irrigation	
1. Base Rate by meter size	
a. 5/8" X 3/4"	\$19.85
b. 1"	\$31.39
c. 1 1/2"	\$50.71
d. 2"	\$73.85
e. 3"	\$102.97
f. 4"	\$137.24
g. 6" and above	\$343.17
2. Tier Rate usage per 000's gallons	
a. 0-10,000	\$5.90
b. 10,001-20,000	\$7.88
c. 20,001-30,000	\$10.23
d. Over 30,000	\$12.04

XIV. WATER SERVICE CONNECTION FEES

A. Deposit by meter size (Exception: Letter of Credit (24 month service history) or Senior Citizen (62+))	
1. 5/8" X 3/4"	\$150.00
2. 1"	\$150.00
3. 1 1/2"	\$175.00
4. 2"	\$200.00
5. 3"	\$300.00
6. 4"	\$400.00
7. 6" and above	\$600.00
B. Multi-family unit deposit	\$100.00
C. Real Estate properties deposit (per 5 units)	\$150.00





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XIV. WATER SERVICE CONNECTION FEES (Continued)

D. Fire Hydrant Meter		
1.	Deposit (refundable, but must stay on the account while account is active)	\$2,000.00
2.	Connection fee	\$25.00
3.	Minimum monthly billing	\$100.00
4.	Fire Hydrant Relocation Fee	One relocation No charge, \$50.00 each subsequent move
5. Fire Hydrant Meter Tamper Fee		
a.	First offense	\$500.00 minimum plus the actual costs of any damage to City property
b.	Second offense	\$1,000.00 plus the actual costs of any damage to City property
c.	Third and subsequent offenses	\$1,500.00 plus the actual costs of any damage to City property
E.	Late charge	10%. Not to exceed \$50.00 per statement
F. Disconnection service fee		
1.	Monday-Friday, 8:00 a.m. - 5:00 p.m.	\$35.00
G.	Personnel onsite meter review - after two trips in a 12-month period	See L. Trip fee charge
H. Reconnection service fee		
1.	After hours	\$40.00
I.	Cancelled payment fee/insufficient funds (NSF) fee/returned payment fee	\$35.00
J.	Same day connect fee for all new services	\$40.00
K.	Transfer fee	\$10.00
L.	Trip charge	\$50.00
M. Meter-related		
1.	Meter Testing	Reimburse the City actual costs of meter testing plus shipping and handling
2.	Meter box replacement	\$75.00
3.	Meter lid replacement	\$25.00
4.	Meter locking device replacement	\$30.00
5.	Meter register replacement	\$328.86
6.	Meter register with antenna connection	\$344.44
7.	Octave encoder & Allegro module with antenna replacement	\$461.08
8.	Meter Antenna Replacement	\$73.54
9.	Obstruction charge	\$50.00
10.	Usage report requested in-house versus mywateradvisor.com	\$5.00
11.	Tampering fee	\$250.00 minimum plus the actual costs of any damage to City property

XV. WASTE WATER RATE SCHEDULE

A. Residential		
1.	Water Meter	\$14.82
2.	Volume charge per 1,000 gallons	\$8.17





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XV. WASTE WATER RATE SCHEDULE (Continued)

B. Non-Residential	
1. Per water meter size	
a. 5/8" X 3/4"	\$26.52
b. 1"	\$42.19
c. 1 1/2"	\$60.27
d. 2"	\$80.76
e. 4"	\$84.38
f. 6"	\$84.38
g. 8"	\$108.48
2. Volume charge per 1,000 gallons	\$8.65

XVI. MUNICIPAL DRAINAGE UTILITY SYSTEM FEE effective January 1, 2018

Based on Equivalent Residential Unit (ERU) of impervious surface area on the property. The impervious area (IA) on the property is measured and divided by 4,300 sq ft to determine the number of billing units for non-residential properties. Single family residential properties equal 1 ERU.

A. Single Family Residential (1 ERU)	\$5.00 monthly per household
B. Non-Residential	
1. Based on Equivalent Residential Unit (ERU)	\$5.00 monthly per 4,300 sq ft of impervious surface area
C. Undeveloped Properties	In accordance with State Law

XVII. CROSS CONNECTION CONTROL FEES

A. Testing Fee	\$200.00
B. Retest Fee	\$100.00
C. Licensed BPAT Registration Fee	\$100.00

Testers shall be responsible for all costs, fees, and expenses related to the submittal and reporting requirements applicable to testers under Chapter 10, Article III, and all third-party fees incurred

D. Submittal and Reporting Fees	by the City
E. Deposit for Fire Hydrant Water Meter with Backflow Prevention Assembly	\$2,000.00
No additional charges by the City for testing conducted by private contractors on behalf of the City	
F. Private Contractors Testing Fees	City





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XVIII. FRANCHISE FEES

A. Refuse Franchise Fees	8%
B. Electric Franchise Fees	4%
C. Gas Franchise Fees	5%
D. Cable TV Franchise Fees	5%
E. Telecommunication Franchise Fees	Rates are set by the Public Utility Commission of Texas and are adjusted for inflation annually
1. Residential	\$0.85 per line
2. Non-Residential	\$1.98 per line
3. Point-to-Point	\$4.38 per line
F. Water Franchise Fees	5%
G. Sewer Franchise Fees	5%

XIX. CREDIT/DEBIT CARD AND TRANSACTION FEES

Effective April 1, 2026

A. Credit/Debit Card Fees	
1. Municipal Court	3% Transaction Fee
2. Utility Billing	2.5% Transaction Fee
3. All other department credit/debit card transaction fee for totals \$1,000.00 and greater	3% Transaction Fee
B. Online Portal Fees (credit/debit cards) charged directly from portal third-party vendor	
1. Municipal Court	
a. Transactions less than \$100.00	\$1.00 per Transaction
b. Transactions greater than or equal to \$100.00	\$2.50 per Transaction
2. Utility Billing	\$1.25 per Transaction



F. Action Items

Subject:	2. Consider approving the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus in the amount not to exceed Two Million, Four Hundred Seventy-Seven Thousand, Eight Hundred Fifty and No/100 Dollars (\$2,477,850.00).
Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	Yes
Dollar Amount	\$2,477,850.00
Budgeted	Expense is not recognized until the apparatus is received (anticipated in 2030) and will be included in the proposed budget at that time
Budget Source	Vehicle/Equipment Replacement Fund (VERF)
Recommended Action	Approve the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus in the amount not to exceed Two Million, Four Hundred Seventy-Seven Thousand, Eight Hundred Fifty and No/100 Dollars (\$2,477,850.00).
Goals	Meet the public safety needs of a growing citizen; student; and business population.

BACKGROUND

The requested apparatus will replace a 2018 Pierce Enforcer ladder truck, purchased in 2018 and scheduled for replacement in 2028. Due to manufacturing lead time, apparatus purchase approval is requested in the current fiscal year. Due to accounting rules, the expense is not recognized until the apparatus is received. Staff will request budget in the year in which the apparatus is anticipated to be received. Funding for this acquisition has already been established in the City's Vehicle/Equipment Replacement Fund (VERF) and staff anticipates sufficient funds to cover this purchase in 2030.

Sachse Fire Rescue needs this truck replacement due to increased demands on the department. The specifications of this apparatus also provide a greater capacity and use for the growing needs of the City of Sachse. The increased capabilities, including the addition of the ladder platform, rear-steer system, and additional axle will allow for more safety for firefighters, tighter turning radius for narrower areas in the community, and better weight distribution for heavy apparatus and equipment that will ultimately lower repair costs.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus in the amount not to exceed Two Million, Four Hundred Seventy-Seven Thousand, Eight Hundred Fifty and No/100 Dollars (\$2,477,850.00).

File Attachments

1. Presentation_Aerial Fire Apparatus Replacement_Truck 1 2025_FINAL
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Aerial Fire Apparatus Replacement

City Council
January 20, 2026



Overview

- Evaluation Overview
- Key Decision Factors
- Maneuverability and Access
- Operational Advantages
- Tool and Equipment Benefits
- Rescue and Building Access
- Considered Limitation
- Cost to Replace
- Summary and Benefits of Purchase
- Next Steps



Aerial Fire Apparatus - Ascendant



Evaluation Overview

- The internal specification committee evaluated several Ascendant 107' and 100' mid-mount platforms
- After extensive demos and analysis, the mid-mount platform was selected
- Price difference between options was roughly 8%
- Both options share nearly identical chassis, wheelbase, and clearances



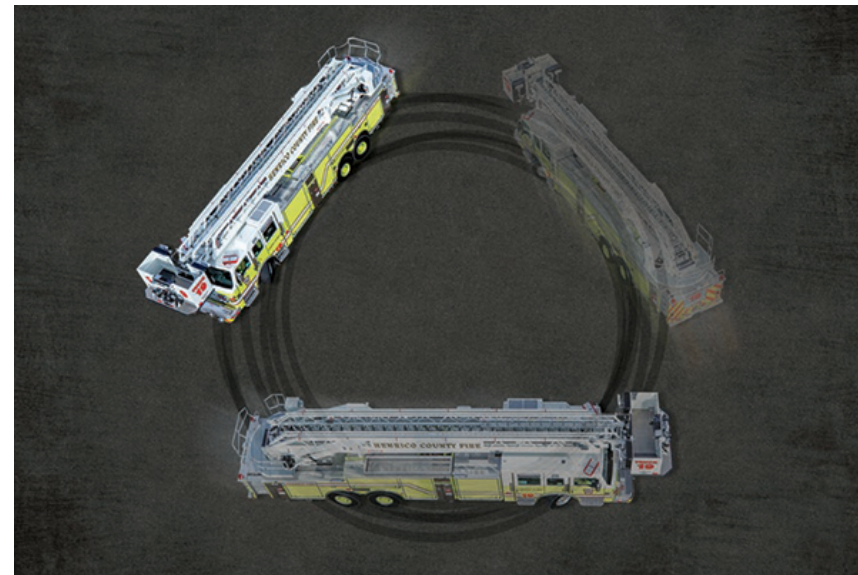
Key Decision Factors

- Mid-mount offers greater versatility for City response
- Committee considered department's current and future response models
- Four-year delivery timeline and 10-year frontline service life (future needs review)
- Selected T-3 tandem rear with rear steer for tight street access



Maneuverability and Access

- T-3 rear steer system significantly improved turning radius
- Enhanced access to tight neighborhoods and streets
- Field testing confirmed superior handling within city limits
- Improves response efficiency and reduces delayed access issues



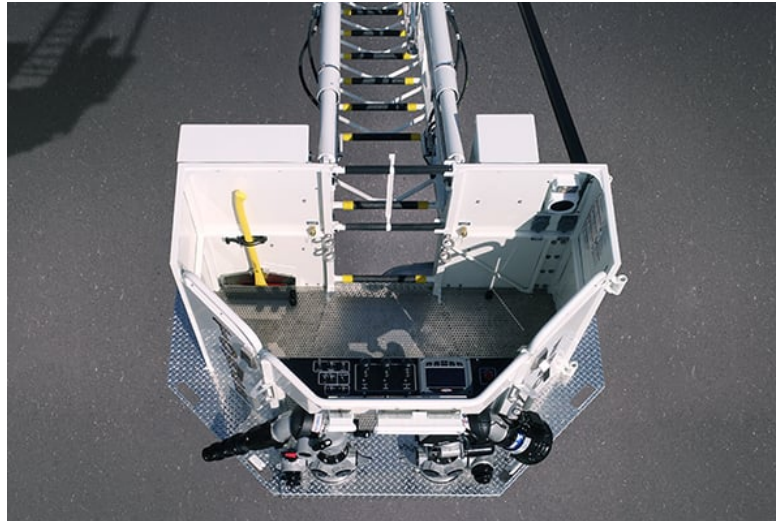
Operational Advantages

- Faster stabilizer and ladder deployment times
- Platform operation allows quicker, more accurate positioning
- Secure, stable work area for personnel
- Enables faster task setup and safer roof operations on steep pitches



Tool and Equipment Benefits

- Tools and saws stored near the platform for immediate access
- Higher tip load capacity enhances technical rescue capability
- Dual master streams offer higher GPM or manual smooth bore options
- 2.5" discharge allows platform use as a standpipe in buildings



Rescue and Building Access

- Platform offers safer and more efficient victim removal and rescue
- Shorter scrub length improves reach in confined spaces
- Full 360° rotation in smaller areas
- Operates at 20° below grade – double the Ascendant 107' capability



Considered Limitation

- Maximum water tank capacity is 300 gallons
- UL SFRI studies show 250 gallons sufficient for one or two room fires and meets compliance organizational needs
- Limitation can be mitigated through training and tactical adjustment



Cost to Replace

▪ Base apparatus replacement cost	\$2,596,027
▪ Pre-pay discount	<u>-\$318,177</u>
▪ <i>Discounted apparatus subtotal</i>	\$2,277,850
▪ <u>Equipment need</u>	<u>+\$200,000</u>
▪ Total Purchase Amount	\$2,477,850



Summary and Benefits of Purchase

- Mid-mount platform enhances operational versatility
- Faster, safer, and more effective aerial operations
- Improved maneuverability in tight residential areas
- Greater storage, rescue, and technical response capabilities



Next Steps

- City Council to approve the purchase of a new Pierce Fire Truck and associated equipment from Siddons-Martin Apparatus



Questions?



F. Action Items

Subject:	3. Consider approving the purchase of a new Horton Ambulance and equipment from Professional Ambulance sales & service, DBA SERVS in the amount not to exceed Five Hundred Eighty-Nine Thousand, Six Hundred and Eighty-Six and No/100 Dollars (\$589,686.00).
Meeting	January 20, 2026 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	Yes
Dollar Amount	\$589,686
Budgeted	Expense is not recognized until the ambulance is received (anticipated in 2029) and will be included in the proposed budget at that time.
Budget Source	Vehicle/Equipment Replacement Fund (VERF)
Recommended Action	Approve the purchase of a new Horton Ambulance and equipment from Professional Ambulance sales & service, DBA SERVS in the amount not to exceed Five Hundred Eighty-Nine Thousand, Six Hundred and Eighty-Six and No/100 Dollars (\$589,686.00).
Goals	Meet the public safety needs of a growing citizen; student; and business population.

BACKGROUND

The requested ambulance will replace a 2017 Ford F450 Medix reserve ambulance, purchased in 2018 and scheduled for replacement in 2028. Due to manufacturing lead time, vehicle purchase approval is requested in the current fiscal year. Due to accounting rules, expense is not recognized until the ambulance is received. Staff will request budget in the year in which the ambulance is anticipated to be received. Funds for the ambulance have been set aside in the Vehicle/Equipment Replacement Fund (VERF) and Sachse Fire Rescue is seeking approval.

Sachse Fire Rescue needs a replacement ambulance due to increasing demands on the department. Ambulance services remain a regular, growing use. This ambulance will provide the latest technology and safety features for personnel and allow an enhanced emergency medical response for the public.

POLICY CONSIDERATIONS

There are no policy considerations associated with this item.

RECOMMENDATION

Approve the purchase of a new Horton Ambulance and equipment from Professional Ambulance sales & service, DBA SERVS in the amount not to exceed Five Hundred Eighty-Nine Thousand, Six Hundred and Eighty-Six and No/100 Dollars (\$589,686.00).

File Attachments

1. SERVS Sachse Sales Agreement 10-21-25
2. Presentation_Replacement Ambulance Proposal_FINAL

Professional Ambulance Sales & Service, dba SERVS

309 FM 3381

Comanche, Texas 76442

Main: (800) 561-6070 Direct: (325) 356-2233

This agreement for use in:
AR, LA, MS & AL



Sales Agreement

Customer: **City of Sachse**
 Contact: **Fire Chief Marty Wade**
 Address: **3815 Sachse Rd**
 City/State/ZIP: **Sachse, TX 75048**
 Phone: (972) 495-0975

Date: **10/21/2025**
 Sales Rep: **Randy Overton**
 Ref. # **9665**

N/U	STOCK #	MFR	CONV YEAR	MAKE	MODEL	TYPE	VIN	QTY	PRICE	EXTENSION
N	22688	Horton	2026	Ford 4x2	F550 Diesel	623F	TBD	1	\$456,802.00	\$456,802.00

ADDITIONAL INFORMATION	EXTRAS/OPTIONS	PRICE	QTY	EXTENSION
Damage: none	Stryker Power Pro 2	\$37,084.00	1	
Warranty: Factory		Incl		
Licensing:		Incl		
Tax Status: Exempt		Incl		
GPC/FIN: QQ726		Incl		
County: Dallas		Incl		
Contract: Buyboard #745-24		Incl		
TOTAL EXTRAS:		\$37,084.00		
Other:		TOTAL INCLUDING ALL EXTRAS:		\$493,886.00 1 \$493,886.00

TRADE-IN	TAXES & FEES	TOTAL INCL EXTRAS:	
Year:	Sales Tax:		\$493,886.00
Make & Model:	Buyboard Fee: \$800.00	Discount	\$0.00
VIN:	Title/License Fee:	TOTAL DELIVERY, TAXES & FEES:	\$5,800.00
TRADE ALLOWANCE: N/A	Delivery: \$5,000.00	GRAND TOTAL:	\$499,686.00
TOTAL TAXES & FEES: \$5,800.00		DEPOSIT REQUIRED:	\$0.00
		AMOUNT DUE	\$499,686.00

NOTICE TO BUYER

This contract is subject to provisions set forth, which is incorporated here by inference, and which terms include a complete disclaimer of all warranties other than stated by the Manufacturer. The purchaser agrees that this order includes all the terms and conditions of this order and that this order cancels and supercedes any prior agreement as of the date hereof comprises the complete exclusive statement of the terms of the agreement; relating to the subject matters covered hereby, and that this order shall NOT BECOME BINDING until accepted by the Dealer principal or his/her authorized representative. Purchaser by his/her execution of this order acknowledges that he/she has read the terms and conditions and has received a copy of the Buyer's Order. **Payment is due for all ambulances upon delivery or prior to release for delivery from factory.** Late payment and/or interest charges may be assessed.

Market Conditions Advisory: Critical circumstances caused by a unique mixture of global market issues have produced unprecedented challenges in the ambulance industry. Challenges include but are not limited to, extended OEM chassis lead times, severe labor and supply shortages and supplier exits from business. These issues and pent-up demand have caused ambulance industry lead times to accelerate to three (3) and four (4) times the norm. As well, some medical equipment suppliers are passing along price increases on their supplied equipment on short notice. These price increases will be passed along to you as received from the vendor. As an example, Stryker patient handling systems, Liquid Spring suspension systems and fuel/DEF costs have increased rapidly on short notice.

Notice for Used Vehicles: If the vehicle(s) sold by Dealer under this order is sold as used or pre-owned vehicle, the unit is sold "AS IS" and Dealer makes no guarantee of any nature whatsoever in connection with the purchase of used vehicle(s), expressed or implied, (including no warranty that the odometer represents the actual mileage) or any implied such mileage.

TITLE INFORMATION

Name & address on title should read: City of Sachse, 3815 Sachse Rd, Sachse, TX 75048

Physical address of vehicle (if different): City of Sachse, 3815 Sachse Rd Suite D, Sachse, TX 75048

Lien holder name & address (if any): _____

Date of Sale required by Lien holder: _____

AUTHORIZED SIGNATURES

Company: _____

Purchase By: _____
 Name (Printed) (Title) Signature Date

Dealer: **Southern Emergency Rescue & Vehicle Sales, dba SERVS**

 Territory Manager Signature **Randy Overton** Dealer Principal or Authorized Signature **10/21/25** Date

THANK YOU FOR YOUR BUSINESS! WE APPRECIATE THE OPPORTUNITY TO BE OF SERVICE TO YOU ! The SERVS Team

Replacement Ambulance Proposal

City Council

January 20, 2026



Overview

- Ambulance Proposal
- Cost to Replace



Ambulance Proposal

- No changes to ambulance format
- New vendor and manufacturer
 - Specification Committee noted only manufacturer that conducts safety testing (including third party)
 - Value for quality was also noted
 - Overall cost less than previous manufacturer



Cost to Replace

- VERF replacement purchase
 - \$499,686
- New equipment need
 - \$90,000
- Total Purchase Amount:
 - \$589,686



Questions?



H. Action Resulting from Executive Session

Subject: 1. Take any action as a result of Executive Session regarding the annual review of the City Secretary.

Meeting January 20, 2026 - City Council Meeting

Access Executive Session

Type Closed Session

Fiscal Impact None

Recommended Action Take any action as a result of Executive Session regarding the annual review of the City Secretary.

Goals

BACKGROUND

The City Council conducts a performance review of the City Secretary annually in January.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Take any action as a result of Executive Session regarding the annual review of the City Secretary.

File Attachments None
