

CITY COUNCIL OF THE CITY OF SACHSE NOVEMBER 17, 2025, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, November 17, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, November 17, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Buhler led the pledges.

B. Recognition

1. Present a proclamation declaring November 15, 2025, as America Recycles Day.

Mayor Bickerstaff presented a proclamation to Recreation Manager Cynthia Wiseman and Special Events Coordinator Jordan Beaulieu to recognize America Recycles Day.

2. Recognize the 2025 Recycled Art Contest Winners.

Mayor Bickerstaff recognized the winners of the Cheri Cox Elementary 2025 Recycled Art Contest Winners.

- Chelsea Anthony — Kindergarten
- Cole Khamnouane — First Grade
- Avreen Kaur — Second Grade
- Genesis Flores Rosales — Third Grade
- Henley Juarez — Fourth Grade
- Malcolm Kelliher — Honorable Mention

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

The following Sachse residents addressed Council:

- Jayne Reed — regarding the land purchased adjacent to J.K. Sachse Park
- Amber Housley — regarding the growth of the City and road safety at The Station

- Susan Davis — regarding the fatal accident at The Station and suggested improvements
- Michael OQuinn — regarding suggestions for traffic safety at The Station
- Matthew Holboke — regarding the Economic Development Corporation's mission, updated costs on the Merritt Road project, and accountability
- Ebony Foreman — regarding traffic safety at The Station

Councilmember Howarth arrived at 6:48 PM.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Millsap announced a blanket drive at the Library to support the Sachse Animal Shelter and the upcoming Dinovember celebration on November 18. Councilmember Buhler invited the public to attend the Christmas Extravaganza on December 3. The parade will begin at 6PM and the tree lighting will take place at 7 PM with fun holiday activities to follow. Mayor Pro Tem Franks requested residents of Dallas County consider applying for the Citizen Appraisal Review Board. Visit the Dallas County Appraisal District's website for more details. Councilmember Prestenberg featured Berry, a Great Dane/Pitbull mix living at the shelter. Contact the Sachse Animal Shelter to see his sweet personality in action.

Ms. Nash welcomed newly hired employees to the team:

- Travis Tipton - Police Officer
- Gerardo "Jerry" Garcia Hernandez - Superintendent of Parks and Open Spaces
- Elijo (Eli) Dela Fuente - Streets Maintenance Technician I
- Dalton Thompson - Streets Maintenance Technician I
- DeChriston McKinney - Police Officer
- Jonah Nance - Assistant Finance Director

She also announced the first winner of the SHINE Award for City employees, Bernardo Maldonado. He was nominated for always bringing a smile to his coworkers' faces. Bernardo was commended for carrying out his tasks with excellence and humility while maintaining a positive attitude, genuine neighborliness, and a great sense of humor. Ms. Nash is pleased to recognize Bernardo for the positive impact he has on employee culture.

Mayor Bickerstaff noted the office closure on November 27 and 28 in observance of the Thanksgiving Holiday. The Sachse Trail of Lights registration is open through December 10. Visit cityofsachse.com/TrailofLights for more information. He also mentioned that the Holiday Package Service offered by the Police Department will run through December 22. This free program allows residents to have packages delivered directly to the Police Department rather than to a resident's doorstep. Some restrictions apply, visit cityofsachse.com/HolidayPackageService for details and registration.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the October 8, 2025, special meeting minutes.
2. Approve the October 20, 2025, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending September 30, 2025.
4. Approve a resolution adopting the City of Sachse, Sachse Economic Development Corporation, Sachse Municipal Development District, Tax Increment Financing Reinvestment Zone Number Two, and Tax Increment Reinvestment Zone Number Three Investment Policy ("Sachse Investment Policy") attached hereto as Exhibit "A"; declaring that the City Council has completed its review of the investment policy and investment strategies of the City and that Exhibit "A" records any changes to either the Investment Policy or Investment Strategies; providing a repealing clause; providing a severability clause; and providing for an effective date.
5. Adopt a resolution accepting and approving the Dallas County 2025 Tax Roll; resolving other matters relating to the subject; and providing an effective date.
6. Adopt a resolution accepting and approving the Collin County 2025 Tax Roll; resolving other matters relating to the subject; and providing an effective date.
7. Authorize the City Manager to execute an agreement with Kompan, Inc. in the amount of Two Hundred Thirty-Four Thousand, Four Hundred Fifty-Two and 06/100 Dollars (\$234,452.06) for the purchase and installation of poured-in-place (PIP) surfacing at Heritage Park.

Councilmember Prestenberg made a motion to approve the consent agenda as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving a resolution of the City Council of the City of Sachse, casting its vote for a member of the Board of Directors of the Collin Central Appraisal District; and providing for an effective date.

Mayor Pro Tem Franks made a motion to approve the resolution casting Sachse's five votes for Mayor Baine Brooks of Allen for the Collin Central Appraisal District Board. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

2. Consider approving a resolution of the City Council of the City of Sachse, casting its vote for a member of the Board of Directors of the Dallas Central Appraisal District; and providing for an effective date.

Mayor Pro Tem Franks made a motion to approve a resolution casting two votes for Pauline Medrano and two votes for Kevin Carbo, Sr. for the Dallas Central Appraisal District Board. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

G. Discussion Items

These items are for Council and staff to discuss as needed. Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.

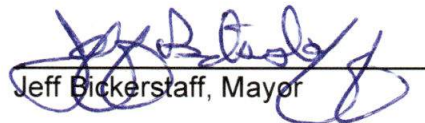
1. Receive an update regarding the City of Sachse Service Center project.

Director of Public Works and CIP Corey Nesbit gave an update on the Service Center project. He shared that the design team has finished the schematic design and looked at different ways to phase the project. However, breaking it into phases would not save money, so staff recommends completing it as one project. Mr. Nesbit also described the proposed design.

Ms. Nash talked about funding options. While some money is already set aside, the City Council may consider using Tax Notes or Certificates of Obligation to finish funding. The City's financial planner confirmed that using either option would not raise the maintenance and operations rate of the debt service. Construction documents should be ready in December, with bidding planned for January 2026. Council will review the final cost in early 2026, and construction is expected to begin in spring. Council provided feedback and asked staff to keep the project moving quickly.

H. Adjournment

Mayor Bickerstaff adjourned the meeting at 7:56 PM.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, TRMC, City Secretary

