

**CITY COUNCIL OF THE CITY OF SACHSE
OCTOBER 20, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, October 20, 2025, at 6 30 PM at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Matt Prestenberg.

Those absent were Councilmember Lindsay Buhler

A. Meeting Opening

- 1 Call to Order The City Council of the City of Sachse will hold a regular meeting on Monday, October 20, 2025, at 6 30 PM to consider the following items of business

Mayor Bickerstaff called the meeting to order at 6 30 PM

- 2 Invocation and Pledges of Allegiance

Mayor Pro Tem Franks offered the invocation and Councilmember Lindsey led the pledges

B. Recognition

- 1 Present a proclamation declaring the week of November 3-7, 2025, as Municipal Court Week

Mayor Bickerstaff presented a proclamation to Court Administrator Kelly Dennis and Deputy Court Clerk Michelle Ridall to recognize Municipal Court Week

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker A Public Comment Card should be presented to the City Secretary prior to the meeting According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement

Sachse resident, Matthew Holboke, addressed the Council regarding Bailey Road, day cares, and CWD

D. Council/Staff Reports and Updates

- 1 Mayor and City Council announcements regarding special events, current activities, and local achievements

Councilmember Prestenberg noted that the recent vaccination clinic was a success and thanked residents for their commitment to responsible pet ownership He also asked people to consider adopting Rocky and Lucy and contact the Animal Shelter to meet them Councilmember Millsap announced the Make & Mingle event on October 22 and the Halloween Party Haunted Carnival at 6 PM on October 30 Mayor Pro Tem Franks thanked all staff members that worked so hard to prepare the Fall-O-Ween Drones and Bones event

Even though it was rained out, the drone show was great, and he appreciated the staff's time and efforts. He also mentioned the Thanksgiving Family Food Drive at 7–9 PM on November 14. Register on the website.

Ms. Nash highlighted the City's core value of service and excellence by recognizing Sergeant Kayla Callaway and Officer Emily Wright for receiving the 2024 Outstanding Service award from Mothers Against Drunk Driving. She also commended the Parks and Recreation teams for demonstrating the core value of humility during Fall-O-Ween. They worked in undesirable conditions to prepare the park and shifted plans, so the drone show could still take place.

Mayor Bickerstaff announced the J K Sachse Park Completion Ceremony on November 1. He thanked everyone who participated in this year's North Texas Food Bank Peanut Butter Drive, as well as everyone who participated in this year's National Night Out. He noted that early voting had started.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the October 6, 2025, meeting minutes.
4. Approve a resolution of the City of Sachse, Texas, finding that Oncor Electric Delivery Company LLC's application to change rates within the city should be denied, finding that the city's reasonable rate case expenses shall be reimbursed by the company, finding that the meeting at which this resolution is passed is open to the public as required by law, requiring notice of this resolution to the company and legal counsel.
5. Authorize the City Manager to approve a Project Funding Agreement with the Municipal Development District relating to the purchase of property adjacent to J K Sachse Park.

Mayor Pro Tem Franks requested that items two and three be removed from the consent agenda for discussion.

Councilmember Howarth made a motion to approve items one, four, and five. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

Mayor Pro Tem Franks removed items two and three from the Consent Agenda.

2. Cancel the November 3 and December 15, 2025, Council meetings.

Ms. Nash noted that the November 3 and December 15 agendas were light, and the items were able to be consolidated into other meetings.

Mayor Pro Tem Franks made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

3. Approve the 2026 City Council regular meeting schedule

Mayor Pro Tem Franks asked about events and holidays surrounding some of the meetings

Mayor Pro Tem Franks made a motion to approve the item as presented Councilmember Prestenberg seconded the motion, and it carried 6 - 0 None voted against

- 1 Consider a resolution approving the terms and conditions of Amendment #2 to the Advance Funding Agreement between the City of Sachse and the Texas Department of Transportation (executed on May 2, 2024), for Surface Transportation Block Grant (STBG) Program and Congestion Mitigation and Air Quality (CMAQ) Improvement Project Off-System, CSJ #0918-47-240, known as Merritt Road/Woodbridge from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse, and providing for an effective date

Ms Nash and Director of Public Works and CIP Corey Nesbit provided background on the project's history, including prior agreements, design modifications, and delays caused by regulatory reviews and right-of-way acquisitions The amendment reflects updated funding terms and cost estimates due to inflation, design changes, and extended timelines Council discussed the financial implications, expressed concerns about rising costs, and emphasized the importance of moving the project forward Staff confirmed that the City can fund its share without increasing the debt service rate Approval of the amendment allows the project to proceed toward final design and bidding, with no commitment to final funding until bids are received and reviewed

Sachse resident, Matthew Holboke, addressed the Council regarding the project and working with TxDOT

Councilmember Prestenberg made a motion to approve the item as presented Councilmember Lindsey seconded the motion, and it carried 6 - 0 None voted against

- 2 Consider approving the staff recommendation on credit card processing fee recovery for costs incurred by the City of Sachse

Finance Director David Baldwin explained how credit card processing fees work related to Utility Billing and other departments in Sachse He also summarized that the convenience fee was paid directly by the customer using their credit card to pay their bill prior to the COVID-19 pandemic Staff recommends reinstating the portal fees that were previously charged for online transactions prior to COVID Council asked some clarifying questions and discussed the philosophy of transactions and convenience fees

Sachse resident, George "Butch" Kemper, addressed the Council regarding fees related to paying bills with a credit card Sachse resident, Matthew Holboke, addressed the Council regarding recovering costs whenever possible Mayor Bickerstaff acknowledged receipt of a comment form from Ms Jayne Reed

Councilmember Prestenberg made a motion to pass through utility billing fees of 2.5% for transaction fees and \$1.25 per transaction for portal fees, pass through Court fees of 3% per transaction fee, and \$1-\$2.5 per transaction on portal fees All other changes to follow staff's recommendation Councilmember Howarth seconded the motion, and it carried 4-2 Mayor Pro Tem Franks and Councilmember Lindsey voted against

G. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:34 PM.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, TRMC, City Secretary

