



**Thursday, November 13, 2025
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, November 13, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Parks and Recreation Board.
2. Consider approving the September 11, 2025, regular meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.
2. Receive an update on programs and activities at the Michael J. Felix Community Center.
3. Receive staff updates regarding current activities, special events, and personnel.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on November 6, 2025, by 2 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Parks and Recreation Board.

Meeting November 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Discuss and elect board members to serve as Chairperson, Vice Chairperson, and Secretary.

Motion to elect _____ as the chairperson of the Parks and Recreation Board.

Motion to elect _____ as the vice chairperson of the Parks and Recreation Board.

Motion to elect _____ as the secretary of the Parks and Recreation Board.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Every year, half of the board members' terms expire and Council appoints or re-appoints members to fill those seats. New and current Board members will have an opportunity to introduce themselves before discussion and voting. The Board members may discuss who is interested in being elected to the positions of Chairperson, Vice Chairperson, and Secretary.

POLICY CONSIDERATIONS

§ 8.01.(6) of the Home Rule Charter directs boards, commissions, or committees to elect officers for the ensuing year following annual appointments.

RECOMMENDATION

Discuss and elect board members to serve as Chairperson, Vice Chairperson, and Secretary.

Motion to elect _____ as the chairperson of the Parks and Recreation Board.

Motion to elect _____ as the vice chairperson of the Parks and Recreation Board.

Motion to elect _____ as the secretary of the Parks and Recreation Board.

File Attachments

None

C. Action Items

Subject: 2. Consider approving the September 11, 2025, regular meeting minutes.

Meeting November 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the September 11, 2025, Parks and Recreation Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. Parks&RecreationBoard_Regular_Minutes_09.11.2025-unsigned

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE
SEPTEMBER 11, 2025, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, September 11, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Jermaine McDaniel, Ian Bailey, Keith Casey, Susie Whitehurst, Callie Safty.

Those absent were: Funmi Olowo, Pat Porter, Alex Spencer.

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, September 11, at 6:30 PM to consider the following items of business:

Chairperson Whitehurst called the meeting to order at 6:31 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Whitehurst offered the invocation and Mr. Whitworth led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Sachse resident, Councilmember Lindsay Buhler, addressed the Board to commend the Recreation Department staff for the wonderful job they did on the Mother N' Son Space Adventure event.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 7, 2025, regular meeting minutes.

Mr. McDaniel made a motion to approve the minutes as presented. Mr. Bailey seconded the motion, and it carried 5–0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.

Mr. Whitworth reported that construction on the J.K. Sachse Park playground is ahead of schedule. The final walk-through with the contractor, Kompan, is scheduled for Wednesday, September 17, at 9:00 AM. Minor adjustments are being completed, and the playground is expected to open to the public soon after. A ribbon-cutting ceremony is tentatively planned for November 1.

He shared that additional improvements, including new trees, seating, signage, and lighting are planned to further enhance the area. Permanent security cameras and added lighting have already improved safety and reduced after-hours activity.

2. Receive an update on programs and activities at the Michael J. Felix Community Center.

Ms. Weisman noted a successful summer, highlighted by the Red, White & Blue Blast and the Summer Concert Series, which concluded on August 1 with strong community participation.

She shared that the Grandparents Day Toddler Gym Time hosted approximately 145 participants—the largest attendance to date—and that the Mother N' Son Space Adventure drew around 180 attendees with space-themed activities, crafts, games, and an indoor planetarium.

She highlighted the upcoming events of Fall-O-Ween “Drones and Bones” on Saturday, October 18, with a drone show, vendor trick-or-treat market, food court, contests, and a movie screening. The Christmas Extravaganza will be on Wednesday, December 3, featuring the parade, tree lighting, snow slide, art stroll, carolers, games, petting zoo, and Santa visits.

3. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the department is fully staffed and that there are no additional updates at this time.

E. Adjournment

Chairperson Whitehurst adjourned the meeting at 7:00 PM.

Susie Whitehurst, Chairperson

ATTEST:

Signature

Name

D. Discussion Items

Subject:	1. Discuss and receive an update on all ongoing Parks Department projects.
Meeting	November 13, 2025 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive and update on all current and ongoing projects.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff will provide an update to the Board regarding the ribbon cutting event held on November 1, along with the ongoing land acquisition process for the property adjacent to J.K. Sachse Park.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and update on all current and ongoing projects.

File Attachments None
