



**Monday, November 10, 2025
Library Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, November 10, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the October 13, 2025, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on November 4, 2025, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the October 13, 2025, meeting minutes.

Meeting November 10, 2025 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve minutes as presented.

Goals

BACKGROUND

Minutes from the October 13, 2025, Library Board regular meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve minutes as presented.

File Attachments

- 1. LibraryBoard_Regular_Minutes_10.13.2025-unsigned

LIBRARY BOARD OF THE CITY OF SACHSE OCTOBER 13, 2025, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, October 13, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Shanna Conde, Meghan Kershaw, Allyssa Loya, Betsy Urschel.

Those absent were: Cindy Woodcock, LaWan-Dia Rhoden.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, October 13, 2025, at 7:00 PM to consider the following items of business:

Vice Chairperson Conde called the meeting to order at 7:00 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Conde offered the invocation and led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the September 8, 2025, meeting minutes.

Ms. Urschel made a motion to approve the minutes as presented. Ms. Kershaw seconded the motion, and it carried 4 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Library Manager Randall Cross presented statistics and highlights from August and September. He announced the results of Library Card Sign-up Month. He noted that the Library's access to CloudLibrary officially ended on September 30.

2. Discuss the current library policy on patron behavior.

Mr. Cross presented the current library policy regarding patron behavior. The Board discussed several rules and situations that may need clarification. Ms. Conde and Ms. Loya noted the importance of headphones and assistive devices. The Board also discussed the 3D printer and how

the service relates to the Patron Behavior Policy. It was agreed to continue the discussion at another time.

- 3. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced upcoming programs and events at the library. He provided an update on the Boundless eBook app.

E. Adjournment

Vice Chairperson Conde adjourned the meeting at 7:32 PM.

LaWan-Dia Rhoden, Chairperson

ATTEST:

Signature

Printed

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's monthly report.

Meeting November 10, 2025 - Library Board Meeting

Access Public

Type Reports, Discussion

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's monthly report.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

- 1. Library-Monthly-Report-FY25-September-Review



Sachse Public Library Monthly Report FY 2025 September

<i>Number of Items</i>	40350
<i>Number of Patrons</i>	15598

	2024	2025	% Change
Items Added	327	363	11.01%
Patrons Added	213	210	-1.41%
Total Circulation	11,677	12,129	3.87%
Number of Programs	30	30	0.00%
Program Attendance	654	626	-4.28%
Door Count	4,345	6,229	43.36%
Internet Sessions	211	256	21.33%

End of Fiscal Year Review

	2024	FY25	% Change
Items Added	4,556	5,667	24.39%
Patrons Added	2,228	2,430	9.07%
Total Circulation	128,995	133,047	3.14%
Number of Programs	291	333	14.43%
Program Attendance	7,377	8,480	14.95%
Door Count	61,337	66,403	8.26%
Internet Sessions	2,478	2,733	10.29%