

**CITY COUNCIL OF THE CITY OF SACHSE
OCTOBER 6, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, October 6, 2025, at 6 30 PM at Sachse City Hall, 3815-B Sachse Road Those present were Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg

A. Meeting Opening

- 1 Call to Order The City Council of the City of Sachse will hold a regular meeting on Monday, October 6, 2025, at 6 30 PM to consider the following items of business

Mayor Bickerstaff called the meeting to order at 6 30 PM

- 2 Invocation and Pledges of Allegiance

Councilmember Howarth offered the invocation and Mayor Pro Tem Franks led the pledges

B. Recognition

- 1 Recognize the City of Garland Animal Services for their assistance at the Sachse Animal Shelter

Mayor Bickerstaff recognized Garland Animal Services Director Art Munoz and Manager Justin Craft for the help they provided during the transition of the Animal Shelter

- 2 Recognize the Development Services Department for receiving the 2025 Richard R Lillie, FAICP Planning Excellence Achievement Award

Mayor Bickerstaff recognized Development Services Director Matt Robinson and Planner Philip Feinhals on behalf of the department for receiving the 2025 Richard R Lillie, FAICP Planning Excellence Achievement Award

- 3 Present a proclamation recognizing October 2025 as National Code Compliance Month

Mayor Bickerstaff presented a proclamation to Neighborhood Services Manager Christina Raemhild to recognize National Code Compliance Month

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker A Public Comment Card should be presented to the City Secretary prior to the meeting According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement

- Sachse resident, Matthew Holboke, addressed Council regarding zoning, the City Secretary's job description, and the CWD commercial contract

- Sachse resident, Butch Kemper, addressed Council regarding the recent application for a special use permit and possible reconsideration.
- Mayor Bickerstaff acknowledged a comment received from Sachse resident, Jayne Reed, and noted that it was distributed to Councilmembers.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Buhler announced a teen pumpkin Carving event on October 17 and Fall-O-Ween on October 18. Councilmember Millsap invited the public to attend events at the Library, such as a decoupage pumpkin Make & Mingle at 6 PM on October 22 (RSVP online), and a Halloween party haunted carnival at 6 PM on October 30. This free event is open to all ages and guests are invited to wear their favorite costumes. Councilmember Prestenberg announced a low-cost vaccination clinic on October 11 and the first monthly Community Cat Fix Day on October 9. Find more information about this monthly program by contacting Friends of Rescue Animals at tnr@frastx.org. He also encouraged dog-lovers to meet featured pets, Rocky and Lucy, by calling the Animal Shelter at 972-675-9662.

Ms. Nash welcomed two new hires, Public Safety Telecommunicator II Donald Branen and Wastewater Maintenance Technician I Christian Davidson to the Sachse team. She also highlighted the core values of service and innovation by recognizing Human Resource Director Jana Ventura's innovative approach to employee engagement, using feedback and collaboration to strengthen both workplace culture and resident service. She was also featured in the national white paper "Building Better Government from Within: Workforce Excellence and Resident Satisfaction," showing her commitment to the organization and the profession.

Mayor Bickerstaff thanked all those who participated in the North Texas Food Bank's Peanut Butter drive. He also announced the National Night Out celebration on October 7.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the September 15, 2025, meeting minutes.
2. Approve the September 23, 2025, special meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending August 30, 2025.
4. Authorize the purchase of one 2025 580SN Case Backhoe Loader from Associated Supply Company, Inc. through the BuyBoard cooperative purchasing program (#685-22) not to exceed One Hundred Twenty-Seven Thousand and No/100 Dollars (\$127,000.00).

Councilmember Buhler made a motion to approve the consent agenda as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. The Mayor will invite comments before the Council votes. A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving an ordinance amending the Code of Ordinances by amending Chapter 2 titled "Animal Control" by amending Section 2-1 titled "Definitions", by amending Section 2-2 titled "Vaccination of dogs and cats required", by amending Section 2-3 titled "Dogs at large", by repealing Section 2-4 titled "Cats at large" and reserving Section 2-4 for future use, by amending Section 2-5 titled "Dogs and cats, confinement during estrus", by repealing and replacing Section 2-6 titled "Impoundment", by repealing and replacing Section 2-7 titled "Right of property owners to confine, notification of animal services", by repealing and replacing Section 2-8 titled "Disposition of impounded animals", by amending Section 2-9 titled "Adoption of dogs and cats", by amending Section 2-10 titled "Health of animals", by amending Section 2-11 titled "Multiple ownership of dogs and cats in a private residence", by amending Section 2-12 titled "Multiple ownership, kennel permit", by repealing Section 2-13 titled "Guard dogs" and reserving Section 2-13 for future use, by amending Section 2-14 titled "Dangerous dogs", by repealing Section 2-15 titled "Vicious animals" and reserving Section 2-15 for future use, by repealing and replacing Section 2-16 titled "Animal bites and rabies", by repealing Section 2-22 titled "Dog and cat permits and tags" and reserving Section 2-22 for future use, by amending Section 2-23 titled "Commercial businesses involving animals or fowl", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-26 titled "Keeping of wild animals", by amending Section 2-28 titled "Inspection of animals and premises", by repealing and replacing Section 2-29 titled "Tampering with traps and equipment", by amending Section 2-36 titled "Removal of dead animals", by amending Section 2-37 titled "Livestock and fowl permit and restrictions", by amending Section 2-38 titled "Livestock fencing", by amending Section 2-39 titled "Permit application omissions and falsifications", by amending Section 2-45 titled "Enforcement", by amending Section 2-46 titled "Abatement of conditions not in compliance", by repealing Section 2-47 titled "Pursuit of animals by animal warden" and reserving Section 2-47 for future use, by amending Section 2-48 titled "Penalty", by amending Section 2-49 titled "Animal shelter advisory committee", and by repealing Section 2-50 titled "Animal shelter board" and reserving Section 2-50 for future use, providing a repealing clause, providing a severability clause, providing a savings clause, providing a penalty or fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000 00) for each offense, and providing an effective date.

Leisure Services Director Lance Whitworth presented an overview of the animal control ordinances. Since the transition from the Police Department to the Leisure Services Department, leadership has reviewed the ordinances and brought them up to date to reflect best practices, modern definitions, and state law. He reviewed some of the specific changes and philosophical shift toward community outreach. Council asked some clarifying questions and discussed some potential adjustments. The majority of Councilmembers preferred the ordinance amendment as it was presented.

Due to technical difficulties, Mayor Bickerstaff called a recess at 7:32 PM. The meeting was reconvened at 7:39 PM.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against.

- 2 Consider authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with Friends of Rescue Animals (FRAs) to provide volunteer services to the Sachse Animal Services department

Mr Whitworth presented a potential Memorandum of Understanding with the Friends of Rescue Animals (FRAs)

Councilmember Howarth made a motion to approve the item as presented Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0 None voted against

- 3 Consider approving an ordinance of the City of Sachse, Texas, amending the code of ordinances by amending Chapter 4 "Business Regulations," by adding a new section 4-17 "Donation bins" to define donation bins and to establish permit and applications requirements, provide for location restrictions, create a revocation and appeal process, and provide for requirements for maintenance of donation bins, providing for a repealing clause, providing for a severability clause, providing a savings clause, providing for a penalty of fine not to exceed Two Thousand Dollars (\$2,000 00), and providing for an effective date

Assistant City Manager Lauren Rose presented an ordinance to regulate donation bins around the city Comments from Council from the August 18 meeting were incorporated in the proposed draft

Mayor Pro Tem Franks made a motion to approve the item as presented Councilmember Howarth seconded the motion, and it carried 7 - 0 None voted against

- 4 Discuss and consider a resolution awarding group insurance renewals with United Healthcare for group medical insurance, Aetna for group dental insurance, Surency for administration of COBRA, retiree billing, flexible spending, health savings, and health reimbursement accounts, Alliance Work Partners for the employee assistance program, NY Life for group life and disability insurance, Legal Shield for voluntary prepaid legal services, AFLAC for voluntary group accident, critical illness, and medical supplemental insurance, and authorizing the City Manager to execute the terms and conditions of the various group agreements by and between the City of Sachse and said parties for said coverages, providing a repealing clause, and providing for an effective date

Human Resources Director Jana Ventura presented the recommended group insurance renewals The City maintains a high loss ratio for medical benefits, prompting most agencies to decline to quote Staff recommends absorbing the 9.9% increase to medical insurance premiums through the Employee Healthcare Fund, leaving employee contributions unchanged In addition, staff recommends that the dental premium percentage increase be shared with the employees, with the greatest impact being \$6.11 per pay period for the employee/family buy up plan option

Sachse resident, Jayne Reed, addressed the Council regarding insurance and the possibility of splitting the percentage increase with employees

Councilmember Lindsey made a motion to approve the item as presented Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0 None voted against

- 5 Consider a resolution nominating candidates for election to the Board of Directors of the Dallas Central Appraisal District, and providing for an effective date

Ms Granger explained the election process for both the Dallas and Collin Counties Central Appraisal District (CAD) Boards Mayor Pro Tem Franks noted that his term on the DCAD Board is not expiring

No action was taken

- 6 Consider a resolution nominating candidates for election to the Board of Directors of the Collin Central Appraisal District, and providing for an effective date

Councilmember Buhler made a motion to nominate Michelle Howarth for the CCAD Board of Directors election Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0 None voted against

- 7 Consider casting votes for Region 13 seat on the TML Board of Directors

Mayor Bickerstaff explained that the Texas Municipal League (TML) Board of Directors is split into 13 regions, and the Council is requested to make one vote by majority consensus

Councilmember Howarth made a motion to cast Sachse's vote for Wes Mays for the TML Board Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0 None voted against

G. Executive Session

- 1 The City Council shall convene into Executive Session pursuant to Texas Government Code Section 551 071(2) for the purpose of seeking legal advice and engaging in an attorney/client communication with the City's attorney relating to the Economic Development Incentive Agreement with Evolve Biologics (USA), Inc
- 2 The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section 551 072 Deliberation of Real Property deliberation regarding the purchase, sale, lease, exchange, or value of property adjacent to J K Sachse Park

Mayor Bickerstaff adjourned the Council to Executive Session at 8 44 PM
The Council returned to Regular Session at 9 18 PM

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action **The Mayor will invite comments before the Council votes** A Public Comment Card should be given to the City Secretary prior to the start of the meeting

- 1 Take any action as a result of Executive Session discussion with the City's attorney regarding Economic Development Incentive Agreement with Evolve Biologics (USA), Inc

Mayor Pro Tem Franks made a motion to authorize the City Manager to provide a notice of default of the Economic Development Incentive Agreement dated December 8, 2021, and the TIF Zone #2 Economic Development Agreement dated December 8, 2021, with Evolve Biologics (USA), Inc and, if such defaults are not timely cured, to take such further action, if any, to terminate such agreements and exercise such other remedies to which the City and

other City-related parties may be entitled. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

2. Take any action as a result of Executive Session regarding the deliberation regarding the purchase, sale, lease, exchange, or value of property adjacent to J.K. Sachse Park.

Sachse resident, Jayne Reed, addressed Council regarding the address of the property and purpose of the purchase.

Mayor Pro Tem Franks made a motion to ratify and approve the acts of the City Manager is accepting assignment from Citadel Property Company, LLC of the contract effective September 18, 2025, to purchase 2.0± acres on Ranch Road adjacent to Sachse Park and further authorize the City Manager to take such other action and sign such documents as necessary to close on the purchase of such property. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

I. Adjournment

Mayor Bickerstaff adjourned the meeting at 9:23 PM.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, TRMC, City Secretary

