



**Monday, October 6, 2025
City Council Meeting**

**City Council Chambers
3815-B Sachse Road
6:30 PM**

City Council meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, October 6, 2025, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Recognition

1. Recognize the City of Garland Animal Services for their assistance at the Sachse Animal Shelter.
2. Recognize the Development Services Department for receiving the 2025 Richard R. Lillie, FAICP Planning Excellence Achievement Award.
3. Present a proclamation recognizing October 2025 as National Code Compliance Month.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the September 15, 2025, meeting minutes.
2. Approve the September 23, 2025, special meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending August 30, 2025.

4. Authorize the purchase of one 2025 580SN Case Backhoe Loader from Associated Supply Company, Inc. through the BuyBoard cooperative purchasing program (#685-22) not to exceed One Hundred Twenty-Seven Thousand and No/100 Dollars (\$127,000.00).

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider approving an ordinance amending the Code of Ordinances by amending Chapter 2 titled "Animal Control" by amending Section 2-1 titled "Definitions", by amending Section 2-2 titled "Vaccination of dogs and cats required", by amending Section 2-3 titled "Dogs at large", by repealing Section 2-4 titled "Cats at large" and reserving Section 2-4 for future use, by amending Section 2-5 titled "Dogs and cats; confinement during estrus", by repealing and replacing Section 2-6 titled "Impoundment", by repealing and replacing Section 2-7 titled "Right of property owners to confine; notification of animal services", by repealing and replacing Section 2-8 titled "Disposition of impounded animals", by amending Section 2-9 titled "Adoption of dogs and cats", by amending Section 2-10 titled "Health of animals", by amending Section 2-11 titled "Multiple ownership of dogs and cats in a private residence", by amending Section 2-12 titled "Multiple ownership; kennel permit", by repealing Section 2-13 titled "Guard dogs" and reserving Section 2-13 for future use, by amending Section 2-14 titled "Dangerous dogs", by repealing Section 2-15 titled "Vicious animals" and reserving Section 2-15 for future use, by repealing and replacing Section 2-16 titled "Animal bites and rabies", by repealing Section 2-22 titled "Dog and cat permits and tags" and reserving Section 2-22 for future use, by amending Section 2-23 titled "Commercial businesses involving animals or fowl", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-26 titled "Keeping of wild animals", by amending Section 2-28 titled "Inspection of animals and premises", by repealing and replacing Section 2-29 titled "Tampering with traps and equipment", by amending Section 2-36 titled "Removal of dead animals", by amending Section 2-37 titled "Livestock and fowl permit and restrictions", by amending Section 2-38 titled "Livestock fencing", by amending Section 2-39 titled "Permit application omissions and falsifications", by amending Section 2-45 titled "Enforcement", by amending Section 2-46 titled "Abatement of conditions not in compliance", by repealing Section 2-47 titled "Pursuit of animals by animal warden" and reserving Section 2-47 for future use, by amending Section 2-48 titled "Penalty", by amending Section 2-49 titled "Animal shelter advisory committee", and by repealing Section 2-50 titled "Animal shelter board" and reserving Section 2-50 for future use; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty or fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000.00) for each offense; and providing an effective date.
2. Consider authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with Friends of Rescue Animals (FRAs) to provide volunteer services to the Sachse Animal Services department.
3. Consider approving an ordinance of the City of Sachse, Texas, amending the code of ordinances by amending Chapter 4 "Business Regulations," by adding a new section 4-17 "Donation bins" to define donation bins and to establish permit and applications requirements, provide for location restrictions, create a revocation and appeal process, and provide for requirements for maintenance of donation bins; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed Two Thousand Dollars (\$2,000.00); and providing for an effective date.
4. Discuss and consider a resolution awarding group insurance renewals with United Healthcare for group medical insurance; Aetna for group dental insurance; Surency for administration of COBRA, retiree billing, flexible spending, health savings, and health reimbursement accounts; Alliance Work Partners for the employee assistance program; NY Life for group life and disability insurance; Legal Shield for voluntary prepaid legal services; AFLAC for voluntary group accident, critical illness, and medical supplemental insurance; and authorizing the City Manager to execute the terms and conditions of the various group agreements by and between the City of Sachse and said parties for said coverages; providing a repealing clause; and providing for an effective date.
5. Consider a resolution nominating candidates for election to the Board of Directors of the Dallas Central Appraisal District; and providing for an effective date.
6. Consider a resolution nominating candidates for election to the Board of Directors of the Collin Central

Appraisal District; and providing for an effective date.

7. Consider casting votes for Region 13 seat on the TML Board of Directors.

G. Executive Session

1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section 551.071(2) for the purpose of seeking legal advice and engaging in an attorney/client communication with the City's attorney relating to the Economic Development Incentive Agreement with Evolve Biologics (USA), Inc.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section 551.072 Deliberation of Real Property: deliberation regarding the purchase, sale, lease, exchange or value of property adjacent to J.K. Sachse Park.

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session discussion with the City's attorney regarding Economic Development Incentive Agreement with Evolve Biologics (USA), Inc.
2. Take any action as a result of Executive Session regarding the deliberation regarding the purchase, sale, lease, exchange or value of property adjacent to J.K. Sachse Park.

I. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on September 30, 2025, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Recognition

Subject: 1. Recognize the City of Garland Animal Services for their assistance at the Sachse Animal Shelter.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Recognize the City of Garland Animal Services for their assistance at the Sachse Animal Shelter.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.
Provide excellent government services to Sachse citizens.

BACKGROUND

The City of Sachse would like to formally recognize and express our sincere appreciation to the City of Garland Animal Services for their invaluable assistance and partnership with Sachse Animal Services.

During the transition period between the retirement of our Animal Services Supervisor and the hiring of our new Animal Services Manager, Garland Animal Services provided essential support, including additional staffing of an animal control officer, sterilization of animals, and staff guidance with questions and operational needs. Their willingness to step in ensured that our community and the animals in our care continued to receive high-quality service without interruption.

This strong relationship continues to grow as we have entered into agreements for vaccinations, sterilization, and other medical services for the animals. The City of Sachse is grateful for the ongoing collaboration and partnership with the City of Garland Animal Services, and we look forward to continuing this positive working relationship in the years to come.

Garland Animal Services Director Art Munoz and Manager Justin Craft will be in attendance to be recognized.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize the City of Garland Animal Services for their assistance at the Sachse Animal Shelter.

File Attachments

1. Thank Garland Animal Services_2025



Certificate of Appreciation

On behalf of the City Council and residents of Sachse, Texas
I, Jeff Bickerstaff, Mayor of the City of Sachse,
am privileged to sincerely thank

The City of Garland Animal Services

for assisting the Sachse Animal Shelter
during a period of transition

In witness whereof, I have hereunto
set my hand and caused the
seal of the City to be affixed.



Jeff Bickerstaff, Mayor

B. Recognition

Subject: 2. Recognize the Development Services Department for receiving the 2025 Richard R. Lillie, FAICP Planning Excellence Achievement Award.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Recognize the Development Services Department for Planning Excellence.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Each year the Texas Chapter of the American Planning Association recognizes planning excellence in municipalities throughout the state. This award recognizes the professional planning standards exhibited by City staff and the support of Sachse's City Council and Planning Commission. Additionally, the City of Sachse meets the Chapter's goals for increasing awareness of professional planning in meeting a variety of professional requirements.

The goal of the Planning Excellence recognition program includes:

- Increasing community awareness of the importance of planning;
- Recognizing planning departments which meet certain professional requirements;
- Recognizing planning efforts that have achieved community support;
- Encouraging the funding of professional training for Planning Commissioners and staff; and
- Aiding economic development and community image.

As part of the qualifications for the recognition, staff is evaluated on the amount of annual training that is attended, their membership in professional organizations, and professional certifications (i.e. American Institute of Certified Planners) held by staff related to the field of planning. In addition, a major component of the evaluation is based on the type and number of planning initiatives and the recency in which they were completed. This includes long range planning items such as a Master Land Use Plan, a Thoroughfare Plan, or other special studies. Major updates to the zoning ordinance, subdivision regulations, and other ordinances are also evaluated for consideration. Sachse is one of 53 communities across the state being recognized this year for planning excellence.

Development Services Director Matt Robinson and Planner Philip Feinhals will be recognized on behalf of the department.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize the Development Services Department for Planning Excellence.

File Attachments

None

B. Recognition

Subject:	3. Present a proclamation recognizing October 2025 as National Code Compliance Month.
Meeting	October 6, 2025 - City Council Meeting
Access	Public
Type	Recognition
Fiscal Impact	None
Recommended Action	Present a proclamation to the City of Sachse Neighborhood Services - Code Enforcement Division, proclaiming the month of October 2025 as National Code Compliance Month.
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

In 2005, in the wake of Hurricane Katrina, President George W. Bush established "National Code Compliance Month" in acknowledgment of the importance and impact that Code Enforcement has in communities. All communities face struggles with vacant buildings, trash, tall grass and weeds, graffiti, inoperable vehicles, and much more. Code Enforcement provides the first line of defense in making sure that these issues are managed in a responsible and effective way. Effective code enforcement initiatives seek to achieve voluntary compliance as a means of avoiding other punitive methods of enforcement while still accomplishing what is best for the community's health and safety. Improving and maintaining safety is the primary way that Code Enforcement Officers positively impact the city. Ordinances and codes are enacted for the good of the entire community. They take into consideration the safety and well-being of the public, and enforcement of these ordinances is essential to a good quality of life.

The City of Sachse is joining together with the American Association of Code Enforcement, the Code Enforcement Association of Texas, the State of Texas, and the Nation in proclaiming the month of October 2025 as National Code Compliance Month and calling upon municipalities and communities to join in recognizing and expressing their appreciation for the dedication and service of the individuals who serve as Code Enforcement Officers.

Neighborhood Services Manager Christina Raemhild will receive the proclamation.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Present a proclamation to the City of Sachse Neighborhood Services - Code Enforcement Division, proclaiming the month of October 2025 as National Code Compliance Month.

File Attachments

1. Proclamation_Code Compliance Month_October 2025

Proclamation

WHEREAS, National Code Compliance Month was established in 2005, by President George W. Bush, in the wake of Hurricane Katrina, to recognize the importance and impact that Code Enforcement has in our communities; and

WHEREAS, Code Enforcement Officers often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and

WHEREAS, Code Enforcement Officers are dedicated, and highly qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

WHEREAS, Code Enforcement Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

WHEREAS, the City of Sachse and the American Association of Code Enforcement want to recognize and honor Code Enforcement Officers and Code Professionals all across the United States and bring awareness to the importance of Code Enforcement to the communities they serve; and

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the month of October 2025 as

National Code Compliance Month

in Sachse, and encourage all residents to join the Sachse City Council in recognizing and expressing their appreciation for the dedication and service of the individuals who serve as our Code Enforcement Officers.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6th day of October, 2025.

Gold
Seal



Jeff Bickerstaff, Mayor

E. Consent Agenda

Subject: 1. Approve the September 15, 2025, meeting minutes.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Action (Consent), Minutes

There are no policy considerations affiliated with this item.

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the September 15, 2025, Council regular meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. CityCouncil_Regular_Minutes_09.15.2025-unsigned

CITY COUNCIL OF THE CITY OF SACHSE SEPTEMBER 15, 2025, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, September 15, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, September 15, 2025, at 6:30 PM to consider the following items of business

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Prestenberg led the pledges.

B. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Buhler reminded the public that the Fall and Winter Guide to Fun is available with information about classes, programs, and activities at the Michael J. Felix Community Center, the Library, and the Senior Activity Center. She thanked staff and volunteers for the recent Mother 'N Son Space Adventure and announced the Fall-O-Ween Drones & Bones event on October 18 from 4 to 8 PM. Councilmember Millsap mentioned several activities at the Library, including a Make & Mingle event and a stuffie sleepover. Councilmember Prestenberg invited people to take advantage of low-cost vaccinations at the Animal Shelter on October 11. He also asked dog lovers to open their hearts to Rocky and Lucy when considering an addition to their families.

Ms. Nash welcomed new hire Andrew Smith as the most recent Firefighter Recruit/Paramedic. She also highlighted Firefighter/Paramedic Scott Castillo for his commitment to the core values of service and excellence. He represented the City of Sachse at the 24th Annual Guns & Hoses Boxing Tournament recently and won his match, contributing to the firefighters' overall victory at the tournament.

Mayor Bickerstaff reminded the public that the fight against hunger continues and encouraged participation in the North Texas Food Bank's annual Peanut Butter Drive. National Night Out will be celebrated on October 7, with neighborhoods throughout Sachse hosting block parties, cookouts, and community fun. This annual event is a chance to build stronger connections with your neighbors and visit with Sachse Police and Fire personnel.

D. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the September 2, 2025, meeting minutes.
2. Approve a resolution approving Amendment No. 3 to the Household Hazardous Waste Interlocal Agreement between Dallas County and the City of Sachse, for household hazardous waste disposal services for fiscal year 2025-2026; and providing an effective date.
3. Approve an ordinance accepting and approving the 2025 Annual Service Plan Update to the Service and Assessment Plan, including the Assessment Roll, for the Sachse Public Improvement District No. 1 in accordance with Chapter 372, Texas Local Government Code, and providing an effective date.

Councilmember Howarth made a motion to approve the consent agenda as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

E. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

7. Consider a resolution of the City Council of the City of Sachse, Texas, calling a portion of the City of Sachse, Texas, General Obligation Refunding Bonds, Series 2015, for redemption prior to maturity; and enacting other provisions relating to the subject.

At the direction of the financial advisor, this item was taken up prior to approving any future budget items.

Financial Advisor Jason Hughes of Hilltop Securities outlined the City's current debt and presented an opportunity to pay off some of that debt early. The benefit of calling the 2015 General Obligation (GO) Bonds early is that the City will avoid paying interest on that portion of the bonds. It will also provide future debt capacity for future bonds to be issued.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

1. Conduct a public hearing and consider the adoption of an ordinance related to the Sachse Public Improvement District No. 1; ratifying and conforming prior actions of the City Council in connection with the District; approving an Operations and Maintenance Service and Assessment Plan Update for maintenance of authorized improvements within the District which lies within the corporate limits of the city; levying assessments against the assessed

property to pay for maintenance of authorized improvements within the District; providing for the collection of assessments; creating a charge and lien against the assessed property; providing for penalties for delinquent assessments; creating a District Project Fund; making legislative findings; providing for severability; and providing an effective date.

Sachse Public Improvement District (PID) Administrator Mary Petty with P3 Works explained the history of PID #1 and that assessments are levied on properties within the District to pay for operations and maintenance (O&M) of infrastructure and certain components within the same area.

The public hearing opened at 6:53 PM. As there were no comments, the public hearing was closed at 6:54 PM. Mayor Bickerstaff noted three protests received in writing from Christopher Malson, Javeria Ejaz, and Jobin Mathew Varughese.

In response to a couple of comments, Councilmember Howarth pointed out that the budget for PID #1 continues to be available for inspection on the website and in City Secretary's Office. It can also be found in the Council agendas discussing this item. Ms. Petty noted that PID #1 works in concert with the HOA within the District, but they have different responsibilities. In response to the concern about residents within the PID being taxed twice or more than other city residents, Ms. Nash explained that the property owners within the PID are getting an additional benefit in their area that is paid with funds collected through the PID assessment. Ms. Petty explained that purchasers receive a disclosure in the initial phase of purchasing property within the PID and a second disclosure is included with their closing documents.

Councilmember Howarth made a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0. None voted against.

2. Conduct a public hearing to consider approval of an ordinance granting Special Use Permit No. 25-01 authorizing Lot 2, Block A, Woodbridge Village, an addition to the City of Sachse, Collin County, Texas, presently zoned Planned Development No. 11 with a base zoning of C-1 Neighborhood Shopping District and C-2 General Commercial District, to be used for Child Care Center (Day Care) use, generally located south of State Highway 78 and east of Woodbridge Parkway, within Sachse city limits; approving development regulations; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and providing for an effective date.

Development Services Director Matt Robinson presented a request for a Special Use Permit (SUP) to authorize daycare use. Staff noted that the Future Land Use Map supports the special use, but staff had a general concern about the placement of a daycare adjacent to an existing daycare. However, the Planning and Zoning Commission recommended the request for approval at their August 11 meeting. Speaking on behalf of the applicant, Mr. Pierce Autry with Victory Real Estate Group presented the development to Council.

The public hearing was opened at 7:28 PM. As there were no comments, the public hearing was closed at 7:28 PM.

Council discussed the placement of a daycare so close to an established daycare. Though some were interested in the business model, they were reminded that the general daycare use was to be considered, not this particular curriculum. After some debate, Councilmember

Lindsey made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it failed 3 - 4. Mayor Pro Tem Franks, Councilmember Howarth, Councilmember Millsap, and Councilmember Prestenberg voted against the motion.

- 3. Consider an ordinance of the City Council of Sachse, Texas, authorizing certain budget and Capital Improvement Plan amendments pertaining to the Fiscal Year 2024-2025 Budget and Capital Improvement Plan; and providing an effective date.

Finance Director David Baldwin summarized budget and Capital Improvement Plan (CIP) amendments for the fiscal year 2024-2025. Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

- 4. Consider an ordinance of the City of Sachse, Texas, adopting the budget for fiscal year beginning October 1, 2025, and ending September 30, 2026; providing that expenditures for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date.

Ms. Nash stated that this item is one of the final steps needed to adopt the next fiscal year budget. Councilmember Buhler made a motion to approve and adopt the budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026. Councilmember Prestenberg seconded the motion. Ms. Granger called for a record vote, and it passed 7-0 as follows:

Mayor Bickerstaff	Yes	Councilmember Lindsey	Yes
Mayor Pro Tem Franks	Yes	Councilmember Buhler	Yes
Councilmember Howarth	Yes	Councilmember Prestenberg	Yes
Councilmember Millsap	Yes		

- 5. Consider ratifying the property tax increase in the budget for Fiscal Year 2025-2026.

Councilmember Lindsey made a motion to ratify the property tax increase in the budget for the fiscal year 2025 through 2026. Councilmember Prestenberg seconded the motion. Ms. Granger called for a record vote, and it passed 7-0 as follows:

Mayor Bickerstaff	Yes	Councilmember Lindsey	Yes
Mayor Pro Tem Franks	Yes	Councilmember Buhler	Yes
Councilmember Howarth	Yes	Councilmember Prestenberg	Yes
Councilmember Millsap	Yes		

- 6. Consider an ordinance of the City of Sachse, Texas, levying ad valorem taxes for the year 2025 (Fiscal Year 2025-2026) at a Maintenance and Operations rate of \$0.456209 and a Debt Service rate of \$0.194207 for a total rate of \$0.650416 per One Hundred Dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Sachse as of January 1, 2025, to provide revenue for the payment of current expenses; providing for an Interest and Sinking fund for all outstanding debt of the City of Sachse; providing for due and delinquent dates together with penalties and interest; providing a severability clause; providing a repealing clause; and providing an effective date.

Councilmember Lindsey made a motion to approve an ordinance of the City of Sachse, Texas, levying ad valorem taxes for year 2025, which is the fiscal year 2025-2026, at a maintenance and operations rate of \$0.456209 and a debt service rate of \$0.194207 for a total rate of \$0.650416 per \$100 assessed valuation on all taxable property within the corporate limits of the City of Sachse as of January 1, 2025. Mayor Pro Tem Franks seconded the motion. Ms. Granger called for a record vote, and it passed 7-0 as follows:

Mayor Bickerstaff	Yes	Councilmember Lindsey	Yes
Mayor Pro Tem Franks	Yes	Councilmember Buhler	Yes
Councilmember Howarth	Yes	Councilmember Prestenberg	Yes
Councilmember Millsap	Yes		

F. Discussion Items

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive a report on credit card processing fees incurred by the City of Sachse.

Mr. Baldwin summarized the complicated topic of credit card processing fees and their impact on the City. He noted that staff is seeking Council's feedback and direction regarding the fees that the City is currently absorbing. After much discussion, the consensus and interest from Council was for staff to return to a future meeting with options for passing processing fees back to the users.

G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section 551.072 Deliberation of Real Property: deliberation regarding the purchase, sale, lease, exchange, or value of real property in the northwest part of the city.
2. The City Council will convene into executive session pursuant to Section 551.071(2) of the Texas Government Code for the purpose of seeking confidential legal advice from the City Attorney regarding the City's obligation under the Texas Public Information Act.

Mayor Bickerstaff adjourned the Council to Executive Session at 8:25 PM.
The Council returned to Regular Session at 8:55 PM.

H. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session regarding the deliberation of real property.

The corresponding executive session item was removed from the agenda; therefore, there was no action.

2. Take any action as a result of Executive Session regarding confidential legal advice from the City Attorney regarding the City's obligation under the Texas Public Information Act.

No action was taken.

I. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:56 PM.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, TRMC, City Secretary

E. Consent Agenda

Subject: 2. Approve the September 23, 2025, special meeting minutes.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the September 23, 2025, Council special meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. CityCouncil_Special_Minutes_09.23.2025-unsigned

CITY COUNCIL OF THE CITY OF SACHSE SEPTEMBER 23, 2025, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Tuesday, September 23, 2025, at 6:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler.

Those absent were: Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a special meeting on Tuesday, September 23, 2025, at 6:00 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:00 PM.

B. Discussion Items

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Conduct interviews for the City's boards and commission.

Councilmember Howarth arrived at the meeting at 6:05 PM.

The Council interviewed applicants for the various City Boards and Commissions.

2. Discuss the Animal Shelter Board.

The Council discussed the similarities between the Animal Shelter Advisory Committee and the Animal Shelter Board. As there is quite a bit of overlap and duplication, the Council would like to see an ordinance that combines the two groups. Staff will draft the changes and bring them forward to the next Council meeting to be discussed and considered.

C. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Discuss and consider appointments to the City's boards and commission.

No action was taken.

D. Adjournment

Mayor Bickerstaff adjourned the meeting at 7:33 PM.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, TRMC, City Secretary

E. Consent Agenda

Subject:	3. Accept the monthly revenue and expenditure report for the period ending August 30, 2025.
Meeting	October 6, 2025 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	None
Recommended Action	Accept the monthly revenue and expenditure report for the period ending August 30, 2025.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through September 2025.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending August 30, 2025.

File Attachments

1. All Funds August 2025
2. Sales Tax Report September 2025

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2025 (Unaudited)

GENERAL FUND

	92% of Year Completed				
		Current Month		YTD Actuals	
	Annual Budget*	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 18,171,765	\$ 26,432	\$ 17,875,651	98%	A
Sales Tax	3,215,000	287,282	2,824,856	88%	
Franchise Fees	2,230,711	230,272	2,197,486	99%	B
Licenses and Permits	1,100,500	27,757	447,866	41%	C
Service Fees	1,791,920	167,277	1,195,137	67%	D
Fines	260,000	27,923	312,112	120%	E
Interest Income	670,000	44,650	558,707	83%	F
Miscellaneous Income	758,431	33,838	1,208,520	159%	G
Intergovernmental Revenue	1,646,291	135,255	1,511,375	92%	
Total Revenue	\$ 29,844,618	\$ 980,687	\$ 28,131,711	94%	
Expenditure Summary					
Animal Services	\$ 329,671	\$ 37,253	\$ 325,833	99%	H
City Manager	1,062,408	106,146	989,546	93%	
City Secretary	315,001	21,903	254,545	81%	I
Combined Services	648,619	15,727	507,845	78%	J
Development Services	1,318,635	83,240	746,254	57%	K
Engineering	385,718	34,977	359,840	93%	
Facilities Maintenance	774,696	65,566	717,714	93%	
Finance	1,011,392	106,620	932,497	92%	
Fire-Rescue	7,752,170	824,966	7,471,820	96%	
Human Resources	637,401	44,753	512,147	80%	L
Information Technology	1,400,042	90,916	1,227,366	88%	
Library	867,911	79,898	728,407	84%	M
Municipal Court	322,386	31,012	309,477	96%	
Neighborhood Services	432,959	47,168	376,863	87%	N
Parks	1,613,475	179,617	1,423,141	88%	O
Police	7,613,500	770,556	7,047,389	93%	
Recreation	885,750	70,866	823,521	93%	
Senior Activity Center	221,923	21,375	193,963	87%	P
Streets	2,185,812	222,633	1,978,704	91%	
Total Expenditures	\$ 29,779,469	\$ 2,855,192	\$ 26,926,869	90%	
Revenue Over/(Under) Expenses	\$ 65,149	\$ (1,874,505)	\$ 1,204,841		Q
Beginning Fund Balance October 1, 2024			\$ 8,927,419		

*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025 & internal budget vacancy amendment.

See following page for explanation of major variances

Explanation of General Fund Major Variances:

- A** Property tax receipts peak in December and January. Reflects April transfer to TIRZ
- B** Franchise fee activity greater than "YTD Actuals % of Budget". All franchise fee activity is strong with the exception of cable TV activity
- C** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- D** Developer and plan review activity trending lower due to timing of anticipated residential and commercial construction
- E** Municipal Court fines exceed budget due to increased volume of conservatively budgeted revenue
- F** Interest revenue lower due to lower fund balance from intentional drawdown transfer to capital projects
- G** Revenue collections include grants (\$451K) and TML insurance recoveries (\$209K)
- H** Utility (water and electricity) and veterinarian services, and overtime expenses increase YTD % of budget spend trend
- I** Expenses trending low due to underspending in election services and special events and programs
- J** Expenses trending low due to unexpended contingency budget
- K** Professional services timing and vacancy savings decreases YTD % of Budget spent trend
- L** Expenses trending low due to lower software licensing and support, recruitment and retention, and employee training and travel spend
- M** Library materials (books, magazines, etc.) timing and health insurance expense decreases YTD % of budget spend trend
- N** Maintenance and support contracts expense timing decreases YTD % of budget spent trend
- O** Contract mowing service expense timing decreases YTD % of budget spent trend
- P** Office supply and fuel expense timing decreases YTD % of budget spend trend
- Q** Current month actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report August 31, 2025 (Unaudited)

UTILITY FUND

		Current Month		92% of Year Completed	
	Annual Budget*	Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Water Revenue	\$ 10,277,340	\$ 1,264,731	\$ 9,258,456	90%	
Sewer Revenue	6,817,161	607,162	6,604,364	97%	
Drainage Revenue	265,000	19,864	217,544	82%	A
Fees	228,500	17,870	277,223	121%	B
Interest Income	870,000	108,497	992,160	114%	C
Intergovernmental Revenue	700,000	58,333	641,663	92%	
Total Revenue	\$ 19,158,001	\$ 2,076,457	\$ 17,991,411	94%	
Expenditure Summary					
Utility Administration	\$ 609,887	\$ 51,441	\$ 612,128	100%	D
Water	10,887,436	990,997	8,949,955	82%	E
Sewer	17,646,826	614,926	6,299,090	36%	F
Stormwater Projects	1,227,890	-	5,006	0%	G
Total Expenditures	\$ 30,372,039	\$ 1,657,364	\$ 15,866,178	52%	
Revenue Over/(Under) Expenses	\$ (11,214,038)	\$ 419,093	\$ 2,125,233		
Beginning Fund Balance October 1, 2024			\$ 23,998,432		

*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025.

Explanation of Major Variances:

- A** Drainage revenue collections projected to exceed prior year collections- budget variance primarily due to assertive budgeting
- B** Reflects migration of utility administration collections balance due to migration of financial system
- C** Interest revenue is strong due to favorable interest rates and strong fund balance due to timing of capital projects
- D** Credit card processing fees are at \$201K of \$192K line-item budget
- E** Water expenses trending low due to timing of capital project expenses
- F** Sewer expenses trending low due to timing of capital project expenses
- G** Stormwater project expenses trending low due to timing of capital project expenses

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2025 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

	92% of Year Completed				Note
	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	
Revenue Summary					
Sales Tax	\$ 1,610,000	\$ 141,164	\$ 1,375,716	85%	A
Other Income	16,000	-	1,143	7%	B
Interest Income	260,000	26,506	257,709	99%	C
Total Revenue	\$ 1,886,000	\$ 167,670	\$ 1,634,568	87%	
Expenditure Summary					
Expenditures	\$ 2,180,980	\$ 93,142	\$ 1,877,447	86%	
Total Expenditures	\$ 2,180,980	\$ 93,142	\$ 1,877,447	86%	
Revenue Over/(Under) Expenses	\$ (294,980)	\$ 74,528	\$ (242,879)		D
Beginning Fund Balance October 1, 2024			\$ 6,527,603		

Explanation of Major Variances:

- A** EDC sales tax collections are \$3K below prior year year-to-date collections
- B** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- C** Interest revenue trending strong due to favorable interest rates
- D** YTD actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

August 31, 2025 (Unaudited)

DEBT SERVICE FUND

		92% of Year Completed			
		Current Month		YTD Actuals	
	Annual Budget	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Property Tax	\$ 7,732,361	\$ 11,238	\$ 7,608,204	98%	A
Interest Income	180,000	7,468	147,901	82%	B
Transfers and Contingencies	-	-	40,567	-	C
Total Revenue	\$ 7,912,361	\$ 18,706	\$ 7,796,673	99%	
Expenditure Summary					
Fees	\$ 1,000	\$ 1,650	\$ 4,130	413%	D
Principal	4,975,000	-	5,120,000	103%	E
Interest	2,731,088	1,346,244	2,582,393	95%	F
Total Expenditures	\$ 7,707,088	\$ 1,347,894	\$ 7,706,523	100%	
Revenue Over/(Under) Expenses	\$ 205,273	\$ (1,329,188)	\$ 90,150		
Beginning Fund Balance October 1, 2024			\$ 1,622,664		

Explanation of Major Variances:

- A** Property tax receipts peak in December and January. Reflects April transfer to TIRZ
- B** Interest revenue slightly undercollecting due to aggressive budget estimate
- C** Closing out of 2021 tax note project transfers remaining funds from the General VERF Fund
- D** Includes administrative fees for all outstanding debt issuances
- E** Principal payments are primarily due in February
- F** Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report August 31, 2025 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	92% of Year Completed				
	Current Month		YTD Actuals		
	Annual Budget*	Actual	YTD Actuals	% of Budget	Note
Revenue Summary					
Sales Tax	\$ 800,000	\$ 68,232	\$ 668,643	84%	A
Interest Income	20,000	3,103	31,783	159%	B
Total Revenue	\$ 820,000	\$ 71,335	\$ 700,426	85%	
Expenditure Summary					
Expenditures	\$ 1,530,165	\$ 279,581	\$ 838,946	55%	C
Total Expenditures	\$ 1,530,165	\$ 279,581	\$ 838,946	55%	
Revenue Over/(Under) Expenses	\$ (710,165)	\$ (208,245)	\$ (138,520)		
Beginning Fund Balance October 1, 2024			\$ 688,703		

*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025.

Explanation of Major Variances:

- A** Sales tax collections are \$19K below prior year year-to-date collections
- B** Interest revenue trending strong due to favorable interest rates
- C** Reflects J.K. Sachse Park construction expenditures in current reporting period

CITY OF SACHSE

2024/2025 SALES TAX REPORT

FY 2025										FY 2024	
Month	Municipal Dev. Dist.	Street Maint.	Economic Dev. Corp.	General Fund					Total ¹	General Fund	Total ¹
				Year-To-Date (YTD)						Year-To-Date (YTD)	
				Monthly Growth Over Prior Yr	% of Collections	% of Budget	Growth Over Prior Yr				
	0.25%	0.25%	0.50%	1.00%					2.00%		2.00%
October	\$60,644	\$61,721	\$123,442	\$246,884	12%	\$246,884	8%	12%	\$492,690	\$221,133	\$440,717
November	58,657	60,798	121,596	243,193	-12%	490,077	15%	-1%	484,245	496,825	548,968
December	57,089	58,950	117,901	235,802	4%	725,878	23%	0%	469,742	723,756	452,883
January	56,245	58,285	116,569	233,138	0%	959,016	30%	0%	464,237	957,558	466,585
February	88,182	90,981	181,961	363,922	14%	1,322,939	42%	4%	725,046	1,276,839	636,261
March	49,482	50,557	101,114	202,227	-1%	1,525,166	48%	3%	403,379	1,481,361	410,549
April	49,589	50,904	101,808	203,617	5%	1,728,782	54%	3%	405,918	1,675,566	387,379
May	66,250	68,675	137,350	274,700	-17%	2,003,482	63%	0%	546,975	2,005,676	658,966
June	56,920	57,716	115,431	230,863	-15%	2,234,345	70%	-2%	460,930	2,277,542	542,496
July	57,352	58,690	117,380	234,760	-2%	2,469,105	78%	-2%	468,182	2,517,004	477,832
August	69,851	70,582	141,164	282,328	-2%	2,751,433	87%	-2%	563,924	2,806,283	576,174
September	61,383	62,569	125,137	250,274	4%	3,001,707	94%	-1%	499,363	3,046,597	479,462
TOTAL	\$731,644	\$750,427	\$1,500,854	\$3,001,707					\$5,984,632		\$6,078,270
BUDGET	\$800,000	\$810,000	\$1,610,000	\$3,180,000					\$6,400,000		\$5,730,000
% collected	91%	93%	93%	94%					94%		

Notes

- ¹ - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
 - Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
 - Distributions are received around the 10th of each month
 - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
 - Excludes 380 Agreement grants/incentives
 - Excludes mixed beverage sales tax

E. Consent Agenda

Subject:	4. Authorize the purchase of one 2025 580SN Case Backhoe Loader from Associated Supply Company, Inc. through the BuyBoard cooperative purchasing program (#685-22) not to exceed One Hundred Twenty-Seven Thousand and No/100 Dollars (\$127,000.00).
Meeting	October 6, 2025 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$127,000.00
Budgeted	Yes
Budget Source	This purchase will be funded by General Fund Transfers to the Vehicle and Equipment Replacement Fund (VERF).
Recommended Action	Authorize the purchase of one 2025 580SN Case Backhoe Loader from Associated Supply Company, Inc. through the BuyBoard cooperative purchasing program (#685-22) not to exceed One Hundred Twenty-Seven Thousand and No/100 Dollars (\$127,000.00).
Goals	Strategically invest in the City's existing and future infrastructure. Provide excellent government services to Sachse citizens. Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

This purchase was approved as part of the FY 2025-2026 budget. All purchases of \$100,000 and above must be approved by the City Council. The budgeted amount for the vehicle is \$133,000.00 (GF). The budgeted amount includes costs associated with the addition of an enclosed cab, universal bucket with a cutting edge, and stabilizer pads. The requested amount is under the authorized budgeted amount. This vehicle will be purchased using previously authorized street VERF funds in the FY 2025-2026 budget.

POLICY CONSIDERATIONS

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the city. Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services, including administrative functions normally associated with the operation of government, such as purchasing of necessary equipment, goods, and services.

RECOMMENDATION

Authorize the purchase of one 2025 580SN Case Backhoe Loader from Associated Supply Company, Inc. through the BuyBoard cooperative purchasing program (#685-22) not to exceed One Hundred Twenty-Seven Thousand and No/100 Dollars (\$127,000.00).

File Attachments

1. 589SN Brochure
2. Sachse CASE 580SN Budget Quote 09.04.25

BACKHOE LOADERS



FOR JOBS THAT NEED A LITTLE EXTRA BACKUP.

CASE backhoe loaders have been digging and lifting since 1957—the kind of reliable backup you can count on for all kinds of jobs. Whether you need the steadfast support of standard N Series backhoe loaders, extra utility from our 580SV and 695 SV loaders, clean and quiet operation with the 580EV electric backhoe loader or the straightforward, no-nonsense Utility Plus backhoe loader operators have come to know and love, our lineup has options for any—and every—task.



580EV



Utility Plus



580SV SS / 580SV CP



580 Super N



580 Super N WT



590 Super N



695SV SS / 695SV CP



GET A LOAD OF THESE FEATURES.

What needs tackling next? See how our N Series backhoe loaders combine big power with tons of flexibility for even more on-the-job productivity.



1 MORE POWER WHERE YOU NEED IT.

Activate PowerLift™ to increase backhoe hydraulic pressure, upping your lifting and placing capabilities. Use CASE-exclusive PowerBoost™ for a temporary jolt to your breakout force without affecting engine rpms (revolutions per minute).

2 REVOLUTIONARY LOADING AND ROADING.

Long loader arms and in-line linkage help you easily load trucks and bins. A revolutionary over-center backhoe design puts weight to the front axle to make riding and roading a cinch.

3 MORE SAVINGS. LESS FUEL.

Don't overspend on fuel—CASE N Series backhoe loaders come with features like ECO-mode, auto-idle and auto-shutdown to slash fuel consumption and keep operating costs low.

4 EASY SERVICE.

Ground-level service points are grouped for quick and easy tool-free maintenance.

5 NO DEF, NO REGEN.

No diesel exhaust fluid, no diesel particulate filter and no regeneration means lower operating costs, less downtime and more fuel efficiency.

6 MORE THAN A COUPLE COUPLER OPTIONS.

CASE N Series backhoe loaders feature mechanical and hydraulic couplers, including universal mechanical quick couplers for non-CASE attachments.

7 GET MORE DONE WITH A SINGLE MACHINE.

Powerful two-in-one performance with countless attachment options.

GO AHEAD. GET ATTACHED.

On top of handling a wide array of buckets, forks, grapples and other attachments, the CASE 570N EP tractor loader offers a CASE box scraper and is compatible with standard Category 1 and Category 2 hitch implements. Meanwhile, CASE backhoe loaders offer all sorts of options for endless attachment versatility—no matter the job.



See our full line at
**CASECE.COM/
ATTACHMENTS**



Auger



Plate Compactor



Hydraulic Breaker



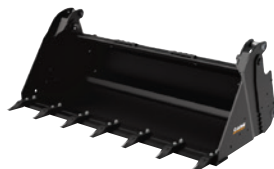
Bale Spear



Scrap Grapple Bucket



Pallet Fork



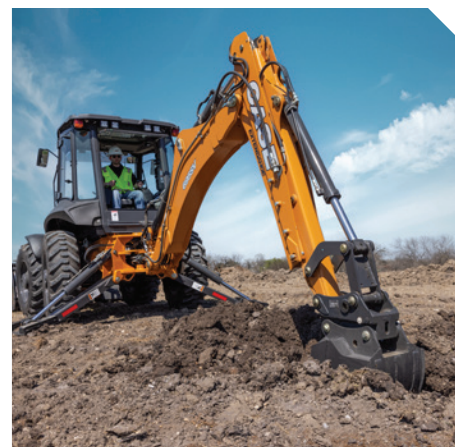
4-in-1 Bucket



Snow Blade



Arctic® Sectional Sno-Pusher™



ASSOCIATED SUPPLY COMPANY, INC.

Associated Supply Company, Inc.
 2019 Airport Fwy Euless, TX. 76040
Phone: 817-283-2844
Fax: 817-283-7836

Prepared By: Sharon Huffman
Mobile: 817-313-8129
Email: shuffman@ascoeq.com

Date Prepared: 9/4/2025

Government Agency: City of Sachse

Ship To: City of Sachse
 6420 Sachse Road
 Sachse, TX 75048

Bill To: City of Sachse
 6420 Sachse Road
 Sachse, TX 75048

Contact Name: Jon Lara
Email: jlara@cityofsachse.com

Phone: 469-429-4790
Fax:

Product Description: CASE 580SN 4WD

BuyBoard Contract: 685-22

I. Price List Dated: 4/1/2022

Base Price: \$163,651.00

II: Base Bid Options (Itemized Below)

CASE Govt Discount	(\$5,000.00)
4WD Power Shuttle Transmission	Standard
Front - 12x16.5, LUG Tread Tires	Standard
Rear - Tires 19.5LX24	Standard
No AUX and Standard Dipper	Standard
Heavy Front Counterweight	Standard
Dual Lever Controls	\$478.00
Mechanical Quick Coupler	Standard
18" Universal Bucket	\$2,392.00
Flip Over/Stabilizer Pads	\$917.00
Ride Control & Comfort Steer	\$1,982.00
93" HD Long Lip w/Cutting	\$4,520.00
SUB-TOTAL:	\$ 5,289.00

Cab with Left hand Door	\$10,196.00
Premium Seat	\$953.00
LED Light Package	\$969.00
SUB-TOTAL:	\$ 12,118.00

Options List Price Total: \$ 17,407.00

III. SUB-TOTAL OF I & II \$ 181,058.00

IV. BuyBoard Discount: 25.00% \$ 45,264.50

BUYBOARD CONTRACT PRICE: \$ 135,793.50

V: NON-BASE OPTIONS

Non-Base Options (%) =

Standard Manufacturer Warranty	Included
Delivery and Training	Included
SUB-TOTAL:	\$ -

SUB-TOTAL: \$ -

VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2) \$ -

VII: TOTAL IV + VI \$ 135,793.50

VIII: QUANTITY ORDERED UNITS: 1 \$ 135,793.50

IX: TRADE-IN OR OTHER CREDIT(S): \$ 8,793.50 2025 Discount (No trade at this time) \$ 8,793.50

TOTAL: \$ 127,000.00

FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454

F. Action Items

Subject: 1. Consider approving an ordinance amending the Code of Ordinances by amending Chapter 2 titled "Animal Control" by amending Section 2-1 titled "Definitions", by amending Section 2-2 titled "Vaccination of dogs and cats required", by amending Section 2-3 titled "Dogs at large", by repealing Section 2-4 titled "Cats at large" and reserving Section 2-4 for future use, by amending Section 2-5 titled "Dogs and cats; confinement during estrus", by repealing and replacing Section 2-6 titled "Impoundment", by repealing and replacing Section 2-7 titled "Right of property owners to confine; notification of animal services", by repealing and replacing Section 2-8 titled "Disposition of impounded animals", by amending Section 2-9 titled "Adoption of dogs and cats", by amending Section 2-10 titled "Health of animals", by amending Section 2-11 titled "Multiple ownership of dogs and cats in a private residence", by amending Section 2-12 titled "Multiple ownership; kennel permit", by repealing Section 2-13 titled "Guard dogs" and reserving Section 2-13 for future use, by amending Section 2-14 titled "Dangerous dogs", by repealing Section 2-15 titled "Vicious animals" and reserving Section 2-15 for future use, by repealing and replacing Section 2-16 titled "Animal bites and rabies", by repealing Section 2-22 titled "Dog and cat permits and tags" and reserving Section 2-22 for future use, by amending Section 2-23 titled "Commercial businesses involving animals or fowl", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-24 titled "Cruelty to animals", by amending Section 2-26 titled "Keeping of wild animals", by amending Section 2-28 titled "Inspection of animals and premises", by repealing and replacing Section 2-29 titled "Tampering with traps and equipment", by amending Section 2-36 titled "Removal of dead animals", by amending Section 2-37 titled "Livestock and fowl permit and restrictions", by amending Section 2-38 titled "Livestock fencing", by amending Section 2-39 titled "Permit application omissions and falsifications", by amending Section 2-45 titled "Enforcement", by amending Section 2-46 titled "Abatement of conditions not in compliance", by repealing Section 2-47 titled "Pursuit of animals by animal warden" and reserving Section 2-47 for future use, by amending Section 2-48 titled "Penalty", by amending Section 2-49 titled "Animal shelter advisory committee", and by repealing Section 2-50 titled "Animal shelter board" and reserving Section 2-50 for future use; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty or fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000.00) for each offense; and providing an effective date.

Meeting	October 6, 2025 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	None
Recommended Action	Approve the Ordinance amending the animal control sections of the Code of Ordinances as presented.
Goals	Provide excellent government services to Sachse citizens. Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff has identified a need to update Chapter 2 "Animal Control" of the Code of Ordinances to include items that are relevant to current issues and remove those items that are no longer needed for Sachse.

Staff presented the proposed changes to the Animal Shelter Advisory Committee at the August 28, 2025, meeting for discussion. The committee had no additional changes to the following proposed by staff:

- Updating terminology to reflect changes after an organizational move from Public Safety to Leisure Services
- Updating definitions
- Reflecting current operational procedures and industry standards
- Removing outdated sections
- Amend the composition of the Animal Shelter Advisory Committee
- Dissolve Animal Shelter Board

Maintaining existing ordinances is a standard practice to ensure a consistent and effective regulatory framework that supports the ongoing needs of the community.

POLICY CONSIDERATIONS

The Sachse Home Rule Charter, Section 2.01 General Powers of the City, grants that the City shall, “enact, establish, and enforce codes, licenses, and ordinances for the interest and well-being of its inhabitants and for the maintenance of good government.”

RECOMMENDATION

Approve the Ordinance amending the animal control sections of the Code of Ordinances as presented.

File Attachments

1. Presentation_Animal Services Ordinance Review_FINAL
2. Ordinance_Amend Chapter 2 Animal Control_FINAL
3. Ordinance_Amend Chapter 2 Animal Control_REDLINE_FINAL

Animal Services Ordinance Review

City Council
October 6, 2025



Overview

- Summary of changes
- Review and update definitions
- Review and update ordinances

Summary of Changes

- Transitioning a division provides an opportunity to make changes
- Reflecting best practices and modern definitions
- Reflecting compliance with state laws
- The transition also marks an important philosophical shift, moving the division from Police to Leisure Services
 - While Animal Services will always have a public safety component, the focus is shifted to community outreach and adoption with greater opportunity for collaboration within Leisure Services



Definitions

- Format terminology to reflect changes after organizational move
- Update and strengthen some definitions
 - Amended
 - Abandon **replaced with** Abandon, Abandoned, or Abandonment
 - At Large
 - Dangerous Dog **replaced with** Dangerous Animal
 - Euthanized **replaced with** Euthanasia (Euthanized)
 - Business Day
 - Harbored Animal
 - Owner
 - Added
 - Animal Services Officer
 - Animal Services Manager
 - Excessive Animals
 - Cruel or Inhumane Treatment
 - Enclosure
 - Local Rabies Control Authority (LRCA)
 - Neuter



Definitions

- Deleted
 - Animal Warden
 - Animal Control Authority
 - Guard/Attack Dog
 - Secure Enclosure

Amended Ordinances

*Note: Updated all terminology in ordinances to remove **Warden** and replace with or add **Animal Services** and **Animal Services Manager** terminology.*

- **Section 2-3 Dogs at Large** – Removes metal chain as means of restraint as state law requires.
- **Section 2-6 Impoundment** – Includes clear provisions for addressing animal bites and to allow impoundment of dogs running at large, regardless of whether they are considered a nuisance or not. It also authorizes Animal Services to impound animals for any other ordinance violations, providing stronger tools to protect public safety and ensure responsible pet ownership.
- **Section 2-7 Right of Property Owners to Confine; Notification of Animal Services** – Requires residents to report stray pets on their property within 24 hours so Animal Services can respond quickly and ensure the animal's safety. The update also clarifies the City's right of entry for Animal Services staff when capturing and impounding an animal, helping protect public health and welfare while ensuring proper care of strays.



Amended Ordinances

- **Section 2-8 Disposition of Impounded Animals** – Defines holding periods for pets with and without identification, transfers ownership of unclaimed pets to the City for appropriate disposition, and clarifies that surrendered pets are not required to be held. Allows immediate action for animals with urgent medical needs, including working with rescue organizations and updating release requirements to include proof of rabies vaccination, payment of fees and veterinary costs, and a required microchip.
- **Section 2-9 Adoption of Dogs and Cats** – Allows additional time for a pet to be sterilized if immediate surgery is not advisable due to the animal's age, health, or other conditions. The decision is based on a veterinarian's professional recommendation, ensuring that the procedure is performed safely and at the appropriate time while still meeting ordinance requirements.



Amended Ordinances

- **Section 2-10 Health of Animals** – Rephrased to allow contacting various rescue organizations in the time of need when immediate rescue assistance is needed.
- **Section 2-14 Dangerous Dogs** replaced with **Dangerous Animals** – Prohibits dangerous animals in city limits, establishes declaration criteria, allows humane euthanasia if at large, and outlines removal requirements for owners. Currently, there is an extensive list of requirements to own a dangerous animal in the city. There are a growing number of cities that do not allow dangerous animals.
- **Section 2-16 Animal Bites and Rabies** replaced with **Rabies Control and Animal Quarantine** – Assigns Local Rabies Control Authority (LRCA) to oversee rabies observations and investigations and updates requirements for bite investigations and quarantines in accordance with state law.
- **Section 2-24 Cruelty to Animals** – Expands cruelty conditions to include color alteration, separation of young, improper restraint, filth, untreated infestations, untreated illness or injury, failure to provide basic grooming, and use of collars or harnesses that restrict growth or cause harm.



Amended Ordinances

- **Section 2-29 Tampering with Traps and Equipment** replaced with **Animal Traps** – Updates trapping policy to help shelter staff better advocate for trapped animals and educate residents.
- **Section 2-37 Livestock and Fowl Permit and Restrictions** – Removed extensive guidelines for pigeons; (subsection C. Pigeons) they now fall under the Livestock and Fowl Permit and Restrictions.
- **Section 2-45 Enforcement** – Outlines the roles, authority, and duties of Animal Services, including the ability to investigate violations, issue citations, impound animals when necessary, and take appropriate action to protect public health and safety. It provides clear guidance on enforcement responsibilities, ensuring consistency and accountability in how Animal Services staff carry out their duties.



Deleted Ordinances

- **Section 2-4 Cats at Large**
- **Section 2-13 Guard Dogs**
- **Section 2-15 Vicious Animals**
- **Section 2-22 Dog and Cat Permits and Tags**
- **Section 2-47 Pursuit of Animals by Animal Warden**

Additional Ordinance Changes

- **Section 2-50 Animal Shelter Board** – Updates ordinance to dissolve board.
- **Section 2-49 Animal Shelter Advisory Committee** – Amends the composition of the committee from five members to a total of nine members. Required members are at least one licensed veterinarian, one municipal elected official, one City of Sachse Animal Control Officer, and one representative from an animal welfare organization. City Council shall appoint five additional residents. One youth advisor will be added to the committee.



Next Steps

- Approve the ordinance with the recommended changes
- Determine if a grace period is needed

Questions?



ORDINANCE NO. O-2025-_____

AN ORDINANCE OF THE CITY COUNCIL OF SACHSE, TEXAS, AMENDING THE SACHSE CODE OF ORDINANCES, BY AMENDING CHAPTER 2 TITLED “ANIMAL CONTROL” BY AMENDING SECTION 2-1 TITLED “DEFINITIONS”, BY AMENDING SECTION 2-2 TITLED “VACCINATION OF DOGS AND CATS REQUIRED”, BY AMENDING SECTION 2-3 TITLED “DOGS AT LARGE”, BY REPEALING SECTION 2-4 TITLED “CATS AT LARGE” AND RESERVING SECTION 2-4 FOR FUTURE USE, BY AMENDING SECTION 2-5 TITLED “DOGS AND CATS; CONFINEMENT DURING ESTRUS”, BY REPEALING AND REPLACING SECTION 2-6 TITLED “IMPOUNDMENT”, BY REPEALING AND REPLACING SECTION 2-7 TITLED “RIGHT OF PROPERTY OWNERS TO CONFINE; NOTIFICATION OF ANIMAL SERVICES”, BY REPEALING AND REPLACING SECTION 2-8 TITLED “DISPOSITION OF IMPOUNDED ANIMALS”, BY AMENDING SECTION 2-9 TITLED “ADOPTION OF DOGS AND CATS”, BY AMENDING SECTION 2-10 TITLED “HEALTH OF ANIMALS”, BY AMENDING SECTION 2-11 TITLED “MULTIPLE OWNERSHIP OF DOGS AND CATS IN A PRIVATE RESIDENCE”, BY AMENDING SECTION 2-12 TITLED “MULTIPLE OWNERSHIP; KENNEL PERMIT”, BY REPEALING SECTION 2-13 TITLED “GUARD DOGS” AND RESERVING SECTION 2-13 FOR FUTURE USE, BY AMENDING SECTION 2-14 TITLED “DANGEROUS DOGS”, BY REPEALING SECTION 2-15 TITLED “VICIOUS ANIMALS” AND RESERVING SECTION 2-15 FOR FUTURE USE, BY REPEALING AND REPLACING SECTION 2-16 TITLED “ANIMAL BITES AND RABIES”, BY REPEALING SECTION 2-22 TITLED “DOG AND CAT PERMITS AND TAGS” AND RESERVING SECTION 2-22 FOR FUTURE USE, BY AMENDING SECTION 2-23 TITLED “COMMERCIAL BUSINESSES INVOLVING ANIMALS OR FOWL”, BY AMENDING SECTION 2-24 TITLED “CRUELTY TO ANIMALS”, BY AMENDING SECTION 2-24 TITLED “CRUELTY TO ANIMALS”, BY AMENDING SECTION 2-26 TITLED “KEEPING OF WILD ANIMALS”, BY AMENDING SECTION 2-28 TITLED “INSPECTION OF ANIMALS AND PREMISES”, BY REPEALING AND REPLACING SECTION 2-29 TITLED “TAMPERING WITH TRAPS AND EQUIPMENT”, BY AMENDING SECTION 2-36 TITLED “REMOVAL OF DEAD ANIMALS”, BY AMENDING SECTION 2-37 TITLED “LIVESTOCK AND FOWL PERMIT AND RESTRICTIONS”, BY AMENDING SECTION 2-38 TITLED “LIVESTOCK FENCING”, BY AMENDING SECTION 2-39 TITLED “PERMIT APPLICATION OMISSIONS AND FALSIFICATIONS”, BY AMENDING SECTION 2-45 TITLED “ENFORCEMENT”, BY AMENDING SECTION 2-46 TITLED “ABATEMENT OF CONDITIONS NOT IN COMPLIANCE”, BY REPEALING SECTION 2-47 TITLED “PURSUIT OF ANIMALS BY ANIMAL WARDEN” AND RESERVING SECTION 2-47 FOR FUTURE

USE, BY AMENDING SECTION 2-48 TITLED “PENALTY”, BY AMENDING SECTION 2-49 TITLED "ANIMAL SHELTER ADVISORY COMMITTEE", AND BY REPEALING SECTION 2-50 TITLED "ANIMAL SHELTER BOARD" AND RESERVING SECTION 2-50 FOR FUTURE USE, PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OR FINE NOT TO EXCEED THE SUM OF TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the regulation of animals within the city needs updating and is necessary in order to protect the health, safety, and general welfare of the City of Sachse’s inhabitants; and

WHEREAS, Chapter 2 of the City of Sachse Code of Ordinances provides for such regulation; and

WHEREAS, the City Council of the City of Sachse desires updates to Chapter 2 of the City of Sachse Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-1 titled “Definitions” by deleting and replacing definitions titled “Abandon”, “At large”, “Dangerous dog”, and “Euthanized”, by deleting definitions titled “Animal control authority or animal warden”, “Animal warden”, “Guard/attack dog”, and “Secure enclosure”, and amending definitions titled “Business day”, “Harbored animal”, and “Owner”, and adding definitions titled “Animal services officer”, “Animal services manager”, “Cruel or inhumane treatment”, “Enclosure”, “Excessive animals”, “Local Rabies Control Authority (LRCA)”, and “Neuter”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-1 Definitions.

When used in this chapter, the following words and terms, unless the context indicates a different meaning, shall be interpreted as follows:

REPLACE:

Abandon, abandoned, or abandonment: An animal abandoned while in the person's custody without making reasonable arrangements for assumption of custody by another person. Abandon, abandoned, or abandonment includes, but may not be limited to, the following:

- (a) To abandon an animal at an Animal Services facility without formally surrendering the animal to a staff member;
- (b) A failure to reclaim an animal from an Animal Services facility;
- (c) To abandon an animal on public property;
- (d) To abandon an animal on private property or at any place of business for a period of twenty-four (24) hours, or more, after notice is posted; or
- (e) Abandon an animal by leaving the animal with any person that has not consented, or has revoked consent, to be responsible for the care of the animal.

...

ADD:

Animal Services Officer: A person designated by the City to represent and act for the City in the impounding of animals, controlling of animals, and enforcing the provisions of this chapter and all regulations relating to animals as authorized by state or federal law.

Animal Services Manager: The Manager of the City Animal Services Division and their authorized designees.

...

REPLACE:

At large: At large means:

- (a) On premises of owner or keeper. Any domestic animal, excluding livestock, not confined to the premises of the owner or keeper by some physical means of sufficient height, strength, length, and/or manner of construction to preclude the animal from leaving the premises of the owner or keeper.
- (b) Off premises of owner or keeper. Any domestic animal, excluding livestock, which is not physically and continually restrained by some person, by means of a leash or chain of proper strength and length to preclude the animal from making unsolicited contact with any animal, person, their clothing, their property, and/or their premises.
- (c) Livestock. See the definition for estray.

(d) Exclusions. The term at large shall not apply to:

(1) Any animal confined within a cage, automobile, truck, trailer, or any other vehicle or conveyance of its owner or keeper.

(2) Cats.

AMEND:

Business day: Posted hours of operation, unless any of those days fall on a City holiday, as recognized on the City's official holiday schedule, and as posted on its website, then said day shall not be counted as a business day.

...

ADD:

Cruel or inhumane treatment: Beating or torturing an animal, cruelly confining or transporting an animal, or tormenting, seriously overloading, seriously overworking, or abusing an animal.

REPLACE:

Dangerous animal: Any animal of any species that has:

(a) With or without provocation, on two or more occasions attacked or bitten any person or other animal outside the owner's home or the animal's enclosure;

(b) With or without provocation, bitten any person or other animal causing death or serious bodily injury;

(c) Been trapped as part of a feral group of animals and is likely to cause injury if handled by an employee of Animal Services; or

(d) By its acts or conduct exhibited dangerous propensities.

(e) Dangerous propensities means any one, or a combination of, the animal behaviors of biting, snarling, charging aggressively toward a person or another animal, growling with curled lips, popping of teeth, or barking with raised hackles.

...

ADD:

Enclosure: An enclosure shall be designed so as to prevent:

(a) Any animal confined within from escaping; and

(b) The parts of an animal confined within from extending over, under, or through the enclosure.

Or

Enclosure: Any structure or device used to immediately restrict any animal or animals to a limited amount of space, such as a fence, room, pen, run, cage, compartment, or hutch.

REPLACE:

Euthanasia (Euthanized): To put an animal to death in a humane manner using methods authorized by state and federal laws.

ADD:

Excessive animals: An accumulation of animals which, by virtue of the owner's lot size, the number, types, and sizes of animals being kept, exceed the owner's ability to provide care, or the distance from neighboring properties, or other factors of care, results in an animal nuisance or endangers the health of any person or animal.

...

AMEND:

Harbored animal: An animal that is fed or sheltered and/or an animal which returns to a specific premises on ~~three~~ consecutive occasions pursued by Animal Services.

...

ADD:

Local Rabies Control Authority (LRCA): The person designated by the governing body of a municipality to enforce Chapter 826 of the Texas Health and Safety Code, Texas Rabies Control Act of 1981, as amended.

Neuter: Refers to a male lacking developed sexual organs or having had them removed.

...

AMEND:

Owner: Any person who owns, keeps, shelters, maintains, feeds, harbors, or has temporary or permanent custody of a domestic or prohibited animal, or who knowingly permits a domestic or prohibited animal to remain on or about any premises occupied by that person over which that person has control. An animal shall be deemed to be owned by a person who harbored it,

fed it, or sheltered it for three consecutive days or more. If a person under the age of 17 years owns an animal subject to the provisions of this chapter, the head of the household of which such person under the age of 17 years is a member shall be the person responsible for the animal under this chapter. Such household head may himself/herself be under the age of 17 years and therefore subject to prosecution under this chapter. There may be more than one person responsible for an animal.

...

SECTION 2. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-2 titled “Vaccination of dogs and cats required”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-2 Vaccination of dogs and cats required

All dogs and cats over three months of age must be vaccinated annually for rabies with an anti-rabies vaccine approved by the Texas Department of Health and administered by a veterinarian. A metal tag of vaccination with the year of vaccination, a certificate number and the name, address, and phone number of the vaccinating veterinarian must be securely attached to a collar or harness that must be worn by the dog or cat at all times. In addition to the metal tag, a paper certificate must be issued stating the name of the owner, the address, and phone number of the owner or nearest relative or friend at home or work, a description of the dog or cat with name of animal, the date of vaccination, the number of the metal certificate, and kind of vaccine used.

The owner of any dog or cat shall display and exhibit a current vaccination certificate for his animal(s) upon request of Animal Services. Every dog or cat shall be vaccinated at least once within each 12-month period from the time of its last vaccination. A veterinarian who vaccinates a dog or cat against rabies shall, upon request of Animal Services, acknowledge to Animal Services whether or not an animal at a particular location, or owned by a named person, has been vaccinated within the last 12 months, and other pertinent information. A rabies tag and/or license tag shall be valid only for the dog or cat for which it was originally issued. Any person establishing residence within the city shall comply with the vaccination requirements of this Code within ten days of establishing such residency.

All dogs and cats must be vaccinated for rabies by four months of age. Each dog or cat must receive a booster within the 12-month interval following the initial vaccination. Every dog and cat must be re- vaccinated against rabies at least once every three years.

SECTION 3. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-3 titled “Dogs at large”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-3 Dogs at large.

It shall be unlawful for any person owning or harboring a dog to permit such animal to run at large. No dog shall be permitted to be upon any public street, alley, or in any public place or upon the realty or premises of another within the city, unless such dog is at such time and in such place under the control of such owner by means of a leash of sufficient strength and length to control the actions of such dog. At all other times, such dog shall be confined to the realty or premises of the owner of such dog by a substantial fence of sufficient strength and height to prevent such dog from escaping therefrom, or inside a house on such premises, or secured on such premises by a leash consisting of sufficient strength to prevent said dog from escaping from such premises when such leash is stretched to its full length. The finding or presence of any such dog in any public street, alley, or road or any such public place or upon the realty or premises of another within the city shall be prima facie evidence that such owner of the dog knowingly permitted the same to be in or upon such place or location at such time.”

SECTION 4. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-4 titled “Cats at large” in its entirety and reserving Section 2-4 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-4 Reserved.”

SECTION 5. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-5 titled “Dogs and cats; confinement during estrus”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-5 Dogs and cats; confinement during estrus.

Any unsprayed female dog or cat in the state of estrus shall be confined during such period of time in an anti-escape house, building, or enclosure and said area of enclosure shall be so constructed that no other dog or cat may gain access to the confined animal. Owners who do not comply shall be ordered by Animal Services to remove the animal in estrus to a boarding kennel, veterinary hospital, or animal shelter. All expenses incurred as a result of the animal's confinement shall be paid by the owner. Failure to comply with the removal order of Animal Services shall be a violation of this chapter and the dog or cat shall be impounded."

SECTION 6. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by repealing Section 2-6 titled "Impoundment" in its entirety and replacing Section 2-6 titled "Impoundment", to read as follows:

**"CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-6 Impoundment.

Animals, within city limits, are subject to impoundment if:

- (a) Any animal infected with a zoonotic disease including, but not limited to, any animal suspected of having been infected by rabies or exposed to rabies;
- (b) Any animal that creates a nuisance, as defined in Section 2-3;
- (c) Any animal running at large;
- (d) Any animal kept under conditions or treated in a manner which the Manager or designees appointed by the City of Sachse Animal Services has reasonable cause to believe is cruel or inhumane;
- (e) Any animal that has bitten a person;
- (f) Any animal found in violation of this chapter; or
- (g) Any animal violation any other provision of this article."

SECTION 7. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-7 titled “Right of property owner to confine; notification of animal warden” in its entirety and replacing Section 2-7 titled “Right of property owner to confine; notification of Animal Services”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-7 Right of property owners to confine; notification of Animal Services.

Retention of animals at large.

A person commits an offense if the person confines an animal at large, other than one already owned by the person, on his or her property without notifying the Animal Services Division of the confinement within twenty-four (24) hours.

Right of entry—for capturing and impounding an animal.

(a) In general. Enforcement Agents are authorized to enter upon public or private property for the purpose of capturing and impounding an animal, and for purposes of enforcing the provisions of this chapter, when deemed necessary for the protection of the public health, safety, and welfare in accordance with this section, or as otherwise provided by law.

(b) Enforcement Agents are authorized to enter upon public or private property as authorized by law, and including, but not limited to:

(1) Public property. On public property, in all cases.

(2) Private property.

a. With consent. On private property with consent of the resident or property owner; or

b. Without consent.

1. On private property without consent, except dwellings and fenced rear yards of residences, if the Enforcement Agent reasonably believes that the animal will run at large if not impounded; or

2. On private property without consent, all places except dwellings, if the Enforcement Agent reasonably believes there is immediate

and imminent danger or peril to the public, or the animal, if the animal in question is not immediately captured and impounded.

(3) As authorized by Court Order and/or a seizure warrant. On public or private property, with or without consent, if executing a lawful search warrant, seizure warrant, or other Court Order.

(c) Nothing in this section shall be construed to limit the Enforcement Agent's authority or powers and the City retains all such authority and powers as permitted under the law.”

SECTION 8. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-8 titled “Disposition of impounded animals” in its entirety and replacing Section 2-8 titled “Disposition of impounded animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

REPLACE:

§ 2-8 Disposition of impounded animals.

(a) The following holding periods and time of disposition apply to any impounded animal or wildlife within the city limits.

(1) Injured or diseased animals.

a. Holding time period. An impoundment holding time period is not required for any impounded animal, which appears to be suffering from serious bodily injury or disease and which is in great pain or suffering, or any impounded animal which appears to have an infectious disease which is a danger to humans or to other animals.

b. Time of disposition. Enforcement Agents may make a disposition of an injured or diseased animal immediately upon intake, at an Animal Services facility, or in the field in exigent circumstances, in accordance with this chapter.

(2) Voluntarily surrendered or released animals to the City.

a. Holding time period. An impoundment holding time period is not required prior to making a disposition of an animal, in accordance with this chapter, whereby the owner(s) or keeper(s) of the animal surrenders the animal, voluntarily or by court order, by signing a Release Form, or where the owner(s) voluntarily relinquishes ownership and releases the animal to an Enforcement Agent with applicable fees

(see Master Fee sheet) and provides confirmation that the animal be current on its rabies vaccination.

(3) Wild animal.

a. Wild animal with no identification.

1. Holding time period. An impoundment holding time period is not required for any wild animal with no means of traceable identification.

2. Time of disposition.

i. Release immediately in the field. Any wild animal with no means of traceable identification and which due to its violent or feral nature poses a threat to the safety, or poses a substantial risk of bodily injury, to any person, including the Enforcement Agents, may be released immediately in the field.

ii. Euthanize immediately. Any wild animal with no means of traceable identification and which due to its violent or feral nature poses a threat to the safety, or poses a substantial risk of bodily injury, to any person, including the Enforcement Agents, may be euthanized.

(4) Animals with no identification.

a. Animals

1. Holding time period. Impounded animals, excluding cats, with no means of traceable identification shall be held for a period of time not less than three (3) business days, unless reclaimed earlier by the owner/keeper, or the owner's/keeper's agent, or euthanized as authorized by this chapter. The first day of impoundment is considered Day Zero (0).

2. Time of disposition. Once the holding period has expired, the Enforcement Agents shall make a disposition of the animal in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

b. Unweaned animals

1. Holding time period. Impounded animals that are unweaned with no means of traceable identification, unless reclaimed earlier by the owner or keeper, shall have no required holding period.

2. Time of disposition. Impounded animals that are unweaned with no means of traceable identification, may be made available immediately for rescue

organizations upon intake for disposition in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

(5) Animals with identification.

a. Holding time period. Animals with any type of traceable identification shall be held for a period of time not less than five (5) business days, or not less than five (5) business days from the time the owner or keeper is notified, whichever is the shorter time period, unless earlier reclaimed by the owner/keeper, or the owner's/keeper's agent, or euthanized as authorized by this chapter. The first day of impoundment is considered Day Zero (0).

b. Time of disposition. Once the holding period has expired, the Enforcement Agents shall make a disposition of the animal in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

(6) Animal becomes property of City.

a. After the expiration of any required impoundment or holding period, any impounded animal not reclaimed by its owner or keeper will be deemed abandoned and the City shall be deemed the owner of the animal. The City may make any humane disposition of the animal in accordance with this chapter.

(b) Conditions for reclaiming an animal.

(1) Conditions for reclaiming an animal. In order for the owner or keeper of any animal, or owner's agent/keeper's agent, to reclaim an impounded animal he or she must meet the following requirements subject to any exceptions in subsection 2-8 (b)(3)e.

(2) Payment of fees. The following fees, when applicable, shall be paid to the City to reclaim an animal.

a. Impoundment fee. The impoundment fee is a flat fee charged for each animal impounded on a per-occurrence basis.

b. Boarding fee. The boarding fee is a per-day fee (including partial days) for each animal impounded, regardless of the time of day of actual impoundment. In calculating the length of time for the boarding fee, the day of impoundment (Day Zero (0)) is considered and shall be counted in the calculation along with any other partial day.

c. Veterinary services fees. If applicable, any veterinary services fees incurred by the Animal Services Division for the care and welfare of the animal. (Veterinary service fees may vary depending on the services and are therefore not identified in the Master Fee Schedule).

d. Vaccination fee. If applicable, any vaccination fees incurred by the Animal Services Division for the vaccination of each animal impounded.

e. Microchip implant fee. If applicable, microchip implant in the animal is required prior to release of any impounded animal.

f. See Master Fee Schedule (Animal shelter fees) for applicable fees.

(3) Rabies vaccination.

a. Proof of a current rabies vaccination is required. If the owner or keeper cannot provide proof of a current rabies vaccination, the owner or keeper shall have seven (7) calendar days from the date of reclaiming their animal to provide written proof of obtaining a current rabies vaccination to the Enforcement Agent.

b. The date the animal is reclaimed shall be counted as Day Zero (0).

c. For the purposes of this subsection, sufficient proof of an animal's current rabies vaccination shall be either a rabies vaccination certificate issued by a licensed veterinarian or verbal or written confirmation of a current rabies vaccination by the licensed veterinarian who administered the vaccination.

d. Animals less than twelve (12) weeks of age shall not require a rabies vaccination in order to be released.

e. If, in the opinion of a licensed veterinarian, the rabies vaccination should not be given within the seven (7) business day period, the owner or keeper must provide a signed statement from the veterinarian stating why the vaccine should be temporarily delayed and when the vaccine may be given. The owner or keeper shall provide written proof of the administering of the vaccination to an Enforcement Agent within forty-eight (48) hours.

(4) Microchip implant. If the animal is not already identifiable by microchip, a microchip is required to be implanted in the animal, at the owner's or keeper's expense, prior to release of any impounded animal.”

SECTION 9. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-9 titled “Adoption of dogs and cats”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-9 Adoption of dogs and cats.

Any individual may adopt a dog or cat (the “animal”) from the City Animal Shelter under the following conditions:

- (1) The animal has been classified as adoptable by the Animal Services Division
- (2) The prospective adopter has proper facilities to care for the animal in a lawful and humane manner.
- (3) When an adoption occurs and the appropriate fees are paid, shelter staff will make an appointment with veterinary services to have the adoptive animal sterilized, vaccinated, and microchipped. The prospective adopter must agree to return the animal on the appointment date for these services. Additional time may be allowed for dogs and cats adopted, but only for the minimum time necessary for the animal to reach the appropriate age or condition for sterilization based on veterinarian’s recommendation.
- (4) The prospective adopter signs an affidavit stating the animal will be cared for in a lawful and humane way; that the animal is being adopted for ownership and not resale.
- (5) Adopted animals may be returned to the animal shelter within 48 hours from the time of adoption, for any reason, but no refund will be made of any fees paid for the adoption originally.
- (6) All animals made available for adoption by the Animal Services Division are believed to be in good health at the time of adoption; however, no guarantee, either implied or expressed, shall be provided for any animal adopted from the animal shelter, and no refunds will be given for any fees paid for such adoption, regardless of the reason, nor shall the City assume any liability resulting from the proper adoption of an animal from the animals shelter.
- (7) The adoption fee, which is set by City Council resolution amending the Master Fee Schedule, is paid by the adopter.
- (8) Animals shall not be released from the animal shelter for use in research.
- (9) At the discretion of the Animal Services Division, animals may be released to animal rescue groups and other animal shelters.
- (10) If an adopted animal dies on or before the completion date stated in the written agreement, the adopting person must provide written documentation to the Animal Services Division that the animal has died.
- (11) If an adopted animal is lost or stolen before the completion date stated in the written agreement, the adopting person must provide written documentation to the Animal

Services Division stating that the animal is lost or stolen and provide a copy of the police report, if any, of the theft. In order to be sufficient proof, the letter shall be delivered to the Animal Services Division not later than seven (7) calendar days after the date of the animal's disappearance and shall describe the circumstances surrounding the disappearance and the date of disappearance.”

SECTION 10. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-10 titled “Health of animals”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-10 Health of animals.

Animal services shall be authorized to euthanize or place in the care of local rescue organizations any animal suffering from extreme injury or illness, whether such animal is found on public or private property, and after a reasonable effort has been made to locate the owner of such animal. When the redemption of an animal suffering from any disease or injury is sought by its owner, such animal shall not be released until Animal Services is satisfied that its proper treatment is assured.”

SECTION 11. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-11 titled “Multiple ownership of dogs and cats in a private residence”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-11 Multiple ownership of dogs and cats in a private residence.

No person shall keep or harbor more than five dogs or cats in any combination. Puppies and kittens under three months of age shall not be counted for purposes of this section. The harboring of more than five dogs or cats may be allowed at the discretion of Animal Services by the issuance of a permit.”

SECTION 12. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-12 titled “Multiple ownership; kennel permit”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-12 Multiple ownership; kennel permit.

Any person, firm, or corporation wishing to keep more than five dogs or cats may procure a kennel permit from Animal Services. Kennels will be maintained in conformance with this chapter, and the location of such kennel must comply with all zoning regulations of the City.”

SECTION 13. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-13 titled “Guard dogs” in its entirety and reserving Section 2-13 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-13 Reserved.”

SECTION 14. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-14 titled “Dangerous dogs”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-14 Dangerous ~~dogs~~ animals.

(a) Nuisance declared. It is hereby declared to be a public nuisance that an owner harbors, keeps, or maintains a dangerous animal in the city.

- (b) Authority to ~~destroy~~ euthanize if found running at large. Any dangerous animal found running at large may be ~~destroyed~~ euthanized by any peace officer or Animal Service Officer in the interest of public safety.
- (c) Authority to require removal from city; appeals from orders of removal; stay of removal pending appeal.

(1) The Manager of Animal Services may order the owner of any dangerous animal to immediately remove the animal permanently from the city limits. If the animal is a dog, the Manager of Animal Services may, as an alternative to ordering the removal of the animal, determine that the animal is a dangerous dog within the meaning of section 822.041, Texas Health and Safety Code, in which event the owner shall comply in all respects with the applicable provisions of chapter 822, Texas Health and Safety Code. If the Supervisor of Animal Services orders a dangerous animal to be permanently removed from the city, the decision is final unless the owner files a written appeal within 15 days after receiving notice of the order of removal. If the Manager of Animal Services has exercised the discretionary option provided in this section with respect to a dangerous dog in lieu of ordering the animal removed as a dangerous animal, the owner may appeal as provided by section 822.0421(b), Texas Health and Safety Code, and if the appeal is filed in the Municipal Court, the standard of review is substantial evidence. An appeal of a determination that an animal is dangerous shall be heard by the hearing officer on a written record of proceedings based upon written declarations submitted by the owner of the animal, the person filing the appeal (if different from the owner), the Manager of Animal Services or other employee of Animal Services designated by the Manager, and such other interested persons who have testimony or evidence to provide relevant to the determination being appealed. On the written motion of any interested person and for good cause, the hearing officer may allow for the taking of oral evidence at the hearing. In any event, all evidence submitted shall be sworn or otherwise submitted subject to penalty of perjury.

(2) The filing of a notice of appeal under subsection (1) automatically operates as a stay of the order of removal but only if the animal that has been ordered removed is surrendered until final disposition of the appeal to a licensed veterinarian or to Animal Services pending final determination of the appeal.

(3) In lieu of issuing an order of removal under this section, the Manager of Animal Services may defer removal if the owner of the animal agrees in writing to keep the animal under such conditions of confinement as the Manager of Animal Services shall determine are appropriate for the animal, taking into consideration the animal, the ability of the owner to comply with the conditions of confinement, and the nature of the incident or incidents on which the determination of dangerousness was based. A deferment of removal may be revoked if the subject animal is involved in another incident as described in sections relating to dangerous animals or the owner fails to comply with the agreed conditions of confinement in any respect.

- (d) Failure to remove; grounds for impoundment or destruction. If the owner of a dangerous animal fails or refuses to remove the animal or returns the animal to the city, the animal may be impounded and euthanized under order of the Manager of Animal Services or designees.
- (e) An animal deemed dangerous under this section shall not be released from the animal shelter until the owner has provided, in writing, a plan for disposition and/or relocation of the animal that is approved by the Manager of Animal Services.
- (f) Search and seizure warrants authorized. Manager of Animal Services is authorized to obtain a search and seizure warrant if the supervisor has probable cause to believe that an animal ordered removed from the city as a dangerous animal has not been so removed.
- (g) Any animal determined under this section to be a dangerous animal shall be implanted with a microchip by Animal Services to facilitate future identification. The owner of the dangerous animal shall be charged a fee in the amount designated in the Master Fee Schedule, in addition to the fee for the first year of registration with the microchip manufacturer. Subsequent registration of the animal with the microchip manufacturer shall be the responsibility of the owner of the animal.
- (h) It is an offense to possess, harbor, or keep an animal determined to be a dangerous animal by the Manager of Animal Services or by the lawful authority of another governmental entity.
- (i) Attack by dangerous animal.
 - (1) A person commits an offense if the person is the owner of a dangerous animal and the animal makes an unprovoked attack on a person or another animal outside the animal's enclosure and causes bodily injury to a person or another animal.
 - (2) If a person is found guilty of an offense under this section, the court which hears the case may order the dangerous animal euthanized by a licensed veterinarian or the animal services authority.
- (j) Violations. A person who owns or keeps custody or control of a dangerous animal commits an offense if the person fails to comply with any requirements for ownership of a dangerous animal. An offense under this subsection is a class C misdemeanor. If the owner of any animal determined to be dangerous under this section fails or refuses to comply with requirements of this section, the animal shall be seized by the animal services authority and humanely euthanized.
- (k) Defense.
 - (1) It is a defense to prosecution-that the person is a veterinarian, a peace officer, a person employed by a recognized animal shelter or a person employed by the state

or political subdivision of the state to deal with stray animals, and has temporary ownership, custody, and control of the dangerous animal in connection with that position; provided, however, that for any person to claim a defense under this section, that person must be acting within the course and scope of their official duties with regard to the dangerous animal.

(2) It is a defense to prosecution that the person is an employee of the institutional division of the Texas Department of Criminal Justice or a law enforcement agency and trains or uses animals for law enforcement or correction purposes; provided, however, that for any person to claim a defense under this section, that person must be acting within the course and scope of their official duties with regard to the dangerous animal.

(3) It is a defense to prosecution that the animal at issue is a trained guard animal in the performance of official duties while confined or under the control of its handler.”

SECTION 15. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-15 titled “Vicious animals” in its entirety and reserving Section 2-15 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-15 Reserved.”

SECTION 16. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-16 titled “Animal bites and rabies” in its entirety and replacing Section 2-16 titled “Rabies Control and animal quarantine”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-16 Rabies control and animal quarantine.

(a) Designation of LRCA; authority to quarantine.

(1) The Manager of Animal Services is hereby designated as the Local Rabies Control Authority (“LRCA”) and shall be responsible for enforcing rabies control measures as provided in this chapter and in chapter 826, Texas Health and Safety Code.

(2) The LRCA may order the quarantine of any animal that has bitten or scratched a person or another animal or that is suspected of having a zoonotic disease.

(b)

(1) Any warm-blooded animal that bites or scratches a person or another animal, or that is suspected of having rabies or other zoonotic disease, shall be immediately confined by the owner, who shall promptly notify Animal Services of the place where the animal is confined and the reason for the confinement. During the confinement, except for care and feeding of the animal, the owner shall not allow the animal to come into contact with any other person or animal. The owner shall surrender possession of the animal to Animal Services on demand for supervised quarantine. Supervised quarantine shall be carried out at the animal shelter, at a veterinary hospital approved by the LRCA, or by another method of adequate confinement approved by the LRCA. The quarantine shall be for a period of not less than ten (10) days and shall be conducted under the supervision of a veterinarian or the LRCA. A release from quarantine may be issued if no signs of rabies or other disease have been observed during the quarantine period. If an animal is quarantined other than at the animal shelter, the owner shall immediately provide Animal Services with the name, address, and phone number of the veterinarian supervising the quarantine.

(2) If the LRCA approves quarantine other than in the animal shelter or at a veterinary hospital, the owner shall be responsible for confining the animal. The owner shall obtain supervision of the animal by a veterinarian and a release from quarantine as would be required from a veterinary hospital or at the animal shelter. Quarantine other than in the animal shelter or at a veterinary hospital may be authorized only if the bite victim approves and if the owner was in compliance with all applicable local laws and regulations including, but not limited to, having a current rabies vaccination for the animal.

(3) The owner of an animal under rabies quarantine at the animal shelter may request that the animal be transferred to a quarantine facility approved by the LRCA for the duration of the rabies quarantine period.

(c) Violation of the quarantine, cause for seizure and impoundment. The violation of quarantine by an owner shall be just cause for seizure and impoundment of the quarantined animal by Animal Services. It shall be unlawful for any person to interrupt the observation period.

(d) Investigation of animal bite reports; killing of biting animal prohibited. All animal bite reports shall be investigated by Animal Services. Without permission of the LRCA, it shall be unlawful for any person to kill or remove from the city limits any animal that has bitten a person or other animal or that has been placed under quarantine, except when immediately necessary to protect the life or health of a person or other animal.

(e) Reporting of animal bites. The owner of an animal that has bitten another person and a person who has been bitten by an animal shall report the bite incident to Animal Services immediately, but in no case more than 24 hours after the incident.

(f) Authority to direct disposition of suspected rabid animals. The LRCA shall direct the disposition of any animal suspected of being rabid or having any other zoonotic disease considered to be a hazard to any other animal or person.

(g) Surrender of dead animal carcasses suspected of rabies. The carcass of any dead animal exposed to rabies or suspected of having been rabid shall, upon demand, be surrendered to Animal Services.

(h) Manner of disposing of animals exposed to rabies. At the time an animal has been potentially exposed to rabies through contact with another animal, the owner of the exposed animal shall promptly notify Animal Services of the place where such animal is confined and the reason therefor. During the confinement, except for care and feeding of the animal, the owner shall not allow the animal to come into contact with any other person or animal. An animal exposed to rabies shall be:

(1) Humanely destroyed, with notification to, or under supervision of, Animal Services;

(2) If not currently vaccinated, quarantined in a veterinary hospital or the animal shelter for at least ninety (90) days immediately following the date of the exposure; or

(3) If currently vaccinated, immediately revaccinated and quarantined in a veterinary hospital or the animal shelter for at least forty-five (45) days immediately following the date of exposure. The quarantine periods established above may be shortened or lengthened by the LRCA if recommended or required by the state department of state health services.

(i) Wild Animals. No wild animal will be placed in quarantine. All wild animals involved in biting incidents will be humanely euthanized in such a manner that the brain is not mutilated. The brain shall be submitted to a Texas Department of Health certified laboratory for rabies diagnosis.

(j) Refusal to surrender animal, on demand, for rabies control purposes. An owner commits an offense if the owner fails or refuses to surrender an animal for supervised quarantine or humane euthanization, as required herein for rabies control, when demand therefor is made by the LRCA.

(k) Notification to Animal Services upon escape, sickness, or death of quarantined animal. The owner of a quarantined animal shall immediately notify Animal Services if such animal escapes, becomes or appears to become sick, or dies. In case of death of the animal while under quarantine, the owner shall immediately surrender the dead animal to Animal Services for diagnostic purposes.

(l) Voluntary release of animal for euthanasia. An owner may request that his/her animal that has bitten or scratched a human be euthanized and tested for rabies. The owner shall pay a shipping and testing fee established annually by the Manager of Animal Services.”

SECTION 17. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-22 titled “Dog and cat permits and tags” in its entirety and reserving Section 2-22 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-22 Reserved.”

SECTION 18. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-23 titled “Commercial businesses involving animals or fowl”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-23 Commercial businesses involving animals or fowl.

No person shall conduct the commercial business of selling, grooming, breeding, showing, exhibiting, or boarding of animals without a valid permit from Animal Services. Every person engaged in the business of buying, selling, grooming, breeding, showing, exhibiting, or boarding of animals and all persons who conduct animal club shows, must comply with all existing regulations governing said business or show, and shall maintain said animals in compliance with this chapter so as not to endanger the public or animal health or safety or create a nuisance. Every person holding a permit hereunder shall maintain accurate records of all transactions involving animals, which records shall show the date, type of animal, animal registration number, and parties of such transaction. Such records shall be kept for at least one year and must be made available upon request by Animal Services to enforce this chapter. Application for permits shall be made to Animal Services on forms furnished by said authority. The application shall not be approved until certification has been received from appropriate City officials that the zoning, construction, and facility comply with existing ordinances for establishments housing such business. If the permit application is approved by Animal Services, said permit shall be issued upon the payment of the appropriate fee. Animal Services shall make necessary inspections to assure compliance under this chapter. Animals shall be kept under sanitary conditions so as not to present danger to the public or animal health or create a nuisance. All permits issued under this section shall be valid for 12 months and shall be renewed annually thereafter by proper written application and payment of fee. No permit issued under this section shall be renewed without compliance with regulations for

initial permit. Permits to show or exhibit animals (rodeo, circus, show, etc.) shall be valid only for the 30-day period immediately following issue. No permit shall be transferable in any way. Persons requiring more than one permit will be charged only one fee for all of the permits needed. The fee shall be the amount of the highest individual permit fee which would have been charged if the permits had been issued separately. In cases involving a scientific or educational program, a nonprofit organization's show, exhibition, or humane activity or animals owned by the City, Animal Services may waive sections of this chapter regarding permits, fees, and/or conditions, within his/her discretion. All businesses described in this section must display the required permits in public view at the place of business. Animal services may revoke any permit without refund, for any failure to comply with any provision contained herein. Appeals of revocation may be made within 30 days to the City Manager and must be made in writing.

SECTION 19. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-24 titled "Cruelty to animals", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-24 Cruelty to animals.

(a) Cruelty to animals shall be prohibited within the Sachse city limits as follows:

- (1) It shall be unlawful for any person or persons to willfully or maliciously kill, abuse, kick, maim or disfigure, overwork, overload, torture, beat with a stick, chain, club or other object, mutilate, burn or scald with any substance, or otherwise cruelly set upon any animal except that reasonable force may be employed to drive off vicious or trespassing animals.
- (2) It shall be unlawful for any person or persons to fail to adequately provide an animal owned by or under care, custody, or control with one (1) or more necessities of life, including but not limited to, air or adequate ventilation, food and potable water (adequate for the size of the animal to maintain a healthy animal), sanitary conditions, shelter, or protection from the heat, cold, or other environmental conditions, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal.
- (3) It shall be unlawful for any person or persons to expose an animal to harsh weather temperatures, for a prolonged period, exceeding ninety (90) degrees or below forty-five (45) degrees Fahrenheit such that may cause bodily injury, serious bodily injury, or death of the animal.

(4) It shall be unlawful for any person or persons to place or confine or allow such animal to be confined in such a manner that it must remain in a motor vehicle or trailer under such conditions or for such periods of time as may endanger the health or well-being of the animal due to heat, lack of food and/ or water, or any circumstances which might cause suffering, disability, or death.

(5) It shall be unlawful for any person or persons to cause, instigate, or permit one animal to fight with another animal or human being.

(6) No person or persons shall tie or fasten any animal to any lamppost, light pole, utility pole, awning post, tree, fence, hydrant, or shrubbery belonging to another without the consent of the owner.

(7) It shall be unlawful for any person or persons to abandon or dump any animal within the city. All animals which are abandoned shall be considered surrendered to Animal Services for impoundment or disposal under the provisions of this chapter.

(8) Any person or persons who, as the operator of a motor vehicle, strikes a domestic animal or pet shall immediately report such injury or death to the animal's owner; in the event the owner cannot be ascertained and located, such operator shall at once report the accident to Animal Services or an appropriate law enforcement agency.

(9) It shall be unlawful for any person or persons to expose any poisoned meat or other known poisonous substance, whether mixed with food or not, so the same shall be liable to be eaten by a domestic animal, pet, or person. This section is not intended to prohibit the prudent use of herbicides, insecticides, or rodent-type traps.

(10) Any person or persons violating this section shall bear the full cost and expenses incurred by the City for the transportation, care, medical treatment, impoundment cost, and disposal of said animal(s), including such animal(s) removal from a vehicle.

(11) It shall be unlawful for any person or persons to sell, offer for sale, barter, or give away as toys, premiums, or novelties, baby chickens, ducklings, or other fowl under three weeks old or rabbits under two months old, unless the manner or method of display is first approved by Animal Services.

(12) It shall be unlawful for any person or persons to color, dye, stain, or otherwise change the natural color of any chickens, ducklings, other fowl, or rabbits or to possess for the purpose of sale or to be given away, any of the above-mentioned animals which have been so colored.

(13) It shall be unlawful for any person or persons to transfer ownership or otherwise physically remove from its mother any dog, cat, ferret, or rabbit less than six (6) weeks old, or any other animal that is not yet weaned, except as advised by a licensed veterinarian.

(14) It shall be unlawful for any person or persons to carry or transport an animal in any motor vehicle, conveyance, or trailer and fail to effectively restrain the animal so as to prevent the animal from leaving or being accidentally thrown from the vehicle, conveyance, or trailer.

(15) It shall be unlawful for any person or persons to cause or allow an animal to remain in its own filth.

(16) It shall be unlawful for any person or persons to own or have care, custody, or control of an animal having an infestation of ticks, fleas, or other parasites, without having the animal treated by a veterinarian or following a proper commercially available treatment regimen for the infestation.

(17) It shall be unlawful for any person or persons to own or have care, custody, or control of an animal having an obvious or diagnosed illness, injury, or communicable illness transmittable to animal or human, without having the animal treated by a veterinarian or following a proper treatment regimen for the injury or illness.

(18) It shall be unlawful for any person or persons to fail to provide basic grooming, as defined by this chapter, for an animal affecting its quality of life.

(19) It shall be unlawful for any person or persons to attach or allow to be attached a collar or harness to an animal that is of an inadequate size so that it restricts the animal's growth or causes damage to the animal's skin.

SECTION 20. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-26 titled “Keeping of wild animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-26 Keeping of wild animals.

It shall be unlawful for an owner to keep or permit to be kept on his premises, or premises under his control, any wild or vicious animal for sale, display, or for exhibition purposes, whether gratuitously or for a fee. This section shall not be construed to apply to zoological parks, performing-animal exhibitions, or circuses. It shall be unlawful for a person to keep, or permit to be kept, any wild animal as a pet. Animal services may issue temporary approval for the keeping, care, and protection of an injured, newborn, or immature animal native to this area which it deems to be incapable of caring for itself. Animal services shall have the power to release, or order released, any animal being kept temporarily under the provisions herein.

SECTION 21. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-28 titled “Inspection of animals and premises”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-28 Inspection of animals and premises.

Animals and premises whereon animals are kept or maintained shall be subject to inspection by Animal Services, at any reasonable hour, or at any hour in cases of emergency, if Animal Services knows or reasonably believes a violation of this chapter may exist.

SECTION 22. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-29 titled “Tampering with traps and equipment” in its entirety and replacing Section 2-29 titled “Animal traps”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-29 Animal traps.

(a) Humane traps required.

(1) Humane traps, as defined by this chapter, shall be used to trap animals within the city, whether on public or private property.

(2) The person who places the trap, or who requests its placement, shall be responsible for checking the trap, the care of the animal while it is in the trap, and the notification to the Animal Services Division of any captured animal.

(3) All traps shall be checked at least daily.

(b) Traps on public property require authorization.

(1) No traps shall be placed upon public property without written permission from the Animal Services Division.

(2) If authorization is granted, the person shall obtain a permit in accordance with subsection (c).

(3) It shall be the responsibility of the person setting the trap to properly label the trap indicating the name and contact information for the owner and the date permission was obtained from the Animal Services Division.

(c) Agreement for trapping and trap rental.

(1) Agreement. The Animal Services Manager, or his or her designee, shall issue an agreement to trap as not to endanger other domestic animals, wild animals, or humans.

(2) Trap rental and fee. A person may rent a trap from the City for a period not to exceed two (2) weeks, unless otherwise authorized by the Animal Services Manager. There is a refundable deposit required for any trap rented from the City if traps are available.

(d) Captured animals.

(1) Domesticated animals. All captured domesticated animals shall be turned over to the Animal Services Division.

(2) Wild animals and prohibited animals. All captured prohibited animals, including wild animals, shall be turned over to the Animal Services Division, a wildlife educational center, or state-licensed wildlife rehabilitator.

(e) Offenses. It shall be unlawful, and a person commits an offense if they:

(1) Place, place and bait, or allow the placing or placing and baiting of a steel-jawed trap (commonly known as a "bear trap", "wolf trap", "leg hold trap", or "coyote trap"), a body hold trap (commonly known as "conibear trap"), any snare trap, any noose-type trap, or any other trap designed, used, or adapted to be lethal or cause serious bodily injury or death of an animal; or

(2) Place or allow the placing of any substance, article, or bait that has in any manner been treated with any poisonous or toxic substance, including anti-freeze or any drug in any place accessible to human beings, birds, dogs, cats, or other animals with the intent to kill or harm animals; or

(3) Fail to check a trap they have placed, placed and baited, or allowed to be placed or placed and baited at least once every twenty-four (24) hours; or

(4) Place, place and bait, or allow the placing or placing and baiting of any trap when the overnight temperature is expected to be over ninety (90) degrees or below forty (40)

degrees Fahrenheit without first obtaining written permission from the Animal Services Manager or his or her designee; or

(5) Place, place and bait, or allow the placing or placing and baiting of any trap under conditions which may endanger the health of the animal due to exposure to rain, snow, extreme temperatures, lack of food or water, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal, whether or not such injury occurs; or

(6) Euthanize, kill, or attempt to euthanize or kill a trapped animal in a manner other than one specifically allowed in this chapter; or

(7) Place, place and bait a trap, or allow the placing or placing and baiting of any trap designed for trapping animals in any highway, street, alley, or other public place within the incorporated limits of the city unless specific written permission by the Animal Services Manager, or his or her designee, has been granted. This subsection shall not apply to an Enforcement Agent or an agency working in compliance with written permission from the Animal Services Manager for placing the trap on public property; or

(8) Remove, alter, damage, or otherwise tamper with a trap or equipment belonging to or placed at the request of the Animal Services Manager; or

(9) Place or place and bait a trap, other than a commercially available trap solely designed to exterminate mice, rats, or insects, for commercial profit, without identifying the trap with the name, telephone number, and Texas Department of Agriculture Structural Pest Control Applicator license number of the applicator who placed or placed and baited the trap.

(f) Exclusion. This section shall not be interpreted to restrict the extermination of rats, mice, or insects, through the use of traps, poisons, or other commercially available means when used in that person's residence, property, accessory structure, or commercial establishment and in accordance with the manufacturer's directions as long as reasonable precautions are taken to ensure that no human, pet, or wild animal, other than the targeted species, comes into contact with the traps, poisons, or other means and that does not violate any other section of this chapter.

(g) Confiscated traps. Any trap found to be set in violation of this chapter may be confiscated by an Enforcement Agent and held as evidence in the case for the offense.

SECTION 23. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-36 titled "Removal of dead animals", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-36 Removal of dead animals.

Animal services may, upon request of the animal's owner, remove or have removed any dead animal from any property in the city. The animal's owner shall pay a fee for such service as set out in the City fee schedule.

SECTION 24. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-37 titled "Livestock and fowl permit and restrictions", to read as follows:

**"CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-37 Livestock and fowl permit and restrictions.

(a) In general. All owners who keep medium and large livestock within the city must first obtain a permit from Animal Services. Animal services may make an inspection of the applicant's facility to ensure that all sections of this chapter are met before issuing a permit. Animal services shall have the authority to revoke a permit at any time the owner does not comply with this chapter or any other requirements. The permit shall be valid for a period of five years and must be renewed. In order to qualify for a permit for either medium or large livestock, an owner must have at least one acre of land. A minimum of one-third of that acre shall be set aside for exclusive use by the livestock. For the first full acre, two adult large livestock and one immature large livestock under six months will be allowed, or for the first full acre, six adult medium livestock, and their immature offspring under six months will be allowed. If a combination of large and medium livestock is desired, it will be calculated that three medium adult livestock will be equal to one adult large livestock. For each additional full acre set aside for exclusive use by the livestock, one additional adult large livestock or three additional adult medium livestock will be allowed. When large and/or medium livestock are to be confined to an enclosed restrictive structure for more than 24 hours, a minimum floor space of 144 square feet for large livestock, and 20 square feet for medium livestock, shall be provided for each animal for their exclusive use. Small livestock may be kept on any property in the city if all other requirements of this chapter are met. All small, medium, and large livestock shall be contained on the owner's premises by a fence constructed as provided in this chapter. Owners of small livestock will be allowed to keep a maximum of 15 adult livestock over six months of age. All small livestock shall be in an enclosed cage or fence and be provided a shelter with a minimum of three square feet of floor space per animal. All livestock

kept on property used for residential, commercial, or industrial purposes shall be contained behind the rear building line. If additional adjacent land is available, the owner may request a variance from Animal Services, and it shall be recorded on the owner's permit. Livestock kept on property zoned agricultural or residential estate may be contained in front of the rear building line. No livestock shall be kept on property used for multifamily dwellings.

(b) Fowl. Fowl shall be kept in an enclosure that is located at least thirty feet from any residential dwelling, other than that of the owner. It shall be unlawful to harbor more than six female fowl over the age of one month within residential zoning. Roosters or male peafowl (peacocks) are prohibited in residential zoning.

(c) Swine.

(1) It shall be unlawful for anyone to keep swine within the city limits except for pot-bellied pigs which meet with the requirements set forth in subsection (b) below.

(2) Requirements for keeping pot-bellied pigs:

a. Pot-bellied pig. The term "pot-bellied pig" shall refer to a variety of swine that is no more than 18 inches in height at shoulder level when fully grown, has short erect ears, and has a straight tail. No swine shall be considered a pot-bellied pig if its weight exceeds 95 pounds, unless registered with a licensed breeder.

b. It shall be unlawful for any person to keep, harbor, or raise more than two adult pot-bellied pigs in any one location within the city. In order for a pot-bellied pig to be considered as adult it must be six months of age. Nonadult pot-bellied pigs raised in any one location in the city may not come from more than one litter.

c. All such pot-bellied pigs shall be kept indoors at all times other than for evacuation of waste material or during exercise periods. The animals may not be left in the backyard or front yard of the owner's or harborer's residence unattended. All waste material must be collected and disposed of in a manner that will not create a nuisance.

d. Pot-bellied pigs are subject to all applicable laws pertaining to running at large and impoundment.

(3) It shall be unlawful for any person to keep, harbor, or raise a pot-bellied pig which has not received annual vaccinations for erysipelas, parvo virus, and leptospirosis (the first of which vaccination shall be obtained before the animal reaches the age of four months). It shall be the responsibility of the owner or caretaker of the pot-bellied pig to forward to the Animal Services Department within 14 days of the vaccination a certificate from a licensed veterinarian which shall include the following information:

a. Name, address, and phone number of the owner;

- b. Name, address, and phone number of the licensed veterinarian issuing the certificate;
- c. Name and description of the animal;
- d. Types and dates of the vaccinations;
- e. Tag number(s);
- f. Approximate weight, height, and age of the animal; and
- g. The animal's general health.

(4) It shall be unlawful for any person to keep a pot-bellied pig at any location within the city unless such a person has first filed with Animal Services a completed application for a permit to keep a pot-bellied pig. The application must be accompanied by a fee outlined in the Master Fee Schedule and the required veterinary certificate. The permit must be renewed annually.

(5) Upon the owner's or harvester's compliance with the above provisions of this section Animal Services or his representative shall register the pot-bellied pig and issue a metal registration tag.

(6) It shall be unlawful for any person to commercially breed pot-bellied pigs within the city without obtaining a permit from Animal Services. All applicable laws pertaining to the commercial breeding of animals apply to this section.

(7) Should the pot-bellied pig die, be moved, or acquire a new owner or caretaker, it shall be the registered owner's duty to inform Animal Services of this fact within 14 days of the event.

SECTION 25. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-38 titled "Livestock fencing", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-38 Livestock fencing.

(a) In general. All fences that are presently being used for confinement of livestock and are not in conformance with the following requirements shall be a nonconforming use and be

allowed to remain in use. The nonconforming fences must still confine the livestock to the owner's premises. Barbed wire fences and electric fences shall never be used for a perimeter fence in the city. Barbed wire fences and electric fences may be allowed on the interior of an approved perimeter fence. All electric fences shall meet state regulations and the controller shall be UL approved.

(b) Fencing for large and medium livestock. For the use as a perimeter fence to contain large and medium livestock the fence shall be constructed as follows:

(1) Fences made of wire shall be:

- a. Made of woven wire;
- b. A minimum of 55 inches, and a maximum of 96 inches high, as measured from ground level;
- c. A minimum of 11-gauge wire;
- d. A maximum of six inches between the wire stays; and
- e. A maximum of ten feet between fence posts.

(2) Fences made of wood shall be:

- a. A minimum of five feet, and a maximum of eight feet high;
- b. Constructed with a minimum of four rails between fence posts;
- c. With the distance between fence posts of eight feet maximum; and
- d. With wood rails a minimum of two inches thick and six inches wide.

(c) Fencing for small livestock. For small livestock, a wire chain-link fence shall be used and shall be a minimum of four feet in height.

(d) Other fencing. All other types of fencing shall be so constructed as to ensure the containment of the livestock to the owner's premises and shall be approved by Animal Services and the building inspector.

SECTION 26. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-39 titled "Permit application omissions or falsifications", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-39 Permit application omissions or falsifications.

If an owner has withheld or falsified any information on an application or rabies certificate, Animal Services may refuse to issue a permit or tag/license or may revoke any permit or tag/license issued in connection with such application.

SECTION 27. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-45 titled “Enforcement” in its entirety and replacing Section 2-45 titled “Enforcement”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-45 Enforcement.

(a) Designated enforcement agents. The Animal Services Manager, Animal Services Officers, Peace Officers, any employee designated by the City Manager, and any other person as authorized by State or other law having jurisdiction within the City of Sachse, are hereby designated the authorized enforcement agents for this chapter.

(b) Local Rabies Control Authority.

(1) The Animal Services Manager, or his or her designee, is hereby designated as the local rabies control authority for the purpose of enforcement of this chapter.

(2) If the Animal Services Manager position is vacant or he or she is unavailable, and his or her designee has not been identified, then the City Manager shall designate the Local Rabies Control Authority.

(c) Animal Control Authority.

(1) The Animal Services Manager, or his or her designees, is hereby designated as the Animal Control Authority for the purpose of enforcement of this chapter

(2) If the Animal Services Manager position is vacant or he or she is unavailable, and his or her designee has not been identified, then the City Manager shall designate the Animal Control Authority.

(d) Enforcement duty and authority.

(1) The Animal Services Manager, Animal Services Officers, Peace Officers, and any employee designated by the City Manager shall have the duty and authority to act on behalf of the City and the Animal Services Division in taking any lawful actions as required to enforce the provisions of this chapter.

(2) The Animal Services Manager, Animal Services Officers, and any other City employee designated by the Department Director may issue one (1) or more citations to a person to appear in Municipal Court if the City employee reasonably believes that the person has engaged in conduct that violates a law or ordinance.

(e) Duties of enforcement agents.

(1) The enforcement agents identified in this article shall have the duty to enforce this Animal Code.

(2) Duties of enforcement agents shall include, but may not be limited to:

a. Administer and enforce all laws and regulations of the State pertaining to animals which authorize the Local Rabies Control Authority or other enforcement agents to enforce the same.

b. Administer and enforce the animal ordinances, regulations, and policies of the City.

c. Aid the State Board of Health in administering the rabies control program, pursuant to V.T.C.A. Health and Safety Code, Chapter 826, or successor, and as amended.

d. Aid the State Board of Health in the enforcement of area quarantines, pursuant to V.T.C.A. Health and Safety Code, Chapter 826, or successor, and as amended.

e. Animal Services Officers shall receive training in accordance with V.T.C.A. Health and Safety Code, Chapter 829, or successor, and as amended.

(f) Authority of enforcement agents.

(1) In general. The Animal Services Manager and his or her designees including any Animal Services Officer, Peace Officer, or any other authorized enforcement agent shall have the authority to carry out any power or duty stated within the terms of this chapter or in accordance with State law, including, but may not be limited to the following provisions in this section.

(2) Issue citations.

a. Issue citations for any violation of this chapter in addition to any other authority provided pursuant of this Code.

b. If the person being cited is not present, Animal Services may send the citation to the alleged offender by registered mail, return receipt requested.

(3) File sworn affidavits and request court hearings. Any enforcement agent may file sworn affidavits and request a court hearing in accordance with State, federal, or local law.

(4) Right of entry and inspection.

a. In general. Enforcement agents have the right of entry for purposes of enforcing the provisions of this chapter to the full extent permitted under the law.

b. Pursuit of animals. Enforcement agents are authorized to enter upon public or private property to the full extent permitted by law.

c. Inspection. Enforcement agents, bearing proper credentials and identification, are authorized to enter upon public or private property for the purpose of discharging the duties imposed by the provisions of this chapter, or other applicable laws, and to enforce the same, to the full extent permitted by law.

d. Imminent and/or immediate danger to an animal.

1. Reasonable suspicion of imminent danger to an animal(s). If an enforcement agent has reasonable suspicion to believe that the life of the animal may be in imminent danger, the enforcement agent may enter private property and the curtilage of the premises (e.g. within the fence) to correct the threat to the animal's life so long as, any foreseeable damage to property, if any, is minimal.

2. Immediate danger to animal(s).

(i) An enforcement agent who has probable cause to believe an animal is in immediate danger may remove the animal from the situation by the quickest and most reasonable means available; and

(ii) For purposes of discharging the duties imposed by the provisions of this chapter or other applicable laws, an enforcement agent who has probable cause to believe an animal is in immediate danger may enter upon private property without warrant, except dwellings, to the full extent permitted by law.

e. Search and Seizure Warrants. Enforcement agents may seek a warrant from a court as authorized by law.

f. Impoundment. Impound animals as authorized by this chapter.

g. Destruction. In exigent circumstances, kill any animal in which:

1. Poses an imminent danger to a person or property.
2. A real or apparent immediate necessity exists for the destruction of the animal.
3. Is suspected of having rabies when such animal is found running at large or found astray after having made a reasonable, but unsuccessful, effort to capture the animal.

h. Euthanasia. Humanely euthanize any impounded animal in accordance with this chapter.”

SECTION 28. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-46 titled “Abatement of conditions not in compliance”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-46 Abatement of conditions not in compliance.

Whenever any premises where animals are kept are in an unsanitary condition, or the facilities are not in keeping with the provisions of this chapter or any other regulations, or if any health ordinance or law is not observed, Animal Services, by written notice to the owner of the animals, may order abatement of the conditions which are not in accordance with this chapter or other regulations or conditions which constitute a nuisance. Failure to comply with such order shall, in addition to any criminal or administrative proceedings, be grounds for and entitle the City to obtain relief by injunction.

SECTION 29. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-47 titled “Pursuit of animals by animal warden” in its entirety and reserving Section 2-47 for future use, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

REPLACE:

§ 2-47 Reserved.”

SECTION 30. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-48 titled “Penalty”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-48 Penalty.

Any person violating any portion or provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction therefor, shall be punished by the assessment of a fine as provided for in chapter 1, section 1-7 of the Code of Ordinances, and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues. If any person is found guilty of violating any provision of this chapter, they may be liable for denial, suspension, or revocation of a license variance and/or permit provided by this chapter and issued by Animal Services. Upon denial, suspension, or revocation the animal’s owner shall have ten business days to correct the violation or remove the animal from the city. If the violation is not corrected and the animal is not removed from the city within the ten business days, then Animal Services shall remove the animal and impound it. After impoundment, the owner shall have ten more business days to correct the violation. If the owner does not correct the violation, then the animal will be deemed abandoned and disposed of in accordance with this chapter, and the animal’s owner shall reimburse the City for all costs of impoundment.

SECTION 31. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-49 titled “Animal shelter advisory committee”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-49. Animal shelter advisory committee.

A. Appointment of animal shelter advisory committee.

The City Council of the City of Sachse shall appoint an advisory committee to assist in complying with the requirements of the Texas Health and Safety Code Section 823.005. The Committee shall be advisory in nature and shall not have any responsibility or authority over any board, commission, public officer, or employee of the City of Sachse.

B. Composition of the animal shelter advisory committee.

The Advisory committee shall be composed of a total of nine members. Of those members, there shall be at least one licensed veterinarian, one municipal elected official, one City of Sachse Animal Services Officer, and one representative from an animal welfare organization for the purpose of meeting the requirements set forth in Section 823.005 of the Texas Health and Safety code. The Council shall appoint five additional residents to the Advisory Committee. All members of the Advisory Committee shall be registered voters. Term of office for all appointed positions are for a period of two years and shall expire on a staggering basis on October 31 of each year.

C. Officers.

The municipal elected official shall serve as the chairperson of the committee. A vice chairperson and secretary shall also be elected by the committee's members.

D. Meetings and quorum.

The advisory committee shall meet at least three times a year. Quorum shall consist of at least five members. To constitute a quorum, at least three of the state-required members shall be present at any meeting, plus two additional committee members.

E. Duties.

The animal shelter advisory committee shall have the following duties:

- (1) Assist in compliance with the Texas Health and Safety Code, Section 823.
- (2) Receive suggestions and recommendations from the residents of Sachse regarding the developments and improvements of the animal shelter, shelter services, and programs and make recommendations to the City Council via the Animal Services Manager and/or the director.
- (3) Make periodic reports to the City Council concerning the work of the committee or any such special report as may be requested by the City Council.
- (4) Carry out and perform such other reasonable activities, regulations, or requirements as may from time to time be necessary.

F. Removal of members and attendance.

All members of the animal shelter advisory committee are subject to removal in accordance with the City Council's current policy concerning required attendance at City board, commission, and committee meetings. In addition, the members of the Committee may be removed at any time by

the City Council without cause. If a member of the Committee is absent from two regular meetings on an annual basis, such member may be removed by the City Council. In addition, any member of the committee who has been absent for four consecutive regular meetings due to any reason shall have his/her seat declared vacant at the next regular meeting of the City Council.

SECTION 32. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-50 titled “Animal shelter board” in its entirety and reserving Section 2-50 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

REPLACE:

§ 2-50 Reserved.”

SECTION 33. All provisions of the Ordinances of the City of Sachse in conflict with the provisions of this Ordinance be and the same are hereby repealed.

SECTION 34. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 35. Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 36. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 6th day of October 2025.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney
(09-25-2025:4922-8159-8538, v. 2)

ORDINANCE NO. O-2025-_____

AN ORDINANCE OF THE CITY COUNCIL OF SACHSE, TEXAS, AMENDING THE SACHSE CODE OF ORDINANCES, BY AMENDING CHAPTER 2 TITLED “ANIMAL CONTROL” BY AMENDING SECTION 2-1 TITLED “DEFINITIONS”, BY AMENDING SECTION 2-2 TITLED “VACCINATION OF DOGS AND CATS REQUIRED”, BY AMENDING SECTION 2-3 TITLED “DOGS AT LARGE”, BY REPEALING SECTION 2-4 TITLED “CATS AT LARGE” AND RESERVING SECTION 2-4 FOR FUTURE USE, BY AMENDING SECTION 2-5 TITLED “DOGS AND CATS; CONFINEMENT DURING ESTRUS”, BY REPEALING AND REPLACING SECTION 2-6 TITLED “IMPOUNDMENT”, BY REPEALING AND REPLACING SECTION 2-7 TITLED “RIGHT OF PROPERTY OWNERS TO CONFINE; NOTIFICATION OF ANIMAL SERVICES”, BY REPEALING AND REPLACING SECTION 2-8 TITLED “DISPOSITION OF IMPOUNDED ANIMALS”, BY AMENDING SECTION 2-9 TITLED “ADOPTION OF DOGS AND CATS”, BY AMENDING SECTION 2-10 TITLED “HEALTH OF ANIMALS”, BY AMENDING SECTION 2-11 TITLED “MULTIPLE OWNERSHIP OF DOGS AND CATS IN A PRIVATE RESIDENCE”, BY AMENDING SECTION 2-12 TITLED “MULTIPLE OWNERSHIP; KENNEL PERMIT”, BY REPEALING SECTION 2-13 TITLED “GUARD DOGS” AND RESERVING SECTION 2-13 FOR FUTURE USE, BY AMENDING SECTION 2-14 TITLED “DANGEROUS DOGS”, BY REPEALING SECTION 2-15 TITLED “VICIOUS ANIMALS” AND RESERVING SECTION 2-15 FOR FUTURE USE, BY REPEALING AND REPLACING SECTION 2-16 TITLED “ANIMAL BITES AND RABIES”, BY REPEALING SECTION 2-22 TITLED “DOG AND CAT PERMITS AND TAGS” AND RESERVING SECTION 2-22 FOR FUTURE USE, BY AMENDING SECTION 2-23 TITLED “COMMERCIAL BUSINESSES INVOLVING ANIMALS OR FOWL”, BY AMENDING SECTION 2-24 TITLED “CRUELTY TO ANIMALS”, BY AMENDING SECTION 2-24 TITLED “CRUELTY TO ANIMALS”, BY AMENDING SECTION 2-26 TITLED “KEEPING OF WILD ANIMALS”, BY AMENDING SECTION 2-28 TITLED “INSPECTION OF ANIMALS AND PREMISES”, BY REPEALING AND REPLACING SECTION 2-29 TITLED “TAMPERING WITH TRAPS AND EQUIPMENT”, BY AMENDING SECTION 2-36 TITLED “REMOVAL OF DEAD ANIMALS”, BY AMENDING SECTION 2-37 TITLED “LIVESTOCK AND FOWL PERMIT AND RESTRICTIONS”, BY AMENDING SECTION 2-38 TITLED “LIVESTOCK FENCING”, BY AMENDING SECTION 2-39 TITLED “PERMIT APPLICATION OMISSIONS AND FALSIFICATIONS”, BY AMENDING SECTION 2-45 TITLED “ENFORCEMENT”, BY AMENDING SECTION 2-46 TITLED “ABATEMENT OF CONDITIONS NOT IN COMPLIANCE”, BY REPEALING SECTION 2-47 TITLED “PURSUIT OF ANIMALS BY ANIMAL WARDEN” AND RESERVING SECTION 2-47 FOR FUTURE

USE, BY AMENDING SECTION 2-48 TITLED “PENALTY”, BY AMENDING SECTION 2-49 TITLED "ANIMAL SHELTER ADVISORY COMMITTEE", AND BY REPEALING SECTION 2-50 TITLED "ANIMAL SHELTER BOARD" AND RESERVING SECTION 2-50 FOR FUTURE USE, PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OR FINE NOT TO EXCEED THE SUM OF TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the regulation of animals within the city needs updating and is necessary in order to protect the health, safety, and general welfare of the City of Sachse’s inhabitants; and

WHEREAS, Chapter 2 of the City of Sachse Code of Ordinances provides for such regulation; and

WHEREAS, the City Council of the City of Sachse desires updates to Chapter 2 of the City of Sachse Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-1 titled “Definitions” by deleting and replacing definitions titled “Abandon”, “At large”, “Dangerous dog”, and “Euthanized”, by deleting definitions titled “Animal control authority or animal warden”, “Animal warden”, “Guard/attack dog”, and “Secure enclosure”, and amending definitions titled “Business day”, “Harbored animal”, and “Owner”, and adding definitions titled “Animal services officer”, “Animal services manager”, “Cruel or inhumane treatment”, “Enclosure”, “Excessive animals”, “Local Rabies Control Authority (LRCA)”, and “Neuter”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-1 Definitions.

When used in this chapter, the following words and terms, unless the context indicates a different meaning, shall be interpreted as follows:

DELETE:

~~*Abandon:* To cease to provide control over, and cease to provide shelter, food and water for an animal without transferring such care, custody, and physical control of such animal to another person with that person's knowledge and consent.~~

REPLACE:

Abandon, abandoned, or abandonment: An animal abandoned while in the person's custody without making reasonable arrangements for assumption of custody by another person. Abandon, abandoned, or abandonment includes, but may not be limited to, the following:

- (a) To abandon an animal at an Animal Services facility without formally surrendering the animal to a staff member;
- (b) A failure to reclaim an animal from an Animal Services facility;
- (c) To abandon an animal on public property;
- (d) To abandon an animal on private property or at any place of business for a period of twenty-four (24) hours, or more, after notice is posted; or
- (e) Abandon an animal by leaving the animal with any person that has not consented, or has revoked consent, to be responsible for the care of the animal.

...

DELETE:

~~*Animal control authority or animal warden:* A person or persons, or an establishment authorized by the chief of police for confinement, maintenance, safekeeping and control of dogs, cats or other animals which come into the custody of the city in the performance of their official duties and to enforce the provisions of this chapter.~~

ADD:

Animal Services Officer: A person designated by the City to represent and act for the City in the impounding of animals, controlling of animals, and enforcing the provisions of this chapter and all regulations relating to animals as authorized by state or federal law.

Animal Services Manager: The Manager of the City Animal Services Division and their authorized designees.

...

DELETE:

~~*Animal warden:* The chief of police shall be designated as the animal warden and has authority to appoint representatives or designates to enforce the provisions of this Code, to receive reports of animal bites, insure quarantine of possibly rabid animals and otherwise carry out all provisions of the Texas Penal Code related to control and eradication of rabies.~~

DELETE:

~~*At large:* Any animal, except cats, which is not restrained by means of a leash or chain of sufficient strength to control the actions of such animal while outside a building, habitation or an anti-escape enclosure. Any cat which does not display a rabies or license tag on collar or harness or which is unconfined during estrus, or both. Automobiles shall constitute appropriate confinement and animals in automobiles shall not be considered at large.~~

REPLACE:

At large: At large means:

(a) On premises of owner or keeper. Any domestic animal, excluding livestock, not confined to the premises of the owner or keeper by some physical means of sufficient height, strength, length, and/or manner of construction to preclude the animal from leaving the premises of the owner or keeper.

(b) Off premises of owner or keeper. Any domestic animal, excluding livestock, which is not physically and continually restrained by some person, by means of a leash or chain of proper strength and length to preclude the animal from making unsolicited contact with any animal, person, their clothing, their property, and/or their premises.

(c) Livestock. See the definition for estray.

(d) Exclusions. The term at large shall not apply to:

(1) Any animal confined within a cage, automobile, truck, trailer, or any other vehicle or conveyance of its owner or keeper.

(2) Cats.

AMEND:

Business day: ~~Monday, Tuesday, Wednesday, Thursday, or Friday.~~ Posted hours of operation, unless any of those days fall on a City holiday, as recognized on the City's official holiday schedule, and as posted on its website, then said day shall not be counted as a business day.

...

ADD:

Cruel or inhumane treatment: Beating or torturing an animal, cruelly confining or transporting an animal, or tormenting, seriously overloading, seriously overworking, or abusing an animal.

DELETE:

~~*Dangerous dog:* A dog that is deemed dangerous by the animal control authority or the municipal court after being involved in an incident in which the dog:~~

- ~~(a) Makes an unprovoked attack on a person or other domestic animal that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or~~
- ~~(b) Commits unprovoked acts in a place other than a secure enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.~~

REPLACE:

Dangerous animal: Any animal of any species that has:

- (a) With or without provocation, on two or more occasions attacked or bitten any person or other animal outside the owner's home or the animal's enclosure;
- (b) With or without provocation, bitten any person or other animal causing death or serious bodily injury;
- (c) Been trapped as part of a feral group of animals and is likely to cause injury if handled by an employee of Animal Services; or
- (d) By its acts or conduct exhibited dangerous propensities.
- (e) Dangerous propensities means any one, or a combination of, the animal behaviors of biting, snarling, charging aggressively toward a person or another animal, growling with curled lips, popping of teeth, or barking with raised hackles.

...

ADD:

Enclosure: An enclosure shall be designed so as to prevent:

- (a) Any animal confined within from escaping; and

(b) The parts of an animal confined within from extending over, under, or through the enclosure.

Or

Enclosure: Any structure or device used to immediately restrict any animal or animals to a limited amount of space, such as a fence, room, pen, run, cage, compartment, or hutch.

DELETE:

~~Euthanized: Shall mean to cause the death of an animal by a method which:~~

~~(a) Rapidly produces unconsciousness and death without visible evidence of pain or distress, or~~

~~(b) Utilizes anesthesia produced by an agent, given by qualified personnel, which causes painless loss of consciousness, and death following such loss of consciousness.~~

REPLACE:

Euthanasia (Euthanized): To put an animal to death in a humane manner using methods authorized by state and federal laws.

ADD:

Excessive animals: An accumulation of animals which, by virtue of the owner's lot size, the number, types, and sizes of animals being kept, exceed the owner's ability to provide care, or the distance from neighboring properties, or other factors of care, results in an animal nuisance or endangers the health of any person or animal.

...

DELETE:

~~Guard/attack dog: A dog which is trained to attack persons upon the command of its master, custodian or owner, or upon the actions of an individual.~~

...

AMEND:

Harbored animal: An animal that is fed or sheltered ~~for a period of ten days~~ and/or an animal which returns to a specific premises on ~~three~~ consecutive occasions pursued by the ~~animal warden~~ Animal Services.

...

ADD:

Local Rabies Control Authority (LRCA): The person designated by the governing body of a municipality to enforce Chapter 826 of the Texas Health and Safety Code, Texas Rabies Control Act of 1981, as amended.

Neuter: Refers to a male lacking developed sexual organs or having had them removed.

...

AMEND:

Owner: Any person who owns, keeps, shelters, maintains, feeds, harbors, or has temporary or permanent custody of a domestic or prohibited animal, or who knowingly permits a domestic or prohibited animal to remain on or about any premises occupied by that person over which that person has control. An animal shall be deemed to be owned by a person who harbored it, fed it, or sheltered it for ~~five~~ three consecutive days or more. If a person under the age of 17 years owns an animal subject to the provisions of this chapter, the head of the household of which such person under the age of 17 years is a member shall be the person responsible for the animal under this chapter. Such household head may himself/herself be under the age of 17 years and therefore subject to prosecution under this chapter. There may be more than one person responsible for an animal.

...

DELETE:

Secure enclosure: ~~A fenced area or structure that is:~~

- ~~(a) Locked;~~
- ~~(b) Capable of preventing the entry of the general public, including children;~~
- ~~(c) Capable of preventing the escape or release of a dog;~~
- ~~(d) Clearly marked as containing a dangerous dog; and~~
- ~~(e) In conformance with the requirements for enclosures established by the animal control authority.”~~

SECTION 2. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-2 titled “Vaccination of dogs and cats required”, to read as follows:

“CHAPTER 2

ANIMAL CONTROL

...

AMEND:

§ 2-2 Vaccination of dogs and cats required

All dogs and cats over three months of age must be vaccinated annually for rabies with an anti-rabies vaccine approved by the Texas Department of Health and administered by a veterinarian. A metal tag of vaccination with the year of vaccination, a certificate number and the name, address, and phone number of the vaccinating veterinarian must be securely attached to a collar or harness that must be worn by the dog or cat at all times. In addition to the metal tag, a paper certificate must be issued stating the name of the owner, the address, and phone number of the owner or nearest relative or friend at home or work, a description of the dog or cat with name of animal, the date of vaccination, the number of the metal certificate, and kind of vaccine used.

The owner of any dog or cat shall display and exhibit a current vaccination certificate for his animal(s) upon request of ~~the animal warden~~ Animal Services. Every dog or cat shall be vaccinated at least once within each 12-month period from the time of its last vaccination. A veterinarian who vaccinates a dog or cat against rabies shall, upon request of ~~the animal warden~~ Animal Services, acknowledge to ~~such animal warden~~ Animal Services whether or not an animal at a particular location, or owned by a named person, has been vaccinated within the last 12 months, and other pertinent information. A rabies tag and/or license tag shall be valid only for the dog or cat for which it was originally issued. Any person establishing residence within the city shall comply with the vaccination requirements of this Code within ten days of establishing such residency.

All dogs and cats must be vaccinated for rabies by four months of age. Each dog or cat must receive a booster within the 12-month interval following the initial vaccination. Every dog and cat must be re- vaccinated against rabies at least once every three years.”

SECTION 3. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-3 titled “Dogs at large”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-3 Dogs at large.

It shall be unlawful for any person owning or harboring a dog to permit such animal to run at large. No dog shall be permitted to be upon any public street, alley, or in any public place or upon the realty or premises of another within the city, unless such dog is at such time and in such place under the control of such owner by means of a leash ~~or metal chain~~ of sufficient strength and length to control the actions of such dog. At all other times, such dog shall be confined to the realty or premises of the owner of such dog by a substantial fence of sufficient strength and height to prevent such dog from escaping therefrom, or inside a house on such premises, or secured on such premises by a leash consisting ~~of a metal chain~~ of sufficient strength to prevent said dog from escaping from such premises when such ~~chain~~-leash is stretched to its full length. The finding or presence of any such dog in any public street, alley, or road or any such public place or upon the realty or premises of another within the city shall be prima facie evidence that such owner of the dog knowingly permitted the same to be in or upon such place or location at such time.”

SECTION 4. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-4 titled “Cats at large” in its entirety and reserving Section 2-4 for future use, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

DELETE:

~~§ 2-4 — Cats at large.~~

~~It shall be unlawful for any owner of any cat to let such cat be at large, unless a valid rabies and license tag is attached to its collar or harness.~~

REPLACE:

§ 2-4 Reserved.”

SECTION 5. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-5 titled “Dogs and cats; confinement during estrus”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-5 Dogs and cats; confinement during estrus.

Any unspayed female dog or cat in the state of estrus shall be confined during such period of time in an anti-escape house, building, or enclosure and said area of enclosure shall be so constructed that no other dog or cat may gain access to the confined animal. Owners who do not comply shall be ordered by ~~the animal warden~~ Animal Services to remove the animal in estrus to a boarding kennel, veterinary hospital, or animal shelter. All expenses incurred as a result of the animal's confinement shall be paid by the owner. Failure to comply with the removal order of ~~the animal warden~~ Animal Services shall be a violation of this chapter and the dog or cat shall be impounded."

SECTION 6. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by repealing Section 2-6 titled "Impoundment" in its entirety and replacing Section 2-6 titled "Impoundment", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-6—Impoundment.~~

~~The following animals may be impounded and the owner issued citations:~~

- ~~1.—Any animal that constitutes a public nuisance;~~
- ~~2.—Any animal infected or kept under conditions which could endanger public health;~~
- ~~3.—Any animal in violation of any provision of this Code;~~
~~Any animal subject to impoundment under any provision of state law.~~

REPLACE:

§ 2-6 Impoundment.

Animals, within city limits, are subject to impoundment if:

- (a) Any animal infected with a zoonotic disease including, but not limited to, any animal suspected of having been infected by rabies or exposed to rabies;
- (b) Any animal that creates a nuisance, as defined in Section 2-3;
- (c) Any animal running at large;
- (d) Any animal kept under conditions or treated in a manner which the Manager or designees appointed by the City of Sachse Animal Services has reasonable cause to believe is cruel or inhumane;

- (e) Any animal that has bitten a person;
- (f) Any animal found in violation of this chapter; or
- (g) Any animal violation any other provision of this article.”

SECTION 7. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-7 titled “Right of property owner to confine; notification of animal warden” in its entirety and replacing Section 2-7 titled “Right of property owner to confine; notification of Animal Services”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-7 Right of property owner to confine; notification of animal warden.~~

~~If any of the domestic animals named in this chapter are found upon the premises of any person, the owner or occupant of the premises shall have the right to confine such animal in a humane manner until an animal warden can be notified. When so notified, an animal warden shall impound such animal as herein provided.~~

REPLACE:

§ 2-7 Right of property owners to confine; notification of Animal Services.

Retention of animals at large.

A person commits an offense if the person confines an animal at large, other than one already owned by the person, on his or her property without notifying the Animal Services Division of the confinement within twenty-four (24) hours.

Right of entry—for capturing and impounding an animal.

- (a) In general. Enforcement Agents are authorized to enter upon public or private property for the purpose of capturing and impounding an animal, and for purposes of enforcing the provisions of this chapter, when deemed necessary for the protection of the public health, safety, and welfare in accordance with this section, or as otherwise provided by law.
- (b) Enforcement Agents are authorized to enter upon public or private property as authorized by law, and including, but not limited to:

(1) Public property. On public property, in all cases.

(2) Private property.

a. With consent. On private property with consent of the resident or property owner; or

b. Without consent.

1. On private property without consent, except dwellings and fenced rear yards of residences, if the Enforcement Agent reasonably believes that the animal will run at large if not impounded; or

2. On private property without consent, all places except dwellings, if the Enforcement Agent reasonably believes there is immediate and imminent danger or peril to the public, or the animal, if the animal in question is not immediately captured and impounded.

(3) As authorized by Court Order and/or a seizure warrant. On public or private property, with or without consent, if executing a lawful search warrant, seizure warrant, or other Court Order.

(c) Nothing in this section shall be construed to limit the Enforcement Agent's authority or powers and the City retains all such authority and powers as permitted under the law.”

SECTION 8. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-8 titled “Disposition of impounded animals” in its entirety and replacing Section 2-8 titled “Disposition of impounded animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-8 Disposition of impounded animals.~~

~~If the owner of an animal is known, immediate notice of impoundment shall be given to said owner. Any impounded animal, unless under quarantine, may be redeemed upon payment of the impoundment fee, care and feeding fees, veterinary fee, rabies vaccination fee and such other costs as set out in the fee schedule. Any impounded vicious, or wild animal, unless there is reason to believe it has an owner, may be immediately euthanized as deemed appropriate by the animal warden. If a nursing baby animal is impounded without the mother, or if the mother cannot or refuses to provide nutritious milk, such animal may be immediately euthanized to prevent further~~

suffering. Disposition of animals impounded on the grounds of cruel or inhumane treatment, as defined in this chapter, shall be determined by the court of jurisdiction. Any animal, except vicious, or wild animals, not reclaimed by the owner becomes the property of the city and may be euthanized or adopted to a suitable owner at the discretion of the animal warden. Such unclaimed animal shall be held for three working days for all animals, except however, any animal wearing a current rabies and license shall be held for not less than five working days. If an animal is wearing a current rabies and license tag, reasonable effort shall be made by the animal warden to contact the owner of such impounded animal; however, final responsibility for reclaiming of an impounded animal is that of the owner.

REPLACE:

§ 2-8 Disposition of impounded animals.

(a) The following holding periods and time of disposition apply to any impounded animal or wildlife within the city limits.

(1) Injured or diseased animals.

a. Holding time period. An impoundment holding time period is not required for any impounded animal, which appears to be suffering from serious bodily injury or disease and which is in great pain or suffering, or any impounded animal which appears to have an infectious disease which is a danger to humans or to other animals.

b. Time of disposition. Enforcement Agents may make a disposition of an injured or diseased animal immediately upon intake, at an Animal Services facility, or in the field in exigent circumstances, in accordance with this chapter.

(2) Voluntarily surrendered or released animals to the City.

a. Holding time period. An impoundment holding time period is not required prior to making a disposition of an animal, in accordance with this chapter, whereby the owner(s) or keeper(s) of the animal surrenders the animal, voluntarily or by court order, by signing a Release Form, or where the owner(s) voluntarily relinquishes ownership and releases the animal to an Enforcement Agent with applicable fees (*see* Master Fee sheet) and provides confirmation that the animal be current on its rabies vaccination.

(3) Wild animal.

a. Wild animal with no identification.

1. Holding time period. An impoundment holding time period is not required for any wild animal with no means of traceable identification.

2. Time of disposition.

i. Release immediately in the field. Any wild animal with no means of traceable identification and which due to its violent or feral nature poses a threat to the safety, or poses a substantial risk of bodily injury, to any person, including the Enforcement Agents, may be released immediately in the field.

ii. Euthanize immediately. Any wild animal with no means of traceable identification and which due to its violent or feral nature poses a threat to the safety, or poses a substantial risk of bodily injury, to any person, including the Enforcement Agents, may be euthanized.

(4) Animals with no identification.

a. Animals

1. Holding time period. Impounded animals, excluding cats, with no means of traceable identification shall be held for a period of time not less than three (3) business days, unless reclaimed earlier by the owner/keeper, or the owner's/keeper's agent, or euthanized as authorized by this chapter. The first day of impoundment is considered Day Zero (0).

2. Time of disposition. Once the holding period has expired, the Enforcement Agents shall make a disposition of the animal in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

b. Unweaned animals

1. Holding time period. Impounded animals that are unweaned with no means of traceable identification, unless reclaimed earlier by the owner or keeper, shall have no required holding period.

2. Time of disposition. Impounded animals that are unweaned with no means of traceable identification, may be made available immediately for rescue organizations upon intake for disposition in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

(5) Animals with identification.

a. Holding time period. Animals with any type of traceable identification shall be held for a period of time not less than five (5) business days, or not less than five (5) business days from the time the owner or keeper is notified, whichever is the shorter time period, unless earlier reclaimed by the owner/keeper, or the owner's/keeper's agent, or euthanized as authorized by this chapter. The first day of impoundment is considered Day Zero (0).

b. Time of disposition. Once the holding period has expired, the Enforcement Agents shall make a disposition of the animal in accordance with this chapter unless the Animal Services Manager authorizes a longer holding time period.

(6) Animal becomes property of City.

a. After the expiration of any required impoundment or holding period, any impounded animal not reclaimed by its owner or keeper will be deemed abandoned and the City shall be deemed the owner of the animal. The City may make any humane disposition of the animal in accordance with this chapter.

(b) Conditions for reclaiming an animal.

(1) Conditions for reclaiming an animal. In order for the owner or keeper of any animal, or owner's agent/keeper's agent, to reclaim an impounded animal he or she must meet the following requirements subject to any exceptions in subsection 2-8 (b)(3)e.

(2) Payment of fees. The following fees, when applicable, shall be paid to the City to reclaim an animal.

a. Impoundment fee. The impoundment fee is a flat fee charged for each animal impounded on a per-occurrence basis.

b. Boarding fee. The boarding fee is a per-day fee (including partial days) for each animal impounded, regardless of the time of day of actual impoundment. In calculating the length of time for the boarding fee, the day of impoundment (Day Zero (0)) is considered and shall be counted in the calculation along with any other partial day.

c. Veterinary services fees. If applicable, any veterinary services fees incurred by the Animal Services Division for the care and welfare of the animal. (Veterinary service fees may vary depending on the services and are therefore not identified in the Master Fee Schedule).

d. Vaccination fee. If applicable, any vaccination fees incurred by the Animal Services Division for the vaccination of each animal impounded.

e. Microchip implant fee. If applicable, microchip implant in the animal is required prior to release of any impounded animal.

f. See Master Fee Schedule (Animal shelter fees) for applicable fees.

(3) Rabies vaccination.

a. Proof of a current rabies vaccination is required. If the owner or keeper cannot provide proof of a current rabies vaccination, the owner or keeper shall have seven (7) calendar days from the date of reclaiming their animal to provide written proof of obtaining a current rabies vaccination to the Enforcement Agent.

b. The date the animal is reclaimed shall be counted as Day Zero (0).

c. For the purposes of this subsection, sufficient proof of an animal's current rabies vaccination shall be either a rabies vaccination certificate issued by a licensed veterinarian or verbal or written confirmation of a current rabies vaccination by the licensed veterinarian who administered the vaccination.

d. Animals less than twelve (12) weeks of age shall not require a rabies vaccination in order to be released.

e. If, in the opinion of a licensed veterinarian, the rabies vaccination should not be given within the seven (7) business day period, the owner or keeper must provide a signed statement from the veterinarian stating why the vaccine should be temporarily delayed and when the vaccine may be given. The owner or keeper shall provide written proof of the administering of the vaccination to an Enforcement Agent within forty-eight (48) hours.

(4) Microchip implant. If the animal is not already identifiable by microchip, a microchip is required to be implanted in the animal, at the owner's or keeper's expense, prior to release of any impounded animal.”

SECTION 9. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-9 titled “Adoption of dogs and cats”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-9 Adoption of dogs and cats.

Any individual may adopt a dog or cat (the “animal”) from the City Animal Shelter under the following conditions:

(1) The animal has been classified as adoptable by the Animal ~~Control~~ Services Division

(2) The prospective adopter has proper facilities to care for the animal in a lawful and humane manner.

(3) When an adoption occurs and the appropriate fees are paid, shelter staff will make an appointment with veterinary services to have the adoptive animal sterilized, vaccinated, and microchipped. The prospective adopter must agree to return the animal on the appointment date for these services. Additional time may be allowed for dogs and cats adopted ~~at an age of less than six months~~, but only for the minimum time necessary for the animal to reach the appropriate age or condition for sterilization based on veterinarian's recommendation.

(4) The prospective adopter signs an affidavit stating the animal will be cared for in a lawful and humane way; that the animal is being adopted for ownership and not resale.

(5) Adopted animals may be returned to the animal shelter within 48 hours from the time of adoption, for any reason, but no refund will be made of any fees paid for the adoption originally.

(6) All animals made available for adoption by the Animal ~~Control~~ Services Division are believed to be in good health at the time of adoption; however, no guarantee, either implied or expressed, shall be provided for any animal adopted from the animal shelter, and no refunds will be given for any fees paid for such adoption, regardless of the reason, nor shall ~~be the~~ City assume any liability resulting from the proper adoption of an animal from the animals shelter.

(7) The adoption fee, which is set by City Council resolution amending the Master Fee Schedule, is paid by the adopter.

(8) Animals shall not be released from the animal shelter for use in research.

(9) At the discretion of the Animal ~~Control~~ Services Division, animals may be released to animal rescue groups and other animal shelters.

(10) If an adopted animal dies on or before the completion date stated in the written agreement, the adopting person must provide written documentation to the Animal Services Division that the animal has died.

(11) If an adopted animal is lost or stolen before the completion date stated in the written agreement, the adopting person must provide written documentation to the Animal Services Division stating that the animal is lost or stolen and provide a copy of the police report, if any, of the theft. In order to be sufficient proof, the letter shall be delivered to the Animal Services Division not later than seven (7) calendar days after the date of the animal's disappearance and shall describe the circumstances surrounding the disappearance and the date of disappearance."

SECTION 10. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-10 titled "Health of animals", to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-10 Health of animals.

~~Animal warden~~ Animal services shall be authorized to euthanize or place in the care of ~~the Dallas or Collin County Humane Society~~ local rescue organizations any animal suffering from extreme injury or illness, whether such animal is found on public or private property, and after a reasonable effort has been made to locate the owner of such animal. When the redemption of an animal suffering from any disease or injury is sought by its owner, such animal shall not be released until ~~the animal warden~~ Animal Services is satisfied that its proper treatment is assured.”

SECTION 11. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-11 titled “Multiple ownership of dogs and cats in a private residence”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-11 Multiple ownership of dogs and cats in a private residence.

No person shall keep or harbor more than five dogs or cats in any combination. Puppies and kittens under three months of age shall not be counted for purposes of this section. The harboring of more than five dogs or cats may be allowed at the discretion of ~~the animal warden~~ Animal Services by the issuance of a permit.”

SECTION 12. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-12 titled “Multiple ownership; kennel permit”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-12 Multiple ownership; kennel permit.

Any person, firm, or corporation wishing to keep more than five dogs or cats may procure a kennel permit from ~~the animal warden~~ Animal Services. Kennels will be maintained in conformance with this chapter, and the location of such kennel must comply with all zoning regulations of the City.”

SECTION 13. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-13 titled “Guard dogs” in its entirety and reserving Section 2-13 for future use, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-13 Guard dogs.~~

~~A. General requirements.~~

- ~~(1) All dogs kept solely for the protection of persons and property, residential, commercial or personal, shall be registered with the city animal warden. The area or premises within which the dog is confined shall be conspicuously posted with warning signs bearing letters not less than two inches high, stating “GUARD DOG ON PREMISES” and such signs shall not be more than 200 feet apart. A guard dog shall be issued a tag varying in color from a rabies tag. A currently dated tag shall be attached to the collar or harness of the dog at all times and shall bear the words “GUARD OR ATTACK DOG.”~~
- ~~(2) A dog which has received guard dog training may be destroyed when such dog is found running at large.~~
- ~~(3) A guard dog must wear a muzzle when out of confinement.~~

~~B. Permit required.~~

- ~~(1) A person must obtain a permit to own, lease, or harbor a guard dog by application to the animal warden. Procedures for permit application, for inspection of guard dog facilities, and for the issuance of dog identification tags will be established by the animal warden. The permit shall be valid for one year and must be renewed. Permits for both permanent and temporary locations may be transferred to a new location owned by the same business during the permit year. However, such transfers shall not be effective until the animal warden has approved the~~

~~required facilities at the new location and the information required below for permit locations has been recorded. Five working days advance notification to the animal warden shall be required for permit transfers.~~

~~(2) Guard dog permit applications shall include the following information:~~

- ~~(a) The name, address, telephone number and drivers license number of the property owner where guard dogs will be used;~~
- ~~(b) The name, address, telephone number of the dog's handler(s) who can be reached at any time;~~
- ~~(c) The number of dogs to be used and general description of their use;~~
- ~~(d) The location(s) where the dogs are to be used;~~
- ~~(e) The guard dog trainer or company from which the guard dog received its training; and~~
- ~~(f) Any other information the animal warden deems necessary.~~

~~(3) Permit holders shall notify the animal warden immediately if any information recorded as part of the permit application changes during the period of time for which the permit is issued.~~

~~(4) The animal warden shall inspect the facilities where the guard dog is to be used and housed at the time of the original application and at the time of renewal of such permit.~~

~~(5) If the inspection reveals that the requirements of this section are met, a permit fee for each approved property shall be paid to the animal warden. The permit shall be displayed at the approved property.~~

~~C. Standards established.~~

~~(1) Whenever there is a guard dog on the premises, the standards of this section, in addition to the other requirements of this chapter shall be complied with.~~

~~(2) Housing must have anti-escape fences completely surrounding it and/or be an anti-escape building sufficient to house guard dogs.~~

~~(3) All gates and entrances to the area where the guard dog is housed, used or trained must be kept locked when not in use.~~

~~(4) Additional measures judged necessary by the animal warden that must be taken to protect the public from accidental contact with any guard dog.~~

- ~~(5) Where guard dogs are used outside buildings, the area must be enclosed by at least a six-foot chain-link fence or other fence of equal security, wall or adequate wood fence, to which anti-escape devices have been added.~~
- ~~(6) In order to control noise, the animal warden may require a sight barrier which breaks the dog's line of sight.~~
- ~~(7) In buildings where the guard dogs are used, exterior glass must be adequate, or additional protective measures required by the animal warden must be taken by the owner to prevent the dog from jumping through it.~~
- ~~(8) The building and yard in which a guard dog is used must be posted with guard dog signs, approved by the animal warden, that shall not be more than 200 feet apart, and shall be at all property corners and at every entrance into the area.~~
- ~~(9) For guard dogs either transported or utilized in vehicles, measures prescribed by rule and regulation by the animal warden must be taken to protect the public from accidental contact with a guard dog.~~
- ~~(10) A handler is required to be physically present while guard dogs are being utilized at temporary sites which do not comply with this section or at those commercial locations that do not comply with the provisions of this section.~~
- ~~(11) An animal warden may conduct inspections and examinations of guard dogs and guard dog establishments at such intervals as he deems necessary to ensure that standards are met.~~
- ~~(12) The city animal warden shall have the authority to revoke the license/permit so issued if an animal poses an imminent threat to public safety or welfare.~~

REPLACE:

§ 2-13 Reserved.”

SECTION 14. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-14 titled “Dangerous dogs”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-14 Dangerous dogs-animals.

(a) Nuisance declared. It is hereby declared to be a public nuisance that an owner harbors, keeps, or maintains a dangerous dog-animal in the city. ~~unless the owner complies with the requirements of this section, and state statutes regulating dangerous dogs. The City of Sachse hereby adopts the regulations and procedures outlined in the V.T.C.A., Health and Safety Code, Chapter 822, except as otherwise amended herein.~~

B. Requirements for owner of dangerous dog:

(1) ~~Not later than the 30th day after a person learns that the person is the owner of a dangerous dog, the person shall:~~

~~(a) Register the dangerous dog with the animal control authority;~~

~~(b) Provide animal control with two colored pictures of the animal;~~

~~(c) Have the dangerous dog microchipped for its lifetime and enrolled with a national registry; and present proof to the animal control authority. The owner of the dangerous dog shall microchip the dog by implanting a microchip identification device on the dog within seven calendar days after being notified by the animal control authority or by the municipal court that such dog is dangerous. The cost of the microchip service shall be at the expense of the owner;~~

~~(d) Restrain the dangerous dog at all times on a leash in the immediate physical control of a person or in a secure enclosure as that term is defined in section 2-1; and, post signs on all four sides of the enclosure in one-inch letters warning of the presence of the dangerous dog;~~

~~(e) Secure the dangerous dog with a muzzle in a manner that will not cause injury to the dog or interfere with its vision or respiration, but shall prevent it from biting any person or animal when the dangerous dog is taken off the property of the owner for any reason; and~~

~~(f) Obtain liability insurance coverage or show financial responsibility in an amount of at least \$100,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person.~~

(2) ~~For purposes of this section, a person learns that the person is the owner of a dangerous dog when:~~

~~(a) The owner knows of an attack described in the definition of “dangerous dog”;~~

~~(b) The owner is informed by the animal control authority that the dog is a dangerous dog; or~~

- ~~(c) The owner receives notice that the municipal court has found that the dog is dangerous.~~
- ~~(3) If a person reports an incident described in the definition of “dangerous dog,” the animal control authority may investigate the incident. After receiving sworn statements of any witnesses, the animal control authority shall determine whether the dog is a dangerous dog and shall notify the owner of that determination.~~
- ~~(4) The owner, not later than the 15th day after the date the owner is notified that a dog owned by the owner is a dangerous dog, may appeal the determination of the animal control authority to the municipal court. The determination of the animal control authority is final if the owner does not file a timely appeal with the municipal court. The owner shall confine the dog during the pendency of an appeal with the animal control authority or in a manner satisfactory to the animal control authority. An owner may appeal a decision of the municipal court in the same manner as appeal for other civil cases. The determination of the municipal court judge is final if the owner does not file a timely appeal.~~
- ~~(5) The animal control authority shall provide written notice of the date, time and location of the hearing to the owner of the dangerous dog and to any complainant, either in person or by certified mail, return receipt requested. At the hearing, all interested persons shall be given the opportunity to be heard.~~

C. Registration.

- ~~(1) The animal control authority shall annually register a dangerous dog if the owner:~~
 - ~~(a) Presents:~~
 - ~~(i) Proof of liability insurance or financial responsibility in an amount of at least \$100,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person;~~
 - ~~(ii) Proof of current rabies vaccination of the dangerous dog; and~~
 - ~~(iii) Proof of a secure enclosure in which the dangerous dog will be kept.~~
 - ~~(b) Pays an annual registration fee established by resolution of the city council from time to time;~~
 - ~~(c) Provides two color identification photographs of at least three inches by three inches of each dangerous dog with one photograph showing the frontal view and the other photograph showing the side view of each dog; and~~
 - ~~(d) Provides the name, general description, including sex, weight, color,~~

~~predominant breed, height and length and any other discernible features of the dangerous dog.~~

- ~~(2) The animal control authority shall provide to the owner registering a dangerous dog, a registration tag which shall be placed and maintained on the dog's collar at all times.~~
 - ~~(3) If the owner of a dangerous dog sells or moves the dog to a new address, the owner, not later than the 14th day after the date of sale or move, shall notify the animal control authority for the area in which the new address is located. If the dangerous dog has been sold or given away, the former owner shall provide the animal control authority with the name, address and telephone number of the new owner. If the new owner resides in the city or if the animal is kept in the city, the animal control authority shall notify the new owner in person or by certified mail, return receipt requested, that a determination has been made that the dog is dangerous and provide the new owner with a copy of the requirements for the owner of a dangerous dog. It shall be unlawful for the new owner to fail to comply with such requirements.~~
 - ~~(4) The owner of a registered dangerous dog shall immediately notify the animal control authority if the dangerous dog is running at large, has bitten or attacked a human being or another animal, has died, or has been sold or given away.~~
- (b) Authority to ~~destroy~~ euthanize if found running at large. Any dangerous animal found running at large may be ~~destroyed~~ euthanized by any peace officer or Animal Service Officer in the interest of public safety.
 - (c) Authority to require removal from city; appeals from orders of removal; stay of removal pending appeal.
 - (1) The Manager of Animal Services may order the owner of any dangerous animal to immediately remove the animal permanently from the city limits. If the animal is a dog, the Manager of Animal Services may, as an alternative to ordering the removal of the animal, determine that the animal is a dangerous dog within the meaning of section 822.041, Texas Health and Safety Code, in which event the owner shall comply in all respects with the applicable provisions of chapter 822, Texas Health and Safety Code. If the Supervisor of Animal Services orders a dangerous animal to be permanently removed from the city, the decision is final unless the owner files a written appeal within 15 days after receiving notice of the order of removal. If the Manager of Animal Services has exercised the discretionary option provided in this section with respect to a dangerous dog in lieu of ordering the animal removed as a dangerous animal, the owner may appeal as provided by section 822.0421(b), Texas Health and Safety Code, and if the appeal is filed in the Municipal Court, the standard of review is substantial evidence. An appeal of a determination that an animal is dangerous shall be heard by the hearing officer on a written record of proceedings based upon written declarations submitted by the

owner of the animal, the person filing the appeal (if different from the owner), the Manager of Animal Services or other employee of Animal Services designated by the Manager, and such other interested persons who have testimony or evidence to provide relevant to the determination being appealed. On the written motion of any interested person and for good cause, the hearing officer may allow for the taking of oral evidence at the hearing. In any event, all evidence submitted shall be sworn or otherwise submitted subject to penalty of perjury.

(2) The filing of a notice of appeal under subsection (1) automatically operates as a stay of the order of removal but only if the animal that has been ordered removed is surrendered until final disposition of the appeal to a licensed veterinarian or to Animal Services pending final determination of the appeal.

(3) In lieu of issuing an order of removal under this section, the Manager of Animal Services may defer removal if the owner of the animal agrees in writing to keep the animal under such conditions of confinement as the Manager of Animal Services shall determine are appropriate for the animal, taking into consideration the animal, the ability of the owner to comply with the conditions of confinement, and the nature of the incident or incidents on which the determination of dangerousness was based. A deferment of removal may be revoked if the subject animal is involved in another incident as described in sections relating to dangerous animals or the owner fails to comply with the agreed conditions of confinement in any respect.

- (d) Failure to remove; grounds for impoundment or destruction. If the owner of a dangerous animal fails or refuses to remove the animal or returns the animal to the city, the animal may be impounded ~~or destroyed~~ and euthanized under order of the Manager of Animal Services or designees.
- (e) An animal deemed dangerous under this section shall not be released from the animal shelter until the owner has provided, in writing, a plan for disposition and/or relocation of the animal that is approved by the Manager of Animal Services.
- (f) Search and seizure warrants authorized. Manager of Animal Services is authorized to obtain a search and seizure warrant if the supervisor has probable cause to believe that an animal ordered removed from the city as a dangerous animal has not been so removed.
- (g) Any animal determined under this section to be a dangerous animal shall be implanted with a microchip by Animal Services to facilitate future identification. The owner of the dangerous animal shall be charged a fee in the amount designated in the Master Fee Schedule, in addition to the fee for the first year of registration with the microchip manufacturer. Subsequent registration of the animal with the microchip manufacturer shall be the responsibility of the owner of the animal.
- (h) It is an offense to possess, harbor, or keep an animal determined to be a dangerous animal by the Manager of Animal Services or by the lawful authority of another governmental

entity.

(i) Attack by dangerous-~~dog~~ animal.

(1) A person commits an offense if the person is the owner of a dangerous ~~dog~~ animal and the ~~dog~~ animal makes an unprovoked attack on a person or another animal outside the ~~dog's~~ animal's enclosure and causes bodily injury to a person or another animal.

(2) If a person is found guilty of an offense under this section, the court which hears the case may order the dangerous-~~dog~~ animal euthanized ~~destroyed~~ by a licensed veterinarian or the animal ~~control~~ services authority.

(j) Violations. A person who owns or keeps custody or control of a dangerous ~~dog~~ animal commits an offense if the person fails to comply with any requirements for ownership of a dangerous-~~dog~~ animal. An offense under this subsection is a class C misdemeanor. If the owner of any ~~dog~~ animal determined to be dangerous under this section fails or refuses to comply with requirements of this section, the ~~dog~~ animal shall be seized by the animal ~~control~~ services authority and humanely ~~destroyed~~ euthanized.

(k) Defense.

(1) It is a defense to prosecution that the person is a veterinarian, a peace officer, a person employed by a recognized animal shelter or a person employed by the state or political subdivision of the state to deal with stray animals, and has temporary ownership, custody, and control of the dangerous ~~dog~~-animal in connection with that position; provided, however, that for any person to claim a defense under this section, that person must be acting within the course and scope of their official duties with regard to the dangerous ~~dog~~-animal.

(2) It is a defense to prosecution that the person is an employee of the institutional division of the Texas Department of Criminal Justice or a law enforcement agency and trains or uses ~~dogs~~-animals for law enforcement or correction purposes; provided, however, that for any person to claim a defense under this section, that person must be acting within the course and scope of their official duties with regard to the dangerous ~~dog~~-animal.

(3) It is a defense to prosecution that the ~~dog~~-animal at issue is a trained ~~dog~~-animal in the performance of official duties while confined or under the control of its handler.”

SECTION 15. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-15 titled “Vicious animals” in its entirety and reserving Section 2-15 for future use, to read as follows:

“CHAPTER 2

ANIMAL CONTROL

...

DELETE:

~~§ 2-15 Vicious animals.~~

~~Any vicious animal found at large and endangering the safety of persons and property may be destroyed by the animal warden, any peace officer or animal control officer in the interest of public safety if such danger is imminent and a real or apparent necessity exists to destroy such vicious animal. The animal warden may order any owner or person having care, custody or control of any vicious animal to take such animal permanently from the city. This order may be appealed in writing within ten days of receipt of the order, to the city manager. They will make a decision to either uphold, reverse or modify the order and may stipulate restrictions on the animal as a condition to allow the animal to remain in the city. If the city manager upholds the order, the owner or person having care, control or custody shall not bring the animal back inside the city limits of the city. If the owner or person having care, custody or control of a vicious animal fails to remove such animal as provided for above, such animal may be impounded and/or humanely euthanized. The owner or person having care, custody or control of a vicious animal must report the disposition and relocation of such animal to the animal warden in writing, within ten days after the expiration date of the ordered removal of such animal from the city.~~

~~Each day thereafter such information is not provided shall constitute a separate offense. Those authorized to enforce this chapter shall be authorized to request search and seizure warrant(s) if there is cause to believe that an animal ordered removed from the city for being vicious has not been so removed, or in any other violation in which the Texas Code of Criminal Procedure authorizes the issuance of such warrant(s).~~

~~Formerly, sec. 2-14.~~

REPLACE:

§ 2-15 Reserved.”

SECTION 16. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-16 titled “Animal bites and rabies” in its entirety and replacing Section 2-16 titled “Rabies Control and animal quarantine”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-16 Animal bites and rabies.~~

~~A. Reports.~~

- ~~(1) It shall be the duty of every physician or other medical practitioner in the city who treats a person or persons for any animal bite to report such treatment to the animal warden within 12 hours after such treatment, giving the name, age, sex, and precise location of the bitten person or persons and such other information as the warden may require.~~
- ~~(2) Those authorized to enforce this chapter shall investigate each bite incident, utilizing standard reporting forms provided by the Texas Department of Health, and/or forms furnished by the city.~~
- ~~(3) It shall be the duty of every veterinarian who clinically diagnoses rabies or any disease among animals capable of being communicable to man, to immediately report that fact no later than 24 hours from the time of the incident, together with the street and number of the premises at which the animal(s) are kept, to the city animal warden.~~
- ~~(4) Any person having knowledge of a rabid animal or the presence of any disease among animals capable of being communicated to man, shall immediately report that fact no later than 24 hours from the time of the incident, together with the street address at which the animal(s) are kept, to the city animal warden.~~

~~B. Confinement.~~

- ~~(1) If a vaccinated dog or cat inflicts a bite or scratch, or otherwise attacks any person within the city limits, and the owner of the animal is known to the animal warden, the animal shall be quarantined for a ten-day observation period beginning with the date of the bite, scratch or attack.~~
- ~~(2) Every animal that bites a human or attacks another animal in an unnatural manner, or has rabies or any other zoonotic disease, or is under suspicion of having rabies or any other zoonotic disease, shall be immediately confined by the owner, who shall promptly notify the animal warden of the place where such animal is confined and the reason therefor.~~
- ~~(3) The owner shall not permit such confined animal to come in contact with any other person or animal.~~
- ~~(4) The owner shall surrender possession of such animal to animal control on demand for supervised quarantine. Supervised quarantine shall be at the animal shelter or a veterinary hospital, except as otherwise outlined herein.~~

- ~~(5) The quarantine shall be for not less than ten days beginning on the first day of the bite incident and shall be under the supervision of a veterinarian, who shall submit written reports to animal control as to the animal's health on the initial day of observation and on the fifth and tenth day immediately following the date of the incident leading to quarantine.~~
- ~~(6) Any animal quarantined at a location other than the animal shelter shall be observed by the same veterinarian throughout the required quarantine period in the same manner as outlined above, and the owner shall immediately notify animal control of the name of the veterinarian supervising the quarantine.~~
- ~~(7) The owner of an animal may request permission from the animal warden for home quarantine if the following criteria are met:
 - ~~(a) Secure facilities must be available at the home of the animal's owner, and must be approved by the animal warden;~~
 - ~~(b) The animal must be currently vaccinated against rabies;~~
 - ~~(c) The owner of the animal was not in violation of any provision of this chapter at the time of the bite; and~~
 - ~~(d) A City of Sachse animal control department "animal home observation agreement" must be filled out by the owner of the animal, and the appropriate fee paid in advance.~~~~
- ~~(8) If a biting animal cannot be maintained in a secure quarantine, it shall be humanely destroyed and the brain submitted to a Texas Department of Health certified laboratory for rabies diagnosis.~~
- ~~(9) No wild animal will be placed in quarantine. All wild animals involved in biting incidents will be humanely destroyed in such a manner that the brain is not mutilated. The brain shall be submitted to a Texas Department of Health certified laboratory for rabies diagnosis.~~
- ~~(10) The violation of quarantine by any person shall be just cause for seizure and impoundment of the quarantined animal by the animal warden. It shall be unlawful for any person to interrupt the observation period.~~
- ~~(11) Without permission of animal warden, it shall be unlawful for any person to kill or remove from the city limits any animal that has bitten a person or other animal, or that has been placed under quarantine, except when it is necessary to destroy such animal to protect the life of any person or other animal.~~
- ~~(12) The animal warden shall direct the disposition of any animal suspected of being~~

~~rabid or having any other zoonotic disease considered to be a hazard to any other animal or human being.~~

~~(13) Any animal which has been exposed to rabies shall be handled in one of the following ways:~~

~~(a) Humane destruction with notification to, or under the supervision of the animal warden;~~

~~(b) If not currently vaccinated, the animal shall be immediately vaccinated and quarantined for at least six months immediately following the date of exposure, and revaccinated after five months of quarantine. The animal shall be examined, by a veterinarian, on the first and last day of quarantine; or~~

~~(c) If currently vaccinated, immediate revaccination and quarantine for at least 90 days immediately following the date of exposure.~~

~~(14) It shall be unlawful for a person to refuse or fail to surrender an animal for supervised quarantine or humane destruction, as required herein for rabies control, when demand therefor is made by the animal warden.~~

~~(15) Any person having possession of, or responsibility for, a quarantined animal shall immediately notify the animal warden if such animal escapes or becomes or appears to become sick, or dies, and in case of death of the animal while under quarantine, such person shall immediately surrender the dead animal to the animal warden for diagnostic purposes.~~

~~(16) A person desiring a suspect animal quarantined and/or a specimen sent to laboratory for testing must pay all charges against the animal in advance.~~

~~(17) The owner of the animal that is quarantined under this chapter shall pay to the animal warden the costs of the quarantine and disposition of the animal outlined herein, and the animal warden may bring suit to collect those costs. The animal warden may sell and retain the proceeds or keep, grant or destroy an animal that the owner of custodian does not take possession of on or before the third day following the final day of the quarantine.~~

~~(18) If the owner of an animal is unknown or cannot be found, such animal may be destroyed without being quarantined, and a specimen forwarded for laboratory testing.~~

Note—Formerly, sec. 2-15.

REPLACE:

§ 2-16 Rabies control and animal quarantine.

(a) Designation of LRCA; authority to quarantine.

(1) The Manager of Animal Services is hereby designated as the Local Rabies Control Authority (“LRCA”) and shall be responsible for enforcing rabies control measures as provided in this chapter and in chapter 826, Texas Health and Safety Code.

(2) The LRCA may order the quarantine of any animal that has bitten or scratched a person or another animal or that is suspected of having a zoonotic disease.

(b)

(1) Any warm-blooded animal that bites or scratches a person or another animal, or that is suspected of having rabies or other zoonotic disease, shall be immediately confined by the owner, who shall promptly notify Animal Services of the place where the animal is confined and the reason for the confinement. During the confinement, except for care and feeding of the animal, the owner shall not allow the animal to come into contact with any other person or animal. The owner shall surrender possession of the animal to Animal Services on demand for supervised quarantine. Supervised quarantine shall be carried out at the animal shelter, at a veterinary hospital approved by the LRCA, or by another method of adequate confinement approved by the LRCA. The quarantine shall be for a period of not less than ten (10) days and shall be conducted under the supervision of a veterinarian or the LRCA. A release from quarantine may be issued if no signs of rabies or other disease have been observed during the quarantine period. If an animal is quarantined other than at the animal shelter, the owner shall immediately provide Animal Services with the name, address, and phone number of the veterinarian supervising the quarantine.

(2) If the LRCA approves quarantine other than in the animal shelter or at a veterinary hospital, the owner shall be responsible for confining the animal. The owner shall obtain supervision of the animal by a veterinarian and a release from quarantine as would be required from a veterinary hospital or at the animal shelter. Quarantine other than in the animal shelter or at a veterinary hospital may be authorized only if the bite victim approves and if the owner was in compliance with all applicable local laws and regulations including, but not limited to, having a current rabies vaccination for the animal.

(3) The owner of an animal under rabies quarantine at the animal shelter may request that the animal be transferred to a quarantine facility approved by the LRCA for the duration of the rabies quarantine period.

(c) Violation of the quarantine, cause for seizure and impoundment. The violation of quarantine by an owner shall be just cause for seizure and impoundment of the quarantined animal by Animal Services. It shall be unlawful for any person to interrupt the observation period.

(d) Investigation of animal bite reports; killing of biting animal prohibited. All animal bite reports shall be investigated by Animal Services. Without permission of the LRCA, it shall be unlawful for any person to kill or remove from the city limits any animal that has bitten a person or other

animal or that has been placed under quarantine, except when immediately necessary to protect the life or health of a person or other animal.

(e) Reporting of animal bites. The owner of an animal that has bitten another person and a person who has been bitten by an animal shall report the bite incident to Animal Services immediately, but in no case more than 24 hours after the incident.

(f) Authority to direct disposition of suspected rabid animals. The LRCA shall direct the disposition of any animal suspected of being rabid or having any other zoonotic disease considered to be a hazard to any other animal or person.

(g) Surrender of dead animal carcasses suspected of rabies. The carcass of any dead animal exposed to rabies or suspected of having been rabid shall, upon demand, be surrendered to Animal Services.

(h) Manner of disposing of animals exposed to rabies. At the time an animal has been potentially exposed to rabies through contact with another animal, the owner of the exposed animal shall promptly notify Animal Services of the place where such animal is confined and the reason therefor. During the confinement, except for care and feeding of the animal, the owner shall not allow the animal to come into contact with any other person or animal. An animal exposed to rabies shall be:

(1) Humanely destroyed, with notification to, or under supervision of, Animal Services;

(2) If not currently vaccinated, quarantined in a veterinary hospital or the animal shelter for at least ninety (90) days immediately following the date of the exposure; or

(3) If currently vaccinated, immediately revaccinated and quarantined in a veterinary hospital or the animal shelter for at least forty-five (45) days immediately following the date of exposure. The quarantine periods established above may be shortened or lengthened by the LRCA if recommended or required by the state department of state health services.

(i) Wild Animals. No wild animal will be placed in quarantine. All wild animals involved in biting incidents will be humanely ~~destroyed~~ euthanized in such a manner that the brain is not mutilated. The brain shall be submitted to a Texas Department of Health certified laboratory for rabies diagnosis.

(j) Refusal to surrender animal, on demand, for rabies control purposes. An owner commits an offense if the owner fails or refuses to surrender an animal for supervised quarantine or humane ~~destruction~~ euthanization, as required herein for rabies control, when demand therefor is made by the LRCA.

(k) Notification to Animal Services upon escape, sickness, or death of quarantined animal. The owner of a quarantined animal shall immediately notify Animal Services if such animal escapes, becomes or appears to become sick, or dies. In case of death of the animal while under quarantine, the owner shall immediately surrender the dead animal to Animal Services for diagnostic purposes.

(l) Voluntary release of animal for euthanasia. An owner may request that his/her animal that has bitten or scratched a human be euthanized and tested for rabies. The owner shall pay a shipping and testing fee established annually by the Manager of Animal Services.”

SECTION 17. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-22 titled “Dog and cat permits and tags” in its entirety and reserving Section 2-22 for future use, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-22 Dog and cat permits and tags.~~

~~It shall be unlawful for any person to keep or harbor or permit to be kept or harbored by any person, any dog or cat four months of age or older within the city, unless a current registration permit from the City of Sachse, Texas has been issued for such animal in accordance with this section. The owner of any dog or cat kept or harbored within the City of Sachse, Texas shall make application to the animal warden for a registration permit for such dog or cat. Such application shall contain information on the dog’s or cat’s description, date of vaccination and name, address, and telephone number, both work and home of the owner. A copy of the animal’s current vaccination certificate must be presented with application for registration, accompanied by a fee of \$7.00, unless the dog or cat being registered has been neutered or spayed and proof of such surgical sterilization can be shown to the animal control officer then the fee will be \$2.00. Upon compliance with registration procedures set forth above, the animal warden shall issue a registration certificate and a metal tag. The tag and the registration certificate shall each bear a registration number, the number being the same on each. The metal tag must be attached to the animal’s collar or harness that must be worn at all times by the animal so registered. If a permit tag issued under this section is lost, stolen or disfigured, a replacement tag may be obtained by payment of a fee of \$1.00 and presentation of the original registration certificate. If both tag and certificate are missing, a new permit will be required as stated in this section. Registration permits will be renewed on an annual basis and will be valid for a period of one year from the date of the last rabies vaccination.~~

~~A registration or vaccination certificate and permit tag shall be valid only for the animal for which it was originally issued. If there is a change in ownership of a registered dog or cat, the new owner shall have the registration transferred to his or her name. There shall be no charge for said transfer. Application for such transfer shall be made to the animal control division in writing or in person. Fee-exempt registrations may be issued for police or sheriff’s department dogs, and dogs trained to assist the auditorily or visually impaired.~~

Note—Formerly, sec. 2-21.

REPLACE:

§ 2-22 Reserved.”

SECTION 18. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-23 titled “Commercial businesses involving animals or fowl”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-23 Commercial businesses involving animals or fowl.

No person shall conduct the commercial business of selling, grooming, breeding, showing, exhibiting, or boarding of animals without a valid permit from ~~the animal warden~~ Animal Services. Every person engaged in the business of buying, selling, grooming, breeding, showing, exhibiting, or boarding of animals and all persons who conduct animal club shows, must comply with all existing regulations governing said business or show, and shall maintain said animals in compliance with this chapter so as not to endanger the public or animal health or safety or create a nuisance. Every person holding a permit hereunder shall maintain accurate records of all transactions involving animals, which records shall show the date, type of animal, animal registration number, and parties of such transaction. Such records shall be kept for at least one year and must be made available upon request by ~~the animal warden~~ Animal Services to enforce this chapter. Application for permits shall be made to ~~the animal warden~~ Animal Services on forms furnished by said authority. The application shall not be approved until certification has been received from appropriate City officials that the zoning, construction, and facility comply with existing ordinances for establishments housing such business. If the permit application is approved by ~~the animal warden~~ Animal Services, said permit shall be issued upon the payment of the appropriate fee. ~~the animal warden~~ Animal Services shall make necessary inspections to assure compliance under this chapter. Animals shall be kept under sanitary conditions so as not to present danger to the public or animal health or create a nuisance. All permits issued under this section shall be valid for 12 months and shall be renewed annually thereafter by proper written application and payment of fee. No permit issued under this section shall be renewed without compliance with regulations for initial permit. Permits to show or exhibit animals (rodeo, circus, show, etc.) shall be valid only for the 30-day period immediately following issue. No permit shall be transferable in any way. Persons requiring more than one permit will be charged only one fee for all of the permits needed. The fee shall be the amount of the highest individual permit fee which would have been charged if the permits had been issued separately. In cases involving a scientific or educational program, a nonprofit organization’s show, exhibition, or humane activity or animals owned by the City, ~~the animal warden~~ Animal Services may waive sections of this

chapter regarding permits, fees, and/or conditions, within his/her discretion. All businesses described in this section must display the required permits in public view at the place of business. ~~the animal warden~~ Animal services may revoke any permit without refund, for any failure to comply with any provision contained herein. Appeals of revocation may be made within 30 days to the City Manager and must be made in writing.

~~Note—Formerly, sec. 2-22.”~~

SECTION 19. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-24 titled “Cruelty to animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-24 Cruelty to animals.

(a) Cruelty to animals shall be prohibited within the Sachse city limits as follows:

(1) It shall be unlawful for any person or persons to willfully or maliciously kill, abuse, kick, maim or disfigure, overwork, overload, torture, beat with a stick, chain, club or other object, mutilate, burn or scald with any substance, or otherwise cruelly set upon any animal except that reasonable force may be employed to drive off vicious or trespassing animals.

(2) It shall be unlawful for any person or persons to fail to adequately provide an animal owned by or under care, custody, or control with one (1) or more necessities of life, including but not limited to, air or adequate ventilation, food and potable water (adequate for the size of the animal to maintain a healthy animal), sanitary conditions, shelter, or protection from the heat, cold, or other environmental conditions, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal.

(3) It shall be unlawful for any person or persons to expose an animal to harsh weather temperatures, for a prolonged period, exceeding ninety (90) degrees or below forty-five (45) degrees Fahrenheit such that may cause bodily injury, serious bodily injury, or death of the animal.

(4) It shall be unlawful for any person or persons to place or confine or allow such animal to be confined in such a manner that it must remain in a motor vehicle or trailer under such conditions or for such periods of time as may endanger the health or well-being of the animal due to heat, lack of food and/ or water, or any circumstances which might cause suffering, disability, or death.

(5) It shall be unlawful for any person or persons to cause, instigate, or permit one animal to fight with another animal or human being.

(6) No person or persons shall tie or fasten any animal to any lamppost, light pole, utility pole, awning post, tree, fence, hydrant, or shrubbery belonging to another without the consent of the owner.

(7) It shall be unlawful for any person or persons to abandon or dump any animal within the city. All animals which are abandoned shall be considered surrendered to ~~the animal warden~~ Animal Services for impoundment or disposal under the provisions of this chapter.

(8) Any person or persons who, as the operator of a motor vehicle, strikes a domestic animal or pet shall immediately report such injury or death to the animal's owner; in the event the owner cannot be ascertained and located, such operator shall at once report the accident to ~~the animal warden~~ Animal Services or an appropriate law enforcement agency.

(9) It shall be unlawful for any person or persons to expose any poisoned meat or other known poisonous substance, whether mixed with food or not, so the same shall be liable to be eaten by a domestic animal, pet, or person. This section is not intended to prohibit the prudent use of herbicides, insecticides, or rodent-type traps.

(10) Any person or persons violating this section shall bear the full cost and expenses incurred by the City for the transportation, care, medical treatment, impoundment cost, and disposal of said animal(s), including such animal(s) removal from a vehicle.

(11) It shall be unlawful for any person or persons to sell, offer for sale, barter, or give away as toys, premiums, or novelties, baby chickens, ducklings, or other fowl under three weeks old or rabbits under two months old, unless the manner or method of display is first approved by ~~the animal warden~~ Animal Services.

(12) It shall be unlawful for any person or persons to color, dye, stain, or otherwise change the natural color of any chickens, ducklings, other fowl, or rabbits or to possess for the purpose of sale or to be given away, any of the above-mentioned animals which have been so colored.

(13) It shall be unlawful for any person or persons to transfer ownership or otherwise physically remove from its mother any dog, cat, ferret, or rabbit less than six (6) weeks old, or any other animal that is not yet weaned, except as advised by a licensed veterinarian.

(14) It shall be unlawful for any person or persons to carry or transport an animal in any motor vehicle, conveyance, or trailer and fail to effectively restrain the animal so as to prevent the animal from leaving or being accidentally thrown from the vehicle, conveyance, or trailer.

(15) It shall be unlawful for any person or persons to cause or allow an animal to remain in its own filth.

(16) It shall be unlawful for any person or persons to own or have care, custody, or control of an animal having an infestation of ticks, fleas, or other parasites, without having the animal treated by a veterinarian or following a proper commercially available treatment regimen for the infestation.

(17) It shall be unlawful for any person or persons to own or have care, custody, or control of an animal having an obvious or diagnosed illness, injury, or communicable illness transmittable to animal or human, without having the animal treated by a veterinarian or following a proper treatment regimen for the injury or illness.

(18) It shall be unlawful for any person or persons to fail to provide basic grooming, as defined by this chapter, for an animal affecting its quality of life.

(19) It shall be unlawful for any person or persons to attach or allow to be attached a collar or harness to an animal that is of an inadequate size so that it restricts the animal's growth or causes damage to the animal's skin.

~~Note~~ Formerly, sec. 2-23.”

SECTION 20. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-26 titled “Keeping of wild animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-26 Keeping of wild animals.

It shall be unlawful for an owner to keep or permit to be kept on his premises, or premises under his control, any wild or vicious animal for sale, display, or for exhibition purposes, whether gratuitously or for a fee. This section shall not be construed to apply to zoological parks, performing-animal exhibitions, or circuses. It shall be unlawful for a person to keep, or permit to be kept, any wild animal as a pet. ~~the animal warden~~ Animal Services may issue temporary approval for the keeping, care, and protection of an injured, newborn, or immature animal native to this area which it deems to be incapable of caring for itself. ~~The animal warden~~ Animal services shall have the power to release, or order released, any animal being kept temporarily under the provisions herein.

~~Note~~ Formerly, sec. 2-25.”

SECTION 21. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-28 titled “Inspection of animals and premises”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-28 Inspection of animals and premises.

Animals and premises whereon animals are kept or maintained shall be subject to inspection by ~~the animal warden~~ Animal Services, at any reasonable hour, or at any hour in cases of emergency, if ~~such animal warden~~ Animal Services knows or reasonably believes a violation of this chapter may exist.

~~**Note** Formerly, sec. 2-27.”~~

SECTION 22. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-29 titled “Tampering with traps and equipment” in its entirety and replacing Section 2-29 titled “Animal traps”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

DELETE:

~~**§ 2-29 Tampering with traps and equipment.**~~

~~It shall be unlawful for any person to remove, alter, damage, or otherwise tamper with a trap or equipment set out by an animal warden.~~

REPLACE:

§ 2-29 Animal traps.

(a) Humane traps required.

(1) Humane traps, as defined by this chapter, shall be used to trap animals within the city, whether on public or private property.

(2) The person who places the trap, or who requests its placement, shall be responsible for checking the trap, the care of the animal while it is in the trap, and the notification to the Animal Services Division of any captured animal.

(3) All traps shall be checked at least daily.

(b) Traps on public property require authorization.

(1) No traps shall be placed upon public property without written permission from the Animal Services Division.

(2) If authorization is granted, the person shall obtain a permit in accordance with subsection (c).

(3) It shall be the responsibility of the person setting the trap to properly label the trap indicating the name and contact information for the owner and the date permission was obtained from the Animal Services Division.

(c) Agreement for trapping and trap rental.

(1) Agreement. The Animal Services Manager, or his or her designee, shall issue an agreement to trap as not to endanger other domestic animals, wild animals, or humans.

(2) Trap rental and fee. A person may rent a trap from the City for a period not to exceed two (2) weeks, unless otherwise authorized by the Animal Services Manager. There is a refundable deposit required for any trap rented from the City if traps are available.

(d) Captured animals.

(1) Domesticated animals. All captured domesticated animals shall be turned over to the Animal Services Division.

(2) Wild animals and prohibited animals. All captured prohibited animals, including wild animals, shall be turned over to the Animal Services Division, a wildlife educational center, or state-licensed wildlife rehabilitator.

(e) Offenses. It shall be unlawful, and a person commits an offense if they:

(1) Place, place and bait, or allow the placing or placing and baiting of a steel-jawed trap (commonly known as a "bear trap", "wolf trap", "leg hold trap", or "coyote trap"), a body hold trap (commonly known as "conibear trap"), any snare trap, any noose-type trap, or any other trap designed, used, or adapted to be lethal or cause serious bodily injury or death of an animal; or

(2) Place or allow the placing of any substance, article, or bait that has in any manner been treated with any poisonous or toxic substance, including anti-freeze or any drug

in any place accessible to human beings, birds, dogs, cats, or other animals with the intent to kill or harm animals; or

(3) Fail to check a trap they have placed, placed and baited, or allowed to be placed or placed and baited at least once every twenty-four (24) hours; or

(4) Place, place and bait, or allow the placing or placing and baiting of any trap when the overnight temperature is expected to be over ninety (90) degrees or below forty (40) degrees Fahrenheit without first obtaining written permission from the Animal Services Manager or his or her designee; or

(5) Place, place and bait, or allow the placing or placing and baiting of any trap under conditions which may endanger the health of the animal due to exposure to rain, snow, extreme temperatures, lack of food or water, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal, whether or not such injury occurs; or

(6) Euthanize, kill, or attempt to euthanize or kill a trapped animal in a manner other than one specifically allowed in this chapter; or

(7) Place, place and bait a trap, or allow the placing or placing and baiting of any trap designed for trapping animals in any highway, street, alley, or other public place within the incorporated limits of the city unless specific written permission by the Animal Services Manager, or his or her designee, has been granted. This subsection shall not apply to an Enforcement Agent or an agency working in compliance with written permission from the Animal Services Manager for placing the trap on public property; or

(8) Remove, alter, damage, or otherwise tamper with a trap or equipment belonging to or placed at the request of the Animal Services Manager; or

(9) Place or place and bait a trap, other than a commercially available trap solely designed to exterminate mice, rats, or insects, for commercial profit, without identifying the trap with the name, telephone number, and Texas Department of Agriculture Structural Pest Control Applicator license number of the applicator who placed or placed and baited the trap.

(f) Exclusion. This section shall not be interpreted to restrict the extermination of rats, mice, or insects, through the use of traps, poisons, or other commercially available means when used in that person's residence, property, accessory structure, or commercial establishment and in accordance with the manufacturer's directions as long as reasonable precautions are taken to ensure that no human, pet, or wild animal, other than the targeted species, comes into contact with the traps, poisons, or other means and that does not violate any other section of this chapter.

(g) Confiscated traps. Any trap found to be set in violation of this chapter may be confiscated by an Enforcement Agent and held as evidence in the case for the offense.

~~Note—Formerly, sec. 2-28.”~~

SECTION 23. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-36 titled “Removal of dead animals”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-36 Removal of dead animals.

~~The animal warden~~ Animal services may, upon request of the animal’s owner, remove or have removed any dead animal from any property in the city. The animal’s owner shall pay a fee for such service as set out in the City fee schedule.

~~Note—Formerly, sec. 2-35.”~~

SECTION 24. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-37 titled “Livestock and fowl permit and restrictions”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-37 Livestock and fowl permit and restrictions.

(a) In general. All owners who keep medium and large livestock within the city must first obtain a permit from ~~the animal warden~~ Animal Services. ~~The animal warden~~ Animal services may make an inspection of the applicant’s facility to ensure that all sections of this chapter are met before issuing a permit. ~~The animal warden~~ Animal services shall have the authority to revoke a permit at any time the owner does not comply with this chapter or any other requirements. The permit shall be valid for a period of five years and must be renewed. In order to qualify for a permit for either medium or large livestock, an owner must have at least one acre of land. A minimum of one-third of that acre shall be set aside for exclusive use by the livestock. For the first full acre, two adult large livestock and one immature large livestock

under six months will be allowed, or for the first full acre, six adult medium livestock, and their immature offspring under six months will be allowed. If a combination of large and medium livestock is desired, it will be calculated that three medium adult livestock will be equal to one adult large livestock. For each additional full acre set aside for exclusive use by the livestock, one additional adult large livestock or three additional adult medium livestock will be allowed. When large and/or medium livestock are to be confined to an enclosed restrictive structure for more than 24 hours, a minimum floor space of 144 square feet for large livestock, and 20 square feet for medium livestock, shall be provided for each animal for their exclusive use. Small livestock may be kept on any property in the city if all other requirements of this chapter are met. All small, medium, and large livestock shall be contained on the owner's premises by a fence constructed as provided in this chapter. Owners of small livestock will be allowed to keep a maximum of 15 adult livestock over six months of age. All small livestock shall be in an enclosed cage or fence and be provided a shelter with a minimum of three square feet of floor space per animal. All livestock kept on property used for residential, commercial, or industrial purposes shall be contained behind the rear building line. If additional adjacent land is available, the owner may request a variance from ~~the animal warden~~ Animal Services, and it shall be recorded on the owner's permit. Livestock kept on property zoned agricultural or residential estate may be contained in front of the rear building line. No livestock shall be kept on property used for multifamily dwellings.

(b) Fowl. Fowl shall be kept in an enclosure that is located at least thirty feet from any residential dwelling, other than that of the owner. It shall be unlawful to harbor more than six female fowl over the age of one month within residential zoning. Roosters or male peafowl (peacocks) are prohibited in residential zoning.

(c) Swine.

(1) It shall be unlawful for anyone to keep swine within the city limits except for pot-bellied pigs which meet with the requirements set forth in subsection (b) below.

(2) Requirements for keeping pot-bellied pigs:

a. Pot-bellied pig. The term "pot-bellied pig" shall refer to a variety of swine that is no more than 18 inches in height at shoulder level when fully grown, has short erect ears, and has a straight tail. No swine shall be considered a pot-bellied pig if its weight exceeds 95 pounds, unless registered with a licensed breeder.

b. It shall be unlawful for any person to keep, harbor, or raise more than two adult pot-bellied pigs in any one location within the city. In order for a pot-bellied pig to be considered as adult it must be six months of age. Nonadult pot-bellied pigs raised in any one location in the city may not come from more than one litter.

c. All such pot-bellied pigs shall be kept indoors at all times other than for evacuation of waste material or during exercise periods. The animals may not be left in the backyard or front yard of the owner's or harborer's residence unattended. All waste material must be collected and disposed of in a manner that will not create a nuisance.

d. Pot-bellied pigs are subject to all applicable laws pertaining to running at large and impoundment.

(3) It shall be unlawful for any person to keep, harbor, or raise a pot-bellied pig which has not received annual vaccinations for erysipelas, parvo virus, and leptospirosis (the first of which vaccination shall be obtained before the animal reaches the age of four months). It shall be the responsibility of the owner or caretaker of the pot-bellied pig to forward to the Animal ~~control~~-Services Department within 14 days of the vaccination a certificate from a licensed veterinarian which shall include the following information:

- a. Name, address, and phone number of the owner;
- b. Name, address, and phone number of the licensed veterinarian issuing the certificate;
- c. Name and description of the animal;
- d. Types and dates of the vaccinations;
- e. Tag number(s);
- f. Approximate weight, height, and age of the animal; and
- g. The animal's general health.

(4) It shall be unlawful for any person to keep a pot-bellied pig at any location within the city unless such a person has first filed with ~~the animal warden~~ Animal Services a completed application for a permit to keep a pot-bellied pig. The application must be accompanied by a fee outlined in the Master Fee Schedule and the required veterinary certificate. The permit must be renewed annually.

(5) Upon the owner's or harborer's compliance with the above provisions of this section ~~the animal warden~~ Animal Services or his representative shall register the pot-bellied pig and issue a metal registration tag.

(6) It shall be unlawful for any person to commercially breed pot-bellied pigs within the city without obtaining a permit from ~~the animal warden~~ Animal Services. All applicable laws pertaining to the commercial breeding of animals apply to this section.

(7) Should the pot-bellied pig die, be moved, or acquire a new owner or caretaker, it shall be the registered owner's duty to inform ~~the animal warden~~ Animal Services of this fact within 14 days of the event.

C. Pigeons.

- (1) ~~Intent.~~ The intent of this subsection is to permit only those pigeon lofts in residential zones which can and will be maintained in such a manner that will protect the health and safety of the community, and will not become a public nuisance.
- (2) ~~Definitions as used in this subsection.~~
- (a) ~~Aviary~~ means any cage or enclosure where birds are kept or maintained for breeding, display, exhibition and amusement.
 - (b) ~~Fancy pigeon~~ means a pigeon which, through past breeding, has developed certain distinctive physical and/or performing characteristics as to be clearly identified as such. These pigeons shall be banded with a seamless, numbered leg band issued by an active show club or association. Examples: Rollers, Frillbacks, and Fantails.
 - (c) ~~Leg band~~ means a ring of metal or plastic placed on the leg of a pigeon which bears thereon the means of identifying the owner or keeper thereof.
 - (d) ~~Loft~~ means only the structure(s) for the keeping or housing of pigeons as are duly licensed as herein provided.
 - (e) ~~Mature birds~~ means those pigeons aged six months or over.
 - (f) ~~Permit~~ means a license issued by the animal control department for the maintenance of a pigeon loft or by the office of the building inspector for the construction of a pigeon loft.
 - (g) ~~Pigeon~~ means a member of the family Columbidae.
 - (h) ~~Racing pigeon~~ means a pigeon which, through selective past breeding, has developed a distinctive physical and/or mental characteristics to enable the pigeon to return to its home after having been released a considerable distance therefrom. These pigeons shall be banded with a seamless, numbered leg band, issued by an active racing club or association, and raised for the purpose of racing. Also known as Antwerp, carrier pigeon or racing pigeon.
 - (i) ~~Supervised exercise~~ means that while the racing and/or fancy pigeons are outside of the loft, an owner shall insure that his racing and/or fancy pigeons do not roost on a neighbor's property nor interfere with a neighbor's enjoyment of his homestead.
- (3) ~~Permit application.~~ A permit from the department of animal control shall be required to maintain a fancy or racing pigeon loft or to keep fancy or racing

pigeons within the City of Sachse, after the effective date of this subsection. The keeping of common pigeons shall not be permitted.

~~The applicant shall file an application for such a permit on a form prescribed by the animal control officer. At this time, the applicant shall pay a filing fee of \$5.00. The application shall include a statement in writing by the applicant and adequate evidence showing that the construction and operation of the proposed loft will conform to standards and requirements. The application shall also include the name of the pigeon club or organization the birds are registered with, a contact person within the organization and a phone number where this person can be reached.~~

~~(4) Application for permit; contents; information; accompanying documents; submission to director.~~

~~(a) An application for a permit or permit renewal shall be filed by the fancy or racing pigeon owner together with an address or legal description of the property upon which the loft is kept or proposed to be kept.~~

~~(b) The application must be signed by the fancy or racing pigeon owner as defined in this subsection.~~

~~(c) The permit application shall be on a form provided by the department of animal control, and shall be accompanied by the required permit fee.~~

~~(d) A drawing showing the size and location of the loft(s), and measured distance to property lines and habitable buildings on the property must accompany the application.~~

~~(e) Written verification from the department of the building inspector that construction of the loft(s) complies with applicable building ordinances or codes.~~

~~(f) The number of fancy or racing pigeons to be kept in the loft.~~

~~(g) Such additional information deemed necessary to properly and effectively administer the provision of this subsection.~~

~~(5) Term of permit; renewal fee.~~

~~(a) All permits shall be for a period of one year.~~

~~(b) Applications for permit renewal shall be submitted 30 days prior to the expiration date in the manner provided in paragraph (3) together with the prescribed permit fee.~~

~~(6) Suspension; revocation of permit; prosecution.~~

~~(a) All pigeon lofts shall be subject to inspection by the animal control officer as provided in this subsection. Upon failure to comply with any or all of these rules and regulations or the conditions specified by the animal control officer, the officer shall notify the owner of the pigeons as specified at the time of permitting. After proper written notifications of violation and a period of ten days time to effect compliance, noncompliance shall be grounds for permit suspension. After this ten-day period, the animal control officer shall reinspect the loft to determine if the violations still exist. Three violations and a permit may be relocated by the animal control officer. The owner shall be notified in writing of the effective date of such permit suspension or revocation together with the reasons therefor. Suspension or revocation shall be without prejudice to the owner's right to a hearing before the municipal court judge.~~

~~(b) The issuance of a permit shall not be held to exempt the owner to whom the permit was issued from being cited for flagrant violations of this subsection.~~

~~(7) Exceptions. At the time of the passage of this subsection the following persons are keeping and maintaining pigeons within the City of Sachse: Warren Glover, 4903 Sachse Road, James Bodiford, 2107 Cartwright, Don Rice, 1601 Blackburn Rd., and Lewis Lopez, 4203 Pleasant Valley Rd. The above-named persons shall be permitted to continue their present operation but shall not be allowed to expand either the number of birds, the size of the loft or the location of the loft unless such expansion or change is fully compliant with the provision of this subsection. These persons shall comply with all other provisions or regulations of this subsection. These exempted persons may not transfer their rights of exemption to another person.~~

~~(8) Loft construction.~~

~~(a) The physical construction of the loft(s) shall be in compliance with applicable municipal building ordinances and codes.~~

~~(b) The pigeon loft shall be of a size sufficient to house the number of pigeons contemplated. In no case shall there be more than 75 mature birds on lots up to one-quarter acre in size; 100 mature birds for lots that are one-quarter to one-half acre in size; and 150 mature birds on lots that are greater than one-half acre in size.~~

~~(c) If the loft has a ventilated floor it must be underpenned (skirted) so no wild birds can enter.~~

~~(d) The loft shall be constructed in a location which is well drained and will not allow water to flow beneath the structure.~~

- ~~(e) The height of the loft must not exceed eight feet above grade.~~
- ~~(f) That portion of the pigeon loft designated as the aviary or fly way shall be constructed so that it faces the residence of the owner.~~
- ~~(g) Pigeon lofts shall be enclosed in such a manner as to prevent feathers from being blown into adjacent properties. It is suggested that one-half inch galvanized wire and hardware cloth be used to enclose lofts.~~
- ~~(9) Loft location.~~
 - ~~(a) Lofts established, hereafter constructed, erected, maintained or operated in the City of Sachse, shall be in no yard other than the rear yard.~~
 - ~~(b) Further, the loft shall not be located nearer than 35 feet from any residential structure on an adjoining or adjacent lot or parcel, 50 feet from any swimming pool on an adjoining or adjacent lot or parcel, and ten feet from the owner's residence or swimming pool.~~
- ~~(10) Privacy fence. If the loft is closer than 100 feet to the property line, then an eight-foot wood privacy fence shall be required.~~
- ~~(11) Loft maintenance.~~
 - ~~(a) The pigeon loft shall be maintained in a clean and sanitary manner at all times and shall be subject to periodic inspection.~~
 - ~~(b) Manure shall not be allowed to accumulate in the loft or be stored on the premises. It shall be the duty of each such permittee to scrape or clean said loft(s) at least three times each week.~~
 - ~~(c) Pigeons shall be confined to the loft, except for limited periods necessary for exercise, training and competition; and at no time shall pigeons be allowed to perch or linger on the buildings or property of others.~~
 - ~~(d) All grains and food stored for the use and feeding of such pigeons shall be kept in a rodent-proof container. Spilled or excess feed in or around the loft shall be promptly removed and disposed of.~~
 - ~~(e) All pigeons shall be fed within the confines of the loft or premises in which such pigeons are housed and contained.~~
- ~~(12) Commercial use prohibited. Owners possessing a valid permit from the department of animal control may utilize their loft(s) for the breeding, raising, harboring, training, conditioning, and flying of fancy or racing pigeons, but~~

~~shall not use such lofts for the business of breeding, raising, or harboring for commercial or marketing purposes.~~

~~(13) Right of entry for inspection. The animal control officer may enter and inspect any property at reasonable times for the purpose of investigating either an actual or suspected violation or to ascertain compliance or noncompliance with this subsection.~~

~~(14) Shooting and trapping racing and/or fancy pigeons. No persons, not being the owner thereof, shall shoot, kill, maim or entrap a domestic pigeon if it has the name of the owner stamped upon its wing or tail, or has a band with the owner's name, initials or a number on its leg.~~

~~Note—Formerly, sec. 2-36.”~~

SECTION 25. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-38 titled “Livestock fencing”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-38 Livestock fencing.

(a) In general. All fences that are presently being used for confinement of livestock and are not in conformance with the following requirements shall be a nonconforming use and be allowed to remain in use. The nonconforming fences must still confine the livestock to the owner's premises. Barbed wire fences and electric fences shall never be used for a perimeter fence in the city. Barbed wire fences and electric fences may be allowed on the interior of an approved perimeter fence. All electric fences shall meet state regulations and the controller shall be UL approved.

(b) Fencing for large and medium livestock. For the use as a perimeter fence to contain large and medium livestock the fence shall be constructed as follows:

(1) Fences made of wire shall be:

a. Made of woven wire;

b. A minimum of 55 inches, and a maximum of 96 inches high, as measured from ground level;

- c. A minimum of 11-gauge wire;
- d. A maximum of six inches between the wire stays; and
- e. A maximum of ten feet between fence posts.

(2) Fences made of wood shall be:

- a. A minimum of five feet, and a maximum of eight feet high;
- b. Constructed with a minimum of four rails between fence posts;
- c. With the distance between fence posts of eight feet maximum; and
- d. With wood rails a minimum of two inches thick and six inches wide.

(c) Fencing for small livestock. For small livestock, a wire chain-link fence shall be used and shall be a minimum of four feet in height.

(d) Other fencing. All other types of fencing shall be so constructed as to ensure the containment of the livestock to the owner's premises and shall be approved by ~~the animal warden~~ Animal Services and the building inspector.

~~Note—Formerly, sec. 2-37.~~

SECTION 26. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by amending Section 2-39 titled "Permit application omissions or falsifications", to read as follows:

"CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-39 Permit application omissions or falsifications.

If an owner has withheld or falsified any information on an application or rabies certificate, ~~the animal warden~~ Animal Services may refuse to issue a permit or tag/license or may revoke any permit or tag/license issued in connection with such application.

~~Note—Formerly, sec. 2-38.~~

SECTION 27. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-45 titled “Enforcement” in its entirety and replacing Section 2-45 titled “Enforcement”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

DELETE:

~~§ 2-45 Enforcement~~

~~The animal warden of the city shall enforce the provisions of this chapter. Any animal warden shall have the authority to issue citations for any violation of this chapter. If the person being cited is not present, the animal warden may send the citation to the alleged offender by registered mail, return receipt requested.~~

REPLACE:

§ 2-45 Enforcement.

(a) Designated enforcement agents. The Animal Services Manager, Animal Services Officers, Peace Officers, any employee designated by the City Manager, and any other person as authorized by State or other law having jurisdiction within the City of Sachse, are hereby designated the authorized enforcement agents for this chapter.

(b) Local Rabies Control Authority.

(1) The Animal Services Manager, or his or her designee, is hereby designated as the local rabies control authority for the purpose of enforcement of this chapter.

(2) If the Animal Services Manager position is vacant or he or she is unavailable, and his or her designee has not been identified, then the City Manager shall designate the Local Rabies Control Authority.

(c) Animal Control Authority.

(1) The Animal Services Manager, or his or her designees, is hereby designated as the Animal Control Authority for the purpose of enforcement of this chapter

(2) If the Animal Services Manager position is vacant or he or she is unavailable, and his or her designee has not been identified, then the City Manager shall designate the Animal Control Authority.

(d) Enforcement duty and authority.

(1) The Animal Services Manager, Animal Services Officers, Peace Officers, and any employee designated by the City Manager shall have the duty and authority to act on behalf of the City and the Animal Services Division in taking any lawful actions as required to enforce the provisions of this chapter.

(2) The Animal Services Manager, Animal Services Officers, and any other City employee designated by the Department Director may issue one (1) or more citations to a person to appear in Municipal Court if the City employee reasonably believes that the person has engaged in conduct that violates a law or ordinance.

(e) Duties of enforcement agents.

(1) The enforcement agents identified in this article shall have the duty to enforce this Animal Code.

(2) Duties of enforcement agents shall include, but may not be limited to:

a. Administer and enforce all laws and regulations of the State pertaining to animals which authorize the Local Rabies Control Authority or other enforcement agents to enforce the same.

b. Administer and enforce the animal ordinances, regulations, and policies of the City.

c. Aid the State Board of Health in administering the rabies control program, pursuant to V.T.C.A. Health and Safety Code, Chapter 826, or successor, and as amended.

d. Aid the State Board of Health in the enforcement of area quarantines, pursuant to V.T.C.A. Health and Safety Code, Chapter 826, or successor, and as amended.

e. Animal Services Officers shall receive training in accordance with V.T.C.A. Health and Safety Code, Chapter 829, or successor, and as amended.

(f) Authority of enforcement agents.

(1) In general. The Animal Services Manager and his or her designees including any Animal Services Officer, Peace Officer, or any other authorized enforcement agent shall have the authority to carry out any power or duty stated within the terms of this chapter or in accordance with State law, including, but may not be limited to the following provisions in this section.

(2) Issue citations.

a. Issue citations for any violation of this chapter in addition to any other authority provided pursuant of this Code.

b. If the person being cited is not present, ~~the animal warden~~ Animal Services may send the citation to the alleged offender by registered mail, return receipt requested.

(3) File sworn affidavits and request court hearings. Any enforcement agent may file sworn affidavits and request a court hearing in accordance with State, federal, or local law.

(4) Right of entry and inspection.

a. In general. Enforcement agents have the right of entry for purposes of enforcing the provisions of this chapter to the full extent permitted under the law.

b. Pursuit of animals. Enforcement agents are authorized to enter upon public or private property to the full extent permitted by law.

c. Inspection. Enforcement agents, bearing proper credentials and identification, are authorized to enter upon public or private property for the purpose of discharging the duties imposed by the provisions of this chapter, or other applicable laws, and to enforce the same, to the full extent permitted by law.

d. Imminent and/or immediate danger to an animal.

1. Reasonable suspicion of imminent danger to an animal(s). If an enforcement agent has reasonable suspicion to believe that the life of the animal may be in imminent danger, the enforcement agent may enter private property and the curtilage of the premises (e.g. within the fence) to correct the threat to the animal's life so long as, any foreseeable damage to property, if any, is minimal.

2. Immediate danger to animal(s).

(i) An enforcement agent who has probable cause to believe an animal is in immediate danger may remove the animal from the situation by the quickest and most reasonable means available; and

(ii) For purposes of discharging the duties imposed by the provisions of this chapter or other applicable laws, an enforcement agent who has probable cause to believe an animal is in immediate danger may enter upon private property without warrant, except dwellings, to the full extent permitted by law.

e. Search and Seizure Warrants. Enforcement agents may seek a warrant from a court as authorized by law.

f. Impoundment. Impound animals as authorized by this chapter.

g. Destruction. In exigent circumstances, kill any animal in which:

1. Poses an imminent danger to a person or property.
2. A real or apparent immediate necessity exists for the destruction of the animal.
3. Is suspected of having rabies when such animal is found running at large or found astray after having made a reasonable, but unsuccessful, effort to capture the animal.

h. Euthanasia. Humanely euthanize any impounded animal in accordance with this chapter.”

SECTION 28. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-46 titled “Abatement of conditions not in compliance”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-46 Abatement of conditions not in compliance.

Whenever any premises where animals are kept are in an unsanitary condition, or the facilities are not in keeping with the provisions of this chapter or any other regulations, or if any health ordinance or law is not observed, ~~the animal warden~~ Animal Services, by written notice to the owner of the animals, may order abatement of the conditions which are not in accordance with this chapter or other regulations or conditions which constitute a nuisance. Failure to comply with such order shall, in addition to any criminal or administrative proceedings, be grounds for and entitle the City to obtain relief by injunction.

~~**Note**—Formerly, sec. 2-45.”~~

SECTION 29. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by repealing Section 2-47 titled “Pursuit of animals by animal warden” in its entirety and reserving Section 2-47 for future use, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

DELETE:

~~§ 2-47 Pursuit of animals by animal warden.~~

~~For purposes of discharging the duties imposed by the provisions of this chapter, or other applicable laws, and to enforce the same, the animal warden may enter upon private property to the full extent permitted by law, which shall include but not be limited to entry upon private unfenced property, except dwellings located thereon, when in pursuit of any animal which he/she has reason to believe is subject to impoundment pursuant to the provisions of this chapter or other applicable laws.~~

~~Note~~ Formerly, sec. 2-46.

REPLACE:

§ 2-47 Reserved.”

SECTION 30. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-48 titled “Penalty”, to read as follows:

**“CHAPTER 2
ANIMAL CONTROL**

...

AMEND:

§ 2-48 Penalty.

Any person violating any portion or provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction therefor, shall be punished by the assessment of a fine as provided for in chapter 1, section 1-7 of the Code of Ordinances, and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues. If any person is found guilty of violating any provision of this chapter, they may be liable for denial, suspension, or revocation of a license variance and/or permit provided by this chapter and issued by ~~the animal warden~~ Animal Services. Upon denial, suspension, or revocation the animal’s owner shall have ten ~~working~~ business days to correct the violation or remove the animal from the city. If the violation is not corrected and the animal is not removed from the city within the ten ~~working~~ business days, then ~~the animal warden~~ Animal Services shall remove the animal and impound it. After impoundment, the owner shall have ten more ~~working~~ business days to correct the violation. If the owner does not correct the violation, then the animal will be deemed abandoned and disposed of in accordance with this chapter, and the animal’s owner shall reimburse the City for all costs of impoundment.

~~Note Formerly, sec. 2-47.”~~

SECTION 31. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled “Animal Control” by amending Section 2-49 titled “Animal shelter advisory committee”, to read as follows:

“CHAPTER 2 ANIMAL CONTROL

...

AMEND:

§ 2-49. Animal shelter advisory committee.

A. Appointment of animal shelter advisory committee.

The City Council of the City of Sachse shall appoint an advisory committee to assist in complying with the requirements of the Texas Health and Safety Code ~~Standards Chapter 8-23~~.Section 823.005. The Committee shall be advisory in nature and shall not have any responsibility or authority over any board, commission, public officer, or employee of the City of Sachse.

B. Composition of the animal shelter advisory committee.

The Advisory committee shall be composed of a total of nine members. Of those members, there shall be at least one licensed veterinarian, one municipal elected official, one City of Sachse Animal Control Services Officer, and one representative from an animal welfare organization for the purpose of meeting the requirements set forth in Section 823.005 of the Texas Health and Safety code. The Council shall appoint five additional residents to the Advisory Committee. All members of the Advisory Committee shall be registered voters. Term of office for all appointed positions are for a period of two years and shall expire on a staggering basis on October 31 of each year.

C. Officers.

The municipal elected official shall serve as the chairperson of the committee. A vice chairperson and secretary shall also be elected by the committee’s members.

D. Meetings and quorum of the animal shelter advisory committee.

The advisory committee shall meet at least three times a year. ~~The municipal elected official shall serve as the chairman of the committee.~~ Quorum shall consist of at least five members. To constitute a quorum, at least three of the state-required members shall be present at any meeting, plus two additional committee members.

E. Duties.

The animal shelter advisory committee shall have the following duties:

- (1) Assist in compliance with the Texas Health and Safety Code, Section 823.
- (2) Receive suggestions and recommendations from the residents of Sachse regarding the developments and improvements of the animal shelter, shelter services, and programs and make recommendations to the City Council via the Animal Services Manager and/or the director.
- (3) Make periodic reports to the City Council concerning the work of the committee or any such special report as may be requested by the City Council.
- (4) Carry out and perform such other reasonable activities, regulations, or requirements as may from time to time be necessary.

F. Removal of members and attendance.

All members of the animal shelter advisory committee are subject to removal in accordance with the City Council's current policy concerning required attendance at City board, commission, and committee meetings. In addition, the members of the Committee may be removed at any time by the City Council without cause. If a member of the Committee is absent from two consecutive regular meetings on an annual basis, such member may be removed by the City Council. In addition, any member of the committee who has been absent for four consecutive regular meetings due to any reason shall have his/her seat declared vacant at the next regular meeting of the City Council.

SECTION 32. The Code of Ordinances of the City of Sachse, Texas, be amended, by amending Chapter 2 titled "Animal Control" by repealing Section 2-50 titled "Animal shelter board" in its entirety and reserving Section 2-50 for future use, to read as follows:

**"CHAPTER 2
ANIMAL CONTROL**

...

DELETE:

A — Statement of purpose.

~~The animal shelter board is hereby created to act as an advisory board to assist the city in communicating awareness to the city's citizens regarding the services and procedures of the animal shelter. The board will consider and make recommendations regarding the animal shelter and its operations, policies and procedures, the need to establish new programs and improve existing programs. The board shall be advisory in nature and shall not have any responsibility or authority over any board, commission, public officer or employee of the City of Sachse.~~

B — Membership.

~~The animal shelter board shall consist of seven members appointed by the city council. Terms of office are for a period of two years, and shall expire on a staggering basis on October 31 of each year. The membership shall be composed of citizens of the city that are registered voters.~~

~~C. Officers.~~

~~-~~

~~The animal shelter board shall have a chairperson, vice-chairperson and secretary elected by its members for a one-year term. The secretary shall keep a record of all meetings of the board.~~

~~D. Meetings; quorum.~~

~~The animal shelter board shall hold monthly meetings and may meet more or less frequently as needed for the conduct of its business. A majority of board members shall constitute a quorum. However, a vacancy on the board shall not be considered for this purpose. A vote of the simple majority of the quorum shall be required for any action taken by the board.~~

~~E. Removal of members; attendance.~~

~~All members of the animal shelter board are subject to removal in accordance with the city council's current policy concerning required attendance at city board, commission, and committee meetings. In addition, the members of the animal shelter board may be removed at any time by the city council without cause. If a member of the board is absent from three of five consecutive regular meetings, without explanation acceptable to the majority of the city council members, his/her office shall be declared vacant at the next regular meeting of the city council by resolution. In addition, any member of the board who has been absent for four consecutive regular meetings due to any reason shall have his/her seat declared vacant at the next regular meeting of the city council by resolution.~~

~~F. Duties.~~

~~-~~

~~The animal shelter board shall have the following duties:~~

~~(1) Receive suggestions and recommendations from the citizens of Sachse in regards to the developments and improvements of the animal shelter and shelter services and make recommendations to the city council via the animal shelter supervisor or Sachse Police Chief.~~

~~(2) Make periodic reports to the city council concerning the work of the board and such special reports as may be requested by the city council. These will be written reports authored by the animal shelter supervisor.~~

~~(3) Carry out and perform such other reasonable regulations and requirements as may from time to time be necessary.~~

REPLACE:

§ 2-50 Reserved.”

SECTION 33. All provisions of the Ordinances of the City of Sachse in conflict with the provisions of this Ordinance be and the same are hereby repealed.

SECTION 34. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 35. Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 36. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 6th day of October 2025.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney
(09-25-2025:4922-8159-8538, v. 2)

F. Action Items

Subject: 2. Consider authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with Friends of Rescue Animals (FRAs) to provide volunteer services to the Sachse Animal Services department.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Authorize the City Manager to enter into a Memorandum of Understanding (MOU) with Friends of Rescue Animals (FRAs) to provide volunteer services to the Sachse Animal Services department.

Goals Provide excellent government services to Sachse citizens.
Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

The City has been partnering with Friends of Rescue Animals (FRAs) since June 2025 to assist with facility cleaning and the care of animals at the Sachse Animal Shelter. They have been an excellent organization to collaborate with, and staff would like to formalize and continue this partnership by entering into an official Memorandum of Understanding (MOU). FRAs currently has MOUs in place with the City of Garland and the City of Rowlett and is in the process of establishing an agreement with the City of Richardson as well.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the City Manager to enter into a Memorandum of Understanding (MOU) with Friends of Rescue Animals (FRAs) to provide volunteer services to the Sachse Animal Services department.

File Attachments

1. Presentation_MOU FRA_FINAL
2. Friends of Rescue Animals_Memorandum of Understanding (MOU)_FINAL

Memorandum of Understanding with Friends of Rescue Animals

City Council
October 6, 2025

Overview

- Key Terms
- Services and Benefits

Key Terms

- Establishes Friends of Rescue Animals (FRAs) as volunteer program coordinator for Sachse Animal Services
- Supports Animal Services through volunteer management and fundraising assistance
- Annual agreement – cancellable with 15-day notice
- FRAs may use animal images/names for fundraising
- FRAs must follow City's Animal Services policies
- City provides oversight and approval through Leisure Services



Services and Benefits

- FRAs Provide:
 - Coordination/management of volunteers
 - Ensured compliance with City policies
 - Fundraising for out of the ordinary animal medical/transport costs
- City Provides:
 - Recognition as volunteer coordinator
 - Direction and oversight
- Benefits:
 - Organized volunteer program
 - Added fundraising support
 - Stronger community partnership in animal welfare



Questions?

MEMORANDUM OF UNDERSTANDING

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made by and between the City of Sachse, Texas (“City”), whose address is 3815 Sachse Road, Sachse, Texas 75048, and the Friends of Rescue Animals, a Texas Non-Profit Corporation (“FRAs”), whose address is P.O. Box 758, Rowlett, Texas 75030, acting by and through their respective authorized representatives (each a “Party” and collectively as the “Parties”).
2. **Purpose.** The purpose of this MOU is to establish FRAs as a volunteer organization for the City of Sachse Animal Services (“Animal Services”) to serve on a volunteer basis as a coordinator of the volunteer program for Animal Services located at 6436 Sachse Road.
3. **Term.** The term of this MOU shall begin on the last date of execution hereof (the “Effective Date”) and continue on an annual basis, unless either Party provides the other Party fifteen (15) days prior written notice to terminate this MOU.
4. **Notice.** Any notice required or permitted to be delivered hereunder shall be deemed received: (i) three (3) days after deposit into the United States Mail, postage prepaid, addressed to the Party at the address set forth above, or (ii) on the day received if sent by courier or otherwise hand delivered.
5. **Responsibilities of the City of Sachse.**
 - A. City recognizes FRAs may serve as the coordinator of the volunteer program at Animal Services at a time determined by the Director of Leisure Services or their designee.
 - B. City permits FRAs to utilize names and images of animals under the care of City of Sachse Animal Services when soliciting donations (monetary and in-kind) to support extraordinary medical care, transport expenses, and/or other areas of support provided by FRAs to Animal Services and animals therein.
6. **Responsibilities of FRAs.**
 - A. FRAs agrees to abide by all City of Sachse Animal Services policies, guidance, and directions from City staff concerning the Animal Services operations and handling of animals.
 - B. FRAs agrees to coordinate and manage the volunteer program at the Animal Services at a time to be decided by the Director of Leisure Services or their designee and ensure that City volunteers abide by the terms of their volunteer agreements and all City of Sachse Animal Services policies,

guidelines, and directions from City staff concerning the Animal Services operations and handling of animals.

- C. FRAs will consider requests to cover out of the ordinary medical expenses for animals at the Animal Services, as fundraising permits.

7. **General Provisions.**

- A. **Amendments.** This MOU may be amended by the mutual written agreement of the Parties.
- B. **Applicable Law.** This MOU shall be governed by the laws of the State of Texas, and venue for any action concerning this Agreement shall be in the State District Court of Dallas County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said Court.
- C. **Entirety of Agreement.** This MOU is the entire agreement between the Parties with respect to the subject matter covered in this MOU. There is no other collateral oral or written agreement between the Parties that in any manner relates to the subject matter of this MOU.
- D. **Severability.** In the event that any one or more of the provisions contained in this MOU shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and this MOU shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

SIGNED AND AGREED this _____ day of _____, 2025.

City of Sachse, Texas

By: _____
Gina Nash, City Manager

SIGNED AND AGREED this _____ day of _____, 2025.

Friends of Rescue Animals

By: _____
Deana Seigler, President

F. Action Items

Subject: 3. Consider approving an ordinance of the City of Sachse, Texas, amending the code of ordinances by amending Chapter 4 “Business Regulations,” by adding a new section 4-17 “Donation bins” to define donation bins and to establish permit and applications requirements, provide for location restrictions, create a revocation and appeal process, and provide for requirements for maintenance of donation bins; providing for a repealing clause; providing for a severability clause; providing a savings clause; providing for a penalty of fine not to exceed Two Thousand Dollars (\$2,000.00); and providing for an effective date.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Approve a donation bins ordinance as presented.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Donation bins have become a frequent source of concern within the community due to a lack of regulation and oversight. While these bins are intended to support charitable causes by collecting clothing and household items, their growing number, particularly in commercial areas, has led to several challenges.

Residents have increasingly expressed frustration over donation bins not being properly maintained, often becoming sites for items overflowing the containers and illegal dumping. In some cases, multiple bins from various organizations are clustered on a single property, resulting in visual clutter and contributing to neighborhood blight. Currently, there are no local regulations governing the placement, number, or upkeep of these bins.

At the August 18th Council meeting, staff presented these concerns for discussion. Council provided valuable feedback and, in response, definitions for “unattended donation bins” have been added to clearly differentiate between those that are properly managed and those that are not being maintained. Based on this direction, staff has drafted an ordinance to establish regulations regarding the location, quantity, and maintenance of donation bins within the city.

The intent of the ordinance is to address ongoing concerns, mitigate illegal dumping, and ensure these bins are managed in a way that aligns with community expectations and public safety.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve a donation bins ordinance as presented.

File Attachments

1. Presentation_Donation Bins Ordinance_FINAL
2. Ordinance_Amend Chapter 4 Business Regulations by Adding 4-17 Donation Bins_FINAL

Donation Bins

City Council
October 6, 2025



Overview

- Concerns
- Research Overview
- Council Feedback
- Proposed Ordinance Standards
- Enforcement
- Next Steps

Concerns

- Lack of maintenance
- No limits on number of bins per location
- Contributing to nuisance conditions
- Public complaints have increased
- Current ordinance limits City's ability to enforce



Kroger Shopping Center
Photo provided by resident

Research Overview

- Cities studied:
 - Murphy
 - Dallas
 - Mansfield
 - Azle
 - Aledo
 - Keene
- Each city includes regulations for permits, maintenance, location, and enforcement
- Comparator cities were surveyed as well, though they have varying regulations of these types of bins
 - Murphy, Celina, and Anna are the only comparator cities that regulate these bins

Council Feedback

- Council emphasized the importance of distinguishing between attended and unattended donation bins
- Direction was given to ensure that enforcement focuses solely on unattended bins that create nuisance conditions
- Council reiterated the goal of balancing community aesthetics and safety with support for charitable organizations

Proposed Ordinance Standards

- Annual permit: \$250 per bin
- Zoning restrictions: commercial/industrial only
- Setback requirements:
 - 75 feet from intersections/fire lanes
 - 250 feet from parks/schools
- One bin per parcel (exceptions for large parcels)
- Maintain to avoid overflow
- Display contact info, service schedule, donation instructions
- Weather-resistant construction
- No advertising beyond identification signage
- Property owner consent required



Enforcement

- 48-hour notice to correct violations
- Permit revoked after two violations in 12 months
- Impoundment after non-compliance
 - \$200 impound fee + \$30/day storage
- Abandonment presumed after 10 days



Next Steps

- Staff recommends approving the ordinance as presented
- Outreach to operators and property owners
- 60-day grace period for current operators to comply after the ordinance has been approved
- Begin enforcement after transition period

ORDINANCE NO. O-2025-

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 4 “BUSINESS REGULATIONS,” BY ADDING A NEW SECTION 4-17 “DONATION BINS” TO DEFINE DONATION BINS AND TO ESTABLISH PERMIT AND APPLICATIONS REQUIREMENTS, PROVIDE FOR LOCATION RESTRICTIONS, CREATE A REVOCATION AND APPEAL PROCESS AND PROVIDE FOR REQUIREMENTS FOR MAINTENANCE OF DONATION BINS; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City of Sachse Code of Ordinances is amended by amending Chapter 4 “Business Regulations,” by adding a new Section 4-17 “Donation Bins,” to read as follows:

**“CHAPTER 4
BUSINESS REGULATIONS**

...

ADD SECTION 4-17, AS FOLLOWS:

§ 4-17 Donation bins.

- A.** “Donation Bin” means any bin, container, building, trailer, or other receptacle equal to or larger than forty-five (45) cubic feet that is intended for use as a collection point for donated clothing or other household materials.

“Person” means an individual, sole proprietorship, corporation, association, nonprofit corporation, partnership, joint venture, a limited liability company, estate, trust, public or private organization, or any other legal entity.

“Unattended Donation Bin: or “UDB” means an unattended bin, container, dumpster, or similar receptacle that is placed outdoors at a location visible from a public place for the purpose of soliciting, receiving, and/or temporarily storing donated food, clothing, shoes, toys, or other items of personal property.

- B.** Applicability. The requirements of this section shall apply to all donation bins regardless of whether said bins were placed prior to the effective date of these regulations. No previously placed donation bins shall be granted any legally non-conforming rights under

this article or any other article of this code. Only warning citations may be issued for the first thirty (30) days following the effective date of this article so that an educational effort by the City may be conducted to inform the public about the importance and requirements of this article.

C. Permit and decal required. A permit and decal to allow a donation bin to be placed and used on designated real property shall be issued by the City after inspection and verification that all the following conditions are satisfied:

- (1) It shall be unlawful for any person to place or maintain, or allow to be placed or maintained, any donation bin within the city limits without having first secured and affixed to the donation bin a permit and decal in compliance with the provisions of this Article. Obtaining the permit shall be a condition precedent to placing or maintaining the donation bin.
- (2) It shall be unlawful for any person that owns, leases, is in control of, or is entitled to possession of real property within the jurisdiction of the city to authorize or allow any donation bin to be placed on or remain on such real property without a valid permit decal in compliance with the provisions of this Article.

D. Permit requirements. A permit and decal to allow a donation bin to be placed and used on designated real property shall be issued by the City after inspection and verification that all the following conditions are satisfied:

- (1) The real property owner provides written authorization, with the signature notarized, allowing the donation bin on the property.
- (2) The permit holder agrees to be responsible for collecting the contents of the donation bin in order to prevent overflow and littering.
- (3) No more than one (1) donation bin may be permitted for placement on any one lot. In the case of a shopping center or office development that consists of multiple platted lots, the administrator shall treat the shopping center or office development as if it is only one contiguous lot.
- (4) The base area of a donation bin shall not exceed twenty-five (25) square feet in size.
- (5) Each donation bin shall clearly indicate in writing on the side of each bin that all donations must fit into and be placed within the donation bin.
- (6) The permit holder placing or maintaining the donation bin shall display current contact information including street address and phone number on the donation bin. Said information must be readable and clearly visible to the public.
- (7) Each donation bin shall be constructed from a sturdy, weather-resistant material.

- (8) Each donation bin shall be painted one solid color. No fluorescent colors shall be used for the donation bin or associated signage.

E. Application for permits.

- (1) Applicants for permits under this chapter shall file a written, sworn application with the City. The application shall include the written, notarized authorization of the property owner allowing the donation bin on the property.
- (2) A separate permit and application shall be required for each donation bin regardless of ownership. Permits issued under the provisions of this article shall be valid only at the address stated on the permit.
- (3) An annual permit fee for each donation bin shall be required. All permits shall expire on December 31 of each calendar year regardless of the date of issuance; provided, however, that the fee for each permit shall be prorated for each month for which the permit is issued.
- (4) Any person denied a permit shall have the right to appeal such action.

F. Location restricted.

- (1) Donation bins shall only be permitted to be placed on real property in any zoning district on which a parking lot is maintained by a business that is in operation. Only one donation bin will be allowed on a shared parking lot. The donation bin shall not be located in a required building setback, buffer yard, access easement, drainage easement, floodplain, driveway, utility easement, or fire lane.
- (2) The placement of the donation bin shall not impede traffic nor visually impair any motor vehicle operation within a parking lot, driveway, or street.
- (3) At least one stacking or parking space shall be required for use of persons accessing the donation bin.
- (4) The donation bin may not block or occupy any number of parking spaces required by the primary use structure.
- (5) No donation bin shall be permitted to be placed or remain placed within two hundred (200) feet from a residential zoning district, or residential use. The distance shall be measured from the donation bin to the lot line of the residential use or residentially zoned property.

G. Impoundment of donation bins. Any donation bin located within the city that does not have a current, valid permit or any permitted donation bin that has received more than two notices of violation from the City in the past twelve (12) months shall be subject to impoundment by the City. Any donation bin impounded by the City will be released to the

owner upon payment of all actual costs incurred by the City for the impoundment and daily storage fees according to the Master Fee Schedule. If a donation bin is impounded for longer than ten (10) calendar days, it shall be considered abandoned property subject to disposal or sale at the City's sole discretion.

H. Maintenance and upkeep.

- (1) The permit holder and the property owner shall be held jointly and severally liable and responsible for the maintenance, upkeep, and servicing of the donation bin and clean up and removal of any donations left on the property outside of the donation bin. Any maintenance, service, or cleanup associated with a donation bin shall be completed within forty-eight (48) hours of notification by the city.
- (2) The City shall have the authority to abate any property in violation of this chapter that is deemed a public nuisance under any other provisions of this code.
- (3) The visual and structural integrity of the donation bin must be maintained continuously.
- (4) The donation bin shall only be used for the solicitation and collection of clothing and household materials. All donation materials must fit into and be placed inside the donation bin. The collection or storage of any materials outside the container is strictly prohibited.
- (5) The donation bin shall be continuously maintained in compliance with all requirements imposed by Section 4.17D as amended.

I. Revocation of permit. The City Manager or his/her designee shall revoke a donation bin permit if the manager determines that the permit holder has:

- (1) Given false or inaccurate information on the application for a donation bin permit or in a hearing concerning the donation bin permit; or
- (2) Violated any provision of this article.

J. Appeal from denial or revocation of permit. If the City Manager or his/her designee denies or revokes a donation bin permit, the City shall give notice by personal service or by certified mail, return receipt requested, to the applicant or permit holder. The applicant or permit holder may appeal the decision to deny or revoke by filing written notice with the City Manager or his/her designee, within five (5) calendar days after receipt of notice. The City Manager or his/her designee shall mail, or cause to be personally delivered, written notice of the time and place of the hearing to the person appealing. The notice shall be mailed to the address specified in the notice of appeal form. The City Manager or his/her designee shall conduct a hearing and shall decide on the basis of a preponderance of the evidence presented at the hearing. The decision of the City Manager or his/her designee shall be final.

SECTION 2. All provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and that all other provisions of the Ordinances of the City of Sachse not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the City of Sachse, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm, or corporation violating any provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 6. This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas, this the 6th day of October 2025.

APPROVED:

Jeff Bickerstaff, Mayor

DULY ENROLLED:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr., City Attorney
(08-29-2025: 4897-9439-4468, v. 1)

F. Action Items

Subject:	4. Discuss and consider a resolution awarding group insurance renewals with United Healthcare for group medical insurance; Aetna for group dental insurance; Surency for administration of COBRA, retiree billing, flexible spending, health savings, and health reimbursement accounts; Alliance Work Partners for the employee assistance program; NY Life for group life and disability insurance; Legal Shield for voluntary prepaid legal services; AFLAC for voluntary group accident, critical illness, and medical supplemental insurance; and authorizing the City Manager to execute the terms and conditions of the various group agreements by and between the City of Sachse and said parties for said coverages; providing a repealing clause; and providing for an effective date.
Meeting	October 6, 2025 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	Yes
Dollar Amount	Medical: \$2,646,562 total annual premium (\$238,408 increase over 2025 rates) Dental: \$130,078 total annual premium (\$14,669 increase over 2025 rates)
Budgeted	Yes
Budget Source	FY 2025-2026 Budget, General Fund
Recommended Action	Approve the resolution and authorize the City Manager to execute renewal agreements for employee group insurance policies as presented.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

HUB International, the City's benefits advisory firm, held a pre-renewal strategy meeting with City staff in April. While claims experience remains very high, the 2025 bid award to United Healthcare included a 9.9% rate cap for the 2026 renewal. Both vision and flexible spending administration services are under rate guarantee.

Dental, life and disability, Employee Assistance Program (EAP), legal and ID theft protection, and AFLAC voluntary benefits were all up for renewal. The City directed HUB to seek competitive bids for health insurance and these ancillary lines through an RFP process. Due to our high claims experience, the market (Aetna, Blue Cross Blue Shield of Texas, Cigna, Evry Health, and TML) declined to quote. Aetna's best and final renewal offer for dental coverage came in at 13% above current rates, which translates to a \$6,800 increase in City paid premiums per the current contribution strategy. The 9.9% rate cap from United Healthcare translates to a \$239,000 total increase in premiums. The City received a flat renewal from each incumbent on all other ancillary lines.

Staff recommends that the City absorb the increase in health insurance premiums, keeping employee contribution amounts unchanged. For dental, staff proposes sharing the premium increase with employees, while maintaining the current employer contribution percentage by tier, which results in a \$6,800 increase to the City premium cost as outlined above.

Staff recommends accepting the following renewals: United Healthcare for group health insurance, Aetna for group dental insurance, Alliance Work Partners for the employee assistance program, NY Life for group life and disability insurance, AFLAC for voluntary group accident/critical illness/medical supplemental insurance, Legal Shield for

prepaid legal services, and Surency for vision insurance and administration of COBRA, retiree billing, flexible spending, health savings, and health reimbursement accounts.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the resolution and authorize the City Manager to execute renewal agreements for employee group insurance policies as presented.

File Attachments

1. Presentation_Group Insurance Renewal 2025_FINAL
2. Resolution_Award Contracts for Group Insurance Benefits to Various Entities_2025_FINAL

2026 Group Insurance Renewal

City Council
October 6, 2025



Overview

- Renewal Overview
- Group Medical Insurance Renewal
- Medical Claims Utilization
- Medical Renewal
- Group Dental Insurance Renewal
- Dental Claims Utilization
- Dental Renewal
- Ancillary Benefits Renewal
- Next Steps



2026 Renewal Overview

COVERAGE	CARRIER	FUNDING	PLANS / COMMENTS	EFFECTIVE DATE	RENEWAL COMMENTS
Medical/Rx	United Healthcare	Fully Insured	3 medical plan are offered (HSA, PPO and Surest copay plan)	1/1/2026	UHC renewal received a 9.9% increase representing a \$239k increase. Marketing was conducted and the market declined to quote due historical plan utilization and ongoing large claimants.
Dental	Aetna	Fully Insured	1 Dental PPO Plan	1/1/2026	The renewal received a 13% increase, estimated at \$14,669 annual premium adjustment. Marketing was conducted with no competitive options received.
Voluntary Vision	Surency	Fully Insured	1 Vision Plan	1/1/2023	Plan is under a 4-year rate guarantee through 1/1/2027.
Life & Disability	NY Life	Fully Insured	Basic Life/AD&D, Voluntary Life/AD&D, and LTD	1/1/2026	The plans received rate pass with 3-year rate guarantee.
Administration Services	Surency	n/a	HRA/HSA/FSA/COBRA/ Retiree Billing	1/1/2024	Plans are under a 4-year rate guarantee through 1/1/2027.
EAP	Alliance Work Partner	n/a	Employee Assistance Program	1/1/2026	Plan received a rate pass.
Legal & ID Theft Protection	Legal Shield	n/a	Legal Plan & IDShield	1/1/2026	Plans received a rate pass.
Voluntary Benefits	Aflac	Fully Insured	Accident, Critical Illness, Hospital Insurance	1/1/2026	Plans received a rate pass.



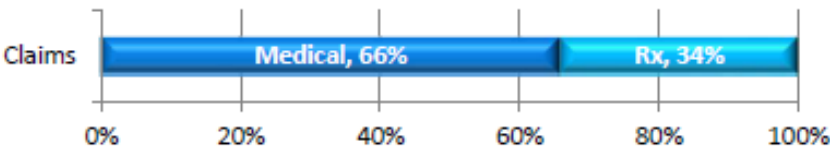
2026 Group Medical Insurance Renewal

- Initial meeting with the City’s benefits advisory firm, HUB International, projected a 9.9% increase over current premiums with United Healthcare (UHC) at renewal based on the existing rate cap
- The City decided to seek bids from the market through a Request for Proposal (RFP) process
- Due to a sustained uncompetitive medical loss ratio of 124%, the market declined to quote (DTQ)

Medical Carrier Names	Responses	Presenting (Y)	AM Best Rating
United Healthcare	Incumbent	Y	A+
Aetna	Declined, Not Competitive		
BCBSTX	Declined, Not Competitive		
Cigna	Declined, Not Competitive		
Evry Health	Declined, Not Competitive		
Texas Health (formerly TML)	Declined, Not Competitive		

2024 Medical Claims Utilization

Month	Subscribers	Premium	Medical Claims	Pharmacy Claims	Total Paid	Medical & Rx Loss Ratio
Jan-24	160	\$182,074	\$79,941	\$76,099	\$156,040	86%
Feb-24	164	\$185,574	\$192,017	\$81,829	\$273,846	148%
Mar-24	165	\$186,302	\$123,059	\$86,162	\$209,220	112%
Apr-24	164	\$186,794	\$71,292	\$79,923	\$151,215	81%
May-24	160	\$181,322	\$121,305	\$73,839	\$195,145	108%
Jun-24	160	\$180,929	\$88,416	\$87,775	\$176,191	97%
Jul-24	155	\$174,334	\$171,741	\$80,259	\$252,000	145%
Aug-24	160	\$177,184	\$106,145	\$61,890	\$168,034	95%
Sep-24	160	\$178,529	\$130,298	\$78,419	\$208,717	117%
Oct-24	162	\$179,983	\$426,037	\$69,985	\$496,022	276%
Nov-24	164	\$181,499	\$99,935	\$55,962	\$155,897	86%
Dec-24	163	\$180,124	\$150,170	\$82,286	\$232,456	129%
Total	1,937	\$2,174,647	\$1,760,357	\$914,427	\$2,674,784	123%
Avg. / PEPM	161	\$1,122.69	\$908.81	\$472.08	\$1,380.89	
Avg. / PEPY	161	\$13,472	\$10,906	\$5,665	\$16,571	



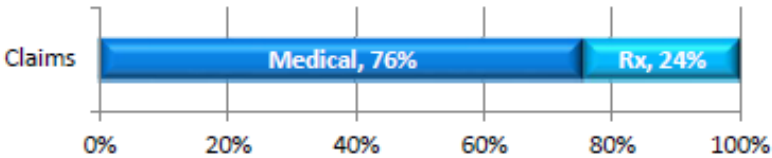
Claimant	Medical Paid Amount	Pharmacy Paid Amount	Total Paid Claims
Claimant 1	\$322,245	\$448	\$322,694
Claimant 2	\$748	\$166,184	\$166,932
Claimant 3	\$118,730	\$2,449	\$121,179
Claimant 4	\$1,271	\$106,386	\$107,657
Claimant 5	\$85,859	\$12,846	\$98,705
Claimant 6	\$826	\$96,787	\$97,612
Claimant 7	\$87,749	\$3,635	\$91,384
Claimant 8	\$78,217	\$5,229	\$83,447
Claimant 9	\$69,141	\$10,217	\$79,358
Claimant 10	\$3,415	\$59,631	\$63,046
Claimant 11	\$50,209	\$3,817	\$54,026
Claimant 12	\$53,593	\$221	\$53,814
Claimant 13	\$20,550	\$27,221	\$47,771
Claimant 14	\$39,484	\$2,488	\$41,972
Claimant 15	\$39,403	\$454	\$39,858
Claimant 16	\$596	\$37,051	\$37,646
Claimant 17	\$632	\$35,706	\$36,338
Claimant 18	\$28,966	\$5,265	\$34,230
Claimant 19	\$2,142	\$30,806	\$32,948
Claimant 20	\$31,838	\$340	\$32,177
Claimant 21	\$22,052	\$9,645	\$31,697
Claimant 22	\$950	\$29,819	\$30,769
Claimant 23	\$28,263	\$635	\$28,898
Claimant 24	\$6,096	\$20,351	\$26,447
Claimant 25	\$25,515	\$112	\$25,627
Total	\$1,118,490	\$667,744	\$1,786,233

Note: Aetna Claims: January 2024 – December 2024

Note: This represents 67% of the Total Paid Claims

2025 Medical Claims Utilization

Month	Subscribers	Premium	Medical Claims	Pharmacy Claims	Capitation	Total Paid	Medical & Rx Loss Ratio
Jan-25	160	\$196,588	\$82,911	\$45,812	\$6,020	\$134,743	69%
Feb-25	157	\$194,376	\$443,593	\$48,990	\$5,961	\$498,544	256%
Mar-25	160	\$198,672	\$114,901	\$69,382	\$5,972	\$190,255	96%
Apr-25	161	\$198,654	\$75,925	\$74,197	\$5,888	\$156,010	79%
Total	638	\$788,291	\$717,331	\$238,381	\$23,841	\$979,553	124%
Avg. / PEPM	160	\$1,235.57	\$1,124.34	\$373.64	\$37.37	\$1,535.35	
Avg. / PEPY	160	\$4,942	\$4,497	\$1,495	\$149	\$6,141	



HB 2015 KEY	UHC TOTAL PAID	EMPLOYEE STATUS
1	\$371,186	ACTIVE
2	\$53,811	ACTIVE
3	\$48,995	ACTIVE
4	\$48,385	ACTIVE
5	\$46,813	ACTIVE
6	\$29,657	ACTIVE
7	\$26,340	ACTIVE
8	\$15,615	ACTIVE
Total	\$640,802	

Note: This represents 65% of the Total Paid Claims

Note: United Healthcare Claims: January 2025 – April 2025

Medical Renewal – January 1, 2026

Medical Plan Analysis		Current United Healthcare Choie Plus HSA Plan EAA6 Rx Plan: MM-HSA	Renewal United Healthcare Choie Plus HSA Plan EAA6 Rx Plan: MM-HSA	Current United Healthcare Choie Plus Premier PPO Plan DQ37 Rx Plan: 2V	Renewal United Healthcare Choie Plus Premier PPO Plan DQ37 Rx Plan: 2V	Current United Healthcare Surest Choie Surest E6000 Rx Plan: Surest Rx Alt 1	Renewal United Healthcare Surest Choie Surest E6000 Rx Plan: Surest Rx Alt 1
Deductible		\$5,000 / \$10,000 In-Network \$5,000 / \$10,000 Out-of-Network Benefit	\$5,000 / \$10,000 In-Network \$5,000 / \$10,000 Out-of-Network Benefit	\$5,000 / \$10,000 In-Network \$5,000 / \$10,000 Out-of-Network Benefit	\$5,000 / \$10,000 In-Network \$5,000 / \$10,000 Out-of-Network Benefit	No In-Network Benefit No Out-Network Benefit	No In-Network Benefit No Out-Network Benefit
Max Out-of-Pocket <i>(Includes Ded., Coins, Copays)</i>		\$5,000 / \$10,000 In-Network \$10,000 / \$20,000 Out-of-Network Benefit	\$5,000 / \$10,000 In-Network \$10,000 / \$20,000 Out-of-Network Benefit	\$6,350 / \$12,700 In-Network \$10,000 / \$20,000 Out-of-Network Benefit	\$6,350 / \$12,700 In-Network \$10,000 / \$20,000 Out-of-Network Benefit	\$6,000 / \$12,000 In-Network \$12,000 / \$24,000 Out-of-Network Benefit	\$6,000 / \$12,000 In-Network \$12,000 / \$24,000 Out-of-Network Benefit
Co-Insurance		100% In-Network 70% Out-of-Network Benefit	100% In-Network 70% Out-of-Network Benefit	80% In-Network 50% Out-of-Network Benefit	80% In-Network 50% Out-of-Network Benefit	No In-Network Benefit No Out-Network Benefit	No In-Network Benefit No Out-Network Benefit
Lifetime Maximum		Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Physician's Copay							
Primary Care Physician		Ded. Only	Ded. Only	\$35 copay	\$35 copay	\$35 to \$140 copay	\$35 to \$140 copay
Specialist		Ded. Only	Ded. Only	\$70 copay	\$70 copay	\$35 to \$140 copay	\$35 to \$140 copay
Virtual Visits		Ded. Only	Ded. Only	\$0 copay	\$0 copay	\$0 to \$140 copay	\$0 to \$140 copay
Inpatient Hospital		Ded. Only	Ded. Only	Ded. + 20%	Ded. + 20%	\$70 to \$4,500 copay	\$70 to \$4,500 copay
Outpatient Hospital		Ded. Only	Ded. Only	Ded. + 20%	Ded. + 20%	\$600 to \$4,500 copay	\$600 to \$4,500 copay
Lab & X-ray (Diagnostic/Blood Work)		Ded. Only	Ded. Only	Covered 100%	Covered 100%	Covered 100%	Covered 100%
Lab & X-ray (CT/PET/MRI)		Ded. Only	Ded. Only	Ded. + 20%	Ded. + 20%	\$200 to \$1,050 copay	\$200 to \$1,050 copay
Emergency Room		Ded. Only	Ded. Only	\$500 copay + Ded. + 20%	\$500 copay + Ded. + 20%	\$850 copay	\$850 copay
Urgent Care Copay		Ded. Only	Ded. Only	\$50 copay	\$50 copay	\$80 copay	\$80 copay
Preventive Care		Covered 100%	Covered 100%	Covered 100%	Covered 100%	Covered 100%	Covered 100%
Prescription Drugs (In-Network)		Medical Deductible must be met	Medical Deductible must be met	No Separate Deductible	No Separate Deductible	No Separate Deductible	No Separate Deductible
Retail Pharmacy (30 Days)		Ded. Only	Ded. Only	\$10 / \$35 / \$60	\$10 / \$35 / \$60	\$10 / \$35 / \$70	\$10 / \$35 / \$70
Mail Order (90 Days)		Ded. Only	Ded. Only	\$25 / \$87.50 / \$150	\$25 / \$87.50 / \$150	\$25 / \$87.50 / \$175	\$25 / \$87.50 / \$175
Monthly Rates		Current	Renewal	Current	Renewal	Current	Renewal
Employee Only	32	\$705.93	\$775.82	\$890.29	\$978.43	\$805.16	\$884.87
Employee + Spouse	1	\$1,538.90	\$1,691.26	\$1,940.80	\$2,132.94	\$1,755.22	\$1,928.98
Employee + Child(ren)	4	\$1,136.52	\$1,249.04	\$1,433.33	\$1,575.23	\$1,296.27	\$1,424.60
Employee + Family	7	\$2,082.47	\$2,288.64	\$2,626.33	\$2,886.34	\$2,375.20	\$2,610.34
Total Monthly Premium	44	\$43,252	\$47,534	\$80,713	\$88,703	\$76,715	\$84,309
Total Annual Premium		\$519,024	\$570,410	\$968,552	\$1,064,439	\$920,577	\$1,011,713
Combined Annual Premium		\$1,089,434		\$2,032,991		\$1,932,290	
Combined \$ Change over Current		\$51,385		\$95,887		\$91,136	
Combined % Change over Current		9.9%		9.9%		9.9%	
Combined Total Annual Premium		Current: \$2,408,153		Renewal: \$2,646,562			
Combined \$ Change over Current		\$238,408					
Combined % Change over Current		9.9%					



2026 Group Dental Insurance Renewal

- The City decided to seek bids from the market through an RFP bid process
- Due to a sustained uncompetitive dental loss ratio of 108%, the market yielded limited uncompetitive results

Dental Carrier Names	Responses
Aetna	Incumbent
Ameritas Life Insurance	Received
BEAM Dental	No Response
BCBSTX Ancillary	Received, Not Competitive
Cigna	No Response
Delta Dental	No Response
EMI	No Response
Equitable	No Response
FCL Dental (First Continental Life)	No Response
Guardian	Declined, Not Competitive
Humana	Declined, Not Competitive
Lincoln Financial	Received, Not Competitive
MetLife	Received, Not Competitive
Mutual of Omaha	Received, Not Competitive
Principal	Declined, Due to the closed bid process
Reliance Matrix	Declined, Not Competitive
Renaissance	Declined, Not Competitive
Standard Life	Received, Not Competitive
Sun Life	Declined, Not Competitive
United Concordia	Declined, Not Competitive
United Healthcare	Received
Unum	No Response



Dental Claims Utilization (Rolling 12 months)

Month	Subscribers	Premium	Dental Claims	Total Paid	Medical & Rx Loss Ratio
May-24	75	\$9,968	\$12,471	\$12,471	125%
Jun-24	75	\$9,886	\$8,638	\$8,638	87%
Jul-24	73	\$9,516	\$14,422	\$14,422	152%
Aug-24	76	\$9,685	\$9,250	\$9,250	96%
Sep-24	75	\$9,769	\$5,158	\$5,158	53%
Oct-24	76	\$9,673	\$10,738	\$10,738	111%
Nov-24	78	\$9,856	\$9,047	\$9,047	92%
Dec-24	76	\$9,709	\$8,607	\$8,607	89%
Jan-25	72	\$10,281	\$10,676	\$10,676	104%
Feb-25	70	\$10,139	\$9,310	\$9,310	92%
Mar-25	73	\$10,286	\$14,439	\$14,439	140%
Apr-25	73	\$10,341	\$16,420	\$16,420	159%
Total	892	\$119,109	\$129,176	\$129,176	108%
Avg. / PEPM	74	\$133.53	\$144.82	\$144.82	
Avg. / PEPY	74	\$1,602	\$1,738	\$1,738	



Dental Renewal – January 1, 2026

Dental Plan Analysis			Current	Renewal	Current	Renewal
			Aetna Low Plan (90th Percentile)		Aetna High Plan (90th Percentile)	
Annual Maximum			\$1,250		\$2,000	
Annual Deductible (Waived for Preventive?)			\$50 / \$150 Yes		\$50 / \$150 Yes	
Preventive Expenses			100%		100%	
			Exams, x-rays, cleanings & fluoride, sealants, space maintainers		Exams, x-rays, cleanings & fluoride, sealants, space maintainers	
Basic Expenses			60%		80%	
			Fillings, simple extractions, root canal therapy, stainless steel crowns, general anesthesia		Fillings, simple extractions, endodontics (root canals), periodontics (gum disease)	
Major Expenses			40%		50%	
			Crowns, onlays, inlays, dentures repairs		Crowns, onlays, inlays, dentures repairs	
Orthodontia (Adult & Child)			50%		50%	
Lifetime Maximum			\$1,250		\$2,000	
Participation Requirement			Current Carrier		Current Carrier	
Rate Guarantee			1 Year		1 Year	
Monthly Rates	Low	High	Current	Renewal	Current	Renewal
Employee	29	41	\$30.13	\$33.96	\$37.06	\$41.77
Employee + Spouse	5	10	\$81.29	\$89.08	\$70.40	\$79.35
Employee + Child(ren)	14	19	\$87.48	\$76.06	\$83.01	\$93.56
Employee + Family	4	26	\$102.59	\$115.63	\$126.21	\$142.25
Total Monthly Premium	52	96	\$2,535	\$2,858	\$7,082	\$7,982
Total Annual Premium			\$30,424	\$34,291	\$84,985	\$95,787
Combined Annual Premium			Current = \$115,409		Renewal = \$130,078	
Combined Change (%) over Current					13%	
Combined Change (\$) over Current					\$14,669	



2026 Ancillary Benefits Renewal

- Other than dental, all other ancillary benefits are either in rate guarantee or received a flat renewal



Next Steps

- Staff recommendation:
 - Authorize the City Manager to renew with all existing group insurance carriers effective January 1, 2026
 - The City of Sachse absorb the 9.9% increase to medical insurance premiums, leaving employee contributions unchanged
 - Share the percentage increase in dental premiums with employees, with no changes to the current contribution strategy
 - The largest impact to employees is \$6.11 per pay period for the employee/family buy up plan option



RESOLUTION NO. R-2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING A BID TO UNITED HEALTHCARE FOR GROUP MEDICAL INSURANCE; AETNA FOR GROUP DENTAL INSURANCE; SURENCY FOR ADMINISTRATION OF COBRA, RETIREE BILLING, FLEXIBLE SPENDING, HEALTH SAVINGS, AND HEALTH REIMBURSEMENT ACCOUNTS; ALLIANCE WORK PARTNERS FOR THE EMPLOYEE ASSISTANCE PROGRAM; NY LIFE FOR GROUP LIFE AND DISABILITY INSURANCE; LEGAL SHIELD FOR VOLUNTARY PREPAID LEGAL SERVICES; AFLAC FOR VOLUNTARY GROUP ACCIDENT, CRITICAL ILLNESS, AND MEDICAL SUPPLEMENTAL INSURANCE; AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE TERMS AND CONDITIONS OF THE VARIOUS GROUP AGREEMENTS, BY AND BETWEEN THE CITY OF SACHSE AND SAID PARTIES FOR SAID COVERAGES; PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform governmental functions and services under the terms of thereof; and

WHEREAS, United Healthcare has entered into an agreement for group medical insurance coverages; Aetna has entered into an agreement for group dental insurance coverage; Surency has entered into an agreement to provide administration for COBRA, retiree billing, flexible spending, health savings, and health reimbursement accounts; Alliance Work Partners has entered into an agreement to provide Employee Assistance Program (EAP) services; NY Life has entered into an agreement to provide group life and disability insurance; Legal Shield has entered into an agreement to provide voluntary prepaid legal services; and AFLAC has entered into an agreement for voluntary group accident, critical illness, and medical supplement coverages, and such agreements were awarded through the competitive bidding process; and

WHEREAS, upon full review and consideration of the Agreements and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to negotiate and execute the Agreements and all related documents on behalf of the City of Sachse, Texas;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to negotiate and execute the Agreement and all related documents thereto on behalf of the City of Sachse, Texas.

SECTION 2. This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas,
this the 6th day of October 2025.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

F. Action Items

Subject: 5. Consider a resolution nominating candidates for election to the Board of Directors of the Dallas Central Appraisal District; and providing for an effective date.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Approve a resolution nominating candidates for election to the Board of Directors of the Dallas Central Appraisal District.

Goals

BACKGROUND

Section 6.0301 of the Texas Property Tax Code provides that an appraisal district in a populous county shall be governed by a board of nine (9) directors composed of both appointed and elected directors. Five (5) of the directors are to be appointed by the taxing units that participate in the district in the manner as previously prescribed by Section 6.03 of the Tax Code (the "levy method"), and three (3) directors are to be elected by majority vote at the general election for state and county officers by the voters of the county in which the district is established. The County tax assessor-collector serves as a voting ex officio member.

The five directors appointed by the taxing units typically serve staggered four-year terms beginning on January 1st of every other even-numbered year. To provide for the transition for the staggered terms, two (2) directors were appointed to serve a term of one year, and three (3) directors shall be appointed to serve a term of three years. Thereafter, all appointed directors serve four-year terms. (starting with 2026 and 2028). **Following the 2024 election, the Chief Appraiser in conjunction with the taxing unit appointed/levy elected directors drew lots to determine which two (2) directors were to serve a term of one year. The two directors holding the one-year terms are Kevin Carbo, Sr. - Place 4 and Pauline Medrano – Place 5, whose terms will expire December 31, 2025. Therefore, a taxing unit appointment/levy election is required for Place 4 and Place 5. The two newly appointed members will serve a 4-year term, 2026-2029.**

Sachse may nominate up to two (2) members to serve on the Board and will have the opportunity to cast its 4 designated votes once the Chief Appraiser returns to the entities with a ballot for voting. Tonight's action is the first step in the process for the City of Sachse.

POLICY CONSIDERATIONS

Texas Property Tax Code, Section 6.0301 provides that an appraisal district in a populous county shall be governed by a board of nine (9) directors composed of both appointed and elected directors.

RECOMMENDATION

Approve a resolution nominating candidates for election to the Board of Directors of the Dallas Central Appraisal District.

File Attachments

1. Presentation_CAD Board Election_FINAL
2. Resolution_DCAD Board of Directors 2025 Nomination

Central Appraisal District Board of Directors Appointment Election

City Council
October 6, 2025



Overview

- Board Composition
- Voting Entitlement
- Key Dates
- Nomination Process and Qualifications

Board Composition

- Governed by Texas Property Tax Code, Section 6.0301
 - Amended in 2025, but implemented in 2024 in preparation for transition
- Nine total members
 - Five appointed by taxing units (levy method)
 - Staggering four-year terms beginning with this election
 - Three elected by county voters
 - One ex-officio member (County Tax Assessor-Collector)



Voting Entitlement

- City of Sachse
 - Four (4) votes for DCAD Board
 - Five (5) for CCAD Board
- 2,000 votes are distributed among all eligible taxing units
- Number of votes are based on its proportion of total property taxes levied in the district for the previous year
- City of Sachse example (Dallas County):
 - 2024 estimated taxes imposed: \$19,078,045
 - Percentage of total taxes: 0.23091%
 - Votes allocated: 4



Key Dates

Deadline	Council Meeting	Action
Before October 1	--	Voting entitlements calculated & distributed
Before October 15	October 6	Submit nominations by resolution
Before October 30	--	Ballots distributed to voting units
Before December 12	November 17	Submit vote resolution
Before December 31	--	Results announced



Nomination Process and Qualifications

- Two candidates may be nominated by resolution
 - Sign Acknowledgment of Duties (HB 148 – 2025)
 - Complete Nominee Questionnaire (Dallas County only)
 - Submit resume or biography
- Qualifications
 - Resident within the County for at least two years
 - No conflicts of interest (ie. delinquent taxes, appraisal business ties)
 - Not employed by the Appraisal District in past three years
 - Not served five full terms on the Board of Directors

Next Steps

- If the Council chooses to nominate candidates for the Central Appraisal District Boards, the resolution and any additional forms will be completed and sent to the District
- The ballot will be prepared by the District and return to Council at the November 17 meeting for a vote

Questions?



RESOLUTION NO. R-2025-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE,
TEXAS, NOMINATING CANDIDATES FOR ELECTION TO THE BOARD
OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, The Chief Appraiser of the Dallas Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Dallas Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, Texas Property Tax Code Sections 6.03(e) and 6.03(g) provides that each taxing unit entitled to vote may nominate by resolution up to two (2) candidates to become a member of the Board of Directors to be submitted to the Chief Appraiser before October 15, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Council of the City of Sachse, does hereby nominates the following persons as a candidate for election to the Board of Directors of the Dallas Central Appraisal District:

- 1.
- 2.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, on this the 6th day of October 2025.

CITY OF SACHSE

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary



**Dallas Central
Appraisal District**

Date: August 13, 2025

To: Jeff Bickerstaff, Mayor, City of Sachse | jbickerstaff@cityofsachse.com
Sent Via Email

From: Shane Docherty, Executive Director/Chief Appraiser

Re: Election/Appointment of Two Members to Board of Directors of the Dallas Central Appraisal District
Number of Votes Allocated To: Sachse is 4

This letter is to notify the Taxing Entities that it is time to start the process to appoint two members on the Dallas Central Appraisal District Board of Directors whose terms will expire on December 31, 2025. Please read the following information, particularly the deadline dates.

OVERVIEW

Section 6.0301 of the Texas Property Tax Code provides that an appraisal district in a populous county shall be governed by a board of nine (9) directors composed of both appointed and elected directors. Five (5) of the directors are to be appointed by the taxing units that participate in the district in the manner as previously prescribed by Section 6.03 of the Tax Code (the “levy method”), and three (3) directors are to be elected by majority vote at the general election for state and county officers by the voters of the county in which the district is established. The County tax assessor-collector serves as a voting ex office member.

Effective January 1, 2025, the five (5) appointed board of directors were elected according to Tax Code Section 6.03, or the “Levy Method”. The five directors appointed by the taxing units typically serve staggered four-year terms beginning on January 1st of every other even-numbered year. To provide for the transition for the staggered terms, two (2) directors were appointed to serve a term of one year, and three (3) directors were appointed to serve a term of three years. Thereafter, all appointed directors serve four-year staggered terms (starting with 2026 and 2028). **Following the 2024 election, the Chief Appraiser in conjunction with the taxing unit appointed/levy elected directors drew lots to determine which two (2) directors were to serve a term of one year. The two directors holding the one-year terms are Kevin Carbo, Sr. - Place 4 and Pauline Medrano – Place 5, whose terms will expire December 31, 2025.**

Therefore, a taxing unit appointment/levy election is required for Place 4 and Place 5. The two newly appointed members will serve a 4-year term, 2026-2029. Looking forward, the next taxing unit appointment election will take place in 2027 to appoint the three members whose terms expire on December 31, 2027.

The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled (two). There are 2,000 total votes to be allocated based on each taxing unit's tax levy as compared to the total levy for all taxing units. Each taxing unit eligible to vote and participate in the appointment process may nominate up to two candidates for the Dallas CAD Board of Directors.

PROCESS

This letter is the first step in this process whereby the Chief Appraiser is to calculate the voting entitlement of each taxing unit that is entitled to vote and notify the county judge and each county commissioner, the presiding officer of each city/town, city manager or city secretary, the presiding officer of each school district and the school district superintendent, the presiding officer of the college district, the college president, chancellor or other chief executive officer of the college district. **In addition to your taxing unit's votes being provided in the Subject line of this memo, I have included an attachment showing the number of votes that each county, city, school district and college district are entitled.**

The **next step** is the nomination of the candidates. A taxing unit is not required to submit nominations, but if it chooses to do so, **the nomination may be made only by a resolution** adopted by the governing body and submitted to the Chief Appraiser **before October 15, 2025**. For your convenience, a sample resolution for nomination is included with this notification. Please include the full name and address of each candidate nominated in the resolution.

It is advisable to provide each individual being considered for nomination with a copy of the attached Nominee Information Questionnaire for them to complete. The Questionnaire will provide information to the taxing unit and help ensure the nominee meets the eligibility requirements for a Board of Director position. The nominated candidate should submit a biography or resume for reference by all vote entitled taxing units in determining and casting their votes on the ballot.

The Chief Appraiser will, before October 30, prepare and submit a ballot of the timely submitted nominees to each taxing unit that is eligible to vote. The governing body of each taxing unit entitled to vote shall submit a resolution casting its votes to the Chief Appraiser **before December 15** (the day before December 15 is a Friday, December 12th so the resolution is due on or before December 12, 2025). The governing body of the taxing unit entitled to vote may cast all of its votes for one candidate or distribute them among the candidates for any number of the director positions. The Chief Appraiser will then count the votes and declare the two candidates who received the largest cumulative votes as elected and submit the results before December 31, 2025 to each of the taxing unit and to the candidates.

CALENDAR/DEADLINES

Below is the calendar for the appointment process as prescribed by Texas Property Tax Code Section 6.03.

Before October 1: In accordance with Texas Property Tax Code Section 6.03(d) and (e), the chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district [i.e. special district] is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1, 2024 (normally of each odd-number year).

Before October 15: In accordance with the Texas Property Tax Code Section 6.03 (g) each taxing unit entitled to vote shall submit a resolution for the nominees for the board positions.

Before October 30: In accordance with Texas Property Tax Code Section 6.03 (j) the Chief Appraiser shall prepare a ballot listing the nominated candidates and deliver the ballot to the taxing units eligible to vote.

Before December 15 (the day before December 15 is a Friday, December 12th so the resolution is due on or before December 12, 2025): In accordance with Texas Property Tax Code Section 6.03 (k) each taxing unit that is entitled to vote shall determine its vote by resolution and submit the same to the Chief Appraiser.

Before December 31: In accordance with Texas Property Tax Code Section 6.03 (k) the Chief Appraiser will count the votes, declare the two candidates who received the largest cumulative vote totals elected, and submit the results to each taxing unit in the District and to the candidates.

The two (2) candidates who receive the largest cumulative vote totals are elected and the candidate who receives the largest cumulative votes is elected to Place 4 and the candidate who receives the second largest cumulative votes is elected to Place 5. The chief appraiser will resolve any tie votes by a method of chance.

QUALIFICATIONS

In order to qualify, an appointed member must be a resident of Dallas County and shall have resided in Dallas County for at least two years prior to the date such person takes office (January 1, 2026) and must satisfy the following:

Section 6.035 of the Tax Code provides that an individual is ineligible to serve on an appraisal district board of directors and is disqualified from employment as chief appraiser if the individual is related within the second degree by consanguinity (blood) or affinity (marriage), as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district.

Similarly, an individual is ineligible to serve on an appraisal district board of directors and is disqualified from employment as chief appraiser if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless: (A) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under Section 33.02 of the Tax Code; or (B) a suit to collect the delinquent taxes is deferred or abated under Sections 33.06 or 33.065 of the Tax Code.

Per Section 6.035 of the Tax Code, an individual is also ineligible to serve on the board of directors of an appraisal district if the individual:

- (1) has served as a member of the board of directors for all or part of five terms, unless:
 - (A) the individual was the county assessor-collector at the time the individual served as a board member; or
 - (B) the appraisal district is established in a county with a population of less than 120,000;
- (2) has engaged in the business of appraising property for compensation for use in proceedings under this title at any time during the preceding three years;
- (3) has engaged in the business of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding three years; or
- (4) has been an employee of the appraisal district at any time during the preceding three years.

An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district. (Section 6.0301, Tax Code).

An individual is not eligible to be a candidate for, to be appointed to, or to serve on the board of directors of an appraisal district if the individual or a business entity in which the individual has a substantial interest is a party to a contract with 1) the appraisal district; or 2) a taxing unit that participates in the appraisal district, if the contract relates to the performance of an activity governed by Title 1 of the Tax Code. (Section 6.036(a), Tax Code, effective July 1, 2024.)

NEW REQUIREMENT

Also, due to new legislation passed in the 89th Texas Legislature, House Bill 148, Texas Tax Code Section 6.0302 provides that an individual may not be appointed to or be a candidate for appointment to an appointive position on the Board of Director of the Appraisal District unless the individual has signed the acknowledgement prescribed by Texas Property Tax Code Section 6.0302 (c) and has submitted the signed acknowledgement to the chief appraiser. Therefore, any individuals that are to be nominated must sign the attached Acknowledgement of Director's Duties and submit the same to the Dallas Central Appraisal District, Shane Docherty, Chief Appraiser/Executive Director, 2949 N. Stemmons Freeway, Dallas, Texas 75247-6195, before such individual's name may be placed on the Ballot. Therefore, this signed Acknowledgement MUST BE SUBMITTED/DELIVERED to the chief appraiser before October 15, 2025.

If you have any questions about this process, please contact Deputy Chief Appraiser, Cheryl Jordan, at DCADelections@dcad.org or by phone 214-819-2312, her direct line, or 214-631-0520, DCAD's main number.

Enclosure/Attachment: Acknowledgment of Director Duties; Sample Nomination Resolution; Nominee Questionnaire; Voting Entitlement List

"ACKNOWLEDGMENT OF DUTIES OF MEMBER OF APPRAISAL DISTRICT BOARD OF DIRECTORS

"I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- "(1) establishing the appraisal district office;
- "(2) hiring a chief appraiser;
- "(3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- "(4) adopting a new budget if voting taxing units disapprove of the initial budget;
- "(5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- "(6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- "(7) appointing a person to fill a vacancy in an elective position on the board;
- "(8) electing a chairman and a secretary of the board at the first meeting each year;
- "(9) holding board meetings at least quarterly;
- "(10) developing and implementing policies regarding reasonable access to the board;
- "(11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- "(12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- "(13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- "(14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- "(15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;
- "(16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- "(17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- "(18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- "(19) designating the appraisal district depository biennially;
- "(20) receiving resolutions from voting taxing units disapproving of board actions;
- "(21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- "(22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- "(23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- "(24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex parte communication requirements.

"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."

Date: _____

Signature

Name: _____
(please print)

RESOLUTION NO. ____

A RESOLUTION OF THE {insert governing body e.g., city council, school board, commissioners} OF THE {insert name of jurisdiction} NOMINATING CANDIDATES FOR ELECTION TO THE BOARD OF DIRECTORS OF DALLAS CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Dallas Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Dallas Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, Texas Property Tax Code Sections 6.03(e) and 6.03(g) provides that each taxing unit entitled to vote may nominate by resolution up to two (2) candidates to become a member of the Board of Directors to be submitted to the Chief Appraiser before October 15, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE {insert governing body e.g., city council, school board, commissioner} OF THE {insert name of jurisdiction}:

SECTION 1. That the {insert governing body e.g., city council, school board, commissioner} of {inset name of the jurisdiction}, does hereby nominates the following persons as a candidate for election to the Board of Directors of the Dallas Central Appraisal District:

- 1.
- 2.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the {insert the name of the governing body} of the {insert the name of the jurisdiction}, on this the ____ day of ____, 2025.

NAME OF JURISDICTION

MAYOR/PRESIDENT/COUNTY JUDGE

ATTEST:

Nominee Information Questionnaire Dallas Central Appraisal District Board of Directors

Your name has been submitted by a Dallas Central Appraisal District Taxing Unit as a candidate for the Dallas CAD Board of Directors. Please provide the following information and feel free to attach any additional information. **The form must be returned by October 15, 2025.**

Name

Home Address/City/Zip

Cell Phone

E-mail

- | | | |
|----|--|---------------|
| 1. | Are you a resident of Dallas County? | Yes/No |
| | a. If yes, have you resided in Dallas County for at least two years immediately preceding the beginning of this term (January 1, 2026)? | |
| 2. | Are you an elected official or member of a governing body of a taxing unit in Dallas County? | Yes/No |
| | a. If yes, which taxing unit? _____ | |
| 3. | Are you, or have you ever been, an employee of a taxing unit (County, City, School, Special District) in Dallas County? | Yes/No |
| | a. If yes, which taxing unit? _____ | |
| | b. When? _____ | |
| 4. | Are you related to an individual who is engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code? | Yes/No |
| | a. If yes, please list the degree of relation. _____ | |
| 5. | Do you currently own property on which delinquent taxes have been owed to a taxing unit for more than 60 days or are part of a suit to collect the delinquent taxes that have been deferred or abated? | Yes/No |
| 6. | Are you currently, or have you ever served as a voting member of the Dallas CAD Board of Directors? | Yes/No |
| | If yes, what years have you served? _____ | |
| 7. | Have you engaged in the business of appraising property for compensation for use in proceedings under the Property Tax Code during the last three years? | Yes/No |
| 8. | Have you ever been engaged in the business of | Yes/No |

representing property owners for compensation in the proceedings under the Property Tax Code in Dallas County in the last three years?

9.

Are you, or have you ever been an employee of Dallas CAD?
a. If yes, year(s) you were employed? _____

Yes/No
10.

Do you directly or through a business entity have substantial interest in a contract with Dallas CAD or a taxing unit that participates in the District?
a. If yes, please list: _____

Yes/No
11.

Please give a brief statement on why you would be interested in serving on the Dallas Central Appraisal District Board of Directors.

12.

Please list any additional information you believe would be beneficial for the Dallas County Taxing Units to know about you.

Return to: Your Nominating Taxing Unit or
Cheryl Jordan - Dallas Central Appraisal District
2949 N. Stemmons Freeway
Dallas, TX 75247
DcadElections@dcad.org

Dallas Central Appraisal District 2025 Calculation of Taxing Unit Votes for Board of Directors Per Texas Property Tax Code Section 6.03(d)

SUPPLEMENTAL #09-2024 EVR DATED 09/4/2024 FOR TAX YEAR 2024 FOR ALL ENTITIES

ENTITY	2024 Taxable Value As of 09-2024 Supplemental	2024 Tax Rate	2024 Estimated Taxes Imposed	Taxing Unit Percentage of Total Taxes Imposed	1,000 Multiplier	Round	Multiply by Number of Directors (2)	2025 Taxing Unit Voting Entitlement	Taxing Unit Percentage of Total Votes (Yellow Highlight ≥ 5%) TPTC 6.03(k-1)
COUNTYWIDE ENTITIES									
Dallas County	\$416,443,435,417	0.215500	\$897,435,603	10.86226%	108.62262	109	218	218	11%
Dallas College	426,915,850,533	0.105595	\$450,801,792	5.45635%	54.56355	55	110	110	5%
GRAND TOTAL OF COUNTYWIDE	\$843,359,285,950		\$1,348,237,396	16.31862%	163.18616	163	328	328	
CITIES									
Addison	\$6,473,963,723	0.609822	\$39,479,655	0.47785%	4.77849	5	10	10	0%
Balch Springs	2,058,989,412	0.794629	\$16,361,327	0.19803%	1.98032	2	4	4	0%
Carrollton	10,309,498,743	0.538750	\$55,542,424	0.67227%	6.72267	7	14	14	1%
Cedar Hill	6,537,656,328	0.636455	\$41,609,241	0.50362%	5.03624	5	10	10	0%
Cockrell Hill	233,643,105	0.695086	\$1,624,021	0.01966%	0.19657	0	0	0	0%
Combine	27,826,346	0.350000	\$97,392	0.00118%	0.01179	0	0	0	0%
Coppell	11,461,852,683	0.458632	\$52,567,724	0.63626%	6.36262	6	12	12	1%
Dallas	204,668,252,776	0.704700	\$1,442,297,177	17.45708%	174.57085	175	350	350	17%
DeSoto	7,870,705,758	0.684934	\$53,909,140	0.65250%	6.52498	7	14	14	1%
Duncanville	3,942,984,246	0.614834	\$24,242,808	0.29343%	2.93427	3	6	6	0%
Farmers Branch	9,979,772,798	0.543500	\$54,240,065	0.65650%	6.56504	7	14	14	1%
Ferris	31,223,641	0.534800	\$166,984	0.00202%	0.02021	0	0	0	0%
Garland	26,599,868,293	0.689746	\$183,471,528	2.22068%	22.20678	22	44	44	2%
Glenn Heights	986,790,869	0.565015	\$5,575,516	0.06748%	0.67484	1	2	2	0%
Grand Prairie	14,268,823,626	0.660000	\$94,174,236	1.13985%	11.39854	11	22	22	1%
Grapevine	503,956,111	0.241165	\$1,215,366	0.01471%	0.14710	0	0	0	0%
Highland Park	9,400,619,935	0.208550	\$19,604,993	0.23729%	2.37292	2	4	4	0%
Hutchins	1,556,141,852	0.630082	\$9,804,970	0.11868%	1.18676	1	2	2	0%
Irving	42,014,585,664	0.589100	\$247,507,924	2.99575%	29.95753	30	60	60	3%
Lancaster	6,631,932,334	0.604606	\$40,097,061	0.48532%	4.85321	5	10	10	0%
Lewisville	135,776,953	0.422435	\$573,569	0.00694%	0.06942	0	0	0	0%
Mesquite	15,186,970,290	0.690000	\$104,790,095	1.26834%	12.68344	13	26	26	1%
Ovilla	49,955,648	0.626213	\$312,829	0.00379%	0.03786	0	0	0	0%
Richardson	15,112,495,539	0.542180	\$81,936,928	0.99174%	9.91737	10	20	20	1%
Rowlett	7,985,870,053	0.769691	\$61,466,523	0.74397%	7.43970	7	14	14	1%
Sachse	2,933,206,549	0.650416	\$19,078,045	0.23091%	2.30914	2	4	4	0%
Seagoville	1,454,324,423	0.710932	\$10,339,258	0.12514%	1.25143	1	2	2	0%
Sunnyvale	2,119,907,156	0.453000	\$9,603,179	0.11623%	1.16234	1	2	2	0%
University Park	11,695,176,346	0.229964	\$26,894,695	0.32552%	3.25524	3	6	6	0%
Wilmer	2,373,302,778	0.432143	\$10,256,062	0.12414%	1.24136	1	2	2	0%
Wylie	264,974,797	0.534301	\$1,415,763	0.01714%	0.17136	0	0	0	0%
GRAND TOTAL OF CITIES	\$424,871,048,775		\$2,710,256,498	32.80404%	328.04042	328	654	654	
SCHOOL DISTRICTS									
Carrollton-FB ISD	\$27,289,093,397	0.983600	\$268,415,523	3.24881%	32.48812	32	64	64	3%
Cedar Hill ISD	6,069,916,206	1.127900	\$68,462,585	0.82865%	8.28648	8	16	16	1%
Coppell ISD	18,652,862,790	1.002600	\$187,013,602	2.26355%	22.63550	23	46	46	2%
Dallas ISD	195,327,449,741	0.997235	\$1,947,873,693	23.57641%	235.76415	236	472	472	24%
DeSoto ISD	5,291,507,331	1.065200	\$56,365,136	0.68222%	6.82225	7	14	14	1%
Duncanville ISD	7,197,014,578	1.105700	\$79,577,390	0.96318%	9.63178	10	20	20	1%
Ferris ISD	64,238,971	1.140800	\$732,838	0.00887%	0.08870	0	0	0	0%
Garland ISD	33,132,872,622	1.050900	\$348,193,358	4.21442%	42.14416	42	84	84	4%
Grand Prairie ISD	13,875,271,518	1.057700	\$146,758,747	1.77632%	17.76319	18	36	36	2%
Grapevine-Colleyville ISD	511,644,897	0.923300	\$4,724,017	0.05718%	0.57178	1	2	2	0%
Highland Park ISD	23,378,147,635	0.866900	\$202,665,162	2.45299%	24.52992	25	50	50	2%
Irving ISD	22,750,859,055	1.015900	\$231,125,977	2.79747%	27.97472	28	56	56	3%
Lancaster ISD	6,109,744,509	1.224400	\$74,807,712	0.90545%	9.05448	9	18	18	1%
Mesquite ISD	15,036,507,363	1.096900	\$164,935,449	1.99632%	19.96324	20	40	40	2%
Richardson ISD	35,774,202,646	1.105200	\$395,376,488	4.78551%	47.85505	48	96	96	5%
Sunnyvale ISD	2,227,430,907	1.186900	\$26,437,377	0.31999%	3.19989	3	6	6	0%
GRAND TOTAL OF ISD'S	\$412,688,764,166		\$4,203,465,055	50.87734%	508.77341	509	1,020	1,020	
GRAND TOTAL			\$8,261,958,949	100.00000%	1,000.00000		2,002	2,002	100%

Per TPTC 6.03 (k-1) TU with 5% or greater:
6.03(k-1) This subsection applies only to an appraisal district established in a county with a population of 120,000 or more. The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.

F. Action Items

Subject: 6. Consider a resolution nominating candidates for election to the Board of Directors of the Collin Central Appraisal District; and providing for an effective date.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Approve a resolution nominating candidates to the Board of Directors of the Collin Central Appraisal District.

Goals

BACKGROUND

The Collin Central Appraisal District Board of Directors has a total of nine directors. Each taxing unit may nominate two board candidates. The process for electing the District's Board of Directors is outlined in the Texas Property Tax Code (TPTC) § 6.03. The deadline dates for the election are statutory and controlled by TPTC § 6.03. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

The Board of Directors drew lots on January 23, 2025, to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton, and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglino drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026, and expire on December 31, 2029.

Sachse may nominate up to two (2) members to serve on the Board and will have the opportunity to cast its 5 designated votes once the Chief Appraiser returns to the entities with a ballot for voting. Tonight's action is the first step in the process for the City of Sachse.

POLICY CONSIDERATIONS

Texas Property Tax Code, Section 6.0301 provides that an appraisal district in a populous county shall be governed by a board of nine (9) directors composed of both appointed and elected directors.

RECOMMENDATION

Approve a resolution nominating candidates to the Board of Directors of the Collin Central Appraisal District.

File Attachments

1. Presentation_CAD Board Election_FINAL
2. Resolution_2026 CCAD Board of Directors Nomination
3. 2026 CCAD Board of Directors Election Process

Central Appraisal District Board of Directors Appointment Election

City Council
October 6, 2025



Overview

- Board Composition
- Voting Entitlement
- Key Dates
- Nomination Process and Qualifications

Board Composition

- Governed by Texas Property Tax Code, Section 6.0301
 - Amended in 2025, but implemented in 2024 in preparation for transition
- Nine total members
 - Five appointed by taxing units (levy method)
 - Staggering four-year terms beginning with this election
 - Three elected by county voters
 - One ex-officio member (County Tax Assessor-Collector)



Voting Entitlement

- City of Sachse
 - Four (4) votes for DCAD Board
 - Five (5) for CCAD Board
- 2,000 votes are distributed among all eligible taxing units
- Number of votes are based on its proportion of total property taxes levied in the district for the previous year
- City of Sachse example (Dallas County):
 - 2024 estimated taxes imposed: \$19,078,045
 - Percentage of total taxes: 0.23091%
 - Votes allocated: 4



Key Dates

Deadline	Council Meeting	Action
Before October 1	--	Voting entitlements calculated & distributed
Before October 15	October 6	Submit nominations by resolution
Before October 30	--	Ballots distributed to voting units
Before December 12	November 17	Submit vote resolution
Before December 31	--	Results announced



Nomination Process and Qualifications

- Two candidates may be nominated by resolution
 - Sign Acknowledgment of Duties (HB 148 – 2025)
 - Complete Nominee Questionnaire (Dallas County only)
 - Submit resume or biography
- Qualifications
 - Resident within the County for at least two years
 - No conflicts of interest (ie. delinquent taxes, appraisal business ties)
 - Not employed by the Appraisal District in past three years
 - Not served five full terms on the Board of Directors

Next Steps

- If the Council chooses to nominate candidates for the Central Appraisal District Boards, the resolution and any additional forms will be completed and sent to the District
- The ballot will be prepared by the District and return to Council at the November 17 meeting for a vote

Questions?

RESOLUTION NO. R-2025-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE,
TEXAS, NOMINATING CANDIDATES FOR ELECTION TO THE BOARD
OF DIRECTORS OF THE COLLIN CENTRAL APPRAISAL DISTRICT;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, The Chief Appraiser of the Collin Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Collin Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, Texas Property Tax Code Sections 6.03(e) and 6.03(g) provides that each taxing unit entitled to vote may nominate by resolution up to two (2) candidates to become a member of the Board of Directors to be submitted to the Chief Appraiser before October 15, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Council of the City of Sachse, does hereby nominates the following persons as a candidate for election to the Board of Directors of the Collin Central Appraisal District:

- 1.
- 2.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, on this the 6th day of October 2025.

CITY OF SACHSE

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary



Collin Central Appraisal District

September 4, 2025

To: Collin Central Appraisal District taxing entities

From: Marty Wright, Chief Appraiser

RE: Election of Collin Central Appraisal District Board of Directors

Ladies and Gentlemen,

The purpose of this letter is to provide an overview of the election process, and provide a detailed timeline for each phase for taxing entity appointed Board of Director's members. The process for electing the District's Board of Directors is outlined in the Texas Property Tax Code (TPTC) § 6.03. The deadline dates for the election are statutory and controlled by TPTC § 6.03.

On July 24, 2023, Governor Greg Abbott signed Senate Bill 2 into law which added TPTC § 6.0301. In accordance with the new section, the District's Board of Directors makeup changed significantly. The Legislature increased the total number of directors from five (5) appointed and one non-voting tax assessor-collector director, to nine (9) total directors.

The Board of Directors drew lots on January 23, 2025 to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglino drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026 and expire on December 31, 2029.

CALENDAR OF EVENTS FOR APPOINTED MEMBERS ON JANUARY 1, 2026

Title of Event: Allocation of Votes

Deadline: Before October 1st, (September 30, 2025)

Action: Calculate the number of votes for each entity and notify the county judge, commissioners of the county, and presiding officers for cities, towns, school districts and college district.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (e)

Summary of Action: There are 2,000 total votes to be distributed based on tax levy. Each taxing unit's vote allocation is based on their tax levy compared to the grand total levy for all taxing units. Each taxing unit's vote allocation will be delivered to the taxing unit in late-September.

Example: If a taxing unit's tax levy calculates to be 10% of the grand total levy for all taxing units, the taxing unit would be allocated 200 votes.

Title of Event: Nomination of Candidates

Deadline: Before October 15th, (October 14, 2025)

Action: Nominate up to one (1) candidate for each position to be filled on the Board of Directors. Only two (2) of the board positions are included in this election, therefore each taxing unit can nominate a maximum of two (2) candidates.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g)

Summary of Action: A taxing unit's nomination(s) by written Resolution can be submitted at any time, as long as it is received by the Chief Appraiser by end-of-day October 14, 2025. The Resolution must include the name and address of each candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

Note: This is the nominations part of the process and the written Resolution associated with this phase of the election should only include nominations of candidates.

Title of Event: Delivery of Ballots

Deadline: Before October 30th, **Deadline for delivery of ballots is end-of-day October 29, 2025.**

Action: Prepare and deliver a ballot listing the candidates whose names were timely submitted by a taxing unit.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (j)

Summary of Action: The Chief Appraiser will deliver a ballot listing the candidates, with their names sorted alphabetically by surname, to the presiding officer for each taxing unit. Additionally, each ballot will list the taxing unit's name and their vote allocation. The ballots will be mailed the third week of October.

Title of Event: Taxing Units Cast Their Votes

Deadline: Before December 15th, (December 15th falls on a Monday). **Deadline for delivery of voting Resolution, received by the chief appraiser, is end-of-day December 12, 2025.**

Action: Taxing unit determines its votes in public session by Resolution.

Special Action (Tax Code Amendment): Taxing Unit's with 5% or more of the total votes MUST determine their votes by Resolution adopted at the FIRST or SECOND OPEN meeting of the governing body held after the Chief Appraiser delivers the ballot and the Resolution must be submitted to the chief appraiser not later than the THIRD day following the date the Resolution was adopted. Taxing units with 250 or more votes are affected by this Tax Code change.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g), 6.03 (k and k-1 effective 1-1-2022)

Summary of Action: The governing body of each taxing unit entitled to vote shall determine its vote by Resolution. If an entity marks their votes next to the nominees name on the Ballot received from the Chief Appraiser, the marked Ballot must have an accompanying Resolution adopted in a public meeting determining the tax unit's votes. The Resolution adopted in an open meeting of the taxing unit, or a copy of marked Ballot accompanied by the taxing unit's Resolution must be received by the Chief Appraiser by end-of-day December 12, 2025. **Taxing units with 250 or more votes, please refer to the "Special Action (Tax Code Amendment)" section above concerning the deadlines for adopting your Resolution and submitting the Resolution to the Chief Appraiser.**

Title of Event: Election Results

Deadline: Before December 31st, (December 30, 2025)

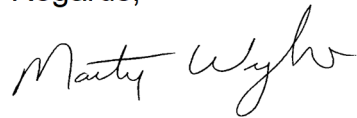
Action: Count the votes and declare the two (2) candidates who receive the largest cumulative vote totals elected to a four-year term, beginning January 1, 2026.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (k)

Summary of Action: The Chief Appraiser will submit the election results before December 31, 2025 to each taxing unit and to the candidates.

Regards,

A handwritten signature in black ink that reads "Marty Wright". The signature is fluid and cursive, with the first name "Marty" and last name "Wright" clearly distinguishable.

Marty Wright, CCA, RPA
Chief Appraiser

F. Action Items

Subject: 7. Consider casting votes for Region 13 seat on the TML Board of Directors.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Cast a vote for one of the candidates for the Region 13 seat on the TML Board of Directors.

Goals

BACKGROUND

The Texas Municipal League (TML) has 15 regions, each with a seat on the Board of Directors. Previously, elections were held at regional meetings. After recent changes to the TML Constitution, elections are now administered by TML centrally. During even-numbered years, the even-numbered regions are up for election. Terms are two years, and new terms will begin on October 31, 2025, upon adjournment of the TML Annual Conference and end on October 15, 2027, upon adjournment of the TML Annual Conference. Each member city is entitled to one vote, which must be cast by a majority vote of the city's governing body.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

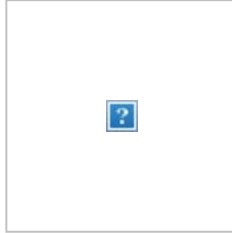
Cast a vote for one of the candidates for the Region 13 seat on the TML Board of Directors.

File Attachments

1. TML Region 13 Director Election
2. TML Ballot Corrected 2025 Region 13

From: [Texas Municipal League](#)
To: [Leah Granger](#)
Subject: Region 13 Director Election - Corrected Ballot
Date: Tuesday, September 9, 2025 3:20:46 PM

CAUTION: This email is from an external source. DO NOT click links or open attachments without verifying the sender. Never enter USERNAME, PASSWORD or SENSITIVE INFORMATION on linked pages from this email. If you are unsure about the message, please forward to helpdesk@cityofsachse.com for assistance.



TML Region 13 Officials,

Attached is your city's corrected ballot dated 9/9/2025 for the regional director on the TML Board: [CORRECTED REGION 13 CITY BALLOT](#). A timely applicant was inadvertently left off the ballot. Completed ballots must be received by TML by October 23, 2025. Only corrected ballots dated 9/9/2025 will be accepted.

Previously, elections for regional directors were held at regional meetings. After changes to the TML Constitution were approved last year, these elections are now administered by TML centrally.

TML has 15 regions, and each has a seat on the Board. During even-numbered years, the even-numbered regions are up for election. Terms are two years, and new terms will begin on October 31, 2025, upon adjournment of the TML Annual Conference and end on October 15, 2027, upon adjournment of the TML Annual Conference.

If you have any questions, contact Rachael Pitts on the TML staff at rpitts@tml.org or 512-231-7472.

Texas Municipal League | 1821 Rutherford Lane Suite 400 | Austin, TX 78754 US

[Unsubscribe](#) | [Constant Contact Data Notice](#)



OFFICIAL BALLOT (Corrected 9/9/2025)

Texas Municipal League (TML) Region 13 Director Election

This is the official ballot for the election of the Region 13 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 23, 2025. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.**

Region 13 Director (select one)

☐

Crystal Chism, Mayor Pro Tem, DeSoto

☐

Stanley Jaglowski, Councilmember, Lancaster (Incumbent)

☐

John Lopez, Councilmember, Grand Prairie

☐

Wes Mays, Mayor, Coppel

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this _____ day of _____, 2025.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of City

Region 13 Director Candidate Biographies Page 1 of 2



Crystal Chism, Mayor Pro Tem, DeSoto

Crystal Chism proudly serves the City of DeSoto as mayor pro tem and councilmember for Place 6, currently in her second term. A native of Dallas, Texas, she is a graduate of Dallas ISD's Skyline High School, class of 2001. Following graduation, she dedicated the next ten years to military service, both active duty and reserve, and is a proud combat veteran. She went on to earn an Associate of Arts degree from Mountain View Community College and a Bachelor of Business Administration in Management from the University of Texas at Arlington. On the DeSoto City Council, Chism serves as liaison to the Citizens Police Advisory Committee, Veterans Affairs Committee, DeSoto Rotary, and the North Texas Council of Governments Emergency Preparedness Planning Council. Her leadership extends beyond

DeSoto through service on statewide and national boards and committees, including: Texas Municipal League Budget and Audit Committee member, Texas Association of Black City Council Members treasurer, Texas Municipal League Legislative Policy Summit delegate (2022, 2024), National League of Cities Federal Advocacy Community and Economic Development Committee member, National League of Cities REAL (Race, Equity, and Leadership) Council member, and Leadership Southwest Board of Directors member. Chism's dedication has been recognized with numerous honors, including the 2023 Community Service Award from TLOD, Inc. Trinity West Chapter, the 2024 Woman of the Year Award from Zeta Phi Beta Sorority, Inc., and the prestigious Texas Municipal League Certified Municipal Official (CMO) designation.



Stanley Jaglowski, Councilmember, Lancaster (Incumbent)

Councilmember Stanley Jaglowski has been proudly serving his community on the Lancaster City Council since 2011. His focus and committed involvement has led to many recognized and notable successes for himself and the City. Jaglowski continues to work on his Certified Municipal Officer (CMO) designation from TML since 2015. This designation, held by less than one hundred other Texas elected officials, is awarded to officials who commit time on enhancing their knowledge of governance roles and city government through a variety of educational opportunities. In both 2019 and 2025, Jaglowski earned the Texas Municipal League's prestigious "Award of Excellence" for maintaining five consecutive years of Certified Municipal Official (CMO) status—an achievement that brought statewide recognition to the City. He has served in various capacities across several boards and committees over the years, including Lancaster's Tax Increment Financing

Reinvestment Zone (TIRZ) Board of Directors, the Nominating Committee for the Texas Association of Mayors, Councilmembers and Commissioners, the TML Resolutions Committee, the TML Municipal Policy Summit, the Lancaster Comprehensive Planning Committee, the Institutional Animal Care and Use Committee for Dallas College, the ERCOT Advisory Board, and the TML Broadband Advisory Committee. He was elected secretary of TML Region 13 in September 2019 and rose to vice president in February 2021. Today, he proudly serves as president and TML board director of TML Region 13, continuing his commitment to regional leadership and municipal excellence. Jaglowski is a dedicated public servant committed to a healthy, safe, and engaged community.

Region 13 Director Candidate Biographies Page 2 of 2



John Lopez, Councilmember, Grand Prairie

John Lopez represents Grand Prairie's Council District 4. He was first elected in June 2019 and was appointed to serve as mayor pro tem for 2023-2024. He currently serves as chair of the City Council Development Committee where they hear items from city staff on current, future and proposed construction, economic development, planning and zoning items and new business. Previously, he served as chair of the Council Public Safety, Health and Environment Committee. Lopez has served the public for many years prior to his election including on various City of Grand Prairie boards and commissions: Planning and Zoning Commission vice-chair and secretary, Zoning Board and Adjustments, Community Rating System Program Public Information Committee, Public Safety, Health and Environment Committee, City Council Development Committee, and Grand Prairie 2020 Census Committee. On the national level, Lopez was appointed to the National

League of Cities Transportation and Infrastructure Services Committee in 2001 and was reappointed in 2023 and 2025. Additionally, he has served on the following community boards and commissions: Grand Prairie Independent School District Education Improvement Council, Grand Prairie ISD Bond Committee and Dream Weaver Foundation, Inc., Grand Prairie Cinco de Mayo Committee, League of United Latin American Citizens Council 22262, and the Hispanic Association for Culture and Education, Inc. He currently serves on Every Good Work of North Texas Advisory Board, National Association of Latino Elected and Appointed Officials (NALEO), the Association of Hispanic Municipal Officials (AHMO), and the National League of Cities Hispanic Elected Local Officials constituency group (HELO). Lopez has called Grand Prairie home for decades. He and his wife Michele have two amazing children and one grandchild. They attend Saint Michael the Archangel Catholic Church.



Wes Mays, Mayor, Coppel

Mayor Wes Mays was first elected to the Coppel City Council in 2012, was elected mayor in 2021, and is the 2025-2026 president of the Metroplex Mayors Association. His regional leadership extends to the executive board of the Circle 10 Council of Scouting America and the board of the DFW Airport. He served as president of both the Arbor Manors and Westbury Manor Homeowners Associations, is a graduate of Leadership North Texas, and participated in Coppel's Citizen Summit. Throughout his tenure, he has provided vital liaison services connecting the City to key partners, including Coppel ISD, North Central Council of Governments, Carrollton/Farmers Branch ISD, Lewisville ISD, and Metrocrest Community Clinic. Mays brings extensive technical and leadership expertise to his role. He holds a Bachelor of Science in Electrical Engineering from Texas A&M University and serves

as an executive engineering manager specializing in advanced electronic design and strategic development. As a registered Professional Engineer, he holds multiple patents spanning Radio-Frequency Identification (RFID), radio frequency design, and communication systems. Mayor Mays is an Eagle Scout who has earned the prestigious Silver Beaver Award and District Award of Merit. As an Extra Class amateur radio operator (N5HK), he maintains active involvement in emergency communications. He shares his musical talents as a saxophonist with both the First United Methodist Church wind ensemble and the Coppel Community Orchestra. He is also a member of the General Society of Mayflower Descendants. Mayor Mays and his wife, Linda, have been married since 1984 and are proud parents of two Coppel High School graduates. Their son, Chris, works as a project engineer in Irving, while their daughter, Allison, works as a commercial real estate appraiser residing in Coppel. They also have one granddaughter. The Mays family are active members of First United Methodist Church in Coppel.

H. Action Resulting from Executive Session

Subject: 1. Take any action as a result of Executive Session discussion with the City's attorney regarding Economic Development Incentive Agreement with Evolve Biologics (USA), Inc.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Action

Recommended Action Take any action as a result of Executive Session discussion with the City's attorney regarding Economic Development Incentive Agreement with Evolve Biologics (USA), Inc.

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

Take any action as a result of Executive Session discussion with the City's attorney regarding Economic Development Incentive Agreement with Evolve Biologics (USA), Inc.

File Attachments None

H. Action Resulting from Executive Session

Subject: 2. Take any action as a result of Executive Session regarding the deliberation regarding the purchase, sale, lease, exchange or value of property adjacent to J.K. Sachse Park.

Meeting October 6, 2025 - City Council Meeting

Access Public

Type Action

Recommended Action Take any action as a result of Executive Session regarding the deliberation of real property.

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

Take any action as a result of Executive Session regarding the deliberation of real property.

File Attachments None
