

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
NOVEMBER 15, 2021**

The City Council of the City of Sachse held a regular meeting on Monday, November 15, 2021, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Mike Felix, Mayor Pro Tem Jeff Bickerstaff, Councilmembers Brett Franks, Michelle Howarth, Frank Millsap, Chance Lindsey, and Cullen King; City Manager, Gina Nash; Interim City Secretary, Leah Granger; City Attorney, Joe Gorfida; IT Manager, Mike Pastor; Strategic Services Director, Lauren Rose; CIP and Public Works Director, Corey Nesbit; Police Chief, Bryan Sylvester; Assistant Police Chief, Steven Baxter; Police Lieutenant Steven Doerr; Assistant to the City Manager, Amanda Chi; Leisure Services Director, Lance Whitworth; and Deputy Fire Chief, Lee Richardson;

Mayor Felix called the workshop meeting to order at 6:30 p.m.

WORKSHOP:

Receive an introduction of the leadership team for Trinity Regional Hospital Sachse.

Emily Fletcher, Vice President of Business Development and Marketing, and Sean Johnson, CEO of Trinity Regional Hospital Sachse, introduced themselves to Council. They were excited to open their doors at 5 p.m. on November 8. Opening was delayed due to equipment shortages and delivery delays as so many companies are experiencing. The facility will offer a Surgery Center, Operating Rooms and Cardiac Catheterization (Cath) lab. There are currently 13 emergency room bays, and EMS service will, hopefully, open this week depending on supply issues. Ms. Fletcher has been working hard to gather a good staff that are committed to the community. Mr. Johnson stated that they have an open-door policy at the hospital. If the Council hears any concerns that need to be brought to his attention, they will be able to address it before it becomes an issue. He said they are also open to new physicians that might like to be a part of the organization. He is proud that there is an Emergency Room in the immediate area. They would be happy to come back to update the Council periodically, as desired.

Councilmember King expressed appreciation for their effort and was impressed with the facility. He anticipates a successful hospital and asked what a resident should do if they have an emergency. Mr. Johnson said the hospital can handle minor emergencies or non-life-threatening issues. They will triage and assess the patient, but they may need to send that patient to a larger facility to receive more critical care. Ms. Fletcher indicated that as soon as the hospital is on the EMS route and has the personnel available to manage more serious cases, they will inform the public.

Conduct and discuss Boards and Commissions interviews.

The Council interviewed an applicant for a Board or Commission.

The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to Project Apollo.

This item was postponed.

The Mayor adjourned the workshop and opened the regular meeting at 7:03 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE US AND TEXAS FLAGS:

Councilmember King lead the invocation and Councilmember Franks led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Felix noted that the 18th Annual Sachse High School Turkey Trot will be held on Thanksgiving Day, November 25. Register to run or walk in the event. Proceeds go to the Sachse High School Class of 2022.

City offices will be closed on Thursday, November 25, and Friday, November 26, in observance of the Thanksgiving Holiday. Solid waste services will also shift over one day.

The Christmas Extravaganza will be held on Wednesday, December 8. The City will host a lighted Christmas Parade at 6 p.m. followed by the Tree Lighting at 7 p.m. at City Hall. Activities include visits with Santa, cookies, story time, a petting zoo, train rides, and a winter wonderland surprise you will not want to miss!

Sparky, the fire dog, passed on some holiday cooking safety tips:

- Never leave the kitchen while cooking on the stovetop.
- Keep children and items that can catch fire at least three feet away from the stove.
- If a pot catches fire, slide a lid over the pot and turn off the burner. Do not remove the cover and let it completely cool down. Never use water or a fire extinguisher on a stovetop fire.
- For an oven fire, turn off the heat and keep the door closed. Only open the door once you are confident the fire is completely out, standing to the side as you do. Contact the Fire Department if you have any doubts or need assistance.

Proclamation recognizing the week of November 14-20, 2021, as Hunger and Homelessness Awareness Week in the City of Sachse.

Mayor Felix thanked Audrey Wallace from 5 Loaves for her hard work taking care of people in need. Her work is amazing and makes a difference in so many people's lives. He encouraged people to volunteer and be a part of such meaningful work. Mayor Felix read and presented a proclamation to Ms. Wallace.

Ms. Wallace thanked the Mayor for the proclamation and shared success stories of people that had been in need and are now making progress and doing great. There will always be individuals struggling with hunger and homelessness, but she knows the community supports and encourages the organization.

Councilmember King commended Ms. Wallace's hands-on direction and her important work. He mentioned a new facility that has opened in Plano, the Local Goods Center, that is preparing to partner with 5 Loaves. Together, they will work towards moving people out of homelessness and food insecurities into a position to be able to take care of themselves. They will help strengthen those that need extra assistance.

Proclamation recognizing the Sachse Parks and Recreation Departments as the recipient of the 2021 Excellence in Programming Award by the Texas Recreation & Park Society.

Mayor Felix read and presented the proclamation to Cynthia Wiseman, Recreation Manager, and Mario Bautista, Parks Foreman, in recognition of 2021 Excellence in Programming Award by the Texas Recreation & Park Society for the Pumpkin Express program.

Leisure Services Director, Lance Whitworth, added that this is a great and exciting time for the department. Ms. Wiseman and Mr. Bautista came up with the "Pumpkin Express" program, which took the Pumpkin Prowl to the people when weather did not allow the community to gather. It was so popular that they brought it back during the peak of COVID-19. He noted that the Texas Recreation & Park Society (TRAPS) award is a coveted award and this is the third time the department has been the recipient. He is so proud of his staff and the work they do for the community.

CONSENT AGENDA:

Matthew Holboke, 5511 Oakridge Drive, said,

"City Council, to a certain extent, I have to cast a little bit of blame on you. There is a white building down the road named Sachse High School, and I do believe 300 of those band members went down to Austin and placed 27th in a state-wide 6A band competition, and that deserves a shout out and it should not have to come from me. When your youths do that, you all should say something about that. As for item six, you had a bond election that was passed. I want to know what a schedule is. You've only been talking about these roads for two years, you kind of ignored what your Bond Committee said, so what is the schedule? Someone should be able to stand up and say that. And I shouldn't have to be the one that asks. Y'all should be doing that, it's what you were elected for. Voters entrusted y'all \$53 million and you better do something with it."

Councilmember Bickerstaff replied to Mr. Holboke's comments explaining that the Council did recognize the bands involved in the state competition at its last meeting.

CONSENT AGENDA: All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items

unless a Councilmember or citizen so requests.

1. Approve the minutes of the October 18, 2021, combined meeting.

Mayor Pro Tem Bickerstaff made a motion to approve the consent agenda as presented. Councilmember King seconded the motion, and it carried unanimously.

REGULAR AGENDA ITEMS:

Take any action as a result of Executive Session.

No action necessary at this time.

Receive a presentation from the Texas Attorney General's Office, consider adopting a resolution for City participation, and authorize the City Manager to enter into a negotiated settlement between the State of Texas, opioid manufacturer Johnson & Johnson, and pharmaceutical distributors: AmerisourceBergen, Cardinal Health, and McKesson.

Amanda Sanders and Brian King, from the Texas Attorney General's Office, presented the Global Opioid Settlement for the State and what it means for the City of Sachse. In the last year, Texas drug-related deaths have increased by 32%, primarily from opioids. A settlement has been made with opioid distributors, McKesson, Cardinal Health, and Amerisource Bergen (ABDC), and opioid manufacturer, Johnson & Johnson (J&J), to start providing a combined \$26 billion that will include injunctive relief and changes to the industry. Depending on the joiners to the settlement, Texas could receive up to \$1.5 billion, most of which is targeted for opioid abatement.

Mr. King gave an overview of the settlement and some of the industry changes that will be initiated. J&J has stopped manufacturing, selling, and promoting opioids and distributors will be able to communicate with each other to stop suspicious orders. He said payments will start next year and be heavily front loaded, with roughly 80% in the first two years and the remaining amount spread out over the next 18 years. The goal is to bring the most money possible to Texas. Right now, there are 128 litigating subdivisions.

The Texas Term sheet establishing the Texas Opioid Council was enacted in the 87th Session of Legislature. Mr. King and Ms. Sanders stated that 15% of the settlement amount will go directly to the subdivisions for abatement programs laid out by the Opioid Council and overseen by the subdivision itself. The other 85% of the settlement amount will go toward shared abatement programs. Sachse could see a maximum total of \$28,562.55 if Council approves joining the settlement. Mr. King explained that the Attorney General's Office is attempting to make sure the money gets to the Cities and Counties rather than being tied up in bankruptcy lawyer's fees.

Councilmember Franks made a motion to approve the item as presented. Mayor Pro Tem Bickerstaff seconded the motion, and it carried unanimously.

Presentation of Sachse Police Department holiday package theft prevention program.

Assistant Police Chief, Steven Baxter, presented the Police Department's Holiday Package Service. There is an increased risk of package theft during the holidays and PD would like to provide a safe delivery space for Sachse residents. The free service will run from November 16 to December 22. Packages will be delivered to the Police Department and stored in a secure location. To use the service, residents must set delivery for their packages as follows:

Resident Name – Sachse Police Department
3815 Sachse Road
Suite D-Attn: HPS
Sachse, TX 75048

Once the resident's transaction is complete, they must fill out the online form found on PD's page of the website that will notify PD that a delivery is on the way. Once delivered, PD will notify the resident and coordinate pickup by the resident.

Receive an overview of the Police Department staffing study.

Police Chief Sylvester presented the overview and recommendation of the patrol staffing study that began in January 2021. Sachse has experienced significant growth over the last several years and development is expected to continually increase. The Police Department has rearranged staff to minimize the need for additional patrol and to continue accommodating Sachse's call volume. However, that model will not sustain indefinitely.

Chief Sylvester introduced Eric Fritsch, Ph.D., a recognized expert in the field of police staffing. Dr. Fritsch explained that his method of study is to meet with staff to understand the organization and what is going on in the city. He also based his recommendations on data from 2019 to be more accurate. There are nationally recognized best practices and standards but he goes beyond that and evaluates three primary patrol performance objectives: response time, immediate availability of officers, and visibility in the community. The model was tested and found accurate to a high percentage.

Dr. Fritsch's evaluation found that Sachse's 16 officers are currently only able to spend roughly 11 minutes per shift on self-initiated activities (traffic stops, home checks, stopping suspicious individuals, etc.) which does not meet the industry standard of 20 minutes per shift. Supervisors are spending 20% of their shift as the primary responder to calls of service, which is much higher than industry standards of nearly zero percent. Finally, response time for officers to a call for service is four minutes, which is not seen very often and indicates that Sachse has a high level of service from the department. To maintain that level of service with a developing community, the department needs to expand. He recommended adding 10 officers over the next five years to accommodate the predicted five percent increase in call volume. The prediction was made with validated measures but as factors change, it will need to be reevaluated periodically.

Chief Sylvester pointed out several important factors to take away from the study: the recommendation was made by analyzing hard data so there is confidence in its value; immediate availability of officers is important for the community; the supervisory aspect is driven by data;

and this is a projection. The situation will evolve and it will be important to look at metrics to ensure changes are being made as necessary and the model is still relevant.

Councilmember Franks asked if overtime was considered when making the prediction. Chief Sylvester replied that overtime was not part of the model because the goal is to decrease overtime hours for officers. Councilmember Franks asked where these new officers would be found. Chief Sylvester explained that the market for new employees has changed, as have the tactics used to attract new talent. The department is being more assertive, aggressive, and innovative in its recruitment strategies to attract new officers. The Chief and his team visit local police academies to recruit and find, not just officers but, someone interested in making a commitment to the community. Councilmember Franks asked what vehicles or equipment would be needed with the additional officers. Chief Sylvester said he needed to hire the officers first and any additional equipment or vehicle requests that he brings forward in the future will be based on hard data rather than a guess or anticipation of a result. The department may also be able to extend the life of some items to offset future costs. Councilmember Lindsey asked if there were other positions that would be needed to accommodate the new officers. Chief Sylvester indicated that the most emergent need at this time is patrol officers. After that aspect is in place, the situation would be evaluated moving forward.

Councilmember King asked if this study would be used as a base model for re-evaluation and if that could be done in-house. Chief Sylvester pointed out that Dr. Fritsch's algorithms and model are proprietary and there may be a need to bring him in periodically or at some point; however, there are metrics that will be tracked by staff that will help determine if the plan is on track and sufficient. Councilmember King mentioned that he is wanting to be financially prudent when it comes to consultant fees. Chief Sylvester agreed that being careful with the budget is important and he is anticipating requesting Dr. Fritsch's assistance every couple of years for a quick evaluation, and staff has committed to evaluate the goal during yearly budget processes.

Mayor Felix asked how quickly the demand on supervisors' time would recede and allow them to focus on management rather than responding to calls. Dr. Fritsch answered that any additional patrol officers will reduce time that supervisors will need to respond to calls. The effect would be gradual but immediate.

Consider authorizing the City Manager to award the bid and execute the agreement for the construction of traffic signal installations at DeWitt Road and Ingram Road, DeWitt Road and Ranch Road, and Woodbridge Parkway and Cody Lane to Roadway Solutions, Inc. in an amount not to exceed Nine Hundred Sixty-Eight Thousand, Six Hundred Seventy-Three and No/100 Dollars (\$968,673.00).

Director of CIP and Public Works, Corey Nesbit, gave a background of the signal project and bids that came in to the City after advertisement. Five bids were received with the highest being \$1.1 million and the lowest being Roadway Solutions at \$968,673. The project will be funded from Roadway Impact Fees, General Capital Fund, and some reimbursement from Collin County for previous project savings. He explained that contractors are experiencing a 14 to 16-week lead time to obtain signal/light poles because of global supply chain issues. There may be some work the contractor can accomplish before the poles arrive, but the project should take 90 days after initiation of construction. Councilmember Howarth reminded Council that the poles for The

Station Boulevard signal took 32 weeks to arrive, making delivery time a variable. Parents would be pleased if construction can be completed before school starts. Mr. Nesbit responded that if all goes well, construction should start in April or May 2022 and would be done prior to the start of the new school year, but shipping is difficult to anticipate right now.

Councilmember Millsap noted that he would prefer construction not be started until all materials are on site so the area is not a construction zone for longer than needed while waiting for delivery. Mr. Nesbit explained that he will be working with the contractor to initiate poll and equipment orders right away and that the construction calendar would not start until most of the items are received.

Mayor Pro Tem Bickerstaff made a motion to approve the item as presented. Councilmember King seconded the motion, and it carried unanimously.

Consider an ordinance canvassing the returns and declaring the results of a bond election held in the City of Sachse on November 2, 2021.

Mayor Felix read the propositions and votes from the bond election on November 2 into record:

- Proposition A - votes for: 1,069, votes against: 456;
- Proposition B - votes for: 1,032, votes against: 494;
- Proposition C - votes for: 1,103, votes against: 424; and
- Proposition D - votes for: 901, votes against: 623.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember King seconded the motion, and it carried unanimously.

Ms. Nash noted that since the vote is officially canvassed, staff will be working in earnest to put plans together organizing the order of projects and working on design, schedule, and implementation of those projects.

Consider a resolution casting the City of Sachse's 11 vote(s) for the Collin Central Appraisal District Board of Directors (CCAD).

Ms. Granger presented the candidates nominated to the Collin Central Appraisal District Board of Directors. Council may cast their votes in any variation they choose.

Councilmember Bickerstaff made a motion to cast three votes for Earnest Burke and one each for the remaining candidates except for Wayne Mayo, who withdrew due to health reasons. Councilmember King seconded the motion, and it carried with a vote 5-2, with Councilmember Franks and Mayor Felix voting against the motion.

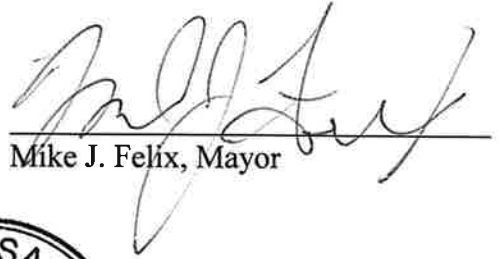
Consider a resolution casting the City of Sachse's vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District (DCAD).

Ms. Granger presented the candidates nominated to the Dallas Central Appraisal District, with Councilmember Franks being nominated by the City of Sachse.

Councilmember Howarth made a motion to cast the City's vote for Councilmember Franks. Councilmember King seconded the motion and strongly supports Councilmember Franks' representation of the small cities to the District. The motion carried unanimously.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:44 p.m.


Mike J. Felix, Mayor

ATTEST:


Leah K Granger, Interim City Secretary

