



Thursday, September 11, 2025
Parks and Recreation Board Meeting

Council Chambers
3815 Sachse Road, Building B
6:30 PM

Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, September 11, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 7, 2025, regular meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.
2. Receive an update on programs and activities at the Michael J. Felix Community Center.
3. Receive staff updates regarding current activities, special events, and personnel.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on September 5, 2025, by 12 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the August 7, 2025, regular meeting minutes.

Meeting September 11, 2025 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the August 7, 2025, Parks and Recreation Board meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented

File Attachments

- 1. Parks&RecreationBoard_Regular_Minutes_08.07.2025-unsigned

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE
AUGUST 7, 2025, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, August 7, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Jermaine McDaniel, Pat Porter, Ian Bailey, Keith Casey, Funmi Olowo.

Those absent were: Susie Whitehurst, Alex Spencer, Callie Safty.

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, August 7, at 6:30 PM to consider the following items of business:

Vice Chairperson Casey called the meeting to order at 6:33 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Whitworth offered the invocation and Mr. McDaniel led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the March 13, 2025, regular meeting minutes.

Ms. Porter made a motion to approve the minutes as presented. Mr. Bailey seconded the motion, and it carried 5–0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update on the J.K. Sachse playground projected timeline.

Mr. Whitworth informed the Board that the J.K. Sachse Playground project remains on schedule for completion by October 1, with indications that progress may be slightly ahead. A recent incident involving damage to an electrical line caused a temporary outage of the pickleball court lights; repairs are expected to be completed soon. Volleyball court lights were restored through a breaker reset. Despite the outages and summer heat, the courts continue to see regular community use. Project signage has been installed to highlight Municipal Development District (MDD) funding and sales tax support.

2. Receive an update on the Salmon Park lighting project.

Mr. Whitworth noted that the Salmon Park lighting upgrade has improved field brightness by 45 percent while reducing light spill. The project is expected to yield approximately \$8,000 in annual savings, recovering costs in about five years. After the first full month, savings appear on track, with a more accurate assessment expected after several months of operation. The new LED fixtures carry a 10-year warranty, and no neighbor complaints have been received.

3. Receive an update on programs and activities for the Parks and Recreation divisions.

Mr. Whitworth presented the recent and upcoming Parks and Recreation events. He highlighted the success of the Red, White & Blue Blast, noting increased attendance, estimated at between 12,000–15,000 people compared to 8,000–10,000 in previous years. Vendor participation also grew from 50 to approximately 80, with continued demand for additional food vendors. The event benefited from the expansion of Heritage Park, resulting in outstanding community turnout. The summer concert series also concluded successfully at J.K. Sachse Park. Upcoming events include Fall-O-Ween in October featuring a drone show and fall class registration beginning August 11.

4. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth announced that the Parks Division is fully staffed with two new maintenance technicians, bringing the team to six plus the superintendent. He also noted progress on the planned Sachse Service Center, with the selection of a Construction Manager at Risk scheduled for Council consideration on August 18.

E. Adjournment

Vice Chairperson Casey adjourned the meeting at 6:53 PM.

Susie Whitehurst, Chairperson

ATTEST:

Patricia Porter, Secretary

D. Discussion Items

Subject:	1. Discuss and receive an update on all ongoing Parks Department projects.
Meeting	September 11, 2025 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive an update on all current and ongoing projects.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff will update the Board on J.K. Sachse Park's playground installation and estimated time of completion.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on all current and ongoing projects.

File Attachments None
