



The City of  
**SACHSE**

**Monday, September 8, 2025  
Library Board Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

**A. Regular Meeting**

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1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, September 8, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 11, 2025, meeting minutes.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

**E. Adjournment**

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on September 2, 2025, by 12 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## C. Action Items

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**Subject:** 1. Consider approving the August 11, 2025, meeting minutes.

Meeting September 8, 2025 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

### **BACKGROUND**

Minutes from the August 11, 2025, Library Board regular meeting.

### **POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

### **RECOMMENDATION**

Approve the minutes as presented.

File Attachments
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1. LibraryBoard_Regular_Minutes_08.11.2025-unsigned
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## LIBRARY BOARD OF THE CITY OF SACHSE AUGUST 11, 2025, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, August 11, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Cindy Woodcock, Shanna Conde, LaWan-Dia Rhoden, Meghan Kershaw, Allyssa Loya, Betsy Urschel.

### A. Regular Meeting

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1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, August 11, 2025, at 7:00 PM to consider the following items of business:

Chairperson Rhoden called the meeting to order at 7:01 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Rhoden offered the invocation and led the pledges.

### B. Public Comment

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

### C. Action Items

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the June 9, 2025, meeting minutes.

Ms. Conde made a motion to approve the minutes as presented. Ms. Woodcock seconded the motion, and it carried 6 - 0. None voted against.

### D. Discussion Items

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Library Manager Randall Cross presented statistics and program highlights from June, as well as the Summer Reading Program. Mr. Cross announced favorable participation in the Summer Reading Challenge. He announced a successful collaboration between the Library and the Community Center to celebrate National Park and Recreation Month with a StoryWalk activity.

2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross provided an update on the status of the Library's ebook platforms. He announced that Story Times take a break in August to prepare for the fall and winter schedule. He summarized current volunteer activities and provided highlights on upcoming programs.

**E. Adjournment**

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Chairperson Rhoden adjourned the meeting at 7:18 PM.

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LaWan-Dia Rhoden, Chairperson

ATTEST:

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Cindy Woodcock, Secretary

**D. Discussion Items**

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<b>Subject:</b>	<b>1. Receive and discuss the Library Manager's monthly report.</b>
Meeting	September 8, 2025 - Library Board Meeting
Access	Public
Type	Reports, Discussion
Fiscal Impact	None
Recommended Action	Receive and discuss the Library Manager's monthly report.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

**BACKGROUND**

Staff presents statistics periodically for the Board to discuss.

**POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

**RECOMMENDATION**

Receive and discuss the Library Manager's monthly report.

File Attachments 1. Library-Monthly-Report-FY25-July
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<b>Sachse Public Library</b> <b>Monthly Report</b> <b>FY 2025 July</b>
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<i>Number of Items</i>	41980
<i>Number of Patrons</i>	15205

	2024	2025	% Change
<b>Items Added</b>	458	529	15.50%
<b>Patrons Added</b>	246	254	3.25%
<b>Total Circulation</b>	15,015	13,723	-8.60%
<b>Number of Programs</b>	40	37	-7.50%
<b>Program Attendance</b>	1,011	1,239	22.55%
<b>Door Count</b>	7,606	7,991	5.06%
<b>Internet Sessions</b>	317	301	-5.05%

Summer Sendoff Event: 572 attendees (9:00 a.m. - 1:00 p.m. gate count)

Total monthly program attendance including Sendoff Event: 1,811