



**Thursday, August 28, 2025
Animal Shelter Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Animal Shelter Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Animal Shelter Board of the City of Sachse will hold a regular meeting on Thursday, August 28, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the March 27, 2025, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update on changes to the Animal Shelter.
2. Receive an update and discuss the quarterly Animal Shelter report.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on August 22, 2025, by 12 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the March 27, 2025, meeting minutes.

Meeting August 28, 2025 - Animal Shelter Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the March 27, 2025, Animal Shelter Board meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. AnimalShelterBoard_Regular_Minutes_03.27.2025-unsigned

**ANIMAL SHELTER BOARD OF THE CITY OF SACHSE
MARCH 27, 2025, MEETING MINUTES**

The Animal Shelter Board of the City of Sachse held a regular meeting on Thursday, March 27, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: James Mathis, Brandi Petee, Janice Brooks, David Lockaby, Kim McClurg.

Those absent were: CarrollLynn Egler

A. Regular Meeting

1. Call to Order: The Animal Shelter Board of the City of Sachse will hold a regular meeting on Thursday, March 27, 2025, at 7:00 PM to consider the following items of business:

Chairperson Mathis called the meeting to order at 7:00 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. McClurg offered the invocation and Mr. Mathis led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing.

Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section. The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 22, 2024, joint meeting minutes.

Kim McClurg made a motion to approve the minutes as presented. Brandi Petee seconded the motion, and it carried 5 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update and discuss the quarterly Animal Shelter report.

Animal Shelter Services Supervisor introduced the new Animal Control Officer to the Board. She also provided a summary of the activities at the shelter in February.

E. Adjournment

Chairperson Mathis adjourned the meeting at 7:06 PM.

Jim Mathis, Chairperson

ATTEST:

Brandi Petee, Vice Chairperson



D. Discussion Items

Subject:	1. Receive an update on changes to the Animal Shelter.
Meeting	August 28, 2025 - Animal Shelter Board Meeting
Access	Public
Type	Discussion
Fiscal Impact	None
Recommended Action	Recieve an update on changes that have been made to the Animal Shelter and services.
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

Introduce new members and employees. An update will be provided on changes that have recently been made and that are under review for Animal Services and the Shelter.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recieve an update on changes that have been made to the Animal Shelter and services.

File Attachments None
