



**Thursday, August 28, 2025**  
**Animal Shelter Advisory Committee Meeting**

**Council Chambers**  
**3815 Sachse Road, Building B**  
**6:30 PM**

**Animal Shelter Advisory Committee meetings are available live and on-demand**  
**(<https://sachsetx.swagit.com/live>).**

**A. Regular Meeting**

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1. Call to Order: The Animal Shelter Advisory Committee of the City of Sachse will hold a regular meeting on Thursday, August 28, 2025, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the March 27, 2025, meeting minutes.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update on the Animal Shelter activities.
2. Review and discuss matters related to the health and safety code for the Animal Shelter.

**E. Adjournment**

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on August 22, 2025, by 12 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**C. Action Items**

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**Subject:** 1. Consider approving the March 27, 2025, meeting minutes.

Meeting August 28, 2025 - Animal Shelter Advisory Committee Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

**BACKGROUND**

Minutes from the March 27, 2025, Animal Shelter Advisory Committee meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

1. AnimalShelterAdvisoryCommittee\_Regular\_Minutes\_03.27.2025-unsigned

**ANIMAL SHELTER ADVISORY COMMITTEE OF THE CITY OF SACHSE  
MARCH 27, 2025, MEETING MINUTES**

The Animal Shelter Advisory Committee of the City of Sachse held a regular meeting on Thursday, March 27, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Animal Services Supervisor Terri O'Neal, Veterinarian Dr. Steve Pirkey, Board Member Debbie Stout, Board Member Rachel Grogan.

Those absent were: Councilmember Matt Prestenberg.

**A. Regular Meeting**

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1. Call to Order: The Animal Shelter Advisory Committee of the City of Sachse will hold a regular meeting on Thursday, March 27, 2025, at 6:30 PM to consider the following items of business

Animal Services Supervisor Terri O'Neal called the meeting to order at 6:32 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Dr. Pirkey offered the invocation and Ms. O'Neal led the pledges.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 22, 2024, joint meeting minutes.

Debbie Stout made a motion to approve the minutes as presented. Steve Pirkey seconded the motion, and it carried 4 - 0. None voted against.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update of the Animal Shelter activities.

Ms. O'Neal provided a summary of the activities at the shelter for the month of February.

2. Review and discuss matters related to the health and safety code for the Animal Shelter.

Ms. O'Neal noted that upon inspection, the quarantine room is undergoing some updates. Other than that, the shelter is in compliance with state standards. Ms. O'Neal also introduced the new Animal Services Officer.

**E. Adjournment**

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Ms. O'Neal adjourned the meeting at 6:41 PM.

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Matt Prestenberg, Chairperson

ATTEST:

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Hugo Espinoza, Animal Services Manager

**D. Discussion Items**

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**Subject:** 1. Receive an update on the Animal Shelter activities.

Meeting August 28, 2025 - Animal Shelter Advisory Committee Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Receive the update on Animal Shelter activities.

Goals Provide excellent government services to Sachse citizens.

**BACKGROUND**

Introduce new members and employees. An update will be provided on changes that have recently been made and that are under review for Animal Services and the Shelter.

**POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

**RECOMMENDATION**

Receive the update on Animal Shelter activities.

File Attachments None
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