



Thursday, August 7, 2025  
Parks and Recreation Board Meeting

Council Chambers  
3815 Sachse Road, Building B  
6:30 PM

Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

### A. Regular Meeting

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1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, August 7, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

### B. Public Comment

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

### C. Action Items

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the March 13, 2025, regular meeting minutes.

### D. Discussion Items

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Recieve an update on the J.K. Sachse playground projected time line.
2. Receive an update on the Salmon Park lighting project.
3. Receive an update on programs and activities for the Parks and Recreation divisions.
4. Receive staff updates regarding current activities, special events, and personnel.

### E. Adjournment

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on July 31, 2025, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**C. Action Items**

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**Subject:** 1. Consider approving the March 13, 2025, regular meeting minutes.

Meeting August 7, 2025 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

**BACKGROUND**

Minutes from the March 13, 2025, Parks and Recreation Board meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

- 1. Parks&RecreationBoard\_Regular\_Minutes\_03.13.2025-unsigned

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE  
MARCH 13, 2025, MEETING MINUTES**

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, March 13, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Jermaine McDaniel, Ian Bailey, Keith Casey, Susie Whitehurst, Callie Safty, Natalie Casey.

Those absent were: Pat Porter, Funmi Olowo, Alex Spencer.

**A. Regular Meeting**

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1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, March 13, at 6:30 PM to consider the following items of business:

Chairperson Whitehurst called the meeting to order at 6:33 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Whitworth offered the invocation and Mr. McDaniel led the pledges.

**B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

**C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the February 13, 2025, regular meeting minutes.

Ian Bailey made a motion to approve the minutes as presented. Jermaine McDaniel seconded the motion, and it carried 5 - 0. None voted against.

**D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.

Mr. Whitworth provided an update on ongoing Parks Department projects.

J.K. Sachse Park repairs are underway for a drinking fountain and restroom plumbing. A project to connect the splash pad's storm drain to the sewer main is in progress to address chlorine leakage. Playground equipment is ordered and expected to arrive in June, with installation starting after the summer concert series and completion anticipated by September. Heritage Park had recent wind damage to the shade structures over the bleachers. It was repaired in time for the baseball season starting Saturday. Plumbing issues were also addressed. Firefighters Park playground equipment damage was repaired, a split rail fence

was worked on and stained, and plumbing improvements included adding a heater to prevent winter damage. Joe Stone Park's new restroom is operational, new flower beds are prepped for planting, and the completed trail is in good condition. Heritage Park expansion restroom had a defective stainless-steel toilet that was temporarily replaced with a porcelain one while awaiting repairs or a warranty replacement. Despite this, the area remains popular on warmer days.

2. Receive an update on the Salmon Park light replacement to LED.

Mr. Whitworth presented an update on the Salmon Park lighting project. This project is underway and should be completed by the end of next week. The lighting and wiring have already been completed. The finishing touches are being worked on, then it will be turned back over to the City.

3. Receive an update on programs and activities at the Michael J. Felix Community Center.

Ms. Wiseman presented updates from the Community Center. Highlights included a successful Free Class Week, which attracted over 200 participants and led to several new class sign-ups. The Center plans to host this event again next year, either in the fall or spring.

Upcoming events include the following. Family Fun and Arcade Night on March 21, where families can enjoy activities like arcade games, Gaga Ball, and s'mores. Admission is a package of socks, which will be donated to Five Loaves. Arbor Day on March 29, celebrating the community's 17th year as a Tree City. So far, 16 groups and around 200 volunteers have been registered. A Movie Night at the new Heritage Park Amphitheater on April 17 featuring Wonka, with candy-themed activities starting at 8:15 PM. This will test interest in future summer events at the venue.

4. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth presented several updates to the Board. He announced the arrival of a new truck, which took approximately five months to receive following the Council's budget approval. The truck will be equipped with tinted windows and an emergency light.

He also reported on the recent mowing contract bid opening. The recommended contract, set to be awarded on April 7, might go to J. Nichols Construction, the current contractor. The contract is for one year with the option to renew for two additional years. The cost per acre remains the same as the previous contract, and overall costs will be slightly lower due to reduced acreage and the inclusion of flowerbed maintenance in the contract.

Lastly, Mr. Whitworth shared that he achieved his Certified Parks and Recreation Executive (CPRAE) certification, noting the challenge of studying for the exam.

## **E. Adjournment**

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Chairperson Whitehurst adjourned the meeting at 6:52 PM.

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Susie Whitehurst, Chairperson

ATTEST:

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Keith Casey, Vice Chairperson



## D. Discussion Items

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<b>Subject:</b>	<b>1. Recieve an update on the J.K. Sachse playground projected time line.</b>
Meeting	August 7, 2025 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive the update on the J.K. Sachse Park playground project.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

### **BACKGROUND**

The J.K. Sachse Park project is in the Phase 2B portion of construction, which includes the installation of the playground. This update will give more specific information and timelines for the project.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive the update on the J.K. Sachse Park playground project.

File Attachments None
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**D. Discussion Items**

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<b>Subject:</b>	<b>2. Receive an update on the Salmon Park lighting project.</b>
Meeting	August 7, 2025 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive the update on the Salmon Park lighting project.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

**BACKGROUND**

The City entered into an agreement with FSG to update the lighting at Salmon Park. Staff will provide an update on the continuing progress of this project.

**POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

**RECOMMENDATION**

Receive the update on the Salmon Park lighting project.

File Attachments None
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