



**Monday, August 11, 2025
Library Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, August 11, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the June 9, 2025, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on July 31, 2025, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the June 9, 2025, meeting minutes.

Meeting August 11, 2025 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the June 9, 2025, Library Board regular meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for public meetings.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

- 1. LibraryBoard_Regular_Minutes_06.09.2025-unsigned

**LIBRARY BOARD OF THE CITY OF SACHSE
JUNE 9, 2025, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, June 9, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Cindy Woodcock, Shanna Conde, LaWan-Dia Rhoden, Meghan Kershaw, Betsy Urschel.

Those absent were: Allyssa Loya.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, June 9, 2025, at 7:00 PM to consider the following items of business:

Chairperson Rhoden called the meeting to order at 7:02 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Rhoden offered the invocation and Ms. Conde led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the February 10, 2025, meeting minutes.

Ms. Woodcock made a motion to approve the minutes as presented. Ms. Conde seconded the motion, and it carried 5 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Library Manager Randall Cross presented statistics and program highlights from February through May. He announced that the Library has been up to full staff since February, when the Library Assistant position was filled. Staff had the opportunity to attend part of the Texas Library Association annual conference in April. Mr. Cross announced that the Library was awarded the 2024 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association. He also stated that the Library's annual report was reviewed by the

Texas State Libraries and Archives Commission without issue and that the Library is accredited for the next year.

2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced that the Library now offers downloadable books and audiobooks through the Libby app. He noted the origami paper crane display will remain through mid-June. He announced that the Library has a redesigned monthly newsletter that started in May. Mr. Cross outlined the Summer Reading Program and the Reading Challenge that runs through July 31. There is a reading challenge for children, teens, and adults.

E. Adjournment

Chairperson Rhoden adjourned the meeting at 7:17 PM.

LaWan-Dia Rhoden, Chairperson

ATTEST:

Cindy Woodcock, Secretary

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's monthly report.

Meeting August 11, 2025 - Library Board Meeting

Access Public

Type Reports

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's monthly report.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

- 1. Library-Monthly-Report-FY25-June



Sachse Public Library Monthly Report FY 2025 June
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<i>Number of Items</i>	41769
<i>Number of Patrons</i>	14960

	2024	2025	% Change
Items Added	172	378	119.77%
Patrons Added	287	305	6.27%
Total Circulation	13,282	13,438	1.17%
Number of Programs	32	28	-12.50%
Program Attendance	1,099	1,081	-1.64%
Door Count	6,944	7,156	3.05%
Internet Sessions	260	287	10.38%