

**CITY COUNCIL OF THE CITY OF SACHSE
MAY 19, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, May 19, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, May 19, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Millsap led the pledges.

3. Administer Oaths of Office for recently re-elected officials.

City Secretary Leah Granger administered the oaths of office to the newly re-elected officials.

4. Consider approving the May 13, 2025, special meeting minutes.

Councilmember Howarth made a motion to approve the minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

5. Consider electing the Mayor Pro Tem for 2025-2026.

Councilmember Howarth made a motion to re-elect Councilmember Franks as the Mayor Pro Tem. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

B. Recognition

1. Recognize Jennifer Nguyen, recipient of the 2025 City of Sachse Scholarship.

Mayor Bickerstaff recognized Jennifer Nguyen as the recipient of the 2025 City of Sachse Scholarship, made possible by Community Waste Disposal.

2. Recognize the success of the Tax Increment Financing Reinvestment Zone (TIRZ) #1 and the efforts of the Board members.

Mayor Bickerstaff acknowledged the success of the Tax Increment Financing Reinvestment Zone #1. He recognized Board members for their valuable role in the success of the zone and thanked them for their dedication.

3. Present a proclamation recognizing National Public Works Week.

Mayor Bickerstaff presented a proclamation to the Public Works Department in recognition of National Public Works Week and the essential part they play in the community.

4. Present a proclamation recognizing Emergency Medical Services (EMS) Week.

Mayor Bickerstaff presented a proclamation to Sachse first responders to recognize Emergency Medical Services Week.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

- Sachse resident, Matthew Holboke, addressed the Council regarding Tax Increment Financing Reinvestment Zone (TIRZ) #3, taxes, and economic incentives.
- Sachse resident, Tracy Brooks, addressed the Council regarding public interest in Muslim properties and de-annexation.
- Deniece Mason, Pastor of Pleasant Valley United Methodist Church, addressed the Council regarding a driveway entrance to their church.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced the teen stampede night on May 28 and invited everyone to attend the next Summer Nights Concert Series featuring The Alternatives Band. Councilmember Prestenberg noted that the spring vaccination clinic was a success. He mentioned that the previous featured pet, Olive, had been adopted, and introduced Sammy, the new featured pet. He encouraged the public to come meet him and the other animals at the shelter. Councilmember Millsap reminded the public that the Libby app is available for borrowing ebooks and audiobooks. Visit the City website to learn more and sign up. He also announced that the Library is celebrating Asian American, Native Hawaiian, and Pacific Islander Heritage Month. Adults are invited to kick off summer with a dip and sip social on May 22 and to join this month's book club for engaging discussion and refreshments on May 28. All adults are welcome to join the monthly book club to connect with fellow readers and delve into compelling stories. No registration required. City Manager Gina Nash welcomed new employee Joshua Burger as the newest Wastewater Maintenance Technician. She also highlighted the new core values in action: service - Chief Wade rescuing a beehive from a meter box, and excellence: Esther Weaver submitted the Heritage Park Grand Opening for the Texas Association of Municipal Information Officers Awards. The event was selected as a finalist for the "Best One-Time Special Event" award.

Mayor Bickerstaff presented Cynthia Wiseman and Jordan Beaulieu with certificates recognizing the Red, White, and Blue Blast as the "Best Annual Event" and Heritage Park as the "Best Park" as voted by Sachse News readers. He also announced that City offices will be closed on Monday, May 26, in observance of Memorial Day, the Taste of Sachse is underway

and encouraged all to dine at local restaurants, and congratulated Ms. Nash on her recent graduation from Leadership North Texas, class 16.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the May 5, 2025, regular meeting minutes.

Councilmember Buhler made a motion to approve the minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Conduct a public hearing and consider a resolution approving the 2025 Comprehensive Plan for the City of Sachse (Shaping Sachse) to provide for a comprehensive planning program, vision, and official policy for the future of the city; providing a repealing clause, and providing for an effective date.

Economic Director Jerod Potts summarized the progress and status of the 2025 Comprehensive Plan update. Reed Cleeter, Kimley Horn Project Manager, expressed thanks to the Council, staff, and the community for participating in the process of updating the comprehensive plan. He reviewed different aspects of the plan that are being pursued, such as land use, mobility, thoroughfares, and parks, trails, and open space.

The public hearing was opened at 7:34 PM. Sachse resident, Matthew Holboke, addressed the Council regarding the alignment of Sachse Road, right-of-way, and different aspects of the Comprehensive plan. The public hearing was closed at 7:37 PM.

Councilmembers asked clarifying questions. In response, it was emphasized that the document is intended to be a guide for future decision-making but not intended to be inflexible. It is important to revisit the document in the future and consider how the community is responding. The City has benefited from the 2017 Comprehensive Plan and the updated document builds on those strengths and recommends adjustments where appropriate.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

2. Consider authorizing the Executive Director of the Sachse Economic Development Corporation (EDC) to negotiate and enter into a contract with Civic Solutions Partnership LLC for the development of an economic development strategic plan, in the amount not to exceed One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00).

Mr. Potts reviewed the process of the Economic Development Strategic Plan and the process used to find the consultant. Ms. Nash noted that previous plans focused on internal structure and goals for the Economic Development Corporation (EDC) to address things that were not being done at the time. The current process is intended to work in concert with the updated

Comprehensive Plan and move the city to the next level. Councilmember Howarth added that this plan was born out of the EDC's desire for an actionable plan. It should be more focused than the previous approach.

Sachse resident, Matthew Holboke, addressed the Council regarding the purpose of the plan and cost versus reward.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

3. Consider a resolution authorizing the Chief of Police to apply for grant funding from the Motor Vehicle Crime Prevention Authority (MVCPA) to provide financial support for economic motor vehicle theft, including catalytic converter theft; and authorizing the Chief of Police to act on the City's behalf to administer the grant; Assistant Chief of Police Steven Baxter to act as Program Director; David Baldwin to act as Financial Officer; and pledging that the City will comply with the MVCPA's grant requirements; and providing for an effective date.

Chief Sylvester provided an overview of a grant from the Motor Vehicle Crime Prevention Authority (MVCPA) to provide funding for a system to help prevent crime. He specified that it is not used for traffic enforcement nor is the data maintained. It has already been tested and used to apprehend a violent offender and address an Amber Alert. He is aiming for coverage in the community as a whole, not for residential streets. The devices can be moved, though there is a fee to change the locations. Now that technology has evolved and surrounding communities have found it useful, he would like to test the system in Sachse. He emphasized that data is never sold and only used for crime prevention. Joe Gorfida, City Attorney, noted that the contract is very specific about using the data for law enforcement only.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

4. Consider appointments of Council liaisons to the City's boards and commission.

Councilmember Prestenberg made a motion to approve liaisons as noted. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

- Mayor Bickerstaff: North Texas Tollway Authority, North Central Texas Council of Governments, NCT911
- Mayor Pro Tem Franks: Dallas Central Appraisal District
- Councilmember Howarth: Economic Development Corporation Board
- Councilmember Millsap: Library Board
- Councilmember Lindsey: Planning and Zoning Commission
- Councilmember Buhler: Parks and Recreation Board, Municipal Development District Board, and the Wylie ISD
- Councilmember Prestenberg: Garland ISD, Animal Shelter Board, and voting member of the Animal Shelter Advisory Committee

G. Discussion Items

These items are for Council and staff to discuss as needed. Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.

1. Receive a presentation on the results of the 2024 Stormwater Rate Study (D-24-20) findings.

Matthew Garret from NewGen Solutions discussed the City's stormwater utility needs, revenues that fund any improvements or needs, and billing. He reviewed the billing rates for surrounding cities and noted that the current rate will not be enough to help offset planned future capital projects. He outlined a stepped approach for Council to consider increasing revenues to help pay for sustaining the system and future improvements. Councilmembers discussed the rates and their concerns and provided staff with direction. Director of Public Works and CIP Corey Nesbit noted that drainage projects are currently funded by the general fund and revenues generated from the billing rate discussed are only for capital projects and are not used to cover operations. Ms. Nash said staff will evaluate other options and present it with the budget process.

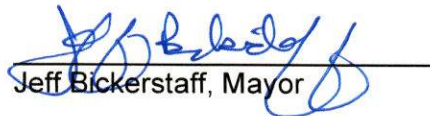
Councilmember Lindsey and Mayor Pro Tem Franks would prefer a slower increase to rates. Councilmember Millsap is not in favor of increasing rates. Mayor Bickerstaff and Councilmembers Howarth, Buhler, and Prestenberg were in favor of the layout that Mr. Garret presented.

2. Receive an update from Baker Tilly on the results of the compensation study and provide guidance regarding market placement and implementation strategy.

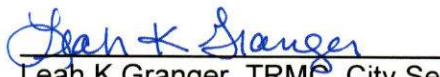
Sarah Towne, with Baker Tilly, presented the compensation study to Council. The goal was to assess the City of Sachse's employment positions and design a compensation system that is internally equitable and market competitive. She gave an overview of the process used to study current positions and consider how they should be compared to each other. Ms. Towne emphasized that this process measures the position and not the person in the role, in order to be unbiased and compliant with the Equal Federal Pay Act. During the process, Council chose ten new public-peer organizations to serve as comparator cities moving forward. Ms. Towne compared the current and proposed pay plans. She then outlined implementation scenarios for Council to contemplate. Council asked clarifying questions and remarked if they were interested in the City being a lead-, mid-, or lag-market organization. Mayor Bickerstaff and Councilmember Lindsey would like to be a lead-market City. Mayor Pro Tem Franks would like to be a lead- or mid-market City. Councilmember Millsap prefers the idea of being a lag- or mid-market City. Councilmembers Buhler, Howarth, and Prestenberg would like to see how the different options fit into the budget before indicating their preference.

H. Adjournment

Mayor Bickerstaff adjourned the meeting at 10:20 PM.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, TRMC, City Secretary

