



Monday, June 2, 2025  
City Council Meeting

City Council Chambers  
3815-B Sachse Road  
6:30 PM

City Council meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

#### **A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, June 2, 2025, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

#### **B. Recognition**

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1. Present a proclamation recognizing June 1 through July 31, 2025, as Summer Reading 2025 in the City of Sachse.

#### **C. Public Comment**

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

#### **D. Council/Staff Reports and Updates**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

#### **E. Consent Agenda**

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the May 19, 2025, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending April 30, 2025.
3. Accept the Quarterly Budget and Investment Reports for the quarter ending March 31, 2025.

#### **F. Action Items**

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Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Receive early resident and stakeholder input regarding the fiscal year 2025-2026 budget.
2. Conduct a public hearing to consider approval of an ordinance amending the Use and Development Regulations of Tract C-3 of Planned Development No. 19 relating to the use and development of lots 1A and 2A, Block A, Woodbridge Commons Phase 2, City of Sachse, Collin County, Texas, located at 8005 and 8015 Woodbridge Parkway to allow for an accessory use of drone delivery hub for grocery stores; approving development regulations; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and providing for an effective date.

### **G. Discussion Items**

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update on Sachse Road Phase 2 Design, BP-21-A01.
2. Receive an update on Williford Road Design, BP-21-B03.

### **H. Executive Session**

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the review of the Alternate Municipal Judge.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.
3. The City Council shall convene into executive session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: regarding the mid-year review of the City Manager.

### **I. Action Resulting from Executive Session**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of executive session regarding the review of the Alternate Municipal Judge.
2. Take any action as a result of executive session regarding the wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.
3. Take any action as a result of executive session regarding the mid-year review of the City Manager.

### **J. Adjournment**

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on May 30, 2025, by 12 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



## B. Recognition

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**Subject:** 1. Present a proclamation recognizing June 1 through July 31, 2025, as Summer Reading 2025 in the City of Sachse.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing Summer Reading 2025.

Goals

### **BACKGROUND**

Each year, the Sachse Public Library encourages literacy, education, and lifelong learning by hosting an annual Summer Reading Challenge for children, teens, and adults. The theme for Summer Reading 2025 is "Color our World," and the Sachse Public Library invites residents and readers of all ages to participate from June 1 through July 31, 2025.

Library Services Manager Randall Cross will accept the proclamation.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing Summer Reading 2025.

#### File Attachments

1. Proclamation\_Summer Reading 2025

# *Proclamation*

**WHEREAS**, the mission of the Sachse Public Library is to link people to the world by enriching lives, creating community, and inspiring curiosity; and

**WHEREAS**, the Sachse Public Library provides an annual Summer Reading Program with a variety of special activities featuring music, science, animals, crafts, games, and much more for residents and readers of all ages; and

**WHEREAS**, the theme for the 2025 Summer Reading Program is “Color our World;” whether embarking on a journey of art and creativity or finding inspiration in new literary worlds, your local library is the place to embrace the beauty of art in all its forms; and

**WHEREAS**, kids, teens, and adults are invited to participate in age-appropriate reading challenges and can earn prizes and entries into grand prize drawings after completing the Summer Reading Challenge; and

**NOW, THEREFORE**, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim June 1 through July 31, 2025, as

## **Summer Reading 2025**

in Sachse and encourage all residents to participate in the Summer Reading Challenge.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 2<sup>nd</sup> day of June 2025.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## E. Consent Agenda

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**Subject:** 1. Approve the May 19, 2025, meeting minutes.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

### **BACKGROUND**

Minutes from the May 19, 2025, Council regular meeting.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Approve the minutes as presented.

#### File Attachments

1. CityCouncil\_Regular\_Minutes\_05.19.2025-unsigned

**CITY COUNCIL OF THE CITY OF SACHSE  
MAY 19, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, May 19, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

**A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, May 19, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Millsap led the pledges.

3. Administer Oaths of Office for recently re-elected officials.

City Secretary Leah Granger administered the oaths of office to the newly re-elected officials.

4. Consider approving the May 13, 2025, special meeting minutes.

Councilmember Howarth made a motion to approve the minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

5. Consider electing the Mayor Pro Tem for 2025-2026.

Councilmember Howarth made a motion to re-elect Councilmember Franks as the Mayor Pro Tem. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

**B. Recognition**

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1. Recognize Jennifer Nguyen, recipient of the 2025 City of Sachse Scholarship.

Mayor Bickerstaff recognized Jennifer Nguyen as the recipient of the 2025 City of Sachse Scholarship, made possible by Community Waste Disposal.

2. Recognize the success of the Tax Increment Financing Reinvestment Zone (TIRZ) #1 and the efforts of the Board members.

Mayor Bickerstaff acknowledged the success of the Tax Increment Financing Reinvestment Zone #1. He recognized Board members for their valuable role in the success of the zone and thanked them for their dedication.

3. Present a proclamation recognizing National Public Works Week.

Mayor Bickerstaff presented a proclamation to the Public Works Department in recognition of National Public Works Week and the essential part they play in the community.

4. Present a proclamation recognizing Emergency Medical Services (EMS) Week.

Mayor Bickerstaff presented a proclamation to Sachse first responders to recognize Emergency Medical Services Week.

### C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

- Sachse resident, Matthew Holboke, addressed the Council regarding Tax Increment Financing Reinvestment Zone (TIRZ) #3, taxes, and economic incentives.
- Sachse resident, Tracy Brooks, addressed the Council regarding public interest in Muslim properties and de-annexation.
- Deniece Mason, Pastor of Pleasant Valley United Methodist Church, addressed the Council regarding a driveway entrance to their church.

### D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced the teen stampede night on May 28 and invited everyone to attend the next Summer Nights Concert Series featuring The Alternatives Band.

Councilmember Prestenberg noted that the spring vaccination clinic was a success. He mentioned that the previous featured pet, Olive, had been adopted, and introduced Sammy, the new featured pet. He encouraged the public to come meet him and the other animals at the shelter. Councilmember Millsap reminded the public that the Libby app is available for borrowing ebooks and audiobooks. Visit the City website to learn more and sign up. He also announced that the Library is celebrating Asian American, Native Hawaiian, and Pacific Islander Heritage Month. Adults are invited to kick off summer with a dip and sip social on May 22 and to join this month's book club for engaging discussion and refreshments on May 28. All adults are welcome to join the monthly book club to connect with fellow readers and delve into compelling stories. No registration required. City Manager Gina Nash welcomed new employee Joshua Burger as the newest Wastewater Maintenance Technician. She also highlighted the new core values in action: service - Chief Wade rescuing a beehive from a meter box, and excellence: Esther Weaver submitted the Heritage Park Grand Opening for the Texas Association of Municipal Information Officers Awards. The event was selected as a finalist for the "Best One-Time Special Event" award.

Mayor Bickerstaff presented Cynthia Wiseman and Jordan Beaulieu with certificates recognizing the Red, White, and Blue Blast as the "Best Annual Event" and Heritage Park as the "Best Park" as voted by Sachse News readers. He also announced that City offices will be closed on Monday, May 26, in observance of Memorial Day, the Taste of Sachse is underway

and encouraged all to dine at local restaurants, and congratulated Ms. Nash on her recent graduation from Leadership North Texas, class 16.

### **E. Consent Agenda**

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the May 5, 2025, regular meeting minutes.

Councilmember Buhler made a motion to approve the minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

### **F. Action Items**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Conduct a public hearing and consider a resolution approving the 2025 Comprehensive Plan for the City of Sachse (Shaping Sachse) to provide for a comprehensive planning program, vision, and official policy for the future of the city; providing a repealing clause, and providing for an effective date.

Economic Director Jerod Potts summarized the progress and status of the 2025 Comprehensive Plan update. Reed Cleeter, Kimley Horn Project Manager, expressed thanks to the Council, staff, and the community for participating in the process of updating the comprehensive plan. He reviewed different aspects of the plan that are being pursued, such as land use, mobility, thoroughfares, and parks, trails, and open space.

The public hearing was opened at 7:34 PM. Sachse resident, Matthew Holboke, addressed the Council regarding the alignment of Sachse Road, right-of-way, and different aspects of the Comprehensive plan. The public hearing was closed at 7:37 PM.

Councilmembers asked clarifying questions. In response, it was emphasized that the document is intended to be a guide for future decision-making but not intended to be inflexible. It is important to revisit the document in the future and consider how the community is responding. The City has benefited from the 2017 Comprehensive Plan and the updated document builds on those strengths and recommends adjustments where appropriate.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

2. Consider authorizing the Executive Director of the Sachse Economic Development Corporation (EDC) to negotiate and enter into a contract with Civic Solutions Partnership LLC for the development of an economic development strategic plan, in the amount not to exceed One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00).

Mr. Potts reviewed the process of the Economic Development Strategic Plan and the process used to find the consultant. Ms. Nash noted that previous plans focused on internal structure and goals for the Economic Development Corporation (EDC) to address things that were not being done at the time. The current process is intended to work in concert with the updated

Comprehensive Plan and move the city to the next level. Councilmember Howarth added that this plan was born out of the EDC's desire for an actionable plan. It should be more focused than the previous approach.

Sachse resident, Matthew Holboke, addressed the Council regarding the purpose of the plan and cost versus reward.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

3. Consider a resolution authorizing the Chief of Police to apply for grant funding from the Motor Vehicle Crime Prevention Authority (MVCPA) to provide financial support for economic motor vehicle theft, including catalytic converter theft; and authorizing the Chief of Police to act on the City's behalf to administer the grant; Assistant Chief of Police Steven Baxter to act as Program Director; David Baldwin to act as Financial Officer; and pledging that the City will comply with the MVCPA's grant requirements; and providing for an effective date.

Chief Sylvester provided an overview of a grant from the Motor Vehicle Crime Prevention Authority (MVCPA) to provide funding for a system to help prevent crime. He specified that it is not used for traffic enforcement nor is the data maintained. It has already been tested and used to apprehend a violent offender and address an Amber Alert. He is aiming for coverage in the community as a whole, not for residential streets. The devices can be moved, though there is a fee to change the locations. Now that technology has evolved and surrounding communities have found it useful, he would like to test the system in Sachse. He emphasized that data is never sold and only used for crime prevention. Joe Gorfida, City Attorney, noted that the contract is very specific about using the data for law enforcement only.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

4. Consider appointments of Council liaisons to the City's boards and commission.

Councilmember Prestenberg made a motion to approve liaisons as noted. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

- Mayor Bickerstaff: North Texas Tollway Authority, North Central Texas Council of Governments, NCT911
- Mayor Pro Tem Franks: Dallas Central Appraisal District
- Councilmember Howarth: Economic Development Corporation Board
- Councilmember Millsap: Library Board
- Councilmember Lindsey: Planning and Zoning Commission
- Councilmember Buhler: Parks and Recreation Board, Municipal Development District Board, and the Wylie ISD
- Councilmember Prestenberg: Garland ISD, Animal Shelter Board, and voting member of the Animal Shelter Advisory Committee

## **G. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive a presentation on the results of the 2024 Stormwater Rate Study (D-24-20) findings.

Matthew Garret from NewGen Solutions discussed the City's stormwater utility needs, revenues that fund any improvements or needs, and billing. He reviewed the billing rates for surrounding cities and noted that the current rate will not be enough to help offset planned future capital projects. He outlined a stepped approach for Council to consider increasing revenues to help pay for sustaining the system and future improvements. Councilmembers discussed the rates and their concerns and provided staff with direction. Director of Public Works and CIP Corey Nesbit noted that drainage projects are currently funded by the general fund and revenues generated from the billing rate discussed are only for capital projects and are not used to cover operations. Ms. Nash said staff will evaluate other options and present it with the budget process.

Councilmember Lindsey and Mayor Pro Tem Franks would prefer a slower increase to rates. Councilmember Millsap is not in favor of increasing rates. Mayor Bickerstaff and Councilmembers Howarth, Buhler, and Prestenberg were in favor of the layout that Mr. Garret presented.

2. Receive an update from Baker Tilly on the results of the compensation study and provide guidance regarding market placement and implementation strategy.

Sarah Towne, with Baker Tilly, presented the compensation study to Council. The goal was to assess the City of Sachse's employment positions and design a compensation system that is internally equitable and market competitive. She gave an overview of the process used to study current positions and consider how they should be compared to each other. Ms. Towne emphasized that this process measures the position and not the person in the role, in order to be unbiased and compliant with the Equal Federal Pay Act. During the process, Council chose ten new public-peer organizations to serve as comparator cities moving forward. Ms. Towne compared the current and proposed pay plans. She then outlined implementation scenarios for Council to contemplate. Council asked clarifying questions and remarked if they were interested in the City being a lead-, mid-, or lag-market organization. Mayor Bickerstaff and Councilmember Lindsey would like to be a lead-market City. Mayor Pro Tem Franks would like to be a lead- or mid-market City. Councilmember Millsap prefers the idea of being a lag- or mid-market City. Councilmembers Buhler, Howarth, and Prestenberg would like to see how the different options fit into the budget before indicating their preference.

## **H. Adjournment**

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Mayor Bickerstaff adjourned the meeting at 10:20 PM.

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Jeff Bickerstaff, Mayor

ATTEST:

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Leah K Granger, TRMC, City Secretary



## E. Consent Agenda

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|                    |                                                                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>2. Accept the monthly revenue and expenditure report for the period ending April 30, 2025.</b>                  |
| Meeting            | June 2, 2025 - City Council Meeting                                                                                |
| Access             | Public                                                                                                             |
| Type               | Action (Consent)                                                                                                   |
| Fiscal Impact      | None                                                                                                               |
| Recommended Action | Accept the monthly revenue and expenditure report for the period ending April 30, 2025.                            |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency. |

### **BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District. Also included is a report of year-to-date sales tax revenue through May 2025.

### **POLICY CONSIDERATIONS**

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

### **RECOMMENDATION**

Accept the monthly revenue and expenditure report for the period ending April 30, 2025.

#### File Attachments

1. All Funds April 2025
2. Sales Tax Report May 2025

# City of Sachse

## Monthly Revenue and Expenditure Report

April 30, 2025 (Unaudited)

### GENERAL FUND

|                                        | 58% of Year Completed |                      |               |                         |      |
|----------------------------------------|-----------------------|----------------------|---------------|-------------------------|------|
|                                        | Annual Budget*        | Current Month Actual | YTD Actuals   | YTD Actuals % of Budget | Note |
| Revenue Summary                        |                       |                      |               |                         |      |
| Property Tax                           | \$ 18,171,765         | \$ (2,129,506)       | \$ 17,684,249 | 97%                     | A    |
| Sales Tax                              | 3,215,000             | 210,148              | 1,773,634     | 55%                     |      |
| Franchise Fees                         | 2,230,711             | 206,298              | 1,281,061     | 57%                     |      |
| Licenses and Permits                   | 1,100,500             | 27,344               | 155,182       | 14%                     | B    |
| Service Fees                           | 1,791,920             | 84,920               | 707,563       | 39%                     | C    |
| Fines                                  | 260,000               | 27,096               | 203,673       | 78%                     | D    |
| Interest Income                        | 670,000               | 57,175               | 370,935       | 55%                     | E    |
| Miscellaneous Income                   | 758,431               | 81,607               | 929,797       | 123%                    | F    |
| Intergovernmental Revenue              | 1,646,291             | 135,255              | 970,355       | 59%                     |      |
| Total Revenue                          | \$ 29,844,618         | \$ (1,299,663)       | \$ 24,076,449 | 81%                     |      |
| Expenditure Summary                    |                       |                      |               |                         |      |
| Animal Services                        | \$ 329,671            | \$ 26,596            | \$ 194,802    | 59%                     |      |
| City Manager                           | 1,062,408             | 87,379               | 619,253       | 58%                     |      |
| City Secretary                         | 315,001               | 27,284               | 186,386       | 59%                     |      |
| Combined Services                      | 648,619               | 21,642               | 467,940       | 72%                     | G    |
| Development Services                   | 1,318,635             | 58,243               | 484,056       | 37%                     | H    |
| Engineering                            | 385,718               | 26,028               | 240,672       | 62%                     | I    |
| Facilities Maintenance                 | 774,696               | 52,262               | 474,863       | 61%                     | J    |
| Finance                                | 1,011,392             | 51,947               | 624,930       | 62%                     | K    |
| Fire-Rescue                            | 7,752,170             | 615,142              | 4,895,353     | 63%                     | L    |
| Human Resources                        | 637,401               | 45,318               | 340,193       | 53%                     |      |
| Information Technology                 | 1,400,042             | 77,825               | 932,161       | 67%                     | M    |
| Library                                | 867,911               | 60,870               | 455,549       | 52%                     | N    |
| Municipal Court                        | 322,386               | 21,373               | 194,939       | 60%                     |      |
| Neighborhood Services                  | 432,959               | 18,161               | 213,779       | 49%                     | O    |
| Parks                                  | 1,613,475             | 138,077              | 855,986       | 53%                     | P    |
| Police                                 | 7,613,500             | 584,424              | 4,615,876     | 61%                     |      |
| Recreation                             | 885,750               | 60,938               | 529,717       | 60%                     |      |
| Senior Activity Center                 | 221,923               | 15,600               | 120,795       | 54%                     |      |
| Streets                                | 2,185,812             | 166,989              | 1,242,208     | 57%                     |      |
| Total Expenditures                     | \$ 29,779,469         | \$ 2,156,099         | \$ 17,689,458 | 59%                     |      |
| Revenue Over/(Under) Expenses          | \$ 65,149             | \$ (3,455,763)       | \$ 6,386,991  |                         | Q    |
| Beginning Fund Balance October 1, 2024 |                       |                      | \$ 8,927,419  |                         |      |

\*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025 & internal budget vacancy amendment.

See following page for explanation of major variances

**Explanation of General Fund Major Variances:**

- A** Property Tax receipts peak in December and January- Reflects April transfer to TIRZ
- B** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- C** Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction
- D** Municipal Court Fines trending to exceed budget due to increased volume of conservatively budgeted revenue
- E** Interest revenue trending low due to lower fund balance prior to receipt of bulk of property tax collections
- F** Revenue collections include unbudgeted storm damage reimbursement (\$359K) and TML insurance recoveries (\$146K)
- G** Insurance expense and administrative vehicle purchase timing increases YTD % of Budget spent trend.
- H** Professional Services timing and vacancy savings decreases YTD % of Budget spent trend
- I** Maintenance and Support Contract timing increases YTD % of Budget spent trend
- J** Expenses trending to exceed "YTD Actuals % of Budget" spend primarily due to Building Repairs and Maintenance and Maintenance and Support Contracts expense timing
- K** Expenses trending high due to timing of software licenses, auditor services, and property appraisal services
- L** Expenses exceed "YTD Actuals % of Budget" spend primarily due to Overtime, Vehicle Repair & Maintenance, Bunker Gear, Medical Supplies, and Maintenance and Support Contract expenses
- M** Hardware and Software Upgrades and Software Licensing timing increases YTD % of Budget spent trend
- N** Library Materials (Books, Magazines, etc.) expense timing decreases YTD % of Budget spent trend
- O** Maintenance and Support Contracts expense timing decreases YTD % of Budget spent trend
- P** Contract Mowing Service expense timing decreases YTD % of Budget spent trend
- Q** Current Month Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

April 30, 2025 (Unaudited)

### UTILITY FUND

|                                               |                        | Current Month       |                      | 58% of Year Completed |             |          |
|-----------------------------------------------|------------------------|---------------------|----------------------|-----------------------|-------------|----------|
|                                               | Annual Budget*         | Actual              | YTD Actuals          | YTD Actuals           | % of Budget | Note     |
| <b>Revenue Summary</b>                        |                        |                     |                      |                       |             |          |
| Water Revenue                                 | \$ 10,277,340          | \$ 3,088,356        | \$ 7,355,605         | 72%                   |             | <b>A</b> |
| Sewer Revenue                                 | 6,817,161              | 601,352             | 4,223,011            | 62%                   |             |          |
| Drainage Revenue                              | 265,000                | 19,804              | 138,184              | 52%                   |             | <b>B</b> |
| Fees                                          | 228,500                | 14,444              | 206,722              | 90%                   |             | <b>C</b> |
| Interest Income                               | 870,000                | 89,812              | 627,658              | 72%                   |             | <b>D</b> |
| Intergovernmental Revenue                     | 700,000                | 58,333              | 408,331              | 58%                   |             |          |
| <b>Total Revenue</b>                          | <b>\$ 19,158,001</b>   | <b>\$ 3,872,100</b> | <b>\$ 12,959,510</b> | <b>68%</b>            |             |          |
| <b>Expenditure Summary</b>                    |                        |                     |                      |                       |             |          |
|                                               |                        | -                   |                      |                       |             |          |
| Utility Administration                        | \$ 609,887             | \$ 59,823           | \$ 405,073           | 66%                   |             | <b>E</b> |
| Water                                         | 10,887,436             | 760,720             | 5,555,621            | 51%                   |             | <b>F</b> |
| Sewer                                         | 17,646,826             | 501,560             | 4,380,146            | 25%                   |             | <b>G</b> |
| Stormwater Projects                           | 1,227,890              | 1,403               | 2,663                | 0%                    |             | <b>H</b> |
| <b>Total Expenditures</b>                     | <b>\$ 30,372,039</b>   | <b>\$ 1,323,506</b> | <b>\$ 10,343,502</b> | <b>34%</b>            |             |          |
| <b>Revenue Over/(Under) Expenses</b>          | <b>\$ (11,214,038)</b> | <b>\$ 2,548,594</b> | <b>\$ 2,616,008</b>  |                       |             |          |
| <b>Beginning Fund Balance October 1, 2024</b> |                        |                     | <b>\$ 23,998,432</b> |                       |             |          |

\*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025.

#### Explanation of Major Variances:

- A** Water Revenue collection variance at current point in the year is due to seasonality
- B** Drainage Revenue collections exceed prior year collections- Variance primarily due to assertive budgeting
- C** Reflects migration of Utility Administration collections balance due to migration of financial system
- D** Interest revenue trending strong due to favorable interest rates and strong fund balance due to timing of capital projects
- E** Credit Card Processing Fees on pace to exceed \$192K line-item budget
- F** Water expenses trending low due to timing of capital project expenses
- G** Sewer expenses trending low due to timing of capital project expenses
- H** Stormwater Project expenses trending low due to timing of capital project expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

April 30, 2025 (Unaudited)

### SACHSE ECONOMIC DEVELOPMENT CORPORATION

|                                               | 58% of Year Completed |                      |                     |                         | Note     |
|-----------------------------------------------|-----------------------|----------------------|---------------------|-------------------------|----------|
|                                               | Annual Budget         | Current Month Actual | YTD Actuals         | YTD Actuals % of Budget |          |
| <b>Revenue Summary</b>                        |                       |                      |                     |                         |          |
| Sales Tax                                     | \$ 1,610,000          | \$ 101,808           | \$ 864,391          | 54%                     |          |
| Other Income                                  | 16,000                | -                    | 1,143               | 7%                      | <b>A</b> |
| Interest Income                               | 260,000               | 22,155               | 166,487             | 64%                     |          |
| <b>Total Revenue</b>                          | <b>\$ 1,886,000</b>   | <b>\$ 123,964</b>    | <b>\$ 1,032,021</b> | <b>55%</b>              |          |
| <b>Expenditure Summary</b>                    |                       |                      |                     |                         |          |
| Expenditures                                  | \$ 2,180,980          | \$ 71,248            | \$ 1,404,409        | 64%                     | <b>B</b> |
| <b>Total Expenditures</b>                     | <b>\$ 2,180,980</b>   | <b>\$ 71,248</b>     | <b>\$ 1,404,409</b> | <b>64%</b>              |          |
| <b>Revenue Over/(Under) Expenses</b>          | <b>\$ (294,980)</b>   | <b>\$ 52,715</b>     | <b>\$ (372,388)</b> |                         | <b>C</b> |
| <b>Beginning Fund Balance October 1, 2024</b> |                       |                      | <b>\$ 6,527,603</b> |                         |          |

#### Explanation of Major Variances:

- A** Garland ISD grant and auction proceeds anticipated to be received later in the fiscal year
- B** Infrastructure Grant expenditures timing increases YTD % of Budget spent trend
- C** YTD Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

April 30, 2025 (Unaudited)

### DEBT SERVICE FUND

|                                        |               |               | 58% of Year Completed |             |      |
|----------------------------------------|---------------|---------------|-----------------------|-------------|------|
|                                        |               | Current Month |                       | YTD Actuals |      |
|                                        | Annual Budget | Actual        | YTD Actuals           | % of Budget | Note |
| Revenue Summary                        |               |               |                       |             |      |
| Property Tax                           | \$ 7,732,361  | \$ (906,233)  | \$ 7,526,756          | 97%         | A    |
| Interest Income                        | 180,000       | 10,958        | 108,205               | 60%         |      |
| Transfers and Contingencies            | -             | -             | 40,567                | -           | B    |
| Total Revenue                          | \$ 7,912,361  | \$ (895,275)  | \$ 7,675,529          | 97%         |      |
| Expenditure Summary                    |               |               |                       |             |      |
| Fees                                   | \$ 1,000      | \$ -          | \$ 2,480              | 248%        | C    |
| Principal                              | 4,975,000     | -             | 5,120,000             | 103%        |      |
| Interest                               | 2,731,088     | -             | 1,236,149             | 45%         | D    |
| Total Expenditures                     | \$ 7,707,088  | \$ -          | \$ 6,358,629          | 83%         |      |
| Revenue Over/(Under) Expenses          | \$ 205,273    | \$ (895,275)  | \$ 1,316,900          |             |      |
| Beginning Fund Balance October 1, 2024 |               |               | \$ 1,622,664          |             |      |

#### Explanation of Major Variances:

- A Property Tax receipts peak in December and January- Reflects April transfer to TIRZ
- B Closing out of 2021 Tax Note project transfers remaining funds from the General VERF Fund
- C Principal payments are primarily due in February
- D Interest payments are primarily due in February and August

# City of Sachse

## Monthly Revenue and Expenditure Report

April 30, 2025 (Unaudited)

### MUNICIPAL DEVELOPMENT DISTRICT

|                                               | 58% of Year Completed |                  |                   |             |          |
|-----------------------------------------------|-----------------------|------------------|-------------------|-------------|----------|
|                                               | Current Month         |                  | YTD Actuals       |             |          |
|                                               | Annual Budget*        | Actual           | YTD Actuals       | % of Budget | Note     |
| <b>Revenue Summary</b>                        |                       |                  |                   |             |          |
| Sales Tax                                     | \$ 800,000            | \$ 49,589        | \$ 419,889        | 52%         | <b>A</b> |
| Interest Income                               | 20,000                | 3,526            | 20,433            | 102%        | <b>B</b> |
| <b>Total Revenue</b>                          | <b>\$ 820,000</b>     | <b>\$ 53,115</b> | <b>\$ 440,322</b> | <b>54%</b>  |          |
| <b>Expenditure Summary</b>                    |                       |                  |                   |             |          |
| Expenditures                                  | \$ 1,530,165          | \$ 724           | \$ 72,203         | 5%          | <b>C</b> |
| <b>Total Expenditures</b>                     | <b>\$ 1,530,165</b>   | <b>\$ 724</b>    | <b>\$ 72,203</b>  | <b>5%</b>   |          |
| <b>Revenue Over/(Under) Expenses</b>          | <b>\$ (710,165)</b>   | <b>\$ 52,391</b> | <b>\$ 368,119</b> |             |          |
| <b>Beginning Fund Balance October 1, 2024</b> |                       |                  | <b>\$ 688,703</b> |             |          |

\*Includes City Council-approved budget amendment - O-2025-06, April 21, 2025.

#### Explanation of Major Variances:

- A** Sales Tax collection variance primarily due to aggressive budget
- B** Interest revenue trending strong due to favorable interest rates
- C** Reflects J.K. Sachse Park construction expenditures in current reporting period

# CITY OF SACHSE

## 2024/2025 SALES TAX REPORT

| FY 2025     |                         |                  |                        |                 |                                    |                                   |                |                         |             | FY 2024               |                    |
|-------------|-------------------------|------------------|------------------------|-----------------|------------------------------------|-----------------------------------|----------------|-------------------------|-------------|-----------------------|--------------------|
|             | Municipal<br>Dev. Dist. | Street<br>Maint. | Economic<br>Dev. Corp. | General<br>Fund |                                    |                                   |                | Total <sup>1</sup>      |             | General<br>Fund       | Total <sup>1</sup> |
|             |                         |                  |                        |                 | Monthly<br>Growth Over<br>Prior Yr | Year-To-Date (YTD)<br>Collections | % of<br>Budget | Growth Over<br>Prior Yr |             | Year-To-Date<br>(YTD) |                    |
| Month       | 0.25%                   | 0.25%            | 0.50%                  | 1.00%           |                                    |                                   |                |                         | 2.00%       |                       | 2.00%              |
| October     | \$60,644                | \$61,721         | \$123,442              | \$246,884       | 12%                                | \$246,884                         | 8%             | 12%                     | \$492,690   | \$221,133             | \$440,717          |
| November    | 58,657                  | 60,798           | 121,596                | 243,193         | -12%                               | 490,077                           | 15%            | -1%                     | 484,245     | 496,825               | 548,968            |
| December    | 57,089                  | 58,950           | 117,901                | 235,802         | 4%                                 | 725,878                           | 23%            | 0%                      | 469,742     | 723,756               | 452,883            |
| January     | 56,245                  | 58,285           | 116,569                | 233,138         | 0%                                 | 959,016                           | 30%            | 0%                      | 464,237     | 957,558               | 466,585            |
| February    | 88,182                  | 90,981           | 181,961                | 363,922         | 14%                                | 1,322,939                         | 42%            | 4%                      | 725,046     | 1,276,839             | 636,261            |
| March       | 49,482                  | 50,557           | 101,114                | 202,227         | -1%                                | 1,525,166                         | 48%            | 3%                      | 403,379     | 1,481,361             | 410,549            |
| April       | 49,589                  | 50,904           | 101,808                | 203,617         | 5%                                 | 1,728,782                         | 54%            | 3%                      | 405,918     | 1,675,566             | 387,379            |
| May         | 66,250                  | 68,675           | 137,350                | 274,700         | -17%                               | 2,003,482                         | 63%            | 0%                      | 546,975     | 2,005,676             | 658,966            |
| June        |                         |                  |                        |                 |                                    |                                   |                |                         |             | 2,277,542             | 542,496            |
| July        |                         |                  |                        |                 |                                    |                                   |                |                         |             | 2,517,004             | 477,832            |
| August      |                         |                  |                        |                 |                                    |                                   |                |                         |             | 2,806,283             | 576,174            |
| September   |                         |                  |                        |                 |                                    |                                   |                |                         |             | 3,046,597             | 479,462            |
| TOTAL       | \$486,139               | \$500,871        | \$1,001,741            | \$2,003,482     |                                    |                                   |                |                         | \$3,992,233 |                       | \$6,078,270        |
| BUDGET      | \$800,000               | \$810,000        | \$1,610,000            | \$3,180,000     |                                    |                                   |                |                         | \$6,400,000 |                       | \$5,730,000        |
| % collected | 61%                     | 62%              | 62%                    | 63%             |                                    |                                   |                |                         | 62%         |                       |                    |

### Notes

- <sup>1</sup> - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
  - Texas Comptroller provides separate sales tax distributions for Sachse (Street Maintenance, EDC, General Fund) and the Municipal Development District
  - Distributions are received around the 10th of each month
  - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
  - Excludes 380 Agreement grants/incentives
  - Excludes mixed beverage sales tax



## E. Consent Agenda

---

|                    |                                                                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>3. Accept the Quarterly Budget and Investment Reports for the quarter ending March 31, 2025.</b>                |
| Meeting            | June 2, 2025 - City Council Meeting                                                                                |
| Access             | Public                                                                                                             |
| Type               | Action (Consent)                                                                                                   |
| Fiscal Impact      | None                                                                                                               |
| Recommended Action | Accept the Quarterly Investment Report for the quarter ending March 31, 2025.                                      |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency. |

### **BACKGROUND**

The Finance Department provides budget and investment reports on a quarterly basis to provide the Council with an update on the City's finances. The budget report includes revenues and expenditures for the General and Utility Funds, Debt Service, Impact Fee, Special Revenue, Streets Maintenance Tax, Health Insurance, and Municipal Development District, as well as a summary of capital project expenditures. The investment report provides an overview of investment activity details for the Checking, Money Market, Investment Pool, and Certificate of Deposit accounts.

Quarterly Budget and Investment Reports are provided for the quarter ending March 31, 2025.

### **POLICY CONSIDERATIONS**

Sachse Comprehensive Financial Management Policy Section VI.E. Capital Improvements/Project Reporting requires not less than quarterly, the investment officer prepare and submit a written report of investment transactions for all funds conveyed by the Investment Policy. The City's Investment Policy is to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the cash flow demands of Sachse and conforming to the PFIA, and other state and local statutes governing the investment of public funds.

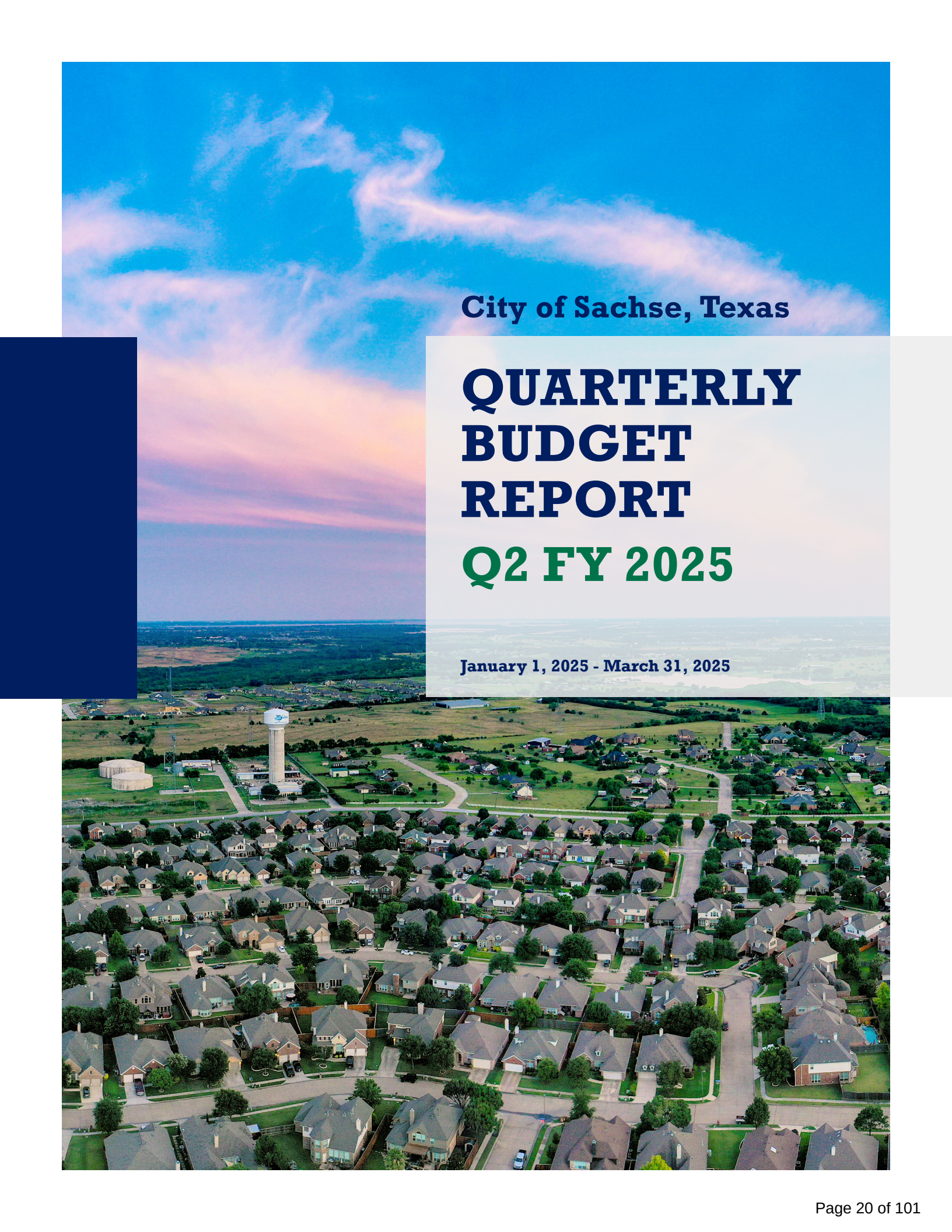
### **RECOMMENDATION**

Accept the Quarterly Investment Report for the quarter ending March 31, 2025.

#### File Attachments

1. Quarterly Budget Report FY 2025 Q2 2025.03.31
2. Quarterly Investment Report FY 2025 Q2 2025.03.31



An aerial photograph of a suburban neighborhood in Sachse, Texas. The foreground shows a dense residential area with many houses and trees. In the middle ground, a prominent white water tower stands out. The background features a vast, flat landscape under a dramatic sky with soft, pinkish clouds from a recent sunset. The overall scene is peaceful and scenic.

**City of Sachse, Texas**

**QUARTERLY  
BUDGET  
REPORT**

**Q2 FY 2025**

**January 1, 2025 - March 31, 2025**



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## Finance Department Memo

TO: Gina Nash, City Manager  
 FROM: David Baldwin, Finance Director  
 SUBJ: Quarterly Budget Report For 2nd Quarter Ending March 31st, 2025  
 DATE: June 2, 2025  
 CC: Mayor and City Council

Attached is the unaudited 2nd Quarter Budget Report for the 2025 fiscal year. The fiscal year for the City of Sachse is October 1st through September 30th. 50% of the fiscal year was complete as of the end of March 2025.

Overall, the City has received \$52.4 million through the 2nd quarter, representing 77.3% of budgeted revenues.

### City-Wide Revenues

| Fund                        | Budget               | YTD                  | % Collected  |
|-----------------------------|----------------------|----------------------|--------------|
| General Fund                | \$ 29,802,968        | \$ 25,376,113        | 85.2%        |
| Utility Fund                | 19,158,001           | 9,087,409            | 47.4%        |
| Debt Service Fund           | 7,912,361            | 8,570,803            | 108.3%       |
| Special Revenue Fund        | 369,675              | 80,085               | 21.7%        |
| Street Maintenance Tax Fund | 910,000              | 401,549              | 44.1%        |
| Health Insurance Fund       | 20,000               | 38,574               | 192.9%       |
| Impact Fee Funds            | 9,555,000            | 8,817,988            | 92.3%        |
| <b>Total</b>                | <b>\$ 67,728,005</b> | <b>\$ 52,372,521</b> | <b>77.3%</b> |

Year-to-date expenditures totaled \$39.9 million for the 2nd quarter, representing 49.5% of budgeted expenditures.

### City-Wide Operating Expenditures

| Fund                        | Budget               | YTD                  | % Collected  |
|-----------------------------|----------------------|----------------------|--------------|
| General Fund                | \$ 29,737,819        | \$ 15,533,363        | 52.2%        |
| Utility Fund                | 30,624,991           | 9,019,997            | 29.5%        |
| Debt Service Fund           | 7,707,088            | 6,358,630            | 82.5%        |
| Special Revenue Fund        | 157,000              | 27,574               | 17.6%        |
| Street Maintenance Tax Fund | 931,084              | -                    | 0.0%         |
| Health Insurance Fund       | 99,500               | 27,762               | 27.9%        |
| Impact Fee Funds            | 11,450,000           | 8,950,841            | 78.2%        |
| <b>Total</b>                | <b>\$ 80,707,482</b> | <b>\$ 39,918,167</b> | <b>49.5%</b> |

*The City of Sachse Home Rule Charter, Sec. 7.13 – Lapse of Appropriations, states that an appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned.*

## Revenue

- > Total General Fund revenues are \$25,376,113 or 85.2% of expected collections. Total revenues increased \$2,479,532 compared to the same period last fiscal year.
- > Sales tax revenues are 48.6% of expected collections, at \$1,525,140 collected.
- > Franchise fees are at \$1,074,762, or 48.2% of budget; an increase of \$69,115 from last year through the same period.
- > General Fund current property tax revenues are 109.0% collected at \$19,813,755; a \$2,034,627 increase over last fiscal year through the same period.
- > Collections for Licenses & Permits are a total of \$127,838, or 11.6% of expected collections, a decrease of \$155,137 from last year through the same period.
- > Fees are \$618,202, or 34.6% of budget; an increase of \$22,292 compared to the same period last fiscal year.
- > Court fine revenues are \$181,183 or 69.0% of anticipated collections.
- > Utility Fund revenues are \$9,087,409 or 47.4% of budget.
- > Special Revenue Fund revenues are \$80,085 or 21.7% of budget.
- > Impact Fee Fund revenues are \$8,817,988 or 92.3% of the year's budget.
- > Sales tax revenue in the Street Maintenance Tax Fund is \$381,291 or 47.1% of budgeted collections for the current fiscal year.

## Expenditures

- > Total General Fund expenditures are \$15,533,363 or 52.2% expended.
- > Utility Fund expenditures are \$9,019,997, or 29.5% of budget; a decrease of \$2,081,869 from the prior fiscal year.
- > Capital Project expenditures across all funds total \$3,943,159 year-to-date. This includes \$996,800 of project expenditures in the Utility Fund.

## Component Units

- > Sales tax revenue in the Municipal Development District Fund is \$370,300 or 46.3% of budget, an increase of \$6,718 over the previous fiscal year.
- > Sachse Economic Development Corporation had expenditures totaling \$1,333,162 or 61.1% of budget.

## Revenue and Expenditure Summary and Changes in Fund Balance Reserves

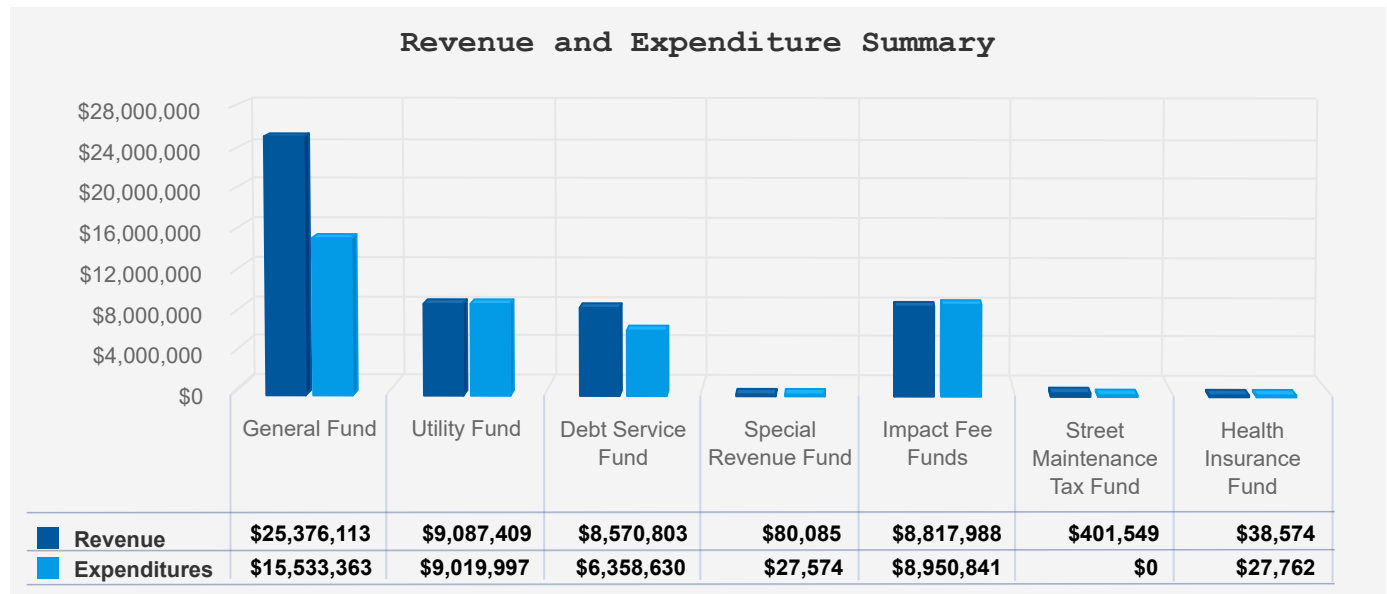
### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                          | General Fund        | Utility Fund     | Debt Service Fund   | Special Revenue Fund | Impact Fee Funds    | Street Maintenance Tax Fund | Health Insurance Fund | Total                |
|--------------------------|---------------------|------------------|---------------------|----------------------|---------------------|-----------------------------|-----------------------|----------------------|
| <b>Revenues</b>          |                     |                  |                     |                      |                     |                             |                       |                      |
| Budget                   | \$ 29,802,968       | \$ 19,158,001    | \$ 7,912,361        | \$ 369,675           | \$ 9,555,000        | \$ 910,000                  | \$ 20,000             | \$ 67,728,005        |
| YTD Actual               | 25,376,113          | 9,087,409        | 8,570,803           | 80,085               | \$ 8,817,988        | 401,549                     | 38,574                | \$ 52,372,521        |
| Budget Remaining         | \$ 4,426,855        | \$ 10,070,592    | \$ (658,442)        | \$ 289,590           | \$ 737,012          | \$ 508,451                  | \$ (18,574)           | \$ 15,355,484        |
| % of Budget              | 85.15%              | 47.43%           | 108.32%             | 21.66%               | 92.29%              | 44.13%                      | 192.87%               | 77.33%               |
| <b>Expenditures</b>      |                     |                  |                     |                      |                     |                             |                       |                      |
| Budget                   | \$ 29,737,819       | \$ 30,624,991    | \$ 7,707,088        | \$ 157,000           | \$ 11,450,000       | \$ 931,084                  | \$ 99,500             | \$ 80,707,482        |
| YTD Actual               | 15,533,363          | 9,019,997        | 6,358,630           | 27,574               | \$ 8,950,841        | -                           | 27,762                | 30,967,326           |
| Budget Remaining         | \$ 14,204,456       | \$ 21,604,994    | \$ 1,348,458        | \$ 129,426           | \$ 2,499,159        | \$ 931,084                  | \$ 71,738             | \$ 38,290,156        |
| % of Budget              | 52.23%              | 29.45%           | 82.50%              | 17.56%               | 78.17%              | 0.00%                       | 27.90%                | 38.37%               |
| <b>Net Over/ (Under)</b> | <b>\$ 9,842,750</b> | <b>\$ 67,412</b> | <b>\$ 2,212,173</b> | <b>\$ 52,511</b>     | <b>\$ (132,853)</b> | <b>\$ 401,549</b>           | <b>\$ 10,812</b>      | <b>\$ 21,405,195</b> |

Note - FY 2024 budget includes City Council-approved budget amendments - Ordinance 4218 adopted on November 6, 2023 and Ordinance 0-2024-12 adopted on September 16, 2024.

Note - The large activity to date in the Impact Fee Funds is due to a transfer of funds from the original Impact Fee Fund into the new individualized Impact Fee Funds.

The City of Sachse Home Rule Charter, Sec. 7.13 – Lapse of Appropriations, states that an appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned.



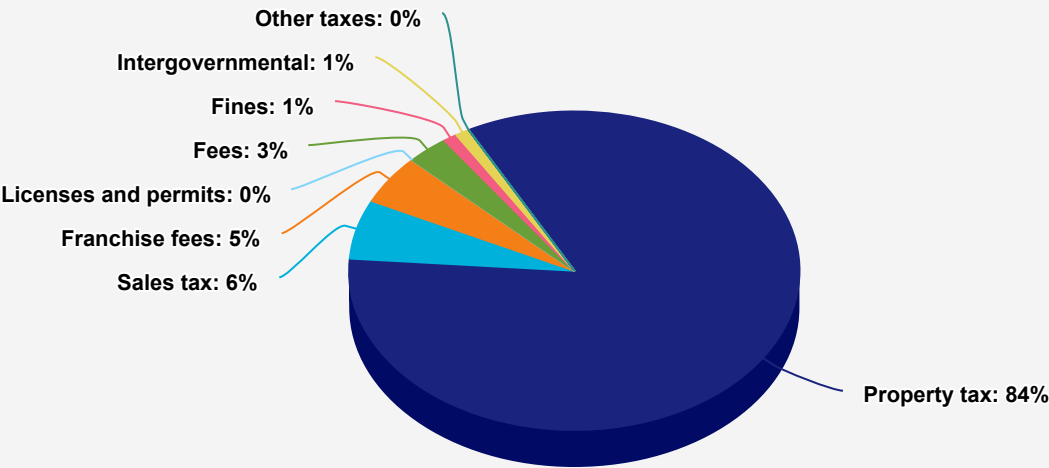


General Fund Revenues  
Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                      | FY 2024       |               | FY 2025       |               |                  |             |
|----------------------|---------------|---------------|---------------|---------------|------------------|-------------|
|                      | Budget        | Year-to-Date  | Budget        | Year-to-Date  | Budget Remaining | % of Budget |
| Property tax         | \$ 16,716,996 | \$ 17,779,128 | \$ 18,171,765 | \$ 19,813,755 | \$ (1,641,990)   | 109.04%     |
| Sales tax            | 2,825,000     | 1,477,225     | 3,140,000     | 1,525,140     | 1,614,860        | 48.57%      |
| Franchise fees       | 2,211,000     | 1,005,647     | 2,230,711     | 1,074,762     | 1,155,949        | 48.18%      |
| Licenses and permits | 1,076,000     | 282,975       | 1,100,500     | 127,838       | 972,662          | 11.62%      |
| Fees                 | 1,610,300     | 595,910       | 1,785,920     | 618,202       | 1,167,718        | 34.62%      |
| Fines                | 250,000       | 127,375       | 262,500       | 181,183       | 81,317           | 69.02%      |
| Intergovernmental    | 400,000       | 193,702       | 508,000       | 222,305       | 285,695          | 43.76%      |
| Other taxes          | 50,000        | 35,673        | 75,000        | 38,347        | 36,653           | 51.13%      |
| Miscellaneous        | 729,917       | 627,106       | 882,281       | 939,481       | (57,200)         | 106.48%     |
| Transfers in         | 1,543,687     | 771,840       | 1,646,291     | 835,100       | 811,191          | 50.73%      |
| Total Revenues       | \$ 27,412,900 | \$ 22,896,581 | \$ 29,802,968 | \$ 25,376,113 | \$ 4,426,855     | 85.15%      |

Note - FY 2024 budget includes City Council-approved budget amendment - Ordinance 0-2024-12 adopted on September 16, 2024.

General Fund Year-To-Date Revenue



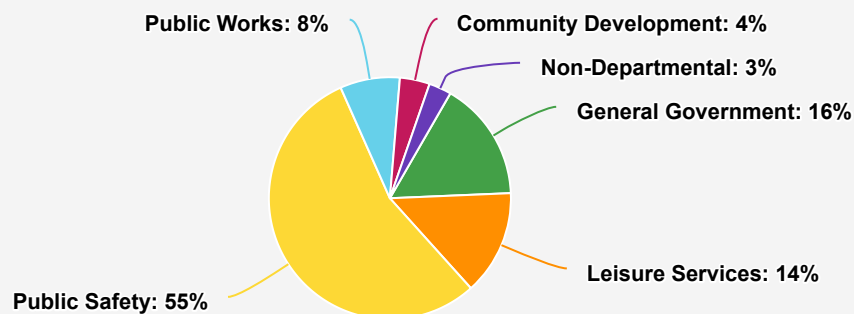
## General Fund Expenditures

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                              | FY 2024              |                      | FY 2025              |                      |                      |                |
|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------|
|                              | Budget               | Year-to-Date         | Budget               | Year-to-Date         | Budget Remaining     | % of Budget    |
| <b>General Government</b>    |                      |                      |                      |                      |                      |                |
| City Manager                 | \$ 963,828           | \$ 439,259           | \$ 1,062,408         | \$ 531,872           | \$ 530,536           | 50.06%         |
| City Secretary               | 268,759              | 117,636              | 315,001              | 159,102              | 155,899              | 50.51%         |
| Finance                      | 901,786              | 530,199              | 1,011,392            | 572,983              | 438,409              | 56.65%         |
| Human Resources              | 578,457              | 261,515              | 637,401              | 294,876              | 342,525              | 46.26%         |
| Information Technology       | 1,127,676            | 537,752              | 1,400,042            | 854,338              | 545,704              | 61.02%         |
| Municipal Court              | 296,512              | 144,712              | 322,386              | 173,568              | 148,818              | 53.84%         |
|                              | <b>4,137,018</b>     | <b>2,031,073</b>     | <b>4,748,630</b>     | <b>2,586,739</b>     | <b>2,161,891</b>     | <b>54.47%</b>  |
| <b>Leisure Services</b>      |                      |                      |                      |                      |                      |                |
| Facilities Maintenance       | 697,806              | 417,066              | 748,046              | 422,602              | 325,444              | 56.49%         |
| Library                      | 886,420              | 394,531              | 876,453              | 394,680              | 481,773              | 45.03%         |
| Parks                        | 4,229,298            | 2,078,234            | 1,640,990            | 717,908              | 923,082              | 43.75%         |
| Recreation                   | 836,225              | 410,892              | 885,750              | 468,776              | 416,974              | 52.92%         |
| Senior Activity Center       | 219,318              | 98,334               | 221,923              | 105,197              | 116,726              | 47.40%         |
|                              | <b>6,869,067</b>     | <b>3,399,057</b>     | <b>4,373,162</b>     | <b>2,109,163</b>     | <b>2,263,999</b>     | <b>48.23%</b>  |
| <b>Public Safety</b>         |                      |                      |                      |                      |                      |                |
| Animal Services              | 306,808              | 165,671              | 340,848              | 168,204              | 172,644              | 49.35%         |
| Fire-Rescue                  | 7,070,902            | 3,779,396            | 7,804,196            | 4,280,211            | 3,523,985            | 54.84%         |
| Police                       | 7,288,534            | 3,790,849            | 7,903,813            | 4,031,452            | 3,872,361            | 51.01%         |
|                              | <b>14,666,244</b>    | <b>7,735,916</b>     | <b>16,048,857</b>    | <b>8,479,867</b>     | <b>7,568,990</b>     | <b>52.84%</b>  |
| <b>Public Works</b>          |                      |                      |                      |                      |                      |                |
| Engineering                  | 391,816              | 227,609              | 364,118              | 214,643              | 149,475              | 58.95%         |
| Streets                      | 5,719,287            | 2,770,937            | 2,192,495            | 1,075,222            | 1,117,273            | 49.04%         |
|                              | <b>6,111,103</b>     | <b>2,998,546</b>     | <b>2,556,613</b>     | <b>1,289,865</b>     | <b>1,266,748</b>     | <b>50.45%</b>  |
| <b>Community Development</b> |                      |                      |                      |                      |                      |                |
| Development Services         | 1,205,277            | 446,516              | 1,318,635            | 425,812              | 892,823              | 32.29%         |
| Neighborhood Services        | 1,173,903            | 581,391              | 465,204              | 195,620              | 269,584              | 42.05%         |
|                              | <b>2,379,180</b>     | <b>1,027,907</b>     | <b>1,783,839</b>     | <b>621,432</b>       | <b>1,162,407</b>     | <b>34.84%</b>  |
| <b>Non-Departmental</b>      |                      |                      |                      |                      |                      |                |
|                              | <b>528,778</b>       | <b>340,822</b>       | <b>226,718</b>       | <b>446,297</b>       | <b>(219,579)</b>     | <b>196.85%</b> |
| <b>Total Expenditures</b>    | <b>\$ 34,691,390</b> | <b>\$ 17,533,321</b> | <b>\$ 29,737,819</b> | <b>\$ 15,533,363</b> | <b>\$ 14,204,456</b> | <b>52.23%</b>  |

Note - FY 2024 budget includes City Council-approved budget amendments - Ordinance 4218 adopted on November 6, 2023 and Ordinance 0-2024-12 adopted on September 16, 2024.

### Year-To-Date Expenditures By Function





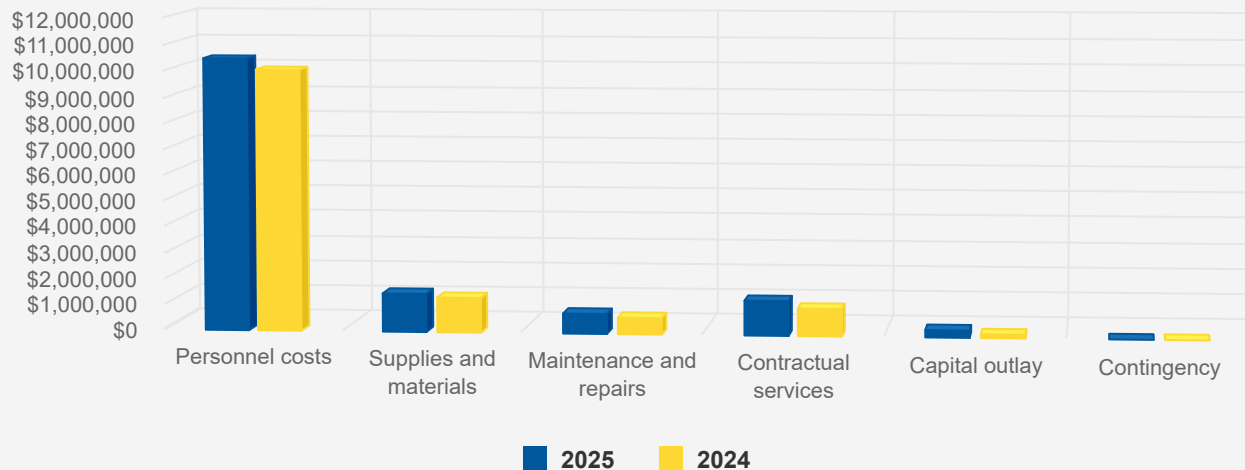
## General Fund Expenditures by Category

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                         | Fiscal Year | Budget        | Year-to-Date  | Budget Remaining | % of Budget |
|-------------------------|-------------|---------------|---------------|------------------|-------------|
| Personnel costs         | 2025        | \$ 20,600,930 | \$ 10,531,167 | \$ 10,069,763    | 51.12%      |
|                         | 2024        | 19,586,459    | 10,064,713    | 9,521,746        | 51.39%      |
| Supplies and materials  | 2025        | 2,820,886     | 1,454,886     | 1,366,000        | 51.58%      |
|                         | 2024        | 2,804,639     | 1,326,177     | 1,478,462        | 47.29%      |
| Maintenance and repairs | 2025        | 1,087,149     | 794,286       | 292,863          | 73.06%      |
|                         | 2024        | 1,247,010     | 646,791       | 600,219          | 51.87%      |
| Contractual services    | 2025        | 2,476,325     | 1,324,706     | 1,151,619        | 53.49%      |
|                         | 2024        | 2,069,510     | 1,045,010     | 1,024,500        | 50.50%      |
| Capital outlay          | 2025        | 402,529       | 303,318       | 99,211           | 75.35%      |
|                         | 2024        | 277,796       | 147,640       | 130,156          | 53.15%      |
| Contingency             | 2025        | 100,000       | -             | 100,000          | -%          |
|                         | 2024        | 100,000       | -             | 100,000          | -%          |
| Transfers out           | 2025        | 2,250,000     | 1,125,000     | 1,125,000        | 50.00%      |
|                         | 2024        | 8,605,976     | 4,302,990     | 4,302,986        | 50.00%      |
| Total Expenditures      | 2025        | 29,737,819    | 15,533,363    | 14,204,456       | 52.23%      |
|                         | 2024        | 34,691,390    | 17,533,321    | 17,158,069       | 50.54%      |

Note - FY 2024 budget includes City Council-approved budget amendments - Ordinance 4218 adopted on November 6, 2023 and Ordinance 0-2024-12 adopted on September 16, 2024.

#### Year-To-Date Expenditures by Category

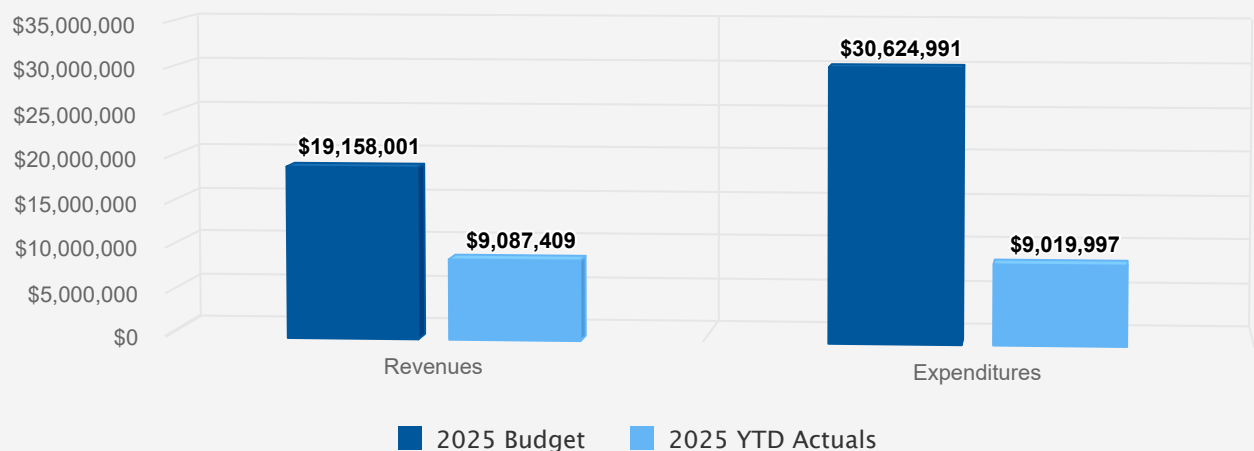


## Utility Fund Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                           | 2024                 |                      | 2025                 |                     |                      |               |
|---------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|---------------|
|                           | Budget               | Year-to-Date         | Budget               | Year-to-Date        | Budget Remaining     | % of Budget   |
| <b>Revenues</b>           |                      |                      |                      |                     |                      |               |
| Water revenue             | \$ 9,500,000         | \$ 3,669,418         | \$ 10,176,540        | \$ 4,267,099        | \$ 5,909,441         | 41.93%        |
| Sewer revenue             | 6,500,000            | 3,373,981            | 6,816,861            | 3,621,658           | 3,195,203            | 53.13%        |
| Drainage revenue          | 230,000              | 117,482              | 265,000              | 118,380             | 146,620              | 44.67%        |
| Water tap charges         | 500                  | -                    | 300                  | -                   | 300                  | -%            |
| Water line bore charge    | -                    | -                    | 500                  | -                   | 500                  | -%            |
| Meter installation charge | 75,000               | 51,319               | 100,000              | 150                 | 99,850               | 0.15%         |
| Sewer tap charge          | -                    | -                    | 300                  | -                   | 300                  | -%            |
| Reconnection charges      | 35,000               | 14,585               | 40,000               | 11,815              | 28,185               | 29.54%        |
| Penalties                 | 140,000              | 65,912               | 150,000              | 71,241              | 78,759               | 47.49%        |
| Solid waste admin charge  | 30,000               | 14,914               | 37,000               | 18,550              | 18,450               | 50.14%        |
| Auction proceeds          | 25,000               | 13,088               | -                    | 31                  | (31)                 | -%            |
| Miscellaneous receipts    | 1,000                | (12,152)             | 1,500                | 82,070              | (80,570)             | 5471.33%      |
| Interest                  | 290,000              | 568,034              | 870,000              | 537,846             | 332,154              | 61.82%        |
| <b>Total Revenues</b>     | <b>\$ 18,826,500</b> | <b>\$ 8,876,583</b>  | <b>\$ 19,158,001</b> | <b>\$ 9,087,409</b> | <b>\$ 10,070,592</b> | <b>47.43%</b> |
| <b>Expenditures</b>       |                      |                      |                      |                     |                      |               |
| Utility Administration    | \$ 572,725           | \$ 358,762           | \$ 609,887           | \$ 345,249          | \$ 264,638           | 56.61%        |
| Water                     | 11,298,506           | 5,407,053            | 11,017,382           | 4,794,901           | 6,222,481            | 43.52%        |
| Sewer                     | 17,990,613           | 5,079,961            | 17,753,529           | 3,878,587           | 13,874,942           | 21.85%        |
| Stormwater Drainage       | 700,000              | 256,090              | 1,244,193            | 1,260               | 1,242,933            | 0.10%         |
| <b>Total Expenditures</b> | <b>\$ 30,561,844</b> | <b>\$ 11,101,866</b> | <b>\$ 30,624,991</b> | <b>\$ 9,019,997</b> | <b>\$ 21,604,994</b> | <b>29.45%</b> |

Utility Fund Revenues and Expenditures

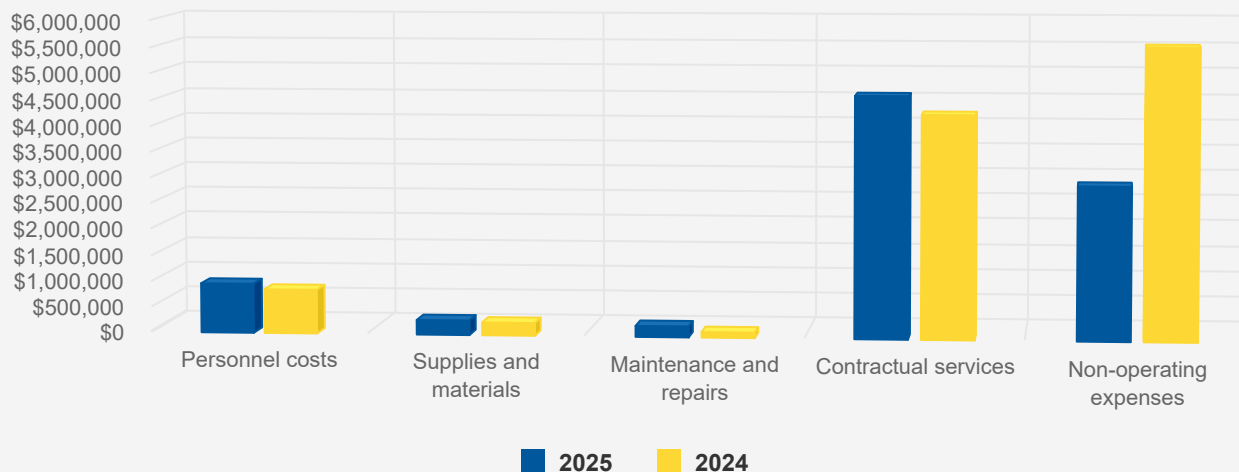


## Utility Fund Expenditures by Category

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                         | Fiscal Year | Budget       | Year-to-Date | Budget Remaining | % of Budget |
|-------------------------|-------------|--------------|--------------|------------------|-------------|
| Personnel costs         | 2025        | \$ 1,810,912 | \$ 947,491   | \$ 863,421       | 52.32%      |
|                         | 2024        | 1,791,512    | 839,505      | 952,007          | 46.86%      |
| Supplies and materials  | 2025        | 474,797      | 279,793      | 195,004          | 58.93%      |
|                         | 2024        | 335,747      | 229,665      | 106,082          | 68.40%      |
| Maintenance and repairs | 2025        | 1,033,081    | 196,115      | 836,966          | 18.98%      |
|                         | 2024        | 529,465      | 122,056      | 407,409          | 23.05%      |
| Contractual services    | 2025        | 9,347,546    | 4,646,751    | 4,700,795        | 49.71%      |
|                         | 2024        | 8,920,907    | 4,291,601    | 4,629,306        | 48.11%      |
| Non-operating expenses  | 2025        | 17,958,655   | 2,949,847    | 15,008,808       | 16.43%      |
|                         | 2024        | 18,984,213   | 5,619,039    | 13,365,174       | 29.60%      |
| Total Expenditures      | 2025        | 30,624,991   | 9,019,997    | 21,604,994       | 29.45%      |
|                         | 2024        | 30,561,844   | 11,101,866   | 19,459,978       | 36.33%      |

Year-To-Date Expenditures by Category

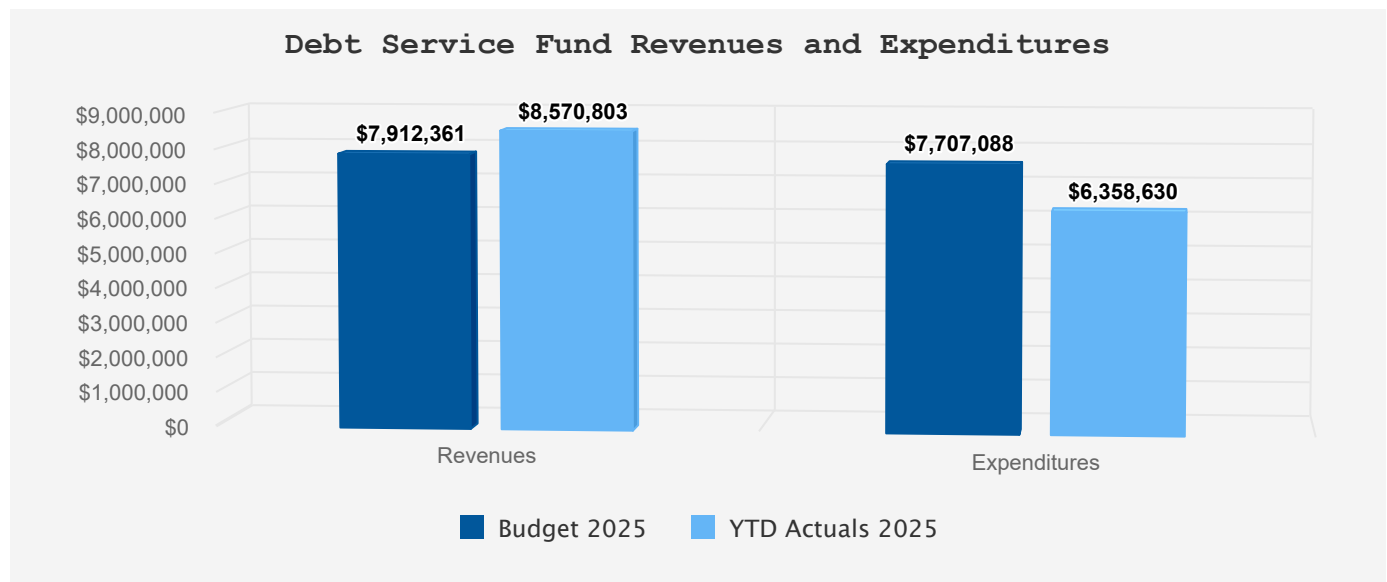


## Debt Service Fund Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                          | 2024         |              | 2025         |              |                  |             |  |
|--------------------------|--------------|--------------|--------------|--------------|------------------|-------------|--|
|                          | Budget       | Year-to-Date | Budget       | Year-to-Date | Budget Remaining | % of Budget |  |
| Revenues                 |              |              |              |              |                  |             |  |
| Property tax             | \$ 7,111,584 | \$ 7,567,066 | \$ 7,732,361 | \$ 8,432,989 | \$ (700,628)     | 109.06%     |  |
| Investment income        | 50,000       | 96,983       | 180,000      | 97,247       | 82,753           | 54.03%      |  |
| Transfers in             | -            | -            | -            | 40,567       | (40,567)         | -           |  |
| Total Revenues           | \$ 7,161,584 | \$ 7,664,049 | \$ 7,912,361 | \$ 8,570,803 | \$ (658,442)     | 108.32%     |  |
| Expenditures             |              |              |              |              |                  |             |  |
| Debt service - principal | \$ 4,740,000 | \$ 4,740,000 | \$ 4,975,000 | \$ 5,120,000 | \$ (145,000)     | 102.91%     |  |
| Debt service - interest  | 1,744,018    | 918,622      | 2,731,088    | 1,236,150    | 1,494,938        | 45.26%      |  |
| Other costs              | 548,016      | 1,980        | 1,000        | 2,480        | (1,480)          | 248.00%     |  |
| Total Expenditures       | \$ 7,032,034 | \$ 5,660,602 | \$ 7,707,088 | \$ 6,358,630 | \$ 1,348,458     | 82.50%      |  |

Note - Reflected collections will decrease with transfer to TIRZ.

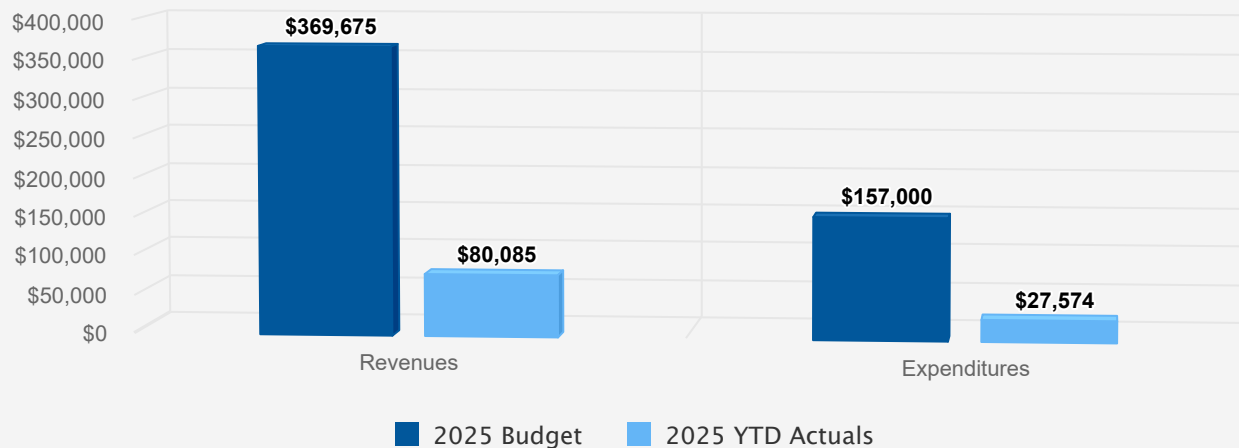


## Special Revenue Fund Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                             | 2024       |              |            | 2025      |              |                  |             |
|-----------------------------|------------|--------------|------------|-----------|--------------|------------------|-------------|
|                             | Budget     | Year-to-Date |            | Budget    | Year-to-Date | Budget Remaining | % of Budget |
| Revenues                    |            |              |            |           |              |                  |             |
| Impact and development fees | \$ 125,000 | \$ 1,100     | \$ 250,000 | \$ -      | \$ 250,000   |                  | 0.00%       |
| Franchise and local taxes   | 27,500     | 11,226       | 27,500     | 9,457     | 18,043       |                  | 34.39%      |
| Grants and donations        | 4,250      | 6,786        | 4,500      | 7,164     | (2,664)      |                  | 159.20%     |
| Fines and forfeitures       | 48,725     | 28,516       | 47,675     | 36,214    | 11,461       |                  | 75.96%      |
| Investment income           | 20,000     | 21,790       | 40,000     | 27,250    | 12,750       |                  | 68.13%      |
| Total Revenues              | \$ 225,475 | \$ 69,418    | \$ 369,675 | \$ 80,085 | \$ 289,590   |                  | 21.66%      |
| Expenditures                |            |              |            |           |              |                  |             |
| General Government          | \$ 1,500   | \$ -         | \$ 1,500   | \$ -      | \$ 1,500     |                  | 0.00%       |
| Public Safety               | 102,000    | 3,513        | 85,000     | 4,004     | 80,996       |                  | 4.71%       |
| Leisure Services            | 500        | -            | 500        | -         | 500          |                  | 0.00%       |
| Capital outlay              | 70,000     | 14,295       | 70,000     | -         | 70,000       |                  | 0.00%       |
| Transfers out               | -          | -            | -          | 23,570    | (23,570)     |                  | -           |
| Total Expenditures          | \$ 174,000 | \$ 17,808    | \$ 157,000 | \$ 27,574 | \$ 129,426   |                  | 17.56%      |

Special Revenue Fund Revenues and Expenditures

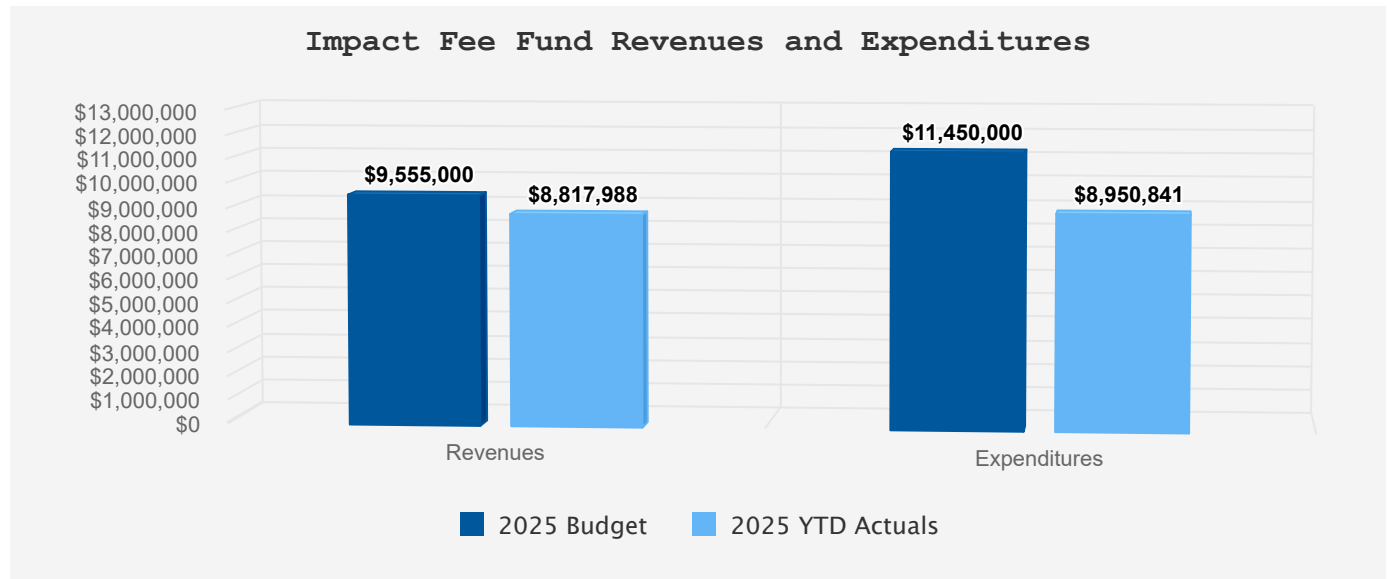


## Impact Fee Funds Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                           | 2024                |                     | 2025                 |                     |                     |               |
|---------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------|
|                           | Budget              | Year-to-Date        | Budget               | Year-to-Date        | Budget Remaining    | % of Budget   |
| <b>Revenues</b>           |                     |                     |                      |                     |                     |               |
| Impact fees               | \$ 1,075,000        | \$ 634,052          | \$ 850,000           | \$ 37,224           | \$ 812,776          | 4.38%         |
| Investment income         | 150,000             | 226,200             | 405,000              | 191,301             | 213,699             | 47.23%        |
| Transfers in              | -                   | -                   | 8,300,000            | 8,589,463           | (289,463)           | 103.49%       |
| <b>Total Revenues</b>     | <b>\$ 1,225,000</b> | <b>\$ 860,252</b>   | <b>\$ 9,555,000</b>  | <b>\$ 8,817,988</b> | <b>\$ 737,012</b>   | <b>92.29%</b> |
| <b>Expenditures</b>       |                     |                     |                      |                     |                     |               |
| Transfers out             | \$ 2,120,000        | \$ 1,060,002        | \$ 9,000,000         | \$ 8,939,461        | \$ 60,539           | 99.33%        |
| Professional Services     | -                   | -                   | \$ 250,000           | 11,380              | 238,620             | 4.55%         |
| Capital outlay            | -                   | -                   | 2,200,000            | -                   | 2,200,000           | 0.00%         |
| <b>Total Expenditures</b> | <b>\$ 2,120,000</b> | <b>\$ 1,060,002</b> | <b>\$ 11,450,000</b> | <b>\$ 8,950,841</b> | <b>\$ 2,499,159</b> | <b>78.17%</b> |

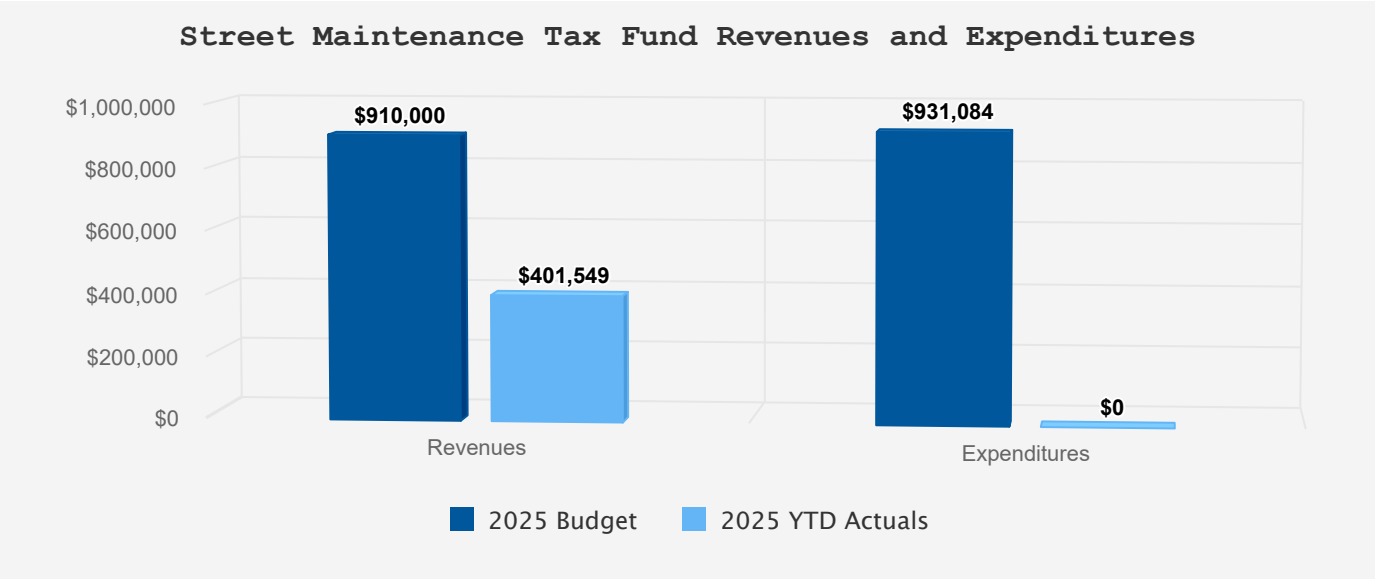
Note - The large activity to date in the Impact Fee Funds is due to a transfer of funds from the original Impact Fee Fund into the new individualized Impact Fee Funds.



Street Maintenance Tax Fund  
Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                             | 2024         |              |  | 2025       |              |                  |             |
|-----------------------------|--------------|--------------|--|------------|--------------|------------------|-------------|
|                             | Budget       | Year-to-Date |  | Budget     | Year-to-Date | Budget Remaining | % of Budget |
| Revenues                    |              |              |  |            |              |                  |             |
| Sales tax                   | \$ 725,000   | \$ 370,340   |  | \$ 810,000 | \$ 381,291   | \$ 428,709       | 47.07%      |
| Investment income           | 25,000       | 49,627       |  | 100,000    | 20,258       | 79,742           | 20.26%      |
| Total Revenues              | \$ 750,000   | \$ 419,967   |  | \$ 910,000 | \$ 401,549   | \$ 508,451       | 44.13%      |
| Expenditures                |              |              |  |            |              |                  |             |
| Street maintenance projects | \$ 1,650,916 | \$ -         |  | \$ 931,084 | \$ -         | \$ 931,084       | 0.00%       |
| Total Expenditures          | \$ 1,650,916 | \$ -         |  | \$ 931,084 | \$ -         | \$ 931,084       | 0.00%       |

Note - FY 2024 budget includes City Council-approved budget amendment - Ordinance 0-2024-12 adopted on September 16, 2024.  
The City of Sachse Home Rule Charter, Sec. 7.13 – Lapse of Appropriations, states that an appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned.



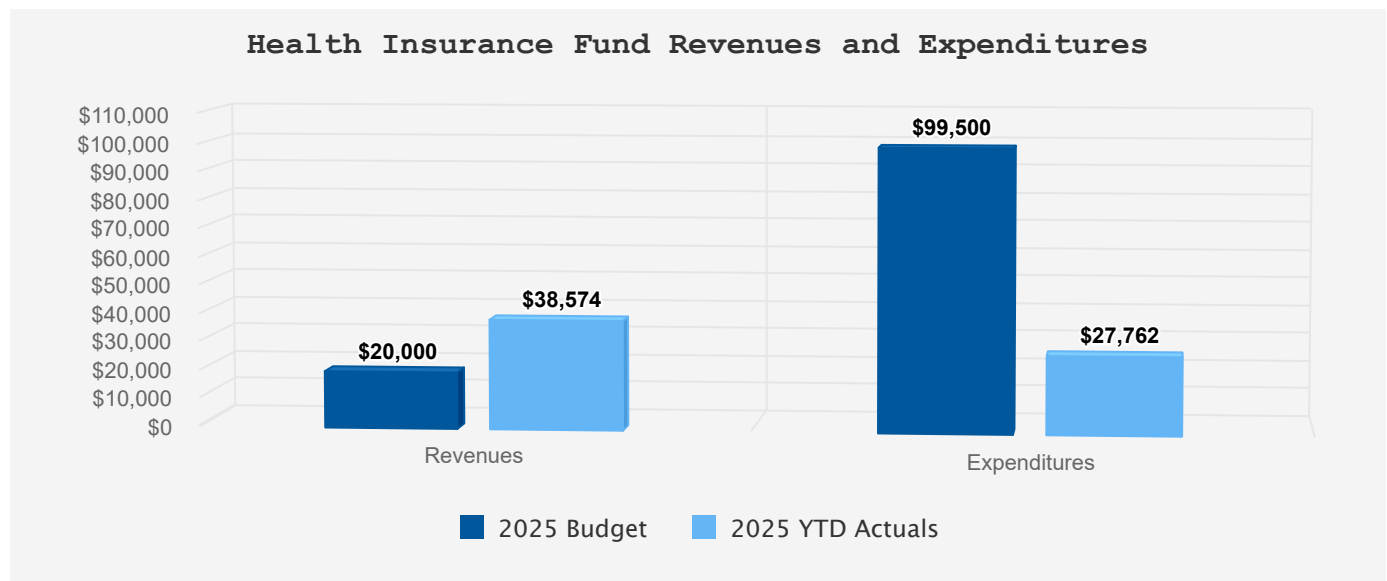


## Health Insurance Fund Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                               | 2024   |              |    | 2025   |              |                  |             |          |         |          |         |
|-------------------------------|--------|--------------|----|--------|--------------|------------------|-------------|----------|---------|----------|---------|
|                               | Budget | Year-to-Date |    | Budget | Year-to-Date | Budget Remaining | % of Budget |          |         |          |         |
| Revenues                      |        |              |    |        |              |                  |             |          |         |          |         |
| Miscellaneous revenue         | \$     | -            | \$ | -      | \$           | 17,020           | \$          | (17,020) | -       |          |         |
| Investment income             |        | 40,000       |    | 26,987 |              | 20,000           |             | 21,554   | (1,554) | 108%     |         |
| Total Revenues                | \$     | 40,000       | \$ | 26,987 | \$           | 20,000           | \$          | 38,574   | \$      | (18,574) | 192.87% |
| Expenditures                  |        |              |    |        |              |                  |             |          |         |          |         |
| Health insurance premiums     | \$     | 38,000       | \$ | 5,159  | \$           | 8,000            | \$          | (5,566)  | \$      | 13,566   | -70%    |
| Dental insurance premiums     |        | 1,000        |    | 242    |              | 500              |             | (311)    |         | 811      | -62%    |
| HRA deductible reimbursements |        | 76,000       |    | 26,540 |              | 76,000           |             | 33,428   |         | 42,572   | 43.98%  |
| LTD and life insurance        |        | 12,000       |    | 11,323 |              | 4,800            |             | (3,666)  |         | 8,466    | -76%    |
| Employee assistance program   |        | 6,000        |    | 2,697  |              | 4,200            |             | (346)    |         | 4,546    | -8%     |
| Other                         |        | 12,000       |    | 4,521  |              | 6,000            |             | 4,223    |         | 1,777    | 70.38%  |
| Total Expenditures            | \$     | 145,000      | \$ | 50,482 | \$           | 99,500           | \$          | 27,762   | \$      | 71,738   | 27.90%  |

Note - FY 2024 budget includes City Council-approved budget amendment - Ordinance 0-2024-12 adopted on September 16, 2024.



## Capital Project Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                                |                                                        | Budget        |               |               | Actuals                 |              |                 | Remaining Project Budget |
|--------------------------------|--------------------------------------------------------|---------------|---------------|---------------|-------------------------|--------------|-----------------|--------------------------|
| Cip No.                        | Project                                                | Thru FY 2024  | FY 2025       | Thru FY 2025  | Prior Year Expenditures | FY 2025      | Project-To-Date |                          |
| Roadway                        |                                                        |               |               |               |                         |              |                 |                          |
| R-12-13                        | Merritt Road Re-alignment & Widening <sup>(U)</sup>    | \$ 6,500,000  | \$ -          | \$ 6,500,000  | \$ 4,969,634            | \$ 297,281   | \$ 5,266,915    | \$ 1,233,085             |
| R-13-03                        | Pleasant Valley Road <sup>(U)</sup>                    | 300,000       | -             | 300,000       | 54,296                  | -            | 54,296          | 245,704                  |
| IF-21-01                       | Impact Fee Study <sup>(C)</sup>                        | 150,000       |               | 150,000       | 61,812                  | 19,457       | 81,269          | 68,731                   |
| R-23-03                        | Miscellaneous Street Repair <sup>(U)</sup>             | 300,000       | 250,000       | 550,000       | 288,414                 | -            | 288,414         | 261,586                  |
| R-24-03                        | Woodbridge Parkway                                     | 2,600,000     | -             | 2,600,000     | -                       | -            | -               | 2,600,000                |
| R-24-04                        | Traffic Signal Maintenance and Upgrades                | 120,000       | -             | 120,000       | -                       | -            | -               | 120,000                  |
| R-25-01                        | Asphalt Overlay - Sachse Road (Merritt to City Limits) | -             | 200,000       | 200,000       | -                       | -            | -               | 200,000                  |
| R-25-02                        | Old Ben Davis - Ben Davis Road to Bunker Hill Road     | -             | 100,000       | 100,000       | -                       | -            | -               | 100,000                  |
| R-25-03                        | Mapleshade/Harvest Alley                               | -             | 132,000       | 132,000       | -                       | -            | -               | 132,000                  |
| R-25-04                        | 4th Street/Sachse Street/Floyd Street Overlay          | -             | 150,000       | 150,000       | -                       | -            | -               | 150,000                  |
| R-OG-01                        | Street and Alley Maintenance (on-going) <sup>(U)</sup> | 450,000       | 455,000       | 905,000       | 312,480                 | 32,071       | 344,551         | 560,449                  |
| R-OG-02                        | Sidewalk Maintenance (On-going) <sup>(U)</sup>         | -             | 200,000       | 200,000       | 1,113                   | 30,617       | 31,730          | 168,270                  |
| Subtotal Roadway               |                                                        | \$ 10,420,000 | \$ 1,487,000  | \$ 11,907,000 | \$ 5,687,749            | \$ 379,426   | \$ 6,067,175    | \$ 5,839,825             |
| Parks & Trails                 |                                                        |               |               |               |                         |              |                 |                          |
| P-22-04                        | J.K. Sachse Park Construction <sup>(U)</sup>           | \$ 3,641,250  | \$ 705,564    | \$ 4,346,814  | \$ 2,863,512            | \$ 69,165    | \$ 2,932,677    | \$ 1,414,137             |
| F-24-07                        | Heritage Park Expansion Projects <sup>(U)</sup>        | 1,700,000     | -             | 1,700,000     | 1,677,000               | -            | 1,677,000       | 23,000                   |
| Subtotal Parks & Trails        |                                                        | \$ 5,341,250  | \$ 705,564    | \$ 6,046,814  | \$ 4,540,512            | \$ 69,165    | \$ 4,609,677    | \$ 1,437,137             |
| Facilities/Other               |                                                        |               |               |               |                         |              |                 |                          |
| F-24-12                        | Service Center                                         | \$ 6,000,000  | \$ -          | \$ 6,000,000  | \$ -                    | \$ 97,330    | \$ 97,330       | \$ 5,902,670             |
| F-24-13                        | Comprehensive Plan Update <sup>(U)</sup>               | 300,000       | -             | 300,000       | 86,943                  | 100,866      | 187,809         | 112,191                  |
| Subtotal Facilities            |                                                        | \$ 6,300,000  | \$ -          | \$ 6,300,000  | \$ 86,943               | \$ 198,196   | \$ 285,139      | \$ 6,014,861             |
| Neighborhood Services          |                                                        |               |               |               |                         |              |                 |                          |
| NS-OG-01                       | Neighborhood Programs (on-going)                       | \$ -          | \$ 25,000     | \$ 25,000     | \$ -                    | \$ -         | \$ -            | \$ 25,000                |
| Subtotal Neighborhood Services |                                                        | \$ -          | \$ 25,000     | \$ 25,000     | \$ -                    | \$ -         | \$ -            | \$ 25,000                |
| Bond Proposition 2021          |                                                        |               |               |               |                         |              |                 |                          |
| BP-21-A01                      | Sachse Road Phase 2 <sup>(U)</sup>                     | \$ 1,700,000  | \$ 12,975,000 | \$ 14,675,000 | \$ 435,608              | \$ 445,406   | \$ 881,014      | \$ 13,793,986            |
| BP-21-B01                      | Streets & Roads - Bailey-Hooper Road <sup>(U)</sup>    | 10,660,000    | 1,200,000     | 11,860,000    | 830,309                 | 1,227,662    | 2,057,971       | 9,802,029                |
| BP-21-B02                      | Streets & Roads - West Creek                           | -             | 2,820,000     | 2,820,000     | -                       | 79,900       | 79,900          | 2,740,100                |
| BP-21-B03                      | Streets & Roads - Williford Road                       | -             | 7,170,000     | 7,170,000     | -                       | 125,471      | 125,471         | 7,044,529                |
| BP-21-C01                      | Neighborhood Package <sup>(U)</sup>                    | 675,000       | 4,300,000     | 4,975,000     | 674,994                 | -            | 674,994         | 4,300,006                |
| BP-21-D01                      | Animal Shelter <sup>(C/SC)</sup>                       | 5,000,000     | -             | 5,000,000     | 4,868,016               | 61,179       | 4,929,195       | 70,805                   |
| Subtotal Bond Proposition 2021 |                                                        | \$ 18,035,000 | \$ 28,465,000 | \$ 46,500,000 | \$ 6,808,927            | \$ 1,939,618 | \$ 8,748,545    | \$ 37,751,455            |

## Capital Project Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                        |                                                                                          | Budget        |              |               | Actuals                 |              |                 | Remaining Project Budget |
|------------------------|------------------------------------------------------------------------------------------|---------------|--------------|---------------|-------------------------|--------------|-----------------|--------------------------|
|                        |                                                                                          | Thru FY 2024  | FY 2025      | Thru FY 2025  | Prior Year Expenditures | FY 2025      | Project-To-Date |                          |
| Cip No.                | Project                                                                                  |               |              |               |                         |              |                 |                          |
| Water                  |                                                                                          |               |              |               |                         |              |                 |                          |
| W-14-01                | Maxwell Creek Pump Station <sup>(C)</sup>                                                | \$ 5,765,000  | \$ -         | \$ 5,765,000  | \$ 5,310,260            | \$ 421,580   | \$ 5,731,840    | \$ 33,160                |
| W-21-05                | Public Works Pump Station Generator <sup>(C/SC)</sup>                                    | 680,000       | -            | 680,000       | 552,327                 | 74,277       | 626,604         | 53,396                   |
| W-24-14                | Ingram Road Sewer Relief                                                                 | 130,000       | 500,000      | 630,000       | -                       | -            | -               | 630,000                  |
| W-24-15                | Tank Maintenance and Cleaning <sup>(U)</sup>                                             | 65,000        | -            | 65,000        | 28,307                  | -            | 28,307          | 36,693                   |
| W-24-16                | Public Works Pump Station - Pump Installation and Upgrades <sup>(U)</sup>                | 800,000       | 500,000      | 1,300,000     | 139,423                 | 23,726       | 163,149         | 1,136,851                |
| W-25-05                | Maxwell Creek Pump Station GST Painting                                                  | -             | 200,000      | 200,000       | -                       | -            | -               | 200,000                  |
| W-25-06                | Utility Master Plan Updates                                                              | -             | 250,000      | 250,000       | -                       | 11,380       | 11,380          | 238,620                  |
| W-25-07                | Large Water Valve Replacement Program                                                    | -             | 300,000      | 300,000       | -                       | -            | -               | 300,000                  |
| W-25-08                | Maxwell Creek Pump Station Fence Improvements                                            | -             | 185,000      | 185,000       | -                       | -            | -               | 185,000                  |
| Subtotal Water         |                                                                                          | \$ 7,440,000  | \$ 1,935,000 | \$ 9,375,000  | \$ 6,030,317            | \$ 530,963   | \$ 6,561,280    | \$ 2,813,720             |
| Sewer                  |                                                                                          |               |              |               |                         |              |                 |                          |
| SS-18-01               | Ingram Rd Sewer Relief <sup>(U)</sup>                                                    | \$ 200,000    | \$ -         | \$ 200,000    | \$ -                    | \$ 197,729   | \$ 197,729      | \$ 2,271                 |
| SS-21-11               | Hilltop Trail/Meadow Lane Utility Rehab <sup>(U)</sup>                                   | 2,450,000     |              | 2,450,000     | 1,597,909               | 178,141      | 1,776,050       | 673,950                  |
| SS-21-12               | Sewer Rehab Hwy 78 at old City Hall                                                      | 249,000       | -            | 249,000       | -                       | -            | -               | 249,000                  |
| SS-24-18               | Southeast Sewer Expansion: Trunk Line A from Sachse Rd to SE Lift Station <sup>(U)</sup> | 11,865,000    | (466,587)    | 11,398,413    | 284,857                 | 19,912       | 304,769         | 11,093,644               |
| SS-24-19               | Sewer Manhole Odor and Gas Remediation                                                   | 60,000        | -            | 60,000        | -                       | -            | -               | 60,000                   |
| SS-24-21               | Murphy Road Sewer Main Repair <sup>(U)</sup>                                             | 140,000       | -            | 140,000       | -                       | 131,233      | 131,233         | 8,767                    |
| SS-25-09               | Ponderosa/Bonanza Sewer Main Replacement <sup>(U)</sup>                                  | -             | 450,000      | 450,000       | -                       | 297,516      | 297,516         | 152,484                  |
| Subtotal Sewer         |                                                                                          | \$ 14,964,000 | \$ (16,587)  | \$ 14,947,413 | \$ 1,882,766            | \$ 824,531   | \$ 2,707,297    | \$ 12,240,116            |
| Drainage               |                                                                                          |               |              |               |                         |              |                 |                          |
| D-17-15                | Vicksburg Drainage Easement <sup>(U)</sup>                                               | \$ 451,409    | \$ -         | \$ 451,409    | \$ 63,519               | \$ -         | \$ 63,519       | \$ 387,890               |
| D-23-04                | Small Drainage Projects <sup>(U)</sup>                                                   | 80,000        | -            | 80,000        | -                       | -            | -               | 80,000                   |
| D-24-20                | Stormwater Utility Rate Study <sup>(U)</sup>                                             | 200,000       | -            | 200,000       | 40,000                  | 1,260        | 41,260          | 158,740                  |
| D-25-10                | Heritage Park Pond Maintenance                                                           | -             | 50,000       | 50,000        | -                       | -            | -               | 50,000                   |
| D-25-11                | Cornwall Street Drainage Improvements                                                    | -             | 150,000      | 150,000       | -                       | -            | -               | 150,000                  |
| D-25-12                | Sachse Road Parking Lot Detention                                                        | -             | 400,000      | 400,000       | -                       | -            | -               | 400,000                  |
| Subtotal Drainage      |                                                                                          | \$ 731,409    | \$ 200,000   | \$ 931,409    | \$ 103,519              | \$ 1,260     | \$ 104,779      | \$ 826,630               |
| Total Capital Projects |                                                                                          | \$ 63,231,659 | \$33,200,977 | \$ 96,432,636 | \$ 25,140,733           | \$ 3,943,159 | \$ 29,083,892   | \$ 67,348,744            |

(C) - Project Closed

(C/SC) - Project Complete, or Substantially Complete

(U) - Project Underway

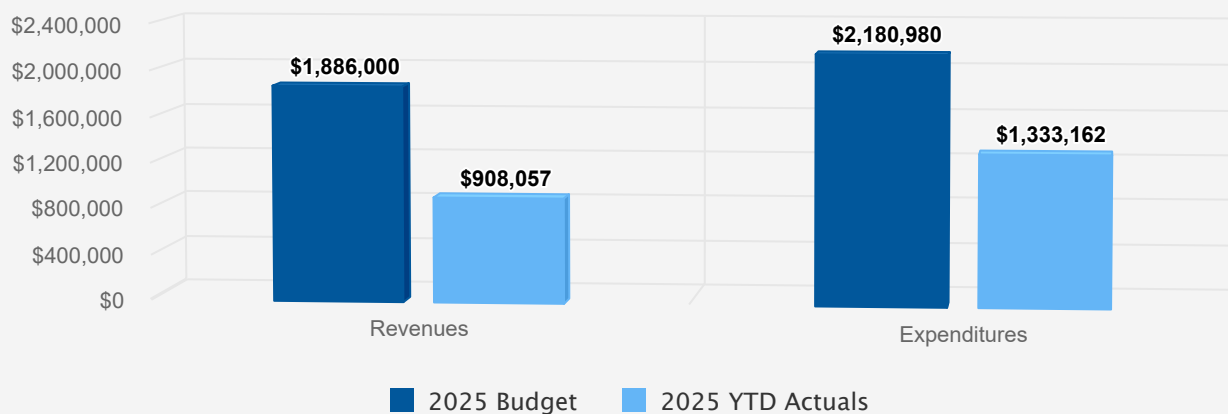
Note - FY 2024 budget includes City Council-approved budget amendment - Ordinance 0-2024-12 adopted on September 16, 2024.

## Sachse Economic Development Corporation Summary

### Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                             | 2024         |              |  | 2025         |              |                  |             |
|-----------------------------|--------------|--------------|--|--------------|--------------|------------------|-------------|
|                             | Budget       | Year-to-Date |  | Budget       | Year-to-Date | Budget Remaining | % of Budget |
| Revenues                    |              |              |  |              |              |                  |             |
| Sales tax                   | \$ 1,430,000 | 740,680      |  | \$ 1,610,000 | \$ 762,583   | \$ 847,417       | 47.37%      |
| Grants and donations        | 10,000       | -            |  | 10,000       | -            | 10,000           | 0.00%       |
| Investment income           | 100,000      | 131,648      |  | 260,000      | 144,331      | 115,669          | 55.51%      |
| Other income                | -            | -            |  | 6,000        | 1,143        | 4,857            | 19.05%      |
| Total Revenues              | \$ 1,540,000 | \$ 872,328   |  | \$ 1,886,000 | \$ 908,057   | \$ 977,943       | 48.15%      |
| Expenditures                |              |              |  |              |              |                  |             |
| Personnel                   | \$ 211,618   | \$ 106,618   |  | \$ 269,962   | \$ 136,048   | \$ 133,914       | 50.40%      |
| Supplies and materials      | 85,334       | 24,246       |  | 90,464       | 23,661       | 66,803           | 26.16%      |
| Maintenance and repairs     | 53,020       | 35,395       |  | 51,850       | 32,049       | 19,801           | 61.81%      |
| Contractual services        | 256,265      | 124,265      |  | 1,218,765    | 890,510      | 328,255          | 73.07%      |
| Capital Outlay and Projects | 30,600       | 3,672        |  | 35,600       | 5,338        | 30,262           | 14.99%      |
| Transfers out               | 272,795      | 136,398      |  | 514,339      | 245,556      | 268,783          | 47.74%      |
| Total Expenditures          | \$ 909,632   | \$ 430,594   |  | \$ 2,180,980 | \$ 1,333,162 | \$ 847,818       | 61.13%      |

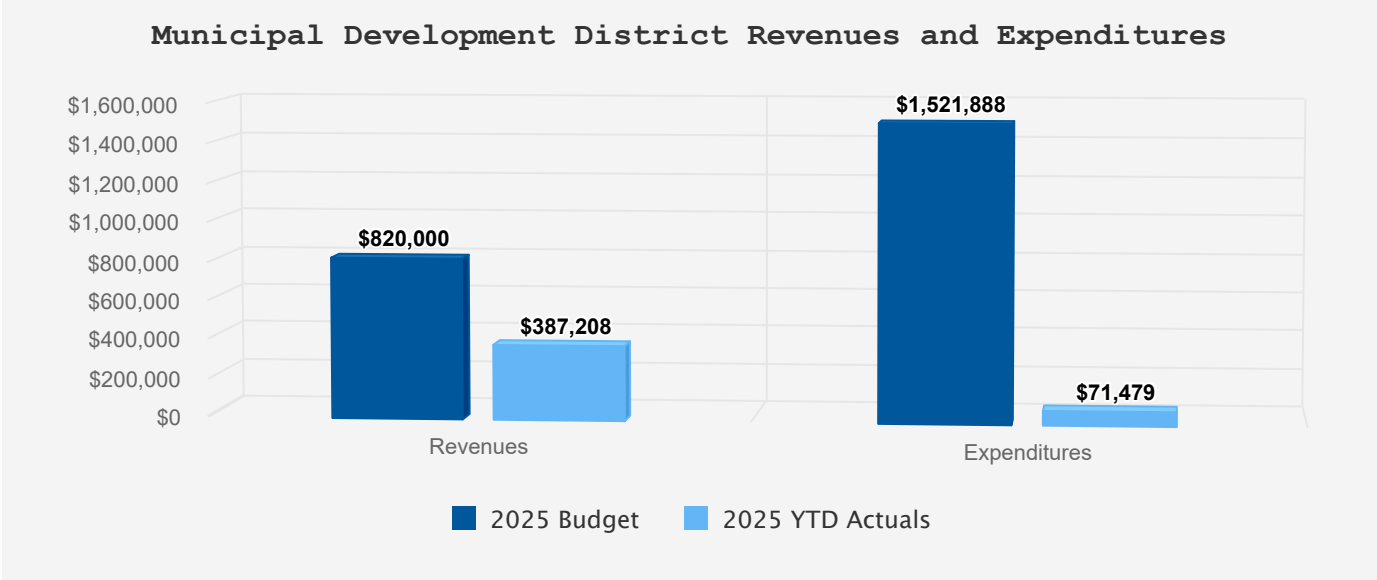
Sachse Economic Development Corporation Revenues and Expenditures



Municipal Development District Summary

Quarter Ended 03/31/2025 - 50% Of Year Complete (Unaudited)

|                         | 2024       |              |  | 2025         |              |                  |             |
|-------------------------|------------|--------------|--|--------------|--------------|------------------|-------------|
|                         | Budget     | Year-to-Date |  | Budget       | Year-to-Date | Budget Remaining | % of Budget |
| Revenues                |            |              |  |              |              |                  |             |
| Sales tax               | \$ 750,000 | \$ 363,582   |  | \$ 800,000   | \$ 370,300   | \$ 429,700       | 46.29%      |
| Investment income       | 1,000      | 9,192        |  | 20,000       | 16,908       | 3,092            | 84.54%      |
| Total Revenues          | \$ 751,000 | \$ 372,774   |  | \$ 820,000   | \$ 387,208   | \$ 432,792       | 47.22%      |
| Expenditures            |            |              |  |              |              |                  |             |
| Maintenance and repairs | \$ 50,000  | \$ -         |  | \$ 50,000    | \$ 2,314     | \$ 47,686        | 4.63%       |
| Park improvements       | 836,500    | 104,998      |  | 1,471,888    | 69,165       | 1,402,723        | 4.70%       |
| Total Expenditures      | \$ 886,500 | \$ 104,998   |  | \$ 1,521,888 | \$ 71,479    | \$ 1,450,409     | 4.70%       |







The City of  
**SACHSE**

3815-B Sachse Road  
Sachse, TX 75048  
[www.cityofsachse.com](http://www.cityofsachse.com)





**To:** Gina Nash, City Manager

**From:** David Baldwin, Director of Finance

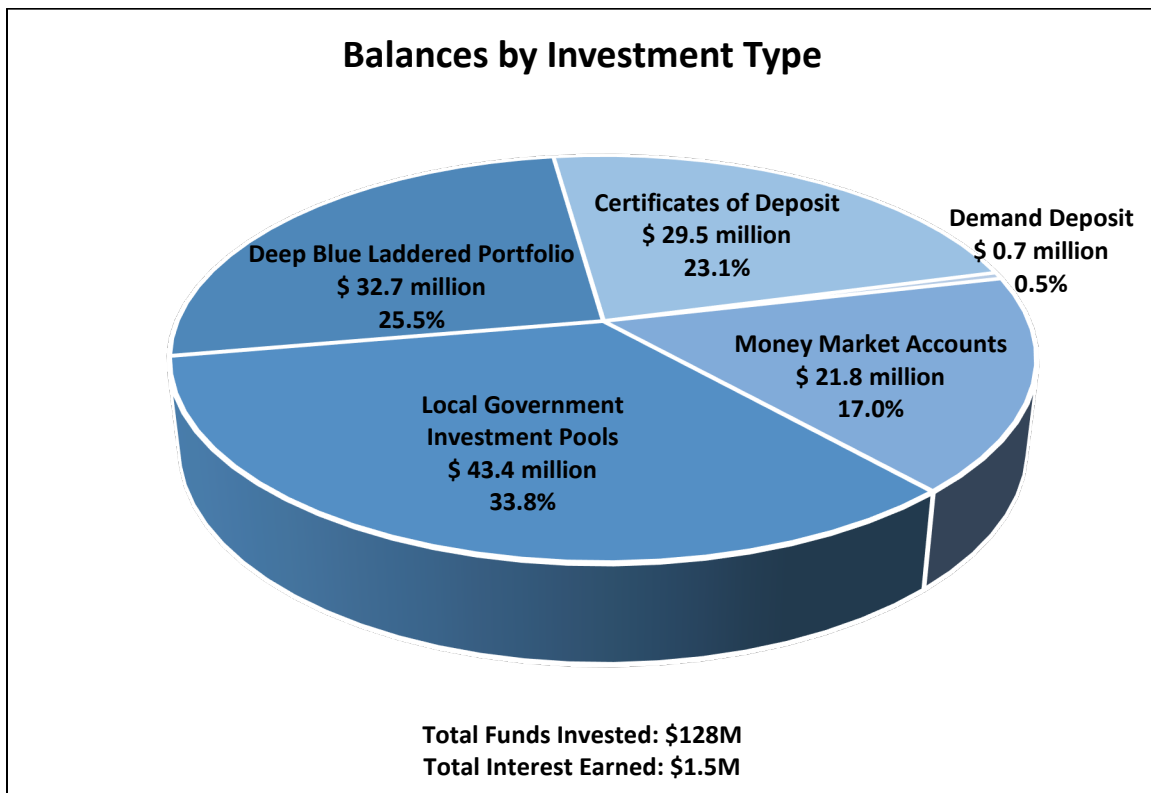
Katelyn Ellis, Senior Accountant

**CC:** Mayor and City Council

**Date:** June 2, 2025

**Re:** Investment Report for the quarter ending March 31, 2025

Attached is the Quarterly Investment Report for the quarter ending March 31, 2025. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. The chart below provides a summary of balances by investment type. See the report for further details.



| Account Type                      | Weighted Average Interest Rate |
|-----------------------------------|--------------------------------|
| Demand Deposit                    | 0.00%                          |
| Money Market Accounts             | 4.48%                          |
| Local Government Investment Pools | 4.51%                          |
| Certificates of Deposit           | 5.04%                          |
| Deep Blue Laddered Portfolio      | 4.40%                          |

|                                 |       |
|---------------------------------|-------|
| Average interest rate yield     | 4.57% |
| 3-month US Treasury (benchmark) | 4.21% |



## Summary

### Quarter End Results by Investment Category:

| Asset Type                        | December 31, 2024     |                       | March 31, 2025        |                       |              |             |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------|-------------|
|                                   | Book Value            | Market Value          | Book Value            | Market Value          | Ave. Yield   | Weight      |
| Demand Deposit                    | \$ 855,665            | \$ 855,665            | \$ 686,702            | \$ 686,702            | 0.00%        | 1%          |
| Money Market Accounts             | 45,854,582            | 45,854,582            | 21,838,661            | 21,838,661            | 4.48%        | 17%         |
| Local Government Investment Pools | 29,644,565            | 29,644,565            | 43,378,318            | 43,378,318            | 4.51%        | 34%         |
| CDs                               | 39,663,828            | 39,663,828            | 29,549,953            | 29,549,953            | 5.04%        | 23%         |
| DBIA Long-Term Portfolio          | 10,014,059            | 10,014,059            | 32,730,949            | 32,730,949            | 4.40%        | 26%         |
| <b>Totals</b>                     | <b>\$ 126,032,698</b> | <b>\$ 126,032,698</b> | <b>\$ 128,184,582</b> | <b>\$ 128,184,582</b> | <b>4.57%</b> | <b>100%</b> |

#### Current Quarter Average Yield (1)

Total Portfolio 4.57%

Weighted Average Maturity 67.8 days

Rolling Three Month Treasury 4.21%

Rolling Six Month Treasury 4.23%

#### Fiscal Year-to-Date Average Yield (2)

Total Portfolio 4.64%

Rolling Three Month Treasury 4.26%

Rolling Six Month Treasury 4.25%

#### Interest Earnings (Approximate)

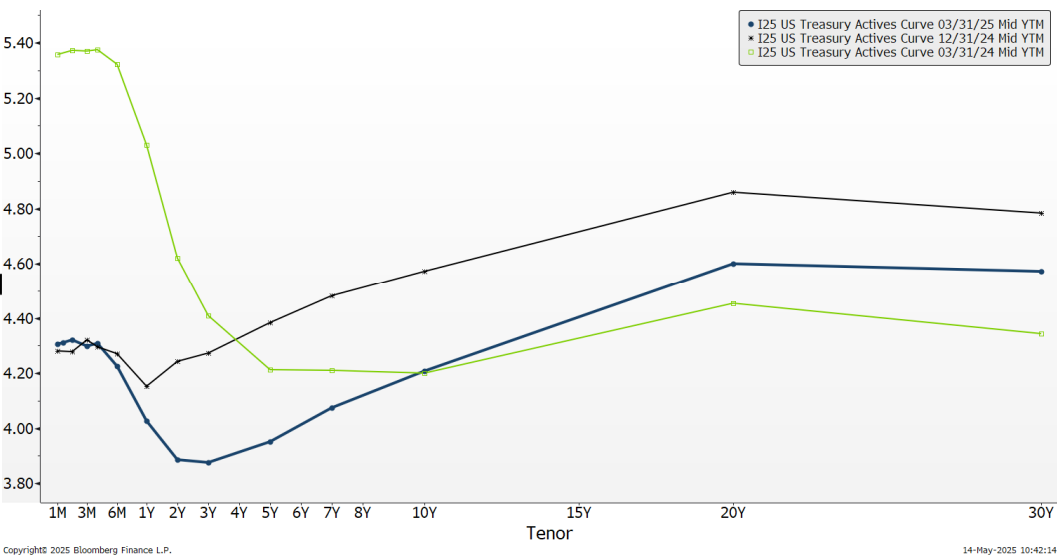
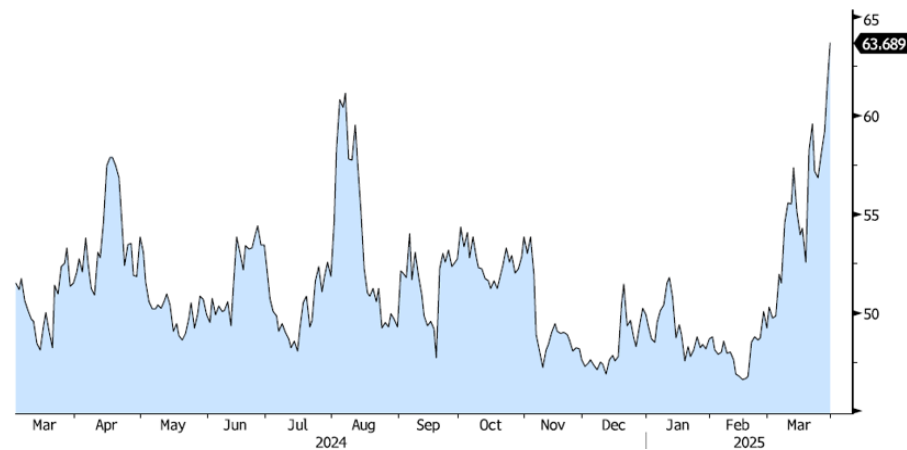
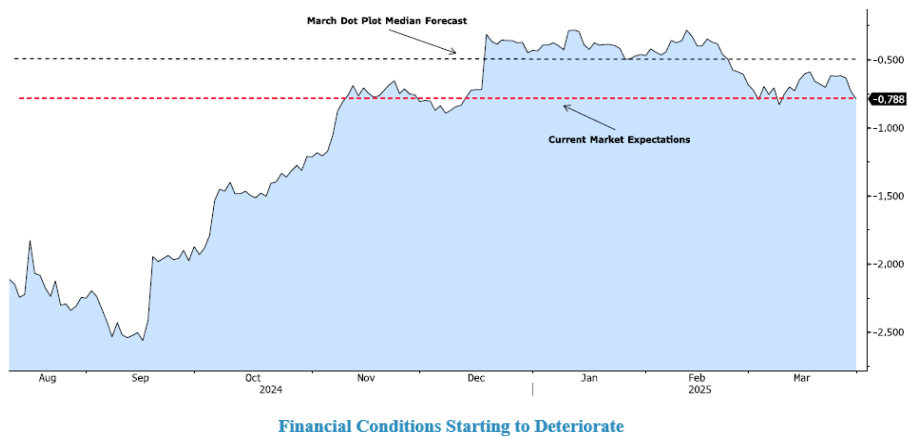
|                       | City         | EDC        |
|-----------------------|--------------|------------|
| Interest Earnings QTR | \$ 1,429,069 | \$ 48,533  |
| Interest Earnings YTD | \$ 2,671,876 | \$ 119,927 |

(1) Current Quarter Weighted Average Yield - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) Fiscal Year-to-Date Weighted Average Yields - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Update

Fourth quarter GDP registered at 2.4% for its final revision, up above expectations of 2.3%, and down from 3.4% in the fourth quarter of 2023. Total nonfarm payrolls increased 151k in February, above expectations of 160k. The unemployment rate in February came in at 4.1%, slightly above expectations. The Federal Reserve Board met on March 19-20 and agreed to hold interest rates steady in a 4.25%-2.50% target range. Board members expect 50 basis points in rate cuts by year end. Core CPI (excluding food and energy) came in at 3.1% year-over-year, slightly below expectations of 3.2%. While inflation has come down significantly from its peak in 2022, it has stalled out and even started to reaccelerate in the past few months.



## Investment Holdings

March 31, 2025

| Description                                     | Rating | Coupon/<br>Discount | Maturity<br>Date | Settlement<br>Date | Book<br>Value                | Market<br>Price | Market<br>Value              | Life<br>(days)     | Yield               | Weight |
|-------------------------------------------------|--------|---------------------|------------------|--------------------|------------------------------|-----------------|------------------------------|--------------------|---------------------|--------|
| <b><u>Checking Accounts</u></b>                 |        |                     |                  |                    |                              |                 |                              |                    |                     |        |
| American Nat'l Bank of Texas Checking           |        | 0.00%               | 4/1/2025         | 3/31/2025          | \$ 686,702                   | 1.00            | \$ 686,702                   | 1                  | 0.00%               | 1%     |
| <b><u>Money Market Accounts</u></b>             |        |                     |                  |                    |                              |                 |                              |                    |                     |        |
| American Nat'l Bank of Texas                    |        | 3.92%               | 4/1/2025         | 3/31/2025          | 758,559                      | 1.00            | 758,559                      | 1                  | 3.92%               | 1%     |
| NexBank Intrafi                                 |        | 4.50%               | 4/1/2025         | 3/31/2025          | 21,080,101                   | 1.00            | 21,080,101                   | 1                  | 4.50%               | 16%    |
| <b><u>Local Government Investment Pools</u></b> |        |                     |                  |                    |                              |                 |                              |                    |                     |        |
| TX FIT                                          |        | 4.51%               | 4/1/2025         | 3/31/2025          | 43,378,318                   | 1.00            | 43,378,318                   | 1                  | 4.51%               | 34%    |
| <b><u>Certificates of Deposit</u></b>           |        |                     |                  |                    |                              |                 |                              |                    |                     |        |
| BOK Financial 3645                              |        | 4.59%               | 6/12/2025        | 6/15/2023          | 1,092,583                    | 100.00          | 1,092,583                    | 73                 | 4.59%               | 1%     |
| Cornerstone Capital Bank 7374                   |        | 5.34%               | 6/20/2025        | 6/20/2024          | 5,212,689                    | 100.00          | 5,212,689                    | 81                 | 5.34%               | 4%     |
| BOK Financial 2643                              |        | 4.59%               | 7/3/2025         | 7/6/2023           | 544,745                      | 100.00          | 544,745                      | 94                 | 4.59%               | 0%     |
| BOK Financial 3602                              |        | 4.59%               | 7/10/2025        | 7/13/2023          | 4,898,078                    | 100.00          | 4,898,078                    | 101                | 4.59%               | 4%     |
| Cornerstone Capital Bank 7374                   |        | 5.26%               | 7/10/2025        | 7/11/2024          | 5,193,862                    | 100.00          | 5,193,862                    | 101                | 5.26%               | 4%     |
| Cornerstone Capital Bank 2023                   |        | 5.18%               | 7/24/2025        | 7/25/2024          | 6,216,839                    | 100.00          | 6,216,839                    | 115                | 5.18%               | 5%     |
| Texas Bank 0374/0102                            |        | 4.94%               | 12/18/2025       | 12/19/2024         | 6,391,155                    | 100.00          | 6,391,155                    | 262                | 4.94%               | 5%     |
| <b><u>Deep Blue Laddered Portfolio</u></b>      |        |                     |                  |                    |                              |                 |                              |                    |                     |        |
| MUFG Bank, LTD. - New York Branch               | A1-P1  | 0.00%               | 6/26/2025        | 12/27/2024         | 5,056,288                    | 100.00          | 5,056,288                    | 87                 | 4.40%               | 4%     |
| The Toronto-Dominion Bank                       | P1     | 0.00%               | 7/3/2025         | 12/27/2024         | 5,056,860                    | 100.00          | 5,056,860                    | 94                 | 4.40%               | 4%     |
| First American Govt. Money Market               |        | 3.96%               | 4/1/2025         | 3/31/2025          | 86,069                       | 1.00            | 86,069                       | 1                  | 3.97%               | 0%     |
| KEB Hana Bank - New York Branch                 |        | 0.00%               | 8/29/2025        | 1/13/2025          | 5,049,603                    | 100.00          | 5,049,603                    | 151                | 4.50%               | 4%     |
| Credit Agricole Corporate & Investment Bank     |        | 0.00%               | 9/10/2025        | 1/13/2025          | 5,047,977                    | 100.00          | 5,047,977                    | 163                | 4.42%               | 4%     |
| Natixis, New York Branch                        |        | 0.00%               | 10/7/2025        | 1/24/2025          | 3,816,845                    | 100.00          | 3,816,845                    | 190                | 4.38%               | 3%     |
| Shinhan Bank - New York Branch                  |        | 0.00%               | 9/12/2025        | 1/22/2025          | 3,806,950                    | 100.00          | 3,806,950                    | 165                | 4.47%               | 3%     |
| US Treasury 8/31/25                             |        | 0.25%               | 8/31/2025        | 1/23/2025          | 3,811,993                    | 100.00          | 3,811,993                    | 153                | 4.23%               | 3%     |
| US Treasury 11/15/25                            |        | 2.25%               | 11/15/2025       | 1/29/2025          | 998,365                      | 100.00          | 998,365                      | 229                | 4.14%               | 1%     |
| <b><u>TOTAL</u></b>                             |        |                     |                  |                    | <b><u>\$ 128,184,582</u></b> |                 | <b><u>\$ 128,184,582</u></b> | <b><u>67.8</u></b> | <b><u>4.57%</u></b> |        |

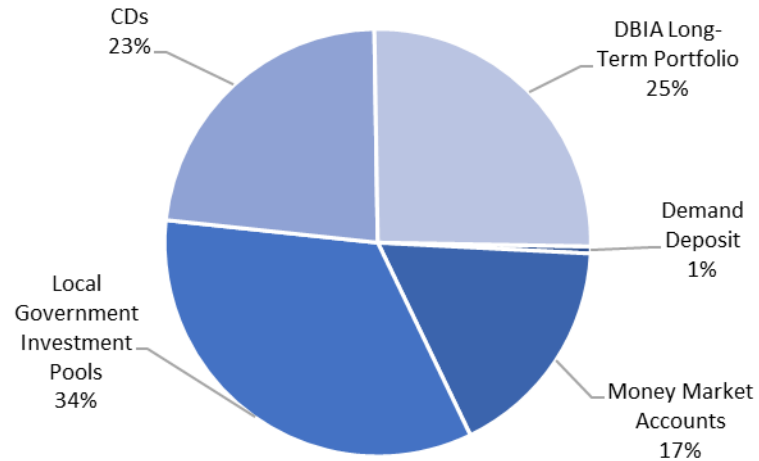
(1) Weighted average life - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

(2) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

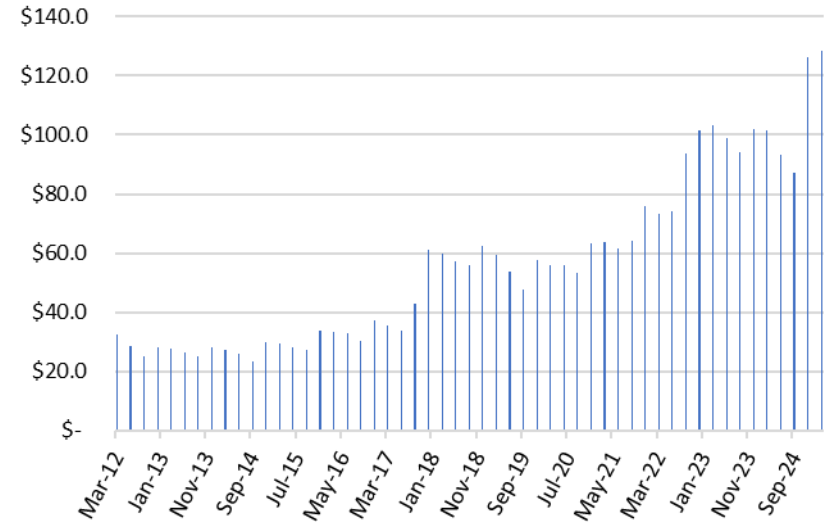
## Book & Market Value Comparison

| Issuer/Description                              | Yield        | Maturity Date | Book Value<br>12/31/24 | Increases            | Decreases              | Book Value<br>3/31/25 | Market Value<br>12/31/24 | Change in<br>Market Value | Market Value<br>3/31/25 |
|-------------------------------------------------|--------------|---------------|------------------------|----------------------|------------------------|-----------------------|--------------------------|---------------------------|-------------------------|
| <b><u>Checking Accounts</u></b>                 |              |               |                        |                      |                        |                       |                          |                           |                         |
| American Nat'l Bank of Texas Checking           | 0.00%        | 4/1/2025      | \$ 855,665             | \$ -                 | \$ (168,963)           | \$ 686,702            | \$ 855,665               | \$ (168,963)              | \$ 686,702              |
| <b><u>Money Market Accounts</u></b>             |              |               |                        |                      |                        |                       |                          |                           |                         |
| American Nat'l Bank of Texas                    | 3.92%        | 4/1/2025      | 104,229                | 654,330              | -                      | 758,559               | 104,229                  | 654,330                   | 758,559                 |
| NexBank Intrafi                                 | 4.50%        | 4/1/2025      | 45,750,353             | -                    | (24,670,251)           | 21,080,101            | 45,750,353               | (24,670,251)              | 21,080,101              |
| <b><u>Certificates of Deposit</u></b>           |              |               |                        |                      |                        |                       |                          |                           |                         |
| Veritex Community Bank 5562                     | 4.94%        | 1/16/2025     | 10,484,098             | -                    | (10,484,098)           | -                     | 10,484,098               | (10,484,098)              | -                       |
| BOK Financial 3645                              | 4.93%        | 6/12/2025     | 1,079,391              | 13,192               | -                      | 1,092,583             | 1,079,391                | 13,192                    | 1,092,583               |
| Cornerstone Capital Bank 7374                   | 5.34%        | 6/20/2025     | 5,144,565              | 68,125               | -                      | 5,212,689             | 5,144,565                | 68,125                    | 5,212,689               |
| BOK Financial 2643                              | 4.93%        | 7/3/2025      | 538,168                | 6,577                | -                      | 544,745               | 538,168                  | 6,577                     | 544,745                 |
| BOK Financial 3602                              | 4.93%        | 7/10/2025     | 4,838,937              | 59,142               | -                      | 4,898,078             | 4,838,937                | 59,142                    | 4,898,078               |
| Cornerstone Capital Bank 7374                   | 5.26%        | 7/10/2025     | 5,126,942              | 66,920               | -                      | 5,193,862             | 5,126,942                | 66,920                    | 5,193,862               |
| Cornerstone Capital Bank 2023                   | 5.18%        | 7/24/2025     | 6,137,889              | 78,951               | -                      | 6,216,839             | 6,137,889                | 78,951                    | 6,216,839               |
| Texas Bank 0102                                 | 4.94%        | 12/18/2025    | 6,313,838              | 77,317               | -                      | 6,391,155             | 6,313,838                | 77,317                    | 6,391,155               |
| <b><u>Local Government Investment Pools</u></b> |              |               |                        |                      |                        |                       |                          |                           |                         |
| TX FIT                                          | 4.51%        | 4/1/2025      | 29,644,565             | 13,733,753           | -                      | 43,378,318            | 29,644,565               | 13,733,753                | 43,378,318              |
| <b><u>Deep Blue Laddered Portfolio</u></b>      |              |               |                        |                      |                        |                       |                          |                           |                         |
| MUFG Bank, LTD. - New York Branch               | 0.00%        | 6/26/2025     | 5,000,078              | 56,210               | -                      | 5,056,288             | 5,000,078                | 56,210                    | 5,056,288               |
| The Toronto-Dominion Bank                       | 0.00%        | 7/3/2025      | 5,000,595              | 56,265               | -                      | 5,056,860             | 5,000,595                | 56,265                    | 5,056,860               |
| First American Govt. Money Market               | 3.96%        | 4/1/2025      | 13,386                 | 72,683               | -                      | 86,069                | 13,386                   | 72,683                    | 86,069                  |
| KEB Hana Bank - New York Branch                 | 0.00%        | 8/29/2025     | -                      | 5,049,603            | -                      | 5,049,603             | -                        | 5,049,603                 | 5,049,603               |
| Credit Agricole Corporate & Investment Bar      | 0.00%        | 9/10/2025     | -                      | 5,047,977            | -                      | 5,047,977             | -                        | 5,047,977                 | 5,047,977               |
| Natixis, New York Branch                        | 0.00%        | 10/7/2025     | -                      | 3,816,845            | -                      | 3,816,845             | -                        | 3,816,845                 | 3,816,845               |
| Shinhan Bank - New York Branch                  | 0.00%        | 9/12/2025     | -                      | 3,806,950            | -                      | 3,806,950             | -                        | 3,806,950                 | 3,806,950               |
| United States Department of the Treasury        | 0.25%        | 8/31/2025     | -                      | 3,811,993            | -                      | 3,811,993             | -                        | 3,811,993                 | 3,811,993               |
| United States Department of the Treasury        | 2.25%        | 11/15/2025    | -                      | 998,365              | -                      | 998,365               | -                        | 998,365                   | 998,365                 |
| <b><u>TOTAL/AVERAGE</u></b>                     | <b>4.57%</b> |               | <b>\$ 126,032,698</b>  | <b>\$ 37,475,197</b> | <b>\$ (35,323,312)</b> | <b>\$ 128,184,582</b> | <b>\$ 126,032,698</b>    | <b>\$ 2,151,884</b>       | <b>\$ 128,184,582</b>   |

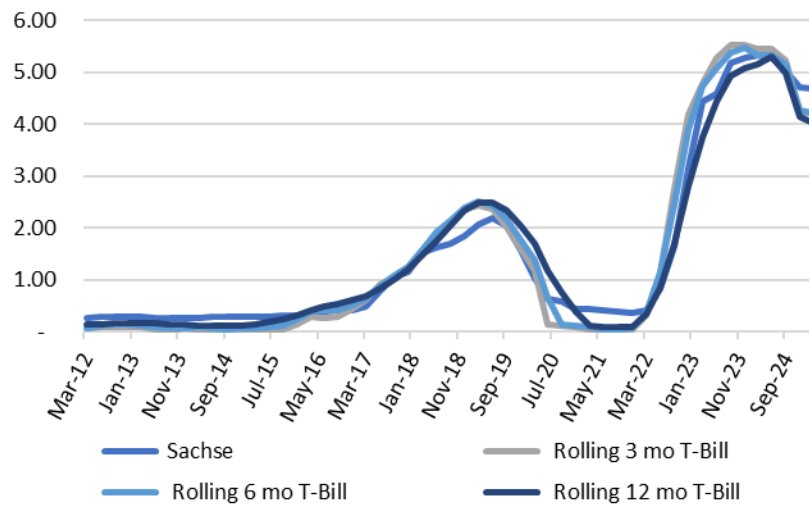
Portfolio Composition



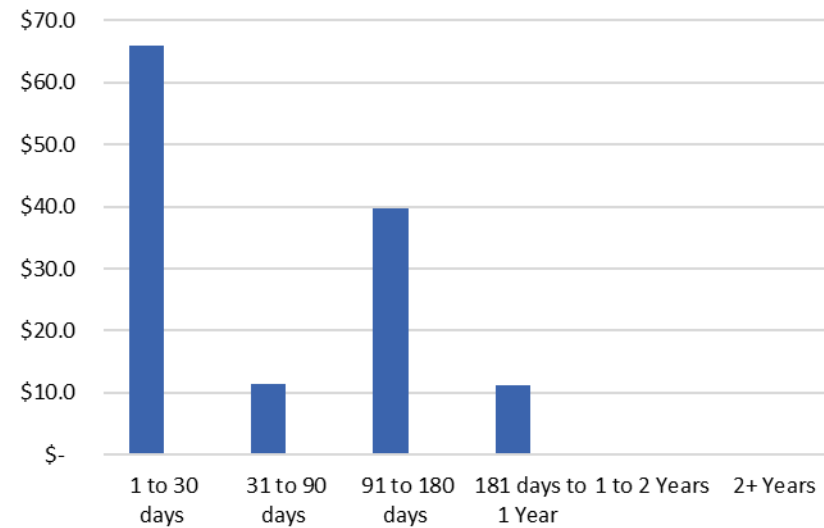
Total Portfolio (Millions)



Total Portfolio Performance



Distribution by Maturity (Millions)



### Fund Equity In Pooled Cash and Investment

| <b>Fund</b>                               | <b>Balance as of<br/>12/31/24</b> | <b>Balance as of<br/>3/31/25</b> | <b>Percent</b> | <b>Quarterly<br/>Change</b> |
|-------------------------------------------|-----------------------------------|----------------------------------|----------------|-----------------------------|
| 01 - General Fund                         | \$ 13,910,433                     | \$ 18,855,822                    | 14.70%         | \$ 4,945,389                |
| 02 - Utility Fund                         | 24,552,788                        | 23,414,209                       | 18.27%         | (1,138,579)                 |
| 03 - Debt Service Fund                    | 6,216,923                         | 3,824,865                        | 2.98%          | (2,392,058)                 |
| 04 - General Capital Projects             | 15,918,293                        | 16,617,923                       | 12.96%         | 699,630                     |
| 05 - Special Revenue Fund                 | 1,210,215                         | 1,228,225                        | 0.96%          | 18,010                      |
| 06 - Economic Development Fund            | 6,466,831                         | 6,121,890                        | 4.78%          | (344,941)                   |
| 09 - TIRZ 1 - PGBT                        | 194,978                           | 197,194                          | 0.15%          | 2,216                       |
| 10 - Impact Fee Fund                      | -                                 | -                                | 0.00%          | -                           |
| 11 - Street Maintenance Tax Fund          | 860,168                           | 1,071,424                        | 0.84%          | 211,256                     |
| 12 - General VERF                         | 4,032,234                         | 4,521,283                        | 3.53%          | 489,049                     |
| 13 - Municipal Development District       | 692,635                           | 885,293                          | 0.69%          | 192,658                     |
| 14 - TIRZ 2 - The Station                 | 300,147                           | 30,019                           | 0.02%          | (270,128)                   |
| 15 - Health Insurance                     | 913,411                           | 921,144                          | 0.72%          | 7,732                       |
| 16 - PID - O&M                            | 174,423                           | 127,263                          | 0.10%          | (47,160)                    |
| 17 - American Rescue Plan Act (ARPA) Fund | 68,623                            | -                                | 0.00%          | (68,623)                    |
| 18 - Hotel Occupancy Tax Fund             | 47,783                            | 51,135                           | 0.04%          | 3,352                       |
| 19 - TIRZ 3 - Highway 78                  | 1,414,853                         | 1,431,013                        | 1.12%          | 16,159                      |
| 21 - 2022 Bond Construction Fund          | 40,167,145                        | 39,722,985                       | 30.99%         | (444,159)                   |
| 22 - Roadway Impact Fee                   | 1,153,233                         | 1,166,386                        | 0.91%          | 13,153                      |
| 23 - Water Impact Fee                     | 5,048,843                         | 5,116,707                        | 3.99%          | 67,864                      |
| 24 - Sewer Impact Fee                     | 2,320,722                         | 2,179,236                        | 1.70%          | (141,486)                   |
| 55 - Utility VERF                         | 368,015                           | 700,564                          | 0.55%          | 332,548                     |
| <b>Total Pooled Cash and Investments</b>  | <b>\$ 126,032,698</b>             | <b>\$ 128,184,582</b>            | <b>100.00%</b> | <b>\$ 2,151,884</b>         |

**Notes:**

Consistent with City policy, investment activity is attributed to all of the City's accounting funds collectively and on a proportional basis to each fund's total cash balance.

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore, all investments are listed at 100% of market value.

It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

The City's investments are liquid and have same day access (although may be subject to an early withdrawal penalty). The City's funds are swept into the above accounts and are withdrawn as needed for operational cash flow requirements.

## F. Action Items

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|                    |                                                                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>1. Receive early resident and stakeholder input regarding the fiscal year 2025-2026 budget.</b>                 |
| Meeting            | June 2, 2025 - City Council Meeting                                                                                |
| Access             | Public                                                                                                             |
| Type               | Discussion, Information                                                                                            |
| Fiscal Impact      | None                                                                                                               |
| Recommended Action | Receive early resident and stakeholder input regarding the fiscal year 2025-2026 budget.                           |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency. |

### **BACKGROUND**

Preparations have begun for the FY 2025-2026 budget. The City Manager is reviewing the draft budget and considering requests for service enhancements and new programs. This is an opportunity for residents and other stakeholders to provide input on the budget to aid the City Manager and staff in the development of the FY 2025-2026 budget in advance of it being transmitted to Council in August for consideration, modification, and adoption.

Finance Director David Baldwin will present this item.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive early resident and stakeholder input regarding the fiscal year 2025-2026 budget.

#### File Attachments

1. Presentation\_Early Resident Budget Input\_FINAL
2. FY 2025-2026 Budget Calendar

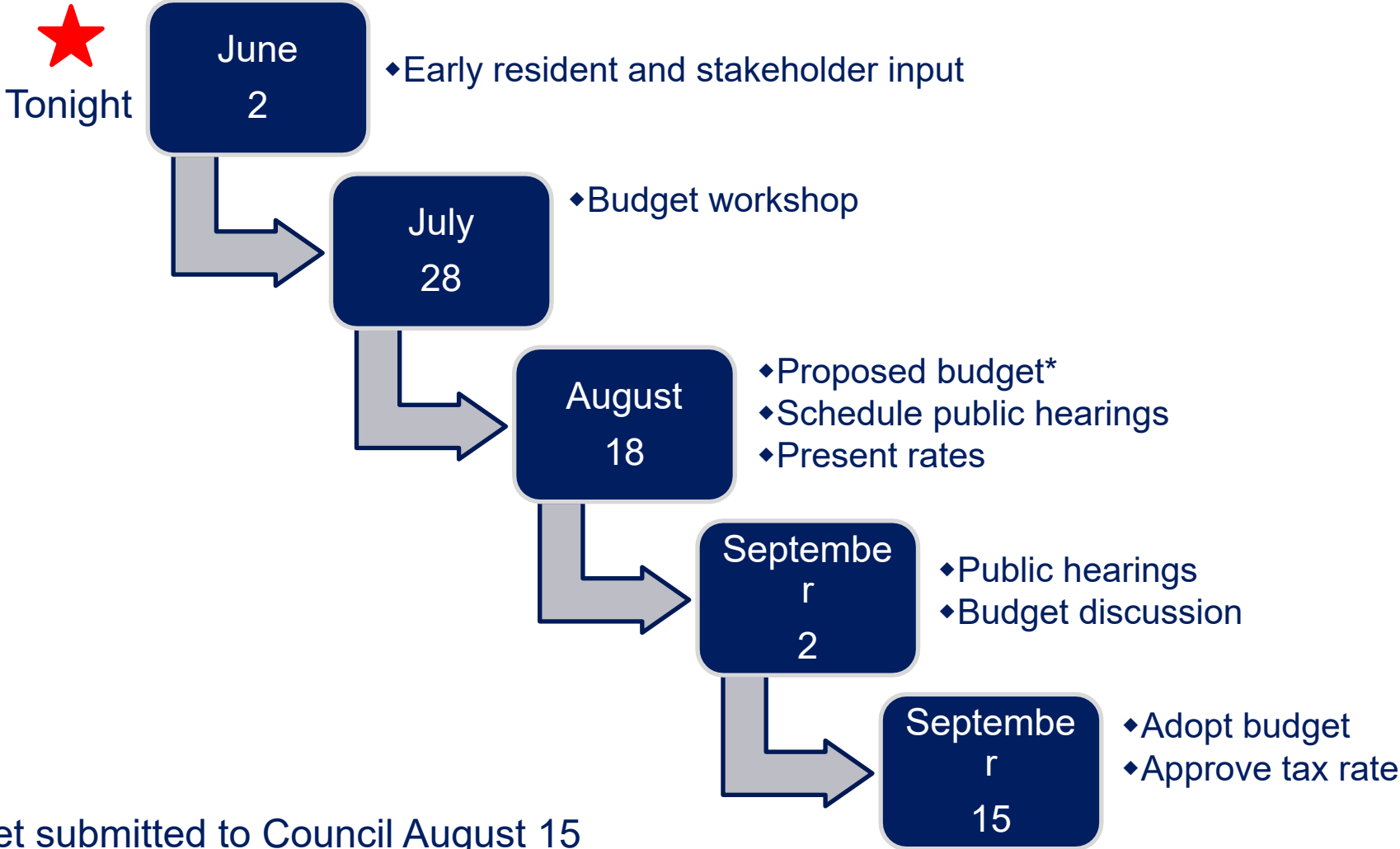


# Early Resident Budget Input

City Council  
June 2, 2025



# Council Budget Meetings



\* Proposed budget submitted to Council August 15



# Budget Process Engagement

<https://www.cityofsachse.com/budget>

## Budget Process Engagement

### Public Input/Hearings

The City Council historically holds, at minimum, two public input opportunities and will continue this practice as part of the current budget process to provide stakeholders opportunities to officially comment on the City's budget. An opportunity for early public input on the budget is held in early June, prior to the submission of the City Manager's preliminary budget to Council. A public hearing is also held after the preliminary budget is submitted to Council and before Council adopts the budget. This provides interested parties an opportunity to address new budget submittals and comments on budget topics.

### Public Comment

At City Council meetings, the public is invited to address Council regarding any topic not already on the agenda during the Public Comment section of the meeting. Those wishing to comment on an agenda item at a public meeting may electronically submit a [Public Meeting Speaker Form](#) by 4 p.m. of the meeting day or by completing a form in person at the meeting. All forms are submitted to the City Secretary.

### Contact Council Members

Comments to the City Council may be made by email or phone. Council members represent the entire city. Contact information for Council members can be found at [Contact City Council](#).

### Contact the Finance Department

Budget process questions may be made directly to the Finance Department by emailing [budget@cityofsachse.com](mailto:budget@cityofsachse.com).

## Additional Information

- Prior budget processes
- Quarterly budget reports
- Budgets



# Next Steps

- Receive public input on budget (tonight) ★

# Budget Calendar (2025-2026 Fiscal Year)

**\*All dates subject to change. Assumes property tax rate doesn't exceed voter-approval tax rate\***

|                                  |                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>March 5</b> (Wed.)            | Budget Kick-off Meeting                                                                                                                                                                                                                                                                                                                                     |
| <b>April 4</b> (Fri.)            | Personnel requests due to HR; Technology requests due to IT                                                                                                                                                                                                                                                                                                 |
| <b>April 28-May 14</b>           | Budget Review meetings with department heads to review budget requests                                                                                                                                                                                                                                                                                      |
| <b>May 1</b> (Thurs.)            | Department budgets completed in Incode financial system and locked by Finance                                                                                                                                                                                                                                                                               |
| <b>May 12 est.</b> (Mon.)        | Preliminary estimated values available from appraisal districts                                                                                                                                                                                                                                                                                             |
| <b>May 15</b> (Thurs.)           | <a href="#">Economic Development Corporation Board Meeting</a> — early input on EDC budget                                                                                                                                                                                                                                                                  |
| <b>May 22</b> (Thurs.)           | First draft budget to City Manager                                                                                                                                                                                                                                                                                                                          |
| <b>June 2</b> (Mon.)             | <a href="#">City Council Meeting</a> — Early citizen input on budget                                                                                                                                                                                                                                                                                        |
| <b>June 9-16</b> (Mon.-Mon.)     | City Manager's Office meetings with department heads to review budget requests                                                                                                                                                                                                                                                                              |
| <b>June 10</b> (Tues.)           | Budget Townhall Meeting                                                                                                                                                                                                                                                                                                                                     |
| <b>June 26</b> (Thurs.)          | <a href="#">Economic Development Corporation Board Meeting</a> — review and discuss proposed budget                                                                                                                                                                                                                                                         |
| <b>June 23</b> (Mon.)            | Department budget revisions due to Finance, if applicable                                                                                                                                                                                                                                                                                                   |
| <b>July 7</b> (Mon.)             | Finance provides preliminary budget to City Manager                                                                                                                                                                                                                                                                                                         |
| <b>July 25</b> (Fri.)            | Certified values available from Appraisal Districts <i>(by July 25, DCAD 7/18)</i>                                                                                                                                                                                                                                                                          |
| <b>July 28</b> (Mon.)            | <a href="#">City Council Meeting</a> — Budget Workshop; long-range financial plan                                                                                                                                                                                                                                                                           |
| <b>August 1</b> (Thurs.)         | Capital Improvement Plan (CIP) due to Finance                                                                                                                                                                                                                                                                                                               |
| <b>August 4</b> (Mon.)           | <a href="#">City Council Meeting</a> — Receive certified appraisal roles; receive no-new revenue and voter approval tax rates (if available)                                                                                                                                                                                                                |
| <b>August 5 (est.)</b> (Tues.)   | Dallas County submits completed No-New-Revenue and Voter-Approved Tax Rate worksheets to entities <i>(by Aug. 7)</i>                                                                                                                                                                                                                                        |
| <b>August 7</b> (Thurs.)         | <a href="#">Municipal Development District Board Meeting</a> — review, discuss, and approve budget                                                                                                                                                                                                                                                          |
| <b>August 8</b> (Thurs.)         | Supplemental budget request funding decisions due to Finance                                                                                                                                                                                                                                                                                                |
| <b>August 14</b> (Thurs.)        | <a href="#">Economic Development Corporation Board Meeting</a> — approve budget                                                                                                                                                                                                                                                                             |
| <b>August 15</b> (Fri.)          | City Manager's proposed budget submitted to Council <i>(by Aug. 15)</i>                                                                                                                                                                                                                                                                                     |
| <b>August 18</b> (Mon.)          | <a href="#">City Council Meeting</a> — City Manager presents proposed budget to Council <i>(by Aug. 29)</i> ; schedule public hearings on tax rate (if necessary) and budget; record vote on maximum tax rate to consider; discuss budget.                                                                                                                  |
| <b>August 19 (est.)</b> (Tues.)  | Continuous Internet and T.V. "Notice of Tax Rate Public Hearing" begins <i>(by Sept. 22 if rate exceeds no-new-revenue rate, at least 7 days from tax rate hearing)</i>                                                                                                                                                                                     |
| <b>August 21 (est.)</b> (Thurs.) | Publish the "Notice of Budget Hearing" <i>(by Sept. 18, 10-30 days from hearing)</i> and "Notice of Tax Rate Hearing" <i>(if proposed rate exceeds no-new-revenue rate, by Sept. 22)</i> or "Meeting to Adopt the Tax Rate" <i>(if tax rate does not exceed no-new-revenue rate, by Sept. 22)</i>                                                           |
| <b>September 2</b> (Tues.)       | <a href="#">City Council Meeting</a> — Hold public hearing on budget <i>(by Sept. 30, at least 16 days from proposed budget, Council must take some sort of action on budget)</i> ; budget discussion; and take action on budget (ex. set date for adoption)                                                                                                |
| <b>September 15</b> (Mon.)       | <a href="#">City Council Meeting</a> — Hold public hearing on tax rate (if rate exceeds NNR); adopt budget <i>(by Sept. 29)</i> ; ratify tax rate in the budget <i>(if raise total property tax revenue)</i> ; and approve proposed tax rate <i>(requires 60% vote of Council if tax rate exceeds NNR rate. If rate is less than NNR rate, by Sept. 24)</i> |
| <b>September</b>                 | Budget and Bevs Potential Public Engagement Event                                                                                                                                                                                                                                                                                                           |

## F. Action Items

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>2. Conduct a public hearing to consider approval of an ordinance amending the Use and Development Regulations of Tract C-3 of Planned Development No. 19 relating to the use and development of lots 1A and 2A, Block A, Woodbridge Commons Phase 2, City of Sachse, Collin County, Texas, located at 8005 and 8015 Woodbridge Parkway to allow for an accessory use of drone delivery hub for grocery stores; approving development regulations; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and providing for an effective date.</b> |
| Meeting            | June 2, 2025 - City Council Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Access             | Public                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Type               | Public Hearing, Discussion, Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Fiscal Impact      | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Recommended Action | At its May 12 regular meeting, the Planning & Zoning Commission voted 4-0 to recommend approval of the proposed zoning change as presented to the City Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Goals              | Make Sachse more prosperous through job creation and quality development that adds community value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

### **BACKGROUND**

- Subject property is described as tract C-3 in the Planned Development.
- Proposed amendment to Planned Development 19 (PD-19), specifically related to tract C-3 to allow for a drone delivery hub as an accessory use to grocery stores.
  - Applicant: Kimley Horn & Associates, Inc.
  - Owner: WAL-MART REAL ESTATE
  - Size: Approximately 17.165 Acres
- Tract C-3 is currently being used for a grocery store, a fuel station, and electronic vehicle chargers. This site is directly adjacent to property zoned for commercial uses.
- The following provisions have been added to the Planned Development for this amendment:
  - Drone delivery hub use is allowed as an accessory use to a grocery store and in compliance with the concept plan
  - Living screen in accordance with the landscape plan
  - Modular storage unit or container not to exceed 20' x 10' and a maximum height of 11'
  - Maximum of twelve (12) landing pads and two (2) drone auto-loading devices
- With approval of the proposed Planned Development amendment, staff will need to issue an administrative adjustment for parking. Total parking on site is currently at the minimum required by the parking standards of the Planned Development and the applicant is proposing to use 33 spaces for this use.

### **POLICY CONSIDERATIONS**

The Future Land Use Plan (FLUP) designates the subject property for Commercial, which is described as "General retail, restaurants and office." State law requires that zoning decisions "must be adopted in accordance with a Comprehensive Plan." The FLUP supports the proposed rezoning request.

### **RECOMMENDATION**

At its May 12 regular meeting, the Planning & Zoning Commission voted 4-0 to recommend approval of the proposed zoning change as presented to the City Council.

File Attachments

1. Presentation \_Wal-Mart Drone PD 19\_ZO 24-02\_FINAL
2. Ordinance\_Amending PD 19 (Drone Delivery)
3. Conceptual Landscape Plan
4. Conceptual Site Plan
5. Zoning Exhibit



# Planned Development 19 Zoning Amendment Request

City Council  
June 2, 2025



# Request

Conduct a public hearing to consider approval of an ordinance amending the Use and Development Regulations of Tract C-3 of Planned Development No. 19 relating to the use and development of lots 1A and 2A, Block A, Woodbridge Commons Phase 2, City of Sachse, Collin County, Texas, located at 8005 and 8015 Woodbridge Parkway to allow for an accessory use of drone delivery hub for grocery stores.

# Project Information

- Proposal to amend zoning of PD-19 “Woodbridge West”, specifically related to tract C-3 to allow for a drone delivery hub as an accessory use to grocery stores
- Applicant: Kimley Horn & Associates, Inc.
- Owner: WAL-MART REAL ESTATE
- Size: Approximately 17.165 Acres
- Site Attributes: Tract C-3 is currently being used for a grocery store, a fuel station, and electronic vehicle chargers. This site is directly adjacent to property zoned for commercial uses

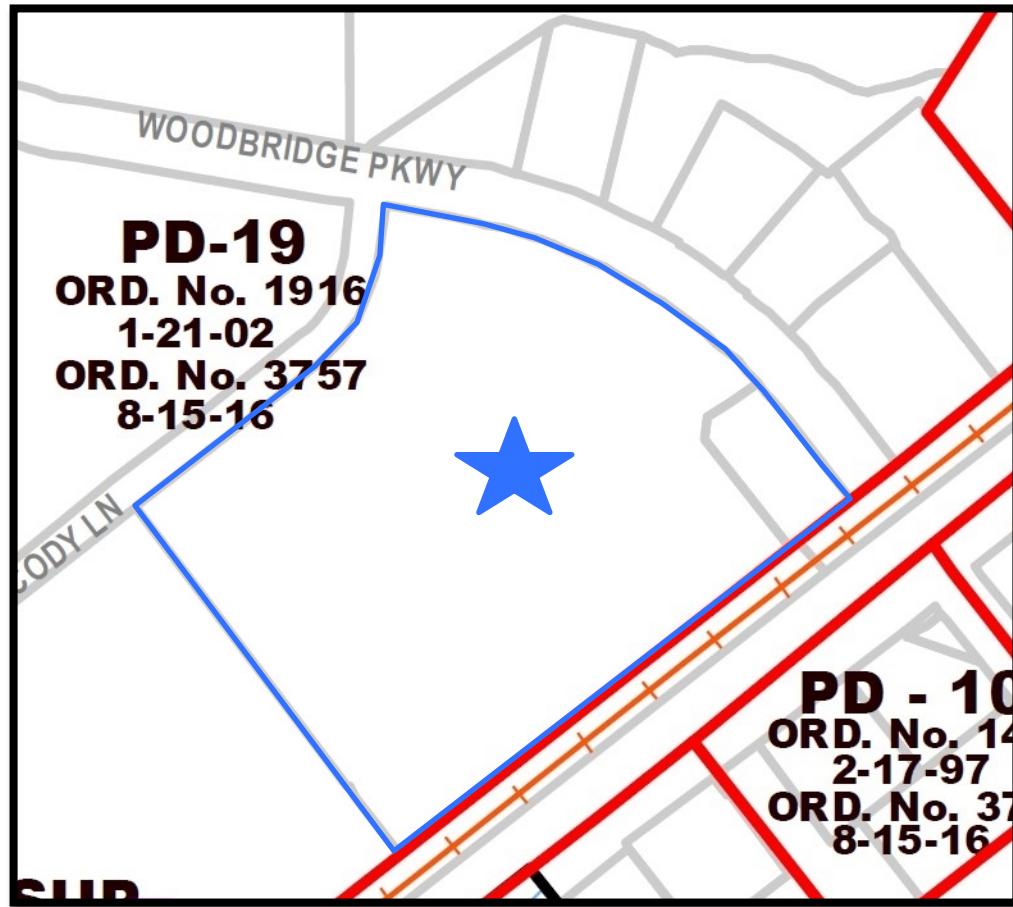


# Aerial Map

Tract C-3 is located at 8005 and 8015 Woodbridge Parkway, within Sachse city limits



# Zoning Map



The property is zoned Planned Development 19. The blue star indicates the subject property

# District Standards

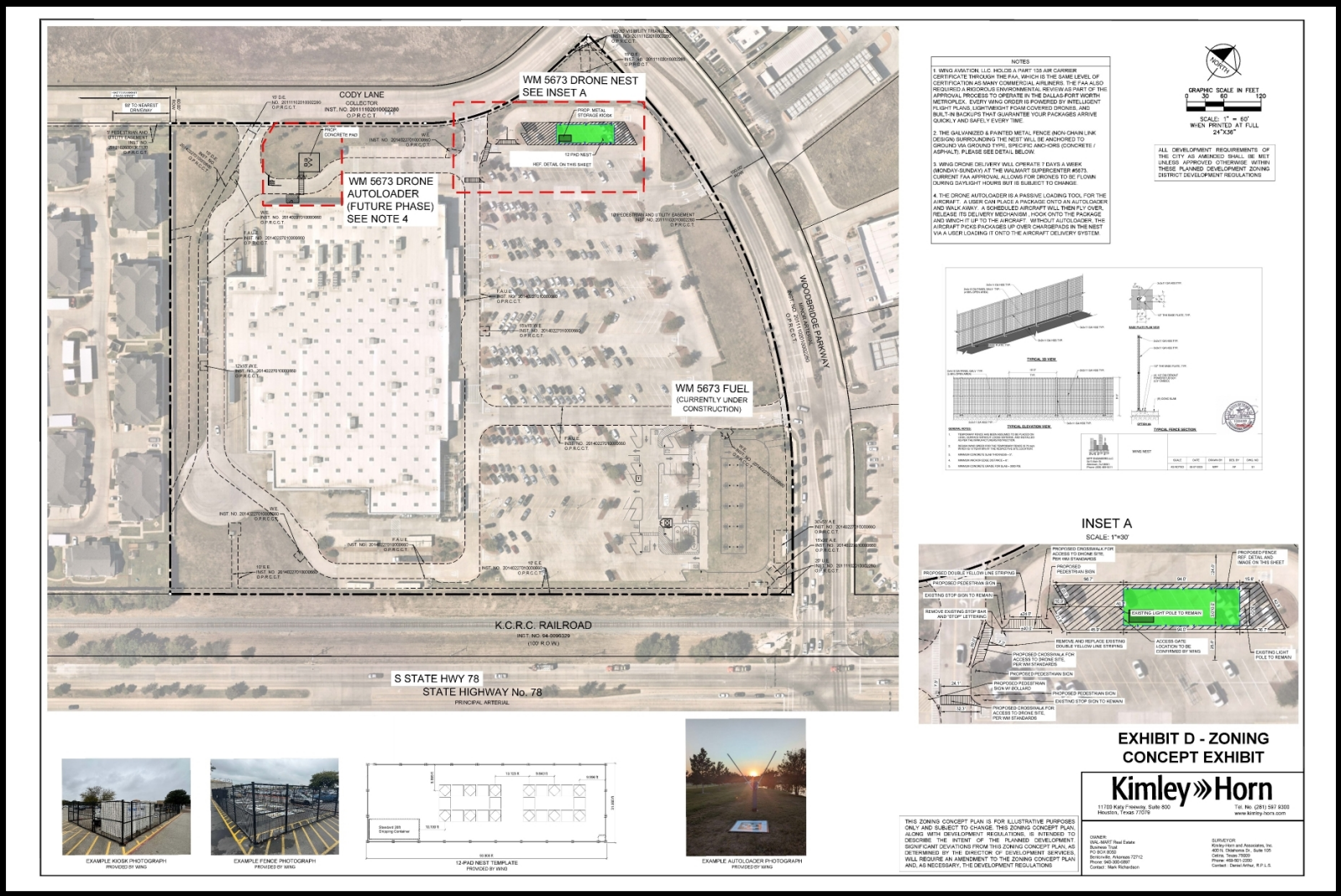
## New Proposed:

### ***C-3 Tract***

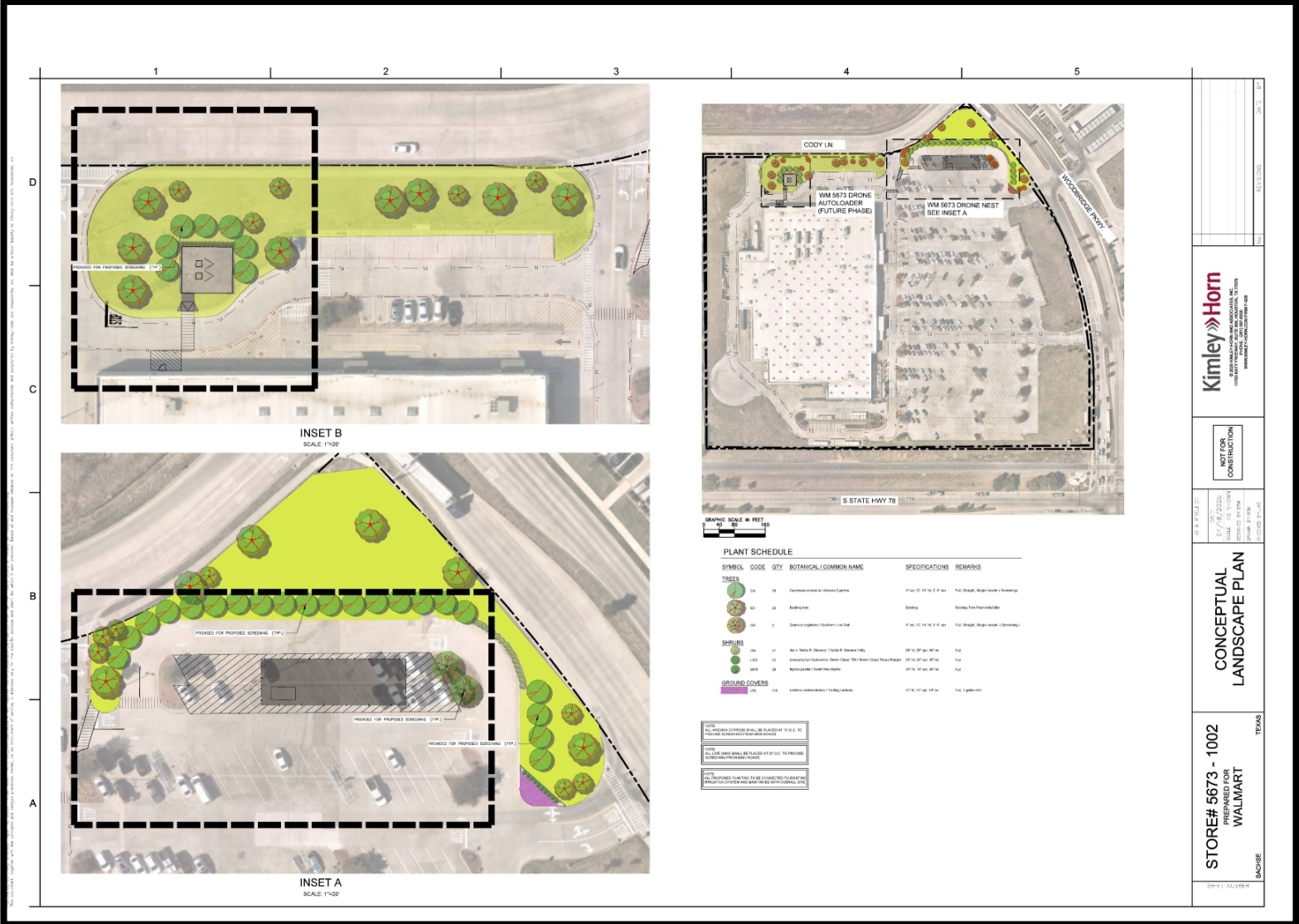
- Drone delivery hub use allowed as accessory to grocery store and in compliance with the concept plan
- Living screen in accordance with the landscape plan
- Modular storage unit or container not to exceed 20' x 10' and a maximum height of 11'
- Maximum of twelve (12) landing pads and two (2) drone auto loading devices



# Conceptual Site Plan



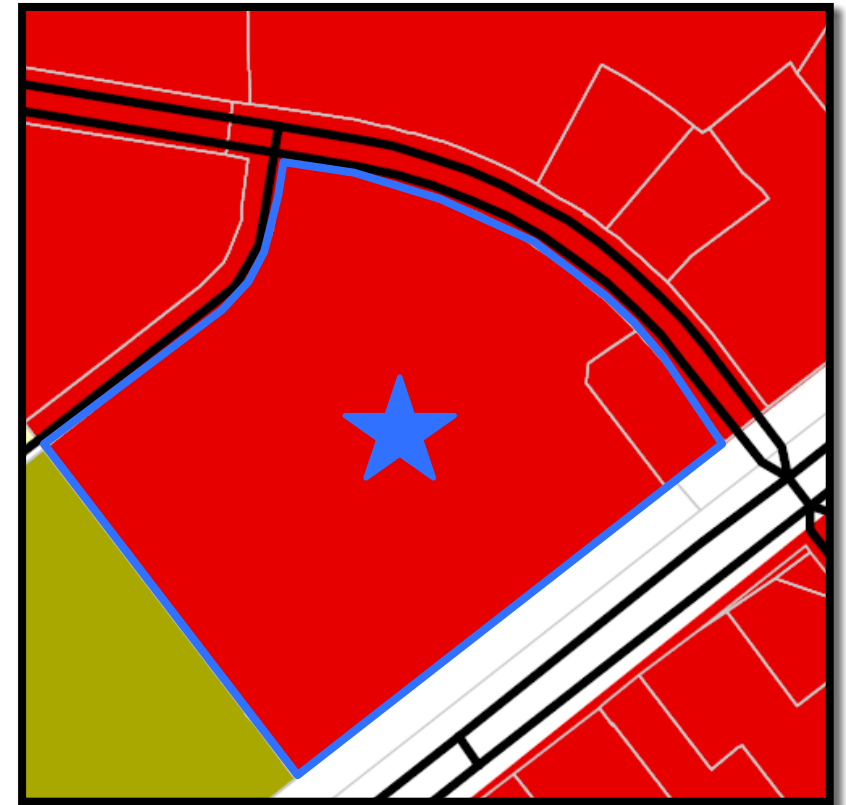
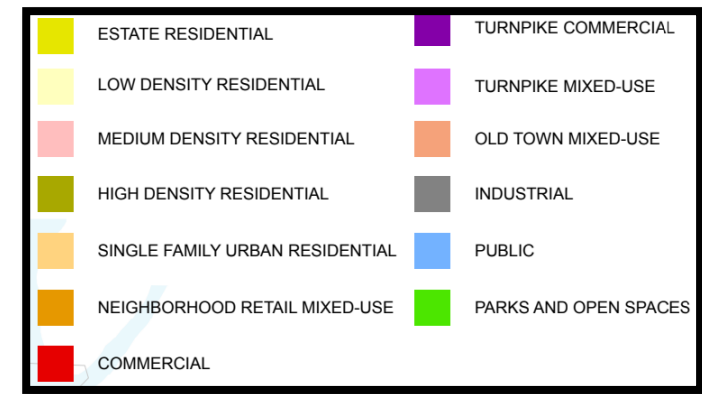
# Landscape Plan





# Future Land Use Plan (FLUP)

- The Future Land Use Plan (FLUP) designates the subject property for Commercial, which are described as “General retail, restaurants and office”
- State law requires that zoning decisions “*must be adopted in accordance with a Comprehensive Plan*”
- The FLUP supports the proposed rezoning request



# Recommendation

At its May 12 regular meeting, the Planning and Zoning Commission voted 4-0 to recommend approval of the proposed zoning change as presented.

# Questions?



**ORDINANCE NO. O-2025-**

**AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP, AS HERETOFORE AMENDED; BY AMENDING THE USE AND DEVELOPMENT REGULATIONS OF TRACT C-3 OF PLANNED DEVELOPMENT NO. 19 (“PD-19”) RELATING TO THE USE AND DEVELOPMENT OF LOTS 1A AND 2A, BLOCK A, WOODBRIDGE COMMONS PHASE TWO, AN ADDITION TO THE CITY OF SACHSE, TO ALLOW FOR THE ACCESSORY USE OF TRACT C-3 AS A DRONE DELIVERY HUB; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws applying to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the City of Sachse is of the opinion that said comprehensive Zoning Ordinance should be amended as provided herein;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The Comprehensive Zoning Ordinance and Map of the City of Sachse, Texas (the “Zoning Ordinance”), as heretofore amended, be and the same are hereby further amended by amending, as set forth in Section 2 of this Ordinance, the use and development regulations of Lot 1A and 2A, Block A, Woodbridge Commons Phase Two, an addition to the City of Sachse, Collin County, Texas, according to the plat thereof recorded in plat book 2025, pages 295 and 296, Map Records, Collin County, Texas, (the “Property”), being Tract C-3 of Planned Development No. 19 (“PD-19”) as set forth in Ordinance No. 1916, as amended by Ordinance No. 3515 and Ordinance No. 3757 (collectively, the “Development Regulations”).

**SECTION 2.** The Property shall be developed and used only in accordance with the applicable provisions of the Zoning Ordinance and the Development Regulations applicable to Tract C-3, except to the extent modified by the development and use regulations set forth below:

- A. Permitted Use.** In addition to the uses permitted in a commercial area, Tract C-3 may be used for Drone Delivery Hub, as an accessory use when the primary use is Grocery Store, subject to the conditions set forth herein and the Development Regulations applicable to Tract C-3, except as otherwise stated in this Ordinance.
1. Drone Delivery Hub. For purposes of this Ordinance, “Drone Delivery Hub” means a designated site or structure used as a central base for drone

delivery operations, where drones can land, be maintained, loaded with packages, and launched for deliveries, via auto loader or manual loader, to local destinations.

- B. Concept Plan.** Should Tract C-3 be developed and used with Drone Delivery Hub use, it shall be used and developed substantially in accordance with, and on the location as shown on, the Concept Plan, as set forth in Exhibit “A,” and the Landscape Plan as set forth in Exhibit “B,” all of said exhibits being attached hereto and incorporated herein by reference.
- C. Landscaping and Screening.** Drone Delivery Hub shall be screened from any adjacent right-of-way and shall comply with the following standards:
1. Living Screen. Drone Delivery Hub shall be screened from any right of way in accordance with the Landscape Plan, “Exhibit B”.
- D. Miscellaneous Development Standards.**
1. Accessory Building. Tract C-3 shall be permitted one (1) detached accessory building to be occupied in connection with the Drone Delivery Hub use. Such detached accessory building may be a modular storage unit or portable on demand storage container and shall not exceed the following dimensions:
    - a. Length: Twenty (20) feet
    - b. Width: Ten (10) feet
    - c. Height: Eleven (11) feet
  2. Quantity. Drone Delivery Hub use shall have no more than (i) twelve (12) drone landing pads and (ii) two (2) drone auto loading devices.

**SECTION 3.** The above Property shall be used only in the manner and for the purpose provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and as amended herein.

**SECTION 4.** To the extent of any irreconcilable conflict with the provisions of this Ordinance and other Ordinances of the City of Sachse governing the use and development of the Property and which are not expressly amended by this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 5.** All provisions of the Ordinances of the City of Sachse in conflict with the provisions of this Ordinance be and the same are hereby repealed.

**SECTION 6.** Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not

affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

**SECTION 7.** An offense committed before the effective date of this Ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 8.** Any person, firm, or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 9.** This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas, on the 2<sup>nd</sup> day of June 2025.

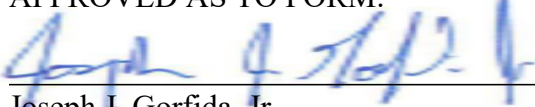
APPROVED:

\_\_\_\_\_  
Jeff Bickerstaff, Mayor

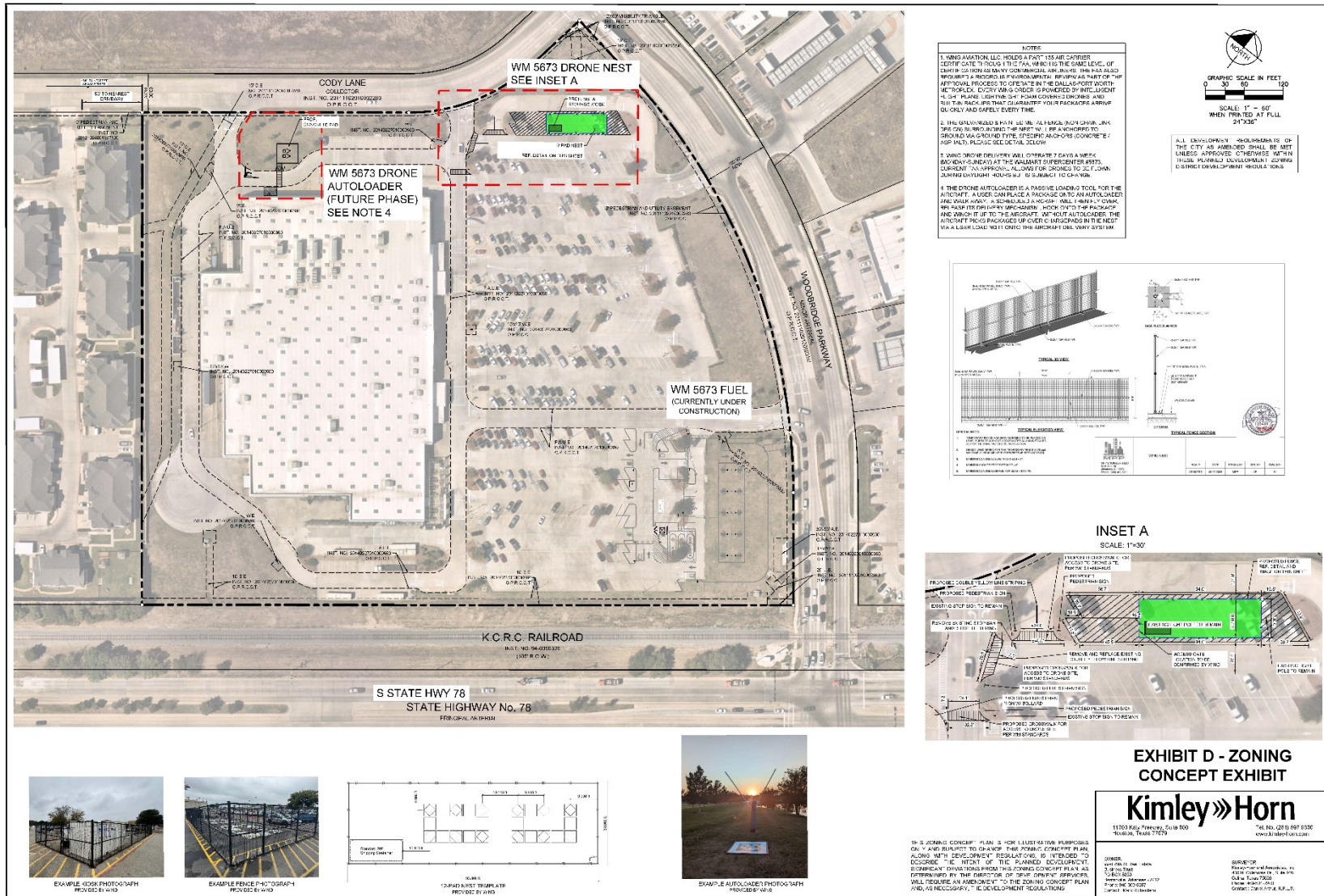
DULY ENROLLED:

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

APPROVED AS TO FORM:

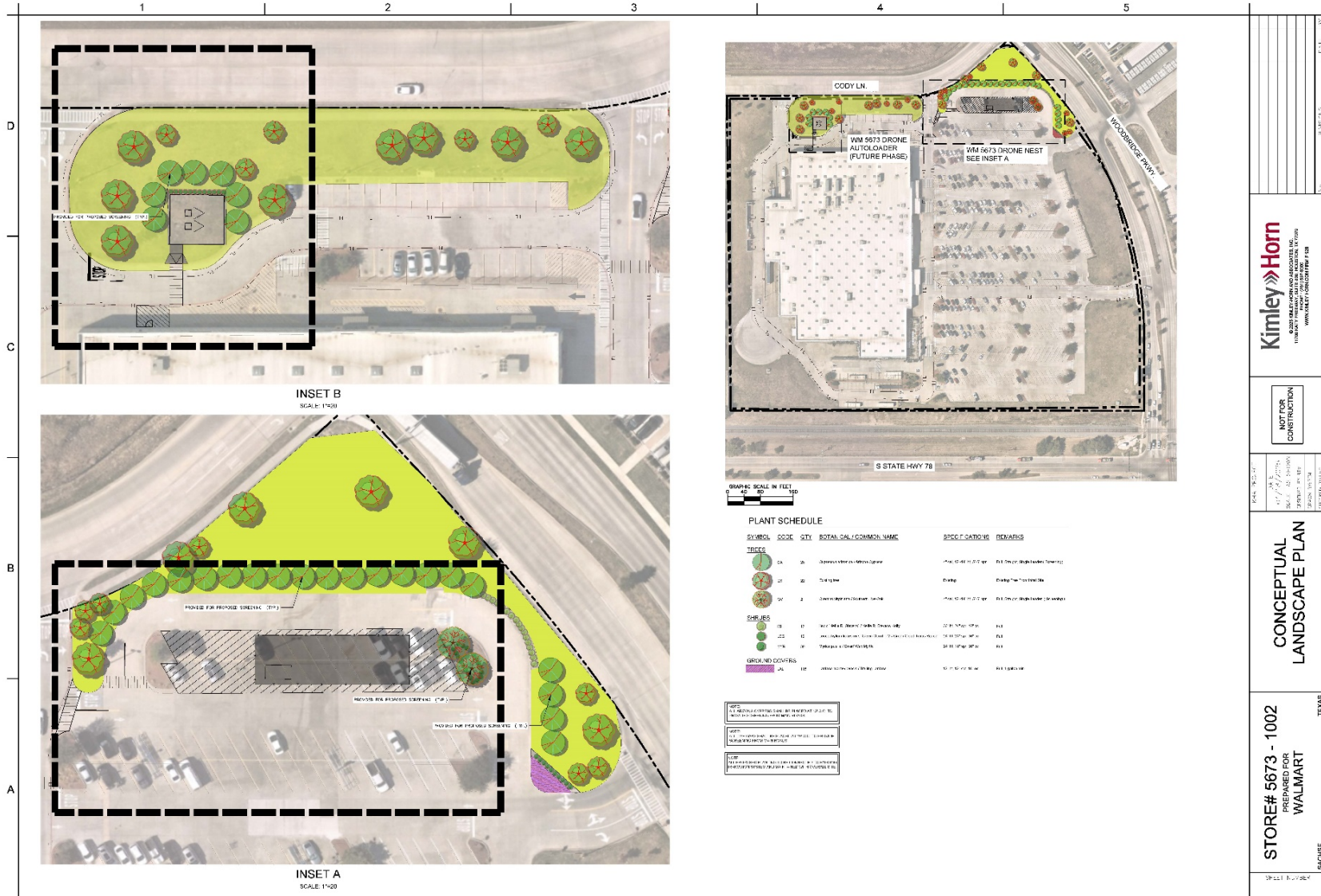
  
\_\_\_\_\_  
Joseph J. Gorfida, Jr.  
City Attorney

## EXHIBIT “A” CONCEPT PLAN





# EXHIBIT "B" LANDSCAPE PLAN



Ord. No. O-2025-

4908-0523-1152, v. 2



Plotted By: McKinney, Brandon April 18, 2025 11:06:18am K:\V\001\_D\01\063262314-WM Spocher Drone Landscape\DESIGN\00 PSP-SP-PP-FRISCO (Copy & modify as needed)\VPlant.dwg  
This document, together with the concepts and designs presented herein, is intended only for the specific purpose and client for which it was prepared. Reuse or improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.

D

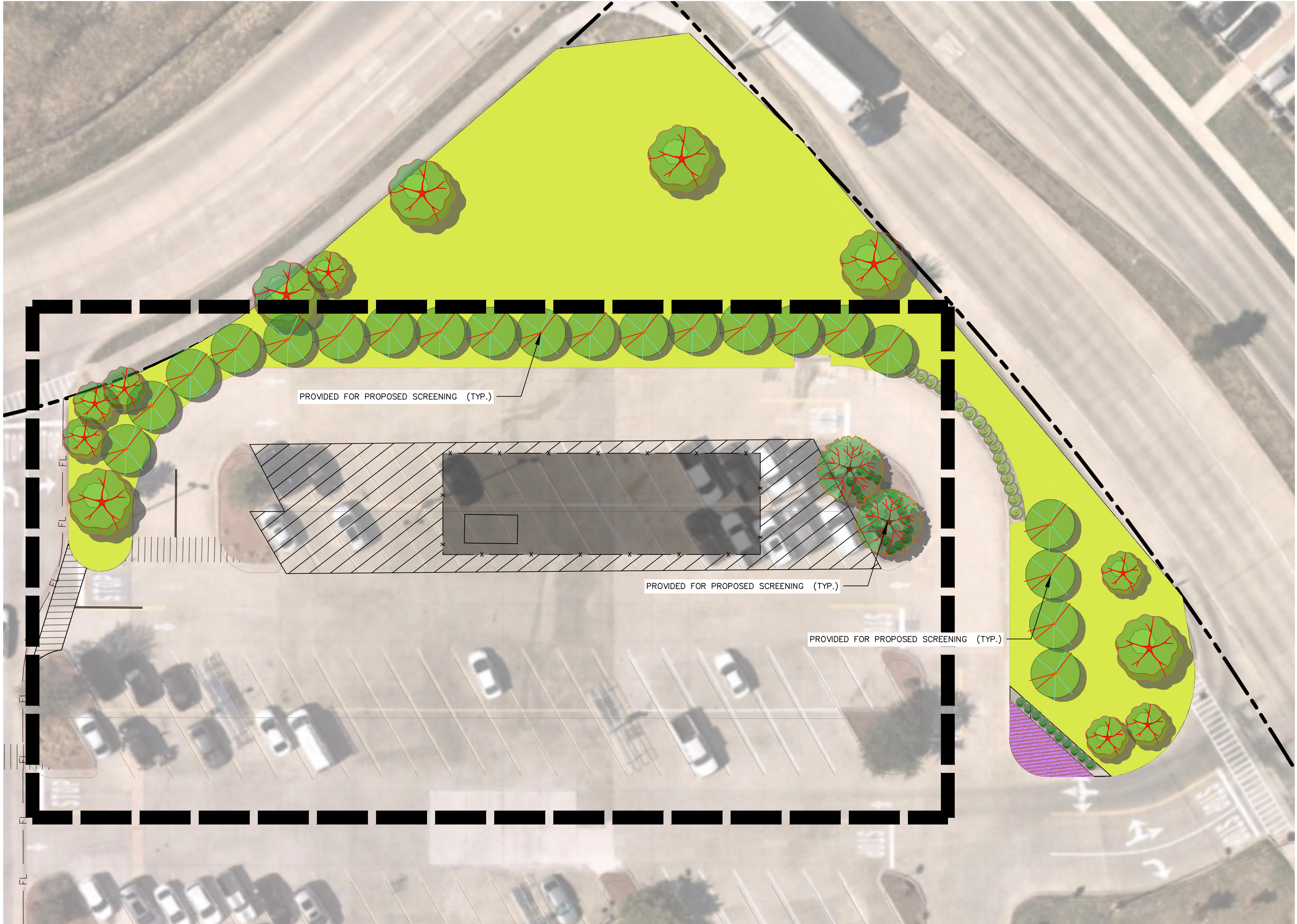
C

B

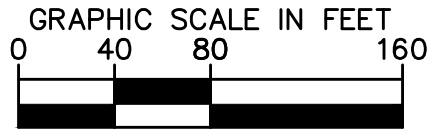
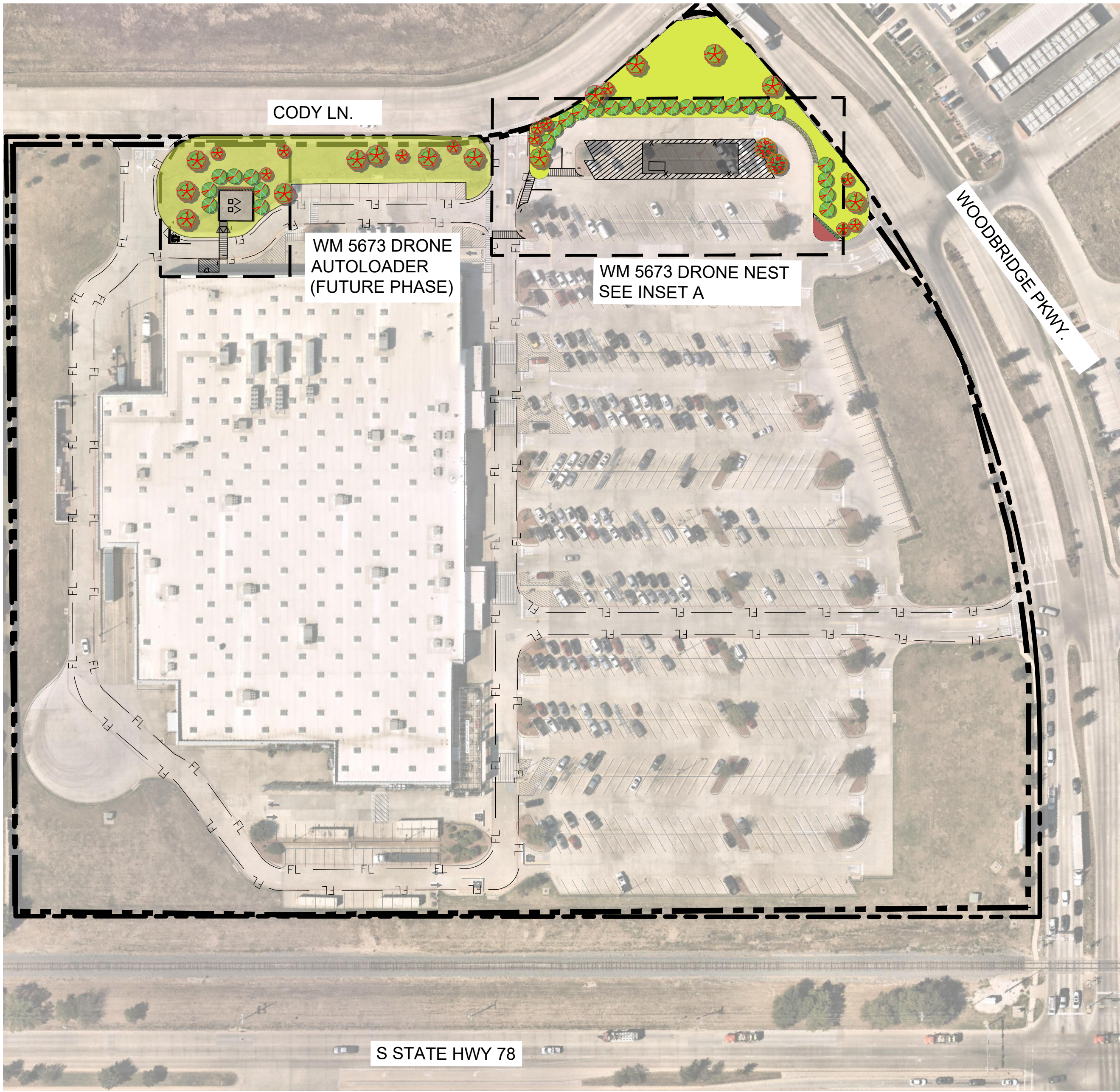
A



INSET B  
SCALE: 1"=20'



INSET A  
SCALE: 1"=20'



PLANT SCHEDULE

| SYMBOL        | CODE | QTY | BOTANICAL / COMMON NAME                                             | SPECIFICATIONS                | REMARKS                                      |
|---------------|------|-----|---------------------------------------------------------------------|-------------------------------|----------------------------------------------|
| TREES         |      |     |                                                                     |                               |                                              |
|               | CA   | 28  | Cupressus arizonica / Arizona Cypress                               | 4" cal, 12'-14' ht, 5'-6" spr | Full, Straight, Single Leader ( Screening )  |
|               | EX   | 22  | Existing tree                                                       | Existing                      | Existing Tree From Initial Site              |
|               | QV   | 2   | Quercus virginiana / Southern Live Oak                              | 4" cal, 12'-14' ht, 5'-6" spr | Full, Straight, Single Leader. ( Screening ) |
| SHRUBS        |      |     |                                                                     |                               |                                              |
|               | IXH  | 17  | Ilex x 'Nellie R. Stevens' / Nellie R. Stevens Holly                | 36" ht, 24" spr, 48" oc       | Full                                         |
|               | LEG  | 12  | Leucophyllum frutescens 'Green Cloud' TM / Green Cloud Texas Ranger | 24" ht, 24" spr, 36" oc       | Full                                         |
|               | MYR  | 30  | Myrica pusilla / Dwarf Wax Myrtle                                   | 24" ht, 18" spr, 36" oc       | Full                                         |
| GROUND COVERS |      |     |                                                                     |                               |                                              |
|               | LAL  | 118 | Lantana montevidensis / Trailing Lantana                            | 12" ht, 12" spr, 18" oc       | Full, 1 gallon min.                          |

NOTE:  
ALL ARIZONA CYPRESS SHALL BE PLACED AT 15' O.C. TO  
PROVIDE SCREENING FROM MAIN ROADS.

NOTE:  
ALL LIVE OAKS SHALL BE PLACED AT 20' O.C. TO PROVIDE  
SCREENING FROM MAIN ROADS.

NOTE:  
ALL PROPOSED PLANTING TO BE CONNECTED TO EXISTING  
IRRIGATION SYSTEM AND MAINTAINED WITH OVERALL SITE.

| No. | REVISIONS | DATE | BY |
|-----|-----------|------|----|
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |

**Kimley»Horn**  
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11700 KATY FREEDOMWAY, SUITE 800 HOUSTON, TX 77079  
WWW.KIMLEY-HORN.COM FIRM F-028

NOT FOR  
CONSTRUCTION

|                |                    |
|----------------|--------------------|
| KHA PROJECT    | DATE<br>04/18/2025 |
| SCALE AS SHOWN | DESIGNED BY: BTM   |
| DRAWN BY: BTM  | CHECKED BY: LMC    |

CONCEPTUAL  
LANDSCAPE PLAN

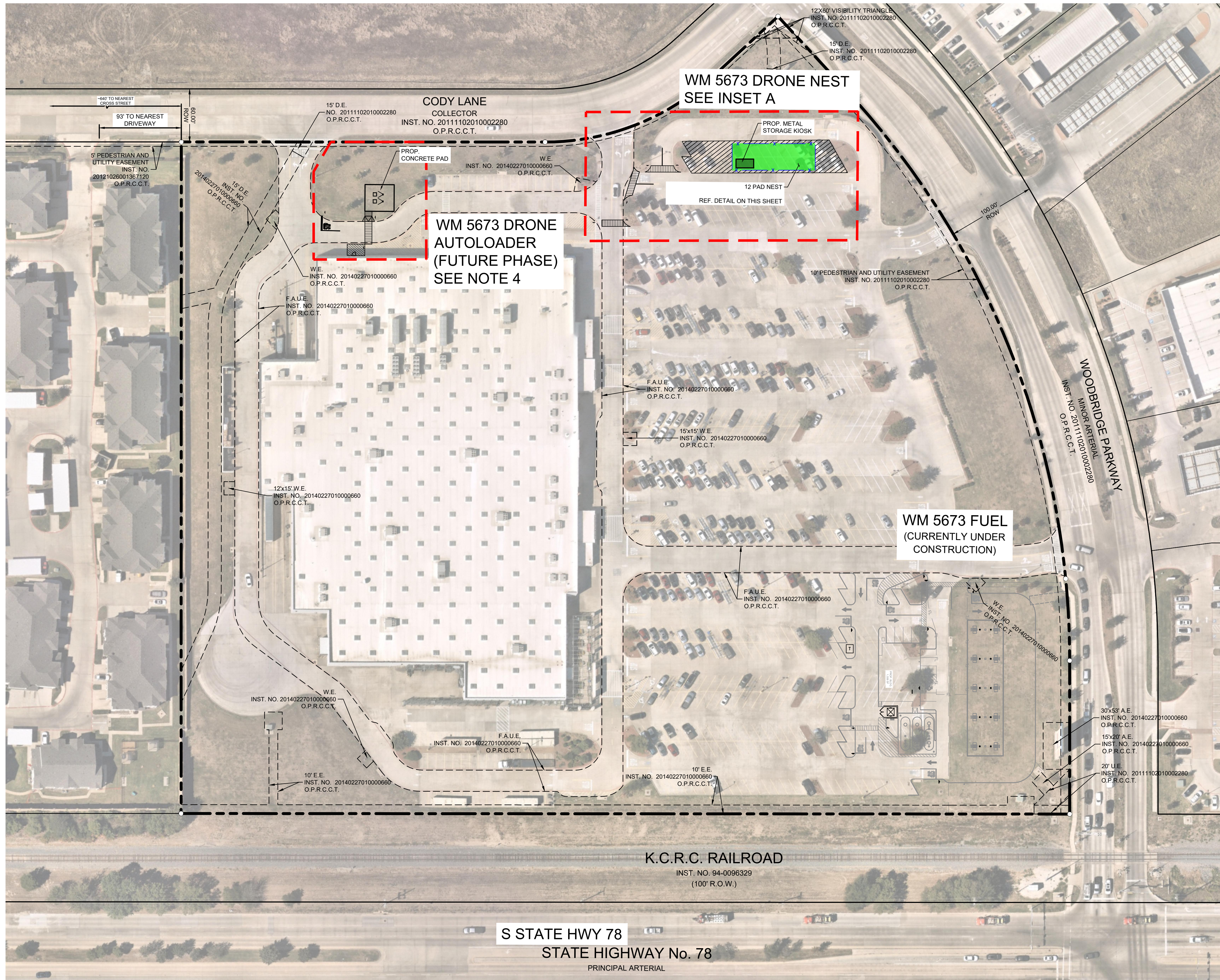
STORE# 5673 - 1002  
PREPARED FOR  
WALMART

SHEET NUMBER

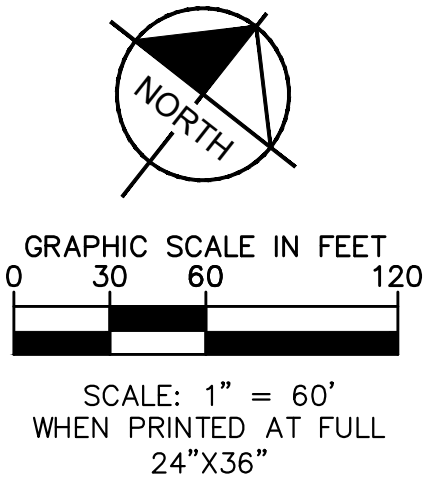
TEXAS

SACHSE

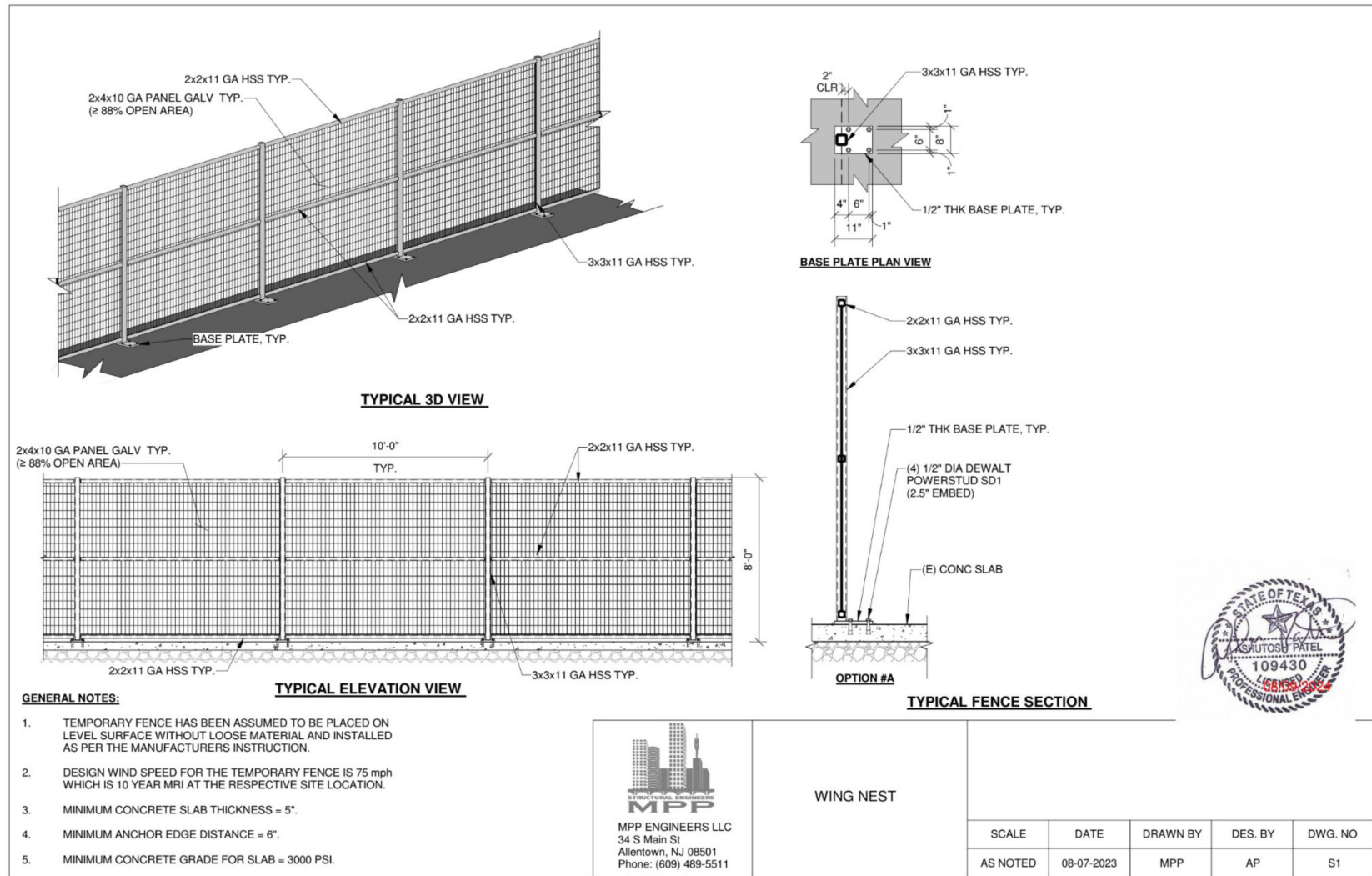




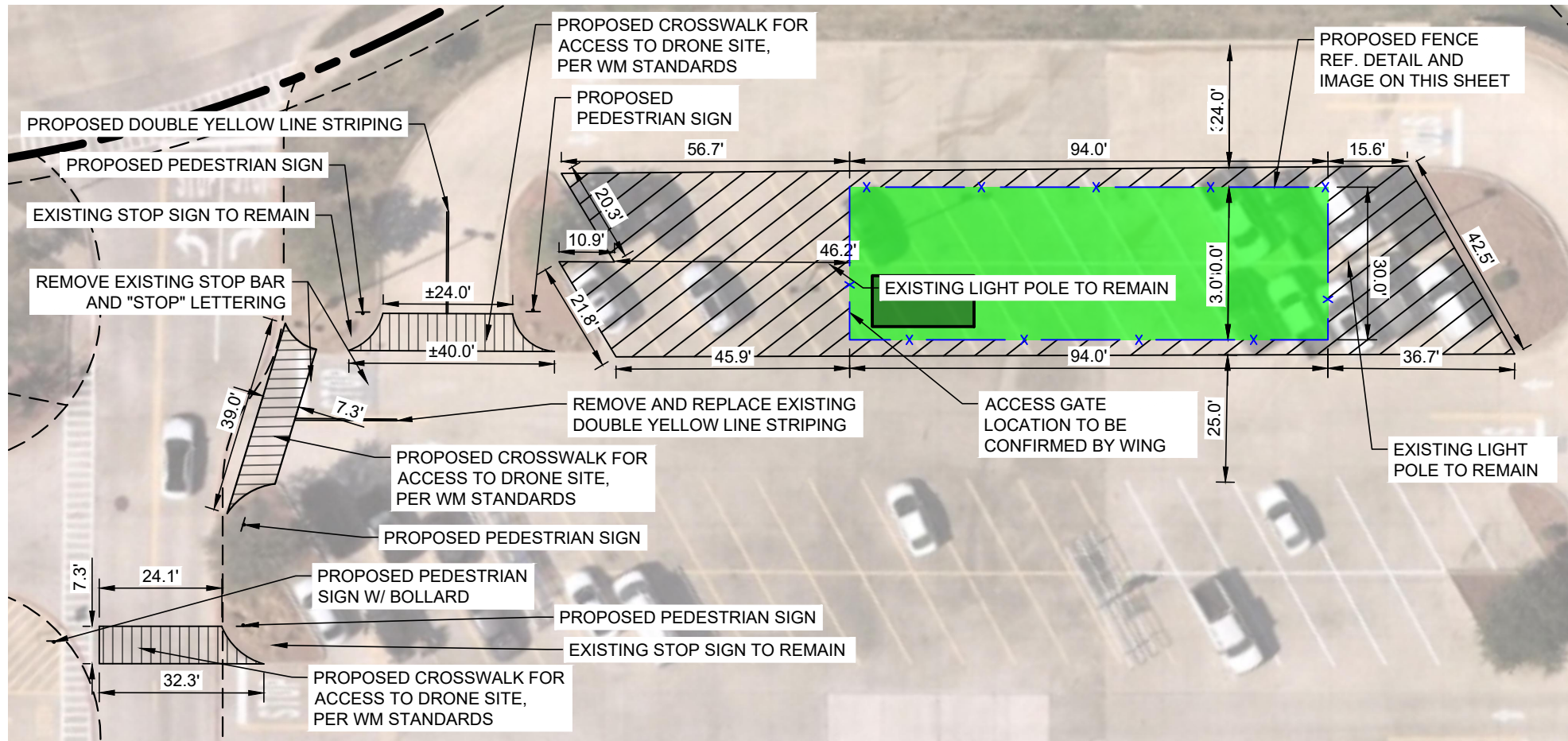
- NOTES
1. WING AVIATION, LLC. HOLDS A PART 135 AIR CARRIER CERTIFICATE THROUGH THE FAA, WHICH IS THE SAME LEVEL OF CERTIFICATION AS MANY COMMERCIAL AIRLINERS. THE FAA ALSO REQUIRED A RIGOROUS ENVIRONMENTAL REVIEW AS PART OF THE APPROVAL PROCESS TO OPERATE IN THE DALLAS-FORT WORTH METROPLEX. EVERY WING ORDER IS POWERED BY INTELLIGENT FLIGHT PLANS, LIGHTWEIGHT FOAM COVERED DRONES, AND BUILT-IN BACKUPS THAT GUARANTEE YOUR PACKAGES ARRIVE QUICKLY AND SAFELY EVERY TIME.
  2. THE GALVANIZED & PAINTED METAL FENCE (NON-CHAIN LINK DESIGN) SURROUNDING THE NEST WILL BE ANCHORED TO GROUND VIA GROUND TYPE, SPECIFIC ANCHORS (CONCRETE / ASPHALT). PLEASE SEE DETAIL BELOW.
  3. WING DRONE DELIVERY WILL OPERATE 7 DAYS A WEEK (MONDAY-SUNDAY) AT THE WALMART SUPERCENTER #5673. CURRENT FAA APPROVAL ALLOWS FOR DRONES TO BE FLOWN DURING DAYLIGHT HOURS BUT IS SUBJECT TO CHANGE.
  4. THE DRONE AUTOLOADER IS A PASSIVE LOADING TOOL FOR THE AIRCRAFT. A USER CAN PLACE A PACKAGE ONTO AN AUTOLOADER AND WALK AWAY. A SCHEDULED AIRCRAFT WILL THEN FLY OVER, RELEASE ITS DELIVERY MECHANISM, HOOK ONTO THE PACKAGE AND WINCH IT UP TO THE AIRCRAFT. WITHOUT AUTOLOADER, THE AIRCRAFT PICKS PACKAGES UP OVER CHARGEPADS IN THE NEST VIA A USER LOADING IT ONTO THE AIRCRAFT DELIVERY SYSTEM.



ALL DEVELOPMENT REQUIREMENTS OF THE CITY AS AMENDED SHALL BE MET UNLESS APPROVED OTHERWISE WITHIN THESE PLANNED DEVELOPMENT ZONING DISTRICT DEVELOPMENT REGULATIONS



INSET A  
SCALE: 1"=30'



## EXHIBIT D - ZONING CONCEPT EXHIBIT

**Kimley»Horn**

11700 Katy Freeway, Suite 800  
Houston, Texas 77079

Tel. No. (281) 597 9300  
www.kimley-horn.com

OWNER:  
WAL-MART Real Estate  
Business Trust  
PO BOX 8050  
Bentonville, Arkansas 72712  
Phone: 940-300-6897  
Contact : Mark Richardson

SURVEYOR:  
Kimley-Horn and Associates, Inc.  
400 N. Oklahoma Dr., Suite 105  
Celina, Texas 75009  
Phone: 469-501-2200  
Contact : Daniel Arthur, R.P.L.S.

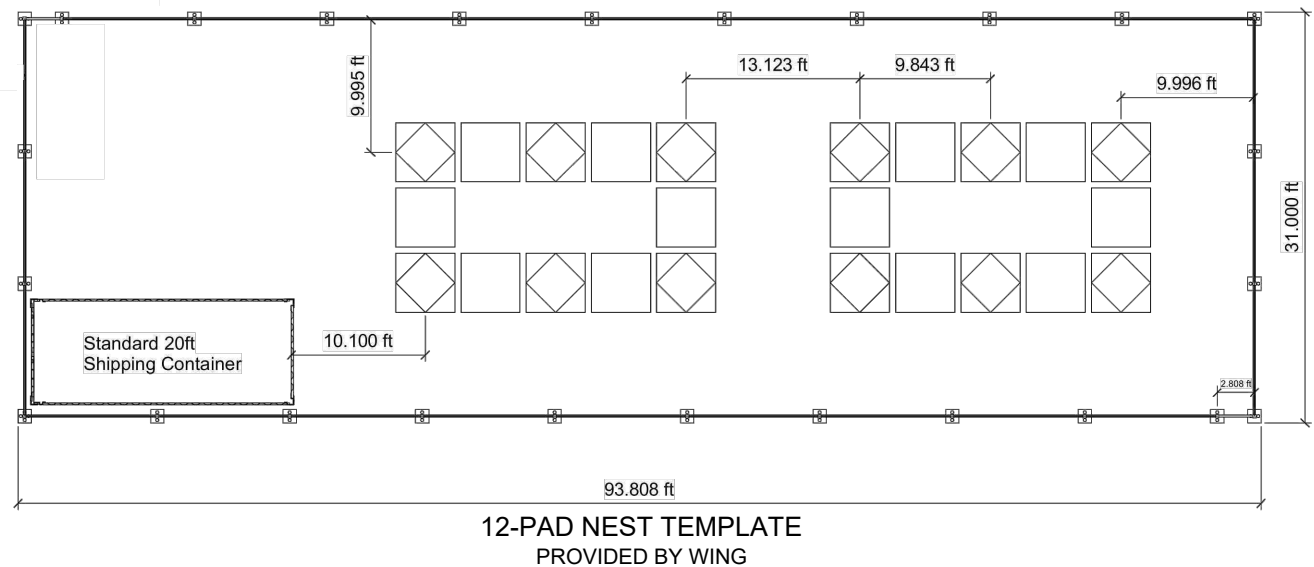
THIS ZONING CONCEPT PLAN IS FOR ILLUSTRATIVE PURPOSES ONLY AND SUBJECT TO CHANGE. THIS ZONING CONCEPT PLAN, ALONG WITH DEVELOPMENT REGULATIONS, IS INTENDED TO DESCRIBE THE INTENT OF THE PLANNED DEVELOPMENT. SIGNIFICANT DEVIATIONS FROM THIS ZONING CONCEPT PLAN, AS DETERMINED BY THE DIRECTOR OF DEVELOPMENT SERVICES, WILL REQUIRE AN AMENDMENT TO THE ZONING CONCEPT PLAN AND, AS NECESSARY, THE DEVELOPMENT REGULATIONS



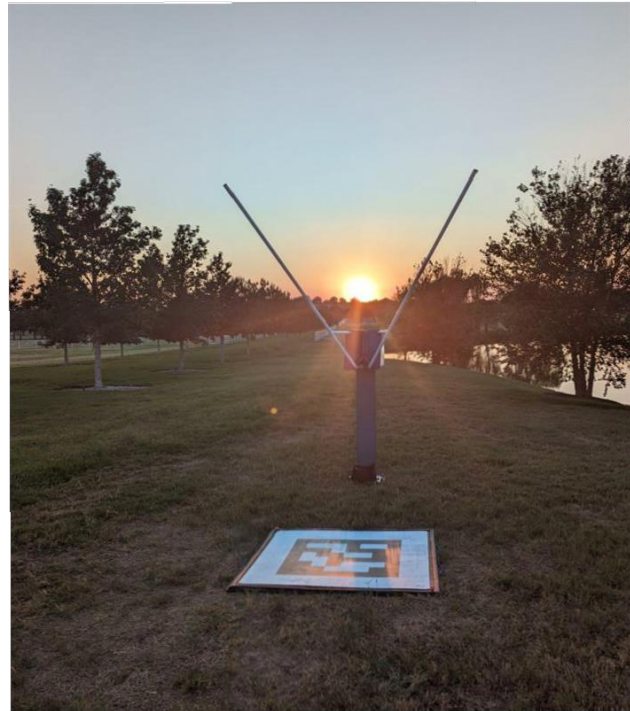
EXAMPLE KIOSK PHOTOGRAPH  
PROVIDED BY WING



EXAMPLE FENCE PHOTOGRAPH  
PROVIDED BY WING

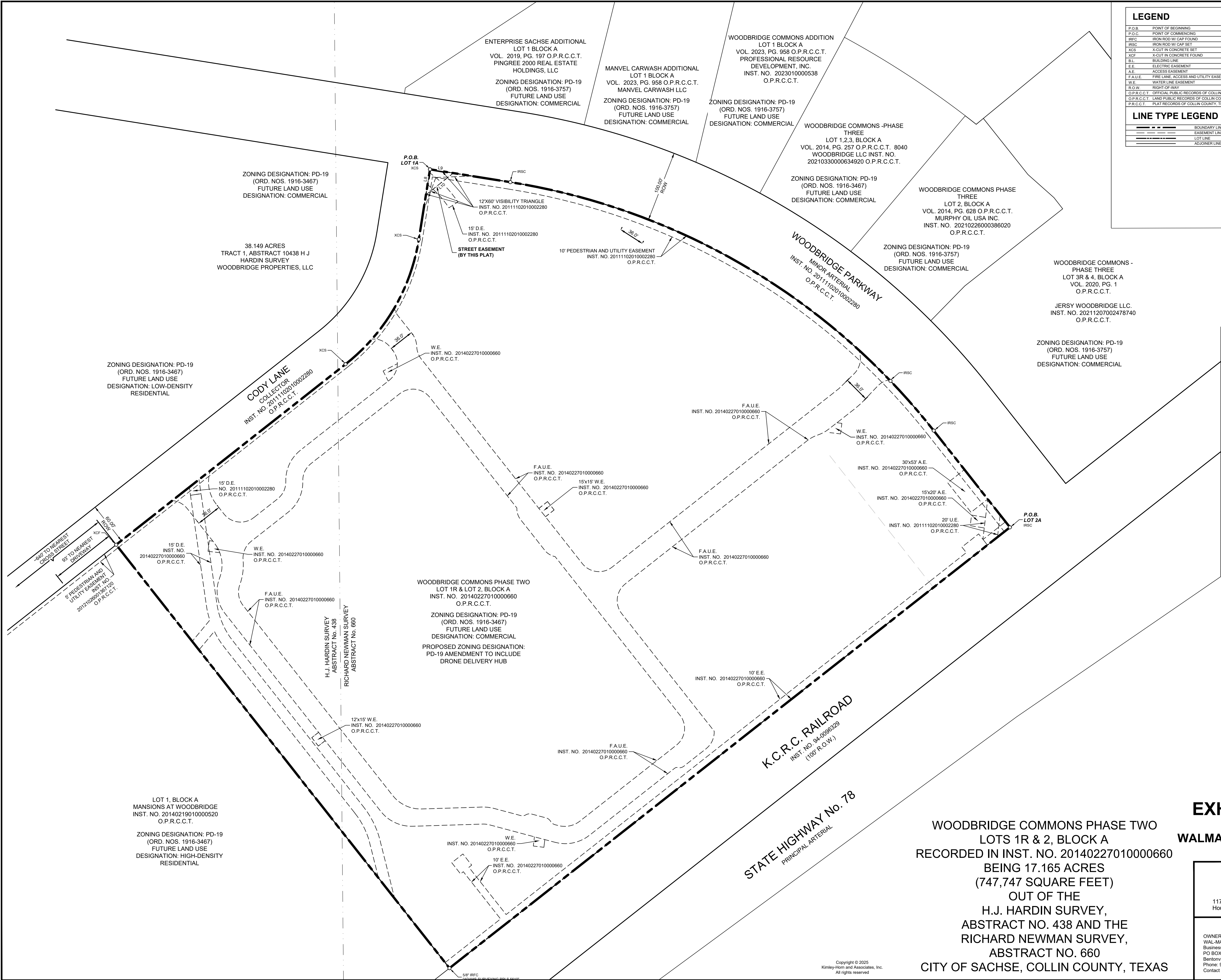


12-PAD NEST TEMPLATE  
PROVIDED BY WING

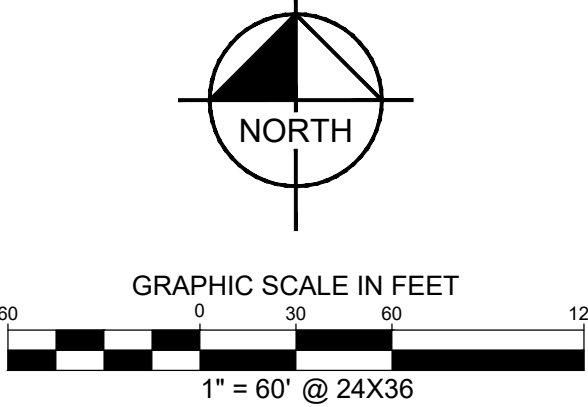
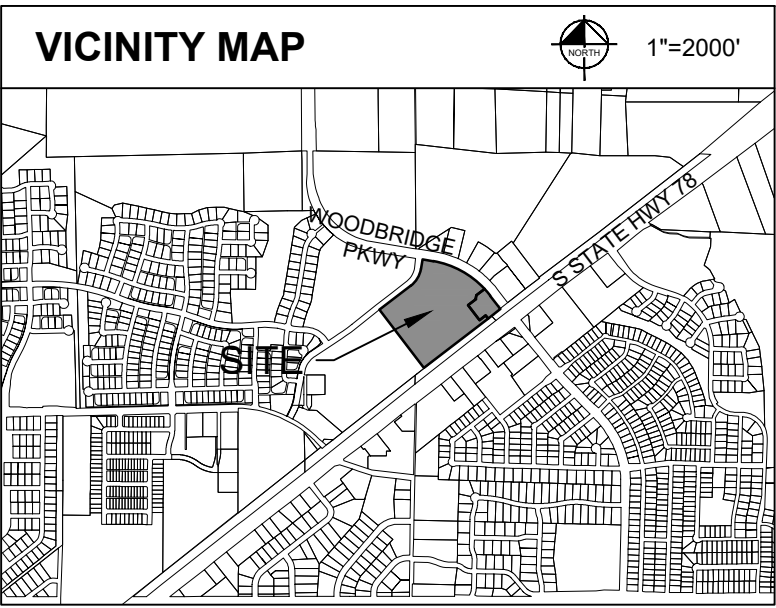


EXAMPLE AUTOLOADER PHOTOGRAPH  
PROVIDED BY WING





| LEGEND           |                                                 |
|------------------|-------------------------------------------------|
| P.O.B.           | POINT OF BEGINNING                              |
| P.O.C.           | POINT OF COMMENCING                             |
| IRFG             | IRON ROD W/ CAP FOUND                           |
| IRSC             | IRON ROD W/ CAP SET                             |
| XCS              | X-CUT IN CONCRETE SET                           |
| XCF              | X-CUT IN CONCRETE FOUND                         |
| B.L.             | BUILDING LINE                                   |
| E.E.             | ELECTRIC EASEMENT                               |
| A.E.             | ACCESS EASEMENT                                 |
| F.A.U.E.         | PINE LAKE, ACCESS AND UTILITY EASEMENT          |
| W.E.             | WATER LINE EASEMENT                             |
| R.O.W.           | RIGHT-OF-WAY                                    |
| O.P.R.C.C.T.     | OFFICIAL PUBLIC RECORDS OF COLLIN COUNTY, TEXAS |
| O.P.R.C.C.T.     | LAND PUBLIC RECORDS OF COLLIN COUNTY, TEXAS     |
| P.R.C.C.T.       | PLAT RECORDS OF COLLIN COUNTY, TEXAS            |
| LINE TYPE LEGEND |                                                 |
| ---              | BOUNDARY LINE                                   |
| ---              | EASEMENT LINE                                   |
| ---              | LOT LINE                                        |
| ---              | ADJOINER LINE                                   |



## EXHIBIT B - ZONING EXHIBIT

WALMART TRACT PD AMENDMENT REQUEST  
01/31/2025

**Kimley»Horn**

11700 Katy Freeway, Suite 800  
Houston, Texas 77079

Tel. No. (281) 597 9300  
www.kimley-horn.com

OWNER:  
WAL-MART Real Estate  
Business Trust  
PO BOX 9050  
Bentonville, Arkansas 72712  
Phone: 940-300-6897  
Contact : Mark Richardson

APPLICANT:  
Kimley-Horn and Associates, Inc.  
11700 Katy Freeway, Suite 800  
Houston, Texas 77079  
Phone: 281-597-9300  
Contact : Mallory Martin, P.E.

SURVEYOR:  
Kimley-Horn and Associates, Inc.  
400 N. Oklahoma Dr., Suite 105  
Celina, Texas 75009  
Phone: 469-501-2200  
Contact : Daniel Arthur, R.P.L.S.

WOODBIDGE COMMONS PHASE TWO  
LOTS 1R & 2, BLOCK A  
RECORDED IN INST. NO. 20140227010000660  
BEING 17.165 ACRES  
(747,747 SQUARE FEET)  
OUT OF THE  
H.J. HARDIN SURVEY,  
ABSTRACT NO. 438 AND THE  
RICHARD NEWMAN SURVEY,  
ABSTRACT NO. 660  
CITY OF SACHSE, COLLIN COUNTY, TEXAS

## G. Discussion Items

---

**Subject:** 1. Receive an update on Sachse Road Phase 2 Design, BP-21-A01.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Receive an update on Sachse Road Phase 2 Design, BP-21-A01.

Goals Strategically invest in the City's existing and future infrastructure.

### **BACKGROUND**

City Council approved the design contract for the Sachse Road Phase 2 project on February 5, 2024. This is the first arterial roadway project initiated under the 2021 Bond Program.

The project will include the reconstruction of approximately 4,500 linear feet of existing two-lane asphalt roadway into a new four-lane concrete roadway (two lanes in each direction). Improvements include a new storm drainage system to replace existing open drainage, as well as intersection upgrades, lighting enhancements, landscaping, and pedestrian safety features such as a trail and sidewalk. Additionally, the project will include upgrades to existing water and sewer infrastructure along the corridor.

Project Update:

- The consultant is currently developing 90% construction plans.
- Preliminary right-of-way (ROW) exhibits were submitted for City review in May 2025.
- A Conditional Letter of Map Revision (CLOMR) package was submitted to FEMA in March 2025.
- Construction is estimated to take place from December 2025 through June 2027.

Assistant Director of Public Works and CIP Brian Jaffe will give this presentation.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive an update on Sachse Road Phase 2 Design, BP-21-A01.

#### File Attachments

1. Presentation\_Sachse Road Ph2-Update\_2025.06.03\_FINAL

# Sachse Road Phase 2 Design Update (BP-21-AO1)

City Council  
June 2, 2025



# Overview

- Location
- Background
- Update
- ROW Update
- Layout
- Conceptual Plan and Profile Sheets



# Project Location



# Background

- City Council approved the design contract on February 5, 2024
- The project is the first arterial roadway project from 2021 Bond
- Sachse Road will be reconstructed with a new four-lane concrete section (two-lanes in both directions)
- The design project includes the reconstruction of approximately 4,500 linear feet of existing two-lane asphalt roadway
- Existing drainage will be placed within a storm drainage system
- Design will include intersection improvements, lighting, landscape, and pedestrian safety design options for a trail and sidewalk
- Water and sewer infrastructure will be improved





# Update

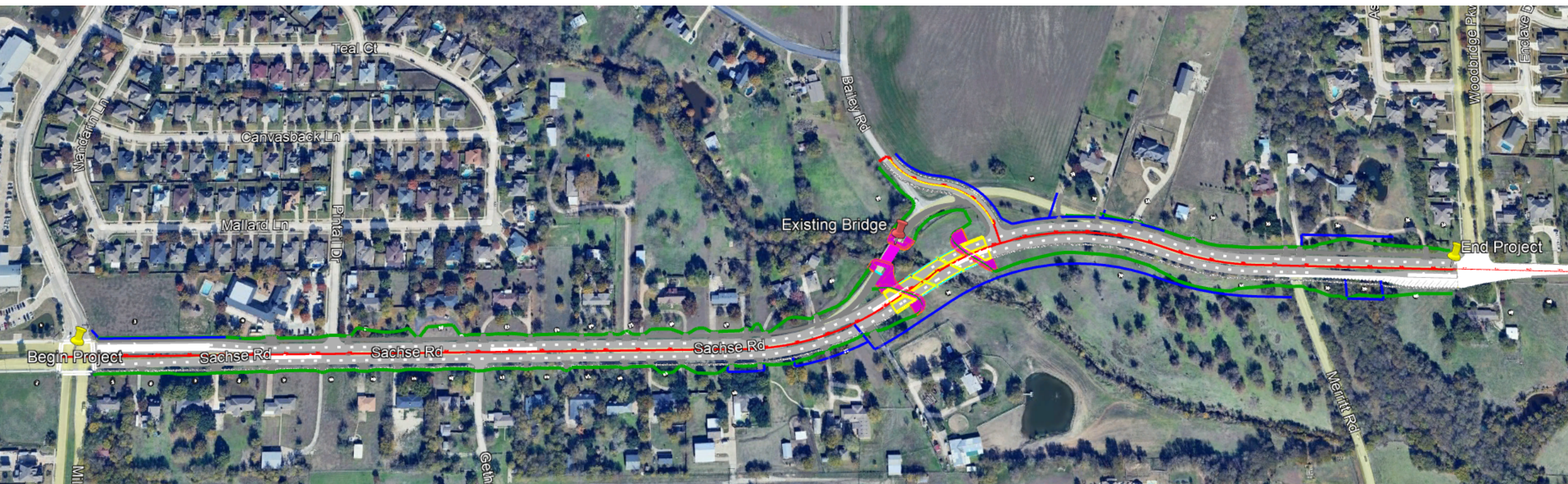
- Consultant is currently working on 90% construction plans
- Preliminary ROW exhibits were submitted by the design consultant for City review in May 2025
- CLOMR package submitted to FEMA in March 2025
- Construction estimated December 2025 through June 2027

# ROW Update

- Nine ROW acquisitions needed
- Six owners
- Appraisals not completed
- One ROW abandonment
- One surplus easement

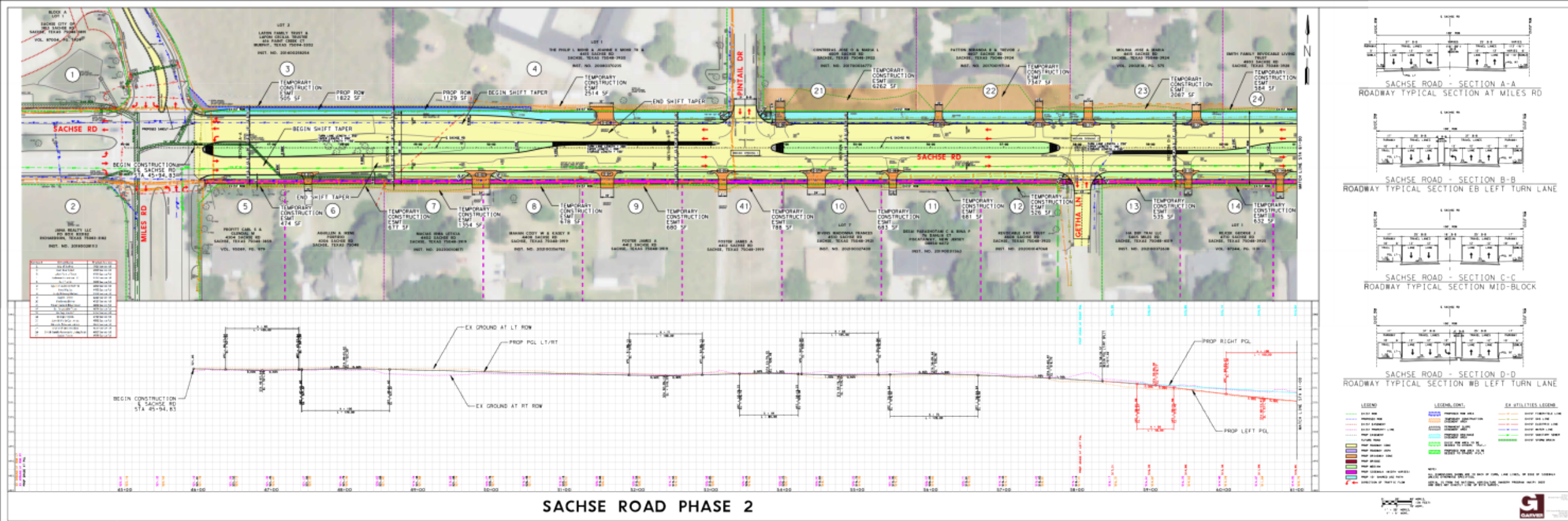


# Layout

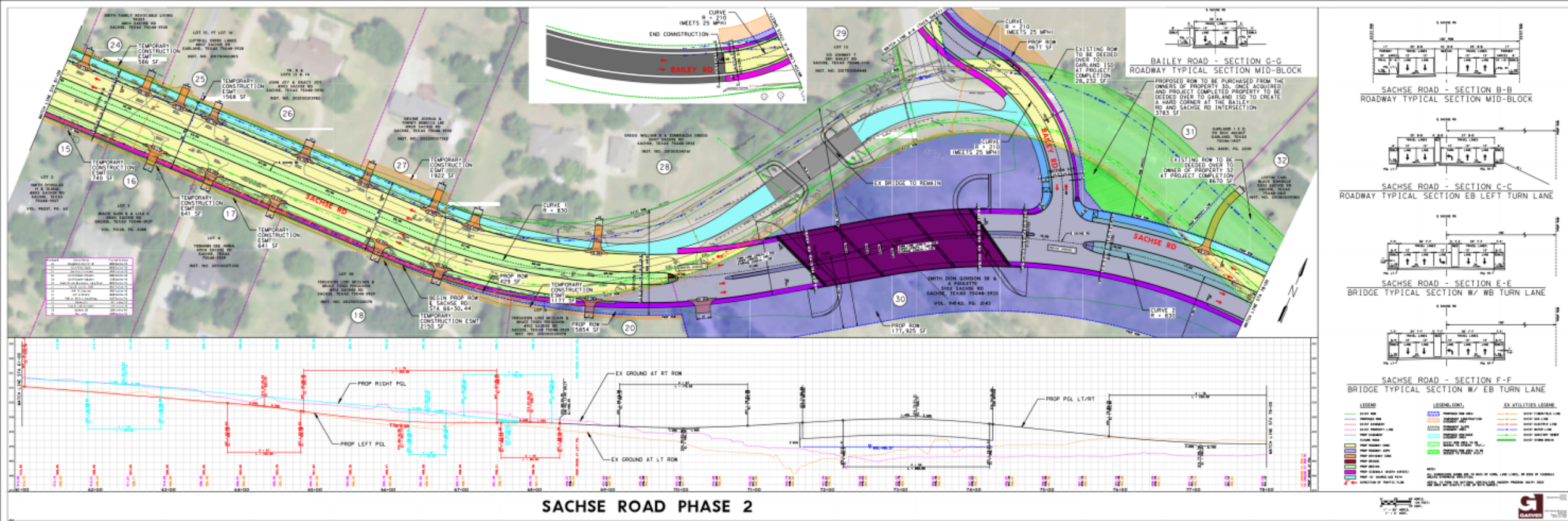




# Layout

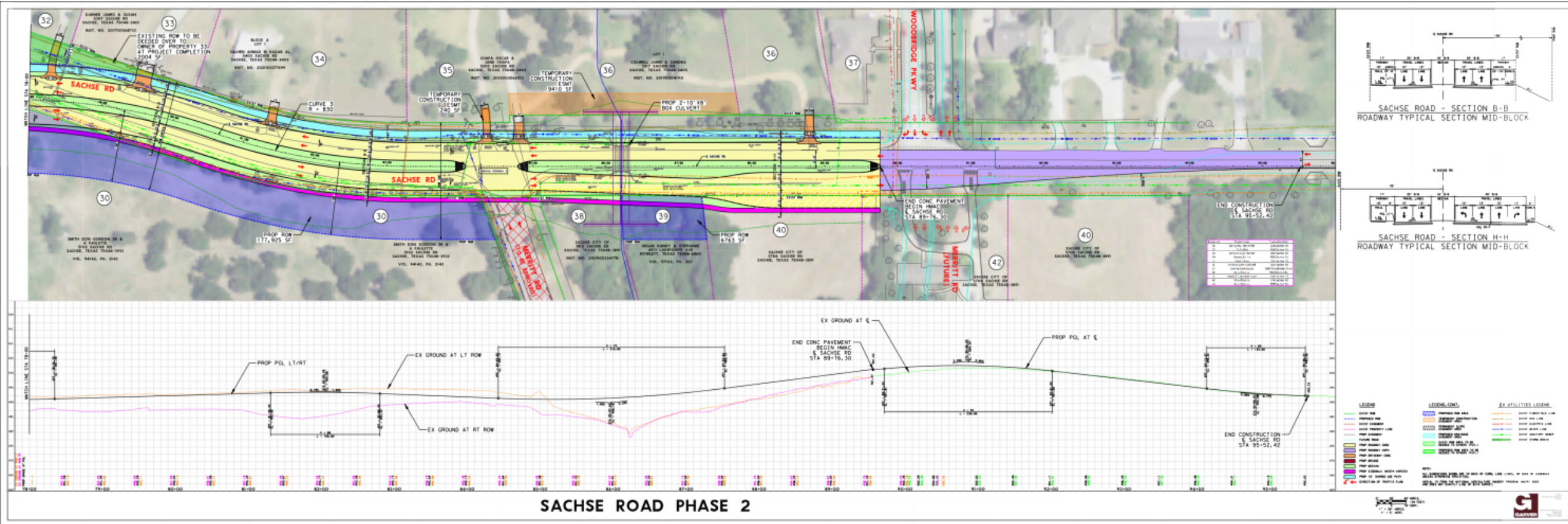


# Layout





# Layout





# 2015 Dallas County curve and bridge layout



# Questions?



## G. Discussion Items

---

**Subject:** 2. Receive an update on Williford Road Design, BP-21-B03.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Receive an update on Williford Road Design, BP-21-B03.

Goals Strategically invest in the City's existing and future infrastructure.

### **BACKGROUND**

The Williford Road project is the fourth roadway design effort initiated under the 2021 Bond Program. The project includes the reconstruction of approximately 3,600 linear feet of existing asphalt roadway into a 29-foot-wide concrete street section. Planned improvements include the addition of a multi-use path, sidewalk, and upgraded intersection at SH 78.

Storm drainage will be enclosed and enhanced to improve runoff management, with additional drainage improvements planned for the Salmon Park area. The design also addresses ongoing flooding and erosion issues associated with Long Branch Creek. As part of the project, existing water and sewer infrastructure along the corridor will be replaced.

Project Update:

- 30% of design plan comments were returned on May 28, 2025
- The consultant is currently developing 60% construction plans
- Preliminary design has identified three parcels requiring right-of-way (ROW) acquisition
- ROW and easement documents have not yet been submitted for review
- Construction is currently estimated to begin in 2026

Assistant Director of Public Works and CIP Brian Jaffe will present this item.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive an update on Williford Road Design, BP-21-B03.

#### File Attachments

1. Presentation\_Williford Road-Update\_2025.06.03\_FINAL



# Williford Road Design Update (BP-21-BO3)

City Council  
June 2, 2025



# Overview

- Location
- Background
- Parameters
- Update
- Layout

# Location





# Background

- City Council approved the design contract on December 2, 2024
- Originally built in the 1960s as a two-lane asphalt street
- Drainage is conveyed with bar ditch sections
- Major flooding, drainage, and erosion issues in Salmon Park
- Public Works recently did an overlay in 2023

# Parameters

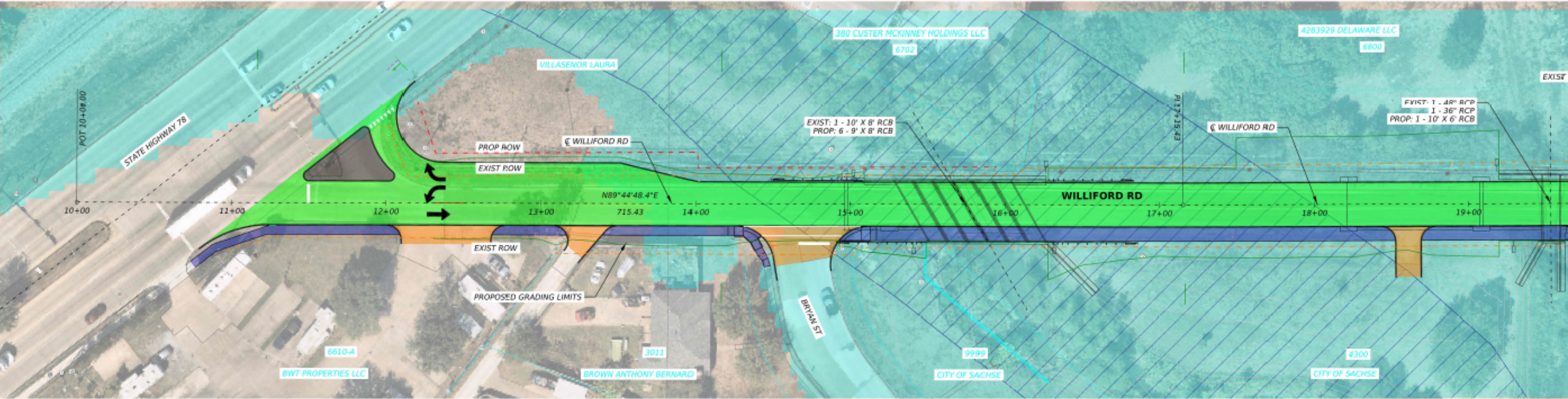
- This is the fourth roadway design project started with the 2021 Bond package
- Reconstruction of approximately 3,600 linear feet of existing asphalt street
- 29-foot-wide concrete street section with a multi-use path, sidewalk, and intersection improvements at SH 78
- Drainage will be enclosed within a storm drainage system with additional improvements to the Salmon Park area
- Drainage design will address the flooding and erosion issues associated with Long Branch Creek
- Water and sewer infrastructure will be replaced

# Update

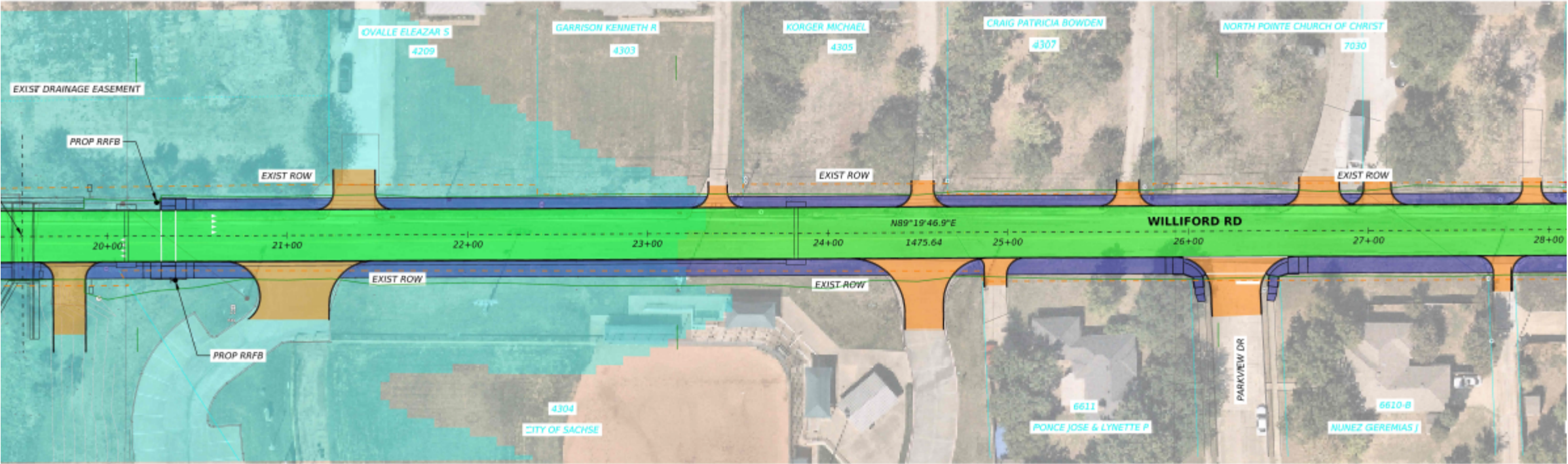
- 30% plan comments returned on May 28, 2025
- Consultant is currently working on 60% construction plans
- Preliminary design identified three parcels for ROW acquisition
- No easement or ROW documents have been submitted for review
- Construction estimated to begin 2026



# Layout

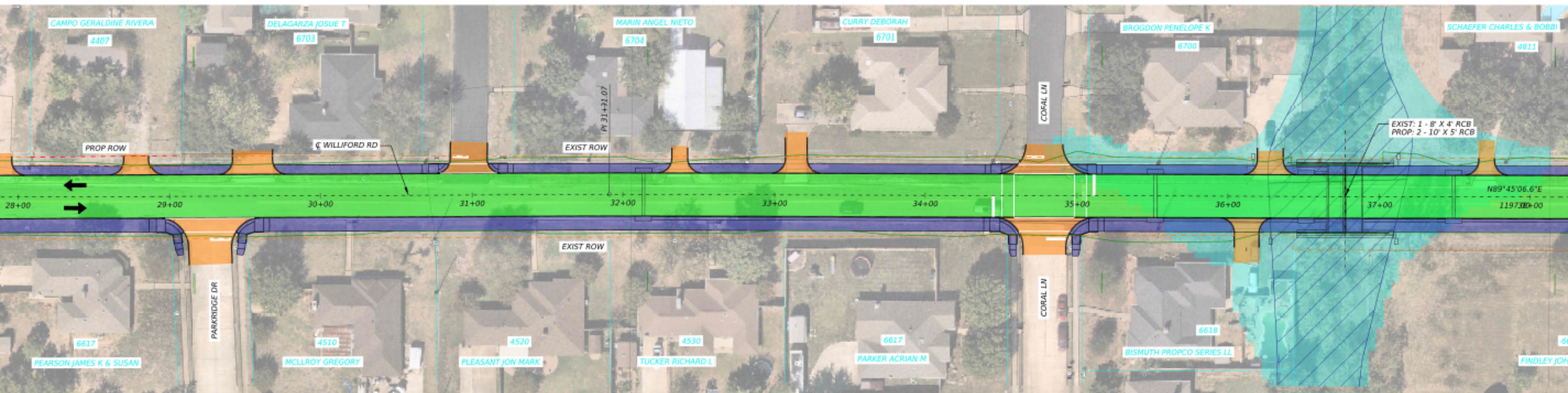


# Layout



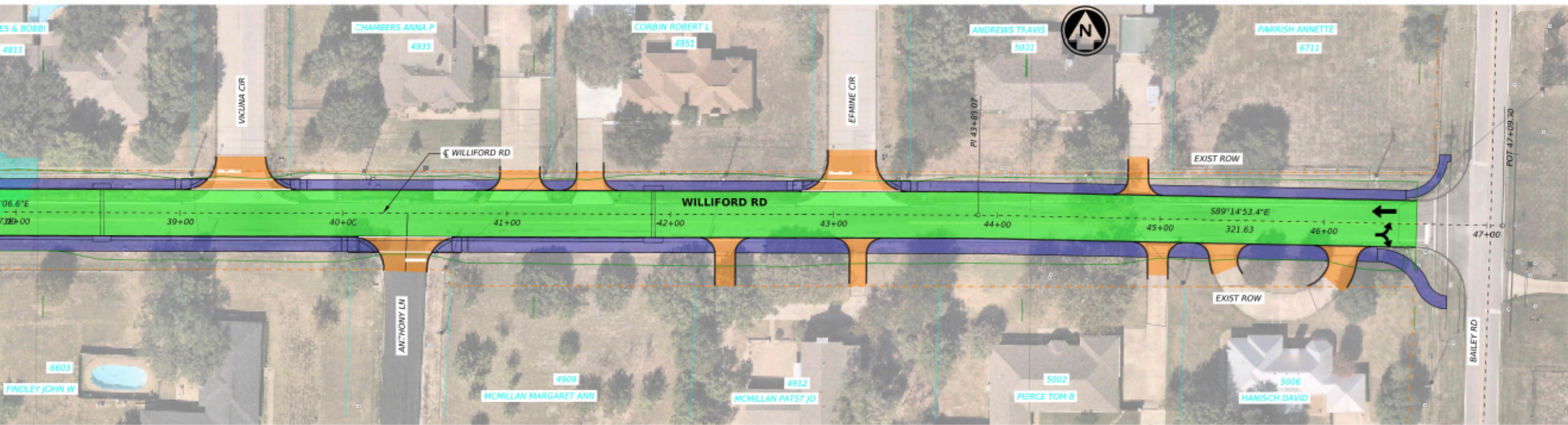


# Layout





# Layout



# Questions?



## I. Action Resulting from Executive Session

---

**Subject:** 1. Take any action as a result of executive session regarding the review of the Alternate Municipal Judge.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Action, Discussion

Fiscal Impact None

Recommended Action Take action as needed.

Goals

### **BACKGROUND**

The City Council conducts a bi-annual review of the Municipal and Alternate Judges.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Take action as needed.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|



## **I. Action Resulting from Executive Session**

---

**Subject:** 2. Take any action as a result of executive session regarding the wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Action, Discussion

Fiscal Impact None

Recommended Action Take action as necessary.

Goals

### **BACKGROUND**

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Take action as necessary.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

## I. Action Resulting from Executive Session

---

**Subject:** 3. Take any action as a result of executive session regarding the mid-year review of the City Manager.

Meeting June 2, 2025 - City Council Meeting

Access Public

Type Action, Discussion

Fiscal Impact None

Recommended Action Take action as needed.

Goals

### **BACKGROUND**

The City Council conducts a mid-year performance review of the City Manager in June.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Take action as needed.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|