



**Monday, November 16, 2020
City Council Combined Meeting**

This meeting will begin at 6:30 p.m.

This meeting will be closed to in person attendance by the public.

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

**Citizens may join the Zoom Meeting by logging on at: <https://us02web.zoom.us/j/89124775276>
Or Telephone: (Toll Free) 877-853-5247
Webinar ID: 891 2477 5276**

Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by filling out the public meeting speaker form at: <http://www.cityofsachse.com/328/Agendas-Minutes-Videos> or by visiting the Agendas & Minutes button on the homepage of the City's website.

Comments must be received before 4:00 p.m. on Monday, November 16, 2020.

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM WORKSHOP MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, November 16, 2020 at 6:30 p.m. to consider the following items of business:
2. The City Council shall convene into Executive Session pursuant to Section §551.072 of the Texas Government Code, to deliberate the purchase, exchange, lease or value of real property generally located within Southeast portion of the City of Sachse, Texas.
3. Discussion of City Council meeting agenda items.
4. Adjournment.

B. 7:00 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, November 16, 2020 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

C. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Citizen Input

1. Citizen Input: We request citizens wishing to use the chat function state their name, address, and question for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments using the chat function. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the October 26, 2020, joint meeting.
2. Approve the minutes of the October 26, 2020, regular meeting.
3. Approve canceling the December 21, 2020 City Council combined meeting.
4. Accept the monthly revenue and expenditure report for the period ending September 30, 2020.
5. Approve the Consent Agenda Items as presented.

F. Regular Agenda Items

1. Take any action as a result of Executive Session.
2. Consider an ordinance canvassing the returns and declaring the results of the General Election held on Tuesday, November 3, 2020, for the purpose of electing Councilmember Place 3 and Councilmember Place 4.
3. Receive an update regarding the parking restrictions on Concord Drive.
4. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.

G. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	2. The City Council shall convene into Executive Session pursuant to Section §551.072 of the Texas Government Code, to deliberate the purchase, exchange, lease or value of real property generally located within Southeast portion of the City of Sachse, Texas.
Access	Public
Type	Procedural

Public Content



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	1. Approve the minutes of the October 26, 2020, joint meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.
Minutes	View Minutes for Oct 26, 2020 - City Council Joint & Regular Meeting

Public Content

BACKGROUND

Minutes of the October 26, 2020, joint meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the October 26, 2020, joint meeting.

[10.26.20 Minutes Joint.pdf \(40 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

JOINT MEETING MINUTES

OCTOBER 26, 2020

The City Council of the City of Sachse held a joint meeting with the Sachse Economic Development Corporation on Monday, October 26, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff. Sachse EDC CEO Leslyn Blake, EDC President, Spencer Hauenstein, Board Members Tim Shivers, Michael VanBuskirk, Tricia Lindsey, Niloufer Watkins, and Marcia Harris-Daniel. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni, and Library Manager, Daniel Laney.

Mayor Felix opened the joint meeting at 6:55 p.m.

President Hauenstein called a quorum of the Sachse EDC at 6:55 p.m.

SACHSE EDC STRATEGIC PLAN: Discuss and consider approving a Vision Statement, Mission Statement, and 24-Month Strategic Plan for the Sachse Economic Development Corporation.

Ms. Blake and the Sachse EDC Board of Directors presented and outlined a 24-Month Strategic Plan, including a new Mission Statement and Vision Statement to the City Council. They outlined measurable goals that include attracting new business opportunities, supporting business retention and expansion, and promoting and developing innovative and competitive projects. They emphasized the extra focus on business retention, revamping the EDC website, a shop local program, a social media plan, as well as researching the viability of an incubator/accelerator.

The City Council discussed various aspects of the plan including business retention and promotion, the use of social media, and brand recognition. They agreed that it is a well thought out plan and like it being measurable. Councilman Bickerstaff noted he would like to see a narrower focus and more specific objectives in goal one.

Councilman Watkins made a motion to approve a Vision Statement, Mission Statement, and 24-Month Strategic Plan for the Sachse Economic Development Corporation. Councilman King seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 8:10 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	2. Approve the minutes of the October 26, 2020, regular meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve as presented.

Public Content

BACKGROUND

Minutes of the October 26, 2020, regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the October 26, 2020, regular meeting.

[10.26.20 Minutes Regular.pdf \(60 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

OCTOBER 26, 2020

The City Council of the City of Sachse held a regular meeting on Monday, October 26, 2020, at 6:30 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Parks and Recreation Director, Lance Whitworth; Library Manager, Daniel Laney; IT Manager, Danny Wheeler; Finance Director, Teresa Savage; Development Services Director, Matt Robinson; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Assistant Police Chief, Steven Baxter.

Mayor Felix opened the regular meeting at 8:16 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:

Councilman Bickerstaff offered the invocation and led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King announced upcoming Fall Fest activities including the Alzheimer's walk, animal photos, and the food drive.

Councilman Franks announced the Pumpkin Express event happening on Saturday, October 31 from 6 to 9 p.m., hosted by the Parks and Recreation Department. The locations and stop times could be found on the City's website.

CITIZEN INPUT:

No comments were made.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the October 5, 2020, regular meeting.**
- 2. Approve canceling the November 2, 2020 City Council combined meeting.**
- 3. Authorize the purchase of two (2) 2021 Ford Interceptor SUVs AWD (Explorer) from Sam Pack's Five Star Ford through the Tarrant County Contract #2019-014, in an amount not to exceed seventy-three thousand eight hundred seventy-eight dollars and zero cents (\$73,878.00) for the City of Sachse Police Department.**

4. Authorize the purchase of two (2) 2021 Ford F250 Super Cab Pickup Trucks from Caldwell Country Ford through the Houston-Galveston Area Council purchasing program for the City of Sachse Public Works Department, in an amount not to exceed of sixty-one thousand, seventy dollars and zero cents (\$61,070.00).

5. Authorize the purchase of one (1) 2020 John Deere 310L Backhoe from RDO Equipment Company through the Sourcewell purchasing program for the City of Sachse Public Works Department, in an amount not to exceed eighty thousand, eighty-five dollars and zero cents (\$80,085.00).

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman King seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Receive an update on the Merritt Road project.

Dennis Satre with Halff presented the City Council with an update regarding the Merritt Road project. He reviewed the project timeline, comments from the public meeting held in November 2019, and the status of the environmental study. Mr. Satre stated the following items would be occurring over the next four months: place updated schematic and environmental documents on a website (movingmerritt.com), obtain environmental clearance from TxDOT, complete ROW and Easement acquisition documents, begin appraisals, update TxDOT funding agreement to include illumination and median landscape work, and revise the engineering contract scope and fee for the retaining wall design, illumination design, water/sewer line relocation design, and median landscape/irrigation design.

Councilman King asked when the project would be complete. Mr. Satre stated next year (2021).

Consider a resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with Texas Coalition for Affordable Power (TCAP) and a Commercial Electric Service Agreement (CESA) with GEXA Energy for power to be provided on and after January 1, 2023.

Ms. Savage stated the City is mid-way through their four-year contract. Texas Coalition for Affordable Power (TCAP) is proposing a new method for procurement that will eliminate timing the market to get the best pricing. The new procurement process will include multiple RFP's for each year's power purchase to mitigate price risk. Pricing for each fiscal year will be known prior to adoption of the annual budget.

Councilman Bickerstaff asked if the City will always have the option to go back to a fixed rate. Ms. Savage replied yes, the City will have that option.

Councilman Bickerstaff made a motion to approve a resolution authorizing the City Manager to execute a Professional Services Agreement (PSA) with Texas Coalition for Affordable Power (TCAP) and a Commercial Electric Service Agreement (CESA) with GEXA Energy for power to be provided on and after January 1, 2023. Councilman King seconded that motion.

Councilman Franks asked what the terms to cancel the agreement would be. Ms. Savage stated that the City Council will have the option to opt out in January and December each year beginning in 2022. Ms. Nash reviewed the timeline provided by TCAP.

The motion was unanimously approved.

Discuss and consider authorizing the renewal of employee medical and dental insurance coverage policies with United Healthcare and authorizing the City Manager to execute such agreement for coverage.

Mr. Weeger with HUB International presented the City Council with an updated plan utilization report and outlined their recommendations. Mr. Weeger stated that through negotiations, HUB secured a rate pass with no plan design changes. Therefore, they recommend staying with United Healthcare for medical and dental insurance coverage. The City will see a 3% increase for the year regarding the dental plan with a one-year guarantee.

The City Council discussed the plan utilization report and the City's high loss ratio. Councilman Franks asked if there have been any issues on the employees' side or any big changes on the horizon. Mr. Weeger indicated there are no major changes on their docket and no issues reported.

Councilman Franks made a motion to approve authorizing the renewal of employee medical and dental insurance coverage policies with United Healthcare and authorizing the City Manager to execute such agreement for coverage. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to negotiate and execute an amended contract with P3 Works for Public Improvement District (PID) administration services.

Ms. Nash stated this item is to amend the current contract with P3 Works. The City will be using additional services including the review of building permits and a more detailed true-up method on assessments. The fees for this agreement are paid out of the PID proceeds.

Councilman Bickerstaff made a motion to approve and authorize the City Manager to negotiate and execute an amended contract with P3 Works for Public Improvement District (PID) administration services. Councilman King seconded that motion and the motion was unanimously approved.

Consider an ordinance approving a Final Tax Increment Reinvestment Zone Project and Finance Plan for Reinvestment Zone Number Two.

Ms. Nash stated the Board of Reinvestment Zone Number Two met earlier this evening and made the recommendation to approve the Finance Plan for the Reinvestment Zone Number Two.

Councilman King made a motion to approve an ordinance approving a Final Tax Increment Reinvestment Zone Project and Finance Plan for Reinvestment Zone Number Two. Councilman Franks seconded that motion and the motion was unanimously approved.

Conduct a public hearing and consider the adoption of an ordinance accepting and approving a service and assessment plan and assessment rolls for the Sachse Public Improvement District No. 1, levying special assessments against certain property in the District and making certain findings and determinations relating to the District.

Ms. Nash stated this item and the next are two-part. This is a public hearing item to consider adopting an ordinance to put a levy in place for the capital PID, and the next agenda item for the operations and maintenance assessment.

Mayor Felix opened the public hearing.

No comments were made.

Mayor Felix closed the public hearing.

Councilman King made a motion to approve the adoption of an ordinance accepting and approving a service and assessment plan and assessment rolls for the Sachse Public Improvement District No. 1, levying special assessments against certain property in the District and making certain findings and determinations relating to the District. Councilman Lindsey seconded that motion and the motion was unanimously approved.

Conduct a public hearing and consider the adoption of an ordinance accepting and approving an operations and maintenance service and assessment plan and operations and maintenance assessment roll for the Sachse Public Improvement District No. 1, levying operations and maintenance assessments against certain property in the District and making certain findings and determinations relating to the District.

Mayor Felix opened the public hearing.

No comments were made.

Mayor Felix closed the public hearing.

Councilman Bickerstaff made a motion to approve the adoption of an ordinance accepting and approving an operations and maintenance service and assessment plan and operations and maintenance assessment roll for the Sachse Public Improvement District No. 1, levying operations and maintenance assessments against certain property in the District and making certain findings and determinations relating to the District. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider the adoption of an ordinance approving the issuance and sale of "City of Sachse, Texas, Special Assessment Revenue Bonds, Series 2020 (Sachse Public Improvement District No. 1 Improvement Area #1 Project)" and approving various documents related to such bonds.

Jason Hughes with Hilltop Securities reviewed the percentages on the 30-year bonds for the Public Improvement Area #1 Project and the Major Improvement Area Project. He noted that the percentages came in lower than projected and that these are reimbursement bonds. Mr. Hughes stated the bonds were priced earlier today as well as the Service and Assessment Plan(s) completed.

If approved this evening, the documents will go to the Attorney General for their review with the closing to take place in November.

Councilman Watkins made a motion to approve the adoption of an ordinance approving the issuance and sale of "City of Sachse, Texas, Special Assessment Revenue Bonds, Series 2020 (Sachse Public Improvement District No. 1 Improvement Area #1 Project)" and approving various documents related to such bonds. Councilman Lindsey seconded that motion and the motion was unanimously approved.

Consider the adoption of an ordinance approving the issuance and sale of "City of Sachse, Texas, Special Assessment Revenue Bonds, Series 2020 (Sachse Public Improvement District No. 1 Major Improvement Area Project)" and approving various documents related to such bonds.

Ms. Nash stated that there are two specifics regarding these items. The PID #1 Improvement Area is single family residential and the Major Improvement Area is multi-family and commercial. The City was able to obtain rates that were lower than expected due to a strong development team with a great project to offer. Mr. Hughes agreed with Ms. Nash and reiterated the very successful pricing received.

Councilman Watkins made a motion to approve the adoption of an ordinance approving the issuance and sale of "City of Sachse, Texas, Special Assessment Revenue Bonds, Series 2020 (Sachse Public Improvement District No. 1 Major Improvement Area Project)" and approving various documents related to such bonds. Mayor Pro Tem Howarth seconded that motion and the motion was unanimously approved.

Discuss and consider a recommendation from the Parks & Recreation Board to the City Council on the naming of the park at Ranch Park Village as "J.K. Sachse Park."

Mr. Whitworth stated he had received a recommendation from Diana Smith for the naming of the park at Ranch Park Village. Ms. Smith gathered historical information and received letters of support from local community members on the naming of the four-acre park. Staff also received two additional emails in support of the naming. At the October 8, 2020 Parks & Recreation Board meeting, the Board approved a recommendation to the City Council to name the park J.K. Sachse Park.

The City Council discussed the naming of the park and the recommendation brought forward. It was noted that although other names were discussed at the Park & Recreation Board meeting, the Board preferred that the name have a tie to the City.

Diana Smith, 4802 Sachse Road, stated the name was recommended because J.K. Sachse once lived and farmed on this area of land.

Councilman Franks made a motion to approve the naming of the park at Ranch Park Village as "J.K. Sachse Park." Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.

Ms. Nash gave an update on the status of the current projects being done under the CARES Act. Staff will continue to work on the items outlined in the original plan as well as continue to monitor the guidance from Dallas County. Reporting requirements continue to be followed for both counties with the deadline of November 30, 2020 approaching.

Councilman Bickerstaff asked if there were any updates regarding the HERO's Act. Ms. Nash replied there has been no update.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:43 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	3. Approve canceling the December 21, 2020 City Council combined meeting.
Access	Public
Type	Action (Consent)
Recommended Action	Approve as presented.

Public Content

BACKGROUND

Traditionally, the City Council has canceled the second meeting in either November or December when the holiday falls on the same week of a meeting.

OVERVIEW

This year, the timing of the second meeting and the Christmas holiday are similar. As a result, staff recommends canceling the second meeting in December to avoid hosting a meeting the same week as Christmas.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve canceling the December 21, 2020 City Council combined meeting.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	4. Accept the monthly revenue and expenditure report for the period ending September 30, 2020.
Access	Public
Type	Action (Consent)
Preferred Date	Nov 16, 2020
Budgeted	No
Recommended Action	Accept the monthly revenue and expenditure report for the period ending September 30, 2020.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and Sachse Municipal Development District.

POLICY CONSIDERATIONS

The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending September 30, 2020.

[All Funds 9-30-20.pdf \(109 KB\)](#)

[Sales Tax Analysis.pdf \(79 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2020
(Unaudited)

GENERAL FUND

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Property Tax	\$ 12,586,210	\$ (13,743)	\$ 12,795,698	101.66%	
Sales Tax	1,633,000	152,527	1,957,746	119.89%	
Franchise Fees	1,809,027	65,495	1,817,638	100.48%	
Licenses and Permits	579,500	68,275	986,116	170.17%	
Service Fees	833,000	86,093	1,440,928	172.98%	
Fines	250,000	16,163	214,433	85.77%	
Interest Income	100,000	5,960	167,933	167.93%	
Miscellaneous Income	432,853	61,881	361,046	83.41%	
Intergovernmental Revenue	1,363,897	113,658	1,363,897	100.00%	
Total Revenue	\$ 19,587,487	\$ 556,309	\$ 21,105,435	107.75%	
Expenditure Summary					
City Manager	\$ 692,099	\$ 71,512	\$ 675,369	97.58%	
City Secretary	232,702	15,387	227,490	97.76%	
Human Resources	385,974	45,118	374,358	96.99%	
Finance	566,677	44,163	533,712	94.18%	
Municipal Court	242,307	26,220	212,865	87.85%	
Parks	1,009,139	126,751	981,044	97.22%	A
Senior Programs	165,778	14,263	156,243	94.25%	
Library Services	520,532	82,604	517,634	99.44%	
Community Development	721,743	110,970	700,708	97.09%	
Streets & Drainage	5,279,892	3,262,661	5,205,624	98.59%	B
Facility Maintenance	618,276	69,564	523,118	84.61%	
Police	5,406,091	547,963	5,244,743	97.02%	
Animal Control	226,067	19,654	210,997	93.33%	
Fire/EMS	4,918,005	408,646	4,710,182	95.77%	
Combined Services	464,810	66,042	456,715	98.26%	
Recreation	323,578	44,415	292,141	90.28%	A
City Engineer	348,000	55,926	355,427	102.13%	
Information Technology	741,473	146,867	661,765	89.25%	
Total Expenditures	\$ 22,863,143	\$ 5,158,727	\$ 22,040,133	96.40%	
Total Revenue Over/Under Expenses	\$ (3,275,656)	\$ (4,602,418)	\$ (934,698)		

Explanation of Major Variances:

- A** Recreation is a separate department for FY2020, but included in Parks for FY2019
- B** Includes \$3 million fund balance transfer to Capital Projects

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2020
(Unaudited)

UTILITY FUND

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Water Revenue	\$ 6,945,622	\$ 713,993	\$ 7,933,578	114.22%	
Sewer Revenue	4,790,920	411,590	4,881,913	101.90%	
Drainage Revenue	210,000	17,294	227,058	108.12%	
Fees	164,500	4,839	145,965	88.73%	
Interest Income	150,000	6,695	176,844	117.90%	
Transfer In-Impact Fee	1,107,045	60,045	1,107,045	100.00%	
Miscellaneous Income	-		23,698		
Total Revenue	\$ 13,368,087	\$ 1,214,456	\$ 14,496,102	108.44%	
Expenditure Summary					
Utility Administration	\$ 430,387	\$ 56,313	\$ 447,729	104.03%	
Water Operations	6,302,171	438,999	6,290,542	99.82%	
Sewer Operations	4,405,115	311,657	4,098,182	93.03%	
Drainage Projects	100,000	38,484	100,984	100.98%	
Total Expenditures	\$ 11,237,672	\$ 845,454	\$ 10,937,436	97.33%	
Total Revenue Over/Under Expenses	\$ 2,130,415	\$ 369,002	\$ 3,558,666		

Explanation of Major Variances:

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2020
(Unaudited)

Debt Service Fund

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Property Tax	\$ 4,713,027	\$ (4,942)	\$ 4,796,414	101.77%	
Interest Income	8,000	110	15,541	194.27%	
Miscellaneous Receipts					
Total Revenue	\$ 4,721,027	\$ (4,832)	\$ 4,811,956	101.93%	
Expenditure Summary					
Fees	\$ 42,320	\$ 900	\$ 37,047	87.54%	B
Principal	3,420,000		3,420,000	100.00%	A
Interest	1,353,750		1,334,767	98.60%	A
Transfer Out-Utility Fund					
Total Expenditures	\$ 4,816,070	\$ 900	\$ 4,791,814	99.50%	
Total Revenue Over/Under Expenses	\$ (95,043)	\$ (5,732)	\$ 20,142		

A Principal payments are due in February and interest payments in February and August

B Includes Financing Costs on 2019 Tax Notes all incurred in October

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2020
(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 775,000	\$ 78,659	\$ 974,742	125.77%	
Other Income	\$ 12,500	\$ -	\$ 2,166	17.33%	
Interest Income	4,000	522	13,843	346.07%	A
Total Revenue	\$ 791,500	\$ 79,181	\$ 990,751	125.17%	
Expenditure Summary					
Expenditures	808,349	66,798	695,795	86.08%	
Total Expenditures	\$ 808,349	\$ 66,798	\$ 695,795	86.08%	
Total Revenue Over/Under Expenses	\$ (16,849)	\$ 12,383	\$ 294,956		

Explanation of Major Variances:

A Allocation of pooled money market better than projected

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2020
(Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 355,000	\$ 37,664	\$ 457,125	128.77%	
Other Income	\$ -				
Interest Income	1,000	152	670	67.02%	
Total Revenue	\$ 356,000	\$ 37,817	\$ 457,795	128.59%	
Expenditure Summary					
Expenditures	80,000	10,133	95,068	118.83%	
Total Expenditures	\$ 80,000	\$ 10,133	\$ 95,068	118.83%	
Total Revenue Over/Under Expenses	\$ 276,000	\$ 27,684	\$ 362,727		

Explanation of Major Variances:

CITY OF SACHSE

2020/2021 SALES TAX ANALYSIS

FY 2020	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2021	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	240,829	137,609	137,609	8.63%	October	264,016	150,859	150,859	9.01%
November	316,904	181,079	318,688	19.98%	November				
December	252,331	144,182	462,870	29.02%	December				
January	272,241	155,558	618,429	38.77%	January				
February	401,877	229,633	848,061	53.17%	February				
March	250,829	143,324	991,385	62.16%	March				
April	224,183	128,098	1,119,483	70.19%	April				
May	332,834	190,181	1,309,665	82.11%	May				
June	273,969	156,546	1,466,211	91.93%	June				
July	197,476	112,838	1,579,048	99.00%	July				
August	372,977	213,119	1,792,167	112.36%	August				
September	275,319	157,317	1,949,485	122.22%	September				
TOTAL	3,411,769	1,949,485			TOTAL	264,016	150,859		
BUDGET		1,595,000			BUDGET		1,675,000		



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	1. Take any action as a result of Executive Session.
Access	Public
Type	Action
Recommended Action	Motion to

Public Content



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	2. Consider an ordinance canvassing the returns and declaring the results of the General Election held on Tuesday, November 3, 2020, for the purpose of electing Councilmember Place 3 and Councilmember Place 4.
Access	Public
Type	Action, Information
Recommended Action	Approve as presented.

Public Content

BACKGROUND

On March 13, 2020, the Governor of Texas certified that the novel coronavirus (COVID-19) posed an imminent threat of disaster and declared a state of disaster for all counties in Texas. On March 18, 2020, the Governor issued a proclamation authorizing all political subdivisions holding a general or special election(s) on May 2, 2020, to postpone their elections to the November 3, 2020, uniform election date. On April 6, 2020, the City Council postponed the election to November 3, 2020. Finally, on August 3, 2020, the City Council revised the order of election as required by the Secretary of State to revise their original order of election to reflect any changes regarding dates and locations.

OVERVIEW

In order to declare the results official, the City Council must canvass the results. The proposed ordinance will declare the results for City Councilmember Place 3 and Place 4 with their terms expiring May 2023.

POLICY CONSIDERATIONS

The City Charter specifies the returns of every election shall be made in accordance with the Texas Election Code, and that the City Council shall canvass the votes and declare the results of such election.

RECOMMENDATION

Approve an ordinance canvassing the returns and declaring the results of the General Election held on Tuesday, November 3, 2020, for the purpose of electing Councilmember Place 3 and Councilmember Place 4

[Ordinance Canvassing General Election November 3, 2020.pdf \(26 KB\)](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON TUESDAY, NOVEMBER 3, 2020, FOR THE PURPOSE OF ELECTING COUNCILMEMBER PLACE 3 AND COUNCILMEMBER PLACE 4; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, and in response to the COVID-19 pandemic, on March 18, 2020, the Governor of the State of Texas signed a proclamation suspending certain provisions of the Texas Election Code to allow all local political subdivisions utilizing the May 2, 2020 uniform election date to postpone their elections to the November 3, 2020 uniform election date; and

WHEREAS, in response to the Governor's proclamation, the City passed Ordinance 3974, postponing the May 2, 2020 General Election until November 3, 2020, and Ordinance 3982 ordering the General Election for November 3, 2020; and

WHEREAS, it is hereby found and determined that the notice of the election was duly given in the form, manner and time required by law, and said election was in all respects legally held and conducted in accordance with applicable laws of the State of Texas and the proceedings calling and governing the holding of such election, and;

WHEREAS, it is imperative to consider the returns of the election held on November 3, 2020, for the purpose of electing the hereinafter named officials; and

WHEREAS, the returns of said election have been duly and legally made and submitted to the City Council for canvassing, and a tabulation of the returns for the polling place and for early voting, as canvassed and tabulated by this governing body for the election of Councilmember Place 3 and Councilmember Place 4, as follows:

Councilmember Place 3

	Early Voting In-Person	Early Voting Mail	Election Day In-Person	Early Voting Provisional	Total	Voting %
Frank Millsap	4,252	228	413	0	4,893	51.15%
Paul Watkins	4,051	275	347	0	4,673	48.85%
TOTALS	8,303	503	760	0	9,566	100%
OVERVOTES	0	1	0	0	0	
UNDERVOTES	2,997	192	246	1	3,436	

It appearing that Frank Millsap received a majority of all votes cast for the Office of City Councilmember Place Three, he is hereby declared to be elected to the Office of City Councilmember Place Three to serve a term that shall expire May 2023, after qualifying.

Councilmember Place 4

	Early Voting In-Person	Early Voting Mail	Election Day In-Person	Early Voting Provisional	Total	Voting %
Chance Lindsey	7,349	418	691	4	8,462	100%
TOTALS	7,349	418	691	4	8,462	100%
OVERVOTES	0	0	0	0	0	
UNDERVOTES	3,951	294	345	0	4,590	

It appearing that Chance Lindsey received a majority of all votes cast for the Office of City Councilmember Place Four, he is hereby declared to be elected to the Office of City Councilmember Place Four to serve a term that shall expire May 2023, after qualifying.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. Said election was duly called, that notice of said notice was given in accordance with the law, and that said election was held in accordance with the law, and that Frank Millsap was duly elected as Councilmember Place 3. Frank Millsap is hereby declared duly elected to the City Council as Councilmember Place 3, subject to taking his oath as provided by the laws of the State of Texas.

SECTION 2. Said election was duly called, that notice of said notice was given in accordance with the law, and that said election was held in accordance with the law, and that Chance Lindsey was duly elected as Councilmember Place 4. Chance Lindsey is hereby declared duly elected to the City Council as Councilmember Place 4, subject to taking his oath as provided by the laws of the State of Texas.

SECTION 3. It is further found and determined that in accordance with the order of this governing body, the City Secretary posted written notice of the date, place, and subject of this meeting on the bulletin board located at City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting.

SECTION 4. This ordinance shall become effective immediately from and after its passage.

DULY PASSED AND ADOPTED by the City Council of the City of Sachse, Texas on the 16th day of November, 2020.

APPROVED:

Michelle Howarth, Mayor Pro Tem

ATTEST:

Michelle Lewis Sirianni, City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida Jr., City Attorney



Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	3. Receive an update regarding the parking restrictions on Concord Drive.
Access	Public
Type	Discussion, Information
Goals	Meet the public safety needs of a growing citizen, student, and business population.

Public Content

BACKGROUND

Residents in the Hudson Crossing subdivision have complained that residents of the Domain at The One Forty apartment complex are parked in a manner that blocks and restricts turning onto Concord Drive. In order to provide a safer and clear entrance into the subdivision, staff recommended amending the parking restrictions on Concord Drive to allow better visibility and to allow vehicles to maneuver safely.

On October 5, 2020, Council approved an ordinance to restrict parking on Concord Drive within 40 ft. of the intersection with Bunker Hill Road. Council requested that staff seek neighborhood input and provide an update on any changes requested by the residents.

OVERVIEW

Upon approval by the City Council on October 5, 2020, staff installed signs indicating the new parking restrictions on Concord Drive. Police Officers patrolling the area have begun instructing and communicating with residents about the restrictions on Concord Drive. Parking near the intersection has been eliminated to allow the safe operation of vehicles turning at Concord Drive and Bunker Hill Road.

Staff sent letters to seven residents to seek additional input and feedback. There were four options presented for discussion and comment:

1. Keep the existing restrictions of 40 feet from the intersection of Bunker Hill Road and Concord Drive.
2. Extend parking restrictions to 100 feet from the intersection of Bunker Hill Road and Concord Drive. (Extend restrictions to the first driveway on Concord Drive on both sides of the street)
3. Restrict parking along the entire south side of Concord Drive to Georgetown Drive.
4. Restrict parking along both sides of Concord Drive to Georgetown Drive.

POLICY CONSIDERATIONS

Any amendments would be reflected within Chapter 9 of the City of Sachse "Traffic Regulations" Ordinance.

RECOMMENDATION

Discuss and provide feedback regarding any revisions to the ordinance as needed.

[Concord Drive Parking Update.pdf \(452 KB\)](#)

Parking Ordinance – Concord Drive

City Council

November 16, 2020



Background

- Residents in the Hudson Crossing subdivision have complained that residents of the Domain at The One Forty apartment complex are parked in a manner that blocks and restricts turning onto Concord Drive.
- In order to provide a safer and clear entrance into the subdivision, staff recommended amending the parking restrictions on Concord Drive to allow better visibility and to allow vehicles to maneuver safely.
- On October 5, 2020, Council approved an ordinance to restrict parking on Concord Drive within 40 ft. of the intersection with Bunker Hill Road.
- Council requested that staff seek neighborhood input and provide an update on any changes requested by the residents.



Project Location



Current Parking Restrictions

NO
STOPPING
STANDING
PARKING

Current No
Stopping, Standing,
or Parking Area



Update

- After Council approved the ordinance amendment, staff installed signs indicating the parking restrictions.
- The Police Officers patrolling the area have been instructing and communicating with residents about the restrictions on Concord Drive.
- Parking near the intersection has been eliminated and allows the safe operation of vehicles turning at Concord Drive and Bunker Hill Road.
- Staff sent letters to seven residences to seek additional input and feedback, only four were residences responded.
- Four options presented for discussion and comment.



Proposed Option #1

Keep the existing restrictions of 40 feet from the intersection of Bunker Hill Road and Concord Drive.

No responses in favor or opposed to current restrictions.



Proposed Option #2

Extend parking restrictions to 100 feet from the intersection of Bunker Hill Road and Concord Drive. (Extend restrictions to the first driveway on Concord Drive on both sides of the street)

One response in favor of this option.



Proposed Option #3

Restrict parking along entire south side of Concord Drive to Georgetown Drive.

One response in favor of this option.

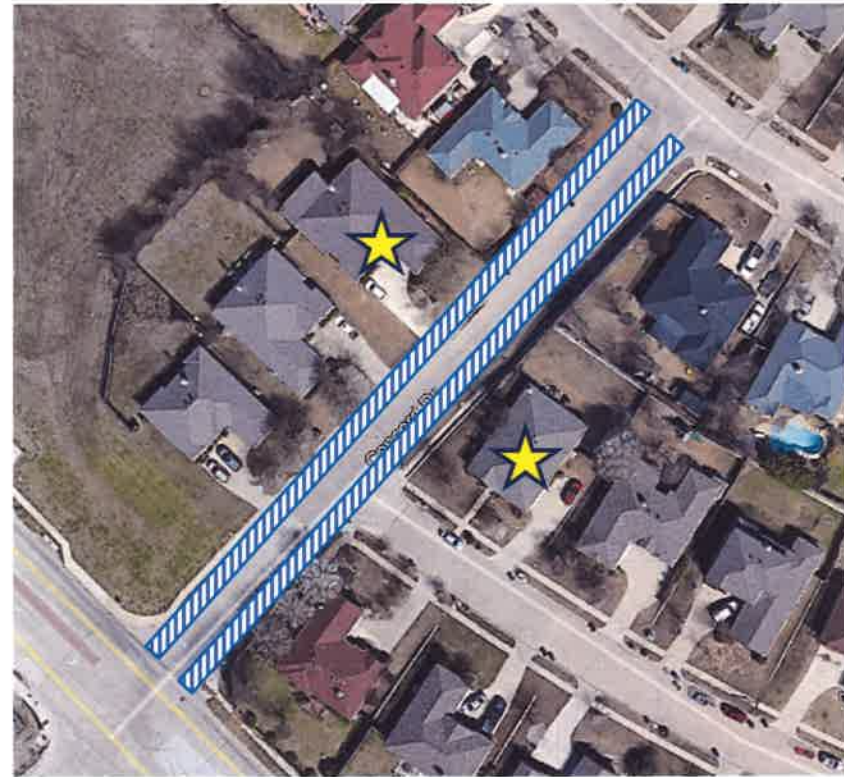


Proposed Option #4

Restrict parking along both sides of Concord Drive to Georgetown Drive.

Two responses in favor of this option.

- Resident wants this with selective enforcement (Their own vehicles and guests allowed).



Discussion and Next Steps

- Objective was to restrict parking of vehicles near the intersection of Concord Drive and Bunker Hill Road
- Improved safety and visibility for vehicles at intersection
- Communication with residents about their concerns and thoughts for further restrictions have been acknowledged
- Staff recommends continuing with the new parking restrictions that were approved by the City Council and implemented in October (Proposed Option #1).





Agenda Item Details

Meeting	Nov 16, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	4. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.
Access	Public
Type	Discussion, Information

Public Content