



**Monday, May 12, 2025  
Library Board Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

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**A. Regular Meeting**

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, May 12, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

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**B. Public Comment**

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

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**C. Action Items**

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the February 10, 2025, meeting minutes.

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**D. Discussion Items**

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

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**E. Adjournment**

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on May 8, 2025, by 5 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**C. Action Items**

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**Subject:** 1. Consider approving the February 10, 2025, meeting minutes.

Meeting May 12, 2025 - Library Board Meeting

Access Public

Type Discussion, Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

**BACKGROUND**

Minutes from the February 10, 2025, Library Board regular meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

- 1. LibraryBoard\_Regular\_Minutes\_02.10.2025-unsigned

## LIBRARY BOARD OF THE CITY OF SACHSE FEBRUARY 10, 2025, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, February 10, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Cindy Woodcock, Shanna Conde, LaWan-Dia Rhoden, Meghan Kershaw, Allyssa Loya, Betsy Urschel.

Those absent were: Beau Hooten.

### **A. Regular Meeting**

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1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, February 10, 2025, at 7:00 PM to consider the following items of business:

Chairperson Rhoden called the meeting to order at 7:01 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Woodcock offered the invocation and Ms. Conde led the pledges.

### **B. Public Comment**

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The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

### **C. Action Items**

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Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the January 13, 2025, meeting minutes.

Ms. Conde made a motion to approve the minutes as presented. Ms. Woodcock seconded the motion, and it carried 7-0. None voted against.

### **D. Discussion Items**

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These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.

Library Manager Randall Cross presented statistics and program highlights from January. He discussed library closures in January due to inclement weather and a staff development day. He announced the new Library Assistant position was filled and the new hire would start in February.

2. Discuss the frequency of meetings for the Library Board.

Various members commented on the pros and cons of bi-monthly and quarterly meetings. No decision was made to alter the frequency of meetings.

3. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced upcoming programs for the Library. He noted Library displays and activities for Black History Month. He announced a new Crochet Club program that is taking the place of the weekly Sit and Stitch activity. He explained that the Library is exploring the possibility of adopting Libby as the primary service for downloadable ebooks and audiobooks. The Library is still evaluating the feasibility of adopting the platform mid-year, within the current budget. Various members discussed the benefits of the Libby app. Mr. Cross also noted that the Library offers digital library cards for accessing online resources as well as curbside pickup.

### **E. Adjournment**

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Chairperson Rhoden adjourned the meeting at 7:27 PM.

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LaWan-Dia Rhoden, Chairperson

ATTEST:

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Cindy Woodcock, Secretary

## D. Discussion Items

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<b>Subject:</b>	<b>1. Receive and discuss the Library Manager's monthly report.</b>
Meeting	May 12, 2025 - Library Board Meeting
Access	Public
Type	Reports
Fiscal Impact	None
Recommended Action	Receive and discuss the Library Manager's monthly report.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

### **BACKGROUND**

Staff presents statistics periodically for the Board to discuss.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive and discuss the Library Manager's monthly report.

#### File Attachments

1. Library-Monthly-Report-FY25-February
2. Library-Monthly-Report-FY25-March
3. Library-Monthly-Report-FY25-April



<b>Sachse Public Library</b> <b>Monthly Report</b> <b>FY 2025 February</b>
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<b>Number of Items</b>	<b>41330</b>
<b>Number of Patrons</b>	<b>14121</b>

	<b>2024</b>	<b>2025</b>	<b>% Change</b>
<b>Items Added</b>	516	456	-11.63%
<b>Patrons Added</b>	156	168	7.69%
<b>Total Circulation</b>	8,472	9,956	17.52%
<b>Number of Programs</b>	22	30	36.36%
<b>Program Attendance</b>	337	569	68.84%
<b>Door Count</b>	4,447	4,508	1.37%
<b>Internet Sessions</b>	204	182	-10.78%

Blind Date with a Book: 48 adults participated



The City of  
**SACHSE**  
Public Library

<b>Sachse Public Library</b> Monthly Report FY 2025 March
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<i>Number of Items</i>	41280
<i>Number of Patrons</i>	14288

	2024	2025	% Change
<b>Items Added</b>	378	447	18.25%
<b>Patrons Added</b>	141	187	32.62%
<b>Total Circulation</b>	10,457	10,170	-2.74%
<b>Number of Programs</b>	27	27	0.00%
<b>Program Attendance</b>	1,247	678	-45.63%
<b>Door Count</b>	5,624	4,791	-14.81%
<b>Internet Sessions</b>	177	221	24.86%



<b>Sachse Public Library</b> Monthly Report FY 2025 April
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<i>Number of Items</i>	41491
<i>Number of Patrons</i>	14443

	2024	2025	% Change
<b>Items Added</b>	346	376	8.67%
<b>Patrons Added</b>	167	185	10.78%
<b>Total Circulation</b>	10,389	9,826	-5.42%
<b>Number of Programs</b>	27	27	0.00%
<b>Program Attendance</b>	558	423	-24.19%
<b>Door Count</b>	5,199	5,324	2.40%
<b>Internet Sessions</b>	233	219	-6.01%

Hidden Gem Book Packs: 61