

**CITY COUNCIL OF THE CITY OF SACHSE
APRIL 7, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, April 7, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 7, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Lindsey led the pledges.

B. Recognition

1. Present a proclamation recognizing the week of April 6-12, 2025, as National Library Week in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Sachse Public Library Manager Randall Cross to recognize National Library Week.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

- Sachse resident, Amrik Singh, introduced the Council to the Sikh community and their involvement in the Sachse community.
- Plano resident, Joravar Singh, addressed the Council on behalf of the Sikh temple in Richardson inviting the public to help celebrate Vaisakhi, the Sikh holy week.
- Mayor Bickerstaff commented that a message from Sachse resident, Jayne Reed, had been received and distributed to the Council.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg highlighted the featured pet, Josh, who is still at the shelter and encouraged pet adoptions. Mayor Pro Tem Franks thanked all the Arbor Day participants, including Chase Oaks, 5 Loaves, and Fleur De Lis Garden Club. He announced several events in the upcoming week hosted by the parks department. Councilmember Millsap mentioned

volunteers are being accepted at the Library as well as an upcoming teen night. City Manager Gina Nash welcomed new employees Roger Camp, School Crossing Guard, and Joshua Shultz, Streets and Drainage Superintendent, to the City of Sachse and congratulated Shane Dennis on his promotion to Firefighter/Paramedic.

Mayor Bickerstaff reminded the public that early voting for the May 3 Election is from April 22-29. Information is available on the City's website or through the City Secretary's Office (lgranger@cityofsachse.com). The X-treme Green event will take place on May 17 for recycling, trash, and hazardous waste disposal. He also urged residents to observe the water conservation guidelines with no more than two days of landscape watering per week. Find details at www.cityofsachse.com/WaterConservation.

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the March 1, 2025, special meeting minutes.
2. Approve the March 3, 2025, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending February 28, 2025.
4. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Third Street Water Main Replacement (W-24-14) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Five Hundred Twenty-Six Thousand, Nine Hundred and No/100 Dollars (\$526,900.00).
5. Approve the terms and conditions of the mowing services agreement by and between the City of Sachse and J Nichols Construction, Inc. to provide mowing and maintenance services for the city parks, medians, rights-of-way, and open spaces.

Councilmember Prestenberg made a motion to approve the Consent Agenda as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider authorizing the City Manager to approve Change Order No. 1 for Bailey Road Reconstruction (BP-21-B01) an amount not to exceed One hundred Twenty-Three Thousand, Seven Hundred Twelve and 58/100 Dollars (\$123,712.58).

Assistant Director of Public Works and CIP Brian Jaffe reviewed the Bailey Road project in relation to the waterline. Initially, upon review, the valves were functioning properly; however, when construction on the waterline commenced, they were no longer working, and the water could not be shut off. The proposed change order will accommodate updating the waterline in conjunction with the reconstruction of the road as well as provide for access in the future.

Sachse resident, Matthew Holboke, addressed Council with questions about the change order. Mr. Jaffe noted that the work had been completed since it constituted an emergency replacement. He also specified that, though the valves were old, they were functioning properly when initially reviewed so they were not preemptively replaced. Councilmember Lindsey thanked the Public Works team for all their hard work keeping the city infrastructure running.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

2. Consider authorizing the City Manager to negotiate and enter into a contract for an amount not to exceed Seven-Hundred Ten-Thousand and No/100 Dollars (\$710,000.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction and rehabilitation of Sachse Road (R-25-01), Fourth Street, Floyd Street, Sachse Street (R-25-04), Cornwall Lane (R-OG-01), and Merritt Road (R-23-03).

Director of Public Works and CIP Corey Nesbit presented the annual asphalt contract. He described the projects that were included in the budget process. He noted that Cornwall Lane and Merritt Road were included in the recommendation due to some recent deterioration. Projects will be funded from the Street Maintenance and Use Tax (SMT) Fund and Street Maintenance and Operations Budget. Councilmembers asked some clarifying questions. Mr. Nesbit responded that work on a couple of the roadways has been held due to development contractors utilizing those paths. Merritt Road is proposed to be patched in the spring to fill the gap between construction slated for the end of the year. This will make the road safer and more pleasant to drive.

Sachse resident, Matthew Holboke, addressed the Council regarding Sachse Road. Mr. Nesbit responded with details of the project.

Councilmember Buhler made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

3. Consider authorizing the City Manager to execute a professional services agreement for the design of Woodbridge Parkway (R-24-03) between the City of Sachse and Binkley Barfield | DCCM in the amount not to exceed Two Hundred Ninety-Three Thousand and No/100 Dollars (\$293,000.00).

Mr. Jaffe presented an overview of the Woodbridge Pkwy design project between Highway 78 and Creek Crossing Lane. Several panels have failed on the roadway that is more than 25 years old. To maximize the amount of roadway that could be fixed, the reconstruction will be on those selected panels rather than a complete overhaul. Though the tree roots have caused some of the damage, an arborist will be utilized during this project to save as many of them as possible. Construction will take place on both sides of the roadway and PACER scores have been utilized to determine which panels require replacement.

Sachse resident, Matthew Holboke, addressed Council regarding a timeline for the project. Mr. Jaffe did not have the information handy and said he would get back to Mr. Holboke.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

G. Discussion Items

These items are for Council and staff to discuss as needed. Comments on Discussion Items should be

addressed in the Public Comment Section of this meeting.

1. Receive the results of the citywide resident survey conducted by Polco.

Brandon Barnett, with Polco, provided an overview of the second round of national community survey (NCS) results. The survey provides an assessment of residents' opinions about livability in the city and an opportunity to consider what direction the city could go. Though participation in this second round was low with 220 responses, when compared to responses in 2022, most were similar or better with just a few dropping. He highlighted some key findings that were most noteworthy. Treating residents with respect and treating residents fairly scored the highest in the survey at 82% and 79% respectively. Transparency ranked highly at 73%, a 20% increase from 2022. Overall, the response was positive. When asked why some of the ratings had gone down, Mr. Barnett responded that this is not unique to Sachse and follows the national trend.

2. Receive a briefing on the Sachse Comprehensive Plan update.

Kimley Horn consultants, Reed Cleeter and Haley Caruthers, provided an update on the comprehensive plan project. Since community and charm were greatly emphasized by residents, that sentiment will be a recommended addition to the vision statement for the City. Mr. Cleeter explained the vision for several catalyst areas across the city. Feedback is still appreciated and can be provided at www.cityofsachse.com/shapingsachse2024. Councilmembers noted that the results are visionary rather than specific, indicating the possibility for the area.

3. Receive the Sachse Public Library's 2024 year-end review presentation.

Sachse Public Library Manager Randall Cross presented a review of 2024. The theme has been growth informed by the 2022 survey and comprehensive plan. The Library has added operation hours, staff, classes, and events. The number of events increased by 27% last year and the number of visits also increased by 25%. Mr. Cross noted that the volunteer program had been revitalized, and those volunteers contributed more than 450 service hours. The staff focuses on life-long learning, so there is something for every age group in any given month. He stressed that the Library is not just within the walls, but the digital library is open 24/7. Looking forward, the Library will continue its expansive offerings. Councilmembers commended the staff and consider the library a gem.

4. Receive the quarterly Bond 2021 update.

City Manager Gina Nash provided an update on progress for the Bond 2021 projects.

- Bailey-Hooper Road: franchise locations are ongoing; water, sewer, and storm drainage are being installed; and construction began in October. The project is anticipated to be completed in fall 2025.
- Sachse Road Phase 2: Conceptual plans and layout are complete; working toward the 60% design plan; and construction is anticipated in fall 2025.
- Williford Road: working towards the 30% design plans.
- West Creek Lane: working toward the 30% design plans.
- Neighborhood Packages: first package complete - Tina/Leasa/Kellie Streets; staff is preparing the next neighborhood package to be awarded in the second quarter of 2025.
- Future Bond Project Schedule: Sachse Road Phase 3 - 2028; West Creek Lane from Sachse Road to Timbercreek Court - 2025/2026.

- Animal Shelter: complete.

Progress on all the projects is updated on the website at www.cityofsachse.com/bond2021.

H. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:24 PM.



Jeff Bickerstaff, Mayor

ATTEST:



Leah K Granger, TRMC, City Secretary

