



Monday, April 21, 2025  
City Council Meeting

City Council Chambers  
3815-B Sachse Road  
6:30 PM

City Council meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

#### A. Meeting Opening

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 21, 2025, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

#### B. Recognition

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1. Recognize the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Service (RACES) volunteer organizations for their dedication to the City of Sachse.
2. Present a proclamation to recognize Animal Care and Control Appreciation Week.
3. Present a proclamation recognizing National Public Safety Telecommunicators Week.

#### C. Public Comment

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

#### D. Council/Staff Reports and Updates

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

#### E. Consent Agenda

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Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the April 7, 2025, meeting minutes.

2. Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331) via donation to the Collin County Sheriff's Department.
3. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the emergency Service Center sewer main repair through The Interlocal Purchasing System (TIPS) program (Contract# 20110402) in the amount not to exceed Ninety-One Thousand, Six Hundred and No/100 Dollars (\$91,600.00).
4. Authorize the City Manager to execute a professional services agreement for the design of Ben Davis Road (R-25-02) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eleven Thousand, One Hundred Fifty-Six and 50/100 Dollars (\$111,156.50).
5. Authorize the City Manager to execute a professional services agreement for the design of Industrial Drive and Park Lane (BP-21-C01) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eighty-Nine Thousand, Two Hundred Fifty-Five and 50/100 Dollars (\$189,255.50).

## **F. Action Items**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Conduct a public hearing to consider approval of an ordinance amending the Comprehensive Zoning Ordinance and Map, by changing the zoning relating to the use and development of a 1.73± acre tract of land out of the J. Cumba Survey, Abstract No. 243, City of Sachse, Dallas County, Texas, from I-2 General Industrial District ("I-2") to Planned Development No. 39 ("PD-39") with a base zoning of C-1 Neighborhood Shopping District; approving development regulations; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and providing for an effective date.
2. Consider an ordinance of the City of Sachse, Texas, terminating Tax Increment Financing Reinvestment Zone #1 identified as the PGBT Reinvestment Zone ("Zone"); dissolving the Board of Directors for the Zone; providing a repealing clause; providing a severability clause; and providing for an effective date.
3. Consider an ordinance of the City Council of Sachse, Texas, authorizing certain budget and Capital Improvement Plan amendments pertaining to the fiscal year 2024-2025 Budget and Capital Improvement Plan; and providing an effective date.

## **G. Discussion Items**

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive a briefing on the Taste of Sachse event.
2. Discuss and review applications for the 2025 City of Sachse Scholarship.

## **H. Executive Session**

1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

## **I. Action Resulting from Executive Session**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

## **J. Adjournment**

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I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on April 17, 2025, by 5 PM.

\_\_\_\_\_  
Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## B. Recognition

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**Subject:** 1. Recognize the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Service (RACES) volunteer organizations for their dedication to the City of Sachse.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Recognize CERT and RACES for their dedication to the City of Sachse.

Goals Meet the public safety needs of a growing citizen; student; and business population.

### **BACKGROUND**

The CERT and RACES volunteer organizations consistently assist the City in a variety of ways and do so without seeking recognition. They live to serve, and their service is often critical to the success of our mission, programs, scene management, and more. They respond to structure fires, City events, disasters, and much more. These organizations are always ready to assist when needed.

Tricia Lindsey, CERT Director, Gregory Kent, RACES Director, and volunteers from both organizations will be in attendance.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Recognize CERT and RACES for their dedication to the City of Sachse.

File Attachments

None

## **B. Recognition**

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**Subject:** 2. Present a proclamation to recognize Animal Care and Control Appreciation Week.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing Animal Care and Control Appreciation Week.

Goals Provide excellent government services to Sachse citizens.  
Meet the public safety needs of a growing citizen; student; and business population.

### **BACKGROUND**

The second full week of April is nationally recognized as Animal Care and Control Appreciation Week. During this week, communities are encouraged to learn about what the job entails and show appreciation to the staff that work tirelessly each day in support of animal services. Sachse Animal Control Officers regularly risk their well-being to protect the welfare of animals and the community.

Sachse Animal Services Supervisor Terri O'Neal as well Animal Services Officers Amber Lowry and Ezekiel Wickham will accept the proclamation.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing Animal Care and Control Appreciation Week.

#### **File Attachments**

1. Proclamation\_Animal Control Appreciation Week\_2025

# § *Proclamation*

**WHEREAS,** Animal Care and Control Officers are hard-working professionals who protect the welfare of animals and pets that are rescued from injury, disease, abuse, and starvation; and

**WHEREAS,** these officers provide the essential community functions of enforcing animal control laws, protecting the public from diseases, and educating the public on the proper care of pets; and

**WHEREAS,** Animal Control Officers provide public safety and deserve recognition for their bravery, compassion, and unwavering commitment to the welfare of both animals and residents; and

**WHEREAS,** Sachse Animal Control Officers regularly go above and beyond their duties risking their wellbeing and devoting personal time and resources to serve countless pets and animals of Sachse and the surrounding areas;

**NOW, THEREFORE,** I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim April 13 - 19 as

## **Animal Care and Control Appreciation Week**

in Sachse and encourage the everyone to celebrate the hardworking men and women who protect and serve our community's animals.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 21<sup>st</sup> day of April 2025.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## **B. Recognition**

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**Subject:** 3. Present a proclamation recognizing National Public Safety Telecommunicators Week.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing National Public Safety Telecommunicators Week.

Goals Provide excellent government services to Sachse citizens.  
Meet the public safety needs of a growing citizen; student; and business population.

### **BACKGROUND**

Emergencies can occur at any time and a prompt response is critical to the protection of life and preservation of property. Public Safety Telecommunicators serve as the vital link between residents and first responders when emergencies occur. National Public Safety Telecommunicators Week is April 13 - 19.

Dispatch Supervisor Sharlene Thompson and Dispatcher London Edwards will accept the proclamation.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing National Public Safety Telecommunicators Week.

#### **File Attachments**

1. Proclamation\_Public Safety Telecommunicators Week\_2025

# § *Proclamation*

**WHEREAS**, emergencies can occur at any time that require police, fire, or EMS services, and the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

**WHEREAS**, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who telephone Sachse Dispatch, and Public Safety Telecommunicators are the first and most critical contact the public has with emergency services; and

**WHEREAS**, serving as the single, vital link for our officers, firefighters, and paramedics by monitoring their activities by radio, providing them information, and ensuring their safety, Public Safety Telecommunicators of the City of Sachse have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

**WHEREAS**, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of his or her job in the past year;

**NOW, THEREFORE**, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the week of April 13 – 19 as

## **National Public Safety Telecommunicators Week**

in Sachse in honor of the men and women whose diligence and professionalism keep our city and the public safe.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 21<sup>st</sup> day of April 2025.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## E. Consent Agenda

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**Subject:** 1. Approve the April 7, 2025, meeting minutes.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

### **BACKGROUND**

Minutes from the April 7, 2025, Council regular meeting.

### **POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

### **RECOMMENDATION**

Approve the minutes as presented.

#### File Attachments

1. CityCouncil\_Regular\_Minutes\_04.07.2025-unsigned

## **CITY COUNCIL OF THE CITY OF SACHSE APRIL 7, 2025, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, April 7, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Lindsay Buhler, Councilmember Matt Prestenberg.

### **A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, April 7, 2025, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Lindsey led the pledges.

### **B. Recognition**

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1. Present a proclamation recognizing the week of April 6-12, 2025, as National Library Week in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Sachse Public Library Manager Randall Cross to recognize National Library Week.

### **C. Public Comment**

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The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

- Sachse resident, Amrik Singh, introduced the Council to the Sikh community and their involvement in the Sachse community.
- Plano resident, Joravar Singh, addressed the Council on behalf of the Sikh temple in Richardson inviting the public to help celebrate Vaisakhi, the Sikh holy week.
- Mayor Bickerstaff commented that a message from Sachse resident, Jayne Reed, had been received and distributed to the Council.

### **D. Council/Staff Reports and Updates**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg highlighted the featured pet, Josh, who is still at the shelter and encouraged pet adoptions. Mayor Pro Tem Franks thanked all the Arbor Day participants, including Chase Oaks, 5 Loaves, and Fleur De Lis Garden Club. He announced several events in the upcoming week hosted by the parks department. Councilmember Millsap mentioned

volunteers are being accepted at the Library as well as an upcoming teen night. City Manager Gina Nash welcomed new employees Roger Camp, School Crossing Guard, and Joshua Shultz, Streets and Drainage Superintendent, to the City of Sachse and congratulated Shane Dennis on his promotion to Firefighter/Paramedic.

Mayor Bickerstaff reminded the public that early voting for the May 3 Election is from April 22-29. Information is available on the City's website or through the City Secretary's Office ([lgranger@cityofsachse.com](mailto:lgranger@cityofsachse.com)). The X-treme Green event will take place on May 17 for recycling, trash, and hazardous waste disposal. He also urged residents to observe the water conservation guidelines with no more than two days of landscape watering per week. Find details at [www.cityofsachse.com/WaterConservation](http://www.cityofsachse.com/WaterConservation).

## **E. Consent Agenda**

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the March 1, 2025, special meeting minutes.
2. Approve the March 3, 2025, regular meeting minutes.
3. Accept the monthly revenue and expenditure report for the period ending February 28, 2025.
4. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the Third Street Water Main Replacement (W-24-14) through The Interlocal Purchasing System (TIPS) program (Contract# 20110401) in the amount not to exceed Five Hundred Twenty-Six Thousand, Nine Hundred and No/100 Dollars (\$526,900.00).
5. Approve the terms and conditions of the mowing services agreement by and between the City of Sachse and J Nichols Construction, Inc. to provide mowing and maintenance services for the city parks, medians, rights-of-way, and open spaces.

Councilmember Prestenberg made a motion to approve the Consent Agenda as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

## **F. Action Items**

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Consider authorizing the City Manager to approve Change Order No. 1 for Bailey Road Reconstruction (BP-21-B01) an amount not to exceed One hundred Twenty-Three Thousand, Seven Hundred Twelve and 58/100 Dollars (\$123,712.58).

Assistant Director of Public Works and CIP Brian Jaffe reviewed the Bailey Road project in relation to the waterline. Initially, upon review, the valves were functioning properly; however, when construction on the waterline commenced, they were no longer working, and the water could not be shut off. The proposed change order will accommodate updating the waterline in conjunction with the reconstruction of the road as well as provide for access in the future.

Sachse resident, Matthew Holboke, addressed Council with questions about the change order. Mr. Jaffe noted that the work had been completed since it constituted an emergency replacement. He also specified that, though the valves were old, they were functioning properly when initially reviewed so they were not preemptively replaced. Councilmember Lindsey thanked the Public Works team for all their hard work keeping the city infrastructure running.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

2. Consider authorizing the City Manager to negotiate and enter into a contract for an amount not to exceed Seven-Hundred Ten-Thousand and No/100 Dollars (\$710,000.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction and rehabilitation of Sachse Road (R-25-01), Fourth Street, Floyd Street, Sachse Street (R-25-04), Cornwall Lane (R-OG-01), and Merritt Road (R-23-03).

Director of Public Works and CIP Corey Nesbit presented the annual asphalt contract. He described the projects that were included in the budget process. He noted that Cornwall Lane and Merritt Road were included in the recommendation due to some recent deterioration. Projects will be funded from the Street Maintenance and Use Tax (SMT) Fund and Street Maintenance and Operations Budget. Councilmembers asked some clarifying questions. Mr. Nesbit responded that work on a couple of the roadways has been held due to development contractors utilizing those paths. Merritt Road is proposed to be patched in the spring to fill the gap between construction slated for the end of the year. This will make the road safer and more pleasant to drive.

Sachse resident, Matthew Holboke, addressed the Council regarding Sachse Road. Mr. Nesbit responded with details of the project.

Councilmember Buhler made a motion to approve the item as presented. Councilmember Lindsey seconded the motion, and it carried 7 - 0. None voted against.

3. Consider authorizing the City Manager to execute a professional services agreement for the design of Woodbridge Parkway (R-24-03) between the City of Sachse and Binkley Barfield | DCCM in the amount not to exceed Two Hundred Ninety-Three Thousand and No/100 Dollars (\$293,000.00).

Mr. Jaffe presented an overview of the Woodbridge Pkwy design project between Highway 78 and Creek Crossing Lane. Several panels have failed on the roadway that is more than 25 years old. To maximize the amount of roadway that could be fixed, the reconstruction will be on those selected panels rather than a complete overhaul. Though the tree roots have caused some of the damage, an arborist will be utilized during this project to save as many of them as possible. Construction will take place on both sides of the roadway and PACER scores have been utilized to determine which panels require replacement.

Sachse resident, Matthew Holboke, addressed Council regarding a timeline for the project. Mr. Jaffe did not have the information handy and said he would get back to Mr. Holboke.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 7 - 0. None voted against.

## **G. Discussion Items**

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These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be**

addressed in the Public Comment Section of this meeting.

1. Receive the results of the citywide resident survey conducted by Polco.

Brandon Barnett, with Polco, provided an overview of the second round of national community survey (NCS) results. The survey provides an assessment of residents' opinions about livability in the city and an opportunity to consider what direction the city could go. Though participation in this second round was low with 220 responses, when compared to responses in 2022, most were similar or better with just a few dropping. He highlighted some key findings that were most noteworthy. Treating residents with respect and treating residents fairly scored the highest in the survey at 82% and 79% respectively. Transparency ranked highly at 73%, a 20% increase from 2022. Overall, the response was positive. When asked why some of the ratings had gone down, Mr. Barnett responded that this is not unique to Sachse and follows the national trend.

2. Receive a briefing on the Sachse Comprehensive Plan update.

Kimley Horn consultants, Reed Cleeter and Haley Caruthers, provided an update on the comprehensive plan project. Since community and charm were greatly emphasized by residents, that sentiment will be a recommended addition to the vision statement for the City. Mr. Cleeter explained the vision for several catalyst areas across the city. Feedback is still appreciated and can be provided at [www.cityofsachse.com/shapingsachse2024](http://www.cityofsachse.com/shapingsachse2024). Councilmembers noted that the results are visionary rather than specific, indicating the possibility for the area.

3. Receive the Sachse Public Library's 2024 year-end review presentation.

Sachse Public Library Manager Randall Cross presented a review of 2024. The theme has been growth informed by the 2022 survey and comprehensive plan. The Library has added operation hours, staff, classes, and events. The number of events increased by 27% last year and the number of visits also increased by 25%. Mr. Cross noted that the volunteer program had been revitalized, and those volunteers contributed more than 450 service hours. The staff focuses on life-long learning, so there is something for every age group in any given month. He stressed that the Library is not just within the walls, but the digital library is open 24/7. Looking forward, the Library will continue its expansive offerings. Councilmembers commended the staff and consider the library a gem.

4. Receive the quarterly Bond 2021 update.

City Manager Gina Nash provided an update on progress for the Bond 2021 projects.

- Bailey-Hooper Road: franchise locations are ongoing; water, sewer, and storm drainage are being installed; and construction began in October. The project is anticipated to be completed in fall 2025.
- Sachse Road Phase 2: Conceptual plans and layout are complete; working toward the 60% design plan; and construction is anticipated in fall 2025.
- Williford Road: working towards the 30% design plans.
- West Creek Lane: working toward the 30% design plans.
- Neighborhood Packages: first package complete - Tina/Leasa/Kellie Streets; staff is preparing the next neighborhood package to be awarded in the second quarter of 2025.
- Future Bond Project Schedule: Sachse Road Phase 3 - 2028; West Creek Lane from Sachse Road to Timbercreek Court - 2025/2026.

- Animal Shelter: complete.

Progress on all the projects is updated on the website at [www.cityofsachse.com/bond2021](http://www.cityofsachse.com/bond2021).

## **H. Adjournment**

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Mayor Bickerstaff adjourned the meeting at 8:24 PM.

\_\_\_\_\_  
Jeff Bickerstaff, Mayor

ATTEST:

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Leah K Granger, TRMC, City Secretary

## E. Consent Agenda

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|                    |                                                                                                                                                                            |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>2. Declare as surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331) via donation to the Collin County Sheriff's Department.</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                      |
| Access             | Public                                                                                                                                                                     |
| Type               | Action (Consent)                                                                                                                                                           |
| Fiscal Impact      | Yes. Sachse will forego auction proceeds in order to donate this vehicle to a neighboring jurisdiction.                                                                    |
| Dollar Amount      | N/A                                                                                                                                                                        |
| Budgeted           | No                                                                                                                                                                         |
| Budget Source      | N/A                                                                                                                                                                        |
| Recommended Action | Declare a surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331) via donation to the Collin County Sheriff's Department.            |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency.                                                         |

### **BACKGROUND**

Sachse Fire-Rescue recommends the donation of a 2005 Ford F350 Frazier Ambulance to the Collin County Sheriff's Department for use as a non-medical SWAT unit. The ambulance has been replaced and is no longer in service as it is in need of repair beyond its value as an ambulance. The first step in the disposal process is to declare the replaced items as surplus property. The item pending disposal has an original cost of \$89,280.00. As a result, the City Council must declare it as surplus property and authorize its disposal.

### **POLICY CONSIDERATIONS**

According to the City's Surplus Equipment Policy, assets with an original purchase price of less than \$50,000 may be declared surplus and authorized for disposal by the City Manager. Items with an original acquisition cost of \$50,000 and over require authorization by the City Council.

### **RECOMMENDATION**

Declare a surplus property and authorize the disposal of a 2005 Ford F350 Frazier Ambulance (Asset 331) via donation to the Collin County Sheriff's Department.

#### File Attachments

1. Presentation\_2005 Ambulance
2. Surplus Equipment Policy
3. Surplus Property Form\_2005 F350 Ambulance

# 2005 Ford F 350 Frazier Ambulance Donation

- Donating to Collin County Sheriff's Department for use as Special Service/SWAT unit
- Vehicle has no value as medical unit
- Repair costs not worth value of vehicle
- \$89,280 original cost





## **Surplus Equipment Policy**

The purpose of this policy is to establish a framework and process for the disposal of assets no longer useful in the course of conducting City business.

Once a department has determined property owned by the City is no longer useful, the department head shall complete a “Surplus Property Form” and submit to the City Manager and Finance Department. The Finance Department will confirm the acquisition cost, depreciation, and book value; the City Manager shall make the determination of method of disposal: transfer, trade-in, sell, or scrap. The City Manager will determine if the asset has potential usefulness in another department. If an asset is transferred, a “Fixed Assets Transfer” form will be completed.

The method of disposal and authorization for disposal shall be based on the original cost of the asset according to the following criteria:

1. If the asset’s original cost was more than \$50,000, the disposal must be authorized by the City Council, along with the preferred method of disposal.
2. If the asset’s original cost was less than \$50,000, the City Manager is authorized to declare the item as surplus property and to determine the best method of disposal: sell at auction, sell through a sealed bid process, or disposal by any other method permitted under State Law.

Funds generated through the sale of surplus equipment will be deposited in the Vehicle and Equipment Replacement Fund.



The City of  
**SACHSE**

## SURPLUS PROPERTY FORM

Department: Fire Asset/Vehicle Number: A3 - 00000331

Contact Name: Adam Kroviak Contact Number: 469-540-0467

Department Head Signature: Marty Wade Digitally signed by Marty Wade  
Date: 2025.03.24 09:25:00 -05'00'

**Description of Property:** Include type of asset including VIN, year, make, model, brand, mileage, hours of use, tonnage, capacity, horsepower, gallons, extra accessories, missing parts, color, etc.

2005 F350 Ambulance

Condition: Poor

Known Problems: Generator leaks CO into back compartment

Estimated Value: \$ 10,000.00 Location: \_\_\_\_\_

Reason for Surplus: ☐ Obsolete  
☒ Replaced  
☐ Other: \_\_\_\_\_

Has staff removed all City plates, logos, data, scrubbed drives, etc.? No

Disposition Recommendation (City Manager): Select One <--- Donate

City Manager Approval/Signature: *Ben Truh*

### FINANCE DEPARTMENT ONLY:

Fund/Department: Fire-Rescue Asset ID: 331

Original Cost: \$89,280.00 Salvage Value: \_\_\_\_\_

### Disposition Method:

Transfer Online Auction Trade-In Public Auction Scrap Public Sale Sealed Bid Donate

Property Records Transfer Completed: ☐ Yes ☐ No

## E. Consent Agenda

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|                    |                                                                                                                                                                                                                                                                                                                                                          |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>3. Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the emergency Service Center sewer main repair through The Interlocal Purchasing System (TIPS) program (Contract# 20110402) in the amount not to exceed Ninety-One Thousand, Six Hundred and No/100 Dollars (\$91,600.00).</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                                                                                                                    |
| Access             | Public                                                                                                                                                                                                                                                                                                                                                   |
| Type               | Action (Consent)                                                                                                                                                                                                                                                                                                                                         |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                                                                      |
| Dollar Amount      | \$91,600.00                                                                                                                                                                                                                                                                                                                                              |
| Budgeted           | No - emergency repair                                                                                                                                                                                                                                                                                                                                    |
| Budget Source      | Service Center project account (F-24-12)                                                                                                                                                                                                                                                                                                                 |
| Recommended Action | Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the emergency Service Center sewer main repair through The Interlocal Purchasing System (TIPS) program (Contract# 20110402) in the amount not to exceed Ninety-One Thousand, Six Hundred and No/100 Dollars (\$91,600.00).           |
| Goals              | Strategically invest in the City's existing and future infrastructure.                                                                                                                                                                                                                                                                                   |

### **BACKGROUND**

The current Public Works facility has numerous issues with a failing septic tank, leading to frequent back-ups that render the facilities unusable. Staff must pump the tanks several times a month, which creates additional operational costs. The tanks and drainage field have failed again, requiring significant repairs to restore functionality.

The City of Sachse is currently working with NO-DIGTEC in the city on other sewer projects. They are a TIPS approved contractor and have the ability to begin the work immediately. This project is considered an emergency type of repair. We have the funds and contractor available to do the work now. The emergency sewer repairs and installation performed now will be used with the future sewer service to the new Service Center.

Funding will be used from the Service Center project (F-24-12).

### **POLICY CONSIDERATIONS**

There are no policy items to consider with this item.

### **RECOMMENDATION**

Authorize the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the emergency Service Center sewer main repair through The Interlocal Purchasing System (TIPS) program (Contract# 20110402) in the amount not to exceed Ninety-One Thousand, Six Hundred and No/100 Dollars (\$91,600.00).

|                  |
|------------------|
| File Attachments |
|------------------|



# Service Center Emergency Sewer Repairs

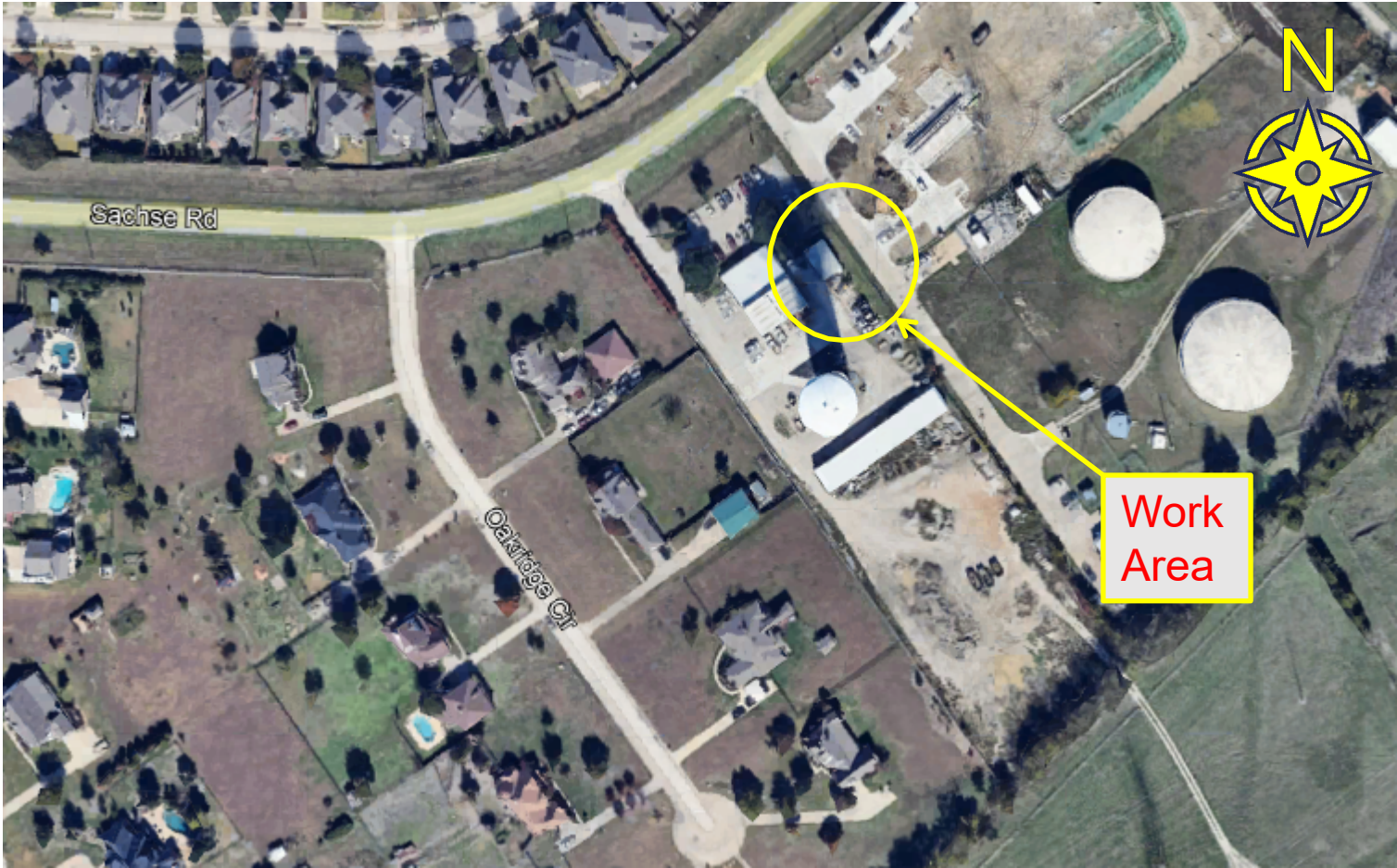
City Council  
April 21, 2025



# Overview

- Project Location
- Project Description
- Staff Recommendation

# Project Location



# Project Description

- The existing Public Works facility has ongoing issues with a failing septic system, leading to frequent backups that render the facility unusable.
- Staff must pump the tanks multiple times each month, creating additional operational costs.
- The tanks and drainage field have failed again, requiring significant repairs to restore functionality.
- This is classified as an emergency repair project. The work completed now will be compatible with future sewer connections for the new Service Center.
- Funding for this project will come from the Service Center project budget (F-24-12).



# Staff Recommendation

- Staff recommends authorizing the City Manager to negotiate and enter into a contract with NO-DIGTEC for pipe bursting improvements for the emergency Service Center sewer main repair through The Interlocal Purchasing System (TIPS) program (Contract# 20110402) in the amount not to exceed Ninety-One Thousand, Six Hundred and No/100 Dollars (\$91,600.00)



# Questions?

## **E. Consent Agenda**

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|                    |                                                                                                                                                                                                                                                                                                     |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>4. Authorize the City Manager to execute a professional services agreement for the design of Ben Davis Road (R-25-02) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eleven Thousand, One Hundred Fifty-Six and 50/100 Dollars (\$111,156.50).</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                                                               |
| Access             | Public                                                                                                                                                                                                                                                                                              |
| Type               | Action (Consent)                                                                                                                                                                                                                                                                                    |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                 |
| Dollar Amount      | \$111,156.50                                                                                                                                                                                                                                                                                        |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                 |
| Budget Source      | Street Maintenance Tax                                                                                                                                                                                                                                                                              |
| Recommended Action | Authorize the City Manager to execute a professional services agreement for the design of Ben Davis Road (R-25-02) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eleven Thousand, One Hundred Fifty-Six and 50/100 Dollars (\$111,156.50).           |
| Goals              | Strategically invest in the City's existing and future infrastructure.<br>Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.                                                                                                      |

### **BACKGROUND**

This section of Ben Davis is the original asphalt road that was realigned and constructed as concrete in 2002. This project will replace approximately 600 linear feet of asphalt pavement with concrete pavement including curb and gutter. The project will also address drainage issues at the intersection of Bend Davis Road and Bunker Hill Road adjacent to the Oxford Glen Memory Care Facility. Due to a 2013 Facilities Agreement, construction funding will be shared with Oxford Glen.

Staff will work with the Garland Independent School District to coordinate the project around the school traffic at Armstrong Elementary.

### **POLICY CONSIDERATIONS**

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the city.

### **RECOMMENDATION**

Authorize the City Manager to execute a professional services agreement for the design of Ben Davis Road (R-25-02) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eleven Thousand, One Hundred Fifty-Six and 50/100 Dollars (\$111,156.50).

#### **File Attachments**

1. Presentation\_Ben Davis Rd Design\_R-25-02

# Ben Davis Road (R-25-02) Design Contract

City Council  
April 21, 2024



# Overview

- Project Location
- Project Description
- Project Scope and Fee
- Project Schedule
- Staff Recommendation

# Project Location - Ben Davis Road



# Project Description - Ben Davis Road

- This section of Ben Davis Road was part of the original asphalt road. Ben Davis Road was realigned and constructed as concrete pavement in 2002
- The project will replace 600 linear feet of asphalt with concrete pavement
- The project will address drainage issues at Ben Davis Road and Bunker Hill Road
- Due to a 2013 Facilities Agreement, construction funding will be shared with Oxford Glen
- The project includes coordination with GISD, for entrance to Armstrong Elementary School

# Project Scope and Fee

- Ben Davis Drive Engineering (\$111,156.50)
  - Funding Source : Street Maintenance Tax

# Project Schedule - Ben Davis Road

- Site Investigation/Data Collection (20 days)
  - Survey/subsurface utility exploration (SUE)
  - Geotechnical investigation
- Preliminary Design (80 days)
  - 30% - 60% design
  - GISD coordination
- Pre-Final Design/Final Design (80 days)
  - 60% - 100% design
- Bid Phase Services (30 days)
  - Begins 180 days from notice to proceed



# Staff Recommendation

- Staff recommends authorizing the City Manager to execute a professional services agreement for the design of Ben Davis Road (R-25-02) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eleven Thousand, One Hundred Fifty-Six and 50/100 Dollars (\$111,156.50)



# Questions?

## E. Consent Agenda

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|                    |                                                                                                                                                                                                                                                                                                                             |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>5. Authorize the City Manager to execute a professional services agreement for the design of Industrial Drive and Park Lane (BP-21-C01) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eighty-Nine Thousand, Two Hundred Fifty-Five and 50/100 Dollars (\$189,255.50).</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                                                                                       |
| Access             | Public                                                                                                                                                                                                                                                                                                                      |
| Type               | Action, Discussion                                                                                                                                                                                                                                                                                                          |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                                         |
| Dollar Amount      | \$189,255.50                                                                                                                                                                                                                                                                                                                |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                                         |
| Budget Source      | Bond 2021 Neighborhood Package, 2024 General Obligation Bond                                                                                                                                                                                                                                                                |
| Recommended Action | Authorize the City Manager to execute a professional services agreement for the design of Industrial Drive and Park Lane (BP-21-C01) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eighty-Nine Thousand, Two Hundred Fifty-Five and 50/100 Dollars (\$189,255.50).           |
| Goals              | Strategically invest in the City's existing and future infrastructure.<br>Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.                                                                                                                              |

### **BACKGROUND**

Sachse Industrial Park originally began in 1981. Since then, Industrial Drive has been expanded and reworked several times. This project is to replace 1,130 linear feet of concrete pavement on Industrial Drive and 325 linear feet on Park Lane. The project will consider alternate street cross-sections. The current cross-section has lay-down curb and is generally paved all the way across the right-of-way. The project will replace the railroad crossing at Park Lane and also include water and sewer line replacements. A new water line connection to the water line in Tina Street will allow an old obsolete water line through the Sachse Cemetery to be abandoned. This project is part of the next Bond 2021 Neighborhood Street Package.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Authorize the City Manager to execute a professional services agreement for the design of Industrial Drive and Park Lane (BP-21-C01) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eighty-Nine Thousand, Two Hundred Fifty-Five and 50/100 Dollars (\$189,255.50).

#### File Attachments

1. Presentation\_Insdustrial Drive Design\_BP-21-CO1

# Industrial Drive and Park Lane (BP-21-CO1) Design Contract

City Council  
April 21, 2024



# Overview

- Project Location
- Project Description
- Project Scope and Fee
- Project Schedule
- Staff Recommendation

# Project Location - Industrial Drive and Park Lane



# Project Description - Industrial Drive and Park Lane

- Sachse Industrial Park was originally platted in 1981
- Industrial Drive has been expanded; patched and reworked
- The project will replace 1,130 linear feet of concrete pavement on Industrial Drive and 325 linear feet on Park Lane
- The project will consider alternate roadway cross sections
- The project includes the railroad crossing
- The project includes replacement of water and sewer lines in Industrial Drive
- A new water line connection to Tina Street will allow abandonment of an obsolete water line through the Sachse Cemetery



# Project Scope and Fee

- Industrial Drive and Park Lane Engineering (\$189,255.50)
  - Funding Source : Bond 2021 Neighborhood Package

# Project Schedule - Industrial Drive and Park Lane

- Site Investigation/Data Collection (20 days)
  - Survey/subsurface utility exploration (SUE)
  - Geotechnical investigation
- Conceptual/Preliminary Design (105 days)
  - 30% - 60% design
  - Coordinate roadway cross section with City and businesses on Industrial Drive
- Pre-Final Design/Final Design (80 days)
  - 60% - 100% design
- Bid Phase Services (30 days)
  - Begins 205 days from notice to proceed



# Staff Recommendation

- Staff recommends authorizing the City Manager to execute a professional services agreement for the design of Industrial Drive and Park Lane (BP-21-C01) between the City of Sachse and ARS Engineering, Inc. in the amount not to exceed One Hundred Eighty-Nine Thousand, Two Hundred Fifty-Five and 50/100 Dollars (\$189,255.50)



# Questions?



## F. Action Items

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|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>1. Conduct a public hearing to consider approval of an ordinance amending the Comprehensive Zoning Ordinance and Map, by changing the zoning relating to the use and development of a 1.73± acre tract of land out of the J. Cumba Survey, Abstract No. 243, City of Sachse, Dallas County, Texas, from I-2 General Industrial District (“I-2”) to Planned Development No. 39 (“PD-39”) with a base zoning of C-1 Neighborhood Shopping District; approving development regulations; providing a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and providing for an effective date.</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Access             | Public                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Type               | Action, Discussion, Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Fiscal Impact      | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Recommended Action | <p>Approve the proposed rezoning request. The request is consistent with the goals and objectives of the Comprehensive Plan and is in compliance with the Future Land Use Plan.</p> <p>At its March 24 regular meeting, the Planning &amp; Zoning Commission voted 5-0 to recommend approval of the proposed zoning change as presented to the City Council.</p>                                                                                                                                                                                                                                                                                                                                                                                |
| Goals              | Make Sachse more prosperous through job creation and quality development that adds community value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

### **BACKGROUND**

- The subject property consists of two lots and is currently vacant.
- Zone change request is from I-2, General Industrial District to PD, Planned Development District with a base zoning of C-1, Neighborhood Shopping District.
- Applicant: Duy Tran
- Owner: TWCARE LLC
- Size: Approximately 1.73 acres
- Surrounding this area is the J.K. Sachse Park to the south and west, a Montessori school across Montessori Lane to the east, and the residential homes of Woodbridge Phase 8 across Ranch Road to the north.
- The applicant has requested to rezone the property to PD to follow the base C-1 zoning requirements with the following special ordinance provisions:
  - Removal of the 6' masonry screen wall requirement along property lines where a type 1 buffer exists.
  - Side yard setback reduction from 25 feet to 5 feet along Montessori Lane.
  - ROW landscape buffer width reduced from a minimum of 10 feet to 5 feet along Montessori Lane.
  - Revisions to the use chart for standard C-1 zoning districts. The following uses allowed by right or special use permit under C-1 have been removed:

- |                               |                                               |
|-------------------------------|-----------------------------------------------|
| ▪ Hotel/motel                 | ▪ car wash                                    |
| ▪ independent senior living   | ▪ gas pumps, fuel sales                       |
| ▪ daycare                     | ▪ drive-through establishment                 |
| ▪ mortuary                    | ▪ laboratory, light manufacturing, distillery |
| ▪ funeral home                | ▪ research and development, data center       |
| ▪ microbrewery                | ▪ storage facility - conditioned space        |
| ▪ auto leasing                |                                               |
| ▪ auto repair major and minor |                                               |

\*Indoor commercial amusement defined within PD Ordinance and to only be permitted with a special use permit (SUP)

## **POLICY CONSIDERATIONS**

- The Future Land Use Plan (FLUP) designates the subject property as Neighborhood Retail Mixed-Use and Single Family Urban Residential. This is part of the Neighborhood Scenario 1 catalyst area, which is described as “Retail services serving the needs of the surrounding cluster of neighborhoods. Provides a location for the selling or offering of consumer goods and services to the public with the option for residential or small office space on upper floors...” and “One or two single-family attached or detached dwelling units built on one or two parcels...”.
- State law requires that zoning decisions “must be adopted in accordance with a Comprehensive Plan”.
- The FLUP supports the proposed rezoning request.

## **RECOMMENDATION**

Approve the proposed rezoning request. The request is consistent with the goals and objectives of the Comprehensive Plan and is in compliance with the Future Land Use Plan.

At its March 24 regular meeting, the Planning & Zoning Commission voted 5-0 to recommend approval of the proposed zoning change as presented to the City Council.

### **File Attachments**

1. Presentation\_Ranch Road Rezoning\_ZO 25-01
2. Zoning Exhibit
3. Ordinance\_Create PD 39 on Ranch Rd

# Ranchville Planned Development Request

City Council  
April 21, 2025



# Request

Conduct a public hearing to consider and act on an ordinance amending the Comprehensive Zoning Ordinance and Map, by changing the zoning relating to the use and development of a 1.73± acre tract of land out of the J. Cumba Survey, Abstract No. 243, City of Sachse, Dallas County, Texas, from I-2 General Industrial District (“I-2”) to Planned Development No. 39 (“PD-39”) with a base zoning of C-1 Neighborhood Shopping District.



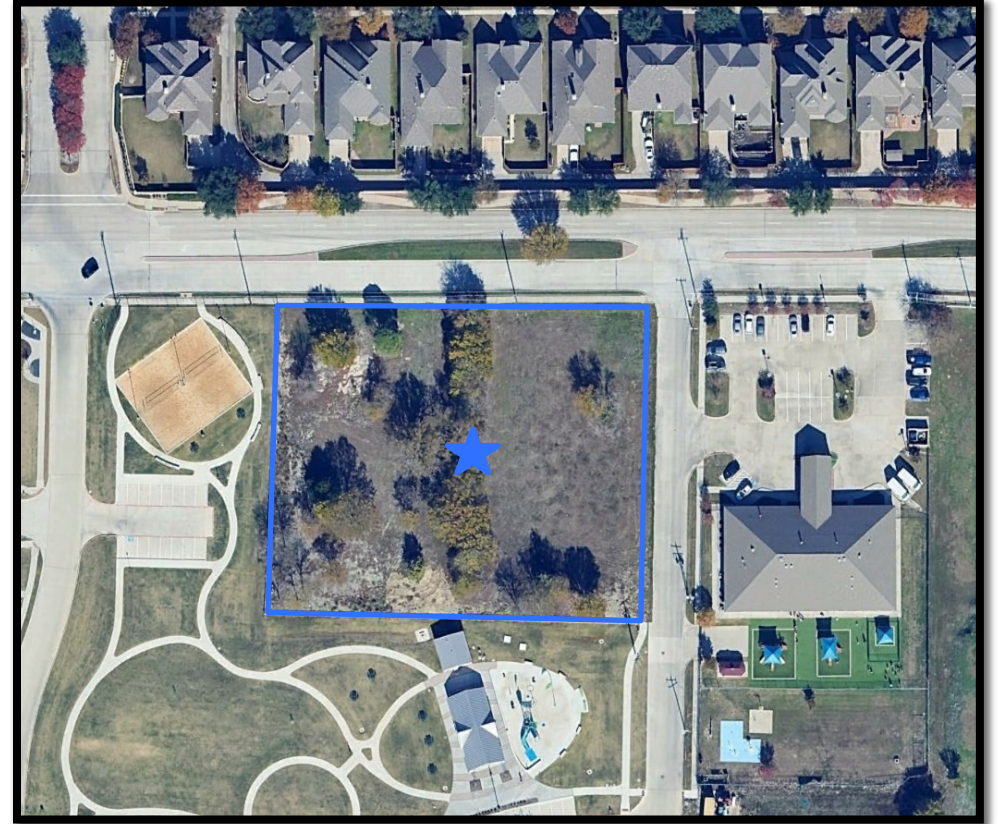
# Project Information

- Proposal to rezone property from I-2, General Industrial District to PD, Planned Development District with a base zoning of C-1, Neighborhood Shopping District
- Applicant: Duy Tran
- Owner: TWCARE LLC
- Size: Approximately 1.73 acres
- Site Attributes: Vacant land. Directly adjacent is J.K. Sachse City park to the south and west, a Montessori school across Montessori Lane to the east, and single-family residential homes of Woodbridge Phase 8 across Ranch Road to the north.

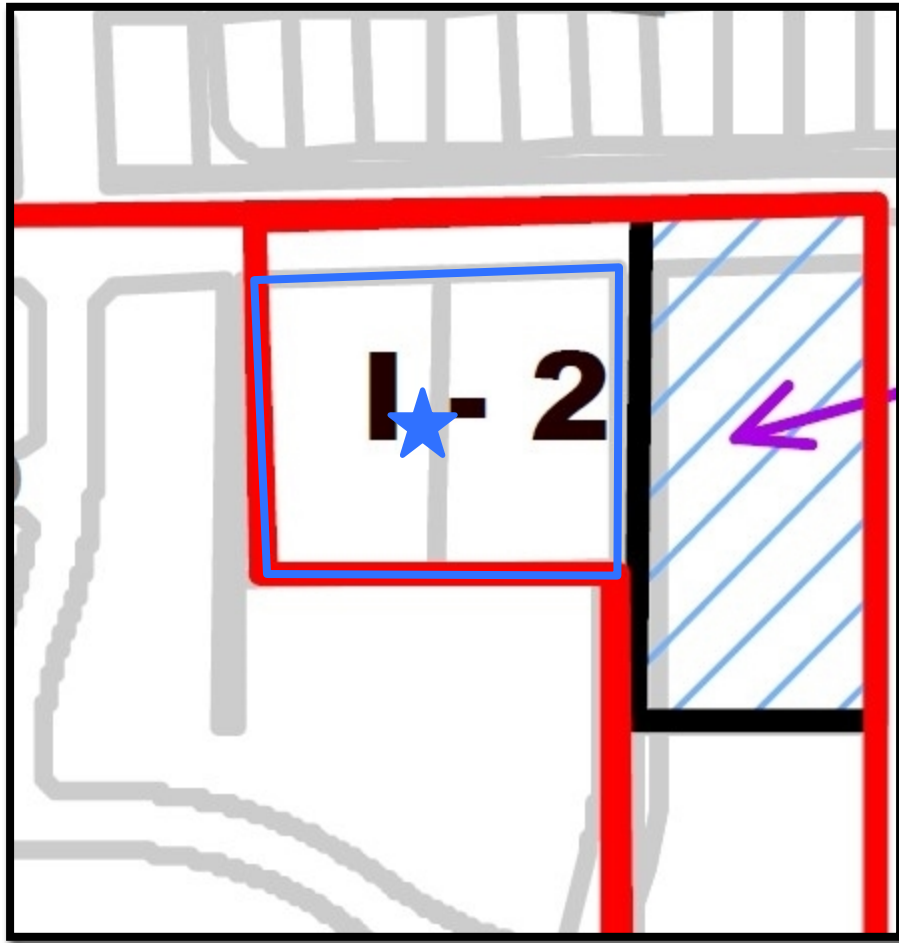


# Aerial Map

The property is located at the southwest corner of Ranch Road and Montessori Lane, within Sachse city limits.



# Zoning Map



The properties are zoned I-2.  
The blue star indicates the  
subject properties.

# District Standards

## Proposed:

### ***Planned Development***

C-1 Neighborhood Shopping zoning requirements with the following changes:

- Removal of the 6' masonry wall requirement along property lines where a type 1 buffer exists.
- Side yard setback reduction from 25 feet to 5 feet along Montessori Lane.
- ROW landscape buffer width reduced from a minimum of 10 feet to 5 feet along Montessori Lane.
- Revisions to the use chart for standard C-1 zoning districts.

## Existing:

### ***I-2 General Industrial District***

Notable uses permitted by right in I-2, not allowed in the requested Planned Development:

- Contractor's yard
- Retail CBD oil or hemp-based products
- Distribution center, general warehousing
- Equipment storage, leasing
- Auto repair major / minor

Notable uses permitted by Special Use Permit:

- Vape
- Kennel
- Outdoor display sales
- Body art studio



# Use Chart Revisions

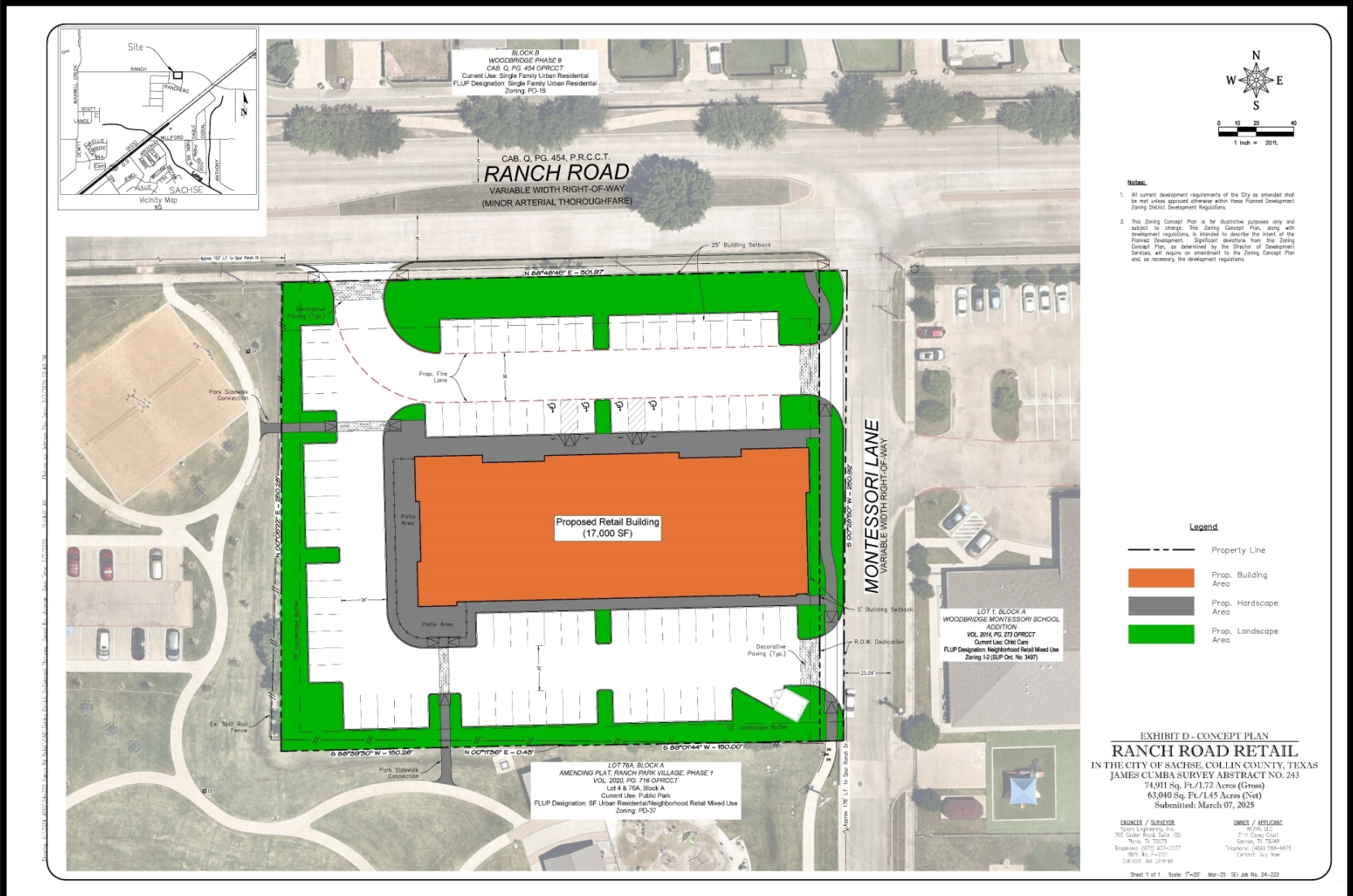
Removed the following uses allowed by right or special use permit under C-1:

- Hotel/motel
- Independent senior living
- Daycare
- Mortuary
- Funeral home
- Microbrewery
- Auto leasing
- Auto repair major and minor
- Car wash
- Gas pumps, fuel sales
- Drive-through establishment
- Laboratory, light manufacturing, distillery
- Research and development, data center
- Storage facility - conditioned space

\*Indoor commercial amusement defined within PD Ordinance and to only be permitted with a Special Use Permit (SUP)



# Conceptual Site Plan



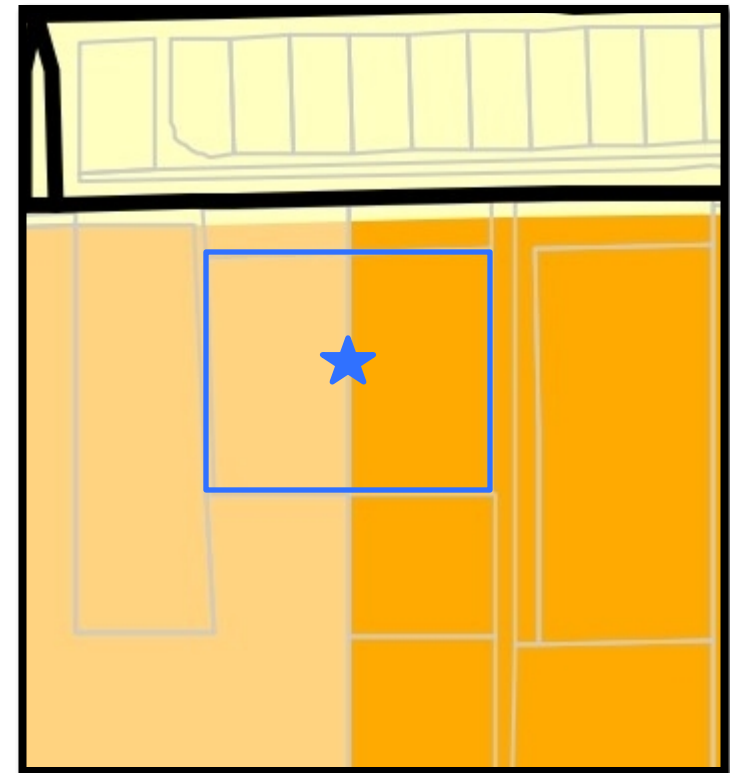
# Conceptual Renderings



# Future Land Use Plan (FLUP)

- The FLUP designates the subject property for Neighborhood Retail Mixed-Use and Single Family Urban Residential and is part of the Neighborhood Scenario 1 catalyst area, which are described as “Retail services serving the needs of the surrounding cluster of neighborhoods. Provides a location for the selling or offering of consumer goods and services to the public with the option for residential or small office space on upper floors...” and “One or two single family attached or detached dwelling units built on one or two parcels...”.
- State law requires that zoning decisions “must be adopted in accordance with a Comprehensive Plan”.
- The FLUP supports the proposed rezoning request.

|                                 |                       |
|---------------------------------|-----------------------|
| ESTATE RESIDENTIAL              | TURNPIKE COMMERCIAL   |
| LOW DENSITY RESIDENTIAL         | TURNPIKE MIXED-USE    |
| MEDIUM DENSITY RESIDENTIAL      | OLD TOWN MIXED-USE    |
| HIGH DENSITY RESIDENTIAL        | INDUSTRIAL            |
| SINGLE FAMILY URBAN RESIDENTIAL | PUBLIC                |
| NEIGHBORHOOD RETAIL MIXED-USE   | PARKS AND OPEN SPACES |
| COMMERCIAL                      |                       |



# Recommendation

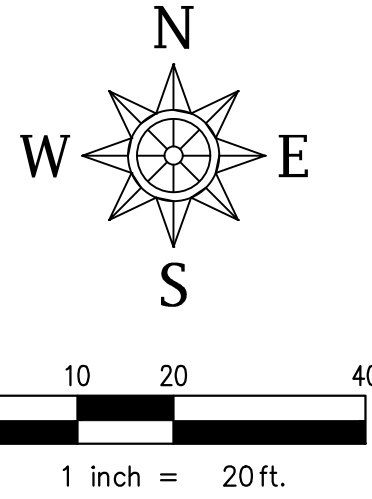
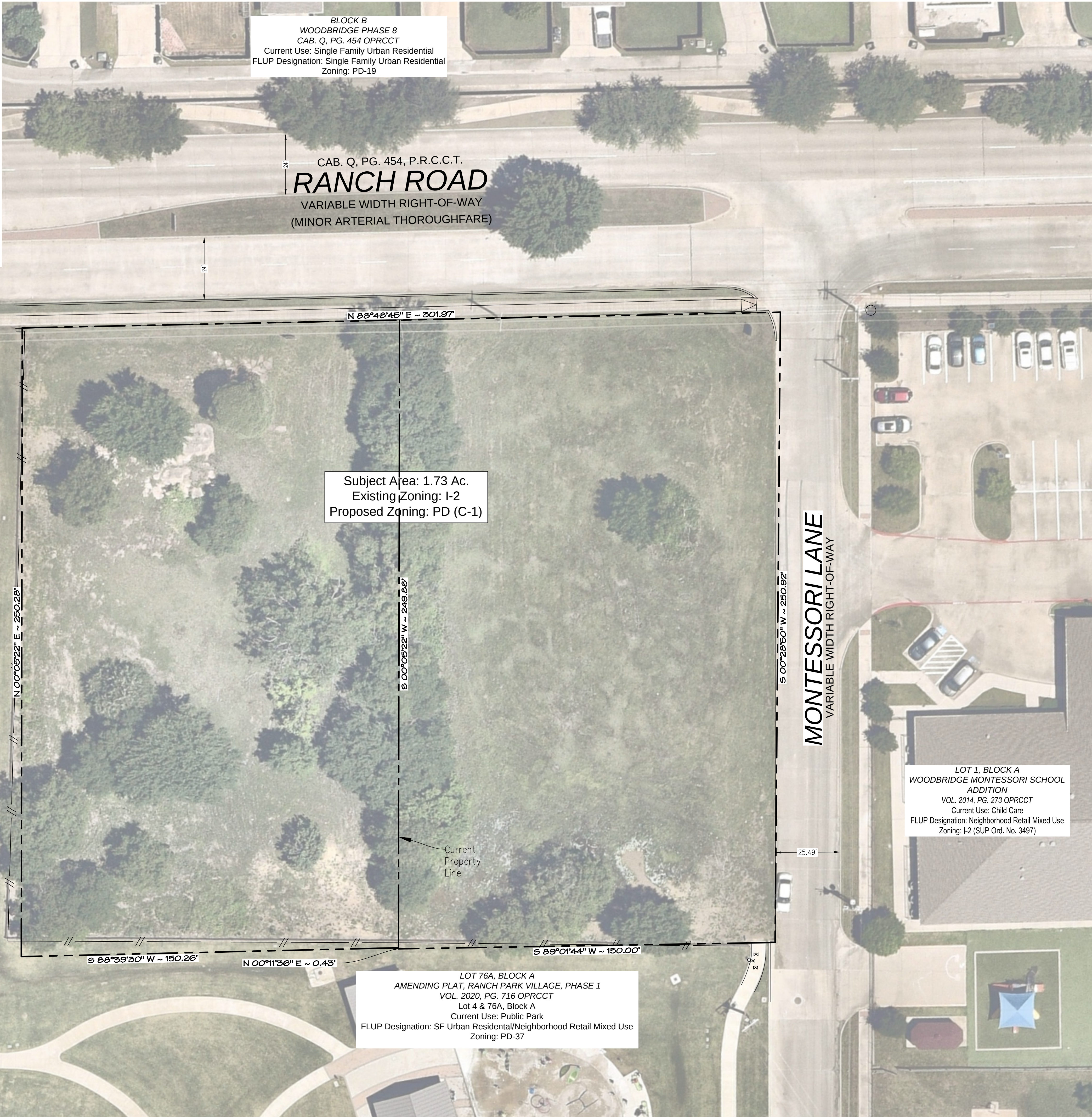
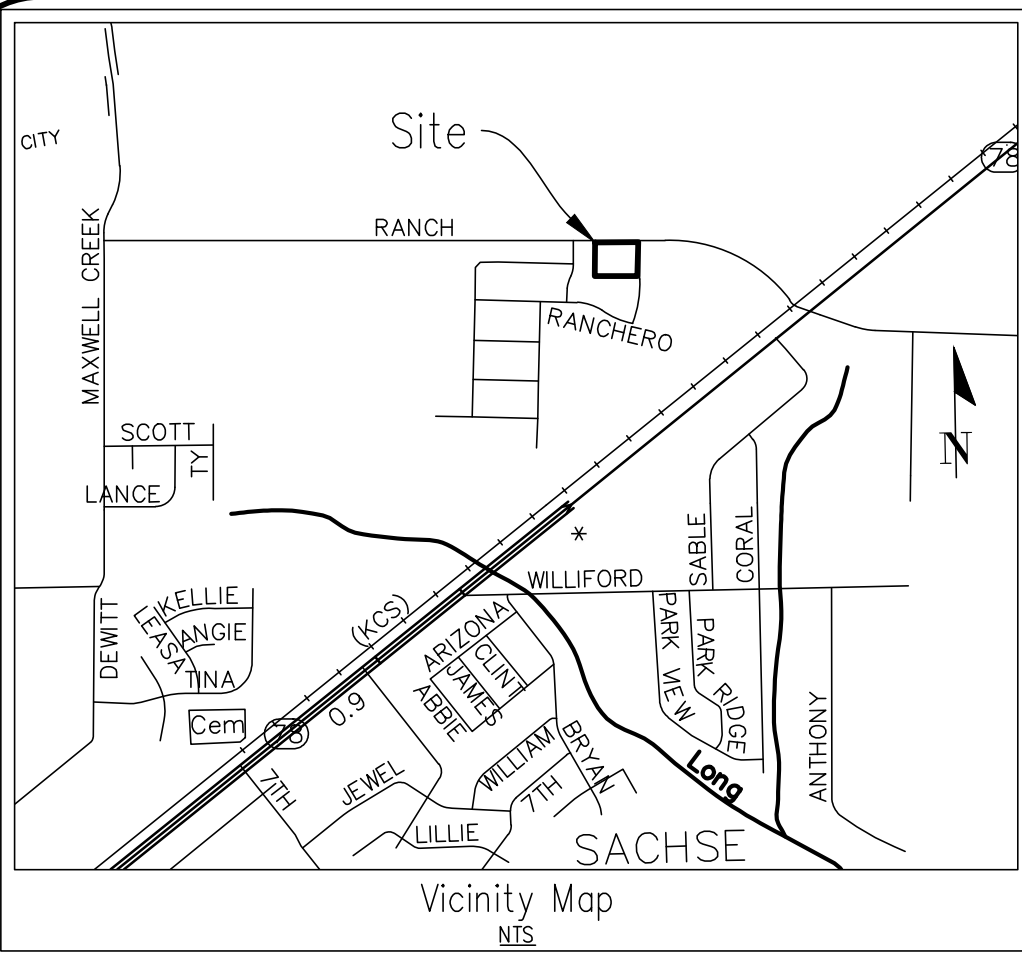
Staff recommends approval of the proposed rezoning request for the following reasons:

- The proposed rezoning request is consistent with the goals and objectives of the Comprehensive Plan and is in compliance with the Future Land Use Plan.

At their March 24 regular meeting, the Planning & Zoning Commission voted 5-0 to recommend approval of the proposed zoning change as presented to the City Council.

# Questions?





METES AND BOUNDS DESCRIPTION

BEING a tract of land situated in the J. Cumba Survey, Abstract No. 243, City of Sachse, Collin County, Texas, being all of a tract conveyed to TWCARE LLC, by deed recorded in Document No. 2024000076072, of the Official Public Records of Collin County, Texas (OPRCCT) and all of a tract conveyed to TWCARE LLC, by deed recorded in Document No. 2024000077053, OPRCCT, with the subject tract being more particularly described as follows:

BEGINNING at a "X" cut found in the east line of a called public roadway, as shown in Document No. 20201022010004080, OPRCCT, for the northwest corner of said tract conveyed by Document No. 2024000077053, OPRCCT, and the southwest corner of a tract conveyed to the City of Sachse, by deed recorded in Document No. 20150309000250320, OPRCCT;

THENCE N 88°27'56" E, with the south line of said City tract, and the north line of said tract conveyed by Document No. 2024000077053, OPRCCT, passing at 150.25 feet, a 1/2" capped iron rod found for the southeast corner of said City tract, the northeast corner of said tract conveyed by Document No. 2024000077053, OPRCCT, the southwest corner of a tract conveyed to the City of Sachse, by deed recorded in Document No. 20150309000253660, OPRCCT, and the northwest corner of said tract conveyed by Document No. 2024000076072, OPRCCT, continuing with the south line of said City tract and the north line of said tract conveyed by Document No. 2024000076072, OPRCCT, a total distance of 301.97 feet, to a "X" cut in concrete, for the southeast corner of said City tract and the northeast corner of said tract conveyed by Document No. 2024000076072, OPRCCT;

THENCE S 00°28'50" W, 250.92 feet, to a "X" cut in concrete, for the northeast corner of Lot 4, Block A, Ranch Road Tract, Lots 1-6, Block A, a plat of record in Document No. 20200115010000190, OPRCCT;

THENCE S 89°01'44" W, passing at a distance of 12.39 feet, a 5/8" capped iron rod found for the westerly most northeast corner of said Lot 4, and the northeast corner of Lot 76A, Block A, Amending Plat, Ranch Park Village, Phase 1, a plat of record in Document No. 20201022010004080, OPRCCT, and continuing with the north line of said Lot 76A, 150.00 feet, to a 1/2" iron rod capped "SPIARSENG" for corner;

THENCE with the north line of said Lot 76A, the following courses and distances:

- N 00°11'36" E, 0.43 feet, to a 1/2" capped iron rod found for corner, and
- S 88°39'30" W, 150.26 feet, to a 1/2" iron rod capped "SPIARSENG" in the east line of said called public roadway;

THENCE N 00°05'22" E, with said east line, 250.28 feet; to the POINT OF BEGINNING, with the subject tract containing 75,363 square feet or 1.730 acres of land.

Legend

--- Property Line

EXHIBIT B - ZONING EXHIBIT

**RANCH ROAD RETAIL**

IN THE CITY OF SACHSE, COLLIN COUNTY, TEXAS

JAMES CUMBA SURVEY ABSTRACT NO. 243

74,911 Sq. Ft./1.72 Acres (Gross)

63,040 Sq. Ft./1.45 Acres (Net)

Submitted: March 06, 2025

ENGINEER / SURVEYOR  
Spiars Engineering, Inc.  
765 Custer Road, Suite 100  
Plano, TX 75075  
Telephone: (972) 422-0077  
TBPE No. F-2121  
Contact: Joe Lehman

OWNER / APPLICANT  
TWCARE LLC  
7114 Covey Court  
Sachse, TX 75048  
Telephone: (469) 588-9975  
Contact: Duy Tran

**ORDINANCE NO. O-2025-##**

**AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP, AS HERETOFORE AMENDED; BY CHANGING THE ZONING RELATING TO THE USE AND DEVELOPMENT OF A 1.73± ACRE TRACT OF LAND OUT OF THE J. CUMBA SURVEY, ABSTRACT NO. 243, CITY OF SACHSE, DALLAS COUNTY, TEXAS, FROM I-2 GENERAL INDUSTRIAL DISTRICT (“I-2”) TO PLANNED DEVELOPMENT NO. 39 (“PD-39”) WITH A BASE ZONING OF C-1 NEIGHBORHOOD SHOPPING DISTRICT; APPROVING DEVELOPMENT REGULATIONS; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws applying to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the City of Sachse is of the opinion that said comprehensive Zoning Ordinance should be amended as provided herein;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The Comprehensive Zoning Ordinance and Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby further amended by changing the zoning relating to the use and development of a 1.73± acre tract of land out of the J. Cumba Survey, Abstract No. 243, City of Sachse, Dallas County, Texas, more particularly described in Exhibit “A” attached hereto and incorporated herein by reference (“the Property”) from I-2 General Industrial District (“I-2”) to Planned Development No. 39 (“PD-39”) with a base zoning of C-1 Neighborhood Shopping District (“C-1”) subject to the provisions of Section 2 of this Ordinance.

**SECTION 2.** The Property shall be developed and used only in accordance with the following development standards:

- A. Purpose.** The purpose of this Planned Development District is to allow the Property to be developed and used for low intensity retail and neighborhood services uses.
- B. Base Zoning District.** The Property shall be used and developed in accordance with the regulations of the Comprehensive Zoning Ordinance applicable to property located within a C-1 Neighborhood Shopping District, except as otherwise provided in this Ordinance:

## **C. Uses**

1. Additional Uses. In addition to the uses for which the Property may be developed by right or upon the approval of a Special Use Permit (“SUP”) as provided for properties located within a C-1 Neighborhood Shopping District, the Property may be developed with the following uses upon the approval of a SUP:
  - a. Indoor Commercial Amusement. For purposes of this Ordinance, “Indoor Commercial Amusement” shall mean any enterprise whose main purpose is to provide the general public with an amusing or entertaining activity where tickets are sold, or fees are collected, in exchange for the experience. Use shall be completely enclosed within the building. Indoor commercial amusements include miniature golf courses, arcades, virtual reality experiences, skating rinks, bowling alleys, and similar enterprises. Smoking, sweepstakes institutions, poker clubs, and bars are excluded from this definition.
2. Prohibited Uses. Notwithstanding anything to the contrary in the Comprehensive Zoning Ordinance relating to the uses permitted within the C-1 Neighborhood Shopping District, the Property shall not be used and developed for the following purposes:
  - a. Hotel, motel;
  - b. Independent senior living;
  - c. Child care center (day care);
  - d. Mortuary, funeral home;
  - e. Microbrewery;
  - f. Auto (motorized) leasing;
  - g. Auto repair, major;
  - h. Auto repair, minor;
  - i. Car wash;
  - j. Gas pumps, fuel sales;
  - k. Drive-through establishment;
  - l. Laboratory, light manufacturing, distillery;
  - m. Research and development, data center; and
  - n. Storage facility- Conditioned space.

## **D. Area Regulations**

1. Side Yard. The Property shall have a side yard setback of not less than five (5) feet along the east property line of the Property.

**E. Landscaping and Screening**

1. A minimum five feet (5') wide ROW landscape buffer shall be required on the Property along the east property line right-of-way.
2. The screening wall component of the incompatibility buffer shall not be required on the Property along the south and west property line.

**F. Site Plan.** The Property shall be developed and used substantially in accordance with the Concept Plan attached hereto and incorporated herein as Exhibit "B".

**SECTION 3.** The above Property shall be used only in the manner and for the purpose provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and as amended herein.

**SECTION 4.** To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Sachse governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

**SECTION 5.** All provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

**SECTION 6.** Should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

**SECTION 7.** An offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 8.** Any person, firm, or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 9.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas on the 21<sup>st</sup> day of April 2025.

APPROVED:

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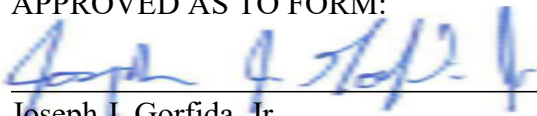
Jeff Bickerstaff  
Mayor

DULY ENROLLED:

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Leah K Granger  
City Secretary

APPROVED AS TO FORM:



---

Joseph J. Gorfida, Jr.  
City Attorney

**EXHIBIT "A"**  
**DESCRIPTION OF PROPERTY**

BEING a tract of land situated in the J. Cumba Survey, Abstract No. 243, City of Sachse, Collin County, Texas, being all of a tract conveyed to TWCARE LLC, by deed recorded in Document No. 2024000076072, of the Official Public Records of Collin County, Texas (OPRCCT) and all of a tract conveyed to TWCARE LLC, by deed recorded in Document No. 2024000077053, OPRCCT, with the subject tract being more particularly described as follows:

BEGINNING at a "X" cut found in the east line of a called public roadway, as shown in Document No. 20201022010004080, OPRCCT, for the northwest corner of said tract conveyed by Document No. 2024000077053, OPRCCT, and the southwest corner of a tract conveyed to the City of Sachse, by deed recorded in Document No. 20150309000250320, OPRCCT;

THENCE N 88°27'56" E, with the south line of said City tract, and the north line of said tract conveyed by Document No. 2024000077053, OPRCCT, passing at 150.25 feet, a 1/2" capped iron rod found for the southeast corner of said City tract, the northeast corner of said tract conveyed by Document No. 2024000077053, OPRCCT, the southwest corner of a tract conveyed to the City of Sachse, by deed recorded in Document No. 20150309000253660, OPRCCT, and the northwest corner of said tract conveyed by Document No. 2024000076072, OPRCCT, continuing with the south line of said City tract and the north line of said tract conveyed by Document No. 2024000076072, OPRCCT, a total distance of 301.97 feet, to a "X" cut in concrete, for the southeast corner of said City tract and the northeast corner of said tract conveyed by Document No. 2024000076072, OPRCCT;

THENCE S 00°28'50" W, 250.92 feet, to a "X" cut in concrete, for the northeast corner of Lot 4, Block A, Ranch Road Tract, Lots 1-6, Block A, a plat of record in Document No. 20200115010000190, OPRCCT;

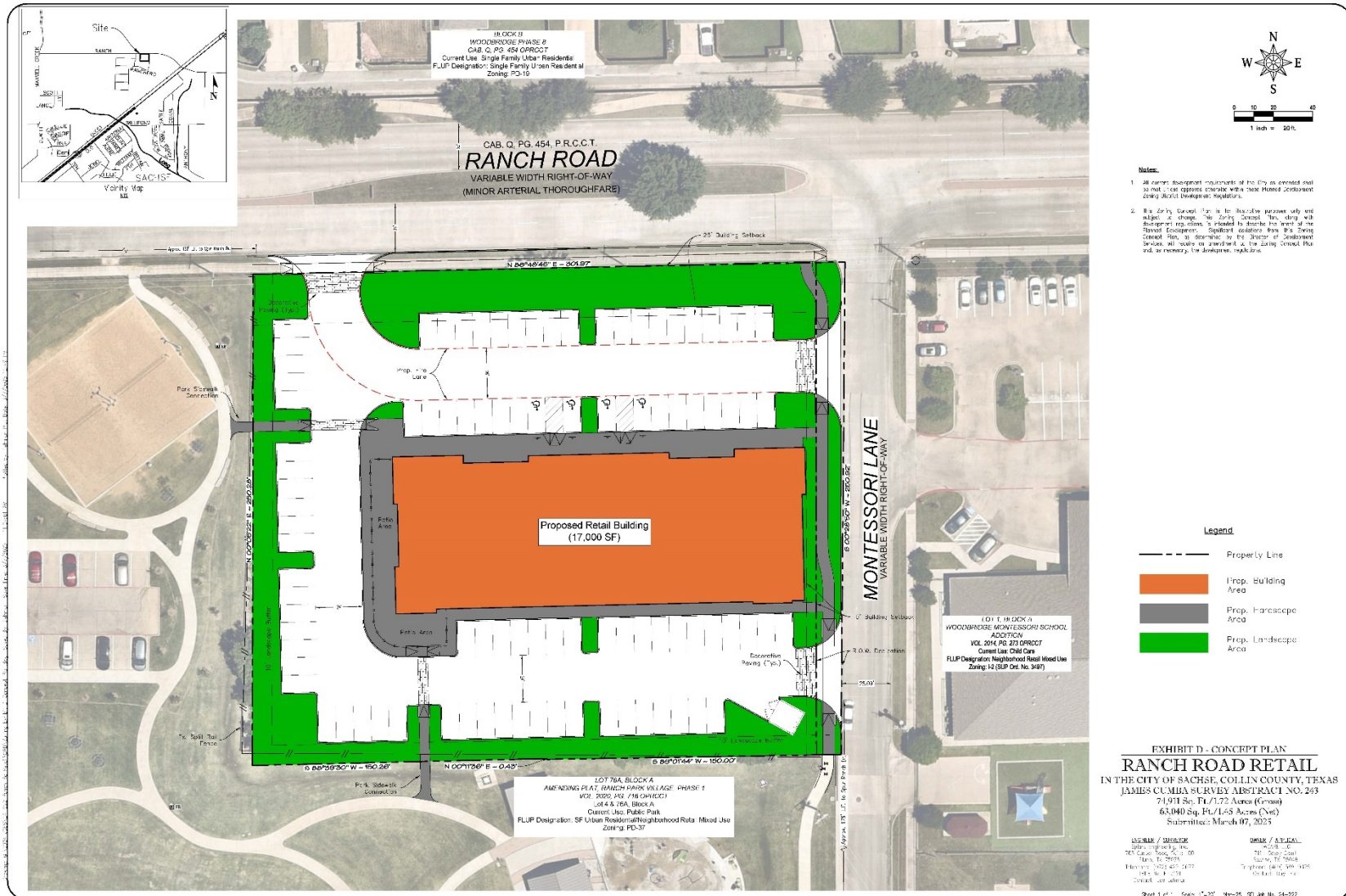
THENCE S 89°01'44" W, passing at a distance of 12.39 feet, a 5/8" capped iron rod found for the westerly most northeast corner of said Lot 4, and the northeast corner of Lot 76A, Block A, Amending Plat, Ranch Park Village, Phase 1, a plat of record in Document No. 20201022010004080, OPRCCT, and continuing with the north line of said Lot 76A, 150.00 feet, to a 1/2" iron rod capped "SPIARSENG" for corner;

THENCE with the north line of said Lot 76A, the following courses and distances:

- N 00°11'36" E, 0.43 feet, to a 1/2" capped iron rod found for corner, and
- S 88°39'30" W, 150.26 feet, to a 1/2" iron rod capped "SPIARSENG" in the east line of said called public roadway;

THENCE N 00°05'22" E, with said east line, 250.28 feet; to the POINT OF BEGINNING, with the subject tract containing 75,363 square feet or 1.730 acres of land.

# EXHIBIT "B" SITE PLAN



Ord. No. O-2025-###

4904-9716-3303, v. 1

6

## F. Action Items

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|                    |                                                                                                                                                                                                                                                                                                                               |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>2. Consider an ordinance of the City of Sachse, Texas, terminating Tax Increment Financing Reinvestment Zone #1 identified as the PGBT Reinvestment Zone ("Zone"); dissolving the Board of Directors for the Zone; providing a repealing clause; providing a severability clause; and providing for an effective date.</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                                                                                         |
| Access             | Public                                                                                                                                                                                                                                                                                                                        |
| Type               | Information, Discussion, Action                                                                                                                                                                                                                                                                                               |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                                           |
| Dollar Amount      | All future revenue from the property returns to the General and Debt Service funds.                                                                                                                                                                                                                                           |
| Budgeted           | No                                                                                                                                                                                                                                                                                                                            |
| Budget Source      | PGBT Reinvestment Zone ad valorem revenue is budgeted in the TIRZ 1 Fund in FY 2024-2025.                                                                                                                                                                                                                                     |
| Recommended Action | Approve an ordinance authorizing the termination of the Tax Increment Financing Reinvestment Zone #1 identified as the PGBT Reinvestment Zone ("Zone"); dissolving the Board of Directors for the Zone; providing a repealing clause; providing a severability clause; and providing for an effective date.                   |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency.<br>Strategically invest in the City's existing and future infrastructure.                                                                                                                                  |

### **BACKGROUND**

The Tax Increment Financing Reinvestment Zone #1 "PGBT Reinvestment Zone" (Zone) was created in November 2003 for a period of 25 years, ending December 31, 2028. The PGBT Reinvestment Zone funded the construction of a waterline in FY 2008-2009 with advance funding from the Utility Fund. In FY 2015-2016, the Zone funded the construction of sewer infrastructure with advance funding from the Sachse Economic Development Corporation (EDC) Fund.

Taxes received less expenditures have been transferred to the Utility Fund and the Sachse Economic Development Corporation (EDC) for reimbursement of infrastructure projects within the Zone. The cost of construction of the waterline advance funded by the Utility Fund was \$1,150,934 and was fully reimbursed as of fiscal year 2022-2023. The amount advanced by the EDC for the sewer project was \$1,074,272 and was fully reimbursed as of FY 2023-2024.

As PGBT Reinvestment Zone obligations are paid in full and termination of the Zone is in the best interest of the residents of Sachse, staff recommends early termination of the PGBT Reinvestment Zone.

### **POLICY CONSIDERATIONS**

Texas Tax Code Section 311.017 states that, "(a) A reinvestment zone terminates on the earlier of: (1) the termination date designated in the ordinance or order, as applicable, designating the zone or an earlier or later termination date designated by an ordinance or order adopted under Section 311.007 (Changing Boundaries or Term of Existing Zone)(c); or (2) the date on which all project costs, tax increment bonds and interest on those bonds, and other obligations have been paid in full."

**RECOMMENDATION**

Approve an ordinance authorizing the termination of the Tax Increment Financing Reinvestment Zone #1 identified as the PGBT Reinvestment Zone ("Zone"); dissolving the Board of Directors for the Zone; providing a repealing clause; providing a severability clause; and providing for an effective date.

**File Attachments**

1. Presentation\_TIRZ 1 Termination
2. Ordinance\_Terminate TIRZ #1

# PGBT Reinvestment Zone (TIRZ #1) Termination

City Council  
April 21, 2025



# Agenda

- TIRZ Overview
- TIRZ Policy Decisions
- Tax Increment Reinvestment Zones
- History of PGBT Reinvestment Zone (TIRZ #1)
- Infrastructure within TIRZ #1
- TIRZ #1 Development
- Recent History
- Termination of Reinvestment Zone
- Recommended Next Steps

# TIRZ Overview

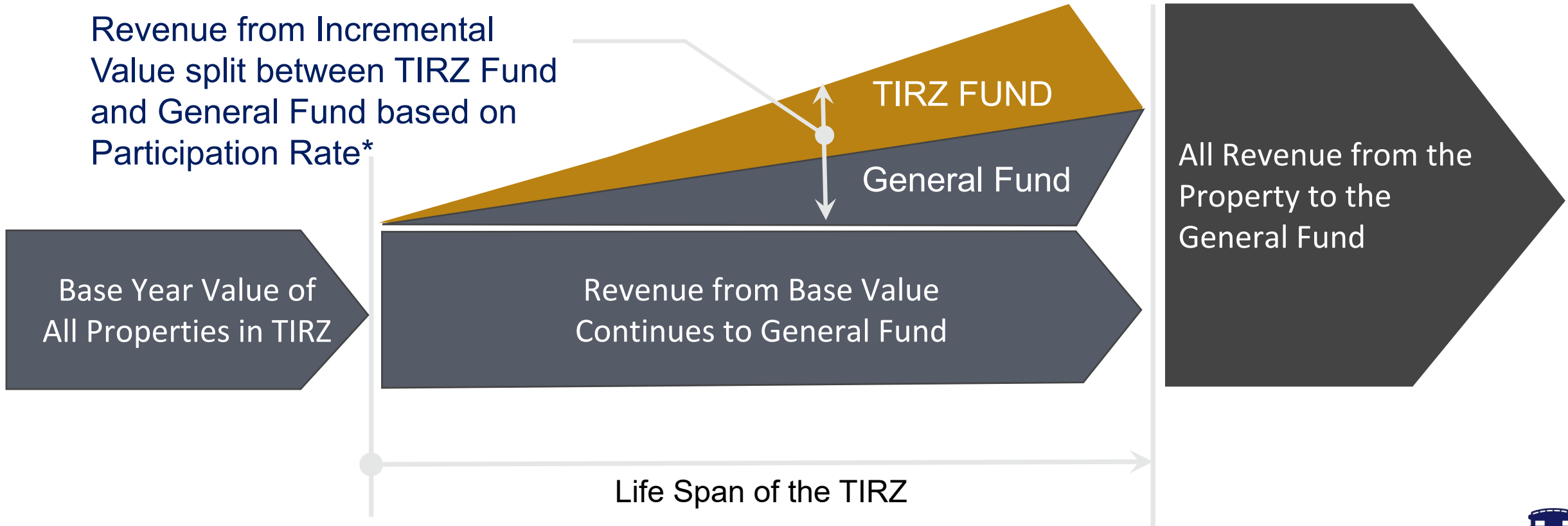
- Chapter 311 of Texas Tax Code (Tax Increment Financing Act) provides a legal and regulatory framework
- Created by Council action
  - Defined reinvestment zone within the city
  - Base value is established upon creation
  - Any incremental increase in value, the captured value, may be used to reimburse for infrastructure or to repay any debt or obligation of the zone
- TIRZ can include property taxes and sales taxes



# TIRZ Policy Decisions

- A TIRZ is a tool Cities and Counties can use to finance public infrastructure in a defined area
- The TIRZ Board of Directors make recommendations to Council on the implementation of the tax increment financing
- Each taxing unit can choose what percentage, if any, it will contribute
- A TIRZ obligates future tax revenues from each participating taxing unit to pay for project costs

# Tax Increment Reinvestment Zones



\*Participation Rate: PGBT Reinvestment Zone: 100%

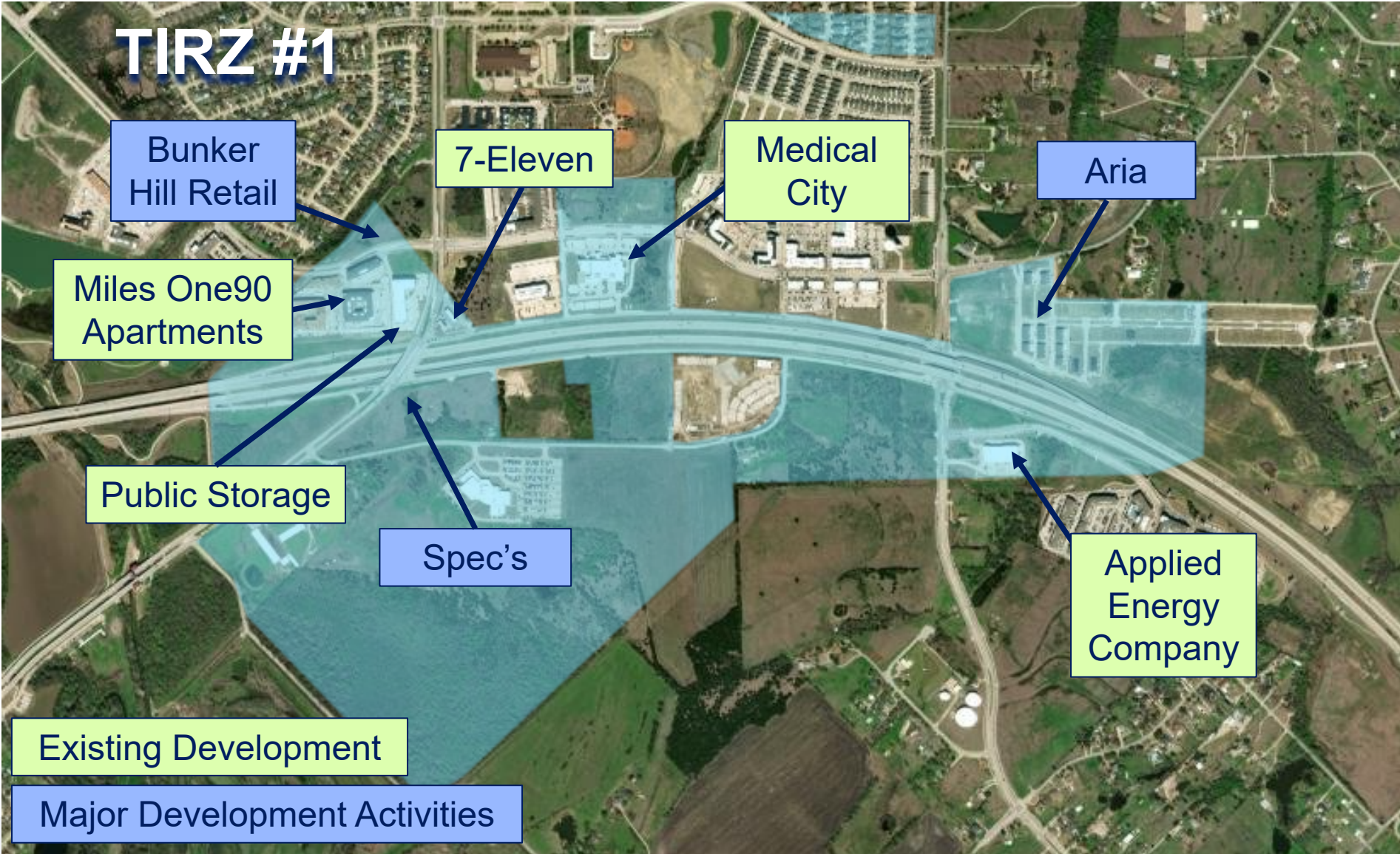
# History of PGBT Reinvestment Zone (TIRZ #1)

- Established in 2003, 25-year term, due to end in 2028
- Amended in 2006 to provide staggered Board terms
- Amended in 2018 to allow for the creation of a TIRZ #2
- Amended in 2020 to remove 14.933 acres to be added into TIRZ #2 and into the Public Improvement District

# Infrastructure within TIRZ #1

- Utility Fund advance-funded water infrastructure in FY 2008-2009
  - TIRZ #1 fully reimbursed in FY 2022-2023 (\$1,150,934)
- Sachse Economic Development Corporation (EDC) advance-funded sewer infrastructure in FY 2015-2016
  - TIRZ #1 fully reimbursed in FY 2023-2024 (\$1,074,272)

# TIRZ #1 Development



# Recent History

|                            | <b>2021-2022</b>    | <b>2022-2023</b>    | <b>2023-2024</b>  | <b>2024-2025 YTD</b> |
|----------------------------|---------------------|---------------------|-------------------|----------------------|
| Beginning Fund Balance     | \$ (870,200)        | \$ (660,126)        | \$ (413,660)      | \$ 192,835           |
| <b><u>Revenues</u></b>     |                     |                     |                   |                      |
| Property Tax               | \$ 210,151          | \$ 247,280          | \$ 601,715        | \$ 1,179,391         |
| Interest                   | 298                 | 1,150               | 5,235             | (3,597)              |
|                            | <u>\$ 210,449</u>   | <u>\$ 248,430</u>   | <u>\$ 606,951</u> | <u>\$ 1,175,794</u>  |
| <b><u>Expenditures</u></b> |                     |                     |                   |                      |
| General Government         | \$ 375              | \$ 1,964            | \$ 455            | \$ -                 |
| Ending Fund Balance        | <u>\$ (660,126)</u> | <u>\$ (413,660)</u> | <u>\$ 192,835</u> | <u>\$ 1,368,630</u>  |

Note- Remaining fund balance will be expended within the Zone area



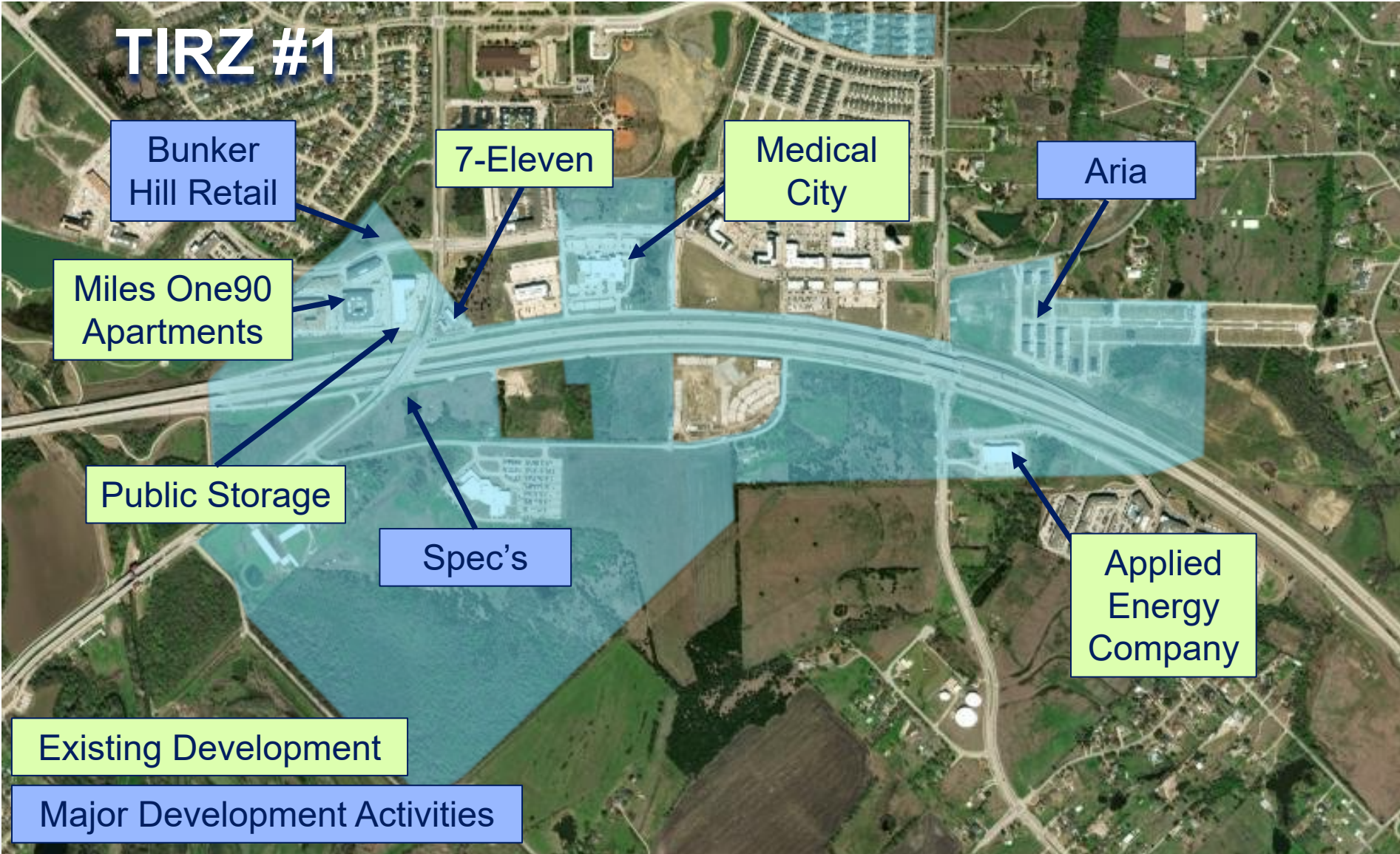
# Termination of Reinvestment Zone

- Section 311.017 of the Texas Tax Code
  - A reinvestment zone terminates at the earlier of:
    - The termination date designated in the ordinance designating the zone; or
    - The date on which all project costs and other obligations have been paid in full

# Recommended Next Steps

- Council approval to terminate TIRZ #1
  - Adopt PGBT Reinvestment Zone termination Ordinance
  - Notify Tax Increment Financing Reinvestment Zone #1 Board
  - Transmit Ordinance to Dallas Central Appraisal District
  - Recognize Tax Increment Financing Reinvestment Zone #1 Board at future Council meeting
  - Expend remaining TIRZ #1 Fund balance within TIRZ #1 Zone (no time limitation)

# Questions?



**ORDINANCE NO. O-2025-**

**AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, TERMINATING TAX INCREMENT FINANCING REINVESTMENT ZONE #1 IDENTIFIED AS THE PGBT REINVESTMENT ZONE (“ZONE”); DISSOLVING THE BOARD OF DIRECTORS FOR THE ZONE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on November 17, 2003, the City Council of the City of Sachse adopted Ordinance 2049, designating a Tax Increment Financing Zone as the PGBT Reinvestment Zone (“Zone”) and a Board of Directors for the Zone (“Board of Directors”) to promote development or redevelopment in the Zone in accordance with the Tax Increment Financing Act, Chapter 311, of the Texas Tax Code, as amended (the “Act”); and

**WHEREAS**, pursuant to Ordinance 2049, the termination of the PGBT Reinvestment Zone shall occur on December 31, 2028, or at an earlier time designated by subsequent ordinance of the City Council in the event the City determines that the Zone should be terminated due to insufficient private investment, accelerated private investment or other good cause, or at such time as all project costs, tax increment bonds, if any, and the interest on such bonds has been paid in full; and

**WHEREAS**, Section 311.017(a) of the Act provides that a reinvestment zone terminates on the earlier of: (1) the termination date designated in the ordinance or order, as applicable, designating the zone or an earlier or later termination date designated by an ordinance adopted under Section 311.007(c) of the Act; or (2) the date on which all project costs, tax increment bonds and interest on those bonds, and other obligations have been paid in full; and

**WHEREAS**, pursuant to Section 311.017(a)(2), tax increment bonds, and interest on those bonds, and other obligations have been paid; and

**WHEREAS**, the City Council has determined that the termination of the Zone and dissolving the Board of Directors for the Zone is in the best interest of the residents of Sachse.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** The Zone shall terminate on the final passage and adoption of this Ordinance.

**SECTION 2.** The Board of Directors is hereby dissolved effective on the final passage of this Ordinance.

**SECTION 3.** All provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and that all other

provisions of the Ordinances of the City of Sachse not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 4.** Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

**SECTION 5.** This ordinance shall take effect immediately from and after its passage.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas this the 21<sup>st</sup> day of April 2025.

APPROVED:

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Jeff Bickerstaff, Mayor

DULY ENROLLED:

---

Leah K Granger, City Secretary

APPROVED AS TO FORM:



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Joseph J. Gorfida, Jr., City Attorney  
(02-21-2025: 4922-7055-5678, v. 1)

## F. Action Items

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|                    |                                                                                                                                                                                                                                                        |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>3. Consider an ordinance of the City Council of Sachse, Texas, authorizing certain budget and Capital Improvement Plan amendments pertaining to the fiscal year 2024-2025 Budget and Capital Improvement Plan; and providing an effective date.</b> |
| Meeting            | April 21, 2025 - City Council Meeting                                                                                                                                                                                                                  |
| Access             | Public                                                                                                                                                                                                                                                 |
| Type               | Action, Discussion                                                                                                                                                                                                                                     |
| Fiscal Impact      | Budget amendment detail is included in the attached Ordinance and associated detail.                                                                                                                                                                   |
| Recommended Action | Approve an ordinance authorizing certain Budget and Capital Improvement Plan amendments pertaining to the Fiscal Year 2024-2025 Budget and Capital Improvement Plan.                                                                                   |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency.                                                                                                                                     |

### **BACKGROUND**

The Fiscal Year 2024-2025 Budget, including the 2024-2025 Capital Improvement Plan, was adopted by Council on September 16, 2024. The Sachse Charter allows Council to amend or change the budget to provide for additional expense and this routinely occurs through-out the fiscal year. Budget and Capital Improvement Plan amendments have been identified for the current fiscal year and shall become an attachment to the original Budget upon Council approval.

### **POLICY CONSIDERATIONS**

According to Section 7.09 of the City Charter, "Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the city council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance, and shall become an attachment to the original budget."

### **RECOMMENDATION**

Approve an ordinance authorizing certain Budget and Capital Improvement Plan amendments pertaining to the Fiscal Year 2024-2025 Budget and Capital Improvement Plan.

#### File Attachments

1. Presentation\_Budget Amendment FY 2024-2025
2. Ordinance\_Approve FY 2024-2025 Budget & CIP Amendments
3. Exhibit B\_FY 2024-2025 Capital Improvement Plan\_April 2025 Amendment
4. FY 2024-2025 Budget Amendment Detail\_April 2025

# FY 2024-2025 Budget Amendments

City Council  
April 21, 2025



# Budget Adoption and Amendment Policy

- Budget Adoption – September 16, 2024
  - Budget appropriation (Exhibit A)
  - Capital Improvement Plan (CIP) (Exhibit B)
- Amendment Policy - City Charter, Section 7.09
  - Could not reasonably have been foreseen
  - Amendment must be by ordinance
  - Amendment shall be attachment to original budget



# General Fund

- Expenditure authority for previously unbudgeted revenue

| Item                                              | CIP No. | Budget Amendment<br>(Exhibit A) | CIP Amendment<br>(Exhibit B) | Revenue Source                         |
|---------------------------------------------------|---------|---------------------------------|------------------------------|----------------------------------------|
| Donation to Fire-Rescue Department                | -       | \$15,000                        | \$-                          | Lakepointe Church                      |
| Reimbursement for Storm-Related Fence Replacement | -       | 22,014                          | -                            | Texas Municipal League (TML) Insurance |
| TOTAL                                             |         | \$37,014                        | \$-                          |                                        |



# Special Revenue Fund

- Expenditure authority for previously unbudgeted revenue

| Item                 | CIP No. | Budget Amendment<br>(Exhibit A) | CIP Amendment<br>(Exhibit B) | Revenue Source        |
|----------------------|---------|---------------------------------|------------------------------|-----------------------|
| Salmon Park Lighting | -       | \$40,722                        | \$-                          | Park Development Fees |
| TOTAL                |         | \$40,722                        | \$-                          |                       |

Note-  
Salmon Park lighting agreement authorized by Council on February 17.  
Park Development Fee revenue source approved by the Parks and Recreation Board on March 13.



# Capital Project Carry-Forward Adjustments

- Reduction to previously authorized CIP project authority (carry-forward budget) by fourth quarter 2023-2024 expenditure amounts

| Fund                           | Budget Amendment<br>(Exhibit A) | CIP Amendment<br>(Exhibit B) |
|--------------------------------|---------------------------------|------------------------------|
| American Rescue Plan Act       | (\$447,159)                     | (\$447,159)                  |
| Bond Construction              | (915,705)                       | (915,705)                    |
| Capital Projects               | (2,252,504)                     | (2,252,504)                  |
| Street Maintenance Tax         | (87,499)                        | (87,499)                     |
| Utility                        | (252,952)                       | (252,952)                    |
| Municipal Development District | 8,277                           | 8,277                        |
| <b>TOTAL</b>                   | <b>(\$3,947,542)</b>            | <b>(\$3,947,542)</b>         |



# Summary of Changes

- Amendments requested for budget and Capital Improvement Plan

| Fund                           | Budget Amendment<br>(Exhibit A) | CIP Amendment<br>(Exhibit B) |
|--------------------------------|---------------------------------|------------------------------|
| General Fund                   | \$41,650                        | \$-                          |
| American Rescue Plan Act Fund  | (447,159)                       | (447,159)                    |
| Bond Construction Fund         | (915,705)                       | (915,705)                    |
| Capital Projects Fund          | (2,252,504)                     | (2,252,504)                  |
| Special Revenue Fund           | 40,722                          | -                            |
| Street Maintenance Tax Fund    | (87,499)                        | (87,499)                     |
| Utility Fund                   | (252,952)                       | (252,952)                    |
| Municipal Development District | 8,277                           | 8,277                        |
| <b>TOTAL</b>                   | <b>(\$3,865,170)</b>            | <b>(\$3,947,542)</b>         |



# Recommended Action

- Approve an ordinance authorizing certain Budget and Capital Improvement Plan amendments pertaining to the Fiscal Year 2024-2025 Budget and Capital Improvement Plan

# Questions?

**ORDINANCE NO. O-2025-##**

**AN ORDINANCE OF THE CITY COUNCIL OF SACHSE, TEXAS (“CITY”),  
AUTHORIZING CERTAIN BUDGET AMENDMENTS PERTAINING TO THE  
FISCAL YEAR 2024-2025 BUDGET; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City is required by the City Charter to approve a budget amendment by ordinance and upon approval such amendment shall become an attachment to the original budget; and

**WHEREAS**, a budget amendment has been prepared for certain appropriations and expenditures in the 2024-2025 Budget and submitted to the City Council for approval and a true and correct copy is attached as Exhibit A; and

**WHEREAS**, the Capital Improvement Program is adopted in conjunction with the adoption of the budget; and

**WHEREAS**, amendments to the Capital Improvement Program are attached as Exhibit B.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** Pursuant to the City Charter requirements of the City of Sachse, Texas, in the year 2024-2025, a Budget Amendment attached as Exhibit A is hereby authorized and approved.

**SECTION 2.** Pursuant to the City Charter requirements of the City of Sachse, Texas, in the year 2024-2025, an amendment to the Capital Improvement Program attached as Exhibit B is hereby authorized and approved.

**SECTION 3.** This Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas this the 21<sup>st</sup> day of April 2025.

APPROVED:

\_\_\_\_\_  
Jeff Bickerstaff, Mayor

DULY ENROLLED:

\_\_\_\_\_  
Leah K Granger, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney  
(10-30-2023:TM 4855-8191-4764, v. 1)

# EXHIBIT A

## City of Sachse Budget Fiscal Year October 1, 2024 - September 30, 2025

| Fund                                       | 2024-2025<br>Budget  | Budget Amendments   |                    |                      | 2024-2025<br>Amended<br>Budget |
|--------------------------------------------|----------------------|---------------------|--------------------|----------------------|--------------------------------|
|                                            |                      | Operating<br>Budget | Capital<br>Budget  | Total                |                                |
| <b>General Fund</b>                        | \$29,737,819         | \$41,650            |                    | \$ 41,650            | \$29,779,469                   |
| <b><u>Other Governmental Funds</u></b>     |                      |                     |                    |                      |                                |
| American Rescue Plan Act Fund              | 853,848              |                     | (447,159)          | (447,159)            | 406,689                        |
| Bond Construction Fund                     | 39,656,778           |                     | (915,705)          | (915,705)            | 38,741,073                     |
| Capital Projects Fund                      | 13,801,038           |                     | (2,252,504)        | (2,252,504)          | 11,548,534                     |
| Debt Service Fund                          | 7,707,088            |                     |                    | -                    | 7,707,088                      |
| General Vehicle/Equipment Replacement Fund | 451,732              |                     |                    | -                    | 451,732                        |
| Hotel Occupancy Tax Fund                   | 5,000                |                     |                    | -                    | 5,000                          |
| Impact Fee Fund                            | 8,300,000            |                     |                    | -                    | 8,300,000                      |
| Roadway Impact Fee Fund                    | -                    |                     |                    | -                    | -                              |
| Sewer Impact Fee Fund                      | 1,425,000            |                     |                    | -                    | 1,425,000                      |
| Special Revenue Fund                       | 157,000              | 40,722              |                    | 40,722               | 197,722                        |
| Street Maintenance Tax Fund                | 931,084              |                     | (87,499)           | (87,499)             | 843,585                        |
| Water Impact Fee Fund                      | 1,725,000            |                     |                    | -                    | 1,725,000                      |
| <b><u>Internal Service Funds</u></b>       |                      |                     |                    |                      |                                |
| Health Insurance Fund                      | 99,500               |                     |                    | -                    | 99,500                         |
| <b><u>Enterprise Funds</u></b>             |                      |                     |                    |                      |                                |
| Utility Fund                               | 30,624,991           |                     | (252,952)          | (252,952)            | 30,372,039                     |
| Utility Vehicle/Equipment Replacement Fund | 85,068               |                     |                    | -                    | 85,068                         |
| <b><u>Component Units</u></b>              |                      |                     |                    |                      |                                |
| Economic Development Corporation           | 2,180,980            |                     |                    | -                    | 2,180,980                      |
| Municipal Development District             | 1,521,888            |                     | 8,277              | 8,277                | 1,530,165                      |
| TIRZ 1                                     | 1,600,000            |                     |                    | -                    | 1,600,000                      |
| TIRZ 2                                     | 760,000              |                     |                    | -                    | 760,000                        |
| TIRZ 3                                     | 2,000,000            |                     |                    | -                    | 2,000,000                      |
| <b>Total City Budget</b>                   | <b>\$143,623,814</b> | <b>\$82,372</b>     | <b>(3,947,542)</b> | <b>(\$3,865,170)</b> | <b>\$139,758,644</b>           |

Exhibit "B"  
Amended 2024-2025 Capital Improvement Plan

| 2024-2025 Capital Improvement Plan                        |                        | FY 24-25<br>Beginning<br>CIP Balance<br><i>(thru FY 23-24)</i> | FY 24-25<br>Budget | FY 25-26<br>Estimate | FY 26-27<br>Estimate | FY 27-28<br>Estimate | FY 28-29<br>Estimate | FY 29-30<br>Estimate | 5-Year Est.<br>Total | Total Project<br>Cost |
|-----------------------------------------------------------|------------------------|----------------------------------------------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| REVENUES                                                  |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Beginning Fund Balance                                    |                        |                                                                | 72,516,002         | 37,259,377           | 36,748,377           | 35,710,877           | 54,690,027           | 60,154,027           | 37,259,377           |                       |
| General Capital Revenues                                  |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Notes/Bonds/Certificates of Obligations                   |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| November 2021 Proposition - General Obligation Bond Funds |                        | 40,089,468                                                     | 27,300,000         | 8,700,000            | -                    | -                    | -                    | -                    | 8,700,000            |                       |
| Certificates of Obligation - General                      |                        |                                                                | -                  | 3,666,667            | -                    | -                    | -                    | -                    | 3,666,667            |                       |
| May 2028 Proposition - General Obligation Bond Funds      |                        |                                                                | -                  | -                    | -                    | 27,000,000           | -                    | 10,000,000           | 37,000,000           |                       |
| Grants/Reimbursements                                     |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| American Rescue Plan Act (ARPA) Funds                     |                        | 346,486                                                        | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| TxDot Grants                                              |                        | -                                                              | -                  | 30,000,000           | -                    | -                    | -                    | -                    | 30,000,000           |                       |
| Other Agency Grants                                       |                        | -                                                              | -                  | 3,000,000            | -                    | -                    | -                    | -                    | 3,000,000            |                       |
| Other Government Reimbursements                           |                        | -                                                              | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Transfers                                                 |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| General Fund (one-time)                                   |                        | 4,759,408                                                      | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| General Fund (on-going programs)                          |                        | -                                                              | 680,000            | 680,000              | 680,000              | 680,000              | 680,000              | 680,000              | 3,400,000            |                       |
| Roadway Impact Fees                                       |                        | 1,464,021                                                      | 250,000            | 250,000              | 250,000              | 250,000              | 250,000              | 250,000              | 1,250,000            |                       |
| Other                                                     |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Economic Development Corporation                          |                        | 106,528                                                        | 200,000            |                      |                      |                      |                      |                      |                      |                       |
| General Capital Project Available Fund Balance            |                        | 1,352,324                                                      | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Street Maintenance Sales Tax                              |                        | 792,394                                                        | 810,000            | 850,000              | 892,000              | 936,000              | 982,000              | 1,031,000            | 4,691,000            |                       |
| Municipal Development District Sales Tax                  |                        | 688,703                                                        | 800,000            | 840,000              | 882,000              | 926,000              | 972,000              | 1,020,000            | 4,640,000            |                       |
| Developer Contributions                                   |                        | -                                                              | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Mitigation Plan Fees                                      |                        | 250,190                                                        | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Investment Interest                                       |                        | -                                                              | 540,000            | 500,000              | 450,000              | 400,000              | 350,000              | 300,000              | 2,000,000            |                       |
| Sale of Assets                                            |                        | -                                                              | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Miscellaneous Revenues                                    |                        | -                                                              | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Subtotal General Capital Revenues                         |                        | 49,849,522                                                     | 30,580,000         | 48,486,667           | 3,154,000            | 30,192,000           | 3,234,000            | 13,281,000           | 98,347,667           |                       |
| Utility Revenues                                          |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Notes/Bonds/Certificates of Obligations                   |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Certificates of Obligation - Utility                      |                        |                                                                | -                  | 7,333,333            | -                    | -                    | -                    | -                    | 7,333,333            |                       |
| Transfers                                                 |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
| Utility Fund Operations (unallocated)                     |                        | 14,864,051                                                     | -                  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Utility Fund Water Operations                             |                        | -                                                              | 2,250,000          | 2,250,000            | 2,250,000            | 2,250,000            | 2,250,000            | 2,250,000            | 11,250,000           |                       |
| Utility Fund Sewer Operations                             |                        | -                                                              | 1,000,000          | 1,000,000            | 1,000,000            | 1,000,000            | 1,000,000            | 1,000,000            | 5,000,000            |                       |
| Stormwater Drainage Fee                                   |                        | 353,419                                                        | 240,000            | 245,000              | 250,000              | 255,000              | 260,000              | 265,000              | 1,275,000            |                       |
| Water Impact Fees                                         |                        | 4,985,407                                                      | 500,000            | 500,000              | 500,000              | 500,000              | 500,000              | 500,000              | 2,500,000            |                       |
| Sewer Impact Fees                                         |                        | 2,463,603                                                      | 325,000            | 350,000              | 350,000              | 350,000              | 350,000              | 350,000              | 1,750,000            |                       |
| Subtotal Utility Revenues                                 |                        | 22,666,480                                                     | 4,315,000          | 11,678,333           | 4,350,000            | 4,355,000            | 4,360,000            | 4,365,000            | 29,108,333           |                       |
|                                                           |                        |                                                                |                    |                      |                      |                      |                      |                      |                      |                       |
|                                                           | Total All Revenues     | 72,516,002                                                     | 34,895,000         | 60,165,000           | 7,504,000            | 34,547,000           | 7,594,000            | 17,646,000           | 127,456,000          |                       |
|                                                           | Beginning Fund Balance |                                                                | 72,516,002         | 37,259,377           | 36,748,377           | 35,710,877           | 54,690,027           | 60,154,027           | 37,259,377           |                       |
|                                                           | Total Revenues         |                                                                | 34,895,000         | 60,165,000           | 7,504,000            | 34,547,000           | 7,594,000            | 17,646,000           | 127,456,000          |                       |
|                                                           | Total Expenditures     |                                                                | 70,151,624         | 60,676,000           | 8,541,500            | 15,567,850           | 2,130,000            | 4,880,000            | 91,795,350           | 185,427,986           |
|                                                           | Ending Fund Balance    |                                                                | 37,259,377         | 36,748,377           | 35,710,877           | 54,690,027           | 60,154,027           | 72,920,027           | 72,920,027           |                       |

Exhibit "B"

Amended 2024-2025 Capital Improvement Plan

| CIP No. | Project | Estimated<br>Capital<br>Project Cost | Project Inception-to-Date |                                  |                       |                                  |                                    | FY 24-25<br>Amendment<br>Remaining<br>Budget<br>(Carry-fwd) | FY 24-25<br>New<br>Requests | FY 24-25<br>Budget<br>(New & Carry-Forward) | FY 25-26<br>Estimate | FY 26-27<br>Estimate | FY 27-28<br>Estimate | FY 28-29<br>Estimate | FY 29-30<br>Estimate | 5-Year Est.<br>Total | Total Project<br>Cost |
|---------|---------|--------------------------------------|---------------------------|----------------------------------|-----------------------|----------------------------------|------------------------------------|-------------------------------------------------------------|-----------------------------|---------------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
|         |         |                                      | Budget                    | Actuals<br>(thru 3Q<br>FY 23-24) | Actuals<br>(4Q 23-24) | Actuals<br>(thru 4Q<br>FY 23-24) | Remaining<br>Budget<br>(Carry-fwd) |                                                             |                             |                                             |                      |                      |                      |                      |                      |                      |                       |

EXPENDITURES

Roadway

|                  |                                                        |            |            |           |         |           |           |           |           |           |            |           |           |         |         |            |            |
|------------------|--------------------------------------------------------|------------|------------|-----------|---------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|---------|---------|------------|------------|
| R-OG-01          | Street and Alley Maintenance (on-going) <sup>(U)</sup> | 3,180,000  | 450,000    | 269,793   | 42,687  | 312,480   | 137,520   | (42,687)  | 455,000   | 592,520   | 455,000    | 455,000   | 455,000   | 455,000 | 455,000 | 2,275,000  | 3,180,000  |
| R-OG-02          | Sidewalk Maintenance (on-going) <sup>(U)</sup>         | 1,200,000  | -          | -         | 1,113   | 1,113     | (1,113)   | (1,113)   | 200,000   | 198,888   | 200,000    | 200,000   | 200,000   | 200,000 | 200,000 | 1,000,000  | 1,200,000  |
| R-12-13          | Merritt Road Re-alignment & Widening <sup>(U)</sup>    | 36,500,000 | 6,500,000  | 4,432,341 | 537,293 | 4,969,634 | 1,530,366 | (537,293) | -         | 1,530,366 | 30,000,000 | -         | -         | -       | -       | 30,000,000 | 36,500,000 |
| R-13-03          | Pleasant Valley Road <sup>(U)</sup>                    | 300,000    | 300,000    | 54,296    | -       | 54,296    | 245,704   | -         | -         | 245,704   | -          | -         | -         | -       | -       | -          | 300,000    |
| R-23-03          | Miscellaneous Street Repair <sup>(U)*</sup>            | 1,950,000  | 300,000    | 200,916   | 87,499  | 288,414   | 11,586    | (87,499)  | 250,000   | 261,586   | 250,000    | 250,000   | 300,000   | 300,000 | 300,000 | 1,400,000  | 1,950,000  |
| R-24-03          | Woodbridge Parkway                                     | 2,600,000  | 2,600,000  | -         | -       | -         | 2,600,000 | -         | -         | 2,600,000 | -          | -         | -         | -       | -       | -          | 2,600,000  |
| R-24-04          | Traffic Signal Maintenance and Upgrades                | 360,000    | 120,000    | -         | -       | -         | 120,000   | -         | -         | 120,000   | 120,000    | -         | 120,000   | -       | -       | 240,000    | 360,000    |
| R-25-01          | Asphalt Overlay - Sachse Road (Merritt to City Limits) | 200,000    | -          | -         | -       | -         | -         | -         | 200,000   | 200,000   | -          | -         | -         | -       | -       | -          | 200,000    |
| R-25-02          | Old Ben Davis - Ben Davis Road to Bunker Hill Road     | 1,000,000  | -          | -         | -       | -         | -         | -         | 100,000   | 100,000   | 900,000    | -         | -         | -       | -       | 900,000    | 1,000,000  |
| R-25-03          | Mapleshade/Harvest Alley                               | 132,000    | -          | -         | -       | -         | -         | -         | 132,000   | 132,000   | -          | -         | -         | -       | -       | -          | 132,000    |
| R-25-04          | 4th Street/Sachse Street/Floyd Street Overlay          | 150,000    | -          | -         | -       | -         | -         | -         | 150,000   | 150,000   | -          | -         | -         | -       | -       | -          | 150,000    |
|                  | Bonanza and 2nd Street Asphalt Reconstruction          | 496,000    | -          | -         | -       | -         | -         | -         | -         | -         | 496,000    | -         | -         | -       | -       | 496,000    | 496,000    |
|                  | Cartwright/Big Valley Mill and Overlay                 | 511,500    | -          | -         | -       | -         | -         | -         | -         | -         | -          | 511,500   | -         | -       | -       | 511,500    | 511,500    |
| Subtotal Roadway |                                                        | 48,579,500 | 10,270,000 | 4,957,346 | 668,591 | 5,625,937 | 4,644,063 | (668,591) | 1,487,000 | 6,131,063 | 32,421,000 | 1,416,500 | 1,075,000 | 955,000 | 955,000 | 36,822,500 | 48,579,500 |

Parks & Trails

|                         |                                                 |           |           |           |           |           |         |             |         |           |           |   |   |   |   |           |           |
|-------------------------|-------------------------------------------------|-----------|-----------|-----------|-----------|-----------|---------|-------------|---------|-----------|-----------|---|---|---|---|-----------|-----------|
| P-22-04                 | J.K. Sachse Park Construction <sup>(U)</sup>    | 4,346,814 | 3,641,250 | 2,871,788 | (8,277)   | 2,863,512 | 777,738 | 8,277       | 705,564 | 1,483,302 | -         | - | - | - | - | -         | 4,346,814 |
| F-24-07                 | Heritage Park Expansion Projects <sup>(U)</sup> | 1,700,000 | 1,700,000 | 59,732    | 1,617,268 | 1,677,000 | 23,000  | (1,617,268) | -       | 23,000    | -         | - | - | - | - | -         | 1,700,000 |
|                         | Murphy-Sachse-Wylie-NTMWD Trail                 | 3,000,000 | -         | -         | -         | -         | -       | -           | -       | -         | 3,000,000 | - | - | - | - | 3,000,000 | 3,000,000 |
| Subtotal Parks & Trails |                                                 | 9,046,814 | 5,341,250 | 2,931,520 | 1,608,991 | 4,540,512 | 800,738 | (1,608,991) | 705,564 | 1,506,302 | 3,000,000 | - | - | - | - | 3,000,000 | 9,046,814 |

Facilities/Other

|                     |                                          |            |           |        |        |        |           |          |   |           |            |   |   |   |   |            |            |
|---------------------|------------------------------------------|------------|-----------|--------|--------|--------|-----------|----------|---|-----------|------------|---|---|---|---|------------|------------|
| F-24-12             | Service Center*                          | 17,000,000 | 6,000,000 | -      | -      | -      | 6,000,000 | -        | - | 6,000,000 | 11,000,000 | - | - | - | - | 11,000,000 | 17,000,000 |
| F-24-13             | Comprehensive Plan Update <sup>(U)</sup> | 300,000    | 300,000   | 32,800 | 54,143 | 86,943 | 213,057   | (54,143) | - | 213,057   | -          | - | - | - | - | -          | 300,000    |
| Subtotal Facilities |                                          | 17,300,000 | 6,300,000 | 32,800 | 54,143 | 86,943 | 6,213,057 | (54,143) | - | 6,213,057 | 11,000,000 | - | - | - | - | 11,000,000 | 17,300,000 |

Neighborhood Services

|                                |                                  |         |   |   |   |   |   |   |        |        |        |        |        |        |        |         |         |
|--------------------------------|----------------------------------|---------|---|---|---|---|---|---|--------|--------|--------|--------|--------|--------|--------|---------|---------|
| NS-OG-01                       | Neighborhood Programs (on-going) | 150,000 | - | - | - | - | - | - | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 | 150,000 |
| Subtotal Neighborhood Services |                                  | 150,000 | - | - | - | - | - | - | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 | 150,000 |

Bond Proposition 2021

|                                |                                                     |            |            |           |         |           |            |           |            |            |           |   |   |   |   |           |            |
|--------------------------------|-----------------------------------------------------|------------|------------|-----------|---------|-----------|------------|-----------|------------|------------|-----------|---|---|---|---|-----------|------------|
| BP-21-A01                      | Sachse Road Phase 2                                 | 14,675,000 | 1,700,000  | 126,739   | 308,869 | 435,608   | 1,264,392  | (308,869) | 12,975,000 | 14,239,392 | -         | - | - | - | - | -         | 14,675,000 |
| BP-21-A02                      | Sachse Road Phase 3                                 | 8,710,000  | -          | -         | -       | -         | -          | -         | -          | -          | 8,710,000 | - | - | - | - | 8,710,000 | 8,710,000  |
| BP-21-B01                      | Streets & Roads - Bailey-Hooper Road <sup>(U)</sup> | 11,860,000 | 10,660,000 | 828,995   | 1,314   | 830,309   | 9,829,691  | (1,314)   | 1,200,000  | 11,029,691 | -         | - | - | - | - | -         | 11,860,000 |
| BP-21-B02                      | Streets & Roads - Westcreek                         | 2,820,000  | -          | -         | -       | -         | -          | -         | 2,820,000  | 2,820,000  | -         | - | - | - | - | -         | 2,820,000  |
| BP-21-B03                      | Streets & Roads - Williford Road                    | 7,170,000  | -          | -         | -       | -         | -          | -         | 7,170,000  | 7,170,000  | -         | - | - | - | - | -         | 7,170,000  |
| BP-21-C01                      | Neighborhood Package <sup>(U)</sup>                 | 4,975,000  | 675,000    | 674,994   | -       | 674,994   | 6          | -         | 4,300,000  | 4,300,006  | -         | - | - | - | - | -         | 4,975,000  |
| BP-21-D01                      | Animal Shelter <sup>(C/SC)</sup>                    | 5,000,000  | 5,000,000  | 4,262,494 | 605,522 | 4,868,016 | 131,984    | (605,522) | -          | 131,984    | -         | - | - | - | - | -         | 5,000,000  |
| Subtotal Bond Proposition 2021 |                                                     | 55,210,000 | 18,035,000 | 5,893,222 | 915,705 | 6,808,928 | 11,226,072 | (915,705) | 28,465,000 | 39,691,072 | 8,710,000 | - | - | - | - | 8,710,000 | 55,210,000 |

\*Project name change  
Note- Projects are not assigned a CIP number until budget is requested.

|                                                                 |
|-----------------------------------------------------------------|
| <sup>(C/SC)</sup> - Project Complete, or Substantially Complete |
| <sup>(U)</sup> - Project Underway                               |
| Budget Amendment                                                |

Exhibit "B"

Amended 2024-2025 Capital Improvement Plan

| CIP No.           | Project                                                                                  | Estimated Capital Project Cost | Project Inception-to-Date |                            |                    |                            |                              | FY 24-25                               | FY 24-25 New Requests | FY 24-25                     | FY 25-26 Estimate | FY 26-27 Estimate | FY 27-28 Estimate | FY 28-29 Estimate | FY 29-30 Estimate | 5-Year Est. Total | Total Project Cost |
|-------------------|------------------------------------------------------------------------------------------|--------------------------------|---------------------------|----------------------------|--------------------|----------------------------|------------------------------|----------------------------------------|-----------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
|                   |                                                                                          |                                | Budget                    | Actuals (thru 3Q FY 23-24) | Actuals (4Q 23-24) | Actuals (thru 4Q FY 23-24) | Remaining Budget (Carry-fwd) | Amendment Remaining Budget (Carry-fwd) |                       | Budget (New & Carry-Forward) |                   |                   |                   |                   |                   |                   |                    |
| Water             |                                                                                          |                                |                           |                            |                    |                            |                              |                                        |                       |                              |                   |                   |                   |                   |                   |                   |                    |
| W-14-01           | Maxwell Creek Pump Station <sup>(C/SC)</sup>                                             | 5,765,000                      | 5,765,000                 | 4,863,100                  | 447,159            | 5,310,260                  | 454,740                      | (447,159)                              | -                     | 454,740                      | -                 | -                 | -                 | -                 | -                 | -                 | 5,765,000          |
| W-21-05           | Public Works Pump Station Generator <sup>(C/SC)</sup>                                    | 680,000                        | 680,000                   | 552,327                    | -                  | 552,327                    | 127,673                      | -                                      | -                     | 127,673                      | -                 | -                 | -                 | -                 | -                 | -                 | 680,000            |
| W-24-14           | 3rd Street - SH 78 to Ingram                                                             | 630,000                        | 130,000                   | -                          | -                  | -                          | 130,000                      | -                                      | 500,000               | 630,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 630,000            |
| W-24-15           | Tank Maintenance and Cleaning                                                            | 205,000                        | 65,000                    | 28,307                     | -                  | 28,307                     | 36,693                       | -                                      | -                     | 36,693                       | 70,000            | -                 | 70,000            | -                 | -                 | 140,000           | 205,000            |
| W-24-16           | Public Works Pump Station - Pump Installation and Upgrades <sup>(U)</sup>                | 1,300,000                      | 800,000                   | 9,477                      | 129,946            | 139,423                    | 660,577                      | (129,946)                              | 500,000               | 1,160,577                    | -                 | -                 | -                 | -                 | -                 | -                 | 1,300,000          |
| W-25-05           | Maxwell Creek Pump Station GST Painting                                                  | 1,300,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | 200,000               | 200,000                      | 1,100,000         | -                 | -                 | -                 | -                 | 1,100,000         | 1,300,000          |
| W-25-06           | Utility Master Plan Updates                                                              | 250,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | 250,000               | 250,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 250,000            |
| W-25-07           | Large Water Valve Replacement Program                                                    | 900,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | 300,000               | 300,000                      | -                 | 300,000           | -                 | 300,000           | -                 | 600,000           | 900,000            |
| W-25-08           | Maxwell Creek Pump Station Fence Improvements                                            | 185,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | 185,000               | 185,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 185,000            |
|                   | 5th Street Water Tower Painting                                                          | 1,200,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 800,000           | 400,000           | -                 | -                 | -                 | 1,200,000         | 1,200,000          |
|                   | Herring Circle Water & Sewer Lines                                                       | 300,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 300,000           | -                 | -                 | -                 | -                 | 300,000           | 300,000            |
|                   | Elevated Water Storage Tower (Ingram Road)                                               | 3,000,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 1,000,000         | 2,000,000         | -                 | -                 | -                 | 3,000,000         | 3,000,000          |
|                   | 8-inch WL from Pecan Grove to Ponderosa                                                  | 200,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 200,000           | -                 | -                 | -                 | -                 | 200,000           | 200,000            |
|                   | AMI Water Meter Updates                                                                  | 2,000,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | 1,000,000         | 1,000,000         | -                 | -                 | 2,000,000         | 2,000,000          |
|                   | Sachse South Estates Water Main Replacement                                              | 500,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | -                 | 500,000           | -                 | -                 | 500,000           | 500,000            |
| Subtotal Water    |                                                                                          | 18,415,000                     | 7,440,000                 | 5,453,211                  | 577,105            | 6,030,316                  | 1,409,684                    | (577,105)                              | 1,935,000             | 3,344,684                    | 3,470,000         | 3,700,000         | 1,570,000         | 300,000           | -                 | 9,040,000         | 18,415,000         |
| Sewer             |                                                                                          |                                |                           |                            |                    |                            |                              |                                        |                       |                              |                   |                   |                   |                   |                   |                   |                    |
| SS-21-12          | Sewer Rehab Hwy 78 at Old City Hall                                                      | 249,000                        | 249,000                   | -                          | -                  | -                          | 249,000                      | -                                      | -                     | 249,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 249,000            |
| SS-24-18          | Southeast Sewer Expansion: Trunk Line A from Sachse Rd to SE Lift Station <sup>(U)</sup> | 11,398,413                     | 11,865,000                | 178,154                    | 106,703            | 284,857                    | 11,580,143                   | (106,703)                              | (466,587)             | 11,113,556                   | -                 | -                 | -                 | -                 | -                 | -                 | 11,398,413         |
| SS-24-19          | Sewer Manhole Odor and Gas Remediation                                                   | 60,000                         | 60,000                    | -                          | -                  | -                          | 60,000                       | -                                      | -                     | 60,000                       | -                 | -                 | -                 | -                 | -                 | -                 | 60,000             |
| SS-24-21          | Murphy Road Sewer Main Repair <sup>(U)</sup>                                             | 140,000                        | 140,000                   | -                          | -                  | -                          | 140,000                      | -                                      | -                     | 140,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 140,000            |
| SS-25-09          | Ponderosa/Bonanza Sewer Main Replacement                                                 | 450,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | 450,000               | 450,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 450,000            |
|                   | Manhole Lining and Rehabilitation (on-going)                                             | 500,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 250,000           | -                 | 250,000           | -                 | -                 | 500,000           | 500,000            |
|                   | Natchez 8" Sewer Line (Jefferson to Cornwall)                                            | 400,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 400,000           | -                 | -                 | -                 | -                 | 400,000           | 400,000            |
|                   | Merritt Road 16" Forcemain Replacement                                                   | 600,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | 150,000           | 450,000           | -                 | -                 | 600,000           | 600,000            |
|                   | Sachse Street - Ben Davis Street to 3rd Street                                           | 150,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | 150,000           | -                 | -                 | -                 | 150,000           | 150,000            |
|                   | Oak Ridge Circle SS Repair                                                               | 200,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | -                 | -                 | -                 | 200,000           | 200,000           | 200,000            |
| Subtotal Sewer    |                                                                                          | 14,147,413                     | 12,314,000                | 178,154                    | 106,703            | 284,857                    | 12,029,143                   | (106,703)                              | (16,587)              | 12,012,556                   | 650,000           | 300,000           | 700,000           | -                 | 200,000           | 1,850,000         | 14,147,413         |
| Drainage          |                                                                                          |                                |                           |                            |                    |                            |                              |                                        |                       |                              |                   |                   |                   |                   |                   |                   |                    |
| D-17-15           | Vicksburg Drainage Easement <sup>(U)</sup>                                               | 451,409                        | 451,409                   | 63,519                     | -                  | 63,519                     | 387,890                      | -                                      | -                     | 387,890                      | -                 | -                 | -                 | -                 | -                 | -                 | 451,409            |
| D-23-04           | Small Drainage Projects <sup>(U)</sup>                                                   | 580,000                        | 80,000                    | -                          | -                  | -                          | 80,000                       | -                                      | -                     | 80,000                       | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           | 500,000           | 580,000            |
| D-24-20           | Stormwater Utility Rate Study <sup>(U)</sup>                                             | 200,000                        | 200,000                   | 23,697                     | 16,303             | 40,000                     | 160,000                      | (16,303)                               | -                     | 160,000                      | -                 | -                 | -                 | -                 | -                 | -                 | 200,000            |
| D-25-10           | Heritage Park Pond Maintenance                                                           | 300,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | 50,000                | 50,000                       | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000           | 300,000            |
| D-25-11           | Cornwall Street Drainage Improvements                                                    | 1,050,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | 150,000               | 150,000                      | 400,000           | -                 | -                 | 500,000           | -                 | 900,000           | 1,050,000          |
| D-25-12           | Sachse Road Parking Lot Detention                                                        | 1,400,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | 400,000               | 400,000                      | 500,000           | 500,000           | -                 | -                 | -                 | 1,000,000         | 1,400,000          |
|                   | Rowlett Creek Gabion Improvements                                                        | 2,150,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 150,000           | 1,500,000         | 500,000           | -                 | -                 | 2,150,000         | 2,150,000          |
|                   | Willow Lake Inspection and Maintenance                                                   | 250,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 50,000            | 50,000            | 50,000            | 50,000            | 50,000            | 250,000           | 250,000            |
|                   | Bunker Hill Detention Pond Maintenance                                                   | 150,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | 150,000           | -                 | -                 | -                 | -                 | 150,000           | 150,000            |
|                   | SH 78 at Williford                                                                       | 750,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | 750,000           | -                 | -                 | -                 | 750,000           | 750,000            |
|                   | Jackson Meadows Pond Maintenance                                                         | 150,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | 150,000           | -                 | -                 | -                 | 150,000           | 150,000            |
|                   | Spring Meadows Estates Detention Pond Re-design                                          | 1,800,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | -                 | 1,800,000         | -                 | -                 | 1,800,000         | 1,800,000          |
|                   | Anthony Lane Creek Maintenance                                                           | 150,000                        | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | -                 | -                 | 150,000           | -                 | 150,000           | 150,000            |
|                   | Long Branch from Dewitt to SH78                                                          | 3,500,000                      | -                         | -                          | -                  | -                          | -                            | -                                      | -                     | -                            | -                 | -                 | -                 | -                 | 3,500,000         | 3,500,000         | 3,500,000          |
| Subtotal Drainage |                                                                                          | 12,881,409                     | 731,409                   | 87,216                     | 16,303             | 103,519                    | 627,890                      | (16,303)                               | 600,000               | 1,227,890                    | 1,400,000         | 3,100,000         | 2,500,000         | 850,000           | 3,700,000         | 11,550,000        | 12,881,409         |

\*\* Reflects anticipated approval of FY 23-24 Amendment brought to Council on September 16, 2024

Note- Projects are not assigned a CIP number until budget is requested.

|                                                                 |
|-----------------------------------------------------------------|
| <sup>(C/SC)</sup> - Project Complete, or Substantially Complete |
| <sup>(U)</sup> - Project Underway                               |
| Budget Amendment                                                |

[illegible]

|                                |             |            |            |           |            |            |             |            |            |            |           |            |           |           |            |             |
|--------------------------------|-------------|------------|------------|-----------|------------|------------|-------------|------------|------------|------------|-----------|------------|-----------|-----------|------------|-------------|
| TOTAL CAPITAL IMPROVEMENT PLAN | 185,427,986 | 60,431,659 | 19,533,469 | 3,947,542 | 23,481,012 | 36,950,647 | (3,947,542) | 33,200,977 | 70,151,624 | 60,676,000 | 8,541,500 | 15,567,850 | 2,130,000 | 4,880,000 | 91,795,350 | 185,427,986 |
|--------------------------------|-------------|------------|------------|-----------|------------|------------|-------------|------------|------------|------------|-----------|------------|-----------|-----------|------------|-------------|

| LEGEND |                                               |
|--------|-----------------------------------------------|
| (C/SC) | - Project Complete, or Substantially Complete |
| (U)    | - Project Underway                            |
|        | Budget Amendment                              |

|                |                                                       |                              |                                            |              |                                                      |
|----------------|-------------------------------------------------------|------------------------------|--------------------------------------------|--------------|------------------------------------------------------|
|                |                                                       |                              |                                            |              |                                                      |
| <b>Roadway</b> |                                                       | <b>Parks &amp; Trails</b>    |                                            | <b>Water</b> | <b>Drainage</b>                                      |
| IF-21-01       | Impact Fee Study                                      | P-24-08                      | Joe Stone Park Restroom                    | IF-21-01     | D-22-02 Third Garland Connection Creek Stabilization |
| R-22-01        | Alley Reconstruction                                  | T-24-09                      | Joe Stone Loop Trail                       | W-21-05      | D-22-03 Sachse South Drainage Study                  |
| R-22-05        | 5th Street Project                                    |                              |                                            | W-21-07      |                                                      |
| R-23-02        | 6th Street Alley and Street Repair                    |                              |                                            | W-21-08      |                                                      |
| R-24-01        | Eastview Drive - Pleasant Valley to End               | <b>Neighborhood Services</b> |                                            |              |                                                      |
| R-24-02        | Hilltop Trail & Meadow Lane Rehabilitation            | NS-23-08                     | Hudson Crossing Screening Wall Replacement |              |                                                      |
| R-24-05        | Dewitt Street and Sachse Street - Ben Davis to 3rd St |                              |                                            | <b>Sewer</b> |                                                      |
| R-24-06        | Highridge Alley Repairs                               | <b>Facilities/Other</b>      |                                            | SS-18-01     |                                                      |
|                |                                                       | F-23-05                      | Outdoor Warning Sirens                     | IF-21-01     |                                                      |
|                |                                                       | F-24-10                      | Opticom Traffic Signal Upgrades            | SS-21-10     |                                                      |
|                |                                                       | F-24-11                      | City Facility Maintenance and Repairs      | SS-21-11     |                                                      |

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

| <b>General Fund Budget</b>                      |                     |                     |                     |
|-------------------------------------------------|---------------------|---------------------|---------------------|
| <b>Fund</b>                                     | <b>Revenues</b>     | <b>Expenses</b>     | <b>Rev over Exp</b> |
| <b>FY 2024-2025 Adopted Budget</b>              | \$29,802,968        | \$29,737,819        | \$65,149            |
| <b><u>Other Governmental Funds</u></b>          |                     |                     |                     |
| <sup>1</sup> Donation to Fire-Rescue Department | 15,000              | 15,000              | -                   |
| <sup>2</sup> Storm-related fence replacement    | 26,650              | 26,650              | -                   |
| <b>Subtotal</b>                                 | <b>41,650</b>       | <b>41,650</b>       | <b>-</b>            |
| <b>FY 2024-2025 Amended Budget</b>              | <b>\$29,844,618</b> | <b>\$29,779,469</b> | <b>\$65,149</b>     |

<sup>1</sup> Expenditure authority necessary to expend Lakepointe Church donated funds.

<sup>2</sup> Texas Municipal League (TML) insurance reimbursement for Service Center fence replacement after May 2024 storm damage.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

**American Rescue Plan Act Fund Budget**

| <b>Fund</b>                                          | <b>Revenues</b> | <b>Expenses</b> | <b>Rev over Exp</b> |
|------------------------------------------------------|-----------------|-----------------|---------------------|
| <b>FY 2024-2025 Adopted Budget</b>                   | (\$10,000)      | \$853,848       | (\$863,848)         |
| <b><u>Other Governmental Funds</u></b>               |                 |                 |                     |
| <sup>1</sup> Maxwell Creek Pump Station<br>(W-14-01) | -               | (447,159)       | 447,159             |
| <b>Subtotal</b>                                      | -               | (447,159)       | 447,159             |
| <b>FY 2024-2025 Amended Budget</b>                   | (\$10,000)      | \$406,689       | (\$416,689)         |

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

| <b>Bond Construction Fund Budget</b>                             |                     |                     |                       |
|------------------------------------------------------------------|---------------------|---------------------|-----------------------|
| <b>Fund</b>                                                      | <b>Revenues</b>     | <b>Expenses</b>     | <b>Rev over Exp</b>   |
| <b>FY 2024-2025 Adopted Budget</b>                               | \$28,195,000        | \$39,656,778        | (\$11,461,778)        |
| <b><u>Other Governmental Funds</u></b>                           |                     |                     |                       |
| <sup>1</sup> Sachse Road Phase 2<br>(BP-21-A01)                  | -                   | (308,869)           | 308,869               |
| <sup>1</sup> Streets & Roads - Bailey-Hooper<br>Road (BP-21-B01) | -                   | (1,314)             | 1,314                 |
| <sup>1</sup> Animal Shelter (BP-21-D01)                          | -                   | (605,522)           | 605,522               |
| <b>Subtotal</b>                                                  | -                   | (915,705)           | 915,705               |
| <b>FY 2024-2025 Amended Budget</b>                               | <b>\$28,195,000</b> | <b>\$38,741,073</b> | <b>(\$10,546,073)</b> |

- <sup>1</sup> The 2024-2025 adopted budget carried-forward all remaining capital project authority through 3rd quarter 2023-2024 expenditures. With completion of the 2023-2024 audit, this amendment reduces the budget authority carried forward to 2024-2025 by the amount of expenses in 4th quarter 2023-2024.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

**Capital Projects Fund Budget**

| <b>Fund</b>                                                    | <b>Revenues</b>    | <b>Expenses</b>     | <b>Rev over Exp</b>  |
|----------------------------------------------------------------|--------------------|---------------------|----------------------|
| <b>FY 2024-2025 Adopted Budget</b>                             | \$1,570,000        | \$13,801,038        | (\$12,231,038)       |
| <b><u>Other Governmental Funds</u></b>                         |                    |                     |                      |
| <sup>1</sup> Comprehensive Plan Update (F-24-13)               | -                  | (54,143)            | 54,143               |
| <sup>1</sup> Street and Alley Maintenance (on-going) (R-OG-01) | -                  | (42,687)            | 42,687               |
| <sup>1</sup> Sidewalk Maintenance (on-going) (R-OG-02)         | -                  | (1,113)             | 1,113                |
| <sup>1</sup> Heritage Park Expansion Projects (F-24-07)        | -                  | (1,617,268)         | 1,617,268            |
| <sup>1</sup> Merritt Road Re-alignment & Widening (R-12-13)    | -                  | (537,293)           | 537,293              |
| <b>Subtotal</b>                                                | -                  | (2,252,504)         | 2,252,504            |
| <b>FY 2024-2025 Amended Budget</b>                             | <b>\$1,570,000</b> | <b>\$11,548,534</b> | <b>(\$9,978,534)</b> |

- <sup>1</sup> The 2024-2025 adopted budget carried-forward all remaining capital project authority through 3rd quarter 2023-2024 expenditures. With completion of the 2023-2024 audit, this amendment reduces the budget authority carried forward to 2024-2025 by the amount of expenses in 4th quarter 2023-2024.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

**Street Maintenance Tax Fund Budget**

| <b>Fund</b>                                           | <b>Revenues</b>  | <b>Expenses</b>  | <b>Rev over Exp</b> |
|-------------------------------------------------------|------------------|------------------|---------------------|
| <b>FY 2024-2025 Adopted Budget</b>                    | \$910,000        | \$931,084        | (\$21,084)          |
| <b><u>Other Governmental Funds</u></b>                |                  |                  |                     |
| <sup>1</sup> Miscellaneous Street Repair<br>(R-23-03) | -                | (87,499)         | 87,499              |
| <b>Subtotal</b>                                       | -                | (87,499)         | 87,499              |
| <b>FY 2024-2025 Amended Budget</b>                    | <b>\$910,000</b> | <b>\$843,585</b> | <b>\$66,415</b>     |

- <sup>1</sup> The 2024-2025 adopted budget carried-forward all remaining capital project authority through 3rd quarter 2023-2024 expenditures. With completion of the 2023-2024 audit, this amendment reduces the budget authority carried forward to 2024-2025 by the amount of expenses in 4th quarter 2023-2024.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

| <b>Utility Fund Budget</b>                                                                        |                     |                     |                       |
|---------------------------------------------------------------------------------------------------|---------------------|---------------------|-----------------------|
| <b>Fund</b>                                                                                       | <b>Revenues</b>     | <b>Expenses</b>     | <b>Rev over Exp</b>   |
| <b>FY 2024-2025 Adopted Budget</b>                                                                | \$19,158,001        | \$30,624,991        | (\$11,466,990)        |
| <b><u>Other Governmental Funds</u></b>                                                            |                     |                     |                       |
| <sup>1</sup> Public Works Pump Station - Pump Installation and Upgrades (W-24-16)                 | -                   | (129,946)           | 129,946               |
| <sup>1</sup> Southeast Sewer Expansion: Trunk Line A from Sachse Rd to SE Lift Station (SS-24-18) | -                   | (106,703)           | 106,703               |
| <sup>1</sup> Stormwater Utility Rate Study (D-24-20)                                              | -                   | (16,303)            | 16,303                |
| <b>Subtotal</b>                                                                                   | -                   | (252,952)           | 252,952               |
| <b>FY 2024-2025 Amended Budget</b>                                                                | <b>\$19,158,001</b> | <b>\$30,372,039</b> | <b>(\$11,214,038)</b> |

- <sup>1</sup> The 2024-2025 adopted budget carried-forward all remaining capital project authority through 3rd quarter 2023-2024 expenditures. With completion of the 2023-2024 audit, this amendment reduces the budget authority carried forward to 2024-2025 by the amount of expenses in 4th quarter 2023-2024.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

**Municipal Development District Fund Budget**

| <b>Fund</b>                                             | <b>Revenues</b>  | <b>Expenses</b>    | <b>Rev over Exp</b> |
|---------------------------------------------------------|------------------|--------------------|---------------------|
| <b>FY 2024-2025 Adopted Budget</b>                      | \$820,000        | \$1,521,888        | (\$701,888)         |
| <b><u>Other Governmental Funds</u></b>                  |                  |                    |                     |
| <sup>1</sup> J.K. Sachse Park Construction<br>(P-22-04) | -                | 8,277              | (8,277)             |
| <b>Subtotal</b>                                         | -                | 8,277              | (8,277)             |
| <b>FY 2024-2025 Amended Budget</b>                      | <b>\$820,000</b> | <b>\$1,530,165</b> | <b>(\$710,165)</b>  |

- <sup>1</sup> The 2024-2025 adopted budget carried-forward all remaining capital project authority through 3rd quarter 2023-2024 expenditures. With completion of the 2023-2024 audit, this amendment reduces the budget authority carried forward to 2024-2025 by the amount of expenses in 4th quarter 2023-2024.

**City of Sachse**  
**Budget Fiscal Year Ending September 30, 2025**  
**Budget Amendment Detail by Fund**

| <b>Special Revenue Fund Budget</b>                |                  |                  |                     |
|---------------------------------------------------|------------------|------------------|---------------------|
| <b>Fund</b>                                       | <b>Revenues</b>  | <b>Expenses</b>  | <b>Rev over Exp</b> |
| <b>FY 2024-2025 Adopted Budget</b>                | \$369,675        | \$157,000        | \$212,675           |
| <b><u>Other Governmental Funds</u></b>            |                  |                  |                     |
| <sup>1</sup> Salmon Park Light Replacement to LED | -                | 40,722           | (40,722)            |
| <b>Subtotal</b>                                   | -                | 40,722           | (40,722)            |
| <b>FY 2024-2025 Amended Budget</b>                | <b>\$369,675</b> | <b>\$197,722</b> | <b>\$171,953</b>    |

- <sup>1</sup> Per approval to spend Park Development Fees on Salmon Park lighting as received from the Parks and Recreation Board at their March 13, 2025 meeting, this appropriation request adds appropriation for the agreement authorized by Council at their February 17, 2025 meeting.

## G. Discussion Items

---

**Subject:** 1. Receive a briefing on the Taste of Sachse event.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Information

Fiscal Impact None

Recommended Action Receive a briefing on the Taste of Sachse event.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

### **BACKGROUND**

In conjunction with National Small Business Week, Sachse Economic Development will host a program to encourage residents to shop locally.

Jerod Potts, Sachse Economic Development Director, will present this item.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive a briefing on the Taste of Sachse event.

#### File Attachments

1. Presentation\_Taste of Sachse\_CC\_04.21.2025

# Taste of Sachse

Receive a briefing on the Taste of Sachse event.

# Overview

- Background
- Program Rules
- Next Steps
- Questions



# Background

- National Small Business Week (May 4 – May 10)
- IEDC Economic Development Week (May 12 – May 16)
- Encourages residents to shop and dine locally
- Sachse held a shop local event in 2024



# Program Rules

- Spend \$10 or more at a participating business to receive a sticker\*
- Collect six stickers
- Submit completed card by due date
- Prizes for the first 50 people to submit completed cards
- Those who complete cards are entered into a drawing for a chance to win a larger prize

\*Staff is working to add participating businesses to the activity card.

**PARTICIPATING BUSINESSES**  
  
Cane Rosso  
I Heart Donuts  
Haus of Boba  
The Brass Tap  
Palatables Shawarma & Grill  
Jakes Burgers  
Sachse Nutrition  
Bop Joa  
Tropical Smoothie Cafe  
Donut Palace  
Woodbridge Cafe  
Manny's Tex-Mex  
Dough Gourmet Pizza  
  
  


  
**MAY 5 - JUNE 1, 2025**  
NAME: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**PROGRAM RULES**

1. One activity card per household.
2. One sticker per business.
3. Make a purchase of \$10 or more at any participating Sachse business between May 5 - June 1, and present this activity card to receive a sticker.
4. After you have a total of 6 stickers in your activity card drop it off at City Hall or send a picture to the email below.
5. If criteria are met, you will be entered into a drawing for a chance to win a prize. Activity cards are due by Monday, June 2 at 8 a.m. Winners will be announced and notified on Tuesday, June 3rd.
6. Good luck!

**STICKERS**  
(WRITE THE BUSINESS NAME ON THE LINE)  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Email completed cards to [SachseEconomicDevelopment@CityofSachse.com](mailto:SachseEconomicDevelopment@CityofSachse.com)

# Next Steps

- Promote event prior to launch
- Coordinate with businesses
- Encourage participation
- Ongoing communication during event
- Follow up with businesses after the event concludes



# Questions?

## G. Discussion Items

---

**Subject:** 2. Discuss and review applications for the 2025 City of Sachse Scholarship.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Discuss, review, and provide direction for a recipient for the 2025 City of Sachse Scholarship.

Goals Provide excellent government services to Sachse citizens.

### **BACKGROUND**

The City of Sachse's contract with Community Waste Disposal (CWD) provides for \$1,000 to be used for a scholarship to a local high school senior residing in Sachse. This is the 12th year of the City of Sachse Scholarship. Staff received 18 applications, reviewed the submittals, and narrowed those down to the top three candidates for the City Council to review and select the next recipient.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Discuss, review, and provide direction for a recipient for the 2025 City of Sachse Scholarship.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

## H. Executive Session

---

**Subject:** 1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

Meeting April 21, 2025 - City Council Meeting

Access Executive Session

Type Closed Session

Recommended  
Action

Goals

### **BACKGROUND**

### **POLICY CONSIDERATIONS**

### **RECOMMENDATION**

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

## **I. Action Resulting from Executive Session**

---

**Subject:** 1. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

Meeting April 21, 2025 - City Council Meeting

Access Public

Type Action, Discussion

Recommended Action Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

Goals

### **BACKGROUND**

### **POLICY CONSIDERATIONS**

### **RECOMMENDATION**

Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Lady Bird.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|