



**Thursday, March 27, 2025  
Animal Shelter Board Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
7:00 PM**

Animal Shelter Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

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**A. Regular Meeting**

1. Call to Order: The Animal Shelter Board of the City of Sachse will hold a regular meeting on Thursday, March 27, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

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**B. Public Comment**

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

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**C. Action Items**

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the August 22, 2024, joint meeting minutes.

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**D. Discussion Items**

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive an update and discuss the quarterly Animal Shelter report.

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**E. Adjournment**

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on March 24, 2025, by 5 PM.

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Leah K Granger, TRMC, City Secretary

\_\_\_\_\_  
Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**C. Action Items**

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**Subject:** 1. Consider approving the August 22, 2024, joint meeting minutes.

Meeting March 27, 2025 - Animal Shelter Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

**BACKGROUND**

Minutes from the August 22, 2024, joint meeting.

**POLICY CONSIDERATIONS**

State law and Sachse's Charter require minutes to be recorded for public meetings.

**RECOMMENDATION**

Approve the minutes as presented.

File Attachments

- 1. AnimalShelterAdvisoryCommittee-AnimalShelterBoard\_Joint\_Minutes\_08.22.2024-unsigned

**ANIMAL SHELTER ADVISORY COMMITTEE &  
ANIMAL SHELTER BOARD OF THE CITY OF SACHSE  
AUGUST 22, 2024, MEETING MINUTES**

The Animal Shelter Advisory Committee and Animal Shelter Board of the City of Sachse held a joint meeting on Thursday, August 22, 2024, at 6:30 PM at the Sachse Animal Shelter, 6436 Sachse Road. Members of the Animal Shelter Advisory Committee present were: Dr. Steve Pirkey, Debbie Stout, Rachel Grogan, Terri O'Neal, Councilmember Matt Prestenberg. Members of the Animal Shelter Board present were: Jim Mathis, Brandi Petee, Kim McClurg, CarolLynn Egler, Janice Brooks, David Lockaby, BJ Futrell.

**A. Joint Meeting**

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1. Call to Order: The Animal Shelter Advisory Committee & Animal Shelter Board of the City of Sachse will hold a joint meeting on Thursday, August 22, 2024, at 6:30 PM to consider the following items of business:

Animal Shelter Advisory Committee Chairperson Prestenberg and Animal Shelter Board Chairperson Mathis called the meeting to order at 6:30 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Councilmember Prestenberg offered the invocation and led the pledges.

3. The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

4. Animal Shelter Advisory Committee: Consider approving the March 21, 2024, joint meeting minutes.

Dr. Steve Pirkey made a motion to approve the minutes as presented. Terri O'Neal seconded the motion, and it carried 5 - 0. None voted against.

5. Animal Shelter Board: Consider approving the March 21, 2024, joint meeting minutes.

Brandi Petee made a motion to approve the minutes as presented. Kim McClurg seconded the motion, and it carried 7 - 0. None voted against.

6. Receive an update of the Animal Shelter activities.

Animal Services Supervisor O'Neal reviewed activities and upcoming events related to the Animal Shelter.

7. Review and discuss matters related to the health and safety code for the Animal Shelter.

Ms. O'Neal relayed statistics for the shelter and noted that the Sachse Animal Shelter is in compliance with Texas State Health Inspections.

8. Receive an update and tour the new Animal Shelter construction project.

Chief Sylvester led a tour of the nearly finished Animal Shelter and fielded questions from the Committee and Board. He also noted that planning had started for the Grand Opening Event.

9. Adjournment.

Animal Shelter Advisory Committee Chairperson Prestenberg adjourned the meeting at 7:30 PM.

Animal Shelter Board Chairperson Mathis adjourned the meeting at 7:30 PM.

Animal Shelter Advisory Committee

Animal Shelter Board

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Matt Prestenberg, Chairperson

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James Mathis, Chairperson

Attest:

Attest:

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Terri O'Neal, Animal Services Supervisor

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Brandi Petee, Vice Chairperson