



**Thursday, March 13, 2025
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

Parks and Recreation Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, March 13, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the February 13, 2025, regular meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.
2. Receive an update on the Salmon Park light replacement to LED.
3. Receive an update on programs and activities at the Michael J. Felix Community Center.
4. Receive staff updates regarding current activities, special events, and personnel.

E. Adjournment

Certification

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall, on March 10, 2025, by 5 PM.

Leah K Granger, TRMC, City Secretary

Date removed

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the February 13, 2025, regular meeting minutes.

Meeting March 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the February 13, 2025, Parks and Recreation Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. Parks&RecreationBoard_Regular_Minutes_02.13.2025-unsigned

PARKS AND RECREATION BOARD OF THE CITY OF SACHSE FEBRUARY 13, 2025, MEETING MINUTES

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, February 13, 2025, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Jermaine McDaniel, Pat Porter, Ian Bailey, Keith Casey, Susie Whitehurst, Callie Safty, Natalie Casey.

Those absent were: Funmi Olowo, Alex Spencer.

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, February 13, at 6:30 PM to consider the following items of business:

Chairperson Whitehurst called the meeting to order at 6:34 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Whitworth offered the invocation and Mr. McDaniel led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the November 14, 2024, regular meeting minutes.

Mr. McDaniel made a motion to approve the minutes as presented. Mr. Casey seconded the motion, and it carried 6 - 0. None voted against.

2. Consider approving the use of the Park Development Fund for the installation of LED lighting at Salmon Park for an amount not to exceed Forty Thousand, Seven Hundred Twenty-Two and No/100 Dollars (\$40,722.00).

Mr. Whitworth brought an option before the Board regarding using the Park Development Funds to install LED lighting at Salmon Park. Mr. Whitworth is seeking approval from the Board to go to City Council with the proposal of using Park Development Funds for the Salmon Park LED light installation. This project will allow for significant savings to the City in energy and maintenance cost savings. This project at Salmon Park would also be a way to show the effectiveness of this kind of upgrade in lighting needs for other parks.

Ms. Porter made a motion to approve the item as presented. Mr. Bailey seconded the motion, and it carried 6 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.

Mr. Whitworth presented updates on all current parks projects going on in the City. J.K. Sachse Park is moving forward on Phase 2B of the playground installation. The design plan has changed a little bit due to a new requirement in 2024 to cover the bridge. This has slightly delayed the ordering process, but the installation should begin in June 2025. Bids for signage have come in and should be presented to the Council in March. Staff is in the process of getting bids for J.K. Sachse Park's landscaping. The Joe and Patricia Stone Park project is underway with the installation of landscape beds surrounding the new restrooms. Mr. Whitworth also provided an update that staff is working on some plumbing issues at the new Heritage Park restrooms and getting a handle on the increased trash collection from the weekend usage. There is also a small trail that will be installed in the spring.

2. Receive an update on the Arbor Day: Team Up & Clean Up event that will be held on March 29, 2025.

Ms. Wiseman presented an update on the upcoming Arbor Day event on March 29, 2025. This will be the 17th year to be recognized as a Tree City. There are about 11 groups and about 120 volunteers registered to date. Additional registrations are expected to come closer to the date of the event. Chase Oaks Church volunteers will cook and serve breakfast for this event, and 5 Loaves Food Pantry will be providing coffee for the volunteers. There will be 100 gift trees given on a first-come basis.

3. Receive an update on programs and activities at the Michael J. Felix Community Center.

Ms. Wiseman presented a recap of 2024 at the Michael J. Felix Community Center. A lot of new programs and events were added to the Community Center with great success. The hours of operation also changed which allowed for all the added programs and events to take place. There will be an upcoming week available for all to participate in classes that are offered for free. There are so many events to look forward to, including the Daddy Daughter Dance, Easter Hunt Events, Summer Concert Series, and so many more.

4. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth noted that the Parks Department is still looking to fill one more Park Maintenance Technician position. This is the last position that is still open throughout the whole of the Leisure Services Departments. New Board member Callie Safty introduced herself to the Board, since this was her first meeting to attend.

E. Adjournment

Chairperson Whitehurst adjourned the meeting at 7:19 PM.

Susie Whitehurst, Chairperson

ATTEST:

Keith Casey, Vice Chairperson

D. Discussion Items

Subject: 1. Discuss and receive an update on all ongoing Parks Department projects.

Meeting March 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Information, Discussion

Fiscal Impact None

Recommended Action Receive an update on all current and ongoing projects.

Goals Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

There are several ongoing and future projects throughout the city for the Parks Department. These updates will include, but are not limited to, mowing and landscape contract, Salmon Park, Heritage Park, Muddy Creek Preserve, Joe and Patricia Stone Park, and J.K. Sachse Park.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on all current and ongoing projects.

File Attachments None

D. Discussion Items

Subject: 2. Receive an update on the Salmon Park light replacement to LED.

Meeting March 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Information, Discussion

Fiscal Impact None

Recommended Action Provide an update on the Salmon Park light upgrade.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

This is to update the Board on the lighting upgrade at Salmon Park after the Board approved recommending usage of Park Development Funds for this project to Council.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Provide an update on the Salmon Park light upgrade.

File Attachments None
