



**Thursday, February 13, 2025
Parks and Recreation Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

**Parks and Recreation Board meetings are available live and on-demand
(<https://sachsetx.swagit.com/live>).**

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, February 13, at 6:30 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the November 14, 2024, regular meeting minutes.
2. Consider approving the use of the Park Development Fund for the installation of LED lighting at Salmon Park for an amount not to exceed Forty Thousand, Seven Hundred Twenty-Two and No/100 Dollars (\$40,722.00).

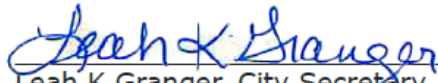
D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on all ongoing Parks Department projects.
2. Receive an update on the Arbor Day: Team Up & Clean Up event that will be held on March 29, 2025.
3. Receive an update on programs and activities at the Michael J. Felix Community Center.
4. Receive staff updates regarding current activities, special events, and personnel.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 02/10/2025 by 5 PM | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the November 14, 2024, regular meeting minutes.

Meeting February 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the November 14, 2024, Parks and Recreation Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. Parks&RecreationBoard_Regular_Minutes_11.14.2024-unsigned

PARKS AND RECREATION BOARD OF THE CITY OF SACHSE NOVEMBER 14, 2024, MEETING MINUTES

The Parks and Recreation Board of the City of Sachse held a regular meeting on Thursday, November 14, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Jermaine McDaniel, Keith Casey, Funmi Olowo, Susie Whitehurst, Alex Spencer.

Those absent were: Pat Porter, Ian Bailey, Natalie Casey.

A. Regular Meeting

1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a regular meeting on Thursday, November 14, at 6:30 PM to consider the following items of business:

Vice Chairperson McDaniel called the meeting to order at 6:35 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Whitworth offered the invocation and led the pledges.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Parks and Recreation Board.

The Board discussed options for all three open positions and made the following recommended motions.

Motion to elect Susie Whitehurst as the Chairperson of the Parks and Recreation Board.
Motion to elect Keith Casey as the Vice Chairperson of the Parks and Recreation Board.
Motion to elect Pat Porter as the Secretary of the Parks and Recreation Board.

Mr. McDaniel made a motion to approve Board members as noted. Mr. Casey seconded the motion as noted, and it carried 4 - 0. None voted against.

2. Consider approving September 12, 2024, regular meeting minutes.

Mr. McDaniel made a motion to approve as presented. Ms. Olowo seconded the motion, and it carried 4 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and receive an update on the Heritage Park Grand Opening event.

Mr. Whitworth presented updates on the Heritage Park expansion opening. The entire Parks & Recreation Board was there in attendance. This park has had an abundance of use since its opening. Staff have had to go out more frequently to keep the trash under control. This has led to having to get two more trash receptacles to handle the new demands. It was estimated to have had 2,500 people attend this event. This was a great partnership with PMB.

2. Discuss and receive an update on J.K. Sachse Park projects.

Mr. Whitworth presented updates on the continuing projects at J.K. Sachse Park. The installation of the shade structure at the pickleball court has been completed. The next phase of the park will be Phase 2B. This will consist of a playground next to the pavilion. The Council has approved the purchase of the playground equipment from Kompan for a little over \$1 million. This will consist of the installation of a soft surface for the playground. Three separate sections will be constructed. Two sections will be connected by a bridge. This fiscal year's budget should have enough money to handle the playground, landscaping, and park signage.

3. Discuss and receive an update on the May 2024 storm cleanup and the aftereffects.

Mr. Whitworth led a discussion about the May 2024 storm cleanup and the aftereffects. The Parks & Recreation Board also serves as the Tree Board as well. The storm had damaged and killed many trees in the city. The Parks department has been a continual presence in getting all the cleanup taken care of and will continue to do so this winter.

4. Discuss and receive an update on all current park projects.

Mr. Whitworth discussed a few of the other projects taking place. J.K. Sachse Park playground and some minor maintenance projects are being worked on. A new water line was installed at J.K. Sachse Park to take care of a water pressure issue with the restrooms. Patricia and Joe Stone Park had an update with new restroom installation. New vegetation will need to be installed by the new restroom at Patricia and Joe Stone Park. There are some landscaping issues being addressed at the Heritage Park expansion side.

5. Discuss and receive an update on the new fiscal year 2024-2025 budget.

Mr. Whitworth gave an update on the approved fiscal year budget for 2024-2025. A new truck, trailer, and two mowers will be added to the Parks Department. Some extra funds were added to be able to start the replacement process of picnic tables. Eight tables were ordered for this year. Extra funds were also added to the Recreation Department budget to replace some of the Christmas decorations and lights.

6. Receive an update on programs and activities at the Michael J. Felix Community Center.

Ms. Wiseman presented an update on the Michael J. Felix Community Center's programs and activities. This year we had our first Fall-O-Ween event on October 19 from 10 AM to 6 PM. A few of the activities were a zombie maze, a carnival area, petting zoo, pony rides, a corn hole tournament, and pumpkin decorating. The event ended with the pumpkin hunt. There were about 4,000 pumpkins along with candy all over the field. It was estimated that about 5,000–6,000 people attended this event throughout the day. The next big event will be the Christmas Extravaganza and the parade on December 4.

7. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth mentioned that there is still a Parks Maintenance Technician position still open. No other updates at this time.

E. Adjournment

Chairperson Whitehurst adjourned the meeting at 7:20 PM.

Susie Whitehurst, Chairperson

ATTEST:

Keith Casey, Vice Chairperson

C. Action Items

Subject:	2. Consider approving the use of the Park Development Fund for the installation of LED lighting at Salmon Park for an amount not to exceed Forty Thousand, Seven Hundred Twenty-Two and No/100 Dollars (\$40,722.00).
Meeting	February 13, 2025 - Parks and Recreation Board Meeting
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	Yes
Dollar Amount	\$40,722.00
Budgeted	No
Budget Source	Park Development Fund
Recommended Action	Approve the use of Park Development Funds as presented.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

This project was brought to the City by FSG to upgrade the outdated lighting at Salmon Park to LED light fixtures. If approved, there are 26 fixtures that will be replaced with LED lighting. The new lighting will be compatible with the current light controls through Musco Systems and will save the City in electrical and maintenance costs. At their January 21 meeting, City Council made a recommendation for the Parks and Recreation Board to review this project for possible funding.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the use of Park Development Funds as presented.

File Attachments

1. Presentation_Salmon Park Lighting Project



*lighting > electrical > energy
technology > signs*



The City of
SACHSE

City of Sachse

Salmon Park Ballfield Lighting Retrofit

Project Overview

January 21, 2025

Agenda

- **Opportunities for Sachse**
- **Salmon Park Proposed Solution**
- **Financial & Other Benefits**
- **Questions & Comments**



Dedicated to Lighting & Electrical Services

LIGHTING

LED, Retrofit, MRO,
Horticultural,
Disinfection, Design

ELECTRIC

Service, Repair, Maintenance,
Construction, Backup Power,
Disaster Recovery

SIGNAGE

Fabrication & Repair,
Digital, Infrastructure,
Menu Boards

CONTROLS

Smart Building, IoT,
Lighting Controls,
Building Automation

PROGRAMS

Project, Rollouts, Finance,
LaaS, Rebates, Warranty

TECHNOLOGY

Low Voltage, A/V,
Security, Live View,
Weapons Protection



Lighting



Electric



Signs



Technology



Controls



EV Charging



Solar

FSG.COM
(866) 865-7553

Sports Lighting Opportunities

➤ Salmon Park

- ✓ *1 Ballfield with aged lighting system*

➤ Reduce Annual Operating Costs

- ✓ *Electrical*
 - *Demand*
 - *Consumption*
- ✓ *Maintenance*

Proposed Solution

➤ Salmon Park

- ✓ *Upgrade light fixtures to LED technology*
- ✓ *Upgrade all 26 fixtures*
- ✓ *Improve light levels 18% to 217%*
- ✓ *New lights compatible with current controls*



Financial & Other Benefits

➤ **Estimated First Year Savings**

- ✓ *Electrical savings: \$5,849*
- ✓ *Maintenance savings: \$500*
- ✓ *First year savings: \$6,349*

➤ **Cost**

- ✓ *Project cost: \$40,722*
- ✓ *Estimated rebate: \$4,913*
- ✓ *Net project cost: \$35,809*

➤ **Benefits**

- ✓ *Net savings over 10 years: \$35,321*
- ✓ *Reduce burden on maintenance*
- ✓ *Improved reliability*
- ✓ *Reduced light trespass*
- ✓ *Pays for itself in 5.64 years*

Questions & Comments

D. Discussion Items

Subject: 2. Receive an update on the Arbor Day: Team Up & Clean Up event that will be held on March 29, 2025.

Meeting February 13, 2025 - Parks and Recreation Board Meeting

Access Public

Type Information, Discussion

Fiscal Impact None

Recommended Action Receive an update on the upcoming Arbor Day Event.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Update the Board on the details for the upcoming Arbor Day Event.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on the upcoming Arbor Day Event.

File Attachments None
