



**Monday, February 10, 2025
Library Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board meetings are available live and on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, February 10, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the January 13, 2025, meeting minutes.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's monthly report.
2. Discuss the frequency of meetings for the Library Board.
3. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 02/07/2025 by 5 PM | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Action Items

Subject: 1. Consider approving the January 13, 2025, meeting minutes.

Meeting February 10, 2025 - Library Board Meeting

Access Public

Type Action, Minutes

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the January 13, 2025, regular meeting.

POLICY CONSIDERATIONS

State law and Sachse's Charter require minutes to be recorded for each public meeting.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_01.13.2025-unsigned

LIBRARY BOARD OF THE CITY OF SACHSE JANUARY 13, 2025, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, January 13, 2025, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Cindy Woodcock, Shanna Conde, Beau Hooten, LaWan-Dia Rhoden, Meghan Kershaw, Allyssa Loya, Betsy Urschel.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, January 13, 2025, at 7:00 PM to consider the following items of business:

Vice Chairperson Rhoden called the meeting to order at 7:00 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Hooten led the pledges and offered the invocation.

3. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Library Board.

Mr. Hooten made a motion to elect Dia Rhoden as Chairperson, Shanna Conde as Vice Chairperson, and Cindy Woodcock as Secretary of the Library Board. Meghan Kershaw seconded the motion, and it carried 7 - 0. None voted against.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the October 14, 2024, meeting minutes.

Ms. Conde made a motion to approve the minutes as presented. Ms. Loya seconded the motion, and it carried 7 - 0. None voted against.

D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's quarterly report.

Library Manager Randall Cross presented the statistics for the Library as compared to this time last year. Additional staff and programs have contributed to the marked increase in participation. He announced Marie Norris's promotion to the new Library Programing Specialist. There is currently an opening for Library assistant.

2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced upcoming programs for the Library. He noted the recent submission for the Texas Municipal Library Directors Association Achievement of Excellence in Libraries Award. This annual award reflects service and commitment to the community. Members of the Board took a moment to introduce themselves.

E. Adjournment

Chairperson Rhoden adjourned the meeting at 7:25 PM.

LaWan-Dia, Chairperson

ATTEST:

Cindy Woodcock, Secretary

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's monthly report.

Meeting February 10, 2025 - Library Board Meeting

Access Public

Type Information, Discussion

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's monthly report.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

1. Library-Monthly-Report_FY25-Jan



Sachse Public Library Monthly Report FY 2025 January

<i>Number of Items</i>	<i>41106</i>
<i>Number of Patrons</i>	<i>13963</i>

	2024	2025	% Change
Items Added	366	496	35.52%
Patrons Added	184	201	9.24%
Total Ciculation	10,225	9,692	-5.21%
Number of Programs	25	27	8.00%
Program Attendance	481	475	-1.25%
Door Count	4,607	4,431	-3.82%
Internet Sessions	213	181	-15.02%

Library closed for inclement weather January 9 & 10.

Library closed for Staff Development January 21.

D. Discussion Items

Subject: 2. Discuss the frequency of meetings for the Library Board.

Meeting February 10, 2025 - Library Board Meeting

Access Public

Type Discussion

Fiscal Impact None

Recommended Action Discuss the frequency of meetings for the Library Board.

Goals

BACKGROUND

This item is an opportunity for the Board to discuss how often they will meet. City Charter indicates that the Board will meet at least once per calendar quarter.

POLICY CONSIDERATIONS

Section 8.02 of the Home Rule Charter says, "... Meetings of the library board will meet at least once each calendar quarter, at a time, date, and place designated by the chairman."

RECOMMENDATION

Discuss the frequency of meetings for the Library Board.

File Attachments None
