



**Monday, January 13, 2025
Library Board Meeting**

**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board Meetings are streamed live and available on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, January 13, 2025, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Library Board.

B. Public Comment

The public is invited to address the Board regarding any topic not already on the agenda for action or public hearing. **Comments regarding any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the acting secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Action Items

Action items are for Board discussion and consideration for action. **The presiding officer will invite comments before the Board votes.** A Public Comment Card should be given to the acting secretary prior to the start of the meeting.

1. Consider approving the October 14, 2024, meeting minutes.

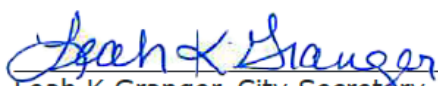
D. Discussion Items

These items are for the Board and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive and discuss the Library Manager's quarterly report.
2. Discuss Library Board announcements regarding special events, current activities, and local achievements.

E. Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 01/08/2025 by 5 PM | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject: 3. Consider and elect a Chairperson, Vice Chairperson, and Secretary for the Library Board.

Meeting January 13, 2025 - Library Board Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Discuss and elect board members to serve as Chairperson, Vice Chairperson, and Secretary. This may be a single motion or three separate motions.

Motion to elect _____ as the Chairperson of the Library Board.

Motion to elect _____ as the Vice Chairperson of the Library Board.

Motion to elect _____ as the Secretary of the Library Board.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Every year, half of the Board members' terms expire and Council appoints or re-appoints members to fill those seats. New and current Board members will have an opportunity to introduce themselves before discussion and voting. The Board members may discuss who is interested in being elected to the positions of Chairperson, Vice Chairperson, and Secretary.

POLICY CONSIDERATIONS

§ 8.01.(6) of the Home Rule Charter directs boards, commissions, or committees to elect officers for the ensuing year following annual appointments.

RECOMMENDATION

Discuss and elect board members to serve as Chairperson, Vice Chairperson, and Secretary. This may be a single motion or three separate motions.

Motion to elect _____ as the Chairperson of the Library Board.

Motion to elect _____ as the Vice Chairperson of the Library Board.

Motion to elect _____ as the Secretary of the Library Board.

File Attachments None

C. Action Items

Subject: 1. Consider approving the October 14, 2024, meeting minutes.

Meeting January 13, 2025 - Library Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the October 14, 2024, Library meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_10.14.2024-unsigned

LIBRARY BOARD OF THE CITY OF SACHSE OCTOBER 14, 2024, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, October 14, 2024, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Cindy Woodcock, Shanna Conde, LaWan-Dia Rhoden, Suzanne Cardwell.

Those absent were: Beau Hooten, John Morris.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, October 14, 2024, at 7:00 PM to consider the following items of business:

Vice Chairperson Rhoden called the meeting to order at 7:05 PM.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Rhoden led the pledges, and Mr. Whitworth offered the invocation.

3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

4. Introduce the new Library Manager to the Board members.

The new Library Services Manager Randall Cross introduced himself to the Board members and described some of his library background.

5. Consider approving the February 12, 2024, regular meeting minutes.

Ms. Cardwell made a motion to approve the minutes as presented. Ms. Conde seconded the motion, and it carried unanimously.

6. Consider approving the April 8, 2024, regular meeting minutes.

Ms. Cardwell made a motion to approve the minutes as presented. Ms. Woodcock seconded the motion, and it carried unanimously.

7. Receive an update and discuss the fiscal year 2023–2024 Library services.

Mr. Cross thanked the Library staff for all their work over the past year. He presented statistics for the Library covering the 2024 fiscal year. The number of library patrons, materials circulated, computer use, programs offered, and program attendance have all increased. More than 400 readers of all ages participated in the Summer Reading Challenge. Director of Leisure Services Lance Whitworth spoke about the Library's performance and how the increase in usage was related to the Library's expanded hours that began in 2024.

8. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Cross announced a haunted house escape room program on Tuesday, October 29; a costume parade story time on Wednesday, October 30; and an all-ages Halloween event on Thursday, October 31. He noted that the Library is adding a second Baby Sensory Play program for infants and caregivers starting in November. Mr. Cross also mentioned that November will have several dinosaur-themed programs, a seasonal tradition at the Library.

9. Adjournment.

Vice Chairperson Rhoden adjourned the meeting at 7:17 PM.

LaWan'Dia Rhoden, Vice Chairperson

ATTEST:

Cindy Woodcock, Secretary

D. Discussion Items

Subject: 1. Receive and discuss the Library Manager's quarterly report.

Meeting January 13, 2025 - Library Board Meeting

Access Public

Type Discussion, Reports

Fiscal Impact None

Recommended Action Receive and discuss the Library Manager's quarterly report.

Goals

BACKGROUND

Staff presents statistics periodically for the Board to discuss.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's quarterly report.

File Attachments

1. Library-Quarterly-Report_FY25-Q1



Sachse Public Library Quarterly Report FY 2025 Q1 (October 2024 - December 2024)

<i>Number of Items</i>	<i>40831</i>
<i>Number of Patrons</i>	<i>13787</i>

	FY 2024 Q1	FY 2025 Q1	% Change
Items Added	1,384	1,857	34.18%
Patrons Added	405	482	19.01%
Total Ciculation	26,386	30,904	17.12%
Number of Programs	46	96	108.70%
Program Attendance	865	1,739	101.04%
Door Count	12,288	14,704	19.66%
Internet Sessions	457	540	18.16%

SPL Adult Reading Challenge (Year-long Challenge)
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Avg. Monthly Participation	48
Total Participation	580