

CITY COUNCIL OF THE CITY OF SACHSE NOVEMBER 4, 2024, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, November 4, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Mayor Jeff Bickerstaff, Councilmember Michelle Howarth, Councilmember Frank Millsap, Councilmember Chance Lindsey, Councilmember Matt Prestenberg.

Those absent were: Mayor Pro Tem Brett Franks, Councilmember Lindsay Buhler.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, November 4, 2024, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Bickerstaff offered the invocation and Councilmember Prestenberg led the pledges.

B. Recognition

1. Present a proclamation declaring November 15, 2024, as America Recycles Day.

Mayor Bickerstaff presented a proclamation to the Parks and Recreation staff to declare November 15, 2024, as America Recycles Day.

2. Recognize the 2024 Recycled Art Contest Winners.

Mayor Bickerstaff recognized the winners of the 2024 Recycled Art Contest from Cox Elementary.

3. Present a proclamation declaring the week of November 4-8, 2024, as Municipal Court Week.

Mayor Bickerstaff presented a proclamation to the Municipal Court staff to recognize November 4-8, 2024, as Municipal Court Week.

C. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg gave kudos to the Animal Shelter team for a successful grand opening. He encouraged people to check out the beautiful building and to take advantage of the free adoption while they are available. Councilmember Millsap said the library had a phenomenal Halloween event and gave kudos to the Police Department for their Halloween event.

Ms. Nash welcomed new employees John Williams, Streets Maintenance Technician, and Lane Coleman, Water Maintenance Technician.

Mayor Bickerstaff gave the following announcements:

- Election day is November 5 with additional information for voting locations, and Councilmember Howarth encouraged use of the County wait time maps
- The Farmers market will be held on November 9
- City offices will be closed on November 11 in observance of Veterans Day
- December 4 will be the annual Christmas extravaganza; the parade will begin at 6 PM followed by many great activities at the Municipal Complex
- There are openings on City Boards; please see the website for details or contact Leah Granger at lgranger@cityofsachse.com
- Congratulations to Wylie and Wylie East Marching Bands on a great season

E. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the September 16, 2024, regular meeting minutes.
2. Approve the October 15, 2024, special meeting minutes.
3. Approve the October 21, 2024, regular meeting minutes.
4. Accept the monthly revenue and expenditure report for the period ending September 30, 2024.
5. Adopt a resolution accepting and approving the Collin County 2024 Tax Roll; resolving other matters relating to the subject; and providing an effective date.
6. Authorize the purchase of streetlight replacements from FSG Electric through the BuyBoard cooperative purchasing program (Contract #711-23) not to exceed Fifty-Four Thousand, Six Hundred Fifty-Six and No/100 Dollars (\$54,656.00).
7. Authorize the purchase of Water Meter Supplies from HydroPro Solutions, Inc. not to exceed One Hundred Fourteen Thousand, Seven Hundred Eighty-Three and 91/100 Dollars (\$114,783.91).

Councilmember Millsap requested item eight be removed from the Consent Agenda.

Councilmember Lindsey made a motion to approve Consent Agenda items one through seven. Councilmember Howarth seconded the motion, and it carried 5 - 0. None voted against.

F. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

8. Discuss and consider approving the agreement amount with Ron Hobbs Architects for the design of the City of Sachse Service Center for the amount of Nine Hundred Seventy-Three Thousand, One Hundred and No/100 Dollars (\$973,100.00).

Councilmember Millsap asked for clarification related to the dollar amounts. Mayor Bickerstaff noted that clarifying information was included in the agenda packet. Ms. Nash specified that the correct agreement amount is \$973,100 as had been sent to Councilmembers.

Councilmember Millsap made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 5 - 0. None voted against.

1. Conduct a public hearing regarding amendments to the City's Water, Wastewater, and Roadway 2024-2034 Impact Fee update, including amendments to the Land Use Assumptions, Capital Improvements Plan, and to the Maximum Assessable Impact Fees established by the study.

Director of CIP and Public Works Corey Nesbit provided an overview of impact fees as well as the process to update them for the City.

The public hearing was opened at 7:16 PM. As there were no comments, the public hearing was closed at 7:16 PM.

No action was taken.

2. Discuss and consider authorizing the City Manager to execute an agreement with Kompan, Inc. in the amount of One Million, One Hundred Thirty-One Thousand, Eight Hundred Ninety-Eight and No/100 Dollars (\$1,131,898.00) for the purchase and installation of playground equipment at J.K. Sachse Park.

Ms. Nash commented that this is the next phase in the J.K. Sachse Park project which is a pay-as-you-go project. Leisure Services Director Lance Whitworth explained that the project was originally planned to be completed in five to six years, and currently, it is running two years ahead of schedule. He provided an overview of the project and the proposed, state of the art playground equipment.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion, and it carried 5 - 0. None voted against.

G. Discussion Items

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Receive a briefing on the Sachse Comprehensive Plan update.

Consultants Mark Bowers and Reid Cleeter from Kimley-Horn and Jason Claunch from Catalyst provided an update on the components of the comprehensive plan. Special attention was given to the information gathered from input received from public engagement. Council had an opportunity to ask questions and receive clarification.

H. Executive Session

1. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Deliberate the offer of a financial or other incentive for LK Bakery LLC for a project generally located along Bunker Hill Road and Miles Road, Sachse, Texas.

Mayor Bickerstaff adjourned the Council to Executive Session at 8:17 PM.
The Council returned to Regular Session at 8:33 PM.

I. Action Resulting from Executive Session

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

1. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive for LK Bakery LLC.

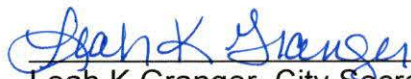
Councilmember Lindsey made a motion to authorize the Executive Director of the Sachse Economic Development Corporation to negotiate and execute an economic development agreement on behalf of the City of Sachse and the Sachse Economic Development Corporation with LK Bakery LLC for a project generally located along Bunker Hill Road and Miles Road, in Sachse, Texas, and any amendments and instruments related thereto for amount not to exceed \$25,000. Councilmember Prestenberg seconded the motion, and it carried 5 - 0. None voted against.

J. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:34 PM.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, City Secretary

