

CITY COUNCIL OF THE CITY OF SACHSE AUGUST 19, 2024, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, August 19, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Frank Millsap, Councilmember Lindsay Buhler, Councilmember Chance Lindsey, Mayor Jeff Bickerstaff, Mayor Pro Tem Brett Franks, Councilmember Matt Prestenberg.

Those absent were: Councilmember Michelle Howarth.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, August 19, 2024, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Mayor Pro Tem Franks offered the invocation and Councilmember Buhler led the pledges.

B. Public Comment

The public is invited to address Council regarding any topic not already on the agenda for action or public hearing. **Comments regarding the Consent Agenda or any discussion-only items on the agenda may be addressed during this Public Comment section.** The time limit is three minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Mayor Bickerstaff acknowledged a public comment submitted electronically from resident, Matthew Holboke, regarding the budget, and Economic Development Cooperation.

C. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Ms. Nash welcomed two new employees to the City:

- Arturo Ramirez as a Maintenance Technician in the Parks Department
- Isela Reynoso as a Part-Time Library Assistant

Mayor Pro Tem Franks made the following announcements:

- The new fall-winter brochure for the Michael J. Felix Community Center is out.
- This year the City is expanding the Pumpkin Prowl to Fall-o-ween as a larger format event.
- There is a Monster Mash Dodgeball night and also teen activities.

Mayor Bickerstaff made the following announcements:

- The City Secretary is accepting applications for Board and Commission appointments through September. The application is on the City's website, and you may also contact Ms. Granger with any questions.

- The Sachse Animal Shelter is participating in the National Clear the Shelters Campaign that started on August 10, and will run through September 10. Adoption fees will be waived for dogs and cats and also vaccinations.
- The next Farmers Market in Sachse will be held on Saturday, September 14, from 9 AM to 1 PM at the 5th Street District. The market is hosted on the second Saturday through the end of the year.
- City Offices will be closed on September 2, in observance of Labor Day.
- Heritage Park is nearing completion. The city is working with the contractor to finish the final items. Ask that residents do not step on the grass as it is still growing.
- the Re-Grand Opening of Heritage Park is scheduled for October 5, 2024, from 11 AM to 1 PM. There will be more details on that event as the date gets closer.

D. Consent Agenda

Consent Agenda items are routine or administrative in nature, have been discussed previously at a Council meeting, and/or do not warrant discussion. Council will act upon these items with one motion. There will be no separate discussion of these items unless a Councilmember requests the item be removed from the consent agenda. **If you have comments related to items on the Consent Agenda, please address them in the Public Comment section of the meeting.**

1. Approve the July 29, 2024, special meeting minutes.

2. Approve the August 5, 2024, meeting minutes.

Councilmember Millsap requested for items 3, 4, and 5 be removed from the consent agenda for discussion.

Councilmember Prestenberg made a motion to approve items 1 and 2. Councilmember Buhler seconded the motion, and it carried 6 - 0. None voted against.

E. Action Items

Action items are for Council discussion and consideration for action. **The Mayor will invite comments before the Council votes.** A Public Comment Card should be given to the City Secretary prior to the start of the meeting.

3. Approve scheduling a public hearing on the FY 2024-2025 Proposed Budget at the September 3, 2024, Council meeting.

Councilmember Millsap asked for clarification on the added property tax revenue percentage. Ms. Nash explained that any new construction adds to the 11.54 percentage.

Councilmember Millsap made a motion to approve as presented. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

4. Approve an ordinance accepting and approving the 2024 Annual Service Plan Update to the Service and Assessment Plan, including the Assessment Roll, for the Sachse Public Improvement District No. 1 in accordance with Chapter 372, Texas Local Government Code, and providing an effective date.

Councilmember Millsap asked for clarification on the addresses on Miles Road. Mr. Robinson explained that the broker for the property at Bunker Hill retail has been contacted to correct the addresses to Bunker Hill.

Councilmember Millsap made a motion to approve as presented. Councilmember Lindsey seconded the motion, and it carried 6 - 0. None voted against.

5. Authorize the City Manager or their designee to approve the purchase of security video cameras for the Michael J. Felix Community Center from STS360 for the amount of \$59,993.02, using the Texas Department of Information Resources (DIR) purchasing cooperative.

Councilmember Millsap had a question about the contract. Mr. Whitworth explained that installation is included in the price.

Councilmember Millsap made a motion to approve as presented. Councilmember Prestenberg seconded the motion, and it carried 6 - 0. None voted against.

1. Conduct a public hearing and consider the adoption of an ordinance related to the Sachse Public Improvement District No. 1; ratifying and conforming prior actions of the City Council in connection with the District; approving an Operations and Maintenance Service and Assessment Plan Update for maintenance of authorized improvements within the District which lies within the corporate limits of the city; levying assessments against the assessed property to pay for maintenance of authorized improvements within the District; providing for the collection of assessments; creating a charge and lien against the assessed property; providing for penalties for delinquent assessments; creating a District Project Fund; making legislative findings; providing for severability; and providing an effective date.

Ms. Nash explained that this is a public hearing to consider the adoption of the ordinance relative to the Public Improvement District Number 1. This is based off of the Operations and Maintenance Service and Assessment Plan that needs to be adopted annually.

Mayor Bickerstaff opened the public hearing at 6:51 PM. No comments were offered, therefore, the public hearing was closed at 6:51 PM.

Councilmember Buhler made a motion to approve as presented. Mayor Pro Tem Franks seconded the motion, and it carried 6 - 0. None voted against.

2. Consider receipt of the City Manager's Proposed Budget for programs and services for the 2024-2025 fiscal year.

Ms. Nash, Ms. Rose, and Mr. Baldwin presented the proposed budget for Council's consideration. The document is available for the public's viewing at www.cityofsachse.com/budget. Council asked clarifying questions to which staff responded.

Councilmember Lindsey made a motion to accept receipt of the City Manager's proposed budget for programs and services for the 2024-2025 fiscal year. Councilmember Prestenberg seconded the motion. Ms. Granger took the following record vote: Mayor Bickerstaff, Mayor Pro Tem Franks, Councilmember Millsap, Councilmember Lindsey, Councilmember Buhler, Councilmember Prestenberg voted in favor of the motion.

3. Consider placing a proposal to adopt a tax rate of \$0.650416 per \$100 of assessed property values for the 2024-2025 fiscal year as an action item on the September 16, 2024, City Council meeting agenda.

Mr. Baldwin explained Council's obligation to set a maximum tax rate to consider at the September 16 Council meeting. He clarified that Council is not obligated to adopt the maximum rate set. The rate proposed is below the no-new revenue rate.

Mayor Pro Tem Franks made a motion to place the proposed tax rate as noted on the 9/16 agenda. Councilmember Prestenberg seconded the motion. Ms. Granger took the following record vote:

Mayor Bickerstaff, Mayor Pro Tem Franks, Councilmember Millsap, Councilmember Lindsey, Councilmember Buhler, Councilmember Prestenberg voted in favor of the motion.

4. Consider scheduling a public hearing on the FY 2024-2025 proposed tax rate at the September 16, 2024, Council meeting.

No action was necessary because the Council did not choose a tax rate greater than the no-new-revenue rate.

F. Discussion Items

These items are for Council and staff to discuss as needed. **Comments on Discussion Items should be addressed in the Public Comment Section of this meeting.**

1. Discuss and provide feedback on 2024-2025 Capital Improvement Plan.

Mr. Nesbit reviewed the 2024-2025 Capital Improvement Plan. He reviewed projects that are currently under construction, in design, and completed. He made recommendations for future projects in the next fiscal year. Funding for projects noted could be accomplished in combination by bonds, Street Maintenance Tax, Fund Balance, project savings, and impact fees as appropriate. Council discussed and commented on recommended projects. Mr. Nesbit addressed confusion regarding the proposed water tower painting project, indicating that it involves rehabilitation and improvements.

2. Receive a presentation on the results of the 2024 Water and Sewer Rate Study findings.

Ms. Nash reminded the Council that the rates built into the 2024/2025 budget are part of a contracted study, noting that after the last study in 2014, rates were adjusted in 2015 to stabilize the water and sewer fund. Ms. Schaffer with NewGen Strategies provided an overview of the water and sewer rate study. She summarized the recommendations based on the data gathered.

3. Discuss the proposed design and construction of the Service Center.

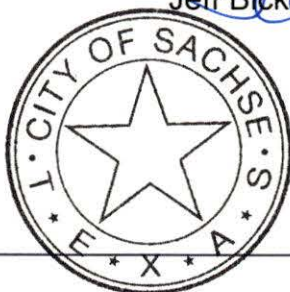
Ms. Nash presented the proposed design and construction options for the new service center, discussing alternatives like using a professional service agreement or seeking proposals through a request of qualifications/proposal. She highlighted issues with the current facility, including poor conditions and security concerns. Ms. Nash requested Council direction on the preferred approach. The Council discussed and came to a consensus to go forward with a professional service agreement with Ron Hobbs Architects.

G. Adjournment

Mayor Bickerstaff adjourned the meeting at 8:47 PM.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor