



**Monday, October 14, 2024
Library Board Meeting**

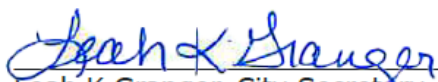
**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

Library Board Meetings are streamed live and available on-demand (<https://sachsetx.swagit.com/live>).

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, October 14, 2024, at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
4. Introduce the new Library Manager to the Board members.
5. Consider approving the February 12, 2024, regular meeting minutes.
6. Consider approving the April 8, 2024, regular meeting minutes.
7. Receive an update and discuss the fiscal year 2023–2024 Library services.
8. Discuss Library Board announcements regarding special events, current activities, and local achievements.
9. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 10/10/2024 by 5 p.m. | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject: 4. Introduce the new Library Manager to the Board members.

Meeting October 14, 2024 - Library Board Meeting

Access Public

Type Information, Discussion

Fiscal Impact None

Recommended Action Introduce the new Library Manager to the Board members.

Goals

BACKGROUND

Randall Cross was recently hired as the new Sachse Library Manager. This is an opportunity for the Board to get to meet him and for Mr. Cross to get to know the Board members.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Introduce the new Library Manager to the Board members.

File Attachments None

A. Regular Meeting

Subject: 5. Consider approving the February 12, 2024, regular meeting minutes.

Meeting October 14, 2024 - Library Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the February 12, 2024. Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_02.12.2024

**LIBRARY BOARD OF THE CITY OF SACHSE
FEBRUARY 12, 2024, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, February 12, 2024, at 7:00 p.m. at Sachse City Hall Council Chambers, 3815-B Sachse Road. Members present were Chairperson John Morris; Vice Chairperson ‘Dia Rhoden; Board Members Cindy Woodcock, Suzanne Cardwell, and Beau Hooten; and Councilmember Frank Millsap.

Members absent: Shanna Conde

1. Call to Order.

Chairperson Morris called the meeting to order at 7:02 p.m.

2. Invocation and Pledges of Allegiance to the US and Texas Flags.

Mr. Morris led the invocation and the pledges.

3. Public Comment:

There were no public comments.

4. Consider approval of the January 8, 2024, meeting minutes.

Ms. Rhoden made a motion to approve the minutes as presented. Ms. Cardwell seconded the motion, and it carried unanimously.

5. Receive and discuss the Library Manager's monthly report.

Library Services Manager Daniel Laney presented the Library's monthly report for January 2024. He reported that it was an outstanding month in regard to attendance, programs, checkouts, and computer usage. Library usage increased 25 percent during the newly added hours. He reported that the 9 – 10 a.m. hour was especially busy with families with young children. Program attendance doubled and overall attendance increased 45 percent in January 2024 when compared to January 2023. Hoopla was also discussed as an offering of the library that needs review in relation to the budget.

6. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Laney announced that there is a new program called Book Talk: a new adult book club which meets once a month on Wednesdays at 6 p.m. He also mentioned the Adult Reading Challenge that encourages topic-based selections each month. Prizes are awarded at the end of the year. The regular Library Board Meeting in March will be cancelled for Spring Break. Mr. Laney also noted that the staff will be heading to the state meeting where they will get new ideas and earn Continuing Education credits.

7. Adjournment.

Mr. Morris adjourned the meeting at 7:24 p.m.

APPROVE:

ATTEST:

John Morris, Chairperson

‘Dia Rhoden, Vice Chairperson

A. Regular Meeting

Subject: 6. Consider approving the April 8, 2024, regular meeting minutes.

Meeting October 14, 2024 - Library Board Meeting

Access Public

Type Action, Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

Minutes from the April 8, 2024, Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_04.08.2024

**LIBRARY BOARD OF THE CITY OF SACHSE
APRIL 8, 2024, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, April 8, 2024, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Beau Hooten, Shanna Conde, Suzanne Cardwell, Cindy Woodcock, John Morris, LaWan'Dia Rhoden.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, April 8, 2024, at 7:00 PM to consider the following items of business:

Chairperson Morris called the meeting to order at 7:00 PM

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Morris offered the invocation and pledges.

3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

4. Receive and discuss the Library Manager's monthly report.

Mr. Laney presented the library statistics to the Board. All the recorded statistics have increased over the record-breaking year of 2023-2024. He suggested that the increased numbers indicate how much the extended hours were needed. Attendance to the author reading during Ramadan quadrupled the anticipated numbers.

5. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Ms. Conde announced several days to recognize library staff within National Library Week. Mr. Laney added that April 7- 3 is National Library Week. Lindsey Robins from the Friends of the Library will attend the May meeting to showcase what they do. Library staff have been invited to attend some of the Summer Concert Series events. Involvement and activities are still being determined. Ms. Conde asked about participation in the Pop-up Parks.

6. Adjournment.

Chairperson Morris adjourned the meeting at 7:32 p.m.

ATTEST:

John Morris, Chairperson

LaWan'Dia Rhoden, Vice Chairperson



A. Regular Meeting

Subject:	7. Receive an update and discuss the fiscal year 2023–2024 Library services.
Meeting	October 14, 2024 - Library Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive an update and discuss the fiscal year 2023–2024 Library services.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Provide an update on all programs from the second half of the 2023-2024 fiscal year.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update and discuss the fiscal year 2023–2024 Library services.

File Attachments

1. Library-Stats_Fiscal-Year-Summary_2023-2024

Sachse Public Library Fiscal Year Summary

FY 2024 (October 2023 - September 2024)

	FY 2021	FY 2022	FY 2023	FY 2024
Number of Items	37,179	37,668	39,980	40,348
% Change		1.32%	6.14%	0.92%
Number of Patrons	10,221	9,777	11,575	13,537
% Change		-4.34%	18.39%	16.95%
Total Circulation	123,535	152,996	156,171	162,032
% Change		23.85%	2.08%	3.75%
Number of Internet Sessions	1,207	2,100	2,127	2,478
% Change		73.99%	1.29%	16.50%
Number of Programs	101	197	228	342
% Change		95.05%	15.74%	50.00%
Total ILLs Shipped/Received	1,046	932	924	1,449
% Change		-10.90%	-0.86%	56.82%

Summer Reading Challenge (SRC) 2024

Age Category	Participation	Completions	Logged Books	Logged Minutes
Kids	256	46	N/A	187,867
Teens	54	14	N/A	29,457
Adults	134	34	617	N/A