



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Thursday, November 20, 2014

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Thursday, November 20, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
2. **Introduction of new board member.**
3. **Regular Agenda Items:**

[14-2550](#) Consider approval of the minutes of the October 9, 2014 meeting.

Executive Summary
Review of the minutes of the most recent meeting.
Attachments: [Park Board minutes. 10.09.14.pdf](#)
4. **Discuss the Firefighters Park Ribbon Cutting held on October 18, 2014.**
5. **Discuss and consider an update on the Friends of Sachse Parks and Recreation.**
6. **Discuss and consider a potential safety hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.**
7. **Discuss and consider the upcoming Christmas Parade and Cookies with Santa event(s) on December 13, 2014.**
8. **Recieve staff updates regarding current activities, special events, and personnel.**
9. **Request for future agenda items.**
10. **Set upcoming Parks and Recreation Board meeting date.**
11. **Adjournment.**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Posted: November 14, 2014; 5:00 p.m.

Lance Whitworth, Parks Director

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2550 **Version:** 1 **Name:** Consider approval of the minutes of the most recent meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 11/12/2014 **In control:** Parks and Recreation Board
On agenda: 11/20/2014 **Final action:**
Title: Consider approval of the minutes of the October 9, 2014 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [Park Board minutes. 10.09.14.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approval of the minutes of the October 9, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Background

Minutes of the last Parks Board meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approval of the minutes of the October 9, 2014 meeting.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, October 9, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, October 9, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, and Board Member Nieves Marquez Jr.

Absent 2 - Board Member J. D. Pruitt, and Board Member Terri Hibbs

Also present: Youth Advisor Jeremiah Stewart, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

Also Absent: Youth Advisor Adrienne Hibbs

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM. The invocation was led by Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Park Board Chairman Cyndi Mitchell.

2. Regular Agenda Items:

14-2459 Consider approval of the minutes of the September 11, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Attachments: September 11 Minutes

A motion was made by Diana Smith and seconded by Michael Kellam to accept the minutes as written. Motion passed unanimously.

3. Discuss and consider Firefighters Park Ribbon Cutting on October 18, 2014.

Mr. Whitworth reported that the park is officially open to the public to use. The official Ribbon Cutting will be on October 18, 2014. He went over the program with the board and the events for the morning, including presentations, a flag ceremony, and hot dogs.

4. Discuss and consider an update on the Friends of Sachse Parks and Recreation.

Mr. Mike Kellam updated the board and let them know the City Council approved the request to put in a tribute at Firefighters Park. The group will also be at Fallfest with a booth setup. They are waiting on the sales tax exemption status to go through. They are still trying to get the funds by the end of this year so they can start installing the tribute by the first of next year. Mr. Kellam showed the board the bricks that will be used for the tribute.

5. Discuss a future Recreation Center in Sachse.

Mr. Whitworth introduced this item. It was originally brought up at the last meeting by Youth Advisor Jeremiah Stewart. Mr. Whitworth went over the history of this item. In 2006 there was a bond election and before that there was a committee that chose different projects they would like to see on the bond package. A Recreation Center was one of the items that was discussed at the bond meetings and possibly putting in the bond package. It did not make it into the bond package. In 2010 we did release the results of a survey that was done requesting what the citizens wanted in the City of Sachse. A recreation center came in at number 2 on the list of items that citizens would like. Mr. Stewart thinks that the youth would like to see a basketball court in a Recreation Center and a place where youth can go to do things freely with other youth.

6. Discuss and consider a potential hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.

Mr. Whitworth reported that Mr. Marquez asked for this item at the last meeting. He is concerned that there is a danger to kids playing because the grass area next to the bleachers at Salmon is so close to the road. He feels that we need something there to prevent something like this happening. Ideas from board members included putting up signs, bushes, fence, or speed bumps. Diana Smith agrees that we should put something there. Mr. Whitworth will visit with the City Engineer and possibly the Police Chief to get their input and see how they feel about this issue and what can be done.

7. Discuss and consider a Needs Assessment Survey.

Mr. Whitworth showed the board the original survey as well as a revised survey with some additions and changes based on what we've discussed as a board and a department. Changes included adding Firefighters Park and Dave Sanford Park, as well as removing facilities that we do not use anymore for classes such as Cheri Cox Elementary and Park Lake Church. The board requested that on question 6 where they are asked to rank facility needs, that we put the facilities in alphabetical order. We added dog park, splash pad and other to the ranking list and took out outdoor basketball since the addition of the court at Salmon Park. They also requested that question number 7 stay the same as it was on the old survey, other than we edit the choices to include Youth/Adult next to each sport.

8. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we went to the North Region Park Maintenance Rodeo. There were 26 cities and the Parks Crew finished 7th overall. Mario Bautista finished 2nd in the backhoe competition and we finished in the top 5 in the driving competition. Fallfest is Saturday and the Parks Department will be there to help out with it. The ribbon cutting is on October 18, at 10 AM. The

Pumpkin Prowl is on Saturday, October 25 at 6 PM. The Veteran's Day Ceremony is on November 8.

9. Requests for future agenda items.

Requests included to discuss Salmon Park, and a Friends of the Sachse Parks and Recreation update.

10. Set upcoming Parks and Recreation Board meeting date.

The meeting was set for November 20, 2014.

11. Adjournment.

Attest:

Approved:

Secretary

Chairman

A motion to adjourn was made at 8:16 PM by Niloufer Watkins and seconded by Nieves Marquez.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: October 3, 2014; 5:00 p.m. Lance Whitworth, Parks Director _____.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.