

CITY COUNCIL OF THE CITY OF SACHSE JUNE 3, 2024, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, June 3, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Lindsay Buhler, Councilmember Frank Millsap, Councilmember Michelle Howarth, Councilmember Matt Prestenberg, Mayor Jeff Bickerstaff, Councilmember Chance Lindsey, Mayor Pro Tem Brett Franks.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, June 3, 2024, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM

2. Invocation and Pledges of Allegiance.

Councilmember Prestenberg offered the invocation and Councilmember Buhler led the pledges.

4. Administer Oaths of Office for recently re-elected officials.

Item 4 was addressed before Item 3.

City Secretary Leah Granger administered the Oath of Office to Brett Franks for Councilmember Place 1 and Michelle Howarth for Councilmember Place 2.

3. Consider approving the May 15, 2024, special meeting minutes.

Councilmember Howarth made a motion to approve minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

5. Consider electing the Mayor Pro Tem for 2024-2025.

Councilmember Howarth made a motion to reappoint Brett Franks as Mayor Pro Tem for 2024-2025. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

B. Recognition

1. Present a proclamation recognizing June 1 through July 27, 2024, as Summer Reading 2024 in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Library Services Manager Daniel Laney to recognize Summer Reading 2024. Mayor Bickerstaff also presented a certificate to Mr. Laney for the readers' choice award of the Best Municipal Employee for 2024.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be

presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced that the new summer schedule for the Community Center is available. Teen nights and summer camps are getting started. The next summer concert is June 8 featuring 80's Mixtape Band at JK Sachse Park from 7-9 p.m. A Taylor Swift tribute band will follow in August. Councilmember Prestenberg noted that the recent storms also affected pets in the community. The Animal Shelter has many lost kittens and puppies, so please check with them if you are missing or are looking for a new one. Staff is anticipating the new facility, but until then, they need help clearing the shelter.

Ms. Nash made the following announcements:

- Two new part-time Library Assistants were welcomed to the team, Rhys Goodgame and Saige Rainey.
- Welcome to Sophie Shallow who joined the Public Safety Dispatch group.
- Congratulations to Henry Hernandez on his promotion to Firefighter/Paramedic.
- Congratulations to Carletta Mims on her promotion to Permit Technician.
- Ms. Nash gave an update on efforts following the storm on May 28. Power has been restored to all residents. A couple parks remain closed due to conditions and damage. CWD is working hard but delayed due to the amount of debris to be picked up and backup at the landfills. They will continue the sweep of the city, but she asked that non-storm related bulk not be placed out so storm-related debris can be prioritized. There are free drop-offs located at Whitt Elementary School and Heritage Park parking lots. The process is taking longer than expected as the landfills are not able to keep up with the amount of debris they are receiving. The Hinton Landfill is averaging about a two-hour wait to drop off debris. Staff and the City's partners appreciate residents' patience as all parties continue to work on the resolution.

Mayor Bickerstaff's made the following announcements:

- The next Farmers Market will be on June 8 from 9 a.m. to 1 p.m. in the 5th Street District. Markets will be hosted on the second Saturday of each month through October.
- A Night at the Midway will be hosted for teens on June 10. Check the City website for details.
- Registration is open for the Citizens Police Academy. This is an opportunity to learn about and build relationships with the Sachse Police Department. Restrictions apply, please check the City Website for details.
- Mayor Bickerstaff thanked staff and community partners for their work related to the recent storm. Everyone involved has experienced frustration due to the circumstances, which is understandable. In particular, new Communications Strategist Esther Weaver has done a marvelous job communicating details to the public. One positive outcome has been seeing neighbors helping neighbors in the community.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the May 20, 2024, regular meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending April 30, 2024.
3. Accept the Quarterly Budget and Investment Reports for the quarter ending March 31, 2024.

Councilmember Prestenberg made a motion to approve the consent agenda as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

F. Regular Agenda Items

1. Consider authorizing the City Manager to execute an agreement with Pattillo, Brown & Hill, L.L.P. (PB&H) to provide auditing services for the fiscal year ending September 30, 2024.

Assistant Finance Director Ryan Bredehoeft presented the proposed contract for audit services. Each year, an independent CPA firm audits the City's finances and provides an opinion stating to what extent the books are free of error. An annual audit is required but limited to no more than five consecutive audits. Therefore, a request for proposals was issued and three were received. After review, one firm was eliminated based on charter requirements. Staff proposes selecting Patillo, Brown, & Hill, which presented the next lowest fee.

Councilmembers asked several questions. In reply, Mr. Bredehoeft explained that the lowest bidder was eliminated because the City had engaged them for the last five audits. Patillo, Brown, & Hill was the next lowest bidder and was not substantially higher. This specific type of audit is required by the state and federal governments. Patillo, Brown, & Hill is a CPA firm with a long history of auditing municipal clients. Ms. Nash added that she has experience with this firm from another city. One challenge is that Sachse is considered a small client. It is difficult to find firms that consider this size profitable, and she was pleased to receive three proposals.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

2. Receive early resident and stakeholder input regarding the fiscal year 2024-2025 budget.

Finance Director David Baldwin explained that preparations have begun for the 2024/2025 budget. This item is an opportunity for residents and other stakeholders to provide input that will aid preparation of that budget. He reviewed future dates for discussion, input, and the budget process in general. Residents can find additional resources and learn more about budget engagement opportunities at www.cityofsachse.com/budget.

Resident, Matthew Holboke, addressed the Council regarding goals of this budget and an outlook on taxes.

Mayor Bickerstaff added that a budget townhall would take place on Tuesday, June 11, for anyone that is interested.

3. Consider appointments of Council liaisons to the City's boards and commissions.

Ms. Granger stated that traditionally, Council liaisons are reviewed after each general election. The current assignments are as follows:

- Mayor Bickerstaff: North Texas Tollway Authority, North Central Texas Council of Governments, NCT911
- Mayor Pro Tem Franks: Parks and Recreation Board and Municipal Development District Board
- Councilmember Howarth: Economic Development Corporation Board
- Councilmember Millsap: Library Board
- Councilmember Lindsey: Planning and Zoning Commission and TIF #1 Board
- Councilmember Buhler: Wylie ISD
- Councilmember Prestenberg: Garland ISD, Animal Shelter Board, and voting member of the Animal Shelter Advisory Committee

Councilmember Howarth mentioned that she would like to stay on with the Economic Development Corporation and that she thinks Councilmember Buhler would like more responsibility. Councilmember Buhler stated that she has enjoyed serving the Wylie ISD and that she has an interest in the Parks and Recreation Board. Councilmember Millsap suggested moving Councilmember Buhler to the Parks and Recreation Board and Mayor Pro Tem Franks continuing with the Municipal Development District Board. Councilmember Buhler withdrew from the recommendation until Mayor Pro Tem Franks is ready for the change.

Councilmember Howarth made a motion to approve the liaisons as they currently stand. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

G. Executive Session

1. The City will convene into Executive Session pursuant to Section §551.074, Personnel Matters, to deliberate the appointment, employment, evaluation and duties of the municipal court prosecutor.
2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Ruby.
3. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Update regarding the mixed-use development of the 5th Street District project and consideration of a Master Development Agreement for the 5th Street District project.
4. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the mid-year review of the City Manager.

Mayor Bickerstaff adjourned the Council to Executive Session at 7:18 p.m.

The Council returned to Regular Session at 10:08 p.m.

H. Regular Agenda Items / Meeting Closing

1. Take any action as a result of Executive Session regarding personnel matters related to the municipal court prosecutor.

No action was taken.

2. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Ruby.

Resident, Matthew Holboke addressed the Council regarding the economic benefit of project Ruby.

Councilmember Buhler made a motion to authorize the City Manager to negotiate and execute an incentive agreement on behalf of the City Council for Project Ruby and any amendments and instruments related thereto. Councilmember Lindsey seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against the motion.

3. Take any action as a result of Executive Session: Consider authorizing the City Manager to negotiate and execute a Master Developer Agreement on behalf of the City of Sachse for the development of the 5th Street District project, and any amendments and instruments related thereto.

Resident Matthew Holboke addressed the Council regarding the taxes, goals, and rate of return on the 5th Street District project.

Motion to authorize the City Manager to negotiate and execute a master developer agreement with Nack Development, its assigns, affiliates, or related entities, for the 5th Street District.

Councilmember Buhler made a motion to authorize the City Manager to negotiate a master developer agreement with Nack Development, its assigns, affiliates, or related entities, for the 5th Street District. Councilmember Lindsey seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against the motion.

4. Take any action as a result of Executive Session regarding the mid-year review of the City Manager.

No action was taken.

5. Adjournment.

Mayor Bickerstaff adjourned the meeting at 10:13 p.m.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, City Secretary

