



**Monday, June 17, 2024
City Council Meeting**

AMENDED
6/14/2024 by 1 p.m.

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

**City Council meetings are streamed live online and available on-demand
(<https://sachsetx.swagit.com/live>).**

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, June 17, 2024, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Recognition

1. Present a proclamation recognizing the month of July 2024 as Parks and Recreation Month in Sachse.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the June 3, 2024, meeting minutes.

2. Approve a resolution approving the terms and conditions of the Project Specific Agreement regarding striping of Type "B" public roadways made pursuant to the Road and Bridge Master Interlocal Agreement between the City of Sachse and Dallas County, for the purpose of transportation-related maintenance and repairs to be undertaken on "Type B" roadways located within the territorial and jurisdiction limits of the city; and providing for an effective date.
3. Approve a resolution accepting a preliminary 2024 Annual Service Plan Update for Operation and Maintenance for the Sachse Public Improvement District No. 1, including a determination of cost, a service plan, and assessment rolls; directing that the Preliminary 2024 Annual Service Plan Update be made available for public inspection; ordering a public hearing for August 19, 2024, to consider an ordinance levying assessments against that assessed property within the District that is specially benefitted by authorized services being financed; authorizing and directing the publication and mailing of notices for the public hearing; providing a severability clause; and providing an effective date.

F. Regular Agenda Items

1. Discuss and consider authorizing the City Manager to spend an amount not to exceed \$300,000 for special debris pickup by Community Waste Disposal (CWD) due to the May 28, 2024, storms.
2. Discuss and consider a resolution adopting the City of Sachse City Council Rules of Order and Procedure, providing a repealing clause, and providing an effective date.
3. Discuss and provide direction on adopting a 50/50 Sidewalk Replacement Program.
4. Receive an update on the CWD Commercial Transition.

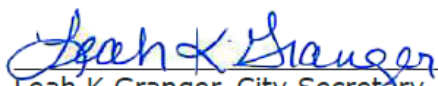
G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters, to deliberate the appointment, evaluation, and duties of the City Attorney.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the mid-year review of the City Secretary.

H. Regular Agenda Items / Meeting Closing

1. Take any action as a result of Executive Session regarding personnel matters related to the City Attorney.
2. Take any action as a result of Executive Session regarding the mid-year review of the City Secretary.
3. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 06/12/2024 by 5 p.m. | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at

lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Recognition

Subject:	1. Present a proclamation recognizing the month of July 2024 as Parks and Recreation Month in Sachse.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Recognition
Fiscal Impact	None
Recommended Action	Present a proclamation recognizing Parks and Recreation Month.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Since 1985, people in the United States have celebrated Parks and Recreation Month in July to promote building strong, vibrant, and resilient communities through the power of parks and recreation and to recognize more than 160,000 full-time professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers, that maintain our country's local, state, and community parks. This year's theme, "Where You Belong," celebrates the many ways park and recreation professionals across the country foster a sense of belonging in their community by providing welcoming and inclusive programs, essential services for all ages and abilities, and safe, accessible spaces to build meaningful connections.

During Parks and Recreation Month, residents are encouraged to learn about the numerous services and programs offered by the Parks and Recreation and Leisure Services Department. Check out the Parks and Recreation Facebook page to learn about programs and events offered, and find out how you can enter to win a basket of goodies donated by local stores, restaurants, and entertainment centers.

Leisure Services Coordinator Jordan Beaulieu and Recreation Manager Cynthia Wiseman will receive the proclamation.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Present a proclamation recognizing Parks and Recreation Month.

File Attachments

1. National Parks and Rec Month_2024

Proclamation

WHEREAS, parks and recreation are an integral part of communities throughout this country, including the City of Sachse, and promote physical and mental health; and

WHEREAS, parks and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, promoting the physical and mental health of all residents, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs encourage healthy, active communities by providing space for popular sports, hiking trails, and many other activities designed to promote active lifestyles; and

WHEREAS, parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the City of Sachse recognizes the benefits derived from parks and recreation resources;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim July 2024, as

National Parks and Recreation Month

in Sachse and encourage all to celebrate by participating in the raffle contest and Parks and Recreation activities and events.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas, to be affixed on this 17th day of June 2024.

Gold
Seal



Jeff Bickerstaff, Mayor

D. Council/Staff Reports and Updates

Subject: 1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Meeting June 17, 2024 - City Council Meeting

Access

Type

Fiscal Impact (Yes/No)

Dollar Amount \$_____

Budgeted (Yes/No)

Budget Source

Recommended
Action

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

File Attachments None

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject: 1. Approve the June 3, 2024, meeting minutes.

Meeting June 17, 2024 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the June 3, 2024, Council regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. CityCouncil_Regular_Minutes_06.03.2024

CITY COUNCIL OF THE CITY OF SACHSE JUNE 3, 2024, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, June 3, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Lindsay Buhler, Councilmember Frank Millsap, Councilmember Michelle Howarth, Councilmember Matt Prestenberg, Mayor Jeff Bickerstaff, Councilmember Chance Lindsey, Mayor Pro Tem Brett Franks.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a regular meeting on Monday, June 3, 2024, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM

2. Invocation and Pledges of Allegiance.

Councilmember Prestenberg offered the invocation and Councilmember Buhler led the pledges.

4. Administer Oaths of Office for recently re-elected officials.

Item 4 was addressed before Item 3.

City Secretary Leah Granger administered the Oath of Office to Brett Franks for Councilmember Place 1 and Michelle Howarth for Councilmember Place 2.

3. Consider approving the May 15, 2024, special meeting minutes.

Councilmember Howarth made a motion to approve minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

5. Consider electing the Mayor Pro Tem for 2024-2025.

Councilmember Howarth made a motion to reappoint Brett Franks as Mayor Pro Tem for 2024-2025. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

B. Recognition

1. Present a proclamation recognizing June 1 through July 27, 2024, as Summer Reading 2024 in the City of Sachse.

Mayor Bickerstaff presented a proclamation to Library Services Manager Daniel Laney to recognize Summer Reading 2024. Mayor Bickerstaff also presented a certificate to Mr. Laney for the readers' choice award of the Best Municipal Employee for 2024.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be

presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks announced that the new summer schedule for the Community Center is available. Teen nights and summer camps are getting started. The next summer concert is June 8 featuring 80's Mixtape Band at JK Sachse Park from 7-9 p.m. A Taylor Swift tribute band will follow in August. Councilmember Prestenberg noted that the recent storms also affected pets in the community. The Animal Shelter has many lost kittens and puppies, so please check with them if you are missing or are looking for a new one. Staff is anticipating the new facility, but until then, they need help clearing the shelter.

Ms. Nash made the following announcements:

- Two new part-time Library Assistants were welcomed to the team, Rhys Goodgame and Saige Rainey.
- Welcome to Sophie Shallow who joined the Public Safety Dispatch group.
- Congratulations to Henry Hernandez on his promotion to Firefighter/Paramedic.
- Congratulations to Carletta Mims on her promotion to Permit Technician.
- Ms. Nash gave an update on efforts following the storm on May 28. Power has been restored to all residents. A couple parks remain closed due to conditions and damage. CWD is working hard but delayed due to the amount of debris to be picked up and backup at the landfills. They will continue the sweep of the city, but she asked that non-storm related bulk not be placed out so storm-related debris can be prioritized. There are free drop-offs located at Whitt Elementary School and Heritage Park parking lots. The process is taking longer than expected as the landfills are not able to keep up with the amount of debris they are receiving. The Hinton Landfill is averaging about a two-hour wait to drop off debris. Staff and the City's partners appreciate residents' patience as all parties continue to work on the resolution.

Mayor Bickerstaff's made the following announcements:

- The next Farmers Market will be on June 8 from 9 a.m. to 1 p.m. in the 5th Street District. Markets will be hosted on the second Saturday of each month through October.
- A Night at the Midway will be hosted for teens on June 10. Check the City website for details.
- Registration is open for the Citizens Police Academy. This is an opportunity to learn about and build relationships with the Sachse Police Department. Restrictions apply, please check the City Website for details.
- Mayor Bickerstaff thanked staff and community partners for their work related to the recent storm. Everyone involved has experienced frustration due to the circumstances, which is understandable. In particular, new Communications Strategist Esther Weaver has done a marvelous job communicating details to the public. One positive outcome has been seeing neighbors helping neighbors in the community.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the May 20, 2024, regular meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending April 30, 2024.
3. Accept the Quarterly Budget and Investment Reports for the quarter ending March 31, 2024.

Councilmember Prestenberg made a motion to approve the consent agenda as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

F. Regular Agenda Items

1. Consider authorizing the City Manager to execute an agreement with Pattillo, Brown & Hill, L.L.P. (PB&H) to provide auditing services for the fiscal year ending September 30, 2024.

Assistant Finance Director Ryan Bredehoeft presented the proposed contract for audit services. Each year, an independent CPA firm audits the City's finances and provides an opinion stating to what extent the books are free of error. An annual audit is required but limited to no more than five consecutive audits. Therefore, a request for proposals was issued and three were received. After review, one firm was eliminated based on charter requirements. Staff proposes selecting Patillo, Brown, & Hill, which presented the next lowest fee.

Councilmembers asked several questions. In reply, Mr. Bredehoeft explained that the lowest bidder was eliminated because the City had engaged them for the last five audits. Patillo, Brown, & Hill was the next lowest bidder and was not substantially higher. This specific type of audit is required by the state and federal governments. Patillo, Brown, & Hill is a CPA firm with a long history of auditing municipal clients. Ms. Nash added that she has experience with this firm from another city. One challenge is that Sachse is considered a small client. It is difficult to find firms that consider this size profitable, and she was pleased to receive three proposals.

Councilmember Prestenberg made a motion to approve the item as presented. Councilmember Buhler seconded the motion, and it carried 7 - 0. None voted against.

2. Receive early resident and stakeholder input regarding the fiscal year 2024-2025 budget.

Finance Director David Baldwin explained that preparations have begun for the 2024/2025 budget. This item is an opportunity for residents and other stakeholders to provide input that will aid preparation of that budget. He reviewed future dates for discussion, input, and the budget process in general. Residents can find additional resources and learn more about budget engagement opportunities at www.cityofsachse.com/budget.

Resident, Matthew Holboke, addressed the Council regarding goals of this budget and an outlook on taxes.

Mayor Bickerstaff added that a budget townhall would take place on Tuesday, June 11, for anyone that is interested.

3. Consider appointments of Council liaisons to the City's boards and commissions.

Ms. Granger stated that traditionally, Council liaisons are reviewed after each general election. The current assignments are as follows:

- Mayor Bickerstaff: North Texas Tollway Authority, North Central Texas Council of Governments, NCT911
- Mayor Pro Tem Franks: Parks and Recreation Board and Municipal Development District Board
- Councilmember Howarth: Economic Development Corporation Board
- Councilmember Millsap: Library Board
- Councilmember Lindsey: Planning and Zoning Commission and TIF #1 Board
- Councilmember Buhler: Wylie ISD
- Councilmember Prestenberg: Garland ISD, Animal Shelter Board, and voting member of the Animal Shelter Advisory Committee

Councilmember Howarth mentioned that she would like to stay on with the Economic Development Corporation and that she thinks Councilmember Buhler would like more responsibility. Councilmember Buhler stated that she has enjoyed serving the Wylie ISD and that she has an interest in the Parks and Recreation Board. Councilmember Millsap suggested moving Councilmember Buhler to the Parks and Recreation Board and Mayor Pro Tem Franks continuing with the Municipal Development District Board. Councilmember Buhler withdrew from the recommendation until Mayor Pro Tem Franks is ready for the change.

Councilmember Howarth made a motion to approve the liaisons as they currently stand. Councilmember Prestenberg seconded the motion, and it carried 7 - 0. None voted against.

G. Executive Session

1. The City will convene into Executive Session pursuant to Section §551.074, Personnel Matters, to deliberate the appointment, employment, evaluation and duties of the municipal court prosecutor.
2. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Deliberate the offer of a financial or other incentive relating to the development of Project Ruby.
3. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Economic Development Deliberations: Update regarding the mixed-use development of the 5th Street District project and consideration of a Master Development Agreement for the 5th Street District project.
4. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the mid-year review of the City Manager.

Mayor Bickerstaff adjourned the Council to Executive Session at 7:18 p.m.

The Council returned to Regular Session at 10:08 p.m.

H. Regular Agenda Items / Meeting Closing

1. Take any action as a result of Executive Session regarding personnel matters related to the municipal court prosecutor.

No action was taken.

2. Take any action as a result of Executive Session - deliberate the offer of a financial or other incentive relating to the development of Project Ruby.

Resident, Matthew Holboke addressed the Council regarding the economic benefit of project Ruby.

Councilmember Buhler made a motion to authorize the City Manager to negotiate and execute an incentive agreement on behalf of the City Council for Project Ruby and any amendments and instruments related thereto. Councilmember Lindsey seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against the motion.

3. Take any action as a result of Executive Session: Consider authorizing the City Manager to negotiate and execute a Master Developer Agreement on behalf of the City of Sachse for the development of the 5th Street District project, and any amendments and instruments related thereto.

Resident Matthew Holboke addressed the Council regarding the taxes, goals, and rate of return on the 5th Street District project.

Motion to authorize the City Manager to negotiate and execute a master developer agreement with Nack Development, its assigns, affiliates, or related entities, for the 5th Street District.

Councilmember Buhler made a motion to authorize the City Manager to negotiate a master developer agreement with Nack Development, its assigns, affiliates, or related entities, for the 5th Street District. Councilmember Lindsey seconded the motion, and it carried 6 - 1. Councilmember Millsap voted against the motion.

4. Take any action as a result of Executive Session regarding the mid-year review of the City Manager.

No action was taken.

5. Adjournment.

Mayor Bickerstaff adjourned the meeting at 10:13 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject:	2. Approve a resolution approving the terms and conditions of the Project Specific Agreement regarding striping of Type "B" public roadways made pursuant to the Road and Bridge Master Interlocal Agreement between the City of Sachse and Dallas County, for the purpose of transportation-related maintenance and repairs to be undertaken on "Type B" roadways located within the territorial and jurisdiction limits of the city; and providing for an effective date.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$6,970.50
Budgeted	Yes
Budget Source	Street Maintenance and Operations
Recommended Action	Approve a resolution for a Project Specific Agreement (PSA) with Dallas County for striping Type B Streets within the City of Sachse.
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

Dallas County and the City of Sachse desire to enter into a Project Specific Agreement hereinafter ("PSA") as a supplement to the Master Interlocal Agreement ("Master Agreement") which was approved on June 6, 2023. Dallas County and the City of Sachse have agreed to provide equal, shared costs related to this road and bridge project.

Dallas County and City staff have identified the streets that are in need of pavement re-striping. The City of Sachse is authorizing and retaining Dallas County, through its Road & Bridge forces, to perform minor transportation-related improvements and/or maintenance activity on certain duly qualified "Type B" roadways and bridges, consisting of striping the roadways below.

	Street	From	To
Type B 50/50 (City and County Shares Cost)			
1	Miles Rd	Williford Rd	Pleasant Valley Rd (City Limits)
2	Sachse Rd	SH 78	Muddy Creek (City Limits)
3	Bunker Hill Rd	Miles Rd	Blackburn Rd
4	Murphy Rd	Hwy 78	Blackburn Rd
5	Ingram Rd/Blackburn Rd	3rd Street	Dewitt St
6	Dewitt St	Ben Davis Rd	5th Street
7	Pleasant Valley Rd	Merritt Rd	City Limits

8	Elm Grove Rd	Pleasant Valley Rd	Hinton Landfill
9	Merritt Rd	Sachse Rd	Pleasant Valley Rd

POLICY CONSIDERATIONS

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the City of Sachse. Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorize all local governments to contract with each other to perform governmental functions or services, including administrative functions normally associated with the operation of government, such as purchasing of necessary equipment, goods, and services. Per Dallas County Interlocal Agreement procedures, all contracts between Dallas County and local governments have to be approved by the governing body of that agency.

RECOMMENDATION

Approve a resolution for a Project Specific Agreement (PSA) with Dallas County for striping Type B Streets within the City of Sachse.

File Attachments

1. Resolution_Approve PSA Re Striping of Type B Public Roadways Pursuant to Road & Bridge Master Interlocal
2. ID 1930 - RB Striping PSA Sachse Type B _ APPROVED

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE PROJECT SPECIFIC AGREEMENT REGARDING STRIPING OF TYPE “B” PUBLIC ROADWAYS MADE PURSUANT TO THE ROAD AND BRIDGE MASTER INTERLOCAL AGREEMENT BETWEEN THE CITY OF SACHSE AND DALLAS COUNTY, FOR THE PURPOSE OF TRANSPORTATION-RELATED MAINTENANCE AND REPAIRS TO BE UNDERTAKEN ON “TYPE B” ROADWAYS LOCATED WITHIN THE TERRITORIAL AND JURISDICTION LIMITS OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sachse, Texas, and Dallas County, Texas, entered into a Master Interlocal Agreement on June 6, 2023, whereby Dallas County agreed to provide road and bridge maintenance and repair on certain duly qualified “Type B” roadways located within the territorial limits and jurisdiction of the City (“Master Agreement”); and

WHEREAS, the City Council has been presented with a proposed Project Specific Agreement (“PSA”) to the Master Agreement, for Dallas County to perform such transportation-related maintenance and repairs on Type “B” public roadways, consisting of striping enumerated roadways, situated in the city, as more fully described in Attachments A and B to the PSA; and

WHEREAS, upon full review and consideration of the PSA and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the PSA on behalf of the City of Sachse, Texas;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Manager is hereby authorized to execute the PSA, attached hereto as Exhibit “A.”

SECTION 2. That this Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 17th day of June, 2024.

CITY OF SACHSE, TEXAS

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary
(06-10-2024: 4875-7979-3095, v. 1)

EXHIBIT “A”
Project Specific Agreement

4875-7979-3095, v. 1

**PROJECT SPECIFIC AGREEMENT
RE: STRIPING OF “TYPE B” PUBLIC ROADWAYS
MADE PURSUANT TO ROAD & BRIDGE MASTER INTERLOCAL AGREEMENT
BETWEEN DALLAS COUNTY AND THE CITY OF SACHSE, TEXAS**

This Project Specific Agreement (“PSA”), supplemental to the Master Interlocal Agreement (“Master Agreement”), is made by and between Dallas County, Texas, (“County”), and the City of Sachse, Texas, (“City”), acting by and through their duly authorized representatives and officials, for the purpose of transportation-related maintenance and repairs to be undertaken on “Type B” public roadways within the territorial limits and jurisdiction of the City of Sachse (“Project”).

WHEREAS, Chapter 791 of the Texas Government Code and Chapters 251 and 472 of the Texas Transportation Code provide authorization for local governments to contract amongst themselves for the performance of governmental functions and services;

WHEREAS, on or about June 6, 2023, County and City entered into a Master Interlocal Agreement, whereby County agreed to provide road and bridge maintenance and repair on certain duly qualified “Type B” roadways situated within the territorial limits and jurisdiction of the City; and

WHEREAS, City now desires County to perform such transportation-related maintenance and repairs, on “Type B” public roadways, consisting of striping enumerated roadways situated in the City, as more fully described in Attachments A and B.

NOW THEREFORE THIS PSA is made by and entered into by County and City, for the mutual consideration stated herein.

Witnesseth

**Article I
Project Specific Agreement**

This PSA is specifically intended to identify a Project authorized under the Master Agreement. This PSA sets forth the rights and responsibilities of each of the parties as set forth in the Master Agreement and all amendments and supplements thereto are incorporated herein by reference. This PSA will be an addition to the Master Agreement and incorporates each term and condition thereof as if fully set forth herein. All terms of the Master Agreement remain in full force and effect, except as modified herein. In the event of any conflict between the Master Agreement and this PSA, this PSA shall control.

**Article II
Incorporated Documents**

This PSA incorporates, as if fully reproduced herein word for word and number for number, the following items:

1. Master Agreement authorized by County Commissioners Court Order 2023-0682, dated June 6, 2023, and additions thereto as incorporated herein by reference;

2. Road List of proposed work sites, which is attached hereto as Attachment A and incorporated herein by reference; and
3. The “Type B” Pavement Marking Estimate which is attached hereto as Attachment B and incorporated herein by reference.

Article III **Term of Agreement**

This PSA becomes effective when signed by the last party whose signature makes the agreement fully executed and shall terminate upon the completion and acceptance of the Project by City or upon the terms and conditions in the Master Agreement.

Article IV **Project Description**

This PSA is entered into by the parties for transportation-related maintenance and repairs on duly qualified “Type B” public roadways within the City of Sachse, Texas. The Project shall consist of striping of various roadways in the City of Sachse, Texas, within Dallas County Commissioner District 3, and as more fully described in Attachments A and B. The Project is authorized by the aforementioned Master Agreement, with the parties’ obligations and responsibilities governed thereby, as well as by the terms and provisions of this PSA. The Project will facilitate the safe and orderly movement of public transportation to benefit both the City and the County. The City has and hereby does give its approval for the expenditure of County funds for the maintenance and repair of “Type B” public roadways located within the municipality.

Article V **Fiscal Funding**

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of County funding for each item and obligation contained herein. City shall have no right of action against the County as regards this PSA, specifically including any funding by County of the Project in the event that the County is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the County, at its sole discretion, may provide funds from a separate source or terminate this PSA. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of City funding for each item and obligation contained herein. County shall have no right of action against the City as regards this PSA, specifically including any funding by City of the Project in the event that the City is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the City, at its sole discretion, may provide funds from a separate source or terminate this

PSA. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Article VI **Agreements**

I. City's Responsibilities

1. City, at its own expense, shall be responsible for the following: (a) posting appropriate and required notices to inform the public of the proposed maintenance and repairs; (b) remediation of any hazardous or regulated materials, or other environmental hazard on or near the Project site; and (c) where necessary, providing appropriate traffic control support, including but not limited to flagging, cones, barricades, shadow vehicles, arrow boards, signage, police presence, etc., to enable the Project to be completed in a timely and safe manner.
2. City agrees to accomplish these functions in a timely and efficient manner to ensure that such activities will not delay the County's timely performance of its activities.
3. City shall further be responsible for maintaining the Project site/sites once the Project is completed.
4. City shall be in compliance with the Manual on Uniform Traffic Control Devices standards in ensuring safety during operations as outlined in the scope of work in Article IV, Project Description.

II. County's Responsibilities

1. County shall be responsible for performing all transportation-related maintenance services contemplated hereunder, specifically, roadway striping activity, as more fully set forth in Attachment B in a good and workmanlike manner.
2. County shall be responsible for setting up a pre-project meeting.

III. Funding

County and City mutually agree that the initial and anticipated Project cost is approximately \$13,941.00, as set forth in Attachment B. The parties hereto further agree that City shall be responsible to pay \$6,970.50. The parties hereto also further agree that County shall contribute the remaining amount of the "Type B" costs, in-kind, in the form of labor and equipment. In no event shall County's in-kind contribution exceed Fifty Percent (50%) of the actual Project cost for "Type B" roadwork. City shall only be liable and responsible for the amounts set forth in this PSA, and any properly executed amendments and/or supplements hereto.

County and City further agree as follows:

1. Should unforeseen and unforeseeable circumstances arise which adversely and materially impact the costs and expenses necessary to complete the Project as contemplated, County and City shall renegotiate the terms hereof, taking into proper account then-current conditions and estimated total costs to complete the Project.
2. Once approved by County and before commencement of the Project by County, City shall segregate, set aside, and place into an escrow account with the Dallas County Treasurer, the full dollar amount of City's share, \$6,970.50, representing the full

amount to be paid to County either through monthly invoicing or upon completion of the Project, if the Project is completed in less than one month.

Article VII
Miscellaneous

- I. **Indemnification.** County and City agree that each shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of performance of this PSA, without waiving any governmental immunity available to County or City or their respective officials, officers, employees, or agents under Texas or other law and without waiving any available defenses under Texas or other law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.
- II. **No Third-Party Beneficiaries.** The terms and provisions of this PSA are for the benefit of the parties hereto and not for the benefit of any third party. It is the express intention of County and City that any entity other than County or City receiving services or benefits under this PSA shall be deemed an incidental beneficiary only. This PSA is intended only to set forth the contractual rights and responsibilities of the parties hereto.
- III. **Applicable Law.** This PSA is and shall be expressly subject to the County's and City's sovereign immunity and/or governmental immunity, pursuant to Title 5 of the Texas Civil Practice and Remedies Code, as amended and all applicable federal and state laws. This PSA shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any legal action regarding this PSA shall lie in Dallas County, Texas.
- IV. **Notice.** All notices, requests, demands, and other communication under this PSA shall be tendered in writing and shall be deemed to have been duly given when either delivered in person or via certified mail, postage prepaid, return receipt requested to the respective parties as follows:

COUNTY:

Director of Public Works
Dallas County
500 Elm Street, Suite 5300
Dallas, Texas 75202

and

Commissioner John Wiley Price
Road & Bridge District 3
500 Elm Street, Suite 7300
Dallas, Texas 75202

CITY:

Gina Nash, City Manager
City of Sachse
3815 Sachse Road
Sachse, Texas 75048

Either party may change its address for notice by giving the other party written notice thereof.

- V. Assignment. This PSA may not be assigned or transferred by either party without the prior written consent of the other party.
- VI. Binding Agreement; Parties Bound. Upon execution by the parties, this PSA shall constitute a legal, valid and binding obligation of the parties, their successors and permitted assigns.
- VII. Amendment. This PSA may not be amended except in a written instrument specifically referring to this PSA and signed by the parties hereto.
- VIII. Counterparts. This PSA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- IX. Severability. If one or more of the provisions in this PSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this PSA to be invalid, illegal or unenforceable, but this PSA shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this PSA, which shall remain in full force and effect.
- X. Entire Agreement. This PSA embodies the complete agreement of the parties, and except where noted, it shall supersede previous and or contemporary agreements, oral or written, between the parties and relating to matters in the PSA.
- XI. Contingent. This PSA is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and by resolution of the City Council of the City of Sachse.
- XII. Effective Date. The PSA shall commence on the Effective Date. The Effective Date of this PSA shall be the date it is executed by the last of the parties. Reference to the date of execution shall mean the Effective Date.
- XIII. No Joint Enterprise/Venture. The parties agree that no party is an agent, servant, or employee of the other parties. The parties, including their agents, servants, or employees, are independent contractors, and not an agent, servant, joint enterprise/venture, or employee of any other party, and are responsible for their own acts, forbearance, negligence, and deeds, and for those of their agents, servants, or employee in conjunction with this PSA. No joint enterprise/venture exists between the parties.

(the remainder of this page intentionally left blank)

(signatures appear on the following page)

The City of Sachse, State of Texas, has executed this PSA pursuant to duly authorized City Council Resolution _____, minutes _____, dated the ____ day of _____, 2024.

The County of Dallas, State of Texas, has executed this PSA pursuant to Commissioners Court Order Number _____ and passed on the ____ day of _____, 2024.

Executed this the _____ day of _____, 2024

Executed this the _____ day of _____, 2024

CITY OF SACHSE:

COUNTY OF DALLAS:

JEFF BICKERSTAFF
MAYOR

CLAY LEWIS JENKINS
DALLAS COUNTY JUDGE

ATTEST:

LEAH GRANGER
CITY SECRETARY

RECOMMENDED BY:

RECOMMENDED BY:

GINA NASH
CITY MANAGER

DARRYL MARTIN
DALLAS COUNTY ADMINISTRATOR

**APPROVED AS TO FORM:
CITY OF SACHSE:**

**APPROVED AS TO FORM*:
DALLAS COUNTY
JOHN CREUZOT
DISTRICT ATTORNEY**

CITY ATTORNEY

CORTNEY PARKER
ASSISTANT DISTRICT ATTORNEY

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of

other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

Road List

Attachment (A)

City/Town:

Date

Contact Person

Sachse

4/12/2024

Corey Nesbit

Street

From

To

Type B 50/50 (City and County Shares Cost)

1	Miles Rd	Williford Rd	Pleasant Valley Rd (City Limits)
2	Sachse Rd	SH 78	Muddy Creek (City Limits)
3	Bunker Hill Rd	Miles Rd	Blackburn Rd
4	Murphy Rd	Hwy 78	Blackburn Rd
5	Ingram Rd/Blackburn Rd	3rd Street	Dewitt St
6	Dewitt St	Ben Davis Rd	5th Street
7	Pleasant Valley Rd	Merritt Rd	City Limits
8	Elm Grove Rd	Pleasant Valley Rd	Hinton Landfill
9	Merritt Rd	Sachse Rd	Pleasant Valley Rd

"TYPE B" PAVEMENT MARKING ESTIMATE

Attachment (B)

a. NOTE: The extended dollar amounts are rounded to the nearest dollar

Date:	April 12, 2024	Roadway:	Attached
Requested By:	Corey Nesbit	Type:	B
City:	Sachse	Lanes:	2
City Share:	50%	Begin:	Varies
Court Order / IJ:		End:	Varies
MAPSCO:	Varies		
		Roadway Length:	
		Pre-Marking Length:	Mile
		One-way travel time to Project:	Hours

MARKING LENGTH (Miles)

	BROKEN YELLOW	SOLID YELLOW	BROKEN WHITE	SOLID WHITE
ESTIMATE:	2.1	9.5	6.7	8.7
Actual:				
MATERIALS:	EST. QUANT.	Actual QUANT.	UNIT PRICE	EST. COST
Yellow Paint Gal	176.52	0.00	\$15.67	\$2,766.00
White Paint Gal	200.78	0.00	\$14.80	\$2,972.00
Beads LBS	3018.00	0.00	\$0.66	\$1,992.00
Other Cans	0.00	0.00	0.00	\$0.00
TOTAL MATERIALS:				\$7,730.00
LABOR				
Direct Labor:				
Hour	Estimate Hours	Actual Hours	Hourly Rate (FR)	Estimate Cost
Pre-Marking	5.00	0.00	\$121.17	\$606.00
Crew persons (3)	20.00	0.00	\$121.17	\$2,423.00
Administrative	4.00	0.00	\$115.82	\$463.00
Subtotal Direct Labor			Note: (FR) - with Fringes	\$3,492.00
Indirect Labor:		% of Actual Salaries:		
Indirect Costs		14.96		\$522.00
		Value calculated by Office of Budget and Evaluation		
TOTAL LABOR:				\$4,014.00
EQUIPMENT:				
HRS	Estimate Hours	Actual Hours	Hourly Rate	Cost Estimate
Survey Truck	5.00	0.00	\$19.00	\$95.00
Striper	20.00	0.00	\$81.70	\$1,634.00
Pickup	20.00	0.00	\$23.40	\$468.00
TOTAL EQUIPMENT:				\$2,197.00
TOTAL COST:				\$13,941.00
			% of Cost	
COST TO CITY			50%	\$6,970.50
COUNTY COST (in-kind)			50%	\$6,970.50

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject:	3. Approve a resolution accepting a preliminary 2024 Annual Service Plan Update for Operation and Maintenance for the Sachse Public Improvement District No. 1, including a determination of cost, a service plan, and assessment rolls; directing that the Preliminary 2024 Annual Service Plan Update be made available for public inspection; ordering a public hearing for August 19, 2024, to consider an ordinance levying assessments against that assessed property within the District that is specially benefitted by authorized services being financed; authorizing and directing the publication and mailing of notices for the public hearing; providing a severability clause; and providing an effective date.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	None
Recommended Action	Approve a resolution accepting a preliminary 2024 Annual Service Plan Update for Operation and Maintenance for the Sachse Public Improvement District No. 1, including a determination of cost, a service plan, and assessment rolls; directing that the Preliminary 2024 Annual Service Plan Update be made available for public inspection; ordering a public hearing for August 19, 2024, to consider an ordinance levying assessments against that assessed property within the District that is specially benefitted by authorized services being financed; authorizing and directing the publication and mailing of notices for the public hearing; providing a severability clause; and providing an effective date.
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The Public Improvement District Assessment Act (the PID Act), Texas Local Government Code, Chapter 372, as amended, authorizes the City Council to create a public improvement district within the city. On January 22, 2019, the Council approved Resolution No. 3905 authorizing, establishing, and creating the Sachse Public Improvement District No. 1, and, on December 2, 2019, the Council approved Resolution No. 3958 adding land to the District. On October 5, 2020, the City Council adopted Resolution No. 3995 determining total costs for certain operation and maintenance services to be undertaken for the benefit of property within the District (the Authorized Services), approving a preliminary service and assessment plan, and calling for a public hearing to consider the proposed assessments. The City Council held the Assessment Hearing on October 26, 2020, and, upon closing of the Assessment Hearing, the City Council adopted Ordinance No. 3999 approving the Sachse Public Improvement District No. 1 Operation and Maintenance Service and Assessment Plan.

There are no substantive changes associated with the PSAP document for 2024. It is, therefore, being placed on the consent agenda.

POLICY CONSIDERATIONS

This action item is authorized under Chapter 372 of the Texas Local Government Code and is contemplated within the original development agreement between the City and PMB Station Land LP that was executed on October 3, 2018.

RECOMMENDATION

Approve a resolution accepting a preliminary 2024 Annual Service Plan Update for Operation and Maintenance for the Sachse Public Improvement District No. 1, including a determination of cost, a service plan, and assessment rolls; directing that the Preliminary 2024 Annual Service Plan Update be made available for public inspection; ordering a public hearing for August 19, 2024, to consider an ordinance levying assessments against that assessed property within the District that is specially benefitted by authorized services being financed; authorizing and directing the publication and mailing of notices for the public hearing; providing a severability clause; and providing an effective date.

File Attachments

1. Resolution_PID #1_O&M PSAP_calling assessment hearing
2. PID #1_2024 O&M PSAP_V2.0_FINAL

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ACCEPTING A PRELIMINARY 2024 ANNUAL SERVICE PLAN UPDATE FOR OPERATION AND MAINTENANCE FOR THE SACHSE PUBLIC IMPROVEMENT DISTRICT NO. 1, INCLUDING A DETERMINATION OF COST, A SERVICE PLAN AND ASSESSMENT ROLLS; DIRECTING THAT THE PRELIMINARY 2024 ANNUAL SERVICE PLAN UPDATE BE MADE AVAILABLE FOR PUBLIC INSPECTION; ORDERING A PUBLIC HEARING FOR AUGUST 19, 2024, TO CONSIDER AN ORDINANCE LEVYING ASSESSMENTS AGAINST THAT ASSESSED PROPERTY WITHIN THE DISTRICT THAT IS SPECIALLY BENEFITTED BY AUTHORIZED SERVICES BEING FINANCED; AUTHORIZING AND DIRECTING THE PUBLICATION AND MAILING OF NOTICES FOR THE PUBLIC HEARING; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City (the “City Council”) of Sachse, Texas (the “City”) is authorized by the Public Improvement District Assessment Act, Chapter 372, Texas Local Government Code, as amended (the “PID Act”) to create public improvement districts within the city; and

WHEREAS, on December 7, 2018, a petition (the “Petition”) was submitted and filed with the City Secretary (the “City Secretary”) of the City meeting the requirements of the PID Act requesting the creation of a public improvement district within the city; and

WHEREAS, the City accepted the Petition and called a public hearing to consider the creation of the District and directed the City Secretary to publish and mail notice of such hearing as required by the PID Act; and

WHEREAS, on January 22, 2019, the City Council held the public hearing and, upon closing of the hearing, approved Resolution No. 3905, creating the Sachse Public Improvement District No. 1 (the “District”); and, on December 2, 2019, the City Council approve Resolution No. 3958, adding land to the District; and

WHEREAS, on October 5, 2020, the City Council adopted Resolution No. 3995 determining total costs for certain operations and maintenance service to be undertaken for the benefit of property within the District (the “Authorized Services”), approving a preliminary service and assessment plan and calling for a public hearing to consider the proposed assessments (the “Assessment Hearing”); and directing the publication and mailing of notice of the Assessment Hearing; and

WHEREAS, on October 26, 2020, the City Council held the Assessment Hearing and, upon closing of the Assessment Hearing, the City Council adopted Ordinance No. 3999 approving the “Sachse Public Improvement District No. 1 Operation and Maintenance Service and Assessment Plan,” (the “Service and Assessment Plan”) that included: (1) a determination of the cost of service to be provided and financed for the special benefit of the Assessed Property, (2) a service plan, (3) an assessment plan, and (4) assessment roll; and

WHEREAS, the City Council proposes to accept for review and public inspection the City of Sachse, Texas, Public Improvement District Preliminary 2024 O&M Annual Service Plan Update for the District including updates to: (1) the determination of the cost of service to be provided and financed for the special benefit of the Assessed Property for 2024, (2) the service plan, (3) the assessment plan, and (4) the assessment roll (collectively, the “Preliminary 2024 O&M Annual Service Plan Update”), which is attached hereto as Exhibit A; and

WHEREAS, the City Council proposes a public hearing for Monday, August 19, 2024, to consider an ordinance levying assessments against the Assessed Property to pay for the operation and maintenance of the public improvements identified in the Service and Assessment Plan as updated by the Preliminary 2024 O&M Annual Service Plan Update that will confer a special benefit on the Assessed Property and authorizes as directs the City Secretary to publish and mail notices of said public hearing in accordance with the PID Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The findings set forth above, together with the Exhibits attached hereto, are incorporated into the body of this Resolution as if fully set forth herein.

SECTION 2. The City Council hereby accepts the Preliminary 2024 O&M Annual Service Plan Update as being in compliance with the PID Act and directs that the Preliminary 2024 O&M Annual Service Plan Update be made available for review and public inspection.

SECTION 3. The City Council hereby orders a public hearing to be held on Monday August 19, 2024, at 6:30 p. m. at City Hall located at 3815 Sachse Road, Building B, Sachse, Texas (the “Public Hearing”), for the purpose of hearing public testimony concerning the levy of assessments in the amount of \$207,821.43 against the District to pay for Authorized Services that will confer a special benefit on Assessed Property.

SECTION 4. At the Public Hearing, the City Council will hear testimony regarding the adoption of an ordinance levying assessments against the Assessed Property in accordance with section 372.017 of the PID Act.

SECTION 5. The City Secretary is hereby authorized and directed to cause notices of the public hearing (in substantially the form attached hereto as Exhibit B) to be published in a newspaper of general circulation in the city and its extraterritorial jurisdiction in accordance with Section 372.016(b) of the PID Act and to be mailed to owners of the Assessed Property in accordance with Section 372.016(c) of the PID Act (however, the failure of a property owner to receive notice does not invalidate the proceeding).

SECTION 6. If any section, article, paragraph, sentence, clause, phrase, or word of this Resolution, or application thereto any persons or circumstances, is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Resolution; and the City Council hereby declares it would have passed such remaining portions of this Resolution despite such invalid portions, which remaining portions shall remain in full force and effect.

SECTION 7. This Resolution shall become effective from and after its date of passage and approval by the City Council.

DULY RESOLVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ON THIS THE 17TH DAY OF JUNE, 2024.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

APPROVED AS TO FORM:

Joe Gorfida, Jr., City Attorney

EXHIBIT A
City of Sachse, Texas
Public Improvement District No. 1
Preliminary 2024 O&M Annual Service Plan Update

[Remainder of this page intentionally left blank.]

EXHIBIT B

Form of Published and Mailed Notice of Public Hearing

NOTICE OF PUBLIC HEARING ON THE PROPOSED LEVY OF ASSESSMENTS, CITY OF SACHSE, TEXAS, SACHSE PUBLIC IMPROVEMENT DISTRICT NO. 1

DATE, TIME, AND PLACE OF THE PUBLIC HEARING. Notice is hereby given that the City Council of the City of Sachse, Texas, (the “City Council” and the “City”) will conduct a public hearing on Monday, August 19, 2024, at 6:30 p.m. at City Hall located at 3815 Sachse Road, Building B, Sachse, Texas, to consider an ordinance (1) approving the *City of Sachse, Texas, Sachse Public Improvement District No. 1 2024 O&M Annual Service Plan Update* (the “2024 O&M Annual Service Plan Update”) and (2) levying assessments against certain property located within the Sachse Public Improvement District No. 1 (the “District”).

GENERAL NATURE OF THE IMPROVEMENTS. The general nature of the public improvements proposed to be undertaken and financed by the District for the special benefit consists of the cost for maintenance of various improvements including but not limited to: roadways, retaining walls, screening walls, park improvements, monument signs, administrative fees, and any other authorized improvements from the District, and the annual collection costs for the District.

COST OF THE IMPROVEMENTS. The estimated cost of operation and maintenance of the public improvements that is proposed to be assessed is \$.05 per \$100 of assessed value.

BOUNDARIES OF THE ASSESSMENT DISTRICT. The boundaries of the District include approximately 170.686 contiguous acres located within the corporate limits of the city, which property is generally located north and south sides of President George Bush Turnpike, west of Merritt Road, and east of Miles Road. The District is more fully described in the 2024 O&M Annual Service Plan Update. A metes and bounds description and a map of the District, and the proposed Assessment Roll for the District are available for public inspection at the office of the City Secretary.

WRITTEN OR ORAL OBJECTIONS. All written or oral objections on the proposed assessments within the District will be considered at the public hearing. Information for persons who wish to view the meeting online will be posted on the City's website at <http://www.cityofsachse.com/councilmeetings>.



CITY OF SACHSE, TEXAS PUBLIC IMPROVEMENT DISTRICT NO. 1

2024 PRELIMINARY O&M ANNUAL SERVICE PLAN UPDATE
JUNE 17, 2024

INTRODUCTION

Capitalized terms used in this Annual Service Plan Update have the meanings given to them in the O&M Service and Assessment Plan.

On January 22, 2019, the City passed and approved Resolution No. 3905 authorizing the establishment of the District in accordance with the Act, which authorization was effective upon publication as required by the Act. The purpose of the District is to finance the Actual Costs of Authorized Improvements that confer a special benefit on approximately 170.686 acres located within the corporate limits of the City.

On October 26, 2020, the City Council approved Ordinance No. 3998 approving a Service and Assessment Plan which identified the Authorized Improvements, the indebtedness to be incurred for the cost of the Authorized Improvements, and the manner of assessing the Property for the cost of the Authorized Improvements.

On October 26, 2020, the City Council approved the O&M Service and Assessment Plan by approving Ordinance No. 3999, which provided terms for the Operations and Maintenance Assessment to fund the cost of the maintenance of the Authorized Improvements for the Assessed Property within the District and approved the levy of Assessments and Assessment Roll for Operations and Maintenance Costs and Annual Collection Costs.

On July 26, 2021, the City Council approved the O&M Service and Assessment Plan by approving Ordinance No. 4022, which provided terms for the Operations and Maintenance Assessment to fund the cost of the maintenance of the Authorized Improvements for the Assessed Property within the District and approved the levy of Assessments and Assessment Roll for Operations and Maintenance Costs and Annual Collection Costs.

On December 5, 2022, the City Council approved the O&M Service and Assessment Plan by approving Ordinance No. 4091, which provided terms for the Operations and Maintenance Assessment to fund the cost of the maintenance of the Authorized Improvements for the Assessed Property within the District and approved the levy of Assessments and Assessment Roll for Operations and Maintenance Costs and Annual Collection Costs.

On August 21, 2023, the City Council approved the O&M Service and Assessment Plan by approving Ordinance No. 4113, which provided terms for the Operations and Maintenance Assessment to fund the cost of the maintenance of the Authorized Improvements for the Assessed Property within the District and approved the levy of Assessments and Assessment Roll for Operations and Maintenance Costs and Annual Collection Costs.

This 2024 Annual Service Plan Update serves to levy Assessments and create a lien against Assessed Property within the District to pay for Operations and Maintenance Costs and Annual Collection Costs and serves as the annual update to the O&M Service and Assessment Plan in accordance with the Act.

PARCEL SUBDIVISION

City Land

- The final plat for The Station Major Infrastructure Phase 1, consisting of 1 Lot within Dallas County, was recorded in the Official Public Records of the County on December 7, 2020. The Lot is classified as City Land and will therefore not be allocated an Assessment.

Improvement Area #1

- The final plat for The Station Phase 1 (Block A), consisting of 224 residential Lots and 9 non-benefitted Lots within Dallas County, was recorded in the Official Public Records of the County on August 6, 2020. 165 residential Lots are classified as Single Family Lot Types, 59 Lots are classified as Townhome Lots, and 9 Lots are classified as Non-Benefitted Property.
- The final plat for The Station Retail Lot 1, Block M (Block K-1), consisting of 15,688 square feet of Commercial Lot Type 1 per the Site Plan provided by the Original Owner, was recorded in the Official Public Records of the County on August 25, 2021.
- The Final Plat for Block B, which consists of 300 Multi-Family units, was recorded in the Official Public Records of the County on November 11, 2021.

Improvement Area #2

- The final plat for The Station Phase 2, consisting of 45 residential Lots and 3 non-benefitted Lots within Dallas County, was recorded in the Official Public Records of the County on March 8, 2023. All 45 residential Lots are classified as Single Family Lot Types, and 3 Lots are classified as Non-Benefitted Property. The final plat for The Station Phase 2 is attached hereto as **Exhibit B-1**.
- The final plat for The Station Single Family Phase 2A consisting of 4 residential Lots and 1 non-benefitted Lot within Dallas County, was recorded in the Official Public Records of the County on June 12, 2023. All 4 residential Lots are classified as Single Family Lot Types and 1 Lot is classified as Non-Benefitted Property. The final plat for The Station Single Family Phase 2A is attached hereto as **Exhibit B-2**.

Improvement Area #3

- The site plan for Block K-2(A), was submitted to the City on November 1, 2021, consisting of 18,172 square feet of Commercial Lot Type 2.
- The preliminary site plan for Block K-2(C) was submitted to the City on March 11, 2022, consisting of 6,050 square feet of Commercial Lot Type 2.
- The site plan for The Station Multi-Family Phase 2 (Block D partial) was submitted to the

city on December 14, 2021, consisting of 297 Multi-Family units.

- The site plan for Sparrow Senior Living (Block F) was submitted to the City on April 14, 2021, consisting of 193 Multi-Family units.
- The site plan for TRHS MOB One Block B, Lot 3 (Block L3) was submitted to the city originally on December 16, 2020, and resubmitted on February 23, 2021, consisting of 66,600 square feet of Commercial Lot Type 2.
- The master site plan – West Tract for Trinity Regional Hospital Sachse Medical Office Building 1 was submitted to the City on October 28, 2020, consisting of one building containing 66,600 square feet of Commercial Lot Type 2 (which is the same building as in the site plan for TRHS MOB One Block B, Lot 3), and an additional building containing an additional 20,000 square feet of Commercial Lot Type 2 on Block L2, for a total of 86,600 square feet of Commercial Lot Type 2. The final plat for Block L2 and Block L3 has been approved by the City, but not yet filed with the County.
- The preliminary site plan for 3810 Miles Rd (Block H1 partial) was submitted to the City on May 12, 2023, consisting of 4,550 square feet of Commercial Lot Type 2.

Improvement Area #4

- The conceptual site plan for Block I was submitted to the City in March of 2022 and consists of 103,680 square feet of Commercial Lot Type 3.

Improvement Area #5

- The preliminary site plan for Project Apollo (Block J) was submitted to the City in September of 2021 and consists of 218,792 square feet of Commercial Lot Type 3.

See Exhibit D for the buyer disclosure for the Operations and Maintenance Assessment.

OPERATION AND MAINTENANCE OF THE DISTRICT

Operations and Maintenance Assessments and the Annual Installments thereof shall be calculated, levied, and collected each year on all Assessed Property in an amount sufficient to pay the Operations and Maintenance Costs. The Operations and Maintenance Costs equal approximately \$313,978 for October 1, 2024 – September 30, 2025, as shown on **Exhibit C**. In no event will the Operations and Maintenance Assessment be greater than the Operations and Maintenance Costs.

The Operations and Maintenance Assessment and Annual Collection Costs shall be collected per Lot in the same manner and at the same time as the Annual Installments of Assessments for the Authorized Improvements and shall be subject to the same penalties and procedures as the Annual Installments for the Authorized Improvements as authorized by the PID Act.

ANNUAL INSTALLMENT DUE 1/31/2025

Improvement Area #1

- **Operations and Maintenance Assessment** – The total Assessment required for the Annual Installment is \$0.05 per \$100 of assessed value. The total Operations and Maintenance Assessment required for the Annual Installment is \$95,668.68.
- **Annual Collection Costs** The cost of administering the District and collecting the Annual Installment shall be paid for equally by each Parcel. The total Annual Collection Costs budgeted for the Annual Installment for the District is approximately \$0.005 per \$100 of assessed value, which equates to \$9,521.36.

Improvement Area #1	
Due January 31, 2025	
Operations and Maintenance Assessment ^[a]	\$ 95,668.68
Annual Collection Costs ^[a]	\$ 9,521.36
Total Annual Installment	\$ 105,190.04

Footnotes:

[a] Calculations for Operations and Maintenance Assessment and Annual Collection Costs based on appraised values per the 2024 values from Dallas Central Appraisal District.

See below for a chart showing the breakdown of Annual Collection Costs for the Annual Installment due 1/31/2025.

Annual Collection Costs	
Category	Improvement Area #1
P3Works Administration	\$ 6,466.63
City Auditor	-
Filing Fees	414.37
Public Notice Mailings	237.02
ASW Collection Contract	1,988.97
Misc	414.37
Total	\$ 9,521.36

Major Improvement Area

- **Operations and Maintenance Assessment** – The total Assessment required for the Annual Installment is \$0.05 per \$100 of assessed value. The total Operations and Maintenance Assessment required for the Annual Installment is \$89,174.75.

- **Annual Collection Costs** The cost of administering the District and collecting the Annual Installment shall be paid for equally by each Parcel. The total Annual Collection Costs budgeted for the Annual Installment for the District is approximately \$0.0075 per \$100 of assessed value which equates to \$13,456.64.

Major Improvement Area	
Due January 31, 2025	
Operations and Maintenance Assessment ^[a]	\$ 89,174.75
Annual Collection Costs ^[a]	\$ 13,456.64
Total Annual Installment	\$ 102,631.39

Footnotes:

[a] Calculations for Operations and Maintenance Assessment and Annual Collection Costs based on appraised values per the 2024 values from Dallas Central Appraisal District.

See below for a chart showing the breakdown of Annual Collection Costs for the Annual Installment due 1/31/2025.

Annual Collection Costs	
Category	Major Improvement Area
P3Works Administration	\$ 9,139.37
City Auditor	-
Filing Fees	585.63
Public Notice Mailings	334.98
ASW Collection Contract	2,811.03
Misc	585.63
Total	\$ 13,456.64

SERVICE PLAN – FIVE YEAR PROJECTION

The Act requires the annual indebtedness and projected costs for the Operations and Maintenance Assessment and Annual Collection Costs to be reviewed and updated annually, which shall include a projection covering a period of at least five years.

		Improvement Area #1				
Year		5	6	7	8	9
Annual Installment Due		1/31/2025	1/31/2026	1/31/2027	1/31/2028	1/31/2029
Appraised Taxable Value ^[a]	A	\$ 191,337,360.00	\$ 195,164,107.20	\$ 199,067,389.34	\$ 199,067,390.36	\$ 203,048,738.17
Operation and Maintenance Assessment ^{[b], [c]}	B	\$ 0.0500	\$ 0.0500	\$ 0.0500	\$ 0.0500	\$ 0.0500
Annual Collection Costs ^[c]	C	\$ 0.0050	\$ 0.0050	\$ 0.0050	\$ 0.0050	\$ 0.0050
Total Annual Installment	D = (A ÷ 100) × (B + C)	\$ 105,190.04	\$ 107,293.84	\$ 109,439.72	\$ 109,439.72	\$ 111,628.51

		Major Improvement Area				
Year		5	6	7	8	9
Annual Installment Due		1/31/2025	1/31/2026	1/31/2027	1/31/2028	1/31/2029
Appraised Taxable Value ^[a]	A	\$ 178,349,500.00	\$ 182,756,603.81	\$ 230,399,953.50	\$ 235,007,952.57	\$ 239,708,111.62
Operation and Maintenance Assessment ^{[b], [c]}	B	\$ 0.0500	\$ 0.0500	\$ 0.0500	\$ 0.0500	\$ 0.0500
Annual Collection Costs ^[c]	C	\$ 0.0075	\$ 0.0075	\$ 0.0075	\$ 0.0075	\$ 0.0075
Total Annual Installment	D = (A ÷ 100) × (B + C)	\$ 102,631.39	\$ 105,167.46	\$ 132,583.87	\$ 135,235.55	\$ 137,940.26

Footnotes:

[a] Appraised Values per the 2024 values from Dallas Central Appraisal District. Each following year is an estimate only, based on absorption schedule provided by the Developer.

[b] Per the O&M Service and Assessment Plan, the Operations and Maintenance Assessment (per \$100 of Appraised Value).

[c] The Operations and Maintenance Assessment due 1/31/2025 equals approximately \$0.05 and the Annual Collection Costs due 1/31/2025 equal approximately \$0.005 for Improvement Area #1 and \$0.0075 for the Major Improvement Area. Both will be adjusted each year based on actual Operations and Maintenance Costs and administrative costs.

The Annual Installments for years 2026 through 2029 are estimates and are subject to change when the City Council approves the annual O&M Annual Service Update for each specific year as required by the Act.

UPDATE OF THE ASSESSMENT ROLLS

The list of current Lots within the District required to pay the Operations and Maintenance Assessment, the corresponding Operations and Maintenance Assessment, Annual Collection Costs, and the total Annual Installment are shown on the Improvement Area #1 Assessment Roll attached hereto as **Exhibit A-1** and the Major Improvement Area Assessment Roll attached hereto as **Exhibit A-2**. The Lots shown on the Assessment Rolls will receive the bills for the 2024 Annual Installments which will be delinquent if not paid by January 31, 2025.

EXHIBIT A-1 – IMPROVEMENT AREA #1 ASSESSMENT ROLL

Property ID	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
		Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs	Annual Installment Due 1/31/2025
480119100A0010000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100A0020000	Single Family	\$ 518,200.00	\$ 0.0500	\$ 0.0050	\$ 284.89
480119100ACA10000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100A0030000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100A0040000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100A0050000	Single Family	\$ 574,640.00	\$ 0.0500	\$ 0.0050	\$ 315.92
480119100A0060000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100A0070000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100A0080000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100A0090000	Single Family	\$ 574,640.00	\$ 0.0500	\$ 0.0050	\$ 315.92
480119100A0100000	Single Family	\$ 585,670.00	\$ 0.0500	\$ 0.0050	\$ 321.98
480119100A0110000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100A0120000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100A0130000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100A0140000	Single Family	\$ 579,270.00	\$ 0.0500	\$ 0.0050	\$ 318.46
480119100B0010000	Single Family	\$ 641,120.00	\$ 0.0500	\$ 0.0050	\$ 352.46
480119100B0020000	Single Family	\$ 415,660.00	\$ 0.0500	\$ 0.0050	\$ 228.51
480119100B0030000	Single Family	\$ 501,040.00	\$ 0.0500	\$ 0.0050	\$ 275.45
480119100BCA20000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100B0040000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100B0050000	Single Family	\$ 518,200.00	\$ 0.0500	\$ 0.0050	\$ 284.89
480119100B0060000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10
480119100B0070000	Single Family	\$ 516,930.00	\$ 0.0500	\$ 0.0050	\$ 284.19
480119100B0080000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100B0090000	Single Family	\$ 558,830.00	\$ 0.0500	\$ 0.0050	\$ 307.22
480119100B0100000	Single Family	\$ 622,100.00	\$ 0.0500	\$ 0.0050	\$ 342.01
480119100B0110000	Single Family	\$ 552,000.00	\$ 0.0500	\$ 0.0050	\$ 303.47
480119100C0010000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100C0020000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100C0030000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100C0040000	Single Family	\$ 530,530.00	\$ 0.0500	\$ 0.0050	\$ 291.67
480119100C0050000	Single Family	\$ 423,830.00	\$ 0.0500	\$ 0.0050	\$ 233.01
480119100C0060000	Single Family	\$ 574,770.00	\$ 0.0500	\$ 0.0050	\$ 315.99
480119100C0070000	Single Family	\$ 561,400.00	\$ 0.0500	\$ 0.0050	\$ 308.64
480119100C0080000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100C0090000	Single Family	\$ 574,640.00	\$ 0.0500	\$ 0.0050	\$ 315.92
480119100C0100000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100C0110000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100C0120000	Single Family	\$ 548,200.00	\$ 0.0500	\$ 0.0050	\$ 301.38
480119100C0130000	Single Family	\$ 533,560.00	\$ 0.0500	\$ 0.0050	\$ 293.33
480119100C0140000	Single Family	\$ 579,270.00	\$ 0.0500	\$ 0.0050	\$ 318.46
480119100D0010000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100D0020000	Single Family	\$ 519,950.00	\$ 0.0500	\$ 0.0050	\$ 285.85
480119100D0030000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100D0040000	Single Family	\$ 475,000.00	\$ 0.0500	\$ 0.0050	\$ 261.14
480119100D0050000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100D0060000	Single Family	\$ 579,270.00	\$ 0.0500	\$ 0.0050	\$ 318.46
480119100D0070000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100D0080000	Single Family	\$ 527,510.00	\$ 0.0500	\$ 0.0050	\$ 290.01
480119100D0090000	Single Family	\$ 575,730.00	\$ 0.0500	\$ 0.0050	\$ 316.51

Property ID	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
		Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs	Annual Installment Due 1/31/2025
480119100D0100000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100D0110000	Single Family	\$ 561,650.00	\$ 0.0500	\$ 0.0050	\$ 308.77
480119100D0120000	Single Family	\$ 588,210.00	\$ 0.0500	\$ 0.0050	\$ 323.38
480119100D0130000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100D0140000	Single Family	\$ 513,600.00	\$ 0.0500	\$ 0.0050	\$ 282.36
480119100D0150000	Single Family	\$ 518,200.00	\$ 0.0500	\$ 0.0050	\$ 284.89
480119100D0160000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100D0170000	Single Family	\$ 498,860.00	\$ 0.0500	\$ 0.0050	\$ 274.25
480119100D0180000	Single Family	\$ 558,830.00	\$ 0.0500	\$ 0.0050	\$ 307.22
480119100D0190000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100D0200000	Single Family	\$ 582,740.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100D0210000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100D0220000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100D0230000	Single Family	\$ 512,250.00	\$ 0.0500	\$ 0.0050	\$ 281.62
480119100D0240000	Single Family	\$ 530,530.00	\$ 0.0500	\$ 0.0050	\$ 291.67
480119100D0250000	Single Family	\$ 622,900.00	\$ 0.0500	\$ 0.0050	\$ 342.45
480119100D0260000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100DCA50000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100E0010000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100E0020000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10
480119100ECA30000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100E0030000	Single Family	\$ 518,540.00	\$ 0.0500	\$ 0.0050	\$ 285.07
480119100E0040000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100E0050000	Single Family	\$ 511,000.00	\$ 0.0500	\$ 0.0050	\$ 280.93
480119100E0060000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100E0070000	Single Family	\$ 510,560.00	\$ 0.0500	\$ 0.0050	\$ 280.69
480119100E0080000	Single Family	\$ 574,770.00	\$ 0.0500	\$ 0.0050	\$ 315.99
480119100E0090000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100E0100000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100E0110000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100E0120000	Single Family	\$ 539,310.00	\$ 0.0500	\$ 0.0050	\$ 296.49
480119100E0130000	Single Family	\$ 513,790.00	\$ 0.0500	\$ 0.0050	\$ 282.46
480119100E0140000	Single Family	\$ 518,540.00	\$ 0.0500	\$ 0.0050	\$ 285.07
480119100E0150000	Single Family	\$ 516,200.00	\$ 0.0500	\$ 0.0050	\$ 283.79
480119100E0160000	Single Family	\$ 574,640.00	\$ 0.0500	\$ 0.0050	\$ 315.92
480119100E0170000	Single Family	\$ 504,720.00	\$ 0.0500	\$ 0.0050	\$ 277.48
480119100E0180000	Single Family	\$ 644,380.00	\$ 0.0500	\$ 0.0050	\$ 354.26
480119100E0190000	Single Family	\$ 505,510.00	\$ 0.0500	\$ 0.0050	\$ 277.91
480119100E0200000	Single Family	\$ 564,960.00	\$ 0.0500	\$ 0.0050	\$ 310.59
480119100E0210000	Single Family	\$ 547,400.00	\$ 0.0500	\$ 0.0050	\$ 300.94
480119100E0220000	Single Family	\$ 630,130.00	\$ 0.0500	\$ 0.0050	\$ 346.42
480119100E0230000	Single Family	\$ 571,360.00	\$ 0.0500	\$ 0.0050	\$ 314.11
480119100E0240000	Single Family	\$ 579,730.00	\$ 0.0500	\$ 0.0050	\$ 318.71
480119100E0250000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100E0260000	Single Family	\$ 462,710.00	\$ 0.0500	\$ 0.0050	\$ 254.38
480119100E0270000	Single Family	\$ 599,960.00	\$ 0.0500	\$ 0.0050	\$ 329.84
480119100E0280000	Single Family	\$ 585,670.00	\$ 0.0500	\$ 0.0050	\$ 321.98
480119100E0290000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100F0010000	Single Family	\$ 453,640.00	\$ 0.0500	\$ 0.0050	\$ 249.39
480119100F0020000	Single Family	\$ 490,000.00	\$ 0.0500	\$ 0.0050	\$ 269.38

Property ID	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
		Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs	Annual Installment Due 1/31/2025
480119100F0030000	Single Family	\$ 599,960.00	\$ 0.0500	\$ 0.0050	\$ 329.84
480119100F0040000	Single Family	\$ 505,430.00	\$ 0.0500	\$ 0.0050	\$ 277.87
480119100F0050000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100F0060000	Single Family	\$ 550,000.00	\$ 0.0500	\$ 0.0050	\$ 302.37
480119100F0070000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100F0080000	Single Family	\$ 530,530.00	\$ 0.0500	\$ 0.0050	\$ 291.67
480119100F0090000	Single Family	\$ 574,770.00	\$ 0.0500	\$ 0.0050	\$ 315.99
480119100F0100000	Single Family	\$ 527,370.00	\$ 0.0500	\$ 0.0050	\$ 289.93
480119100F0110000	Single Family	\$ 630,130.00	\$ 0.0500	\$ 0.0050	\$ 346.42
480119100F0120000	Single Family	\$ 579,730.00	\$ 0.0500	\$ 0.0050	\$ 318.71
480119100F0130000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100F0140000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10
480119100F0150000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100F0160000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100F0170000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100F0180000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100F0190000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10
480119100F0200000	Single Family	\$ 531,090.00	\$ 0.0500	\$ 0.0050	\$ 291.97
480119100F0210000	Single Family	\$ 533,640.00	\$ 0.0500	\$ 0.0050	\$ 293.38
480119100F0220000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100F0230000	Single Family	\$ 596,890.00	\$ 0.0500	\$ 0.0050	\$ 328.15
480119100F0240000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100F0250000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100G0010000	Single Family	\$ 618,520.00	\$ 0.0500	\$ 0.0050	\$ 340.04
480119100G0020000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100G0030000	Single Family	\$ 521,580.00	\$ 0.0500	\$ 0.0050	\$ 286.74
480119100G0040000	Single Family	\$ 434,000.00	\$ 0.0500	\$ 0.0050	\$ 238.60
480119100G0050000	Single Family	\$ 497,010.00	\$ 0.0500	\$ 0.0050	\$ 273.24
480119100G0060000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100G0070000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100G0080000	Single Family	\$ 537,530.00	\$ 0.0500	\$ 0.0050	\$ 295.51
480119100G0090000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100G0100000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100G0110000	Single Family	\$ -	\$ 0.0500	\$ 0.0050	\$ -
480119100G0120000	Single Family	\$ 580,670.00	\$ 0.0500	\$ 0.0050	\$ 319.23
480119100G0130000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100G0140000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100G0150000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100G0160000	Single Family	\$ 533,560.00	\$ 0.0500	\$ 0.0050	\$ 293.33
480119100G0170000	Single Family	\$ 548,000.00	\$ 0.0500	\$ 0.0050	\$ 301.27
480119100G0180000	Single Family	\$ 516,200.00	\$ 0.0500	\$ 0.0050	\$ 283.79
480119100G0190000	Single Family	\$ 551,650.00	\$ 0.0500	\$ 0.0050	\$ 303.28
480119100G0200000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100G0210000	Single Family	\$ 480,000.00	\$ 0.0500	\$ 0.0050	\$ 263.89
480119100G0220000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10
480119100G0230000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100G0240000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100G0250000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100G0260000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100G0270000	Single Family	\$ 433,100.00	\$ 0.0500	\$ 0.0050	\$ 238.10

Property ID	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
		Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs	Annual Installment Due 1/31/2025
480119100G0280000	Single Family	\$ 582,750.00	\$ 0.0500	\$ 0.0050	\$ 320.37
480119100G0290000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100H0010000	Single Family	\$ 539,140.00	\$ 0.0500	\$ 0.0050	\$ 296.40
480119100H0020000	Single Family	\$ 579,270.00	\$ 0.0500	\$ 0.0050	\$ 318.46
480119100H0030000	Single Family	\$ 379,150.00	\$ 0.0500	\$ 0.0050	\$ 208.44
480119100H0040000	Single Family	\$ 497,050.00	\$ 0.0500	\$ 0.0050	\$ 273.26
480119100H0050000	Single Family	\$ 578,110.00	\$ 0.0500	\$ 0.0050	\$ 317.82
480119100I0010000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100I0020000	Single Family	\$ 586,090.00	\$ 0.0500	\$ 0.0050	\$ 322.21
480119100I0030000	Single Family	\$ 594,720.00	\$ 0.0500	\$ 0.0050	\$ 326.95
480119100I0040000	Single Family	\$ 517,760.00	\$ 0.0500	\$ 0.0050	\$ 284.64
480119100I0050000	Single Family	\$ 547,120.00	\$ 0.0500	\$ 0.0050	\$ 300.79
480119100I0060000	Single Family	\$ 513,600.00	\$ 0.0500	\$ 0.0050	\$ 282.36
480119100I0070000	Single Family	\$ 518,540.00	\$ 0.0500	\$ 0.0050	\$ 285.07
480119100I0080000	Single Family	\$ 642,890.00	\$ 0.0500	\$ 0.0050	\$ 353.44
480119100I0090000	Single Family	\$ 574,640.00	\$ 0.0500	\$ 0.0050	\$ 315.92
480119100I0100000	Single Family	\$ 587,250.00	\$ 0.0500	\$ 0.0050	\$ 322.85
480119100I0110000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100I0120000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0130000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0140000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0150000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0160000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100I0170000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100I0180000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0190000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0200000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100I0210000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100I0220000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0230000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0240000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100I0250000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0260000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0270000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100I0280000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100J0010000	Single Family	\$ 505,510.00	\$ 0.0500	\$ 0.0050	\$ 277.91
480119100J0020000	Single Family	\$ 518,200.00	\$ 0.0500	\$ 0.0050	\$ 284.89
480119100JCA40000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100K0010000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0020000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0030000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0040000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0050000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0060000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100K0070000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0080000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0090000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0100000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100K0110000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0120000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11

Property ID	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
		Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs	Annual Installment Due 1/31/2025
480119100K0130000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0140000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100KCA70000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100K0150000	Townhome	\$ 384,320.00	\$ 0.0500	\$ 0.0050	\$ 211.28
480119100K0160000	Townhome	\$ 384,320.00	\$ 0.0500	\$ 0.0050	\$ 211.28
480119100K0170000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0180000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0190000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100K0200000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100K0210000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100K0220000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100K0230000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100L0010000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100L0020000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100L0030000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100L0040000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100L0050000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100L0060000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100L0070000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100L0080000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100L0090000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100M0010000	Townhome	\$ 388,280.00	\$ 0.0500	\$ 0.0050	\$ 213.46
480119100M0020000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100M0030000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100M0040000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100M0050000	Townhome	\$ 383,490.00	\$ 0.0500	\$ 0.0050	\$ 210.83
480119100M0060000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100M0070000	Townhome	\$ 384,840.00	\$ 0.0500	\$ 0.0050	\$ 211.57
480119100M0080000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100M0090000	Townhome	\$ 382,180.00	\$ 0.0500	\$ 0.0050	\$ 210.11
480119100MCA60000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100NCA80000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119100OCA90000	Non-Benefitted	\$ -	\$ -	\$ -	\$ -
480119500A0010000	Multi-Family	\$ 73,050,000.00	\$ 0.0500	\$ 0.0050	\$ 40,160.13
480119700M0010000	Commercial 1	\$ 4,726,620.00	\$ 0.0500	\$ 0.0050	\$ 2,598.52
Total		\$ 191,337,360.00	\$ 95,668.68	\$ 9,521.36	\$ 105,190.04

Footnotes:

[a] Per Dallas Central Appraisal District.

[b] The Operations and Maintenance Assessment due 1/31/2025 equals approximately \$0.0500 and the Annual Collection Costs due 1/31/2025 equal approximately \$0.005. Both will be adjusted each year based on actual Operations and Maintenance Costs and administrative costs.

EXHIBIT A-2 – MAJOR IMPROVEMENT AREA ASSESSMENT ROLL

Property ID	Block	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
			Appraised Taxable Value ^[a]	O&M Assessment ^[b]	Annual Collection Costs ^[b]	Annual Installment Due 1/31/2025
480119100Z0010000	Block C	Single Family	\$ 516,910.00	\$ 0.0500	\$ 0.0075	\$ 297.46
480119100Z0020000	Block C	Single Family	\$ 553,100.00	\$ 0.0500	\$ 0.0075	\$ 318.28
480119100Z0030000	Block C	Single Family	\$ 95,000.00	\$ 0.0500	\$ 0.0075	\$ 54.67
480119100Z0040000	Block C	Single Family	\$ 406,160.00	\$ 0.0500	\$ 0.0075	\$ 233.73
480119100ZCA11000	Block C	Non-Benefitted	\$ 100.00	\$ 0.0500	\$ 0.0075	\$ 0.06
480119100Z0050000	Block C	Single Family	\$ 481,340.00	\$ 0.0500	\$ 0.0075	\$ 276.99
480119100Z0060000	Block C	Single Family	\$ 537,420.00	\$ 0.0500	\$ 0.0075	\$ 309.26
480119100Z0070000	Block C	Single Family	\$ 540,210.00	\$ 0.0500	\$ 0.0075	\$ 310.86
480119100Z0080000	Block C	Single Family	\$ 580,280.00	\$ 0.0500	\$ 0.0075	\$ 333.92
480119100Z0090000	Block C	Single Family	\$ 539,680.00	\$ 0.0500	\$ 0.0075	\$ 310.56
480119100Z0100000	Block C	Single Family	\$ 553,100.00	\$ 0.0500	\$ 0.0075	\$ 318.28
480119100Z0110000	Block C	Single Family	\$ 433,160.00	\$ 0.0500	\$ 0.0075	\$ 249.26
480119100Z0120000	Block C	Single Family	\$ 503,970.00	\$ 0.0500	\$ 0.0075	\$ 290.01
480119100Z0130000	Block C	Single Family	\$ 580,280.00	\$ 0.0500	\$ 0.0075	\$ 333.92
480119100Y0010000	Block C	Single Family	\$ 95,000.00	\$ 0.0500	\$ 0.0075	\$ 54.67
480119100Y0020000	Block C	Single Family	\$ 509,590.00	\$ 0.0500	\$ 0.0075	\$ 293.24
480119100Y0030000	Block C	Single Family	\$ 545,950.00	\$ 0.0500	\$ 0.0075	\$ 314.17
480119100Y0040000	Block C	Single Family	\$ 545,950.00	\$ 0.0500	\$ 0.0075	\$ 314.17
480119100Y0050000	Block C	Single Family	\$ 531,200.00	\$ 0.0500	\$ 0.0075	\$ 305.68
480119100Y0060000	Block C	Single Family	\$ 541,080.00	\$ 0.0500	\$ 0.0075	\$ 311.37
480119100Y0070000	Block C	Single Family	\$ 542,640.00	\$ 0.0500	\$ 0.0075	\$ 312.26
480119100Y0080000	Block C	Single Family	\$ 570,780.00	\$ 0.0500	\$ 0.0075	\$ 328.46
480119100Y0090000	Block C	Single Family	\$ 538,810.00	\$ 0.0500	\$ 0.0075	\$ 310.06
480119100Y0100000	Block C	Single Family	\$ 489,600.00	\$ 0.0500	\$ 0.0075	\$ 281.74
480119100Y0110000	Block C	Single Family	\$ 539,510.00	\$ 0.0500	\$ 0.0075	\$ 310.46
480119100Y0120000	Block C	Single Family	\$ 585,070.00	\$ 0.0500	\$ 0.0075	\$ 336.68
480119100Y0130000	Block C	Single Family	\$ 523,050.00	\$ 0.0500	\$ 0.0075	\$ 300.99
480119100YCA20000	Block C	Non-Benefitted	\$ 100.00	\$ 0.0500	\$ 0.0075	\$ 0.06
480119100X0010000	Block C	Single Family	\$ 537,940.00	\$ 0.0500	\$ 0.0075	\$ 309.56
480119100X0020000	Block C	Single Family	\$ 517,860.00	\$ 0.0500	\$ 0.0075	\$ 298.00
480119100X0030000	Block C	Single Family	\$ 553,100.00	\$ 0.0500	\$ 0.0075	\$ 318.28
480119100X0040000	Block C	Single Family	\$ 432,260.00	\$ 0.0500	\$ 0.0075	\$ 248.74
480119100X0050000	Block C	Single Family	\$ -	\$ 0.0500	\$ 0.0075	\$ -
480119100X0060000	Block C	Single Family	\$ 510,770.00	\$ 0.0500	\$ 0.0075	\$ 293.92
480119100X0070000	Block C	Single Family	\$ 580,280.00	\$ 0.0500	\$ 0.0075	\$ 333.92
480119100X0080000	Block C	Single Family	\$ 549,750.00	\$ 0.0500	\$ 0.0075	\$ 316.35
480119100X0090000	Block C	Single Family	\$ 529,500.00	\$ 0.0500	\$ 0.0075	\$ 304.70
480119100X0100000	Block C	Single Family	\$ 489,170.00	\$ 0.0500	\$ 0.0075	\$ 281.49
480119100X0110000	Block C	Single Family	\$ 544,910.00	\$ 0.0500	\$ 0.0075	\$ 313.57
480119100X0120000	Block C	Single Family	\$ 508,990.00	\$ 0.0500	\$ 0.0075	\$ 292.90
480119100XCA30000	Block C	Non-Benefitted	\$ 100.00	\$ 0.0500	\$ 0.0075	\$ 0.06
480119100XCA40000	Block C	Non-Benefitted	\$ 100.00	\$ 0.0500	\$ 0.0075	\$ 0.06
480119100X0130000	Block C	Single Family	\$ 593,650.00	\$ 0.0500	\$ 0.0075	\$ 341.62
480119100X0140000	Block C	Single Family	\$ 553,100.00	\$ 0.0500	\$ 0.0075	\$ 318.28
480119100X0150000	Block C	Single Family	\$ 538,290.00	\$ 0.0500	\$ 0.0075	\$ 309.76
480119100X0160000	Block C	Single Family	\$ -	\$ 0.0500	\$ 0.0075	\$ -
480119100X0170000	Block C	Single Family	\$ 573,550.00	\$ 0.0500	\$ 0.0075	\$ 330.05
480119100X0180000	Block C	Single Family	\$ 553,100.00	\$ 0.0500	\$ 0.0075	\$ 318.28
480119100X0190000	Block C	Single Family	\$ 563,030.00	\$ 0.0500	\$ 0.0075	\$ 324.00
480119100X0200000	Block C	Single Family	\$ 553,420.00	\$ 0.0500	\$ 0.0075	\$ 318.47
480119100X0210000	Block C	Single Family	\$ 509,970.00	\$ 0.0500	\$ 0.0075	\$ 293.46
480119100X0220000	Block C	Single Family	\$ 430,560.00	\$ 0.0500	\$ 0.0075	\$ 247.77
480119100X0230000	Block C	Single Family	\$ 583,170.00	\$ 0.0500	\$ 0.0075	\$ 335.59
65022863010020500	Block D1	Multi-Family	\$ 80,333,310.00	\$ 0.0500	\$ 0.0075	\$ 46,227.88
65022863010020000	Block D2	Commercial 2	\$ 615,220.00	\$ 0.0500	\$ 0.0075	\$ 354.03
65022863010020400	Block E	Commercial 2 & Commercial 3	\$ 1,765,950.00	\$ 0.0500	\$ 0.0075	\$ 1,016.22
480118400B0020000	Block F	Multi-Family	\$ 30,021,620.00	\$ 0.0500	\$ 0.0075	\$ 17,275.97
480118300B01A0000	Block G1	Commercial 2	\$ 212,640.00	\$ 0.0500	\$ 0.0075	\$ 122.36
480118300B0040000	Block G2	Commercial 2	\$ 254,540.00	\$ 0.0500	\$ 0.0075	\$ 146.48
480118300B0050000	Block G2	Commercial 2	\$ 265,300.00	\$ 0.0500	\$ 0.0075	\$ 152.67

Property ID	Block	Lot Type	A	B	C	D = (A ÷ 100) × (B + C)
			Appraised Taxable	O&M	Annual Collection	Annual Installment
			Value ^[a]	Assessment ^[b]	Costs ^[b]	Due 1/31/2025
480118300B0060000	Block G2	Commercial 2	\$ 382,810.00	\$ 0.0500	\$ 0.0075	\$ 220.29
480041500A0030000	Block H1 (partial)	Commercial 2	\$ 265,860.00	\$ 0.0500	\$ 0.0075	\$ 152.99
480041500A0020000	Block H1 (partial)	Commercial 2	\$ 303,420.00	\$ 0.0500	\$ 0.0075	\$ 174.60
480041500A0010000	Block H1 (partial)	Commercial 2	\$ 692,920.00	\$ 0.0500	\$ 0.0075	\$ 398.74
65092877510020200	Block H2	Non-Benefitted	\$ 1,000.00	\$ 0.0500	\$ 0.0075	\$ 0.58
65022863010040200	Block I	Commercial 3	\$ 2,476,630.00	\$ 0.0500	\$ 0.0075	\$ 1,425.18
65022863010080000	Block J	Commercial 3	\$ 3,189,860.00	\$ 0.0500	\$ 0.0075	\$ 1,835.61
480119800Q0010000	Block K-2(A)	Commercial 2	\$ 5,341,030.00	\$ 0.0500	\$ 0.0075	\$ 3,073.50
480119800Q0020000	Block K-2(A)	Commercial 2	\$ 286,740.00	\$ 0.0500	\$ 0.0075	\$ 165.00
65100943010030000	Block K-2(B)	Commercial 2	\$ 56,650.00	\$ 0.0500	\$ 0.0075	\$ 32.60
65100943010020000	Block K-2(B)	Commercial 2	\$ 168,010.00	\$ 0.0500	\$ 0.0075	\$ 96.68
65100943010030400	Block K-2(B)	Commercial 2	\$ 299,160.00	\$ 0.0500	\$ 0.0075	\$ 172.15
65100943010020100	Block K-2(B)	Commercial 2	\$ 1,000.00	\$ 0.0500	\$ 0.0075	\$ 0.58
65100943010030100	Block K-2(C)	Commercial 2	\$ 915,200.00	\$ 0.0500	\$ 0.0075	\$ 526.65
65022863010030000	Block K-3	Commercial 2	\$ 542,350.00	\$ 0.0500	\$ 0.0075	\$ 312.10
480118300A0010000	Block L1	Commercial 2	\$ 1,559,820.00	\$ 0.0500	\$ 0.0075	\$ 897.60
480118400A0020000	Block L2	Commercial 2	\$ 520,430.00	\$ 0.0500	\$ 0.0075	\$ 299.48
480118400A0030000	Block L3	Commercial 2	\$ 15,277,480.00	\$ 0.0500	\$ 0.0075	\$ 8,791.44
65022863010100000	City Land	Non-Benefitted	\$ 6,760,530.00	\$ 0.0500	\$ 0.0075	\$ 3,890.35
65022863010100500	City Land	Non-Benefitted	\$ 13,940.00	\$ 0.0500	\$ 0.0075	\$ 8.02
65100037010050100	City Land	Non-Benefitted	\$ 1,155,970.00	\$ 0.0500	\$ 0.0075	\$ 665.20
480119600M11A0000	City Land	Non-Benefitted	\$ 584,500.00	\$ 0.0500	\$ 0.0075	\$ 336.35
Total			\$ 178,349,500.00	\$ 89,174.75	\$ 13,456.64	\$ 102,631.39

Footnotes:

[a] Per Dallas Central Appraisal District. Values subject to change.

[b] The Operations and Maintenance Assessment due 1/31/2025 equals approximately \$0.0500 and the Annual Collection Costs due 1/31/2025 equal approximately \$0.0075. Both will be adjusted each year based on actual Operations and Maintenance Costs and administrative costs.

EXHIBIT B-1 – MAP OF THE DISTRICT/BLOCK MAP

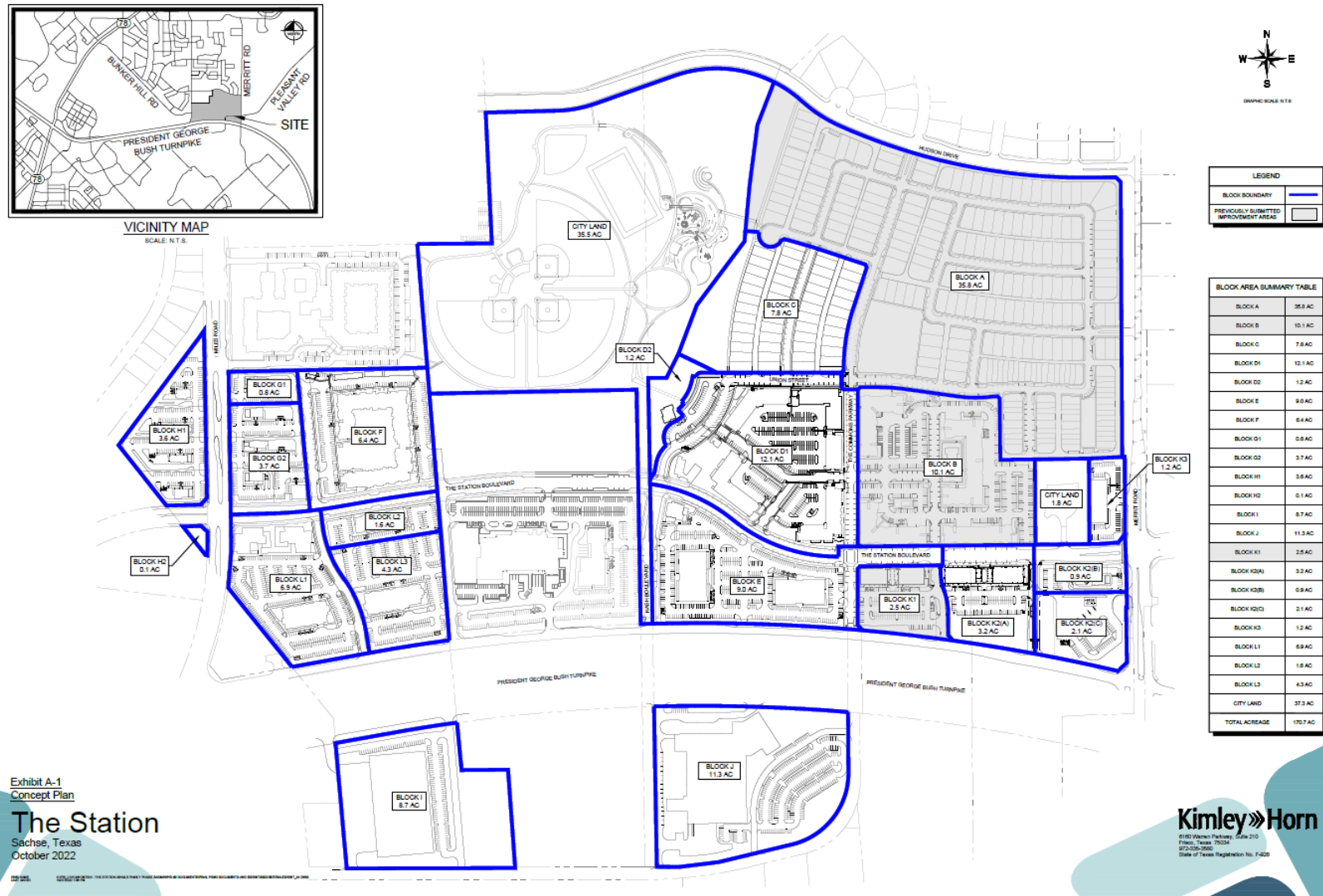


EXHIBIT B-2 – MAP OF MAJOR IMPROVEMENT AREA AND IMPROVEMENT AREA #1

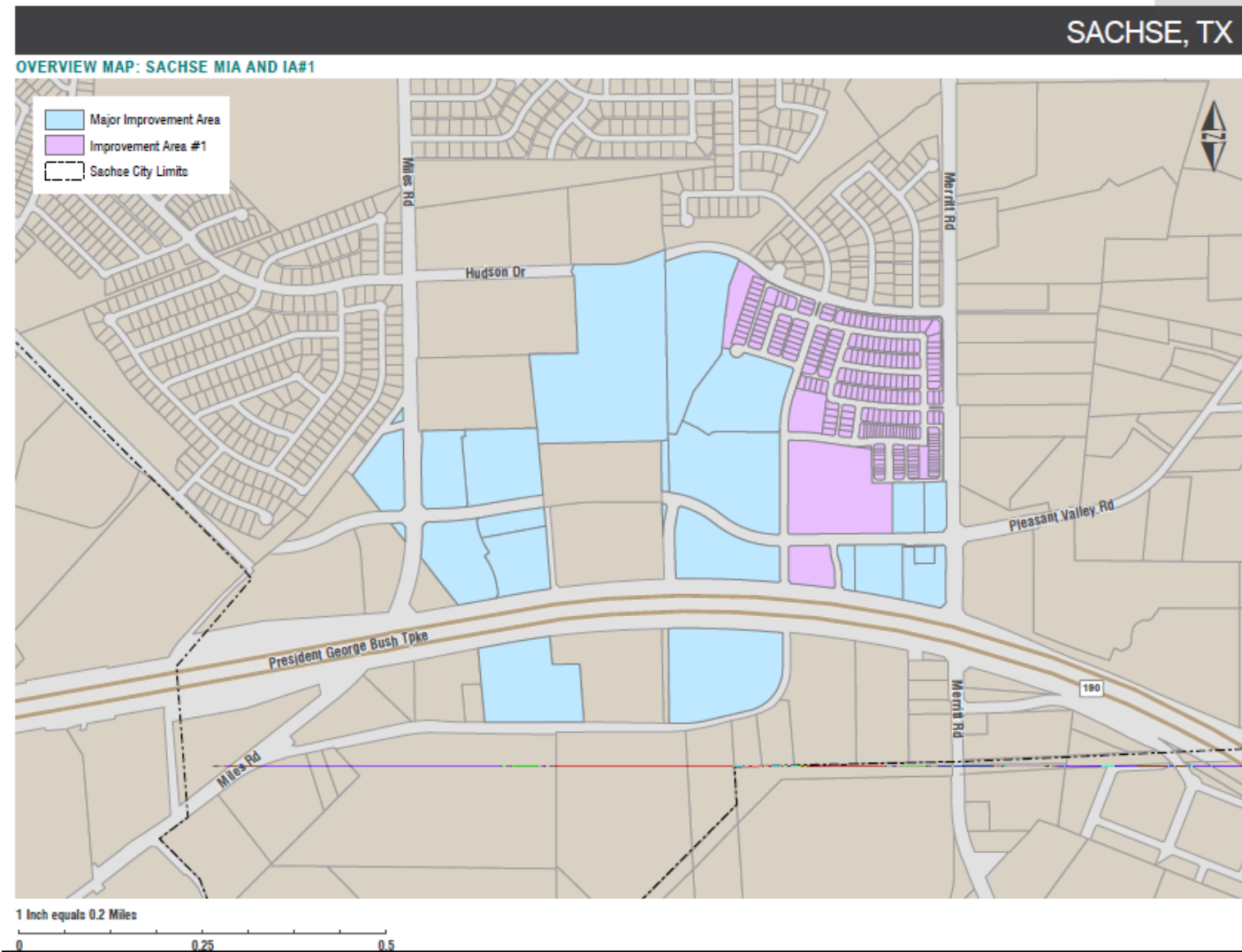


EXHIBIT C – O&M BUDGET

Anticipated Budget at Completion of Heritage Park	
Authorized Improvements ^[a]	
Utilities, electric and water	\$ 68,000
Operation of splash pad for chemical and estimate on electric:	20,000
Mowing and landscape maintenance	150,000
Pond and fountain maintenance	25,000
Playground equipment, irrigation, fountains, pumps repairs	25,000
Street and sign maintenance	3,000
PID Management	22,978
Total	\$ 313,978

Footnotes:

[a] As projected by the City staff.

[b] Note, Assessments levied may not be sufficient to fund entire budget.

EXHIBIT D – O&M BUYER DISCLOSURE

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SACHSE PUBLIC IMPROVEMENT DISTRICT NO. 1 – OPERATIONS AND MAINTENANCE BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.0035), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

As the purchaser of the real property described herein, you are obligated to pay operation and maintenance assessments to the [City Name], Texas, for the costs of a portion of the operation and maintenance of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within ***Sachse Public Improvement District No. 1*** created under Subchapter A, Chapter 372, Local Government Code. The City will mail notice to each property owner, as required by Chapter 372, with information regarding the annual public hearing for the levy of the operation and maintenance assessment.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
SACHSE, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

As the purchaser of the real property described above, you are obligated to pay assessments to the Sachse, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Sachse Public Improvement District No. 1*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

The exact amount of the assessment may be obtained from the City of Sachse. The exact amount of each annual installment will be approved each year by the Sachse City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Sachse.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of [County] County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of [County] County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of [County] County.

F. Regular Agenda Items

Subject:	1. Discuss and consider authorizing the City Manager to spend an amount not to exceed \$300,000 for special debris pickup by Community Waste Disposal (CWD) due to the May 28, 2024, storms.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Action, Discussion
Fiscal Impact	Yes
Dollar Amount	Up to \$300,000
Budgeted	No
Recommended Action	Authorize the City Manager to spend an amount not to exceed \$300,000 for special debris pickup by Community Waste Disposal (CWD) due to the May 28, 2024, storms.
Goals	Provide excellent government services to Sachse citizens. Meet the public safety needs of a growing citizen; student; and business population.

BACKGROUND

On May 28, 2024, a severe, widespread storm occurred in the morning that caused power outages and immense damage to trees throughout the City of Sachse. CWD will perform a special pickup for storm debris throughout the City of Sachse.

Jason Roemer from CWD will be in attendance.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Authorize the City Manager to spend an amount not to exceed \$300,000 for special debris pickup by Community Waste Disposal (CWD) due to the May 28, 2024, storms.

File Attachments None

F. Regular Agenda Items

Subject:	2. Discuss and consider a resolution adopting the City of Sachse City Council Rules of Order and Procedure, providing a repealing clause, and providing an effective date.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Discussion, Action
Fiscal Impact	None
Recommended Action	Discuss and consider a resolution adopting City Council Rules of Order and Procedures.
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

The 2022 Charter Amendment Election removed Robert's Rules of Order from the charter language. As such, rules of order and procedure have not been solidified. The draft document is a compilation of standard and relevant rules from the cities of Richardson and Allen. This is an opportunity for Council to review and discuss a potential policy document.

POLICY CONSIDERATIONS

Sachse Home Rule Charter, Section 3.13 states:

"The city council shall determine its own order of business. The city council shall provide that the citizens of the city shall have a reasonable opportunity to clearly hear and be heard at public hearings with regard to specific matters under consideration. The city council shall provide for minutes to be taken and recorded for all meetings as required by law. Such minutes shall be a public record and shall be kept and maintained by the city secretary."

RECOMMENDATION

Discuss and consider a resolution adopting City Council Rules of Order and Procedures.

File Attachments

1. Resolution Adopting Rules of Order and Procedure

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS,
ADOPTING THE CITY OF SACHSE CITY COUNCIL RULES OF ORDER AND
PROCEDURE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, Sachse Home Rule Charter Section 3.13 provides that the City Council shall determine its own order of business and procedure; and,

WHEREAS, the City Council has been presented with the City Council Rules of Order and Procedure attached hereto as Exhibit “A,” and upon review, find that such Rules of Order and Procedure allows for the City Council meetings to be conducted efficiently and consistently, provides guidelines for effectively dealing with the public, and are intended to expedite and facilitate the transaction of the business of the City Council; and

WHEREAS, the City Council desires to adopt the City Council Rules of Order and Procedure attached as Exhibit “A;”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Council of the City of Sachse, Texas, adopts the City Council Rules of Order and Procedure attached hereto as Exhibit “A.”

SECTION 2. That all provisions of the Resolution of the City of Sachse, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. That this Resolution shall become effective immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Sachse, Texas, on this the ____ day of _____, 2024.

APPROVED:

Jeff Bickerstaff, Mayor

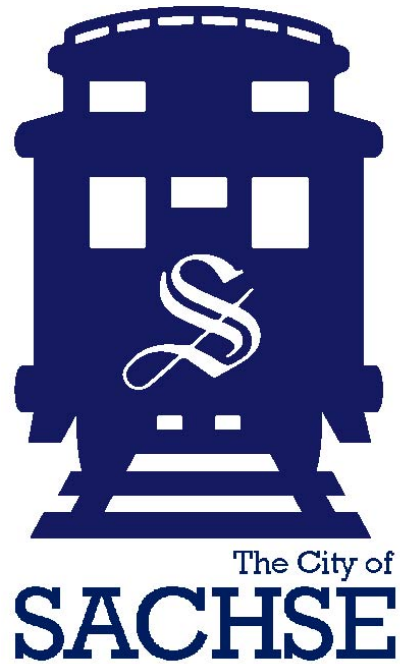
ATTEST:

Leah K Granger, City Secretary

EXHIBIT “A”

CITY COUNCIL

RULES OF ORDER AND PROCEDURE



CITY COUNCIL RULES OF ORDER AND PROCEDURE

Approved by Resolution No. _____ on _____, 2024

Resolution No.: _____
Page 3

TABLE OF CONTENTS

1. AUTHORITY	
1.1 CHARTER.....	5
1.2 MAYOR TO ACT AS COUNCIL CEREMONIAL REPRESENTATIVE.....	5
1.3 COUNCILMEMBER PARTICIPATION IN COMMUNITY ACTIVITIES.....	5
1.4 COUNCILMEMBER APPOINTMENTS AND ASSIGNMENTS.....	5
1.5 REQUESTS FOR RESEARCH OR INFORMATION.....	5
2. COUNCIL MEETINGS	
2.1 PRESIDING OFFICER	6
2.2 ESTABLISHING THE CITY COUNCIL MEETING AGENDA	6
2.3 REGULAR MEETINGS.....	6
2.3 SPECIAL MEETINGS	7
2.4 EMERGENCY MEETINGS.....	7
2.5 EXECUTIVE SESSIONS	7
2.6 QUORUM.....	7
2.7 NOTICE OF MEETINGS	7
2.8 MINUTES.....	7
3. RULES OF CONDUCT	
3.1 GENERAL PROCEDURE	8
3.2 AUTHORITY OF THE PRESIDING OFFICER.....	8
3.3 MAYOR TO FACILITATE COUNCIL MEETINGS	8
3.4 OBTAINING THE FLOOR, ORDER OF SPEAKERS, AND COUNCIL COMMENTS	8
3.5 MOTIONS	8
3.6 VOTING	10
3.7 NON-OBSERVANCE OF RULE.....	11
4. PUBLIC HEARINGS	
4.1 GENERAL PROCEDURE	11
4.2 PUBLIC DISCUSSION AT HEARINGS.....	11
4.2 CONTINUANCE OF HEARINGS.....	12
5. ADDRESSING THE CITY COUNCIL	
5.1 RIGHT TO SPEAK.....	13
5.2 PUBLIC COMMENTS ON AGENDA ITEMS.....	13
5.3 PUBLIC COMMENT CARDS	13
5.4 PUBLIC COMMENT PROCEDURES	13
5.5 TIME LIMITS.....	13
5.6 REPETITIOUS COMMENTS PROHIBITED	14
5.7 MATERIALS AT CITY COUNCIL MEETINGS.....	14
5.8 NO COUNCIL DELIBERATION	14
5.9 NON-EXCLUSIVE RULES.....	14
6. PROCEDURES ADMINISTRATION	
6.1 BIENNIAL REVIEW OF CITY COUNCIL PROCEDURES.....	15
6.2 ADHERENCE TO PROCEDURES	15
6.3 CITY ATTORNEY AS PROCEDURE ADVISOR.....	15

Resolution No.: _____

1. AUTHORITY

1.1 CHARTER

The City of Sachse Charter Sections 3.13 provide that the City Council shall determine its own rules of order of business and procedures for meetings. These shall be in effect upon adoption by the City Council and until such time as amended, suspended or new rules are adopted in the manner provided.

1.2 MAYOR TO ACT AS COUNCIL CEREMONIAL REPRESENTATIVE

Pursuant to Charter Section 3.05, the Mayor has been delegated the responsibility to act as the City Council's ceremonial representative at public events and functions. In the Mayor's absence, the Mayor Pro Tem assumes this responsibility. In absence of the Mayor and Mayor Pro Tem, the Mayor will select another Councilmember to assume the responsibility.

1.3 COUNCILMEMBER PARTICIPATION IN COMMUNITY ACTIVITIES

From time to time, Councilmembers may choose to participate in community activities, committees, events, and task forces. When a Councilmember participates in these types of activities, the Councilmember is acting as an interested party rather than acting on behalf of the City Council. Acting or participating on behalf of the City Council is limited to those instances when the City Council has formally designated the Councilmember as its representative for the matter.

1.4 COUNCILMEMBER APPOINTMENTS AND ASSIGNMENTS

In June of each calendar year the City Council confirms by majority vote, Councilmember appointments to outside agencies, committees, task forces, boards and commissions, and liaison appointments to City boards and commissions. Councilmembers provide a link for representing the values, beliefs, and position of the City Council to these entities. The representative will periodically report to the City Council on the activities of these organizations.

Council liaisons may attend, but are not required to attend, the meetings of the boards or commissions to which they have been appointed as liaison. Board and commission members may contact their Council liaison concerning items of concern or interest with regard to their appointed board.

1.5 REQUESTS FOR RESEARCH OR INFORMATION

Councilmembers may request information or research from staff on a given topic through the City Manager. Requests for policy direction will be brought to the full City Council at a regular meeting for consideration. All written products will be copied to the full City Council. The City Manager will determine if extensive staff time and resources are required to accomplish the request. If so, the City Manager may present that request to the full City Council prior to proceeding. Councilmembers may similarly request information from the City Attorney, City Secretary, and Municipal Judge. If significant staff resources are required, the City Attorney, City Secretary, or Municipal Judge will ask the City Manager to place the request on a City Council agenda for approval prior to any action.

2. COUNCIL MEETINGS

2.1 PRESIDING OFFICER

Consistent with Charter Section 3.05, the Mayor shall be the presiding officer at all meetings of the Council. The Mayor shall vote on all matters coming before the Council unless there is a Conflict of Interest pursuant to Chapter 171 of the Local Government Code requiring recusal. The Mayor shall have no power of veto.

The Mayor shall have the authority to preserve order at all City Council meetings, enforce the rules of the City Council and to determine the order of business under the rules of the Council.

a. Mayor Pro Tem

Pursuant to Charter Section 3.05, the Council shall elect from among the Councilmembers a Mayor Pro Tem who shall temporarily perform the duties of Mayor in case of the absence or inability of the Mayor to perform the duties of office, and who shall for such time be vested with all powers belonging to the Mayor. In such an event, the Mayor Pro Tem does not assume the office of Mayor, and no vacancy is created in the office of the Mayor or the Mayor Pro Tem. The Mayor Pro Tem shall be selected after each election and shall serve for a period of one year.

b. Absence of Mayor and Mayor Pro Tem

In case of the absence of both the Mayor and the Mayor Pro Tem, the remaining Council members shall select one of their members to act in place of the Mayor.

2.2 ESTABLISHING THE CITY COUNCIL MEETING AGENDA

The City Manager shall establish a preliminary City Council meeting agenda based on the policy direction of the Mayor and City Council and specific items of business that require action by the City Council. If a Councilmember requests the City Manager to place an item on the City Council meeting agenda that does not fall within the scope of the current City Council goals or policy direction, the Councilmember may submit a written agenda request to the mayor accompanied by written support of two other Councilmembers for the placement of that item on the agenda. The item requested by the Councilmember shall be placed on the next available Council meeting agenda.

2.3 REGULAR MEETINGS

Consistent with Charter Section 3.09, all meetings of the City Council shall be held in the City Hall Council Chambers, or any other location designated by the City Council, and at such times as prescribed by ordinance. The Council shall meet regularly at least twice each month unless cancelled by the City Council. All meetings of the City Council shall be held in accordance with the Texas Open Meetings Act.

The City Council shall adopt a meeting schedule for the year that outlines anticipated meetings, observed holidays, and planned Council recesses. The adopted schedule does not preclude any emergency meetings that may need to be held, and the adopted schedule may be changed in accordance with the Texas Open Meetings Act.

2.3 SPECIAL MEETINGS

Consistent with Charter Section 3.09, special meetings may be called at any time by the Mayor or by three members of the City Council. The City Secretary shall post notice thereof as provided by State law. Special meetings may be held at any location in the City as long as such meetings are conducted in accordance with State law.

2.4 EMERGENCY MEETINGS

In case of emergency or urgent public necessity which shall be expressed in the notice of the meeting, an emergency meeting may be called in accordance with the Texas Open Meetings Act.

2.5 EXECUTIVE SESSIONS

The City Council may meet in a closed Executive Session in accordance with the Texas Open Meetings Act, at any time during any meeting or any time otherwise authorized by State law, to consider or discuss any matter that is authorized by State law to be discussed in closed Executive Session.

Councilmembers may not disclose the nature of discussion from a closed Executive Session unless required by State law. Disclosure of the discussion from a closed Executive Session is a violation of the City's Code of Ethics.

2.6 QUORUM

Charter Section 3.10 states four of the seven-member City Council shall constitute a quorum to do business and the affirmative vote of a majority of those present shall be necessary to adopt any ordinance or resolution, except as required by City Charter or State law.

2.7 NOTICE OF MEETINGS

Notice of meetings and the agenda for all City Council meetings shall be posted by the City Secretary on the City's official bulletin board and website pursuant to the requirements of the Texas Open Meetings Act.

2.8 MINUTES

In accordance with the provisions of Charter Section 3.13, action minutes of City Council meetings will be kept. Action minutes include final motions with votes, they are not required to include discussion points or summaries. The minutes will also reflect the names of public speakers.

a. City Council Approval of Minutes

Minutes of meetings are generally submitted to the City Council at the next meeting. The Mayor and Councilmembers present shall be required to vote on the approval of the minutes, even if absent at the meeting for which the minutes pertain.

b. Recording of Meetings

Video or digital recordings of proceedings are maintained by the City Secretary for six months after approval by the City Council or for such other period as may be required by law.

3. RULES OF CONDUCT

3.1 GENERAL PROCEDURE

These rules, consistent with the City Charter and any applicable City Ordinance, statute, or other legal requirement, shall govern the proceedings of the City Council.

3.2 AUTHORITY OF THE PRESIDING OFFICER

Subject to appeal to the full City Council, the Mayor shall have the authority to prevent the misuse of motions, the abuse of any privilege, or the obstruction of business of the City Council by ruling any such matter out of order. In so ruling, the Mayor shall be courteous and fair and should presume that the moving party is acting in good faith.

Any member of the City Council may move to require enforcement of the rules, and the affirmative vote of a majority of the City Council shall require the presiding officer to act.

3.3 MAYOR TO FACILITATE COUNCIL MEETINGS

In the role of presiding officer, the Mayor will assist the City Council in maintaining focus on agenda discussions and deliberations and ensuring the efficiency of the meeting, in adherence to the Open Meetings Act.

3.4 OBTAINING THE FLOOR, ORDER OF SPEAKERS, AND COUNCIL COMMENTS

The Mayor has been delegated the responsibility to control the debate, the order of speakers, and to ensure each Councilmember has an opportunity to speak.

- a. Any member of the City Council wishing to speak must first obtain the floor by being recognized by the Mayor. The Mayor must recognize any Councilmember who seeks the floor when appropriately entitled to do so.
- b. Speakers will generally be called upon in the order of the request to speak.
- c. With the concurrence of the Mayor, a Councilmember holding the floor may address a question to another Councilmember, and that Councilmember may respond while the floor is still held by the Councilmember asking the question. A Councilmember may opt not to answer a question while another Councilmember has the floor.
- d. Councilmembers will govern themselves as to the length of their comments and shall be mindful of other Councilmembers' right to speak. Councilmembers should avoid repetitive comments and be concise.
- e. Councilmembers will limit their comments to the subject matter, time, or motion being currently considered by the City Council in adherence to the Open Meetings Act.

3.5 MOTIONS

Motions may be made by any member of the City Council, including the Mayor or the then presiding officer, provided that before the Mayor or the then presiding officer offers a motion, the opportunity for

making a motion should be offered to other members of the City Council. Any member of the City Council, other than the person offering the motion, may second a motion.

a. Procedures for Motions

The following is the general procedure for making motions:

- i. A Councilmember who wishes to make a motion should do so through a verbal request to the Mayor.
- ii. A Councilmember who wishes to second a motion should do so through a verbal request to the Mayor.
- iii. Once the motion has been properly made and seconded, the Mayor shall open the matter for discussion offering the first opportunity to the moving party and, thereafter, to any Councilmember properly recognized by the Mayor.
- iv. Once the matter has been fully discussed and the Mayor calls for a vote, no further discussion will be allowed.
- v. When a motion is on the floor and an amendment is offered, the amendment should be acted upon prior to acting on the main motion. No motion of a subject different from that under consideration shall be admitted as an amendment. A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be in order. Action shall be taken on the amended amendment prior to any other action to further amend the original motion.

b. Examples of Motions

The following motions are as examples of possible motions. Councilmembers may word motions in any common manner provided such motions and intended action are clear. The Mayor, or then presiding officer, will confirm that each of the Councilmembers understand the motion prior to calling for a vote on the motion.

Motion to Approve or Deny

A motion to approve or deny is a proposal to take a specific action. The maker of the motion may state “I make a motion to approve/deny Agenda Item #” or may state the recommended motion (under state law, certain motions require specific language in which case staff will provide the specific motion in the packet with the specific language that must be used), or such person may state the agenda caption although it is not necessary.

Motion to Approve with Amendments

A motion to approve a specific action may include amendments recommended by a board, city attorney, another Councilmember, or staff. The maker of the motion may state “I make a motion to approve Agenda Item # with the following amendment(s)...” or state recommended motion or the agenda caption with the amendment included.

Withdrawal of Motion

A withdrawal of motion indicates a motion may be withdrawn or modified by the Councilmember who originally made the motion at any time prior to its passage. If a motion is

withdrawn the Councilmember who originally made the motion, or another Councilmember, may then make a motion to be seconded by another Councilmember.

Motion to Continue a Public Hearing

The City Council may continue a public hearing to a date time certain unless state law provides otherwise. The maker of the motion may state “I make a motion to continue the public hearing to xxx date at xxx time.”

Motion to Refer or Postpone

The City Council may not be able to complete its discussion of an agenda item, may require the City staff to provide further information, or require the matter to be reconsidered by another applicable board. In such event, the City Council may postpone consideration of the agenda item to a date time certain or subsequent council meeting (or for example, until such time as City staff can provide the requested information) or refer the matter back to the applicable board to reconsider the agenda item.

3.6 VOTING

a. Abstention

- i. In accordance with Charter Section 3.12, no member of the City Council shall be excused from voting except on matters involving the consideration of such member’s own official conduct, or where the member’s financial interests are involved, unless otherwise required by law.
- ii. If a Councilmember abstains because of a legal conflict of interest, such member is not counted as present for quorum purposes and is not deemed to be “voting” for purposes of determining whether there has been a “majority vote of those voting and present.”
- iii. When the Mayor or a Councilmember abstains because of a legal conflict of interest, the Mayor or such Councilmember must file an affidavit with the City Secretary stating the nature and extent of the conflict prior to the discussion of the applicable agenda item. The Mayor, City Manager, or City Secretary shall briefly state, on the record, the nature of the conflict of the Councilmember. State law requires the inclusion of this information in the public record. A Councilmember with a legal conflict of interest shall excuse themselves from the dais and meeting room for that portion of the Council meeting and may return once the Council has completed its discussion and any action upon the applicable agenda item.

b. Tie Votes

A tie vote results in a “take no action” outcome. In such an instance, any member of the City Council may offer another motion for further consideration and action. If there is not an affirmative vote, the result is a “take no action” outcome. If the matter involves an appeal and an affirmative vote does not occur, the decision appealed stands as decided by the decision-making person or body from which the appeal was taken, unless otherwise stated by law.

c. Charter or Statute Voting Requirements

Some actions taken by the City Council require more than a simple majority vote of the Councilmembers present for approval as may be required by City Ordinances, the Charter, or State law. City staff will inform City Council when such vote is required.

3.7 NON-OBSERVANCE OF RULE

These rules are intended to expedite and facilitate the transaction of the business of the City Council in an orderly fashion shall be deemed to be procedural only, and the failure to strictly observe any such rules shall not affect the validity of any action taken by the City Council.

4. PUBLIC HEARINGS

4.1 GENERAL PROCEDURE

The City Council procedure for the conduct of Public Hearings is generally as follows:

- a. Staff presents its report.
- b. Councilmembers may ask questions of staff.
- c. The applicant or appellant then has the opportunity to make a presentation and provide comments, testimony, and/or arguments. In the case of an appeal when the appellant is different from the applicant, the appellant should be called upon first to provide comments or testimony. The Mayor or presiding officer has the authority to limit the time allowed for the applicant or appellant's comments when deemed necessary for the efficiency of the meeting.
- d. Councilmembers may ask questions of the applicant and/or appellant.
- e. The Mayor opens the Public Hearing.
- f. Public input is received by City Council.
- g. The Mayor closes the Public Hearing.
- h. The City Council deliberates on the issue.
- i. If the City Council raises new issues through deliberation and seeks to take additional public comments/testimony, the Public Hearing must be reopened. At the conclusion of the public testimony, the Public Hearing is again closed.
- j. The City Council deliberates and takes action on the item.
- k. The Mayor announces the final decision of the City Council.

4.2 PUBLIC DISCUSSION AT HEARINGS

When a matter for Public Hearing comes before the City Council, the Mayor will open the Public Hearing after the staff and applicant presentations. Upon opening the Public Hearing, and before any motion is

adopted related to the merits of the issue to be heard, the Mayor shall inquire if there is anyone present who desires to speak on the matter which is to be heard or to present evidence regarding the matter. A Public hearing, no matter what the subject matter, is not a question-and-answer period. Speakers must address their comments to the City Council. Councilmembers should not address members of the public individually or answer/ask questions (other than the applicant or the applicant's representative) during a public hearing. After all members of the public who requested to speak have spoken and the public hearing is closed, the City staff, Mayor, or Councilmembers may respond to any questions or issues raised by members of the public. The Mayor may also ask the applicant to respond specifically to new issues or questions raised during the Public Hearing.

a. Public Member Request to Speak

Any person wishing to speak at a Public Hearing scheduled on the agenda shall complete a Public Comment Card prior to the matter being reached and present it to the City Secretary. Upon being recognized by the Mayor, the person may speak or present evidence relevant to the matter being heard. No person may speak without first being recognized by the Mayor.

b. Time Limits

All persons wishing to speak on the matter shall be limited to three minutes each. The applicant or appellant (or representatives) are not limited to three minutes.

The Mayor has the authority to extend or limit any of the enumerated time allocations based on the complexity of the item and the number of persons wishing to speak on the item with consideration to equal time for all sides of the matter and efficiency of the meeting.

c. Materials for Public Record

- i. Speakers are prohibited from displaying materials or information, the applicant or appellant (or representatives) may provide materials to the City Secretary for approval and display during their presentation period. Written materials may be provided to the City Council at the meeting. Nine copies shall be provided to the City Secretary as the speaker approaches to speak. Copies will be distributed to the City Council and City Manager after the meeting unless distribution is requested by the Mayor during the speaker's comments. All such materials presented will be retained by the City Secretary's Office as part of the record in accordance with the requirements of State law.
- ii. Petitions will only be acknowledged in accordance with the City Charter or State law. Otherwise, petitions will be accepted with a Public Comment Card and noted for the record.

d. Germane Comments

During the Public Hearing, no person will be permitted to speak about matters or present evidence which is not germane to the matter being considered. A determination of relevance shall be made by the Mayor but may be appealed to the City Council.

4.2 CONTINUANCE OF HEARINGS

Any Public Hearing being held by the City Council may, by motion, be continued to a subsequent meeting date and time certain.

5. ADDRESSING THE CITY COUNCIL

Pursuant to Charter Section 8.01, all meetings of the City Council shall be open and public in accordance with the Texas Open Meetings Act. The public shall have a reasonable opportunity to be heard at meetings of the City Council other than emergency meetings or closed Executive Session as allowed by State law.

5.1 RIGHT TO SPEAK

Texas Government Code Section 551.007 requires the City Council to allow the public to address the City Council prior to the City Council taking action on an item listed on the meeting agenda for action. The right of the public to speak does not include items on the agenda listed for discussion only.

5.2 PUBLIC COMMENTS ON AGENDA ITEMS

The Public Comment portion of the City Council meeting is scheduled at the beginning of the meeting to allow the public to address the City Council regarding any item of business not formally listed on the agenda or agenda items with no action or public hearing. Members of the public may comment on any topic in which the subject matter is within the jurisdiction of the City Council.

5.3 PUBLIC COMMENT CARDS

All speakers shall complete a Public Comment Card and submit it to the City Secretary prior to the meeting. Public Comment Cards may be submitted online no later than 4 p.m. or in person before the meeting begins.

Public Comment Cards may also be submitted by those who do not wish to speak but desire their comments to be a part of the record. A person may indicate such person's comments and support or opposition for an agenda item on a Public Comment Card. A card submitted online will be provided to the Mayor and acknowledged at the appropriate portion of the meeting. Public comments will be referenced for the record by including the speaker's name, city of residence, and subject title.

5.4 PUBLIC COMMENT PROCEDURES

The following procedures will guide comments by members of the public at City Council meetings:

- a. When called upon, the person should come to the podium state their name and city of residence for the record, and if speaking for an organization or other group, identify the group represented.
- b. All remarks should be addressed to the City Council as a whole, not to individual members or other presenters.
- c. Questions, if any, should be directed to the presiding officer who will determine whether, or in what manner, an answer will be provided.

5.5 TIME LIMITS

Public comments shall be limited to three minutes each. This applies to speakers during the Public Comment section of the agenda, public hearings, and to comments made on agenda items with action. The time limit does not apply to presenters, applicants, or appellants.

Resolution No.: _____

The Mayor has the authority to extend or limit any of the time allocations based on the complexity of the item/topic and the number of persons wishing to speak on the item/topic with consideration to equal time for all sides of the matter and efficiency of the meeting. All public comments on agenda items with action will be heard prior to deliberation of the item as designated under the Public Comments on Agenda Items section.

5.6 REPETITIOUS COMMENTS PROHIBITED

A speaker shall not present the same or substantially the same items or arguments to the Council repeatedly or be repetitious in presenting their oral comments.

In order to expedite matters and to avoid repetitious presentations, the designation of a spokesperson is encouraged. Whenever any group of individuals wishes to address the Council on the same subject matter, those individuals are encouraged to designate a spokesperson to address the City Council. The Mayor has the authority to extend the time allocation for a designated spokesperson.

5.7 MATERIALS AT CITY COUNCIL MEETINGS

Speakers are prohibited from displaying materials or information. Written materials may be provided for City Council at the meeting. Nine copies shall be provided to the City Secretary as the speaker approaches to speak. Copies will be distributed to the City Council and City Manager after the meeting unless distribution is requested by the Mayor during the speaker's comments. All such materials presented will be retained by the City Secretary's Office as part of the record in accordance with the requirements of State law.

5.8 NO COUNCIL DELIBERATION

Comments should be directed to the Mayor and City Council. The Texas Open Meetings Act prohibits the City Council from discussing or taking action on items that are not posted on the agenda. The Mayor or City Manager may provide specific factual information, recite an existing policy, refer the matter or speaker to a City staff person, or schedule the item for discussion on a future agenda in response to the public comments.

A person who wants to speak and address the City Council regarding an item listed on the agenda for action shall complete a Public Meeting Appearance Card prior to the commencement of the meeting and present it to the City Secretary. The citizen may either speak during the Citizen Comments portion of the meeting or when the item is reached on the agenda after being recognized by the Mayor or presiding officer.

5.9 NON-EXCLUSIVE RULES

The rules set forth are not exclusive and do not limit the inherent power and general legal authority of the City Council, or of its presiding officer, to govern the conduct of City Council meetings as may be considered appropriate from time to time, or in particular circumstances, for purposes of orderly and effective conduct of the affairs of the City.

All City Council meeting attendees shall observe the same rules of propriety, decorum, and good conduct applicable to members of the City Council. Any person in violation may be subject to removal from the meeting for disruptions or any security concerns.

Resolution No.: _____

6. PROCEDURES ADMINISTRATION

6.1 BIENNIAL REVIEW OF CITY COUNCIL PROCEDURES

The City Council will review and revise the City Council Rules of Order and Procedure as needed, and at a minimum, every two years.

6.2 ADHERENCE TO PROCEDURES

During City Council discussions, deliberations, and proceedings, the Mayor has been delegated the primary responsibility to ensure that the City Council, staff, and members of the public adhere to the Council's adopted procedures.

6.3 CITY ATTORNEY AS PROCEDURE ADVISOR

The City Attorney assists the Mayor and City Council as a resource and as an advisor for interpreting the City Council's adopted rules and procedures.

F. Regular Agenda Items

Subject:	3. Discuss and provide direction on adopting a 50/50 Sidewalk Replacement Program.
Meeting	June 17, 2024 - City Council Meeting
Access	Public
Type	Discussion
Fiscal Impact	None
Recommended Action	Discuss and provide direction on adopting a 50/50 Sidewalk Replacement Program.
Goals	Strategically invest in the City's existing and future infrastructure.

BACKGROUND

The City of Sachse currently maintains and covers the costs of all sidewalks within the public right-of-way. Sidewalk repairs/replacements are handled by the Public Works Street Department and contractors. The cost of these repairs is funded through the annual Public Works Maintenance Budget (Street Maintenance.) As a reference point, in the FY 2023-2024 budget there is \$150,000 allocated for sidewalk replacement.

The creation of this new program would allow residents and the City to share in the cost of damaged sidewalks (50/50 Sidewalk Repair Program.) The City and residents would share equal costs to replace sections of sidewalk. Staff would recommend that this only applies to homeowner-occupied properties and is not available for rental units. In doing so, this would allow the City to use the same amount of funding to do more repairs and replacements within the fiscal year.

POLICY CONSIDERATIONS

Staff will work with the City Attorney to draft ordinance language to formally adopt the program. The ordinance will be presented at a future council meeting for consideration.

RECOMMENDATION

Discuss and provide direction on adopting a 50/50 Sidewalk Replacement Program.

File Attachments

1. Presentation_2024 Sidewalk Policy Discussion

50/50 Sidewalk Replacement Policy Discussion

City Council
June 17, 2024



Overview

- General Sidewalk Conditions
- Current Policy
- Challenges
- Sidewalk Inventory
- Sidewalk Costs
- Sidewalk Data
- Proposed Program
- Discussion and Questions
- Next Steps



General Sidewalk Conditions

Trip Hazard



Structural Failure



Cosmetic



Current Policy

- The City of Sachse maintains the sidewalks within the public right-of-way
- Sidewalk repairs/replacements are handled by the Public Works Street Department and Contractors
- Staff is focusing on separations over +3” and ADA issues first
 - Cosmetic and non-structural repairs are placed lower on the priority list
- The cost of these repairs is funded through the annual Public Works Maintenance Budget (Street Maintenance)
- \$150,000 has been allocated for the FY 2023-2024 budget line item for sidewalk replacement



Challenges

■ Conditions

- The type of failure or condition that requires repairs (cosmetic vs. structural)
- Perception of the condition and depth of separation that constitutes a hazard
- Seasonal conditions may cause conditions to vary or change over time (changes during flood/drought cycles)

■ Volume

- Approximately 30 new requests are received per month in various formats
- Staff evaluates all requests before a work order is created
- In addition to routine maintenance and street/alley repair projects, staff complete three to four sidewalk replacements per month, resulting in a growing backlog

■ Observed

- Staff may not know a problem exists until evaluation or reporting of the condition
- Requesting repairs or adding to scope due to proximity to other construction
- Conditions compared to perception



Sidewalk Inventory

- Staff registers requests for replacement via phone, email, and through SeeClickFix. This data is transferred to iWorQ for work order creation.
- Staff is currently using asset management/work order software (iWorQ) to track and log these requests.
- Street crews verify each request and evaluate the condition to establish priority.
- Repairing or replacing sidewalks based on their condition or hazards results in some requests being monitored for years until they reach priority and replacement is necessary.

Sidewalk Costs

- Cost

- 4" (thickness) sidewalk is approximately \$80 per square yard (3 ft. x 3 ft.) or approximately \$40 per linear foot (LF)
- Based on current annual concrete contract

- Annual Concrete Contract

- Prices will be set for the year; staff will continue to secure pricing on an annual or semi-annual basis
- Controls inflation and changing prices
- Provides a consistent basis for the anticipated costs to the City and residents
- Previous work done varied by contractor pricing



Sidewalk Data

■ Tracking and Data

- Prior to 2019 staff tracked repairs in Excel
- SeeClickFix and iWorQ were introduced to help submit requests and create work orders in a manageable format

■ Volume

- Approximately 30 requests received per month
- The current list is composed of 140 active work orders
- 78 requests are still pending evaluation

■ Condition/Separation Depth

- 0 to 1" – not considered
- +2" – 58 WOs – approx. 1,100 LF
- +3" – 35 WOs – approx. 1,000 LF
- +4" – 14 WOs – approx. 400 LF
- Estimated \$100,000 to replace

■ Sidewalk Replaced

- FY19/20 – 2,335 LF (\$94,000)
- FY20/21 – 3,776 LF (\$151,000)
- FY21/22 – 4,215 LF (\$169,000)
- FY22/23 – 2,972 LF (\$119,000)
- FY23/24 – 1,000 LF (does not include projects under construction)



Proposed Program

- Creation of a new program where residents and the City share in the cost of damaged sidewalks (50/50 Sidewalk Replacement Program)
- City and resident would share equal costs to replace sections of sidewalk (staff determined costs)
- Homeowner-occupied properties only, not available for rental units
- Allows City to use same funding to accomplish more repairs and replacements
- Reduces cosmetic and non-critical requests
- Reduces backlog and increased customer service



Proposed Program

■ Comparative Cities

- Wylie – No information
- Murphy – City responsible
- Allen – 50/50 program
- Prosper – City responsible
- Rockwall – No information
- Colleyville – City responsible
- Garland – 50/50 program
- Little Elm – City and property owners
- Richardson – Homeowner responsible
- Coppell – City responsible
- Rowlett – Homeowner responsible

■ Shared Funding Options

- Low income area/HUD (-25%)
- 65 or older (-10%)
- Homestead exemptions (-10 to -15%)
- CDBG area (-10 to -15%)

* Denison, Fate, Forney, Lancaster, Mesquite
all have a 50/50 program



Discussion and Questions

Next Steps

- Staff will collect comments and direction to complete policy updates
- Staff will work with the City Attorney to draft ordinance language to formally adopt the program
 - The ordinance will be presented at a future council meeting for adoption
- Annual concrete contract will establish pricing/costs
- Costs will be published in Master Fee Schedule

F. Regular Agenda Items

Subject: 4. Receive an update on the CWD Commercial Transition.

Meeting June 17, 2024 - City Council Meeting

Access Public

Type Information

Fiscal Impact None

Recommended Action Receive an update on CWD Commercial Transition.

Goals Provide excellent government services to Sachse citizens.

BACKGROUND

At the February 19, 2024, regular City Council meeting, staff presented a briefing regarding the update to the contract for Community Waste Disposal (CWD). Part of that update is to make CWD the exclusive commercial franchise for the City of Sachse. CWD and City staff have begun the commercial transition process and will present an update.

Logan Thatcher will present the item and Jason Roemer from CWD will be available for questions and comments.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update on CWD Commercial Transition.

File Attachments

1. Presentation_CWD Commercial Transition Update

Community Waste Disposal (CWD) Commercial Transition Update

City Council
June 17, 2024



Overview

- Background
- Summary
- Communication
- Timeframe
- Pending
- Questions

Background

- At the February 19, 2024, regular City Council meeting, staff presented a briefing regarding the update to the contract for Community Waste Disposal (CWD). Part of that update is to make CWD the exclusive commercial franchise for the City of Sachse.



Summary

- There are roughly 145 commercial locations between existing CWD and other service providers
 - 56 - CWD
 - 89 – other haulers
- CWD has been in communication with other service providers and initial transition terms have been agreed upon

Communication

- Each commercial customer will be mailed a joint letter from CWD and the City, advising of the franchise change effective October 1
- A site audit will be preformed for each commercial customer to confirm existing services, pickup days, etc.
- If commercial customers have concerns, staff is prepared to address them

Brochure

Front Load

CWD owns and maintains over 2,000 front load dumpsters. We have a large inventory of front load containers guaranteeing you prompt and reliable container maintenance and exchange. Let one of our professional sales staff help you decide what is right for your community needs.

We offer a variety of sizes including 2, 3, 4, 6, and 8 yard containers. All are available for trash.



Front Loader with Container

2 Cubic Yard Container*
6'w x 4'h x 3'd

*Shown with Optional Chassis



4 Cubic Yard Container
6'w x 4'h x 5'd



8 Cubic Yard Container
8'w x 6.5'h x 5.5'd



3 Cubic Yard Container
6'w x 4'h x 4'd



6 Cubic Yard Container
6'w x 5'h x 5.5'd



PLEASE NOTE: Container dimensions may vary slightly, but volume is accurate.



30 Yard Open Top Container

Open Top Container

Temporary construction open top containers are available for a single haul or multiple hauls. These can be used by both individuals and businesses.

Permanent open top containers are available for long-term construction or projects, and may be hauled on a set schedule or upon request. The equipment available includes 20, 30, and 40 cubic yard open top containers.

CWD does NOT provide temporary restroom facility services.

Roll Off

CWD offers multiple compactor options, including self-contained and stationary compactors. All compactors are available in a variety of sizes and are custom designed for your business.

Every piece of equipment meets current OSHA and UL requirements. Compactors may be hauled on a set schedule or upon request.



Self Contained Recycle Compactor



The City of
SACHSE



CWD
Community Waste Disposal

June 7, 2024

Dear Commercial Business:

Effective March 18, 2024, the Sachse City Council approved a 5-year extension of the exclusive franchise contract with Community Waste Disposal (CWD) to provide solid waste and recycling services. In addition to CWD continuing to provide residential services, this new contract extension will include the exclusive franchise of all commercial front load and roll off services within City Limits.

Effective October 1, 2024, CWD will be the sole provider of all commercial solid waste and recycling services at rates established in the contract. The City's new agreement with CWD will supersede all existing commercial contracts with other providers.

To help facilitate the transition, a CWD representative will be contacting you to confirm your service levels and provide additional information regarding the services CWD will provide starting October 1, 2024.

Should you have any questions regarding the franchise contract or to confirm services are set up correctly, please contact:

Questions about the contract

Logan Thatcher
Assistant to the City Manager
lthatcher@cityofsachse.com
469.429.4783

Questions about rates/services

Jason Roemer
Vice President
Sachse@cwd.io
972.392.9300 ext. 3220

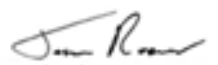
CWD is looking forward to working with you and servicing your commercial needs.

The City of Sachse welcomes the continued partnership with CWD.

Sincerely,



Gina Nash
City Manager



Jason Roemer
CWD Vice President

The City of Sachse
3815 Sachse Road
Sachse, TX 75048

Page 93 of 101

Brochure

We are CWD - Community Waste Disposal - the largest privately owned waste management company in the DFW Metroplex. We got that way by providing first class service and equipment for our clients. From the very beginning in 1984, we've worked hard to develop a reputation for reliable, on-time service, while offering one of the widest selections of hauling schedules, equipment and recycling programs in the industry. We do whatever it takes to meet the needs of our clients.



Questions?
Our Sachse Account Team is ready to assist you.
sachse@cwd.to
972.392.9300/Option 2

Jason Roemer
Sachse Account Manager
972.392.9300 x3220
jroemer@cwd.to



Community Waste Disposal
Sachse Commercial Services

Effective 10-01-2024



Timeframe

- June 12 – letters mailed to commercial customers
- June 17 to July 10 – site visits to each commercial customer
- July 11 to August 9 – CWD will create commercial accounts and routing
- September 2 to September 27 – commercial transition begins
 - Occurring at the same time, CWD will swap the customers existing commercial container with a CWD container. CWD will then take the existing container to a staging area for the vendor to collect.
 - The existing vendor will service the CWD container until October 30, when CWD will take over collections.
 - This agreement has been confirmed with the other service provider

Pending

- Staff and CWD will determine a staging area for commercial containers (CWD/City)



Questions

G. Executive Session

Subject: 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters, to deliberate the appointment, evaluation, and duties of the City Attorney.

Meeting June 17, 2024 - City Council Meeting

Access Executive Session

Type Closed Session

**Recommended
Action**

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

File Attachments None

G. Executive Session

Subject: 2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074 Personnel Matters: Regarding the mid-year review of the City Secretary.

Meeting June 17, 2024 - City Council Meeting

Access Executive Session

Type Closed Session

Fiscal Impact None

Recommended Action Conduct executive session as necessary.

Goals

BACKGROUND

The City Council conducts a performance review of the City Secretary every six months. The annual review of the City Secretary is conducted in January and the mid-year review is in June.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Conduct executive session as necessary.

File Attachments None

H. Regular Agenda Items / Meeting Closing

Subject: 1. Take any action as a result of Executive Session regarding personnel matters related to the City Attorney.

Meeting June 17, 2024 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Take any action as a result of Executive Session regarding the City Attorney.

Goals

BACKGROUND

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Take any action as a result of Executive Session regarding the City Attorney.

File Attachments None

H. Regular Agenda Items / Meeting Closing

Subject: 2. Take any action as a result of Executive Session regarding the mid-year review of the City Secretary.

Meeting June 17, 2024 - City Council Meeting

Access Public

Type Discussion, Action

Fiscal Impact None

Recommended Action Take any action as a result of Executive Session regarding the mid-year review of the City Secretary.

Goals

BACKGROUND

The City Council conducts a performance review of the City Secretary every six months. The annual review of the City Secretary is conducted in January and the mid-year review is in June.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Take any action as a result of Executive Session regarding the mid-year review of the City Secretary.

File Attachments None
