



**Monday, June 10, 2024
Library Board Meeting**

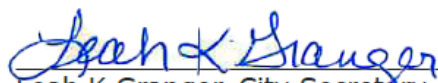
**Council Chambers
3815 Sachse Road, Building B
7:00 PM**

**Library Board meetings are streamed live online and available on-demand
(<https://sachsetx.swagit.com/live>).**

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, June 10, 2024, at 7:00 PM to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
4. Consider approving the February 10, 2024, meeting minutes.
5. Consider approving the April 8, 2024, meeting minutes.
6. Receive and discuss the Library Manager's monthly report.
7. Receive and discuss a presentation about the Friends of the Sachse Public Library.
8. Receive and discuss a presentation about the 2024 Summer Reading Program.
9. Discuss Library Board announcements regarding special events, current activities, and local achievements.
10. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 06/06/2024 by 5 p.m. Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject: 4. Consider approving the February 10, 2024, meeting minutes.

Meeting June 10, 2024 - Library Board Meeting

Access Public

Type Minutes, Action

Fiscal Impact None

Recommended Action Approve the minutes as presented

Goals

BACKGROUND

Minutes from the February 10, 2024, Library Board regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented

File Attachments

1. Library_Regular_Minutes_02.12.2024

**LIBRARY BOARD OF THE CITY OF SACHSE
FEBRUARY 12, 2024, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, February 12, 2024, at 7:00 p.m. at Sachse City Hall Council Chambers, 3815-B Sachse Road. Members present were Chairperson John Morris; Vice Chairperson ‘Dia Rhoden; Board Members Cindy Woodcock, Suzanne Cardwell, and Beau Hooten; and Councilmember Frank Millsap.

Members absent: Shanna Conde

1. Call to Order.

Chairperson Morris called the meeting to order at 7:02 p.m.

2. Invocation and Pledges of Allegiance to the US and Texas Flags.

Mr. Morris led the invocation and the pledges.

3. Public Comment:

There were no public comments.

4. Consider approval of the January 8, 2024, meeting minutes.

Ms. Rhoden made a motion to approve the minutes as presented. Ms. Cardwell seconded the motion, and it carried unanimously.

5. Receive and discuss the Library Manager's monthly report.

Library Services Manager Daniel Laney presented the Library's monthly report for January 2024. He reported that it was an outstanding month in regard to attendance, programs, checkouts, and computer usage. Library usage increased 25 percent during the newly added hours. He reported that the 9 – 10 a.m. hour was especially busy with families with young children. Program attendance doubled and overall attendance increased 45 percent in January 2024 when compared to January 2023. Hoopla was also discussed as an offering of the library that needs review in relation to the budget.

6. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Laney announced that there is a new program called Book Talk: a new adult book club which meets once a month on Wednesdays at 6 p.m. He also mentioned the Adult Reading Challenge that encourages topic-based selections each month. Prizes are awarded at the end of the year. The regular Library Board Meeting in March will be cancelled for Spring Break. Mr. Laney also noted that the staff will be heading to the state meeting where they will get new ideas and earn Continuing Education credits.

7. Adjournment.

Mr. Morris adjourned the meeting at 7:24 p.m.

APPROVE:

ATTEST:

John Morris, Chairperson

‘Dia Rhoden, Vice Chairperson

A. Regular Meeting

Subject: 5. Consider approving the April 8, 2024, meeting minutes.

Meeting June 10, 2024 - Library Board Meeting

Access Public

Type Minutes, Action

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the April 8, 2024, Library Board regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. LibraryBoard_Regular_Minutes_04.08.2024

LIBRARY BOARD OF THE CITY OF SACHSE

APRIL 8, 2024, MEETING MINUTES

The Library Board of the City of Sachse held a regular meeting on Monday, April 8, 2024, at 7:00 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Board Member Beau Hooten, Board Member Shanna Conde, Board Member Suzanne Cardwell, Board Member Cindy Woodcock, Board Member John Morris, Board Member LaWan'Dia Rhoden.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a regular meeting on Monday, April 8, 2024, at 7:00 PM to consider the following items of business:

Chairperson Morris called the meeting to order at 7:00 PM

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Mr. Morris offered the invocation and pledges.

3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

No public comments were offered.

4. Receive and discuss the Library Manager's monthly report.

Mr. Laney presented the library statistics to the Board. All the recorded statistics have increased over the record-breaking year of 2023-2024. He suggested that the increased numbers indicate how much the extended hours were needed. Attendance to the author reading during Ramadan quadrupled the anticipated numbers.

5. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Ms. Conde announced several days to recognize library staff within National Library Week. Mr. Laney added that April 7- 3 is National Library Week. Lindsey Robins from the Friends of the Library will attend the May meeting to showcase what they do. Library staff have been invited to attend some of the Summer Concert Series events. Involvement and activities are still being determined. Ms. Conde asked about participation in the Pop-up Parks.

6. Adjournment.

Chairperson Morris adjourned the meeting at 7:32 p.m.

John Morris, Chairperson

ATTEST:

Dia Rhoden, Vice Chairperson

A. Regular Meeting

Subject: 6. Receive and discuss the Library Manager's monthly report.

Meeting June 10, 2024 - Library Board Meeting

Access Public

Type Information, Reports

Fiscal Impact None

Recommended Action Receive the Library Manager's monthly report.

Goals

BACKGROUND

The Library Manager will present a monthly report for April and May 2024.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive the Library Manager's monthly report.

File Attachments

1. April 2024 Library Manager's Report
2. May 2024 Library Manager's Report



Departmental Report		April 2024	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	37,962		39,428	
Number of Items	39,056		40,610	
Number of New Items	334	2,924	346	2,994
Number of Items Removed	141	2,882	98	2,109
Donated Items Added	12	114	5	69
Number of E-Books	4,187		4,209	
Number of New E-Books	33	343	42	295

Patrons

Number of Patrons	10,650		12,545	
Number of New Patrons	114	877	167	1,030
Number of Patrons Removed	0	35	18	135

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total	7,650	10,799	84,354	10,148	14,382	93,021
Adult Fiction	424	662	5,457	625	1,057	6,720
Adult Non-Fiction	167	354	2,823	279	589	4,086
Juvenile Fiction	2,427	4,094	33,020	3,268	5,465	34,759
YA materials	95	203	1,609	141	293	1,879
Manga / Light Novels / Graphic Novels	170	275	2,008	474	593	3,122
Interlibrary Loans	16	17	203	28	28	258
Juvenile Non-Fiction	398	887	6,165	707	1,292	7,586
DVDs & Blu-Ray	308	660	6,330	339	770	6,072
Board Games, Card Games, & Puzzles	95	97	960	243	247	1,533
Literacy Kits	23	23	139	23	27	152
Hoopla	588	588	5,036	672	672	5,016
CloudLibrary (Sachse Patrons)	1,224	1,224	8,928	1,468	1,468	9,900
CloudLibrary (Other Patrons)	1,715	1,715	11,646	1,881	1,881	11,938

Programs and Services

Number of Internet Sessions	185	1,063	233	1,284
Number of Programs	17	144	33	199
Program Attendance	429	5,357	573	7,458
Number of Volunteer Hours	27	164	37	176
Meeting Room Rentals	7	50	11	57
3D Print Requests	185	1,431	318	1,025
ILL Incoming Requests	11	188	32	320
ILL Incoming Received	17	182	35	249
ILL Outgoing Requests	103	600	91	638
ILL Outgoing Shipped	41	277	43	287
Literacy Computer Uses	824	5,672		
Door Count	3,361	24,270	5,199	32,470

Programs	Date	Participation
Kids Crafternoon	1-Apr	18
Baby Bounce Story Time	2-Apr	17
Adult Papercraft	2-Apr	4
Toddler Story Time	3-Apr	27
After School Dungeons & Dragons	3-Apr	6
Preschool Story Time	4-Apr	22
Sit & Stitch	5-Apr	4
Solar Eclipse Craft	8-Apr	27
Teen Galaxy Jar Craft	8-Apr	4
Baby Bounce Story Time	9-Apr	6
Toddler Story Time	10-Apr	40
Preschool Story Time	11-Apr	36
Family Story Time	11-Apr	18
Sit & Stitch	12-Apr	2
Unicorn Party	12-Apr	113
Kids Crafternoon	15-Apr	12
Family Game Night	16-Apr	24
Greta the Reading Therapy Dog	16-Apr	6
Sit & Stitch	19-Apr	2
Make & Mingle	20-Apr	2
Kids Earth Day Yoga	22-Apr	18
Baby Bounce Story Time	23-Apr	15
Adult/Teen Dungeons & Dragons	23-Apr	4
Toddler Story Time	24-Apr	42
Book Talk Book Club	24-Apr	8
Preschool Story Time	25-Apr	11
Family Story Time	25-Apr	18
Sit & Stitch	26-Apr	3
Family Pot & Plant	26-Apr	16
Teen Upcycled Art Craft	27-Apr	6
Baby Bounce Story Time	30-Apr	12
Family Game Night	30-Apr	22
Greta the Reading Therapy Dog	30-Apr	8
Total		573



Departmental Report		May 2024	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	38,361		39,502	
Number of Items	39,474		40,684	
Number of New Items	455	3,379	308	3,302
Number of Items Removed	186	3,068	234	2,343
Donated Items Added	9	105	19	88
Number of E-Books	4,217		4,244	
Number of New E-Books	30	373	37	332

Patrons

Number of Patrons	10,907		12,735	
Number of New Patrons	179	1,056	217	1,247
Number of Patrons Removed	15	50	27	162

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total	8,910	12,373	96,727	10,392	14,516	107,537
Adult Fiction	543	815	6,272	694	1,102	7,822
Adult Non-Fiction	231	432	3,255	317	569	4,655
Juvenile Fiction	2,934	4,777	37,797	3,182	5,344	40,103
YA materials	158	251	1,860	220	312	2,191
Manga / Light Novels / Graphic Nove	197	307	2,315	409	576	3,698
Interlibrary Loans	24	33	236	24	24	282
Juvenile Non-Fiction	573	988	7,153	587	1,127	8,713
DVDs & Blu-Ray	407	918	7,248	431	932	7,004
Board Games, Card Games, & Puzzle	137	146	1,106	263	265	1,798
Literacy Kits	28	28	167	19	19	171
Hoopla	624	624	5,660	686	686	5,702
CloudLibrary (Sachse Patrons)	1,358	1,358	10,286	1,549	1,549	11,449
CloudLibrary (Other Patrons)	1,696	1,696	13,342	2,011	2,011	13,949

Programs and Services

Number of Internet Sessions	201	1,264	191	1,475
Number of Programs	9	153	19	218
Program Attendance	129	5,486	526	7,984
Number of Volunteer Hours	25	189	27	203
Meeting Room Rentals	0	50	6	63
3D Print Requests	1,031	2,462	183	1,208
ILL Incoming Requests	30	218	24	344
ILL Incoming Received	24	206	25	274
ILL Outgoing Requests	90	690	53	691
ILL Outgoing Shipped	43	320	28	315
Literacy Computer Uses	1,011	6,683		
Door Count	3,934	28,204	4,710	37,180

Programs	Date	Participation
After School Dungeons & Dragons	1-May	6
Papel Picado Craft	2-May	22
Sit & Stitch	3-May	2
Kids Crafternoon	6-May	45
Make & Mingle	8-May	4
Sit & Stitch	10-May	2
Teen Sequin Egg Craft	13-May	3
Adult Papercraft	14-May	4
Family Game Night	14-May	24
Greta the Reading Therapy Dog	14-May	6
After School Dungeons & Dragons	15-May	5
Plant Swap	16-May	12
Sit & Stitch	17-May	3
Make & Mingle	18-May	3
Kids Crafternoon	20-May	19
Sit & Stitch	24-May	4
Teen Picnic & Paint Craft	25-May	4
Sit & Stitch	31-May	2
May Scavenger Hunt	1-31 May	356
Total		526

A. Regular Meeting

Subject:	7. Receive and discuss a presentation about the Friends of the Sachse Public Library.
Meeting	June 10, 2024 - Library Board Meeting
Access	Public
Type	Information, Discussion
Fiscal Impact	None
Recommended Action	Receive and discuss the presentation about the Friends of the Sachse Public Library.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Library Manager Daniel Laney will give a presentation about the Friends of the Sachse Public Library.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the presentation about the Friends of the Sachse Public Library.

File Attachments

1. Presentation_Friends of the Library_06.10.2024

The Friends of the Sachse Public Library

PRESENTED TO THE LIBRARY ADVISORY BOARD – JUNE 10, 2024

Who We Are

President: Office Currently Vacant

Treasurer: Betty Landon (2016 – Present)

Members: Ted Kinzer
Mike Vanbuskirk
Tammy Vanbuskirk
Cathy Schleich

Who We Are

Our Mission:

We aim to engage the Sachse, TX and surrounding cities in our local community and encourage literacy, a love of reading, and a love of the Library!

- The Friends is a 501(c)3 designated non-profit
- We provide direct funding to the Sachse Public Library for special projects
- The Friends raise support, funds and promote all Library events
- Friends' members volunteer at Library special events when extra help is needed

If the Library's budget is a cake –the Friends provide the icing!

Fundraising

- Kroger Community Rewards Program
- Candy/gumball machines
- Year-round book sale
 - ❖ Designated shelf with donated and discarded books available for purchase
 - ❖ Excess items sold to retail/consignment booksellers
- Community fundraisers
 - ❖ Chick-Fil-A
 - ❖ Painting with a Twist
 - ❖ Bahama Bucks, etc.
- Donations through payroll deductions
 - ❖ United Way
 - ❖ Charities Aid Foundation America

Fundraising

Book Sale - Summer 2023

- \$150 Raised

Trivia Night and Raffle - Spring 2023

- \$800 Raised

Book Sale – Spring 2021

- \$700 Raised

Silent Auction – Summer 2019

- \$900 Raised
- Local businesses donated items for bid
- Hosted during the annual Summer Reading Finale Party

How We Support the Library

3D Printer

- Over 7,000 items printed since 2018

Library sound system

- Allows music streaming and announcements throughout the Library

Summer reading prizes

- Tablets
- Bikes / scooters
- Memberships to the aquarium, zoo, museums, and more

Popsicles for attendees at Summer Reading events

Lawn games for outdoor events

Board game collection

Plastic bags with logo

What The Friends Need

MORE MEMBERS!

- \$15 lifetime membership fee
- Meetings held once per quarter
- Support literacy in our community
- Help the Friends plan and facilitate more frequent fundraisers
 - Currently host 1-2 fundraising events each year
 - Fundraising events are usually held in conjunction with Library events

Interested in joining the Friends? Email dlaney@cityofsachse.com



Discussion and Questions

A. Regular Meeting

Subject:	8. Receive and discuss a presentation about the 2024 Summer Reading Program.
Meeting	June 10, 2024 - Library Board Meeting
Access	Public
Type	Discussion, Information
Fiscal Impact	None
Recommended Action	Receive and discuss a presentation about the 2024 Summer Reading Program.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

Library Manager Daniel Laney will give a presentation about the 2024 Summer Reading Program.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss a presentation about the 2024 Summer Reading Program.

File Attachments

1. 2024 Library Board SRP Presentation 6-10-2024
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2024 Summer Reading Program

June 1 – July 27, 2024



2024 Summer Reading Theme



Summer Reading Challenge

Saturday, June 1 – Saturday, July 27

Participants register using Beanstack site or app

Progress is tracked using paper reading logs or Beanstack

Challenge goals:

- Children: 200 minutes per week (maximum 1 completed log)
- Teens: 5 hours (maximum 2 completed logs)
- Adults: 5 books (maximum 2 completed logs)

Weekly prizes for children and separate grand prize drawings for each age group at the end of the Summer Reading Program



Summer Reading Celebration

Event was rescheduled due to weather

New Date:

Saturday, June 15

10 a.m. – 12 p.m.

Volunteers Needed:

9 a.m. - 11:15 p.m.

10:45 a.m. – 1 p.m

Attractions:

Bubble Foam Party

Inflatables

Wandering Magic

Balloon Twisting

Outdoor games



Summer Reading Special Events

Ramblin' Rita

Tuesday, June 4 at 6 p.m.

Professor Pop

Monday, June 17 at 6 p.m.

Author Visit: Emilee Moore

Thursday, June 20 at 10 a.m.

All About Animals LIVE

Friday, June 28 at 11 a.m.

Author Visit: Ania Rust

Friday, July 12 at 10 a.m.

Creature Teacher

Saturday, July 13 at 11 a.m.

Pirates: History vs. Hollywood

Wednesday, July 17 at 6 p.m.

Magician David Slick

Tuesday, July 23 at 6 p.m.



Other Programs and Activities



© CSLP

Kids Crafternoon
Weekly Story Times
Teen STEM
Family Game Night
Sit & Stitch
Book Talk Book Club

Summer Reading Finale Party

Saturday, July 27
10 a.m. – 12 p.m.

Attractions:

- Inflatables
- Outdoor games
- And more!

Last day to enter reading time
online using Beanstack site/app



Library Board Discussion

